

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPOINTING) RESOLUTION NO. 85-542
CITIZENS TO THE METROPOLITAN)
SERVICE DISTRICT'S BUDGET) Introduced by
COMMITTEE) Presiding Officer Bonner

WHEREAS, Citizens of the Portland region have served on the Metropolitan Service District's Budget Committee during the budget review process for fiscal years 1983-84 and 1984-85; and


WHEREAS, Citizen members of the Budget Committee have provided valuable service in helping shape the budget and in making recommendations to the Metropolitan Service District Council; and

WHEREAS, The Metropolitan Service District Council desires to have five citizens of the Portland metropolitan area serve on the Budget Committee during the budget review process for FY 1985-86; now, therefore,

BE IT RESOLVED,

That the following five individuals are hereby appointed to serve on the Budget Committee: Marc Kelley, James Knoll, Robert Phillips, Margaret Post and Norman Rose. Barbara Ledbury is hereby appointed to serve as alternate.

ADOPTED by the Council of the Metropolitan Service District
this 28th day of February, 1985.



Ernie Bonner, Presiding Officer

RB/gl
2909C/405-3
02/22/85

STAFF REPORT

Agenda Item No. 6.3

Meeting Date Feb. 28, 1985

CONSIDERATION OF RESOLUTION NO. 85-542, FOR THE
PURPOSE OF APPOINTING CITIZENS TO THE
METROPOLITAN SERVICE DISTRICT'S BUDGET COMMITTEE

Date: February 19, 1985

Presented By: Ray Barker

FACTUAL BACKGROUND AND ANALYSIS

As part of the budget review process, the Council will appoint five citizens to the Budget Committee. Councilors and citizens will have equal voting rights in shaping the FY 1985-86 budget and making recommendations to the full Metro Council.

The Council Management Committee will recommend to Council five citizens to serve on the Budget Committee. The candidates will be selected from a list of nominees submitted by Metro Councilors and from individuals responding to the Metro news release.

Attached is a list of citizens that have expressed interest to date in serving on the Budget Committee. The Management Committee will review the letters and resumes of the candidates at the Committee meeting on February 21.

EXECUTIVE OFFICER'S RECOMMENDATION

No recommendation.

RB:amn




Memo

METROPOLITAN SERVICE DISTRICT 527 S.W. HALL ST., PORTLAND, OREGON 97201-5287 503 221-1646
Providing Zoo, Transportation, Solid Waste and other Regional Services

Date: February 13, 1985

To: Metro Council

From: Ray Barker, Council Assistant 

Regarding: Citizen Nominees for the Budget Committee

To date, the following citizens have been nominated by a Metro Councilor or have personally requested to be considered for appointment to the Metro Budget Committee for FY 1985-86:

<u>Name</u>	<u>Nominated By</u>
1. Barbara Ledbury	Self*
2. James L. Knoll	Councilor Bonner
3. Mary E. Naylor	Self*
4. Henry S. Blauer	Self*
5. Steve Chassaing	Self*
6. Thomas J. Magee	Self*
7. Robert Phillips	Self*
8. Roberto Reyes-Colón	Self*
9. Margaret A. Post	Councilor Van Bergen
10. Norman C. Rose	Self*
11. Marc Kelley	Executive Officer Gustafson
12. Joan M. Mitchel	Self*

* Responded to one of Metro's news releases.

RB: amn



Memo

METROPOLITAN SERVICE DISTRICT 527 S.W. HALL ST., PORTLAND, OREGON 97201-5287 503 221-1646
Providing Zoo, Transportation, Solid Waste and other Regional Services

Date: February 22, 1985

To: Metro Council

From: Ray Barker, ^{RB} Council Assistant

Regarding: Appointments to the Budget Committee

A total of 12 citizens expressed interest in serving on the Budget Committee for FY 1985-86. Their names appear in the agenda packet for the February 28 Council Meeting.

