

## *Agenda*

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*Date:* June 14, 1979

*Day:* Thursday

*Time:* 7:00 p.m.

*Place:* Conference Room "C"

CALL TO ORDER (7:00 )

1. INTRODUCTIONS

2. WRITTEN COMMUNICATIONS TO COUNCIL

3. CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

4. CONSENT AGENDA (7:10)\*

4.1 Minutes of Meeting of May 24, 1979

4.2 A-95 Review, directly related to MSD

4.3 Contracts

5. REPORTS

5.1 Report from Executive Officer (7:15)\*

5.2 Council Committee Reports (7:35)\*

5.3 A-95 Review Report (8:00)\*

5.4 Information Report - Primate Project (8:15)\*

5.5 Metro Water Resources Report (8:30)\*

6. OLD BUSINESS

6.1 Ordinance No 79-72, Adopting Annual Budget of the Metropolitan Service District for Fiscal Year 1980, Making Appropriations from Funds of the District in Accordance with Said Annual Budget and Levying Ad Valorem Taxes. (First Reading) (9:00)\*

6.2 Resolution No. 79-54, Establishing Criteria for the MSD Reserve from Interstate Transfer Funds (9:15)\*

8. ANNOUNCEMENTS

ADJOURNMENT (9:30)\*

\* Times proposed are suggested - actual time for consideration of agenda items may vary.

mec

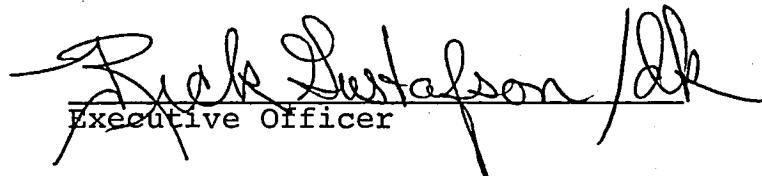
C O U N C I L  
*Agenda*

**Metropolitan Service District**  
527 SW Hall Portland, Oregon 97201 503/221-1646

Date: June 14, 1979  
Day: Thursday  
Time: 7:00 p.m.  
Place: Conference Room "C"

C O N S E N T A G E N D A

The following business items have been reviewed by the staff and an officer of the Council. In my opinion, these items meet the Consent List Criteria established by the Rules and Procedures of the Council.

  
Executive Officer

4.1 Minutes of Meeting of May 24, 1979

Action Requested: Approve Minutes as circulated.

4.2 A-95 Reviews

Action Requested: Concur in staff findings

4.3 Contracts

Action Requested: Approve Execution of Contracts

mec

## DIRECTLY RELATED A-95 PROJECT APPLICATIONS UNDER REVIEW

PROJECT DESCRIPTION	FEDERAL \$	STATE \$	LOCAL \$	OTHER \$	TOTAL \$
<p>1. <u>Project Title:</u> Neighborhood Noise Control Program (#795-24)  <u>Applicant:</u> City of Portland  <u>Project Summary:</u> Program utilizing existing neighborhood organizations to identify and resolve noise problems. Program will initially select 3 or 4 neighborhood groups, based upon interest and commitment, to participate in the program.  <u>Staff Recommendation:</u> Favorable action</p>	<p>\$ 22,579  (Env. Protection Agency)</p>	<p>-</p>	<p>\$ 1,188</p>	<p>-</p>	<p>\$ 23,767</p>
<p>2. <u>Project Title:</u> Physical Noise Survey (#795-23)  <u>Applicant:</u> City of Portland  <u>Project Summary:</u> Project would conduct a city-wide survey of residential, commercial and industrial areas in Portland. Data would be used in planning activities and noise control projects.  <u>Staff Recommendation:</u> Favorable action</p>	<p>12,000  (Env. Protection Agency)</p>	<p>-</p>	<p>632</p>	<p>-</p>	<p>12,632</p>
<p>3. <u>Project Title:</u> Vehicular Noise Control Demonstration Program (#795-22)  <u>Applicant:</u> City of Portland  <u>Project Summary:</u> Project would establish a 2 man police unit to respond to on and off-road vehicular use complaints. The purpose of the program is to reduce vehicular violations of the State noise ordinance.  <u>Staff Recommendation:</u> Favorable action</p>	<p>56,000  (Env. Protection Agency)</p>	<p>-</p>	<p>3,300</p>	<p>-</p>	<p>59,330</p>
<p>4. <u>Project Title:</u> Troutdale Water System Improvements (#795-25)  <u>Applicant:</u> City of Troutdale  <u>Project Summary:</u> Water system improvements to include construction of four wells, two reservoirs, pressure regulating facilities, booster pumping station modifications and pipeline improvements.  <u>Staff Recommendation:</u> Favorable Action</p>	<p>2,000,000  (Farmers Home Admin.)</p>	<p>-</p>	<p>600,000</p>	<p>-</p>	<p>2,600,000</p>

DIRECTLY RELATED A-95 PROJECT APPLICATIONS UNDER REVIEW

PROJECT DESCRIPTION	FEDERAL \$	STATE \$	LOCAL \$	OTHER \$	TOTAL \$
<p>5. <u>Project Title:</u> Woodland Park Apartments (#795-33)  <u>Applicant:</u> Oregon State Housing Division  <u>Project Summary:</u> Proposal to construct a multi-family assisted housing project consisting of 40 1-bedroom units for elderly occupancy, 52 2-bedroom and 18 3-bedroom units for family occupancy. Proposed project location is SE 12 and Main Street in Hillsboro.  <u>Staff Recommendation:</u> Favorable action</p>	<p>\$ 474,768</p>	<p>\$3,300,200</p>	<p>-</p>	<p>\$ 825,050 (Owner's Equity)</p>	<p>\$4,600,018</p>

DIRECTLY RELATED PROJECTS

(Already processed - this is the last time the Council will receive information on directly related projects after review is completed due to changeover to new process.)

June 14, 1979

A-95 REVIEW SUMMARY

The project applications described below have been processed by MSD staff and recommendations have been made as indicated.

PROJECT DESCRIPTION	FEDERAL \$	STATE \$	LOCAL \$	OTHER \$	TOTAL \$
<p>1. <u>Project Title:</u> Our Apartment (#794-15)  <u>Applicant:</u> Oregon State Housing Division  <u>Project Summary:</u> Rental housing project for the elderly consisting of four 2 bedroom apartments. The building proposed for rehabilitation is located off of McLoughlin Blvd. at Marquerite in unincorporated Clackamas County.  <u>Staff Recommendation:</u> Favorable Action</p>	<p>\$ 14,736                      (Dept. of Housing &amp; Urban Development)</p>	<p>\$ 95,500</p>	<p>\$ -</p>	<p>\$ 23,875</p>	<p>\$134,111</p>
<p>2. <u>Project Title:</u> 701 Comprehensive Planning Program (#794-18)  <u>Applicant:</u> Metropolitan Service District  <u>Project Summary:</u> Comprehensive Planning program to include review of agency goals and objectives, growth management, affordable housing, etc.  <u>Staff Recommendation:</u> Favorable Action</p>	<p>106,000                      (Dept. of Housing &amp; Urban Development)</p>	<p>-</p>	<p>140,476</p>	<p>-</p>	<p>246,476</p>
<p>3. <u>Project Title:</u> Cascade Center and Van (#794-19A)  <u>Applicant:</u> Metropolitan Service District  <u>Project Summary:</u> Facility and program designed for community and secondary education about the environment of the Cascade Mountains.  <u>Staff Recommendation:</u> Favorable Action</p>	<p>43,896                      (Dept. of Health, Education &amp; Welfare)</p>	<p>-</p>	<p>3,904</p>	<p>8,000</p>	<p>55,800</p>
<p>4. <u>Project Title:</u> FY 1980 Criminal Justice Planning Program (#795-9)  <u>Applicant:</u> Oregon Law Enforcement Council  <u>Project Summary:</u> Application is for FY 1980 planning funds, half of which will be passed through to Oregon's 14 administrative districts. At the state level, funds would be used for coordination and provision of technical planning assistance to local criminal planning agencies. Local funds would support local planning and research efforts.  <u>Staff Recommendation:</u> Favorable Action</p>	<p>510,000                      (Law Enforcement Assistance Admin)</p>	<p>210,000</p>	<p>-</p>	<p>-</p>	<p>720,000</p>

A-95 REVIEW SUMMARY

The project applications described below have been processed by MSD staff and recommendations have been made as indicated.

PROJECT DESCRIPTION	FEDERAL \$	STATE \$	LOCAL \$	OTHER \$	TOTAL \$
<p>5. <u>Project Title:</u> Crestview Court (#795-14)  <u>Applicant:</u> State Housing Division  <u>Project Summary:</u> Construction of an assisted housing project designed for family occupancy. Project consists of 15 one bedroom and 33 two bedroom units to be located off of Farmington Road and 139th Avenue in Beaverton  <u>Staff Recommendation:</u> Favorable Action</p>	<p>\$ 171,000 (Dept. of Housing &amp; Urban Development)</p>	<p>\$1,156,000</p>	<p align="center">-</p>	<p>\$ 289,000</p>	<p>\$1,616,000</p>

# MISD LEGISLATIVE PACKAGE

Bill Number	HOUSE			SENATE		
	Committee	Floor	Other	Committee	Floor	Other
<u>HB 2846:</u> Landfill franchise & pollution control tax credit	Intergovernmental Affairs: Do pass: 4-0	May 25 Passed: 56-4		Environment & Energy: hearing held June 5 -- Do pass: unanimous		subsequent referral to Ways & Means
<u>HB 3078:</u> Urban Growth Boundary	Intergovernmental Affairs: Do Pass: 5-1	May 22 Passed: 45-12		Local Government: hearing held June 5 Do pass: unanimous	June 14	
<u>HB 2722:</u> Voters Pamphlet	Elections: Do pass: 5-2	May 22 Passed: 51-4		Elections: hearing held June 1 Do pass: unanimous	Will be on floor probably week of June 18	subsequent referral to Ways & Means
<u>HB 3069:</u> Emergency landfill siting	Environment & Energy: tabled in favor of SB 925					
<u>HB 3040:</u> EFU landfill siting	Environment & Energy: tabled in favor of SB 925					
<u>HB 2328:</u> Omnibus bill	Intergovernmental Affairs: work session, 5/23 Do pass: 6-0	June 1 Passed: 46 - 9		Local Government: hearing scheduled June 12 1 PM		
<u>SB 925:</u> Emergency landfill siting & EFU	Environment & Energy: Do pass: unanimous			Environment & Energy work session held May 24 Do pass: 8 - 0	May 30 Passed: 23 - 7	



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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: June 14, 1979  
To: MSD Council  
From: Executive Officer  
Subject: Amendments to the MSD Regional Reserve Criteria

TPAC and JPACT have recommended a number of amendments to Staff Report No. 44 which outline criteria for establishing problem and project priorities for the MSD Regional Reserve. The staff concurs in these amendments.

