

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING)	RESOLUTION NO. 86-654
RESOLUTION NO. 85-562 AMENDING)	
THE FISCAL YEAR 1985-86 BUDGET)	Introduced by the
AND APPROPRIATIONS)	Executive Officer

WHEREAS, Resolution No. 85-562 adopted the FY 1985-86 Budget; and

WHEREAS, Various conditions exist which had not been ascertained at the time of the preparation of the FY 1985-86 Budget and a change in financial planning is required; now, therefore,

BE IT RESOLVED,

That Resolution No. 85-562, Exhibit "A" FY 1985-86 Budget, and Exhibit "B" Schedule of Appropriations, are hereby amended as shown in Exhibits "A" and "B" to this Resolution.

ADOPTED by the Council of the Metropolitan Service District this 26th day of June, 1986.


Richard Waker, Presiding Officer

JS/sm
5750C/462-2
06/18/86

EXHIBIT A
CONVENTION, TRADE, AND SPECTATOR FACILITY FUND

	Current Budget	Revision	Proposed Budget
<u>Resources</u>			
Contract Services	370,000	(20,000)	350,000
Interest	20,000	0	20,000
Transfer from General Fund	10,000	20,000	30,000
Total	<u>400,000</u>	<u>0</u>	<u>400,000</u>
<u>Requirements</u>			
Personal Services			
CTS Director	0	4,725	4,725
Technical Manager	0	3,255	3,255
Senior Analyst	0	1,380	1,380
Management Analyst	0	2,324	2,324
Administrative Assistant	0	2,080	2,080
Fringe	0	4,536	4,536
Total Personal Services	<u>0</u>	<u>18,282</u>	<u>18,282</u>
Materials and Services			
Travel	0	2,000	2,000
Ads/Legal Notices	0	250	250
Meetings and Conferences	0	200	200
Equipment Rental	0	1,000	1,000
Office Supplies	0	100	100
Contract Services	252,200	(24,832)	227,368
Miscellaneous	0	500	500
Printing	0	2,500	2,500
Total Materials and Services	<u>252,200</u>	<u>(18,282)</u>	<u>233,918</u>
Transfer to IRC Fund	50,000	0	50,000
Contingency	<u>97,800</u>	<u>0</u>	<u>97,800</u>
Total Fund	\$400,000	0	\$400,000

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GENERAL FUND

FINANCE & ADMINISTRATION
Management Services

	Current Budget	Revision	Proposed Budget
Personal Services	265,093	0	265,093
Materials & Services			
Elections	30,000	10,000	40,000
All Other Accounts	<u>210,165</u>	<u>0</u>	<u>210,165</u>
Subtotal	240,165	<u>10,000</u>	<u>250,165</u>
Capital Outlay			
Leasehold Improvements	<u>264,000</u>	<u>11,000</u>	<u>275,000</u>
Subtotal	264,000	<u>11,000</u>	<u>275,000</u>
Total Division	769,258	21,000	790,258

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GENERAL FUND
PUBLIC AFFAIRS

	Current Budget	Revision	Proposed Budget
Personal Services	250,487	0	250,487
Materials & Services	44,990	0	44,990
Capital Outlay Office Furniture and Equipment	<u>9,350</u>	<u>1,644</u>	<u>10,994</u>
Total Department	304,827	1,644	306,471

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GENERAL FUND
TRANSFERS & CONTINGENCY

	Current Budget	Revision	Proposed Budget
Transfer to Building Management Fund	33,820	0	33,820
Transfer to Intergovernmental Resource Fund	924,589	0	924,589
Transfer to CTS Fund	10,000	20,000	30,000
Contingency	<u>74,667</u>	<u>(42,644)</u>	<u>32,023</u>
Total	1,043,076	<u>(22,644)</u>	1,020,432
Unappropriated Fund Balance	<u>79,801</u>	<u>0</u>	<u>79,801</u>
Total General Fund	3,064,054	0	3,064,054

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BUILDING MANAGEMENT FUND

Description	Current Budget	Revision	Revised Budget
<u>Personal Services</u>	38,155	0	38,155
<u>Materials & Services</u>			
Advertising	1,000	0	1,000
Supplies	1,000	2,500	3,500
Real Property Taxes	33,000	0	33,000
Utilities - Electric	66,000	5,500	71,500
Utilities - Water	1,980	0	1,980
Utilities - Gas	44,400	0	44,400
Telephone	10,000	2,000	12,000
Maintenance & Repair-Building	20,050	21,000	41,050
Contractual Services	88,150	0	88,150
Lease - Building	<u>356,392</u>	<u>13,000</u>	<u>369,392</u>
Total Materials & Services	621,972	44,000	665,972
<u>Capital Outlay</u>			
Leasehold Improvements	<u>119,000</u>	<u>6,000</u>	<u>125,000</u>
Total Capital Outlay	119,000	6,000	125,000
<u>Transfers & Contingency</u>			
Contingency	<u>50,000</u>	<u>(50,000)</u>	<u>0</u>
Total Transfers & Contingency	50,000	(50,000)	0
Total Fund	829,127	0	829,127