The Council Management Committee reviewed the resumes of the citizen candidates on February 21. Selecting five individuals to serve on the Budget Committee was difficult because there were 12 very qualified candidates. After considering Metro's current needs, trying to balance the representation from around the region, and other factors, the Management Committee recommended to Council the following appointments:

- | | |
|------------------|--------------------------------|
| 1. Marc Kelley | 4. Norman Rose |
| 2. James Knoll | 5. Robert Phillips |
| 3. Margaret Post | 6. Barbara Ledbury (alternate) |

Copies of their resumes are attached. Also attached is a revised copy of Resolution No. 85-542 which includes the names of the recommended appointees.

RB:amn

James L. Knoll
1000 Willamette Center
121 S.W. Salmon
Portland, Oregon 97204
Telephone: (503) 228-6351

EDUCATION:

The University of Chicago Law School, Chicago, Illinois
J.D., June, 1967
Brown University, Providence, R.I.
B.A., International Relations, June, 1964

OCCUPATION:

Partner, Bullivant, Wright, Leedy, Johnson, Pendergrass
& Hoffman, 1000 Willamette Center, 121 S.W. Salmon,
Portland, Oregon, 97204, August, 1971 to present
Adjunct Professor, Lewis & Clark Law School, Portland,
Oregon, 1982-1983
United States Navy Reserve, October, 1967 through 1971

Licensed to practice in Oregon and Illinois as well
as the United States District Court for the
District of Oregon, and the Ninth Circuit
Court of Appeals

BAR RELATED ACTIVITIES:

Member and Chairman of the Uniform State Laws Committee
of the Oregon State Bar, 1973 to 1975
Member and Chairman of the Pleading and Practice Com-
mittee of the Oregon State Bar, 1978 to 1981
Member of the Ad Hoc Committee on the Evidence Code,
1980 and 1981
Member of the Continuing Legal Education Committee
of the Oregon State Bar, 1982 to 1985
Member of the Oregon Association of Defense Counsel,
President, 1984
Author of several publications on Insurance Law

OTHER ACTIVITIES:

Member of Portland City Club Research Board,
1981 to 1982
Education Standing Committee, 1977 to 1979
Eastmoreland Neighborhood Association Board,
1979 to 1982
Duniway Citizens' Advisory Committee, 1976 to 1978
Schools for the City Executive Board, 1982 to 1984

✓

4106 N.E. 15th
Portland, OR 97211

January 24, 1985

Ray Barker, Council Assistant
Metropolitan Service District
527 S.W. Hall St.
Portland, OR 97201

Dear Mr. Barker:

Please find enclosed a resume for consideration for a Citizen position to the Metropolitan Service District 1984-85 Budget Committee.

Thank you for your consideration.

Sincerely,



Robert Phillips

Enclosure

RESUME

(For: Metropolitan Service District 1984-85 Budget Committee)

Robert E. Phillips
4106 N.E. 15th
Portland, OR 97211

Home Phone: (503) 287-2951
Work Phone: (503) 378-6868

EDUCATION:

Master of Social Work
Portland State University, 1975
Bachelor of Science
Oregon State University, 1973
Division of Continuing Education, 1976-78
Budgeting Systems, 1976
Management by Objectives, 1977

PROFESSIONAL CERTIFICATES:

Certified for Leadership Training in Community Development
Block Grant and Department of Energy Programs: conducted by the
National Citizen Participation Council, Inc., April 21, 1979.

BUDGET EXPERIENCE:

Portland Police Budget Advisory Committee
1974-79, 1982-85 Vice-Chairperson
Portland Human Resources Budget
Advisory Committee
1979-80 Vice-Chairperson
Portland Youth Service Centers Budget
Advisory Committee
1980-81 Chairperson
Multnomah County Mental Health Budget and Program
Advisory Board
1983-84

CITIZEN INVOLVEMENT:

Chairperson, Greater N.E. Police Precinct Council
Second Vice-President, Portland Branch N.A.A.C.P.

EMPLOYMENT:

Deputy Director, Governor's Affirmative Action Office

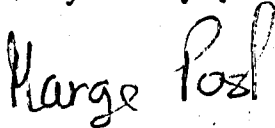
February 7, 1985

To Whom it may Concern:

I would be interested in serving on the Budget Committee for Metro. I have attached for your information some background information on the various activities and professional endeavors I have performed.

