

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPROVING THE ) RESOLUTION NO. 85-563  
FY 1985-86 BUDGET AND TRANSMITTING )  
THE APPROVED BUDGET TO THE TAX ) Introduced by  
SUPERVISING AND CONSERVATION ) the Executive Officer  
COMMISSION )

WHEREAS, The Proposed FY 1985-86 Budget was presented to the Council on April 25, 1985; and

WHEREAS, The Council convened as Budget Committee has reviewed the Proposed Budget and recommendations of the Budget Review Committee, held a public hearing on the Budget on April 25, 1985, and considered overall issues affecting the FY 1985-86 Budget; and

WHEREAS, Pursuant to Oregon Budget Law, the Council convened as Budget Committee must approve the FY 1985-86 Budget and said approved budget must be transmitted to the Tax Supervising and Conservation Commission (TSCC) for public hearing and review; now, therefore,

BE IT RESOLVED,

1. That the Proposed FY 1985-86 Budget as amended by the Council convened as Budget Committee, which is on file at the Metro offices, is hereby approved.

2. That the Executive Officer is hereby directed to submit the Approved FY 1985-86 Budget to the TSCC for public hearing and review.

ADOPTED by the Council of the Metropolitan Service District this 9th day of May, 1985.

  
Ernie Bonner, Presiding Officer

STAFF REPORT

Agenda Item No. 7.1, 7.2

Meeting Date May 9, 1985

CONSIDERATION OF RESOLUTION NO. <sup>563</sup>85-~~653~~ APPROVING  
BUDGET AND TRANSMITTING TO THE TAX SUPERVISING  
AND CONSERVATION COMMISSION, AND RESOLUTION  
NO. 85-562 FOR ADOPTION OF THE FY 1985-86 BUDGET  
AND APPROPRIATIONS SCHEDULE

Date: April 16, 1985

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

This report covers two agenda items--Resolution No. 85-<sup>563</sup>~~653~~ and Resolution No. 85-652. Adoption of Resolution No. 85-652 is the final act of the Budget Committee (ORS 294.341 defines the Council as the Budget Committee) in approving the Budget. Consideration of Resolution No. 85-653 is the initial step of the Council leading toward final adoption of the budget in June.

The Annual Budget is a key policy document and management tool for the organization. Through the budget process, department work programs are established and authorized spending levels are set. Oregon Budget Law (ORS 294.635) requires that Metro submit its budget to the Tax Supervising and Conservation Commission (TSCC) by May 15. The TSCC will hold a hearing on the approved budget in June. The TSCC will certify the budget for adoption noting any objections or recommendations. Adoption by the Council is scheduled for June 27, 1985.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends that the Council conduct a public hearing on the proposed budget for FY 1985-86. He also recommends that the Council receive and consider the recommendations of the Budget Review Committee and take steps toward adopting Resolutions No. 85-563 and No. 85-562 on May 9, 1985.

COMMITTEE CONSIDERATION AND RECOMMENDATION

Five citizens and five Councilors were appointed to the Budget Review Committee to make recommendations on the FY 1985-86 Budget. The Committee received the Executive Officer's Proposed FY 1985-86 Budget on March 21, 1985. The Budget Review Committee's recommendations are attached to this staff report.



# Memo

METROPOLITAN SERVICE DISTRICT 527 S.W. HALL ST., PORTLAND, OREGON 97201 503 221-1646  
Providing Zoo, Transportation, Solid Waste and other Regional Services

Date: April 25, 1985  
To: Metro Council  
From: Councilor Gary Hansen *Gary Hansen*  
Jennifer Sims, Director, Budget & Admin. Services  
Regarding: BUDGET REVIEW COMMITTEE RECOMMENDATION

The Budget Review Committee consisting of five citizens and six Councilors has completed its review of the Executive Officer's Proposed FY 1985-86 Budget. The Committee met seven times to consider the budget and formulate a recommendation. In addition, a public hearing was held.

The Committee has several recommendations which are presented below in the order of the budget document.

## Zoo Operating Fund

- a. Add \$1,800 to contractual services in the Administrative Division for lobbyist services. Reduce contingency by the same amount.
- b. Budget Note: The Zoo staff should include an element in its FY 1985-86 work program to address the parking situation at the Zoo.

## Zoo Capital Fund

- a. Increase the fund balance estimate by \$100,000.
- b. Add gift room remodel for \$100,000 as an expenditure.