Additional criteria were suggested to be used in the second phase of the process (evaluation of the 15 to 20 high priority problems and a detailed study of the projects submitted by local jurisdictions). The additions are as follows:

1. Transportation improvements which increase the efficiency of existing and committed residential areas will be emphasized.
2. Prior to the actual allocation of funds to specific projects, local jurisdictions will submit an implementation schedule for each project which will be related to the federal time frame for the use of Interstate Transfer Funds.
3. Transportation improvements will be emphasized which do not result in significant noise pollution.
4. Transportation improvements will be emphasized which encourage visual aesthetics.
5. Transportation improvements will be emphasized where the sponsoring local jurisdiction has demonstrated a commitment to protect the mobility of those facilities through roadway design standards, control of adjacent land use, access controls and other such measures.

(over)

Memorandum  
June 14, 1979  
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6. Transportation improvements which provide an alternative to the single occupant automobile trip will be emphasized.
7. Special consideration will be given to local jurisdictions who are financing road improvements through local revenue sources.
8. Special consideration will be given to local jurisdictions which can demonstrate that local developers contribute to the financing of roadway improvements.

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METRO STUDY REPORTS TO BE RELEASED

June 5, 1979

WATER SUPPLY

- Regional Water Supply Plan
- Appendix 1 - Background Studies
- Appendix 2 - Technical Analysis
- Appendix 3 - Institutional Analysis
- Appendix 4 - Effects Assessment
- Appendix 5 - Existing Water Supply Systems for Outlying Communities
- Appendix 6 - Summary Work Plan for Groundwater Studies

DRAINAGE MANAGEMENT

- Regional Drainage Report
- Appendix 1 - Butternut Creek Basin Plans
- Appendix 2 - Salmon Creek Basin Plans
- Appendix 3 - Literature Review
- Appendix 4 - Flood Damage Reduction Measures
- Appendix 5 - Drainage Management Planning Manual

*Drainage Mgt.  
Entire basin  
future, existing conditions  
before development  
concurrent tech & imp  
planning  
citizen & agency partic.  
natural  
everyone pays  
responsible local office*

*MSD Role  
1. Comp Plan  
2. Cond Plan  
3. Assessment  
MSD involves  
575 pros.  
affects more than 1 part  
unresolved by June 1979*

# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

Date: June 14, 1979  
To: Metropolitan Service District Council  
From: Corky Kirkpatrick, Chairman of Council Ways and Means Committee  
Subject: Recommendation to Approve 1980 Budget

As ~~Chairman of~~ the Ways and Means Committee, with the unanimous consent of the Committee and the Budget Task Force, I present the first Budget of the reorganized Metropolitan Service District (MSD) with the recommendation for approval. The Budget as presented calls for the combined capital and operating expenditures of \$24.6 million and it calls for no increases in taxes, assessments or fees in FY 1980.

The process was not an easy one. The Executive Officer and the staff passed the first hurdle by accommodating some new program initiatives when they actually had fewer resources than our two predecessor agencies. Why fewer resources? Because a number of significant things happened with the formation of MSD. The first was the reduction in the District boundaries and subsequent withdrawal of dues amounting to a decrease of \$100,000. The second significant impact from reorganization was re-entry into the Social Security program for CRAG employees that cost another \$60,000.

Other elements creating a decrease in funds include a \$50,000 credit to CRAG jurisdictions based on some accumulated savings from last year and an anticipated decrease of nearly \$100,000 in the basic HUD planning fund.

The addition of a 12 member Council and elected executive and the staff to support them, was accommodated with a net increase of only one employee. Staff for previous CRAG and MSD officials was supplemented by the various members' jurisdictional staff.

Besides improving some ongoing programs in the consolidation effort, the Budget made provision for the following new programs:

- Development of a program to structure Goals and Objectives to guide the future development of the MSD region in accord with State Legislation.

*Handwritten notes in red ink:*  
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Memorandum  
June 14, 1979  
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health and financial integrity of MSD. We have faith that care will be taken to build some carry-over funds for next year. Obviously we need to address some General Fund revenue source, but that can't be accommodated by carry-over or contingency amounts.

Questions about central and administrative costs were directed to Ways and Means. It is interesting to note that these expenses account for less than six percent of all proposed expenditures and less than 18 percent of the net operating cost expenditures. Other governments have difficulty matching that low level. Most federal grants allow 20 to 30 percent of total operating costs.

The Tax Supervising and Conservation Commission members were most impressed by the number of Councilors attending the hearing this afternoon. They asked questions relating to a number of programs and showed a genuine interest in the MSD efforts. The Budget is now back in our hands for final action.

Keeping in mind that we have a need for additional level of staffing when we look at permanent funding base, and recognizing a commitment to operate this year without additional funding sources, I move for first reading and adoption of the MSD FY 1980 Budget.

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: June 14, 1979  
To: MSD Councilors  
From: Rick Gustafson  
Subject: Legislative report

Our legislative package continues to do well as we enter the last hectic weeks of the session. At this point, all of our bills have passed one house (with the UGB bill up for a final vote in the Senate today), and prospects for final passage of all the bills look good.

HB 2846: (landfill franchising & pollution control tax credit) -- has passed the House with a vote of 56 to 4 and was assigned to the Senate Environment & Energy Committee. That Committee passed it out with a unanimous "do pass" recommendation on June 5th. It is now in Ways & Means and will most likely be assigned to a subcommittee or acted upon by the full Ways & Means Committee within the next week. The Ways & Means referral was attached because of the tax credit, but we do not foresee any problems because there will be no fiscal impact in the next biennium.

HB 3078: (Urban Growth Boundary) -- has passed the House and was assigned to Senate Local Government Committee. That Committee held a hearing on June 5th and passed the bill out to the floor with a unanimous "do pass" recommendation. It is up for a vote today, but as of this time, it has not come up. There does not appear to be any opposition since Sen. Ragsdale agreed to support the bill.

HB 2722: (Voters pamphlet) -- passed the House and was referred to the Senate Elections Committee which held a hearing on June 1st. The bill was passed out with a unanimous "do pass" recommendation. This bill also had a subsequent referral to Ways & Means, but the Committee requested that it be dropped. Sen. Boe will consider that request when he has the bill before him in the next few days.

HB 3069 (emergency landfill siting) and HB 3040 (EFU landfill siting) -- both of these bills have been tabled in favor of SB 925.

SB 925: (emergency siting & EFU siting) -- this bill was passed out of the Senate Environment & Energy Committee with a unanimous "do pass" recommendation, and it passed the Senate with a vote of 23 to 7. It was then assigned to the House Environment & Energy Committee. After a number of hearings before that Committee and many work sessions with all interested parties, the bill was passed out this morning with a unanimous "do pass" recommendation. It will be up for a vote in the

Page 2  
Legislative Report  
June 14, 1979

House sometime next week. Then it will have to go back to the Senate for a vote on concurrence since the House Committee amended the Senate bill. A copy of the hand-engrossed version of the bill is attached to this report along with a brief explanation of the contents.

HB 2328: (MSD omnibus bill) -- passed the House with a vote of 46 to 9 and was assigned to the Senate Local Government Committee. That Committee held a hearing on June 12th and has a work session scheduled for next Monday, June 18th. It appears that they will pass the bill out at that time.

SB 786: (inclusion of MSD officers under Ethics Commission) -- passed the Senate and has been assigned to House Intergovernmental Affairs Committee, which held a hearing on June 12th. A work session is set for June 18th, and the bill will most likely be sent out at that time. I include information on the bill just to let you know the progress; it is not part of the package we are lobbying.

Once again, I ask your understanding in the closing rush of this session. If you have any questions on the status of our bills or any others you are interested in, please call Anne Kelly Feeney at the Lobby Message Center, 378-9800, or Caryl Waters in the MSD office.



The MSD Council urges the EQC to support the Governor's recommendation that they follow the federal standard and guideline for .12 ozone standard by 1987 to assure effective coordination with Federal programs.

The Council is willing to ~~support~~ <sup>consider</sup> the stricter standard of .08 ozone standard at a later date, but ~~is not~~ urges delay of inclusion a stricter <sup>standard</sup> in the SIP until further scientific review.



# METROPOLITAN SERVICE DISTRICT

527 S.W. HALL PORTLAND, OREGON 97201 503/221-1646

Mr. Chairman,

I move that this Council notify Governor Atiyeh and the state Environmental Quality Commission of our support for revision of the State Implementation Plan based on attainment of an ozone standard of 0.08 parts per million by no later than 1990. Also, as part of my motion, the Council should go on record that we expect funding support from the state or federal government to defray the additional costs of planning for the 0.08 ozone standard.

Rick Gustafson,  
Executive Officer

*MSD Council*

Mike Burton,  
Presiding Officer  
District 12

Donna Stuhr,  
Deputy Presiding  
Officer  
District 1

Charles Williamson  
District 2

Craig Berkman  
District 3

Corky Kirkpatrick  
District 4

Jack Deines  
District 5

Jano Rhodes  
District 5

Betty Schedeon  
District 7

Caroline Miller  
District 8

Cindy Banzer  
District 9

Gene Peterson  
District 10

Marge Kafoury  
District 11

TW:pj

June 12, 1979

Council Members:

Attached are two sheets which contain information relating to the Primate House Renovation Project. The first page lists deletions from the basic bid package and the estimated savings. The estimates were gathered by Sheldon, Eggleston, Reddick & Associates, the architectural firm working on this project.

The second list is deductive alternates. These can be left in the project or in some cases may be removed, depending on the low bid and whether or not it is within the proposed allotment of funds.

We hope to have the job advertised by <sup>29th</sup> 22 June 1979.