Thank you for your consideration.

Very truly yours,

A handwritten signature in cursive script that reads "Marge Post". The signature is written in dark ink and is positioned above the typed name.

Margaret A. Post

3671 S.E. Alder
Hillsboro, Oregon 97123
648-1142 (home/message)
659-5171 (work)

Margaret A. Post
3671 S.E. Alder
Hillsboro, Or. 97123
648-1142 (home/message)
659-5171 (work)

Employment:

1983-present, City of Milwaukie, Finance Director; responsible for all aspects of financial accounting, budget preparation and municipal court. Functional responsibility also for facility maintenance and recording is in the process of being transferred to this department.

1974-1983, Washington County, Department of Finance and Administration. 1980-1983 Director of Department of Finance and Administration. Administration and direction of all departmental operations including: accounting and treasury functions, budget analysis and preparation, purchasing and contract review, supervision of six major county divisions including data processing, word processing, communications, property maintenance and central services.

1980-present: Portland Community College, part-time instructor in the areas of public finance and budgeting.

Education:

B.S., Political Science, Portland State University
Certificate of Urban Planning, Portland State University
Certificate of Professional Development, Treasury Management

Other:

Budget Committee for Hillsboro Elementary School District,
1982-84. Chairman in 1983 and 1984.

Hillsboro Elementary School District Board member, 1984-1988.

Faint, illegible text at the top of the page, possibly a header or introductory paragraph.

Second block of faint, illegible text, appearing as a separate paragraph.

Third block of faint, illegible text, continuing the document's content.

Fourth block of faint, illegible text, possibly containing a list or specific details.

Fifth block of faint, illegible text, appearing as a distinct section.

Sixth block of faint, illegible text, continuing the narrative or list.

Seventh block of faint, illegible text, possibly a concluding paragraph.

Eighth block of faint, illegible text, appearing as a separate section.

Ninth block of faint, illegible text, continuing the document's content.


2855 NW 153rd Avenue
Beaverton, OR 97006
February 11, 1985

Metropolitan Service District Council
527 SW Hall Street
Portland, OR 97201

Dear Council Members:

Attached is a resume in order that I may be considered for appointment to the budget committee.

Sincerely yours,


Norman C. Rose

Norman C. Rose
2855 NW 153rd Avenue
Beaverton, OR 97006

Home phone: 645-1858
Bus. phone: 229-3514

Having been a member of the school board of the Beaverton School District for 13 years and, thus, automatically having been a member of the budget committee for this same period of time, I am well acquainted with the budgeting process and terminology associated with the budgets of local government agencies. The last Beaverton School District budget was for \$70 million plus, a reasonably good size budget.

It is recognized that the budget committee is not a policy making committee, but rather has the function of providing an informed, arms-length review of the expenses and revenues. This review is to help ensure that the budget is reasonable for carrying out the council's policies. I would bring to the budget committee a supportive point of view, would not expect to be a rubber stamp but to be rational in my positions, and would devote the time needed to understand the budget and its implications. I have a good feel for numbers, pay attention to details, can identify and define problems, and can recognize viable solutions - characteristics which should be of value to a budget committee member.

In the year in which Mr. Gustafson was elected to his present position, I ran for for a position on the council of the MSD. Obviously, I was not successful. Of possible interest was that my position then was to support the MSD not to dismantle it - a position I still hold.

At present I am a professor of chemistry and an assistant dean at Portland State University. We have lived in the Beaverton area for 18 years. I have been active as a volunteer in youth and church activities.

EMPLOYMENT HISTORY

(continued)

PACCOM, Inc., Beaverton, Oregon

Seminars included Telephone Bypass Networking (overview of technology and business opportunities), Teleports (communications systems allowing multiple users to send and receive information from one location), Shared Switching (gathering information on shared tenant switching in a large building), Teleconferencing (business opportunities and technology changes), Resale (discussions on business planning and technology), How to Market and Sell Major Systems (total volume sales in Key Systems and PBX systems).

