

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING THE) RESOLUTION NO. 86-634
FY 1985-86 BUDGET OF THE)
METROPOLITAN SERVICE DISTRICT,) Introduced by the
AND ADDING A PROGRAM ASSISTANT 1) Executive Officer
POSITION TO THE ZOO'S BUDGET)

WHEREAS, Resolution No. 85-562 adopted the FY 1985-86
Budget; and

WHEREAS, The need has been established to add a Program
Assistant 1 to the Zoo Personal Services Budget; and

WHEREAS, Under the Metro Code, Section 2.02.125, the
Council must approve any positions added to the Budget; now,
therefore,

BE IT RESOLVED,

That the Council of the Metropolitan Service District
amends Resolution No. 85-562 adding Program Assistant 1 to the Zoo
Personal Services Budget.

ADOPTED by the Council of the Metropolitan Service District
this 13th day of March, 1986.


Richard Waker, Presiding Officer

RB/gl
5249C/445-2
03/03/86

STAFF REPORT

Agenda Item No. 8.1

Meeting Date March 13, 1986

CONSIDERATION OF RESOLUTION NO. 86-634 FOR THE
PURPOSE OF AMENDING THE FY 1985-86 BUDGET OF THE
METROPOLITAN SERVICE DISTRICT, AND ADDING A
PROGRAM ASSISTANT 1 POSITION TO THE ZOO'S BUDGET

Date: March 3, 1986

Presented by: Randy Boose

FACTUAL BACKGROUND AND ANALYSIS

Beginning in late March, the Zoo will be offering on-grounds shows involving live animal demonstrations to the public. This will increase the number of demonstrations that the Education Division conducts. Additional help is needed to present these shows and to handle and train the animals.

The addition of this position is being requested to meet the above-referenced need. The funds for this position are available in the current FY 1985-86 Zoo Personal Services budget in the temporary salary account. The transfer of money from the temporary services category to the position line item can be made administratively and does not require Council approval. This action is to request Council approval to add one position to the Zoo Educational Services Division.

This position was originally going to be proposed for the FY 1986-87 budget. However, the request is made for the FY 1985-86 budget so the person can be hired and trained for the current summer season which begins in June. Attached is a New Position/Reclass Request form originally prepared for the FY 1986-87 budget. The Program Assistant 1 position is at a salary range of 4.5 which, per the current Pay Play, is compensated at the range from \$14,373 to \$18,054 per year.

Under the Metro Code, Section 2.02.125, the Council must approve any positions added to the budget.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 86-634.

RB/gl
5249C/445-3
03/04/86

METRO *New Position/* Fiscal Year
Reclass 1986-87
Request

DATE: March 3, 1986

BUDGET CODE: 20-04-00

ORGANIZATION: Zoo/Education

ACTION REQUESTED: Establish a new position of Program Assistant I: Animal Demonstrator

INCUMBENT: None

RESPONSIBILITIES: Under the supervision of a Zoo Education Specialist and the Public Program Coordinator the Program Assistant I will assist the Program Coordinator to:

1. Present educational show for visitors on the zoo grounds during June, July, and August.
2. Present special educational demonstrations and shows at the traveling exhibit.
3. Present zoo education assembly programs at schools.
4. Conduct regular handling and training exercises for animals used in demonstrations.
5. Provide coverage for the Program Coordinator's duties in the event of illness and during the Coordinator's vacation.

JUSTIFICATION: The creation of this position is required in order to provide the necessary daily training maintenance of the animals used in the programs. This position provide coverage to perform these duties on the Program Coordinator's days off, sick leave, and vacation days. Additionally, the stage shows planned

BUDGET IMPACT:

Direct salary: \$14,373.00
Merit: 719.00
Fringe: 4,679.00
Overhead: _____
TOTAL: \$19,771.00

for daily performance during the summer require two staff persons for their operation. This position in combination with the existing Coordinator's position and a summer temporary assistant make it possible to conduct these shows seven days a week. Without this position, such programming would be restricted to five days a week. A similar situation exists during the remainder of the year for school assemblies and community event performances. In the absence of this position, all animal demonstration programming would be limited to a five day a week schedule and it would still be necessary to hire a part time position to cover the Coordinator's training duties on days off.

PERSONNEL RECOMMENDATION:
(for personnel use only)

Personnel recommends approval of this position after reviewing the proposed job duties with the job specification for a Program Assistant I.

8. RESOLUTIONS

8.1 Consideration of Resolution No. 86-634, for the Purpose of Amending the FY 1985-86 Budget of the Metropolitan Service District, and Adding a Program Assistant 1 Position to the Zoo's Budget

Randy Boose reported Zoo staff had requested this budget adjustment in order to provide for more coverage of live animal demonstrations and traveling animal exhibits. FY 1985-86 funds previously budgeted for temporary staff could be transferred to the new position. He explained staff were requesting the change at this time in order to have a person hired by the start of the summer season. Funds for next fiscal year would be requested as part of the FY 1986-87 budget process.

Councilor Kelley asked Kay Rich whether the Zoo-To-You Program was being discontinued. Mr. Rich said the summer parks program would be replaced by the live animal demonstrations and traveling exhibits. The September to May Zoo-To-You programs for schools and nursing homes would continue.

Motion: Councilor Kafoury moved for adoption of Resolution No. 86-634 and Councilor Kirkpatrick seconded the motion.

Councilor Kirkpatrick requested the Program Assistant 1 position appear as a new position in the FY 1986-87 budget.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Frewing, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Oleson, Van Bergen and Waker

Absent: Councilor Myers

The motion carried and Resolution No. 86-634 was adopted.

8.2 Consideration of Strategy and Time Schedule for the Successful Execution of the Resource Recovery Project; and

Consideration of Resolution No. 85-635, Authorizing Exemption to the Public Contracting Procedure Set Out in Metro Code Section 2.04.001 Et Seq for Solid Waste Disposal Services from a Resource Recovery Facility(ies)

Debbie Allmeyer introduced resource recovery project consultants with the firm of Gershman, Brickner & Bratton, Inc., Harvey Gershman, president, and Bob Zier, manager for Metro's project.