J. Stephen McCusker  
General Curator

jlh

Attachments

BID DELETIONS

1. Entire lemur island package	\$91,420
2. Marmoset exhibit area	\$32,390
3. Tapered moat walls	No estimate
4. Gunite finish on moat walls	\$22,000
5. Moat ramp and CMU drive apron	\$ 2,013
6. Concrete pavers at north, outside exhibits	\$ 3,645
	<hr/>
	\$151,468

8% General conditions

6% Contractor's profit

5% Contingency

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19% or \$28,779

TOTAL 

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\$180,247

### DEDUCTIVE ALTERNATES

1. Re-roof entire structure	\$16,875
2. All interior glass doors and interior planting	\$ 9,505
3. Adaptation and planting in front of south exhibits	\$ 9,799
4. Wood ceiling and ribbed metal roof at chimpanzee area	\$ 5,579
5. Wood ceiling, insulation, and lowered lights in north and south visitor areas	\$15,904
6. Play structure in outside, north cages	\$14,600
7. NW, NE, and SE gateway and graphic	\$ 7,500
8. Floor refinishes in north, south, and chimp cages	\$19,740
	<hr/>
	\$99,502

Greater Vancouver Regional District Visitation  
AGENDA  
June 15, 1979

- 8:00 a.m. Arrive at Portland International Airport
- 8:15 Tour highlights: Banfield Freeway, Fremont Bridge, Pittock Mansion, Transit Mall
- 9:30 Office tour and introductions
- 10:00 Transportation Planning: Councilor Charlie Williamson, Chairman, Transportation Committee; Bill Ockert, MSD Transportation director  
An overview of MSD's simulation tools followed by discussion of alternatives analysis. MSD's institutional setting, legal context and processes for financing will be discussed.
- 11:00 LRT Studies: Paul Bay, Tri-Met Executive Director for Planning and Development  
Staff from the regional transit agency will discuss experiences with an LRT study.
- 12:00 noon From Governance to Government: Councilor Corky Kirkpatrick  
An overview of the formation of MSD and the transition from CRAG to the new agency. The former CRAG chairman will share her perspective over lunch.
- 1:30 p.m. Solid Waste Resource Recovery: Corky Ketterling, MSD Engineering/Analysis Manager  
An explanation of MSD's solid waste authority and a slide presentation on a resource recovery project that is in progress.
- 2:30 Fair Share Housing: Jim Sitzman, MSD Metropolitan Development Director.  
A presentation of MSD's recently adopted Areawide Housing Opportunity Plan. The plan addresses publicly assisted housing options and the "fair" distribution of assisted housing.
- 3:30 Urban Growth Boundary: Jim Sitzman, MSD Metropolitan Development Director  
Discussion of the authority and process used in establishing the regional Urban Growth Boundary. Also, a description of the land market monitoring effort intended to determine impacts of the boundary.
- 4:30 Wrap Up: Denton Kent, Chief Administrative Officer
- 6:00 Cocktails
- 7:30 Dinner
- 9:30 Return to Airport
- 10:35 Depart Portland International Airport

# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

**Date:** June 6, 1979  
**To:** MSD Council  
**From:** Executive Officer  
**Subject:** Contract Review

The following is a summary of Contract reviewed by staff and submitted for Council action in accordance with Resolution No. 79-52:

### ZOO

1. Proposed Contractor: Jim Weddle & Associates

Purpose: Topographical Survey for Beaver/Otter Portion of Proposed Cascades Exhibit

Amount: \$7,100

2. Proposed Contractor: Proposals Being Reviewed

Purpose: Soils and Foundation Survey for Beaver/Otter portion of proposed Cascades Exhibit

Amount:

3. Proposed Contractor: Oregon Museum of Science and Industry (OMSI), Western Forestry Center (WFC), City of Portland

Purpose: 35-year lease of the parking lot adjacent to the Zoo. Under the terms of a lease and an agreement, OMSI, WFC and the Zoo will lease the parking lot for \$1 per year and agree to pave it.

Under the terms of an operating agreement between OMSI, WFC and the Zoo, OMSI agrees to pay the first \$50,000 of the cost of paving. Additional costs are to be shared equally by the three parties, but MSD's liability is limited to \$10,000

Memorandum

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TRANSPORTATION

Proposed Contractor: Regional Planning Council of Clark  
County (RPC)

Purpose: Allow MSD to perform transportation and air quality  
planning for RPC.

Amount: \$18,847. The first \$15,576 will be credited against  
the sum owed by MSD to the city of Vancouver and to  
Clark County. The remaining \$3,271 will be paid, in  
cash, to MSD.

CRIMINAL JUSTICE

1. Proposed Contractor Clackamas County Youth Commission

Purpose: Youth Projects Development

Amount: \$50,400

2. Proposed Contractor: City of St. Helens

Purpose: St. Helens Burglary Prevention and Education Project

Amount: \$13,891

PB:mec  
6/14/79



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PLANNING AND DEVELOPMENT  
COMMITTEE

## Agenda

**Metropolitan Service District**  
527 SW Hall Portland, Oregon 97201 503/221-1646

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**Date:** June 11, 1979  
**Day:** Monday  
**Time:** 11:00 a.m.  
**Place:** Conference Room D

### CALL TO ORDER

1. INTRODUCTIONS
2. WRITTEN COMMUNICATIONS
3. CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS
4. APPROVAL OF MINUTES
5. REPORTS AND BUSINESS
  - 5.1 Committee Organization
    - 5.1.1 Criminal Justice Committee, Review and Recommendations\*
    - 5.1.2 Vacancies and Appointments to Housing and Land Market PAC's
    - 5.1.3 Request from Councilor Stuhr for Citizen Involvement Subcommittee\*
  - 5.2 Cities of Fairview and Gladstone Plan Acknowledgements
  - 5.3 Washington County Planning Extension Conditions
  - 5.4 UGB Acknowledgement Presentation to LCDC
  - 5.5 Proposed Resolution Regarding Goals and Objectives - Gene Peterson\*  
(Also review materials on Growth Management carried over from May 14 agenda)
  - 5.6 Discussion of Annual Amendment Process

\* Documents attached

## MEETING REPORT

DATE OF MEETING: May 21 (postponed from May 14)  
May 29 (agenda carried over from May 21)

SUBJECT: Regular Meeting Agenda

GROUP: Planning and Development Council Committee.  
Present (21st): Chairman Marge Kafoury;  
Councilors Cindy Banzer, Corky Kirkpatrick,  
and Jane Rhodes.

Present (29): Chairman Marge Kafoury;  
Councilors Cindy Banzer, Jane Rhodes and  
Gene Peterson.

SUMMARY (May 21):

### Agenda Item 4: Approval of Minutes

Upon the motion of Councilor Rhodes, the Committee unanimously approved the meeting reports as corrected from the April 30 regular and May 2 special meetings.

### Agenda Item 5: Reports

- 5.1 Chairman Kafoury reported on favorable action taken by the House of Representatives on the Bill clarifying MSD's role in setting and implementing a Goal 14 urban growth boundary within the District.
- 5.1.A Unscheduled item dealing with the city of Durham plan review
- Two matters were brought to the Committee's attention.
- 1) The position of the Solid Waste Committee regarding Durham's plan provision for land fill siting was presented. Planning and Development concurred with their position, which states sample language recommended for inclusion in Durham's plan prior to acknowledgement:
- "Solid waste disposal is a regional concern requiring regional solutions. The Metropolitan Service District (MSD) is the regional agency addressing this concern. MSD currently is considering a landfill site at the Durham Pits, northeast of the city limits in Washington County. Durham will comment on any future considerations of this area to ensure that all siting issues identified in the MSD "Procedure for Siting Sanitary Landfill" have been addressed, including groundwater pollution, noise pollution, odor, and increased vectors."

- 2) A lengthy discussion of Durham's housing plan was held, centering mostly around single family lot sizes. Terry Moore from MSD staff and Mark Greenfield of 1000 Friends of Oregon contributed considerably to the discussion.

The committee informally advised staff that a) a minimum 20,000 square foot single family lot size is inappropriate for an urban area and b) development within urban areas should be allowed outright use of septic tanks.

Councilor Peterson asked staff prior to the meeting to indicate for the record that in his view small cities like Durham should not be held to the same review standards or housing variety as are applied to large jurisdictions.

At this point the Committee set the balance of the agenda over to May 29 with items 5.2, 5.4 and 7.1 to receive priority considerations.

#### SUMMARY (May 29):

##### Agenda Items 5.2 and 7.1

Chairman Kafoury clarified the distinction between the short and long term goals and objectives projects. Jennifer Sims then briefed the Committee on materials distributed dealing with progress and future plans for the short term project.

The Committee agreed to limit the short term project to eleven subject areas selected from the Policy Catalogue.

Councilor Peterson requested that the product resulting from the short term goals and objectives project carry a caveat stating their interim nature and how they relate to the long term project. Also, the MSD goals and objectives should be described in relation to the LCDC goals.

June 11, 1:00-5:00 p.m. was set for a Committee workshop on land use, housing and economic development goals and objectives.

- 5.4 Jim Sitzman gave a brief description of the LCDC policy on Urban Planning Area Agreements for the Portland region.

Items 6.1, 6.2 and 7.2 were referred to future agendas.

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WAYS AND MEANS  
COMMITTEE

## Agenda

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**Metropolitan Service District**  
527 SW Hall Portland, Oregon 97201 503/221-1646

*Date:* June 19, 1979

*Day:* Tuesday

*Time:* 5:00 p.m.

*Place:* Conference Room "B"

1. Review Status of FY 1980 Budget
2. Review of Proposed Contract for Consultant Assistance in Assessing Overall Public Information Needs and Approaches.
3. Status Report on Personnel Task Force
4. Discussion of July 27 Council Retreat
5. Any Other Business.

DUK:mec

## MEETING REPORT

DATE OF MEETING: May 22, 1979

SUBJECT: Ways and Means Committee Meeting

GROUP: Couns. Rhodes, Kirkpatrick, Williamson, Deines, Stuhr, Burton, Banzer; Executive Officer Gustafson; Staff members Kent, Shell, Bieberle, Holstrom and Ockert; Employees Association Representative Vickie Grimes.

SUMMARY: Ways and Means Committee Chairman Kirkpatrick called the meeting to order at 5:15 p.m. In response to a request made by the Committee at its previous May 15 meeting, Executive Officer Rick Gustafson presented a report on proposed control strategies to develop a larger contingency in the FY 1980 budget. Mr. Gustafson explained that these strategies were designed to assure that a larger contingency could be reached by establishing direct controls on the FY 1980 budget.

The Executive Officer reviewed the report in detail. The strategies include control over expenditures through two-month hiring freezes on vacancies in currently budgeted positions, a three-month delay in filling new positions authorized in next year's budget, controlling expenditures in programs which are "overmatched" with local funds and a review by the Ways and Means Committee of any contract expenditures over \$5,000 not predominately funded by either state or federal funds. Also, the Council would review work programs for Public Information and Citizen Involvement before any contract funds would be expended. Mr. Gustafson also outlined a series of financial and audit reports which would be provided to the Council.

Coun. Burton requested clarification on the strategy of freezing positions. The Executive Officer explained that the freeze applied to any vacancies which would occur in FY 1980. A process through which the Ways and Means Committee could approve a waiver of the freeze was described. New budgeted positions such as a secretary for Management Services, the Council Secretary and the Director of Environmental and Technical Services would be held open until October.

Also in response to Coun. Burton's questions, the Executive Officer explained that the current MSD procedures require Council approval of contracts over \$15,000.

Coun. Burton introduced a proposed resolution, prepared with the participation of Couns. Banzer and Berkman, to the committee for review. Coun. Burton requested a report from the Committee by the May 24 Council meeting.

The resolution requested financial and audit reports by specified deadlines and Council review of any contract expenditure over \$1,000.

Coun. Burton raised a series of budget questions with the Ways and Means Committee. He questioned whether the Committee had received job descriptions for new positions in the FY 1980 budget. He also asked whether the Committee had considered the shift of work load from the Public Information Office to the Council Secretary with the establishment of that new position. Coun. Burton questioned the need for 12 automobiles and the controls exercised over those vehicles. He also questioned the organization of the executive office. He requested clarification of the Chief Administrative Officer position and a justification of the \$148,000 in salaries in the Executive Management group. He indicated that he wanted to know the responsibilities of each position.