Projects have included the Pacific Western Financial Center, which concerned a centralized communication center in conjunction with Russell Development Corporation; the Sunset Corridor Project with the Oregon Graduate Center, which will involve central communications facilities with possible satellite links. Emphasis on this project was on selling data capacity to high tech industries along the Sunset Corridor.

Instromedix, Inc., Beaverton, Oregon
1981-83

Held positions in the Company as follows:

Project Manager, Sales Manager for Northern California and Director of New Product and Market Development.

Project Manager: Duties included setting a commercial service which monitored pacemaker users via telephonic link. Learned how to interpret ECG strips, and sold the service to Cardiologists and Cardiovascular Surgeons. Negotiated with Medicare to set up an insurance reimbursement schedule and to arrange the details of an internal filing and retrieval system.

Northern California Sales Manager: Responsible for establishing a sales network from the Oregon Border to Bakersfield. Traveled the entire territory, working with Cardiologists, Cardiovascular Surgeons and hospitals; explained the various aspects of the retail line and attempted to secure product endorsements. Additional duties included negotiation of insurance rates with major carriers, ensuring the equipment frequency was adaptable by working with private phone systems, and hiring five representatives to represent the company in Northern California.

Director of New Product and Market Development: Initial time was spent selling equipment directly, but work progressed towards training and supervision as additional sales representatives were hired. Position eventually became oriented towards development of the Northern California market through representatives. Provided considerable training and support to the representatives as part of duties. Have worked closely with the Cardiology Department at the Stanford Medical Center and with the University of Southern California Pacemaker Department, and have supervised the development of a new product which involved coordination with engineering, manufacturing, marketing and sales personnel.

EMPLOYMENT HISTORY
(continued)

Department of Transportation, Region X
Regional Representative, 1979-81

Was responsible to the Secretary of Transportation for policy and projects within Oregon, Washington, Idaho and Alaska. Duties concerned all agencies of the department, which included the Coast Guard, Federal Highway Administration, Urban Mass Transit Administration, Federal Aviation Administration and the National Highway Traffic Safety Administration.

Specific projects have included construction of a coal facility by the Alaska Railroad, two freeway withdrawals, supertanker regulations and managing highway and air traffic after the Mount St. Helens eruption.

Dealt extensively with elected and appointed officials concerning Federal policies, and gave over 50 prepared speeches.

City of Portland, Oregon
Intergovernmental Coordinator, 1975-79

Was responsible to the Mayor and the City Council; acted as the Chief Lobbyist for the City in Salem. Coordinated 40 city bureaus and presented or evaluated testimony on 225 to 325 pieces of legislation during each legislative session. Also worked on behalf of the city in Washington, D.C. on both legislation and grants.

Oversaw the city's Federal grants program, including supervision of a staff of 14; dealt with over 50 different grants, totalling over \$47 million each year.

Portland General Electric, Portland, Oregon
Public Affairs Representative, 1972-75

Was part of a two person team handling the State Government activities; duties included lobbying and working with various state agencies. Participated in the licensing of the Trojan Nuclear Power Plant, and developed and executed a process which enabled P.G.E. to obtain necessary permits for all projects (system is still in use today).

Was the youngest person selected to attend the Public Utilities Executive course, which was oriented to utilities financing and regulation.

EDUCATION

Formal Education

B.S., Political Science
University of Oregon
Eugene, Oregon, 1970.

Professional Education

- . Telephone bypass networking;
- . Business applications of Teleports;
- . Teleconferencing as a Business;
- . Technology and Business Planning in Resale;

(more)

Marc D. Kelley, page four

Professional Education, continued

- . Marketing and Selling Major Systems;
- . Public Utility Financing and Rate Regulation;
- . Management by Objective and Human Relations;
- . Have taught many classes on lobbying and Government Regulations.

SPECIAL PROJECTS

Have restructured the pricing and volume discounts for all Instromedix products and renegotiated all distribution contracts; have also acted as Chairman of Alaska Railroad and the Alaska Coordination Council while serving with the Department of Transportation.

REFERENCES

Will be furnished upon request.