## Solid Waste Operations Fund

- a. Add .1 FTE Public Information Specialist to the Landfill Siting Program. Total cost is \$2,899 to be drawn from the Management and Administration Division Contingency.
- b. Budget Note: If the Council considers extending the St. Johns Landfill, the Council should make funds available for an adequate public involvement process.

- c. Budget Note: In implementing the landfill siting program, provide funds for investigating the three siting options simultaneously if it becomes necessary.
- d. Budget Note: Limit expenditures in the Waste Reduction and System Planning promotional programs to market research until the research is completed and the promotion campaigns are presented to the Council for approval. Solid Waste staff should work closely with the Public Affairs Department in planning the components of the program.

Solid Waste Capital Fund

Adopt as proposed.

Solid Waste Debt Service Fund

Adopt as proposed.

St. Johns Landfill Reserve Fund

Adopt as proposed.

St. Johns Landfill Final Improvement Fund

Adopt as proposed.

St. Johns Landfill Methane Recovery Fund

Adopt as proposed.

IRC Fund

Add \$1,800 to contractual services under Office of the Administrator for lobbyist services. Reduce contingency by the same amount.

Transportation Technical Assistance Fund

Adopt as proposed.

Criminal Justice Assistance Fund

Adopt as proposed.

Sewer Assistance Fund

Adopt as proposed.

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General Fund

- a. Add \$2,300 to advertising and legal notices in Public Affairs for better advertising of Metro's meetings. Reduce contingency by the same amount.
- b. Budget Note: Prior to the preparation of the FY 1986-87 proposed budget, the Executive Officer should examine ways to coordinate the Zoo Public Affairs and Central Public Affairs functions to produce cost savings. Such cost savings proposals should be considered for inclusion in the FY 1986-87 budget request.

Building Management Fund

Adopt as proposed.

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BUDGET NOTE ON REGIONAL SERVICES

IRC FUND/GENERAL FUND

The IRC work program includes cooperative regional park and telecommunications studies to be funded from yet unspecified local funding sources. If funding commitments are made by other jurisdictions for either of these programs, the Budget Committee recommends the Council consider making appropriate funds available to support these programs.

SK/amn

4/25/85



Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner, Hansen, Kelley, Myers, Oleson, Van Bergen, Waker and Bonner

Absent: Councilors Cooper, Kirkpatrick and Kafoury

The motion carried and the Resolution was adopted.

7.3 Consideration of Resolution No. 85-562, for the Purpose of Adopting the Annual Budget of the Metropolitan Service District for FY 1985-86, Making Appropriations from Funds of the District in Accordance with Said Annual Budget, Creating a St. Johns Methane Recovery Fund and a Building Management Fund, and Levying Ad Valorem Taxes

7.4 Consideration of Resolution No. 85-563, for the Purpose of Approving the FY 1985-86 Budget and Transmitting the Approved Budget to the Tax Supervising and Conservation Commission (TSCC)

Presiding Officer Bonner explained the above named Resolutions would be considered together. Resolution No. 85-563 would be considered for adoption on May 9. Resolution No. 85-562 would be considered for adoption on June 27, after the budget was returned by the TSCC, he said. He asked Mr. Carlson to review highlights of the budget after which Councilor Hansen would present recommendations made by the Metro Budget Committee.

Mr. Carlson said the official budget considered for adoption was the document marked "Budget Committee Recommendations." He requested the Council also refer to the "Budget Overview" and the notebook containing backup information for more detailed descriptions of the budget. He then explained the total FY 1985-86 budget was about \$.5 million less than last year's budget. Operating costs had increased by about 14.7 percent and referred the Council to a written explanation for this increase requested to be prepared for Councilors by the Budget Committee. Reasons for the increase included startup of the Washington Transfer & Recycling Center, higher projected solid waste flow to St. Johns Landfill and more interfund transfers. The transfers tended to inflate the operations' budget, he explained. He suggested Councilors refer to each department summary in the "Budget Overview" document for a good description of special budget issues.

Mr. Carlson reported the budget provided for a 2 percent salary increase for non-Zoo employees to make up part of the pay differential between Zoo and non-Zoo employees. Potential changes from the current recommended budget could include the possibility of

an cost of living salary adjustment for all employees. Salary recommendations would be reviewed by the Council on June 27, 1985, he said. Also, the IRC budget could be proposed to increase to allow for convention center planning. Funds to offset these expenses would be coming from outside sources, Mr. Carlson explained.

