



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM
RECORDS LIST**

RECORDS FORMAT:	Hard Copy X	Electronic _____	Other Media: _____
PURPOSE:	Records for Storage X	Records for Destruction _____	

DEPARTMENT: Metro Council	PROGRAM:	PREPARED BY: Becky Shoemaker
RECORD SERIES TITLE: Metro Council Action Updates		
RECORD SERIES NO: 09.02.07		
MINIMUM RETENTION: Permanent		
DATE RANGE/FROM: 01/06/2011		
DATE RANGE/TO: 12/14/2023		

METRO BOX NO: COUNC0411
ACCESS, INC. BOX NO: GI5933
BOX TITLE: Metro Council Action Updates (Folders No. 1 to 13)

Complete the following section or attach an existing electronic list:

Folder No.	Classification Description	Year:	Retain Until:
1	Governance and Policy - Governance Management - Metro Council Action Updates	2011	Permanent
2	Governance and Policy - Governance Management - Metro Council Action Updates	2012	Permanent
3	Governance and Policy - Governance Management - Metro Council Action Updates	2013	Permanent
4	Governance and Policy - Governance Management - Metro Council Action Updates	2014	Permanent
5	Governance and Policy - Governance Management - Metro Council Action Updates	2015	Permanent
6	Governance and Policy - Governance Management - Metro Council Action Updates	2016	Permanent
7	Governance and Policy - Governance Management - Metro Council Action Updates	2017	Permanent
8	Governance and Policy - Governance Management - Metro Council Action Updates	2018	Permanent
9	Governance and Policy - Governance Management - Metro Council Action Updates	2019	Permanent
10	Governance and Policy - Governance Management - Metro Council Action Updates	2020	Permanent
11	Governance and Policy - Governance Management - Metro Council Action Updates	2021	Permanent
12	Governance and Policy - Governance Management - Metro Council Action Updates	2022	Permanent
13	Governance and Policy - Governance Management - Metro Council Action Updates	2023	Permanent