February 4, 1985

Ray Barker
Metropolitan Service District
527 SW Hall
Portland, OR 97201

RE: Budget Committee

I would like to be a part of this year's Budget Committee because of an ongoing interest in the operation of various levels of government.

At present I am responsible for preparing and carrying out a budget of almost \$400,000. I have been on various committees such as Boring/Sandy Land Use, Damascus Community Association, Community Development Advisory Committee, Multnomah County Mental Health Advisory Committee, Governor's Taskforce on Mental Health, Mental Health Association of Oregon, Oregon Apartment Association Board, School Food Service Association Board, etc.

Current employment - Parkrose School District
Food Service Director

Previous employment- Oregon Department of Education
Food and Nutrition Services

Education - Oregon State University
California State University - B.A.

Please call or write for further information.

Barbara Ledbury

Barbara Ledbury
23975 SE Bohna Park Road
Boring, Oregon 97009

Home 658-3823
Work 257-5212

LIBRARY
COURTNEY
STATION

January 29, 1985

Mr. Ray Barker
Metropolitan Service District
527 S. W. Hall Street
Portland, Oregon 97201

Dear Mr. Barker:

Thank you for your helpful summary of the function and probable scheduling of the meetings of the Metro Budget Committee.

I believe that service on the committee is of interest to me. In that connection, I submit the following summary of my background and professional and civic experience.

Age: 64

Education: BBA - City University of New York, 1941
CPA - Oregon, 1948

Positions held:

Presently, Senior Partner - Laventhol & Horwath. Since 1946; I have been an employee, and partner with this firm or its predecessors. I became a partner in 1949 and was managing partner from 1961 to 1983. I served on the national Board of our firm and was Vice-Chairman of The Board for four years.

Professional Memberships:

American Institute of CPAs
Oregon Society of CPAs
Oregon Accountant for The Public Interest

I served on the Boards of the latter two.

Civic:

Board Member of United Way, The County Community Council,
American Civil Liberties Union, Oregon School of Arts &

600 S.W. Fifth Avenue
Portland, OR 97204
(503) 551-0141

Lewis & Clark

Certified Public Accountants



Mr. Ray Barker
January 29, 1985
Page 2

Crafts, Friendly Rosenthal Foundation, Panelist for the
American Arbitration Association.

Religious:

President of Temple Beth Israel, Jewish Welfare Federation
of Portland, Board Member for the Jewish Community Center,
Jewish Family and Child Service, Robison Home for the Aged.

General:

As a CPA, I have served on budget panels, budget committees
and allocation committees and often as Treasurer for many
of these organizations.

I would be pleased to answer any questions or supply such
additional information that you request.

Very truly yours,

LAVENTHOL & HORWATH



Henry S. Blauer

HSB:srm

January 31, 1985

Mr. Ray Barker, Council : Member
METRO
527 S.W. Hall St.
Portland, OR 97201

Dear Mr. Barker:

Thanks for meeting with me briefly on Monday to outline the scope, time commitment and participation requirements for the Budget Committee's upcoming task.

At your invitation, I'm now offering my commitment to help METRO achieve the goals associated with that charge and would like to summarize in writing the reasons I presented to you Monday in person.

I have four reasons for my interest in a Citizen's role on this Committee:

- 1) Education: Participation will give me direct experience with basic budgeting issues faced by a tax-based government district.
I'd like this opportunity to add such valuable skills to my own experiential base. It will enlarge my scope and understanding in this important business skill.
- 2) Enlarging my Perspective: Working with METRO will also bring my level of citizen participation a few steps up the ladder from where I stand today.
It will give me valuable insight and understanding of the broader interests of the community METRO serves now. This can only serve to benefit my present participatory role as a citizen officer of CPO #1.
- 3) Issues Involvement: At least two of METRO's responsibilities are of direct and continuing interest to me. By participating I will gain a more complete understanding and appreciation for the metropolitan scope of these issues.
I've become involved in transportation and development issues at the county level. I'm aware of the present search in Washington County for a solid waste transfer station. I'm very interested in both these issues.