Coun. Stuhr questioned whether there were any differences between the resolution proposed by Coun. Burton and the Executive Officer's report, other than the limit on contract review.

Coun. Burton noted that the resolution did not include a position freeze provision. The main purpose of the resolution was to maintain control over expenditures. This resolution, he explained, was a supplement to the proposals to increase the contingency in the Planning and General Fund.

Coun. Banzer stated that she was concerned over spending the current year's cash carryover and the impact that this action would have next year.

Coun. Burton questioned the ability of the current budget to meet unanticipated requests to assist local jurisdictions and provide program flexibility without an increase in contingency.

Coun. Banzer described the resolution as a companion recommendation to the Executive Officer's proposal to increase contingency funds.

Coun. Deines stated that he saw no problem with joining the two proposals.

The Committee then discussed the appropriate dollar level to set for contract review. Coun. Banzer expressed a need to review contracts to be sure that the Committee's were aware of problems and of what was being done to implement programs.

Coun. Kirkpatrick stated that she thought the \$1,000 limit was too low and recommended a \$5,000 limit. This amount would tie Council review to the contract procedure for bidding.

Coun. Banzer expressed concern over \$8,500 in contractual Services in Public Information. The Executive Officer stated that this could be controlled through the work program which would be reviewed by the Council.

Coun. Kirkpatrick responded to questions raised by Coun. Burton. She stated that the Committee did review the new positions in the

budget and were satisfied with the justification. The shift of workload between Public Information and the Council Secretary was also considered. The shift would help Public Information absorb the heavy workload.

In response to Coun. Burton's question about what had changed to increase the workload, Public Information Director Judy Bieberle explained that the former CRAG directors used their own staff in each jurisdiction for support, rather than using the CRAG staff. Election of 13 councilors has increased the demand for material to use in public presentations.

The work which would shift to the Council Secretary includes filing of Council documents, assistance on correspondence, distribution of messages and assistance within Council Committees.

In response to the question on automobiles, Mr. Gustafson stated that consideration was being given to eliminating two leases and steps were being taken to establish car use policies and restrict the use of vehicles after business hours.

Coun. Rhodes stated her concern over the investment practices and the use of word processing. She also stated that she did not want the Chief Administrative Officer position replaced when the current incumbent vacated it. The position should be reviewed at that time.

Coun. Williamson thanked the Committee and other Councilors for the amount of time spent on budget considerations. He indicated that he felt the position of Council Secretary could be deleted, if necessary.

The Executive Officer reviewed responsibilities of the Executive Officer's staff in summary:

The Chief Administrative Officer is the second in command over the day-to-day activities of the organization and is responsible for developing work programs and departmental objectives. It was pointed out that, due to vacancies and the evolving nature of the organization to this point, the Chief Administrative Officer has not been able to function in that desired capacity.

In response to Coun. Burton's question, the Executive Officer affirmed that the position would be "politically" responsible to the Executive. Coun. Burton also questioned whether the development of goals and objectives were executive functions.

Mr. Gustafson discussed the position of Executive Aide. This person is his personal assistant who works on specific projects, acts as a liaison with departments, writes speeches and has currently been assisting with the legislative program.

Coun. Stuhr questioned whether duties would shift after the legislative session. Mr. Gustafson explained that other projects now being delayed would be assigned.

The Administrative Assistant, Mr. Gustafson explained, is responsible for the executive office, handling phone calls and drafting letters. The main responsibilities of the Assistant are seeing that people who contact the Executive's office receive a prompt reply, if the Executive Officer is unable to personally respond.

The Research and Policy Officer is responsible for program development which crosses departmental lines and is developing a grants management program.

The Clerk of the Council is responsible for maintaining the records of all Council meetings, and providing secretarial services to the Chief Administrative Officer.

Coun. Burton raised additional questions on duplication of duties between these positions. Coun. Kirkpatrick responded that the Ways and Means Committee had reviewed the Executive Officer's staff positions as part of the preliminary budget considerations and had been satisfied with the explanations made at that time.

Coun. Kirkpatrick called the Committee's attention to a letter from Coun. Miller supporting the existing budget and favoring control devices to ensure the accumulation of savings during the year.

After a recess, Couns. Kirkpatrick, Deines and Banzer discussed amendments to the resolution introduced by Coun. Burton.

To provide the staff with flexibility in meeting the proposed deadlines, the resolution was amended to read that a status report on the independent audit would be provided by the first meeting in November. The staff was directed to do everything possible to expedite the completion of the audit.

The main discussion centered on the type and level of dollar amounts of contracts to be reviewed by Council. Coun. Banzer wanted to retain the \$1,000 limit and extend review to all contracts in the Planning and General Funds. Mr. Gustafson raised the question of whether the Council's time would be properly spent by reviewing contracts which are predominately grant funded. He also questioned the definition of "review."

The discussion then centered on contract expenditures and whether they could be effectively controlled through program review by the substantive Council Committees, and on the level of the dollar amount. After discussion on this point, the Committee decided to set the review level at \$2,500 and review all contracts in the Planning and General Funds.

This, and all other provisions restricting expenditures, would be reviewed at the end of the first quarter. Recommendations would then be made on continuation, based on the financial status of the organization.



The Committee decided to incorporate the Executive Officer's report through a final item on the resolution. Coun. Banzer would incorporate the Committee amendments and carry the resolution to the Council on Thursday, May 24.

The Committee adjourned into executive session at 8:00 p.m.

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# MSD METROPOLITAN SERVICE DISTRICT

527 S.W. HALL PORTLAND, OREGON 97201 503/221-1646

## SOLID WASTE/PUBLIC FACILITIES COUNCIL COMMITTEE

Meeting of May 15, 1979

The Committee members in attendance were Chairman Craig Berkman, Jane Rhodes, Gene Peterson and Jack Deines. Staff in attendance included Merle Irvine, Terry Waldele and Terry Moore. Ken Rediker, representing the Portland City Club Standing Committee on Land Use, was also present.

Rick Gustafson,  
Executive Officer

The meeting report of May 1, 1979, was approved unanimously.

### MSD Council

Mike Burton,  
Presiding Officer  
District 12

Donna Stuhr,  
Deputy Presiding  
Officer  
District 1

Charles Williamson  
District 2

Craig Berkman  
District 3

Corky Kirkpatrick  
District 4

Jack Deines  
District 5

Jane Rhodes  
District 6

Betty Schedeen  
District 7

Caroline Miller  
District 8

Cindy Banzer  
District 9

Gene Peterson  
District 10

Marge Kafoury  
District 11

Terry Moore, MSD Metropolitan Development Planner, discussed the process of reviewing local plans in conformance with LCDC Goals and Objectives. In particular, Mr. Moore discussed Goal #11 and what language in the local plan would be acceptable to MSD regarding the regional Solid Waste Management Plan. It was suggested that for those jurisdictions within which a landfill site has not been identified, the following language would be acceptable: "Solid waste disposal is a regional concern requiring regional solutions. \_\_\_\_\_ recognizes MSD's responsibility and authority to prepare and implement a Solid Waste Management Plan, supports the MSD 'Procedure for Siting Sanitary Landfill,' and will participate in these procedures as appropriate."

For those communities within which MSD has identified a potential landfill site, it was felt that some recognition should be given. It was the feeling of the Council Committee that in the case of the city of Durham's plan, for example, the following language would be acceptable: "Solid waste disposal is a regional concern requiring regional solutions. The Metropolitan Service District (MSD) is the regional agency addressing this concern. MSD currently is considering a landfill site at the Durham Pits, northeast of the city limits in Washington County. Durham will comment on all future considerations of this area to ensure that all siting issues identified in the MSD 'Procedure for Siting Sanitary Landfill' have been addressed, including groundwater pollution, noise pollution, odor and increased vectors."

SOLID WASTE/PUBLIC FACILITIES COUNCIL COMMITTEE

Meeting of May 15, 1979

Page 2

Coun. Rhodes suggested that David Vance be added to the Johnson Creek Task Force. The Council Committee recommended unanimously that the Council at their May 24, 1979, meeting confirm Mr. Vance's appointment to the Johnson Creek Task Force. Coun. Rhodes announced that the Johnson Creek Task Force will meet the second Thursday of every month at 9 a.m. in the MSD office. A work session with the involved jurisdictions' technical staffs has also been scheduled for 9 a.m., May 24, 1979, at MSD.

Mr. Irvine distributed a letter received from Mr. Louis M. King of the law firm of Ragen, Roberts and O'Scannlain, representing residents in the vicinity of the possible landfill site known as Alford's. Mr. King expressed opposition to the use of this site as a sanitary landfill and suggested that any attempt to do so would be met with "opposition in and out of court."

There being no further business, the meeting was adjourned at 4:30 p.m.

MI:kk

## Agenda

Date: June 14, 1979  
Day: Thursday  
Time: 7:30 am  
Place: MSD Office "Room D"

### PROPOSED AGENDA:

- \* 1. MSD RESERVE PROBLEM AREA LISTING - INFORMATION
- \* 2. RECOMMENDED CRITERIA FOR ESTABLISHING PROBLEM & PROJECT PRIORITIES FOR THE MSD RESERVE - ACTION REQUESTED
- # 3. TIP QUARTERLY REPORT - INFORMATION
- \* 4. TRANSPORTATION RELATED ENERGY PLANNING ACTIVITIES IN THE MSD REGION - INFORMATION
- \* 5. STATUS REPORT ON WATER TRANSPORTATION PROPOSALS - INFORMATION
- # 6. DESCRIPTION OF TRAVEL SIMULATION TECHNIQUES - INFORMATION
- # 7. TIP AMENDMENT - I-505 ALTERNATIVE - ACTION REQUESTED
- 8. CORRIDOR ANALYSIS & STRATEGY - INFORMATION

\* denotes material enclosed  
# material available at meeting

# WASHINGTON PARK ZOO

Date: 5/31/79

To: Zoo Committee  
From: Warren Iliff  
Subject: Minutes of May 30 Meeting

Councilors Banzer and Schedeen attended along with Iliff from the staff and Gay Stryker from the Friends' Board as a guest for the first agenda item.

Friends' Membership - Gay Stryker discussed portions of the attached three pieces of material relating to Friends' membership fees and privileges. Several questions were raised about:

- a. Legality of splitting annual pass fee with a private body.
- b. Legality of restricting pass to Friends only.
- c. Impact of free admissions and pass arrangement on projected income.
- d. Comparison of suggested costs with other zoos and other local organizations.

The Friends would like approval of this arrangement by the end of June and the staff was asked to provide a recommendation to the Committee at the June 7 meeting.

Zoo Concert Series - This was briefly discussed and copies of the poster are enclosed at the Committee's request.

Goals and Objectives - These were discussed and amended, but basically approved as previously distributed. Chairperson Banzer will send a memo to Council Chairman Burton covering this work program and timeline.

Miscellaneous - The flower cart idea was discussed, and given the input of downtown street vendors this project will be dropped.