Councilor Hansen, Chairman of the Budget Committee, reviewed changes proposed by the Committee as outlined in a memorandum to the Councilor from Councilor Hansen and Jennifer Sims dated April 25, 1985.

Presiding Officer Bonner opened the public hearing on the FY 1985-86 budget. There being no public comment, he closed the public hearing. He announced there would be a second public hearing at the May 9, 1985, Council meeting and the Council should be prepared to adopt Resolution No. 85-563 at that meeting.

## 8. OTHER BUSINESS

### 8.1 Consideration of a Waiver of the Personnel Rules, Section 54(C)

There was no discussion on this Resolution.

Motion: Councilor Waker moved the variance of the Personnel Rules be ratified. Councilor Van Bergen seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner, Hansen, Kelley, Oleson, Van Bergen, Waker and Bonner

Absent: Councilors Cooper, Kirkpatrick, Kafoury and Myers

The motion carried.

### 8.2 Consideration of Resolution No. 85-569, for the Purpose of Amending the Transportation Improvement Program to Include a Project to Implement Immediate Emergency Repairs on the Hawthorne Bridge

Mr. Cotugno explained Metro customarily approved the use of federal funds for various transportation projects by adopting resolutions amending the Transportation Improvement Program. He had received notice earlier in the day that Multnomah County would be seeking funds to repair the Hawthorne Bridge. Although an application for the funds had not been received, he requested the Council approve this action due to the emergency nature of the bridge repairs, pending receipt of the application.



6. APPROVAL OF MINUTES

Motion: Councilor Kirkpatrick moved to approve the minutes of the April 11, 1985, Council meeting. Councilor DeJardin seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Kirkpatrick, Kafoury, Kelley, Myers, Oleson, Van Bergen, Waker and Bonner

Absent: Councilor Hansen

The motion carried and the minutes were approved.

7. RESOLUTIONS

7.1 Consideration of Resolution No. 85-562, for the Purpose of Adopting the Annual Budget of the Metropolitan Service District for FY 1985-86, Making Appropriations from Funds of the District in Accordance with Said Annual Budget, Creating a St. Johns Methane Recovery Fund and a Building Management Fund, and Levying Ad Valorem Taxes

7.2 Consideration of Resolution No. 85-563, for the Purpose of Approving the FY 1985-86 Budget and Transmitting the Approved Budget to the Tax Supervising and Conservation Commission (TSCC)

Presiding Officer Bonner announced Resolution No. 85-563 would be considered for adoption at this meeting. After the budget was reviewed and certified by the TSCC, the Council would consider adopting Resolution No. 85-562 at the meeting of June 27, 1985. He then opened the public hearing on the FY 1985-86 budget. There being no testimony, he closed the public hearing and announced another hearing would take place on June 27.

Executive Officer Gustafson reported he supported the budget as recommended by the Metro Budget Committee and would address specific questions of the Council as each budget fund was reviewed.

Zoo Department. Presiding Officer Bonner explained the Budget Committee recommended the Zoo staff include an element in the FY 1985-86 work program to address the Zoo parking situation. Councilor Oleson asked staff to explain measures that would be taken to resolve the problem. Gene Leo reported staff were meeting with OMSI and Western Forestry Center directors and had requested the

state to add a westbound freeway access ramp to Canyon Road. He also explained the City has been requested to consider accommodating extra traffic on the Sylvan interchange if the state did not satisfactorily address the freeway problem. In addition, some short-term solutions for this summer's traffic had been developed.

The Presiding Officer asked staff to respond to the Budget Committee's request that as part of the FY 1986-87 budget process, staff would develop specific measures to consolidate activities of Zoo and central Public Affairs functions in order to reduce program costs and increase efficiency. Mr. Leo said he and Ms. Rocker were meeting the following week to begin this work. The Presiding Officer stressed the importance of this matter and asked staff to report on specific actions that would be taken as soon as they were developed. Councilor Kirkpatrick added she had recently seen a bus poster for the Alaska Tundra Exhibit that had not identified Metro in the advertisement. Mr. Leo said he would investigate the matter.

Solid Waste Department. Councilor Hansen, Chairman of the Budget Committee, reported the Committee had discussed the need for flexibility in the Solid Waste Budget if priorities were to change. The major change recommended by the Committee was requesting the Waste Reduction promotional program plan be brought back to the Council for review before implementation funds were spent.