Letter to Ray Barker, METRO
January 31, 1985
Page Two

- 4) Citizen Input: Since this Committee consists of individuals from all backgrounds, specialities and skills, my participation could offer input from a sphere of reference not previously tapped.
My reference is that of a professional communicator, working from an educational base philosophy and with firm grounding in the field of broadcasting. In addition I've recently helped co-found a group in citizens whose desire is to keep the channels of communication between neighborhoods and their governments open and active.

Attached is a resume of my most recent activity for consideration in the selection process.

I'll look forward to Council's decision on February 14 and would welcome the chance to participate in this Committee should I be appointed.

Sincerely,


Steve Chassaing
11980 S.W. Walker Road
Beaverton, OR 97005

Resume Addendum:

Current Employment:

Field Research Interviewer
Bardsley & Haslacher
1990 S.W. Fifth Avenue
Portland, OR
Barabara Hilderbrand, Field Supervisor 228-9360

STEPHEN D. CHASSAING
11980 S.W. Walker Rd.

Beaverton OR 97005
Phone 503-643-6858

Qualified for Marketing and Sales-

Combining experience in advertising sales and broadcasting operations with sales marketing support. Offering practical educational grounding in communication augmented by experience training individuals and groups in use of communications media.

EXPERIENCE

Sales- Designed, supervised and implemented a successful creative radio advertising sales program.

Marketing- Utilized audience measurement tools, marketing methods and computerized data bases to promote TV advertising sales.

Management- Supervised staff in radio advertising sales, TV operations, automobile customer service & community organizations.

Training- Taught college communication classes, instructed community groups in methods and techniques of public hearings process.

Communication- Utilized written and video medium to create effective messages in press releases, marketing letters, TV scripts and mail.

EMPLOYMENT

TV TRAFFIC MANAGER/PROMOTION DIRECTOR 1982-84
KECH-TV Salem OR

SHOP SERVICE MANAGER 1980-82
Chase Car Care, Inc. Portland OR

GRADUATE TEACHING ASSISTANT 1979-82
Portland State University Portland OR

SALES ASSISTANT/PROGRAM OPERATIONS LIBRARIAN 1976-79
KGW-TV Portland OR

ADVERTISING SALES MANAGER/ANNOUNCER 1974-76
KUIK-AM Hillsboro OR

COMMUNITY

Management Study Coordinator 1984
Metropolitan Area Communication Commission Beaverton OR

Public Information-Communication Committee 1985
American Cancer Society of Oregon Portland OR

Second V.P. & Treasurer 1985
Cedar Hills/Cedar Mill Community Planning Org. Wash. Co. OR

EDUCATION

B.S. Speech Communication-Portland State University 1979

2406 N.E. 40 Ave.
Portland, OR 97212
282 - 6585

January 28, 1985

Mr. Ray Barker
Metro
527 S.W. Hall St.
Portland, OR 97201

Dear Mr. Barker:

I herewith submit my name for consideration as one of the five citizen-volunteers to work on the Metro 1984-85 budget.

A semi-retired insurance salesman, I can give the time. With graduate degrees in public health administration and in personnel and with years of dealing with businessmen and women, I trust my background is such as to warrant confidence.

Cordially yours,

A handwritten signature in blue ink that reads "Thomas J. Magee". The signature is written in a cursive style with a large, sweeping initial "T".

Thomas J. Magee

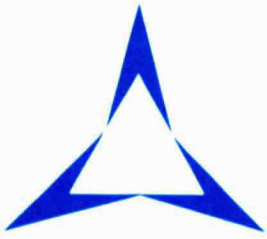
1000

1000

1000

1000

1000



METROPOLITAN PUBLIC DEFENDER
MULTNOMAH COUNTY SECTION

February 10, 1985

Mr. Ray Barker
Metropolitan Service District
527 SW Hall Street
Portland, OR 97201

Dear Mr. Barker:

After speaking with you on the phone, I have decided to pursue further the possibility of serving on the budget committee of the Metropolitan Service District.