The animal cookies idea was discussed, and if feasible the Zoo will attempt to add this item to its food sales program.

The question of contracting out the food service was discussed and the following points were stressed by the staff:

Zoo Committee Minutes  
Page Two

- a. Revenue profits are important to the Zoo's overall income and are growing.
- b. Union in this operation is not a difficulty.
- c. By operating ourselves we maintain food quality and employee control better.
- d. By having food service personnel as our own employees we can provide a better image to the public and gain flexibility in using them in other related operations (souvenir sales and litter patrol).

The Committee felt that continued self-operation of the food service was called for.

The meeting adjourned at 8:00 p.m.

Attachments

Zoo Committee (MSD Council)  
Minutes: May 23, 1979  
1:00 p.m., Education Building  
Washington Park Zoo

NEXT MEETING  
Wednesday, May 30, 1979  
5:30 p.m., in the Zoo's  
Education Building

The meeting was opened by Chairperson Cindy Banzer. In attendance were Councilor Betty Schedeen and staff persons Warren Iliff and Judy Henry.

- I. Goals and Objectives: Not discussed.
- II. Time Line on Work Plan: Not discussed.
- III. Zoo Visit Report: Councilor Schedeen briefly reported on her visits to the Detroit and Bronx Zoos. She noted the following:
  - a. The Bronx Zoo has a full-time staff photographer.
  - b. The Bronx Zoo's magazine Animal Kingdom is an excellent zoo publication and one in which other zoos can have published their own zoo news for mailing to each zoo's individual membership lists at a cost of \$4.50 a year per member.
  - c. The Bronx Zoo has had a Development Department for the past three years.

It would be interesting to find out from the various zoos what support they receive from various foundations, private assistance, etc. This information may have already been compiled by the AAZPA (Warren will check). If not, the committee may wish to make up a survey form requesting this type of information from other zoos.
  - d. The Bronx Zoo takes photographs of visitors with animals at a charge of \$2.00 per picture.
  - e. The Bronx Zoo has a "Feed an Animal" program whereby school classes can sponsor individual animals for the school year. This is a very successful program financially and gets the school children involved in a very personal way with animals.
- IV. Development Foundation: The committee members feel that someone should be hired to directly assist the Zoo Director in the obtaining of development funds. This person should be a member of the Zoo staff and should have his/her desk in or nearby the Zoo Director's office.
- V. Miscellaneous: The next meeting of the Zoo Committee will be held on May 30 at 5:30 p.m. in the Zoo's Education Building (upper room). The agenda will be those items not covered at today's meeting.

VI. Education Staff Presentation: Jack Delaini, Division Head of the Education Department, introduced Jenny Agnew, Graphics Specialist; Roger Yerke and Susan Plaisance, Education Services Specialists. Jack distributed the goals and objectives statement for the Education Department, and he and his staff people then each outlined the various education/graphics programs and what they entailed.

The committee members were impressed with the great number of volunteer hours contributed to the Zoo through which the zoo's outreach into the community was greatly increased. They wondered if there was some way in which this contribution could be indicated on the zoo's budget document along with a dollar estimate of its worth. They also suggested that a press release be done once or twice yearly telling of the contribution by volunteers, the number of hours donated and the number of people reached in the community through their efforts. Perhaps this could even be a special feature story. Also suggested was the utilization of the smaller community newsletters to publicize this program; this should perhaps be done through the Education Department rather than the Public Relations Department.

The associate teacher and internship positions were discussed and the Committee, after explanations of their proposed activities, felt that these were excellent ways to achieve quality educational assistance at extremely low costs.

The members of the committee then went on a brief tour of the education and graphics facilities.



ZOO DEVELOPMENT PLAN \*  
CONSTRUCTION SCHEDULES & COSTS

<u>Construction Project</u>	<u>Amount Bid **</u>	<u>Bids Received</u>	<u>Bid Awarded To</u>	<u>Constr. Began</u>	<u>Constr. Complete</u>
Nursery	\$ 30,000		Low bid of \$47,400 rejected; project subcontracted by Zoo	6/78	6/30/79
Quarantine Facility	\$ 135,790	12/15/78	Dawn Building Company	1/79	6/25/79
Entrance Plaza	\$ 328,800	1/18/79	Bart Hess Building Contractor, Inc.	2/79	6/26/79
Elephant Enclosure	\$ 627,700	2/22/79	Humphrey Construction, Inc.	4/79	Spring, 1980
Primate Facility	\$1,500,000 (Approx. Cost)		Bids not yet awarded		Spring, 1981

\* This schedule does not include all projects proposed in the Zoo Development Plan.

\*\* Construction costs do not include costs for design of projects or cost overruns that may be incurred.

Prepared 6/1/79 AMR:amn

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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**Date:** June 6, 1979  
**To:** MSD Council  
**From:** Executive Officer  
**Subject:** A-95 Review Report

The following is a summary of staff responses regarding grants not directly related to MSD programs.

Project Title: Old College Hall Restoration (#794-19)  
Applicant: Oregon State Parks  
Project Summary: Phase II restoration of Old College Hall in Forest Grove to conclude refinishing floors, interior painting, heating systems, reconstruction of chimneys, etc.  
Federal Funds Requested: \$20,000 (Her. Conser. & Rec. Service)  
Staff Response: Favorable Action

Project Title: Paris Theater Renovation (#794-20)  
Applicant: Oregon State Parks  
Project Summary: Installation of new roof, heating and ventilation systems, waterproofing and repair to front of building, which is located in Northwest Portland.  
Federal Funds Requested: \$7,500 (Her. Conser. & Rec. Service)  
Staff Response: Favorable Action

Project Title: Summer Youth Recreation Program (#795-2)  
Applicant: City of Portland  
Project Summary: Program to provide recreational, educational and cultural programs for economically disadvantaged youth ages 8-13 residing in the City of Portland.  
Federal Funds Requested: \$52,647 (Community Services Admin.)  
Staff Response: Favorable Action

Project Title: North/Northwest Summer Youth (#795-4)  
Applicant: North Community Action Council  
Project Summary: Program to provide supervised recreational activities for low-income youth, ages 8-13 residing in North and Northwest Portland. Program will be directed to "hard-to-reach youth" with a history of nonparticipation in such programs.  
Federal Funds Requested: \$12,000 (Community Services Admin.)  
Staff Response: Favorable Action

Project Title: Summer Youth Recreation Program (#794-21)  
Applicant: Portland Action Committees Together Inc.  
Project Summary: Recreation program directed toward "hard-to-reach" low-income youth ages 8-13 residing in Southeast and Southwest Portland.  
Federal Funds Requested: \$13,200 (Community Services Admin.)  
Staff Response: Favorable Action

Project Title: Columbia County Nutrition Resource (#795-5)  
Applicant: Columbia County Community Action Team  
Project Summary: Funds would be used to establish a nutrition resource center which will include (1) food bank, (2) general nutrition information services, (3) food stamp referral, (4) volunteer gleaning project, (5) gardening assistance and tool library, (6) advocacy efforts and (7) crisis relief food vouchers.  
Federal Funds Requested: \$47,000  
Staff Response: Favorable Action

Project Title: Community Food and Nutrition Program (#795-7)  
Applicant: North Community Action Council  
Project Summary: Proposed program activities include: (1) food voucher program for emergency nutrition assistance, (2) gleaning project, (3) nutrition information and consumer education, (4) coordination with existing program, (5) operation of Central Food Funds.  
Federal Funds Requested: \$68,000 (Community Services Admin.)  
Staff Response: Favorable Action

Project Title: Regional Library Cooperative Project (#795-6)  
Applicant: Regional Library Planning Committee  
Project Summary: Proposal to promote sharing of resources between libraries and to provide better communication between staffs of all libraries in the tri-county area. Some funds would also be used for continuing education.  
Federal Funds Requested:  
Staff Response: Favorable Action

Project Title: Nutrition Education and Emergency Food System (#795-6)  
Applicant: Clackamas County Community Action Agency  
Project Summary: Program would (1) assist low-income people obtain access to adequate diet through federal food programs, (2) develop self-help programs for the poor to secure food, (3) provide emergency food to persons in crisis.  
Federal Funds Requested: \$54,784 (Community Services Admin.)  
Staff Response: Favorable Action

Memorandum  
Page 3

Project Title: Cascade Health Care

Applicant: Cascade Health Care, Inc.

Project Summary: Request for supplemental funds to (1) expand Cascade's health education efforts into mental health needs assessment with provision for a preventive services program, (2) remodeling of the patient waiting room at the 50th Avenue clinic, and (3) acquisition of telephone system.

Federal Funds Requested: \$100,000 (HEW & Pub. Health Serv.)

Staff Response: Favorable Action

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A G E N D A M A N A G E M E N T S U M M A R Y

TO: MSD Council  
FROM: Executive Officer  
SUBJECT: Information Report - Primate Project

BACKGROUND: The major renovation project under the Zoo Development Program is the building for the primates. As explained by representatives of the architectural firm of Sheldon, Eggleston, Reddick and Associates, at the February 8 MSD Council meeting, the project entails building a new outdoor moated chimp enclosure, three outdoor cages for the gibbons and mandrills, a large, all-weather structure for the oranges, renovated interior spaces for both visitors and animals, and, if additional funding can be found, a new marmoset exhibit and a lemur island exhibit.

Final designs have now been completed and reviewed by the Council Zoo Committee, the Executive Officer and the Zoo Design Review Committee. The staff proposes to review the design and projected budgets with the Council.

BUDGET IMPLICATIONS: Funds for the major share of the project have been included in the General Capital Improvement budget.

POLICY IMPLICATIONS: This project is part of the existing Development Program.

ACTION REQUESTED: None at this time. It is the staff's intention to return to the Council (after construction bids are opened) for a bid award, hopefully at the July 26 meeting. Construction will take about 1-1/2 years, but phasing will allow the chimp and orang areas to open next spring.

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## AGENDA ITEM

## A G E N D A   M A N A G E M E N T   S U M M A R Y

TO:           MSD Council  
FROM:         Executive Officer  
SUBJECT: Metro Water Resources Study Reports

BACKGROUND: At the March 22 meeting of the Council, a representative of the Corps of Engineers Urban Studies team briefed the Council on the water supply planning component of the Metro Water Resource Study conducted jointly by the Corps and CRAG, and then MSD. The Corps and their consultants recently completed technical reports and recommendations culminating three years of a cooperative planning process involving metropolitan area cities, counties and special districts. These reports and recommendations are organized in two sets that describe the water supply and drainage management components of the Metro Study. A list of the reports in the two sets is attached and copies of the reports are being distributed to the Council separately. Additional background on the drainage studies will be provided at the June 14 Council meeting.

On April 30, 1979, the Water Resources Policy Alternatives Committee (WRPAC) reviewed the reports and recommendations and endorsed them for release to the public for review and comment. The WRPAC also considered several options available to MSD for adopting the recommendations as policies, and for administering the policies in the future.

