

BEFORE THE METRO COUNCIL

AMENDING THE FY 2010-11 BUDGET AND)	ORDINANCE NO. 10-1250
APPROPRIATIONS SCHEDULE TO ESTABLISH)	
A JOINT LIMITED DURATION ASSOCIATE)	Introduced by Michael Jordan, Chief
PLANNER POSITION WITHIN THE RESEARCH)	Operating Officer, with the concurrence of
CENTER AND SUSTAINABILITY CENTER TO)	Council President David Bragdon
ASSIST ON KEY METRO CLIMATE)	
INITIATIVES AND DECLARING AN)	
EMERGENCY)	

WHEREAS, the Metro Council has reviewed and considered the need to modify appropriations within the FY 2010-11 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; and

WHEREAS, the Metro Council has reviewed and considered the need to add FTE within the FY 2010-11 Budget; and

WHEREAS, the need for the additional FTE has been justified; and

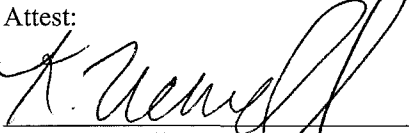
WHEREAS, adequate funds exist for other identified needs; now, therefore,

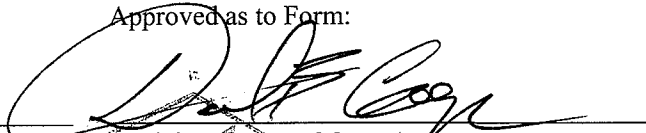
THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2010-11 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of adding a full-time limited duration associate planner position shared jointly by the Research Center and Sustainability Center.
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 16 day of DEC 2010.


 Carlotta Collette, Council President

Attest:

 Kelsey Newell, Recording Secretary

Approved as to Form:

 Daniel B. Cooper, Metro Attorney

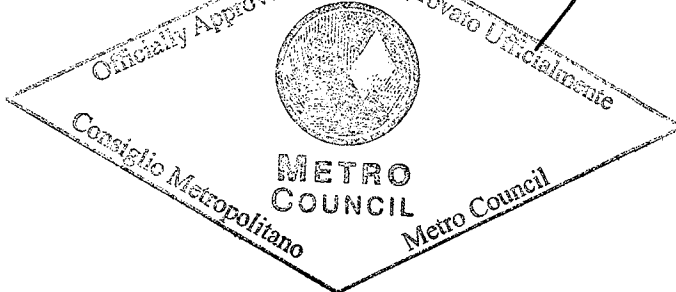


Exhibit A
Ordinance No. 10-1250

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Research Center							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries & Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Assistant GIS Specialist	1.00	49,329	-	0	1.00	49,329
	Administrative Specialist IV	1.00	47,021	-	0	1.00	47,021
	Assistant Regional Planner	1.00	54,419	-	0	1.00	54,419
	Associate GIS Specialist	1.00	72,800	-	0	1.00	72,800
	Associate Regional Planner	-	0	0.43	25,329	0.43	25,329
	Associate Transportation Modeler	5.00	306,867	-	0	5.00	306,867
	Manager I	1.00	90,593	-	0	1.00	90,593
	Manager II	2.00	180,333	-	0	2.00	180,333
	Principal GIS Specialist	2.00	176,838	-	0	2.00	176,838
	Principal Regional Planner	1.00	88,419	-	0	1.00	88,419
	Principal Transportation Modeler	3.00	265,257	-	0	3.00	265,257
	Program Director II	1.00	131,785	-	0	1.00	131,785
	Program Supervisor II	2.00	180,511	-	0	2.00	180,511
	Senior GIS Specialist	6.00	435,957	-	0	6.00	435,957
	Senior Transportation Modeler	2.00	168,450	-	0	2.00	168,450
5020	Reg Emp-Part Time-Exempt						
	Assistant GIS Specialist	0.60	35,397	-	0	0.60	35,397
	Associate GIS Specialist	0.50	36,400	-	0	0.50	36,400
	Principal Regional Planner	0.80	71,173	-	0	0.80	71,173
5025	Reg Employees-Part Time-Non-Exempt						
	GIS Technician	1.34	54,420	-	0	1.34	54,420
5030	Temporary Employees	-	30,224		0	-	30,224
5089	Salary Adjustments						
	Merit Adjustment Pool (non-represented)		17,497		0		17,497
	Step Increases (AFSCME)		20,107		0		20,107
	COLA (represented employees)		27,419		0		27,419
	Other Adjustments (non-represented)		2,916		0		2,916
	Other Adjustments (AFSCME)		9,140		0		9,140
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		837,071		9,898		846,969
5190	PERS Bond Recovery		75,536		760		76,296
Total Personal Services		32.24	\$3,465,879	0.43	\$35,987	32.67	\$3,501,866
<i>Materials & Services</i>							
<i>GOODS</i>	<i>Goods</i>						
5201	Office Supplies		146,028		0		146,028
5205	Operating Supplies		16,900		0		16,900
5210	Subscriptions and Dues		4,095		0		4,095
<i>SVCS</i>	<i>Services</i>						
5240	Contracted Professional Svcs		905,500		(35,987)		869,513
5260	Maintenance & Repair Services		84,663		0		84,663
5280	Other Purchased Services		2,500		0		2,500
<i>OTHEXP</i>	<i>Other Expenditures</i>						
5450	Travel		23,287		0		23,287
5455	Staff Development		23,200		0		23,200
Total Materials & Services			\$1,206,173		(\$35,987)		\$1,170,186
TOTAL REQUIREMENTS		32.24	\$4,672,052	0.43	\$0	32.67	\$4,672,052

**Exhibit A
Ordinance No. 10-1250**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Solid Waste Revenue Fund							
Operating Account - Sustainability Center							
<i>Personal Services</i>							
SALWGE	<i>Salaries & Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Program Director	1.00	102,294	-	0	1.00	102,294
	Manager I	2.00	174,509	-	0	2.00	174,509
	Program Supervisor I	1.00	70,209	-	0	1.00	70,209
	Program Supervisor II	0.50	35,855	-	0	0.50	35,855
	Assoc. Solid Waste Planner	1.00	69,360	-	0	1.00	69,360
	Assoc. Regional Planner	-	0	0.15	8,443	0.15	8,443
	Education Coordinator II	1.00	49,371	-	0	1.00	49,371
	Principal Solid Waste Planner	1.00	80,262	-	0	1.00	80,262
	Senior Public Affairs Specialist	1.00	76,440	-	0	1.00	76,440
	Sr. Regional Planner	1.00	69,360	-	0	1.00	69,360
	Sr. Solid Waste Planner	6.00	464,992	-	0	6.00	464,992
5015	Reg Empl-Full Time-Non-Exempt						
	Program Assistant 2	5.00	209,265	-	0	5.00	209,265
5020	Reg Employees-Part Time-Exempt						
	Senior Solid Waste Planner	1.00	71,093	-	0	1.00	71,093
5025	Reg Empl-Part Time-Non-Exempt						
	Program Assistant 2	1.00	46,862	-	0	1.00	46,862
5030	Temporary Employees		150,000		0		150,000
5080	Overtime		4,600		0		4,600
5089	Salary Adjustment						
	Merit Adjustment Pool (non-represented)		11,486		0		11,486
	Step Increases (AFSCME)		14,208		0		14,208
	COLA (represented employees)		19,372		0		19,372
	Other Adjustments (non-represented)		2,617		0		2,617
	Other Adjustments (AFSCME)		6,454		0		6,454
FRINGE	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		572,240		3,299		575,539
5190	PERS Bond Recovery		51,860		253		52,113
Total Personal Services		22.50	\$2,352,709	0.15	\$11,995	22.65	\$2,364,704
<i>Materials & Services</i>							
GOODS	<i>Goods</i>						
5201	Office Supplies		11,800		0		11,800
5205	Operating Supplies		46,500		0		46,500
5210	Subscriptions and Dues		22,675		0		22,675
5214	Fuels and Lubricants		2,500		0		2,500
5215	Maintenance & Repairs Supplies		1,500		0		1,500
SVCS	<i>Services</i>						
5240	Contracted Professional Svcs		3,049,641		(11,995)		3,037,646
5246	Sponsorship Expenditures		71,500		0		71,500
5251	Utility Services		3,200		0		3,200
5260	Maintenance & Repair Services		10,300		0		10,300
5265	Rentals		14,700		0		14,700
5280	Other Purchased Services		300,500		0		300,500
IGEXP	<i>Intergov't Expenditures</i>						
5315	Grants to Other Governments		2,095,727		0		2,095,727
OTHEXP	<i>Other Expenditures</i>						
5445	Grants & Loans		80,000		0		80,000
5450	Travel		12,500		0		12,500
5455	Staff Development		23,500		0		23,500
Total Materials & Services			\$5,746,543		(\$11,995)		\$5,734,548
TOTAL REQUIREMENTS		22.50	\$8,099,252	0.15	\$0	22.65	\$8,099,252