Enclosed please find a resume, somewhat dated. Presently I am employed at the Metropolitan Public Defenders as a legal assistant and am enrolled in the master's program in Public Administration at Portland State University. Last term I took a course in Public Budgeting and found the subject of great interest and importance. For this reason I would like to be considered for a place on the budget committee.

Thank you for your attention to this request.

Yours truly,
Joan M. Mitchel

RESUME OF JOAN M. MITCHEL

Address: 1431 S.W. Park, #208
Portland, Oregon 97201
Telephone: 224-9461

new address + phone:
2393 SW Park Place # 301
Portland 97205 222-5643

Date of Birth: November 24, 1948

Objective: Seeking responsible position in field of social and human services in either government or private non-profit organization.

Employment History:

11/82 - 3/84: Coordinator/Supervisor, Agriculture Program, Foster Parents Plan, Honduras, C.A.

Implemented program in beekeeping among thirty-five groups of rural farmers. Coordinated training with governmental agencies. I prepared budgets. Supervised production and marketing. Facilitated local, regional, and national conferences. Public relations and promotional work.

2/79 - 10/82: Extension Agent/Bee Technician, Peace Corps Volunteer, Honduras and El Salvador, C.A.

Initiated various community development projects, including installation of potable water systems. Conducted technical training for government workers, Peace Corps volunteers, rural farmers and others. (Description of Service available upon request.)

6/78 - 1/79: Forestry Technician, U.S. Forest Service, Portland, Oregon.

Gathered and compiled data for on-going research and field studies for FIPM (Forest Insect and Pest Management). Collected, identified and analyzed samples; tabulated results.

1/78 - 5/78: Self-employed Gardener. Portland, Oregon.

6/77 - 1/78: Forestry Technician, U.S. Forest Service, Portland, Oregon.

Same as Above.

Employment History, Continued:

7/76 - 6/77: Custodian, Disability Prevention Center,
Workers' Compensation Board, Wilsonville, Oregon.

1/76 - 7/76: Groundskeeper, Western Forestry Center,
Portland, Oregon.

6/75 - 12/75: Entomology Consultant, Vt. - N.H.
Christmas Tree Growers Association, Woodsville, N.H.

Education: Bachelor of Science Cum Laude, Entomology, 1975.
University of New Hampshire, Durham, N.H.

Skills: Fluency in Spanish; competence in public relations.

Travel: Central America, Europe, United States, and Canada.

References: Upon request.

February 1, 1985

Ray Barker
MSD Office
527 SW Hall
Portland, Oregon 97201

Mr. Barker,

I am interested in serving on the MSD Budget Committee as a citizen representative.

I am a 29 year old single working mother of two daughters. I am also a homeowner in the Hillsboro area. I work for Washington County where I have been employed for the past three years as a clerk in the Records Office. I have recently started to take college courses with a goal of a Public Administration Degree in the future. I have a strong interest in Land Use Planning, Economic Development and Government management.

I believe that every government agency should consider having a citizen of the "working middle class" involved in the budgetary process. I believe I would add an open and creative mind to a committee that may be over balanced with government and private industry representatives. I also believe a woman's perspective on the budget process would be an important balance to the system. I might also add that as a single wage earner on a limited income, I have alot of experience in deficit budget operations!

I am a fourth generation member of a Washington County farming family. I am proud of my heritage and strive to maintain and improve the quality of life that we enjoy in this metropolitan area. Please consider my request and inform me of your decision as soon as possible. If you have any further questions or if you need recommendations on my qualifications or character, please don't hesitate to contact me.

Respectfully submitted,

Mary E. Naylor
Mary E. Naylor
347 NE Sequoia Court
Hillsboro, Oregon 97124
640-1870 (home)
648-8752 (work)

Metropolitan Human Relations Commission

Multnomah County • City of Portland

January 24, 1985

Mr. Ray Barker
Metropolitan Service District
527 S.W. Hall Street
Portland, Oregon 97201

REFERENCE: CITIZENS BUDGET COMMITTEE

Dear Mr. Barker:

Please accept this letter of interest to serve as a member of the METRO district 1984-85 citizens budget committee.