The WRPAC recommended that the Council make a clear statement of policy on MSD's intended use of the Metro Study reports and recommendations. The attached memorandum from the WRPAC to the Council Solid Waste and Public Facilities Committee dated May 31, 1979, contains the policy statements proposed by the WRPAC for review and comment. These proposed policy statements are to be distributed with copies of the reports and recommendations in late July.

A tentative schedule for the review and adoption process is outlined below:

June 14	Council action to release the reports, recommendations and proposed policy statements for public review and comment.
Late July	Distribution of documents for public review and comment.
September 30	Completion of final reports by Corps of Engineers (for Office of Chief of Engineers).

October 11      Public hearing and first reading of ordinance adopting reports, recommendations and policies (may involve designation of area or activity of metropolitan significance and/or adoption of "functional plan(s)").

October 25      Second reading and adoption of ordinance.

On June 5, 1979 the Council Committee ratified the WRPAC's actions and forwarded the reports, recommendations and proposed policy statements to the Council for release. The Council Committee also recommended that the documents be referred to the Council Planning and Development Committee for review as soon as possible. A report on the Committee's deliberations on these matters will be available at the Council meeting.

BUDGET IMPLICATIONS: None. Most of the planning activities in the Metro Study have been funded by Corps of Engineers appropriations. MSD staff coordination activities were authorized in the FY 1979 Budget.

POLICY IMPLICATIONS: There are no substantial policy implications associated with the act of releasing the reports, recommendations and proposed policy statements for review and comment. At the end of a one month review period the Corps will prepare the final Metro Study reports. Preparation of the final reports will be completed by the end of September and will take into account the comments and concerns raised by interested persons and organizations. These will be compiled and policy implications will be described in an MSD staff report to the Council before the Council takes formal action (by ordinance) in October.

ACTION REQUESTED: Acceptance of the Council Solid Waste and Public Facilities Committee's recommendation to release and distribute the documents for public review and comment in late July.

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METRO STUDY REPORTS TO BE RELEASED

June 5, 1979

WATER SUPPLY

- Regional Water Supply Plan
- Appendix 1 - Background Studies
- Appendix 2 - Technical Analysis
- Appendix 3 - Institutional Analysis
- Appendix 4 - Effects Assessment
- Appendix 5 - Existing Water Supply Systems for  
Outlying Communities
- Appendix 6 - Summary Work Plan for Groundwater Studies

DRAINAGE MANAGEMENT

- Regional Drainage Report
- Appendix 1 - Butternut Creek Basin Plans
- Appendix 2 - Salmon Creek Basin Plans
- Appendix 3 - Literature Review
- Appendix 4 - Flood Damage Reduction Measures
- Appendix 5 - Drainage Management Planning Manual



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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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**Date:** May 31, 1979  
**To:** Council Solid Waste/Public Facilities Committee  
**From:** Water Resources Policy Alternatives Committee (WRPAC)  
**Subject:** Recommendations on Metro Study Water Supply Plan Reports and Drainage Management Reports..

We are transmitting herewith copies of the Metro Study Reports for Water Supply and Drainage Management. WRPAC has reviewed the reports and has made the following recommendations.

### Water Supply Plan Reports

It is the WRPAC's recommendation that the Council release the Metro Study Water Supply reports for public review and comment and that the Council indicate MSD's intended future use of the reports to be as follows:

1. "That the Water Supply Plan recommendations will be adopted by the Council as MSD policy and that each local comprehensive plan must acknowledge these policies and indicate the local jurisdiction's policy framework in terms of these policies (e.g. consistency, reasons for inconsistency, etc.) Adoption will be by MSD ordinance."
2. "That the ordinance referred to in (1) above shall require a regular water supply report to be prepared by a task force of the WRPAC, with MSD staff support, to indicate major changes in water supply needs and forecasts for the metropolitan area, major opportunities and problems, fiscal conditions and other findings as may be appropriate."
3. "That recommendations #7, #20, #21, and #27 of the Regional Water Supply Plan report be strengthened by amendments requiring that "any jurisdiction which chooses to deviate from these recommendations shall provide MSD with findings in justification of such deviation."

The WRPAC motion on these recommendations was passed by a margin of six to two. The City of Portland Water Bureau representative cast one of the dissenting votes and asked that their concerns be passed on with these recommendations. The principal concern is that the City's customers want the flexibility of having alternative water sources when they are negotiating contracts with the City. Removing the Clackamas River without assurance of the other sources being available may obstruct the negotiations of contracts. It may also result in undersized facilities and thereby limit the amount of water available in the future. (Staff note: There is also a question of MSD's authority to take such action.)

Drainage Management Reports

It is the WRPAC's recommendations that the Council release the Metro Study Drainage Management reports for public review and comment and that the Council indicate MSD's intended future use of the reports to be as follows:

1. "That the recommendations on page 5-9 of the Drainage Study Report will be adopted by the Council as MSD policy and that Addendum "A" of that report will be adopted and incorporated into MSD's local plan review criteria; and that the Drainage Manual will be adopted as the recommended process for compliance with said MSD ordinance."

TW:jh *JW*  
3835A  
D/5

cc: WRPAC  
Rick Gustafson  
Denton Kent  
Jennifer Sims

A G E N D A   M A N A G E M E N T   S U M M A R Y

TO:           MSD Council  
FROM:         Executive Officer  
SUBJECT:      Adoption of the FY 1980 Budget

BACKGROUND: The Council will be proceeding with the first reading of the Ordinance adopting the FY 1980 Budget on the same day following the 3:15 p.m. hearing before the Tax Supervising and Conservation Commission. This tight scheduling is required because of the short amount of time remaining to hold two readings of the Ordinance and adopt the budget before June 30. Any changes required by the TSCC can be made prior to adoption.

The Ordinance follows the format prescribed by state law and appropriates the budget by funds and major expense categories, such as personal services, materials and services and capital outlay. The budget document as revised by the Council will still be the basic document used to manage the FY 1980 Budget.

BUDGET IMPLICATIONS: The Ordinance is based on the budget approved by the Council on May 10, 1979. Action adopting the budget prior to June 30 is required in order to legally levy taxes and expend funds after July 1, 1979.

POLICY IMPLICATIONS: The Council may make changes in this document prior to adoption. The only restriction placed by state law is that no single funds such as the Planning Fund or the General Fund, may be increased by more than ten percent.

ACTION REQUESTED: Hold first reading of Ordinance No. 79-72.

CS:gh  
3863A  
0033A  
6/14/79

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING THE )  
ANNUAL BUDGET OF THE METROPOLITAN )  
SERVICE DISTRICT FOR FISCAL YEAR )  
1980 MAKING APPROPRIATIONS FROM )  
FUNDS OF THE DISTRICT IN ACCOR- )  
DANCE WITH SAID ANNUAL BUDGET )  
AND LEVYING AD VALOREM TAXES )

ORDINANCE NO. 79-72

Introduced by  
Rick Gustafson

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT ORDAINS AS  
FOLLOWS:

SECTION 1. The Council of the Metropolitan Service District (MSD) finds that the Multnomah County Tax Supervising and Conservation Commission held its public hearing June 14, 1979, on the annual budget of the MSD for the fiscal year beginning July 1, 1979, and ending June 30, 1980.

SECTION 2. The "FY 1980 Budget of the Metropolitan Service District" as presented at the hearing of the Multnomah County Tax Supervising and Conservation Commission on June 14, 1979, and as attached hereto, is hereby adopted.

SECTION 3. The Council of the Metropolitan Service District does hereby levy ad valorem taxes for the Zoo Fund as provided in the budget adopted by Section 2 of this ordinance in the amount of two million dollars (\$2,000,000), said levy being a five-year serial levy outside the six percent constitutional limit approved by district voters on May 25, 1976, (Exhibit B) and that these taxes be, and hereby are, levied and assessed on those taxable properties within the taxing district.

SECTION 4. The Council hereby authorizes expenditures in accordance with the annual budget adopted by Section 2 of this ordinance, and hereby appropriates funds for the fiscal year

beginning July 1, 1979, from the funds and for the purposes listed in the Schedule of Appropriations, Exhibit A, attached hereto and by reference made a part of this ordinance.

SECTION 5. The Executive Officer shall make the following filings as provided by ORS 294.555 and ORS 310.060:

1. Multnomah County Assessor

1.1 An original and one copy of the Notice of Levy marked Exhibit B, attached hereto and made a part of this ordinance.

1.2 Two copies of the budget document adopted by Section 2 of this ordinance.

1.3 A copy of the Notice of Publication provided for by ORS 294.421.

2. Clackamas and Washington County Assessor and Clerk.

2.1 A copy of the Notice of Levy, marked Exhibit B.

2.2 A copy of the budget document adopted by Section 2 of this ordinance.

ADOPTED By the Council of the Metropolitan Service District  
this \_\_\_ day of \_\_\_\_\_, 1979.

\_\_\_\_\_  
Presiding Officer

ATTEST:

\_\_\_\_\_  
Clerk of the Council

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## METROPOLITAN SERVICE DISTRICT

BUDGET FY 1980  
SCHEDULE OF APPROPRIATIONSGeneral Fund

Personal Services	800,438
Materials and Services	598,100
Capital Outlay	12,597
Transfers to Other Funds	152,758
Contingency	79,177
Total General Fund	<u>1,643,070</u>

Planning Fund

Personal Services	1,006,571
Materials and Services	470,504
Capital Outlay	200
Transfers to Other Funds	725,548
Contingency	100,656
Total Planning Fund	<u>2,303,479</u>

Zoo Fund

Personal Services	1,545,928
Materials and Services	1,014,337
Capital Outlay	56,835
General Capital Improvements	1,782,580
Transfers to Other Funds	221,267
Contingency	333,107
Unappropriated Balance	100,000
Total Zoo Fund	<u>5,054,054</u>

Solid Waste Operations Fund

Personal Services	195,285
Materials and Services	374,990
Capital Outlay	1,910
Transfers to Other Funds	816,737
Contingency	86,539
Unappropriated Balance	4,060
Total Solid Waste Operations	<u>1,479,521</u>

Solid Waste Debt Service Fund

Debt Service	645,521
Total Solid Waste Debt Service Fund	<u>645,521</u>

Solid Waste Capital Improvement Fund

Projects	11,139,300
Contingency	<u>146,363</u>
Total Solid Waste Capital Improvement Fund	<u>11,285,663</u>

Criminal Justice Assistance Fund

Materials and Services	1,626,000
Total Criminal Justice Assistance Fund	<u>1,626,000</u>

Transportation Assistance Fund

Materials and Services	569,500
Total Transportation Assistance Fund	<u>569,500</u>

Drainage Fund

Materials and Services	3,400
Total Drainage Fund	<u>3,400</u>

TOTAL ALL FUNDS	<u><u>24,610,208</u></u>
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0033A

NOTICE OF PROPERTY TAX LEVY

TO THE ASSESSOR OF Clack., Mult., Wash., COUNTY

FORM LB - 50

SPECIAL LEVIES MUST BE LISTED ON THE REVERSE SIDE

Part I: TOTAL AD VALOREM TAX LEVY

On June 23, 1978, the Board of Directors (Governing Body) of Metropolitan Service District, Clack., Mult., Wash. County, Oregon, levied a tax as follows:

Table with 4 rows: 1. Levy within the tax base determined in Part II (-0-), 2. Special levies outside the tax base as scheduled on the reverse of this form (\$2,000,000), 3. The amount levied for the payment of bonded indebtedness (-0-), 4. The amount of money to be raised by taxation (total of Lines 1, 2, and 3) (\$2,000,000)

Part II: TAX BASE WORKSHEET

A. VOTED TAX BASE, IF ANY- On \_\_\_\_\_, 19\_\_\_\_, a majority of the voters approved a tax base in the amount of \_\_\_\_\_

B. 6% CONSTITUTIONAL LIMITATION AND ANNEXATION INCREASES

Tax Base Portion of Preceding Three Levies

Three empty boxes for tax base portions, each with a date field (7-1-19\_\_)

1. Largest of the three amounts noted above multiplied by 1.06. \_\_\_\_\_

C. ADJUSTMENT FOR ANNEXATION INCREASES DURING PRECEDING FISCAL YEAR

Lines 2-4: 2. True Cash Value of area annexed on \_\_\_\_\_, 19\_\_\_\_; 3. Tax Base Rate per \$1,000 True Cash Value of annexing entity; 4. Annexation Increase (Line 2 times Line 3) multiplied by 1.06.