Exhibit B
Ordinance 10-1250
Schedule of Appropriations

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Revised Appropriation</u>
GENERAL FUND			
Communications	2,515,796	0	2,515,796
Council Office	3,701,124	0	3,701,124
Finance & Regulatory Services	3,364,337	0	3,364,337
Human Resources	1,842,888	0	1,842,888
Information Services	3,058,594	0	3,058,594
Metro Auditor	672,078	0	672,078
Office of Metro Attorney	2,013,825	0	2,013,825
Oregon Zoo	27,224,181	0	27,224,181
Parks & Environmental Services	6,799,414	0	6,799,414
Planning and Development	15,562,488	0	15,562,488
Research Center	4,672,052	0	4,672,052
Sustainability Center	5,409,248	0	5,409,248
Former ORS 197.352 Claims & Judgments	100	0	100
Special Appropriations	5,201,637	0	5,201,637
Non-Departmental			
Debt Service	1,529,472	0	1,529,472
Interfund Transfers	4,313,554	0	4,313,554
Contingency	3,441,260	0	3,441,260
Unappropriated Balance	13,191,950	0	13,191,950
Total Fund Requirements	\$104,513,998	\$0	\$104,513,998
SOLID WASTE REVENUE FUND			
Operating Account			
Finance & Administrative Services	2,181,465	0	2,181,465
Sustainability Center	8,099,252	0	8,099,252
Parks & Environmental Services	39,691,715	0	39,691,715
Subtotal	49,972,432	0	49,972,432
Landfill Closure Account			
Parks & Environmental Services	3,003,783	0	3,003,783
Subtotal	3,003,783	0	3,003,783
Renewal and Replacement Account			
Parks & Environmental Services	980,000	0	980,000
Subtotal	980,000	0	980,000
General Account			
Parks & Environmental Services	1,542,500	0	1,542,500
Subtotal	1,542,500	0	1,542,500
General Expenses			
Interfund Transfers	6,995,233	0	6,995,233
Contingency	14,540,763	0	14,540,763
Subtotal	21,535,996	0	21,535,996
Unappropriated Balance	22,807,126	0	22,807,126
Total Fund Requirements	\$99,841,837	\$0	\$99,841,837

*NOTE : No change in the appropriation schedule is necessary as a result of this amendment.
All appropriations remain as previously adopted*

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 10-1250, AMENDING THE FY 2010-11 BUDGET AND APPROPRIATIONS SCHEDULE TO ESTABLISH A JOINT LIMITED DURATION ASSOCIATE PLANNER POSITION WITHIN THE RESEARCH CENTER AND SUSTAINABILITY CENTER TO ASSIST ON KEY METRO CLIMATE INITIATIVES AND DECLARING AN EMERGENCY

Date: December 1, 2010

Presented by: Mike Hoglund
503-797-1743

BACKGROUND

This ordinance authorizes a full-time, limited duration Associate Planner position (0.583 FTE) through June 30, 2011. The position will assist programmatic efforts related to the Climate Smart Communities Scenarios Project (Research Center/Planning & Development) and Resource Conservation and Recycling Division (RCRD) materials and food waste performance measures (Sustainability Center). Funds for the position are contained within the FY 2010-11 Budget as part of the HB 2001 ODOT/Metro IGA and within RCRD budget.