My present responsibilities as Fair Housing Officer with the Metropolitan Human Relations Commission have provided for the involvement in many of the issues of current concern to our community.

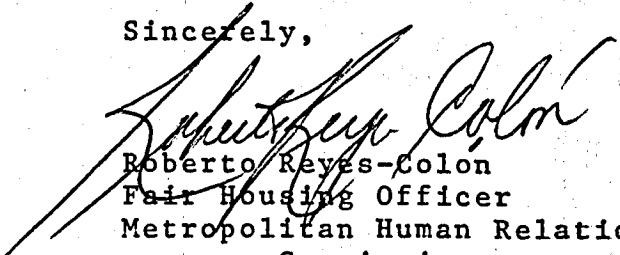
I have earned a Bachelors degree in Economics from Brooklyn College, and a Masters degree in Public Administration from Portland State University. I have extensive knowledge of budgets and have for the last two years developed the budgets for our bureau.

I look forward to the work ahead.

Thank you for your time.

With warm regards.

Sincerely,


Roberto Reyes-Colon
Fair Housing Officer
Metropolitan Human Relations
Commission



1120 S.W. Fifth Avenue
Room 520
Portland, Oregon 97204-1989 • (503) 796-5136



ROBERTO REYES-COLÓN

P. O. Box 1583

Portland, OR 97207

(503) 224-1675 (H)

(503) 796-5136 (W)

SUMMARY

Over ten years of experience in the public sector with primary responsibilities for program design, implementation and evaluation. Excellent administrative skills. Native fluency in Spanish and English. Extensive practical and theoretical knowledge of information processing methods, techniques and equipment.

EDUCATION

Brooklyn College
City University of New York
Brooklyn, NY 11220
BA, Economics

Portland State University
P. O. Box 751
Portland, OR 97207
MPA, Public Administration

CAREER
OBJECTIVES

Affiliation with a project and goal-oriented organization in management, administration in which mutual growth may be realized.

EXPERIENCE

9/83-Present: Human Relations Specialist
Metropolitan Human Relations Commission
City of Portland
1120 S. W. Fifth Avenue, Room 520
Portland, OR 97204-1989

3/83-9/83: Constituent Liaison
Congressman Les AuCoin
1716 Federal Building
1220 S. W. Third Avenue
Portland, OR 97204

12/79-1/82: Program Coordinator
Bilingual Employment Training
1006 S. E. Grand Avenue
Third Floor
Portland, OR 97214

- 10/77-11/79: Public Education Officer
California Museum of Science and Industry
700 Museum Drive
Los Angeles, CA 90137
- 9/76-5/77: Program Coordinator
Victim/Witness Assistance Project
Vera Institute of Justice
50 Court Street, Room 910
Brooklyn, NY 11210
- 2/75-8/76: Assistant Professor/Staff Trainer
Department of Elementary Education
Mid-Hudson Consortium for
Bilingual Education
State University, New Paltz
New Paltz, NY 12561
- 9/73-2/75: Bilingual/Bicultural Teacher
Board of Education
Bilingual Pupil Services
City of New York
65 Court Street
Brooklyn, NY 11201

OTHER
ACTIVITIES

- Master of Ceremonies
National Image Conference
Marriott Hotel, 1982
- Moderator/Producer
COSSPO Show - Public Affairs Program
KPTV, Channel 12
Tricia Moss, Director
1980-82
- Panel Participant
The Disadvantaged Student: A Symposium
Portland Community College
Sylvania Campus
- Workshop Leader/Presenter
Second Annual Fair Housing Conference -
"Oregon Fair Housing Law"
April 1984
- Workshop Leader/Presenter
Second Ethnic Minority Conference
"Program Evaluation"
June 1984

- Participant
Council Process and Procedures
City of Portland
July 1984
- Participant
The Dimensions of Human Contact
City of Portland
January 1984
- Participant
Managing in a Culturally Pluralistic
Environment
City of Portland
July 1984
- Participant
Oregon Advisory Committee to the
U. S. Commission on Civil Rights -
Southeast Asian Refugees' Civil Rights
August 1984

References available upon request.