D. ADJUSTED TAX BASE (The larger of Line 1 plus Line 4; OR the Voted Tax Base plus Line 4) \_\_\_\_\_

Part III: LIMITATIONS PER OREGON REVISED STATUTES

A. The amount of lines 1 and 2 in Part I levied within the limitation of ORS \_\_\_\_\_ is \_\_\_\_\_

B. The amount of lines 1 and 2 in Part I levied outside the limitation of Item A, but within the limitation of ORS \_\_\_\_\_ and approved by a majority of the voters as scheduled on the reverse of this form is \_\_\_\_\_

INSTRUCTIONS ON REVERSE SIDE

Date: June 23, 1978

By: \_\_\_\_\_ Title: Chairman (Signature of Authorized Official)

THIS NOTICE MUST BE FILED NO LATER THAN JULY 15



## SPECIAL LEVIES

Purpose of Levy	Date Approved	Annual Levy in mills (1)	Maximum Levy in Dollars (2)	First Year Levied	Final Year To Be Levied	Continuing Tax Authorized Each Year	Total Tax Authorized	Tax Levied This Year
Zoo	May 25, 1976			1976	1981	\$2,000,000	\$10,000,000	\$2,000,000
Total Special Levies--Attach Additional Schedule if Necessary (Transfer Total to Line 2, Part I)								

(1) (If Approved Before July 21, 1953)      (2) (If Approved Sept. 13, 1967 to Jan. 1, 1972)

### GENERAL INSTRUCTIONS

The Notice of Property Tax Levy is used to certify the ad valorem tax levy of your district to the county assessor.

The Notice is to be completed after the public hearing(s) has been held, the proper ordinance or resolution enacted, the appropriations made and the ad valorem tax levy determined. The Notice is to be submitted to your county assessor on or before July 15. Should circumstances exist that prevent this form from being filed by July 15, an extension of time must be requested from your county assessor.

The Notice of Property Tax Levy, a true and complete copy of the adopted budget document, and proof of publication (either a newspaper clipping; or, if posted or mailed, a copy of the summary) are to be distributed as follows:

- (1) One copy to the county clerk.
- (2) Two copies to the assessor of each county in which the district is located.
- (3) One copy to the county treasurer if the district's bonded indebtedness is paid by that office. School districts are also required to send one copy to the County School Superintendent or IED Superintendent, and one copy to the Oregon Board of Education, Management Information Services, Salem, OR 97310.

### SPECIFIC INSTRUCTIONS:

**PART I**—Enter the date, name of governing body, name of municipal corporation, and county in the appropriate spaces.

Line 1—Enter the portion of the tax levy that is within your tax base as computed in Part II.

Line 2—Enter the total of those special levies (operations, serial, continuing fixed) that were approved by a vote of the people and scheduled above under Special Levies.

Line 3—Enter the portion of that tax levy necessary for the payment of bonded indebtedness (usually the same amount as published).

Line 4—The total tax levy must be equal to or less than the amount published in the newspaper. If the total tax levy is greater than that amount published, the municipal corporation must republish the entire budget summary with revisions and hold another public hearing.

**PART II**—Section A: Enter the municipal corporation's voted tax base, if any, in the space provided.

Section B: Enter the tax base portion of the preceding three levies in the boxes provided and indicate the year of the levy.

Line 1—Multiply the largest of the three levies by 1.06 and enter the amount in the appropriate space.

Line 2—If the municipal corporation has annexed adjoining property during the last fiscal year ending June 30, enter the date of annexation and the true cash value of the annexed property during the last fiscal year. If more than one annexation, please attach an additional schedule listing separately the date of annexation and true cash value of the annexed property during the last fiscal year.

Line 3—Enter last year's tax base rate per \$1,000 of assessed value.

Line 4—Multiply the amount entered on line 2 by line 3. Multiply the answer by 1.06 to determine the annexation increase to the tax base.

### EXAMPLE:

Assessed Value of Annexing Entity—Last Year .....	\$400 Million
Tax Base of Annexing Entity—Last Year .....	\$2 Million
Tax Base Rate (2,000,000 ÷ 400,000,000 = .005) .....	\$5 per \$1,000
Assessed Value of Annexed Area—Last Year .....	\$100 Million
Annexation Increase (\$100,000,000 x .005 x 1.06) .....	\$530,000

**PART III**—All municipal corporations are subject to a 6% levy limitation imposed by the Oregon Constitution, and some are further limited by statutory provisions. For those districts that are subject to statutory limitations such as hospital districts, road districts, vector control districts, etc., complete items A and B by inserting the appropriate statute and dollar amount the district can levy within and outside those statutory limitations.

**NOTE:** If you have difficulty completing this form, assistance may be obtained from your county assessor or by contacting the Oregon Department of Revenue, Local Budget Unit (Phone 378-3749, Salem).

A G E N D A   M A N A G E M E N T   S U M M A R Y

TO:           MSD Council  
FROM:         Executive Officer  
SUBJECT:      Criteria for Establishing Problem and Project Priorities  
              for the MSD Reserve of Interstate Transfer Funds

BACKGROUND: In April the MSD Council established a study process and schedule for determining funding priorities for the MSD Regional Reserve. An important part of the process included the identification of criteria to be used in defining funding priorities. Local jurisdictions are extremely interested in knowing the MSD Council's criteria and preferences in making funding decisions.

The criteria are to be used in two phases of the study process. The first phase concerns the type of problems the MSD Council would like to see addressed with the funds to be allocated. Local jurisdictions and implementing agencies have identified 82 problem areas for funding consideration from the MSD Regional Reserve Fund. MSD Council preferences on types of problems will be used to screen these down to 15 to 20 high priority problem areas which would be subjected to a more in-depth study.

It is suggested on the attachment that problem areas be initially screened to determine if they meet a number of eligibility conditions. Subsequently, each eligible problem area will be analyzed in terms of how well it meets six criteria.

The second phase involves a further evaluation and prioritization of these 15 to 20 high priority problems, and a detailed study of the projects submitted by local jurisdictions for funding. Five policies are recommended to be considered for this phase.

TPAC and JPACT have reviewed and approved the criteria.

BUDGET IMPLICATIONS: The approved MSD budget funds staff planning activities involved in establishing regional priorities.

POLICY IMPLICATIONS: The criteria would provide a policy direction for establishing problem priorities and evaluating proposed projects.

ACTION REQUESTED: Adopt the attached resolution which defines policies for establishing problem priorities and evaluating proposed projects.

GS/gl  
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0033A  
6/14/79

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ESTABLISHING	)	Resolution No. 79-54
CRITERIA FOR THE MSD RESERVE	)	Requested by
OF INTERSTATE TRANSFER FUNDS	)	Rick Gustafson

WHEREAS, The CRAG Board of Directors in Resolution BD 781213, established a MSD Regional Reserve Account, a \$20 million reserve of federal Interstate Transfer funds (as of September 30, 1978) to fund regional transit and highway improvement projects outside of the City of Portland; and

WHEREAS, The MSD Council in Resolution No. 79-48 established a study process and a schedule for establishing priorities for the MSD Regional Reserve Account; and

WHEREAS, The study process will rely on a number of criteria for establishing problem priorities and evaluating proposed projects; now, therefore,

BE IT RESOLVED:

That the MSD Council hereby establishes the criteria outlined in Staff Report #44, June, 1979 (see Attachment A) for use in the MSD Regional Reserve Planning Process.

ADOPTED By the Council of the Metropolitan Service District this 14th day of June, 1979.

\_\_\_\_\_  
Presiding Officer

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Staff Report No. 44

CRITERIA FOR ESTABLISHING PROBLEM  
& PROJECT PRIORITIES FOR THE MSD RESERVE

SECOND  
DRAFT

**Metropolitan Service District**

JUNE, 1979

PUBLISHED BY

METROPOLITAN SERVICE DISTRICT  
527 SW Hall  
Portland, Oregon 97201  
503-221-1646

C. William Ockert

Director of Transportation

STAFF PRINCIPALLY RESPONSIBLE FOR THIS REPORT

Gary Spanovich

Senior Planner

REPORT PRODUCTION

Bill Chidester

Word Processing

## 1. INTRODUCTION

In April, 1979, the MSD Council established a study process and schedule for establishing funding priorities for the MSD Regional Reserve. Part of the process included the identification of criteria to be used in defining funding priorities.

The criteria are to be used in two phases of the study process. The first phase concerns the problems the MSD Council would like to see evaluated for possible funding. Local jurisdictions and implementing agencies have already identified over 90 problem areas for funding consideration of which 82 are outside the City of Portland and, therefore, eligible for funding from the MSD Interstate Transfer Reserve Fund. MSD Council criteria will be used to screen these down to a reasonable number (15 - 20) of high priority problem areas which would be subjected to a more in-depth study.

The second phase involves a further evaluation and prioritization of these 15 - 20 high priority problems and a detailed study of the projects submitted by local jurisdictions for funding.

This staff report contains recommendations for criteria to be used in these two phases and the rationale for the recommendations. Staff suggestions were previously reviewed by the Transportation Policy Alternatives Committee and the Joint Policies Advisory Committee on Transportation in May. The recommendations contained in this report respond to comments received in these reviews.