The Presiding Officer asked staff to explain the recommended budget note that would require providing funds to investigate the three siting options (1) performing engineering work on the Wildwood Landfill site if a permit were obtained; 2) additional appeals work if Metro were still involved in court proceedings; or 3) funding: work to evaluate new landfill sites) simultaneously if it became necessary. After discussion, it was determined the three options should be better explained in the budget note. Councilor Cooper thought the Budget Overview document thoroughly explained the three options. Councilor Myers requested the budget note language be changed to refer to siting processes rather than siting locations.

Motion: Councilor Myers moved the budget note for the Solid Waste Landfill Siting Program be changed to read:  
"In implementing the landfill siting program, provide funds for investigating the three siting processes simultaneously if it becomes necessary." Councilor Kelley seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Myers, Oleson, Van Bergen, Waker and Bonner

The motion carried.

Councilor Van Bergen asked if funds were budgeted to inventory where hazardous wastes were buried in the landfill. He thought this was especially important due to future gas mining activities. Mr. Drennen explained staff conducted a special waste program to identify hazardous wastes. These wastes were also marked on landfill maps by the landfill operator and were periodically audited by staff. He said this procedure had been followed since Metro assumed responsibility for operating the St. Johns Landfill.

Presiding Officer Bonner asked staff to report on the proposed schedule for adopting the Solid Waste Management Plan. Mr. Drennen said staff were working to complete all technical work by July 1985. The draft Alternative Technology chapter would be available next Monday. Technical documents and policy issues regarding the Plan would then be reviewed by the public, based on a process adopted by the Council, and the Plan would be considered for adoption by the Council in April 1986, he said.

Intergovernmental Resource Center (IRC). Executive Officer Gustafson requested the Council amend the IRC budget by adding \$300,000 to Contractual Services, pending receipt of funds from local jurisdictions to fund a study on the regional convention center. He explained when the budget was prepared, it was unknown whether Metro would coordinate the receipt and disbursement of these funds. The Executive Officer also recommended transferring \$10,000 from Contingency to finance Metro's contribution to the study. He explained he would provide the Council with a revised budget for this transfer after the approved budget was returned by the TSCC.

Motion: Councilor Kafoury moved to accept the Executive Officer's recommendation to amend the IRC Contractual Services Revenue line item to \$437,760 and the Miscellaneous Revenue line item to \$85,087. Councilor Kirkpatrick seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Myers, Oleson, Van Bergen, Waker and Bonner

The motion carried and the IRC budget was amended.

Councilors Hansen and Kelley explained a budget note recommended by the Budget Committee requested the Council consider making appropriate funds available to support cooperative regional park and telecommunications studies if funding commitments were made by other jurisdictions for either of those programs.

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General Fund. Councilor Hansen reported the Budget Committee recommended adding \$2,300 to the Public Affairs advertising budget to finance more prominent meeting ads in newspapers. The Committee also requested staff actively pursue ways to consolidate Zoo and central office Public Affairs functions in order to improve efficiency and save money for the FY 1986-87 budget.

Jennifer Sims circulated proposed revisions to the Council budget. The budget totals were not changed, she said, but a more detailed classification of Travel, Meetings and Conferences and Contractual Services line items were provided. She said the Budget Committee had recommended approval of the changes.

Councilor Van Bergen requested staff review, for the FY 1986-87 budget, the possibility of increasing Councilors' per diem amounts and eliminating reimbursements for expenses without increasing the total amounts budgeted for both items. The Executive Officer thought this would be appropriate to review for the current budget year. Presiding Officer Bonner asked Ray Barker to review the per diem and expense procedures for other jurisdictions and to report findings back to the Presiding Officer.

Motion: Councilor Kirkpatrick moved to adopt Resolution No. 85-563 and Councilor Van Bergen seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Myers, Oleson, Van Bergen, Waker and Bonner

Absent: Councilor Cooper

The motion carried and FY 1985-86 Budget was approved for transmittal to the TSCC. The Resolution was worded to include all amendments to the budget made by the Budget Committee and approved by the Council.

Councilor DeJardin commended the Budget Committee for their fine work in reviewing the budget.

7.3 Consideration of Resolution No. 85-558, for the Purpose of Approving the FY 1986 Unified Work Program (UWP) and Consideration of Resolution No. 85-559, for the Purpose of Certifying that the Portland Metropolitan Area is in Compliance with Federal Transportation Planning Requirements