There are both internal and external expectations that Metro serve as a leader in regional climate mitigation and adaptation planning. The Metro Council adopted Resolutions No. 08-3931 and No. 08-3971 recognizing the need to incorporate climate change considerations into regional planning and across waste reduction programs; and HB 2001 requires Metro to conduct scenario planning to reduce greenhouse gas emissions to meet State targets.

An extensive scope of work to address HB 2001, entitled Climate Smart Communities, has been developed and work is underway. The scope of work addresses a process for scenario planning, analysis, and outreach. Included in the analytical methods is an evaluation framework that moves beyond greenhouse gas impacts and other standard transportation/land use measures. The Metro Council's six regional outcomes provide a framework for evaluation. Measures related to ensuring the benefits and burdens of growth and change in the region are distributed equitably and the impact climate decisions have on the economy and on the health of our residents and communities will be key considerations. A critical aspect of Metro's leadership role is to provide technical guidance and decision support tools to help policy makers and regional partners develop policies and programs that effectively and efficiently address climate change, health, and equity. However, Metro does not currently have the staff capacity or the technical framework to comprehensively address these needs.

Early work on Climate Smart Communities, as well as on Making the Greatest Place/Community Investment Strategy has identified needs in three areas:

- Establish a long-term decision-support framework,
- Establish the tools needed to integrate climate change, health, and equity impact assessments into Metro's portfolio of technical client services and decision-making processes,
- Build staff capacity to implement such a framework.

This ordinance builds programmatic staff capacity to support the need identified above. The Regional GHG Emissions Inventory and the GHG Emissions Analysis Toolkit provide building blocks for this framework, through training have enhanced Metro staff's understanding of evaluating Metro activities for greenhouse gas effects. However, there is a need to develop the staff capacity to carry this work forward using a cross-departmental approach to ensure that greenhouse gas analysis is used to inform decision-making within Metro across all departments and across a full spectrum of sustainability.

Finally, Metro's Resource Conservation and Recycling Division recently set goals to reduce greenhouse gas emissions associated with the region's consumption of materials and food and to invest in equitable involvement and benefits for all members of the community in implementing the program's strategies and actions. These goals require new performance measurement systems, including data on regional consumption patterns to input into greenhouse gas, equity, and health impact assessments. This position will also help in development of those systems.

The limited duration will work through the end of the fiscal year to ensure technical products and systems related to Climate Smart Communities and Resource Conservation and Recycling division performance measures are delivered. The position will be assigned to the Research Center, but will provide technical services for both Planning & Development and for the Sustainability Center. The need for continuation of the position will be further reviewed through the FY 2011-12 budget process, and will be contingent upon available funds.

The approximate cost (salary and fringe) of a full-time Associate Planner position for up to a seven-month period (0.583 FTE) would be \$47,892. Resources for the position are provided through unallocated HB 2001 revenue (75 percent) and solid waste and recycling funds (25 percent).

Specifically, this position will help the Climate Smart Communities Scenario Project to develop, document, and apply sketch-planning tools and develop and apply appropriate sustainability evaluation methods and criteria (including equity and health implications). The position will also develop a new module or tool to measure materials consumption and food waste greenhouse gas program effectiveness.

ANALYSIS/INFORMATION

- 1. Known Opposition:** None known.
- 2. Legal Antecedents:** ORS 294.450 provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction.
- 3. Anticipated Effects:** This action would authorize a full-time limited duration associate planner position for the period December 16, 2010 through June 30, 2011 to provide climate and sustainability technical services for both Planning & Development and for the Sustainability Center.
- 4. Budget Impacts:** There is no additional new cost for this position. The ordinance will transfer existing appropriation from materials and services to personal services within the Research Center and the Solid Waste Resource Conservation and Recycling division to fund the cost of the position.

RECOMMENDED ACTION

The Chief Operating Officer recommends adoption of this Ordinance.