## 2. INITIAL SCREENING CRITERIA TO BE USED IN DETERMINING THE HIGH PRIORITY PROBLEM LIST

### 2.1 Summary

The 82 problem areas already identified outside the City of Portland involve a variety of problems. It is not possible for MSD staff to study each of these in depth, nor would it be fruitful as the cost of projects appropriate to solve the problems would greatly exceed available funding revenues. In addition, a number of the problems may represent marginal transportation problems. For these reasons, it is proposed that an initial screening be undertaken based on a number of criteria and conditions:

Before the criteria are applied, each problem area must, of course, be eligible for funding. Eligibility of funding will be determined based on the following conditions:

1. The problem area must be located outside the City of Portland.
2. The problem area must be located within the MSD Boundary.
3. The problem area should be located within the Urban Growth Boundary.
4. Problem areas which presently have other federal funds committed to them for projects will not be eligible. This would mean cost overruns on presently funded projects would not be eligible.

Once these conditions are met and the problem areas are found eligible for funding, it is proposed that the initial screening be undertaken based on the following criteria:

1. Problems Affecting Regional Travel Flows.
2. Environmental Problems.
3. Problems Resulting From Insufficiently Maintained Facilities.
4. Scale of the Problem.
5. Local Jurisdictional Interest.
6. Geographic Distribution.

The first three criteria relate to a categorization of the problems into three general problem types and represent staff recommendations on problem priorities. Problems having no regional implications which solely affect local circulation (caused by local development and inadequate local streets) would be given minimal consideration as a result of these problem priorities. The need for funding local

facilities caused by continuing local development is primarily the responsibility of local jurisdictions and local developers.

## 2.2 Discussion Of Each Criterion

### Problems Affecting Regional Travel Flows

This criteria is perhaps the most important because it places emphasis on solving transportation problems affecting the mobility of regional and subregional travel flows.

This screening criteria reflect a perspective that the first and foremost emphasis should be placed on solving problems which affect the regional and subregional movements. Regional movements not well served by highway facilities or transit services have the potential to cause entire system breakdowns.

Each eligible problem area will be analyzed in terms of the degree it affects the mobility of regional and subregional travel flows. The results of this analysis would be available for review by local jurisdictions. Priority will also be given to existing problems ahead of future problems.

### Environmental Problems

Each eligible problem area will be analyzed in terms of the degree it relates to a regional environmental problem. Basically two types of environmental problems will be considered - air quality and energy.

If the problem area falls on a link which is presently in violation of carbon monoxide standards, it will be indicated as such. Outstanding energy concerns will also be considered.

### Problems Resulting From Insufficiently Maintained Facilities

The third criteria involves restoring the existing system in order to enable it to function efficiently.

Each problem area will be categorized as to the degree it is caused by insufficiently maintained facilities and facilities in need of replacement, restoration, or improvement which would result in a more efficient facility. Problem areas that involve arterial highways should be emphasized over collector roads.

### Scale of the Problem

There are a number of different scales at which problems may be identified and studied -- i.e., an intersection versus a corridor. Each problem area will be analyzed in terms of its scale. Spot or intersection problems would receive a lower emphasis than corridor problems.



## Local Jurisdictional Interest

The counties and their cities all have varying perspectives in the priority of one problem over another. Therefore, local perceptions as to what are the worst problems must also be a factor in the selection and such issues as likely availability of local match will be addressed. Additionally, problem areas which are supported by more than just the implementing jurisdiction should be favored.

## Geographic Distribution

Recognizing that problems exist to varying degrees in all three counties that could be addressed through the MSD Regional Reserve, it is necessary to have a somewhat biased geographic distribution of problem areas to be studied in depth. However, this would not be a criterion in the eventual commitment of funds to projects.

## 2.3 Evaluation

Each problem area will be compared to each criteria and staff will assess the degree the criterion is met. Problem areas selected for the priority list will be those which go further in meeting all or most of the criteria. TPAC, JPACT and the MSD Council will have an opportunity to review the staff evaluation. The Council, after TPAC and JPACT review, will be asked to agree with the list of problem areas recommended for more in-depth study.

### 3. CRITERIA TO BE USED IN ASSESSING THE HIGH PRIORITY TRANSPORTATION PROBLEMS AND PROJECTS

#### 3.1 Summary Of The Policies

This section describes the criteria to be used in determining which projects should be funded with federal funds.

Once the high priority problem list has been agreed to and objectives established, the jurisdictions will be asked to submit projects.

The criteria will be used to assess each problem's severity and secondly, to evaluate how well the projects solve the problems.

Preferences would be given to problems and projects which support the following policies (not listed in order of importance):

- I. Improve regional and subregional corridor mobility.
- II. Reinforce MSD's containment land use objectives.
- III. Minimize accidents and fatalities.
- IV. Reinforce MSD's environmental goals.
- V. Favor the most cost-effective way to solve the identified problems.

#### 3.2 Discussion of the Policies and Their Criteria

To determine how well a project supports the policies identified above, criteria have been formulated for each one. The criteria are as follows:

Policy I: Improve Regional and Subregional Corridor Mobility

##### Criteria

1. Emphasize facility improvements which will improve mobility for regional and subregional travel flows.
2. Emphasize transit service improvements which will improve mobility within regional and subregional corridors by increasing transit ridership.
3. TSM should be favored where it will significantly address mobility problems and capital intensive projects only where it will not. Maximize the efficiency of the existing transportation system and manage the demand for it -- first and foremost.
4. Emphasize improvements which will reduce the number of trips.
5. Emphasize improvements which will increase auto occupancy.

6. Emphasize improvements which will correct imbalances between regional and local systems.
7. Emphasize transportation improvements which will have a positive impact on the overall regional transportation system.

Policy II. Reinforce MSD's Containment Land Use Objectives

Criteria

1. Emphasize transportation improvements to existing developed urban areas -- improvements should have a minimal impact on transportation needs outside the urban area. Improvements supporting existing residential areas would be given equal weight to those supporting existing industrial areas.
2. Emphasize improvements which increase the efficiency of existing and committed commercial/industrial areas.
3. Emphasize improvements which support and encourage concentration of job sites so as to support transit more effectively.
4. Emphasize improvements which increase the livability of the existing neighborhoods.
5. Emphasize improvements which support and encourage increased housing density so as to support transit more effectively.

Policy III. Minimize Accidents and Fatalities

Criteria

1. Emphasize improvements which reduce conflicts between vehicle movements.
2. Emphasize improvements which reduce conflicts pedestrian/bicycle/vehicle movements.

Policy IV. Reinforce MSD's Environmental Goals

Criteria

1. Emphasize transportation improvements which address identified air quality problem areas.
2. Emphasize transportation improvements which reduce per capita energy consumption.

Policy V. Favor the Most Cost-Effective Way to Solve the Identified Problem

Criteria

1. Emphasize transportation improvements which are in scale with the problem identified.

3.3 Evaluation

For each of the criteria, measures of evaluation will be identified. These measures will allow a quantitative assessment of how well the criteria are met by projects. Projects recommended for funding will be those which go the furthest in meeting all or most of the criteria. The MSD Council, with the advice of TPAC and JPACT, will be responsible for reviewing the staff recommendation and allocating funds to projects.

#### 4. LOCAL JURISDICTIONAL REVIEW OF CRITERIA

This staff report has been reviewed by the local jurisdictions through TPAC and JPACT. Questions raised as part of that review have been either accounted for in this finalized report or answered satisfactorily.

However, at JPACT, staff was requested to identify the state policies regarding transportation improvements and compare these. The state policies as extracted from the ODOT, FY 1979-1984, Six Year Highway Improvement Program is as follows:

"During 1977, the Oregon Transportation Commission reordered priorities in highway development. The new emphasis on preservation and maintenance of existing roads rather than construction of new roads came about because of several factors including inflation, reduced revenues and changing federal funding guidelines."

"For the foreseeable future, there will be a deemphasis on new construction through new corridors and reconstruction along new alignments. The emphasis, instead, will be upon repaving accompanied by appropriate widening, repair or replacement of unsafe bridges and correction of hazardous road conditions."

ODOT has as a policy the restoration and repair of existing facilities as their number one priority. In terms of the initial screening criteria, MSD would also favor restoration and repair of existing facilities.

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MSD COUNCIL  
ROLL CALL ROSTER

AGENDA ITEM

MEETING DATE

Ord No 79-72

June 14, 1979

	<u>AYE</u>	<u>NAY</u>
<u>DISTRICT 9</u> Cindy Banzer	_____	_____
<u>DISTRICT 10</u> Gene Peterson	_____	_____
<u>DISTRICT 11</u> Marge Kafoury	_____	_____
<u>DISTRICT 12</u> Mike Burton	_____	_____
<u>DISTRICT 1</u> Donna Stuhr	_____	_____
<u>DISTRICT 2</u> Charles Williamson	_____	_____
<u>DISTRICT 3</u> Craig Berkman	_____	_____
<u>DISTRICT 4</u> Corky Kirkpatrick	_____	_____
<u>DISTRICT 5</u> Jack Deines	_____	_____
<u>DISTRICT 6</u> Jane Rhodes	_____	_____
<u>DISTRICT 7</u> Betty Schedeen	_____	_____
<u>DISTRICT 8</u> Caroline Miller	_____	_____
Total	_____	_____

MSD COUNCIL  
ROLL CALL ROSTER

AGENDA ITEM

MEETING DATE

on amendment

	<u>AYE</u>	<u>NAY</u>
<u>DISTRICT 3</u> Craig Berkman	_____	_____ ✓
<u>DISTRICT 4</u> Corky Kirkpatrick	_____	_____ ✓
<u>DISTRICT 5</u> Jack Deines	_____	_____ ✓
<u>DISTRICT 6</u> Jane Rhodes	_____ X	_____
<u>DISTRICT 7</u> Betty Schedeen	_____ X	_____
<u>DISTRICT 8</u> Caroline Miller	_____ X	_____
<u>DISTRICT 9</u> Cindy Banzer	_____	_____ ✓
<u>DISTRICT 10</u> Gene Peterson	_____	_____ ✓
<u>DISTRICT 11</u> Marge Kafoury	_____	_____
<u>DISTRICT 12</u> Mike Burton	_____	_____ ✓
<u>DISTRICT 1</u> Donna Stuhr	_____ X	_____
<u>DISTRICT 2</u> Charles Williamson	_____ X	_____
<b>Total</b>	_____	_____

*defeated*

*abstn*

MSD COUNCIL  
ROLL CALL ROSTER

AGENDA ITEM

MEETING DATE

Rollcall

6-14-79

	<u>AYE</u>	<u>NAY</u>
<u>DISTRICT 3</u> Craig Berkman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 4</u> Corky Kirkpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 5</u> Jack Deines	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 6</u> Jane Rhodes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 7</u> Betty Schedeen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 8</u> Caroline Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 9</u> Cindy Banzer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 10</u> Gene Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 11</u> Marge Kafoury	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 12</u> Mike Burton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 1</u> Donna Stuhr	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 2</u> Charles Williamson	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Total	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*Adopted late*



MEETING TITLE

Council

DATE

June 14, 1979

NAME

AFFILIATION/ADDRESS

Judith Bieberle  
FRED LEESON

METRO Service Best

OREGON JOURNAL

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Bretchen Wayne

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Kenneth J. Fox

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Jennifer Sims

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