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ZOO OPERATING

	Current Budget	Revision	Proposed Budget
<u>Visitor Services</u>			
Personal Services	595,590	81,482	677,072
Materials & Services	482,989	0	482,989
Capital Outlay	25,480	0	25,480
Total	<u>1,104,059</u>	<u>81,482</u>	<u>1,185,541</u>
Contingency	100,000	(81,482)	18,518
All Other Accounts	8,616,157	0	8,616,157
Total Zoo Operating	<u>9,820,216</u>	<u>0</u>	<u>9,820,216</u>

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ST. JOHNS LANDFILL
(For Information Only)

	Current Budget	Revision	Proposed Budget
Personal Services	253,860	0	253,860
Materials & Services	4,695,825	0	4,695,825
Capital Outlay	116,000	0	116,000
Transfers			
To Methane Fund	0	40,000	40,000
All Other Accounts	<u>1,900,373</u>	<u>0</u>	<u>1,900,373</u>
Subtotal Transfers	<u>1,903,373</u>	<u>40,000</u>	<u>1,940,373</u>
Contingency	<u>227,242</u>	<u>(40,000)</u>	<u>187,242</u>
Total Program	7,193,300	0	7,193,300

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ST. JOHNS METHANE RECOVERY FUND

	Current Budget	Revision	Proposed Budget
<u>Resources</u>			
Transfer from S.W. Operating	0	\$40,000	\$40,000
Gas Revenues	<u>\$136,000</u>	<u>(40,000)</u>	<u>96,000</u>
Total Fund	\$136,000	0	\$136,000

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INSURANCE FUND

	Current Budget	Revision	Proposed Budget
<u>Requirements</u>			
Insurance	283,797	14,500	298,297
Contractual Services	6,000	0	6,000
Contingency	31,350	(14,500)	16,850
Total	<u>321,147</u>	<u>0</u>	<u>321,147</u>

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86-654

EXHIBIT B

SCHEDULE OF APPROPRIATIONS

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Revised Appropriation</u>
<u>GENERAL FUND</u>			
Council			
Personal Services	\$ 70,247	-0-	\$ 70,247
Materials & Services	58,420	-0-	58,420
Capital Outlay	-0-	-0-	-0-
Subtotal	<u>\$128,667</u>	<u>-0-</u>	<u>\$128,667</u>
Executive Management			
Personal Services	\$262,863	-0-	\$ 262,863
Materials & Services	26,245	-0-	26,245
Capital Outlay	-0-	-0-	-0-
Subtotal	<u>\$289,108</u>	<u>-0-</u>	<u>\$289,108</u>
Finance & Administration			
Personal Services	\$605,997	-0-	\$605,997
Materials & Services	344,128	\$10,000	354,128
Capital Outlay	268,450	11,000	279,450
Subtotal	<u>\$1,218,575</u>	<u>\$21,000</u>	<u>\$1,239,575</u>
Public Affairs			
Personal Services	\$250,487	-0-	\$250,487
Materials & Services	44,990	-0-	44,990
Capital Outlay	9,350	1,644	10,994
Subtotal	<u>\$304,827</u>	<u>1,644</u>	<u>\$306,471</u>
General Expense			
Contingency	\$ 74,667	(\$42,644)	\$ 32,023
Transfers	968,409	20,000	988,409
Subtotal	<u>\$1,043,076</u>	<u>(\$22,644)</u>	<u>\$1,020,432</u>
Unappropriated Balance	\$79,801	-0-	\$79,801
Total General Fund Requirements	\$3,064,054	-0-	\$3,064,054
<u>INTERGOVERNMENTAL RESOURCE CENTER FUND</u>			
Personal Services	\$ 910,360	-0-	\$ 910,360
Materials & Services	251,800	-0-	251,800
Capital Outlay	3,800	-0-	3,800
Transfers	960,601	-0-	960,601
Contingency	51,051	-0-	51,051
Total Intergovernmental Resource Center Fund Requirements	<u>\$2,177,612</u>	<u>-0-</u>	<u>\$2,177,612</u>

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Revised Appropriation</u>
<u>BUILDING MANAGEMENT FUND</u>			
Personal Services	\$ 38,155	\$ -0-	\$ 38,155
Materials & Services	621,972	44,000	665,972
Capital Outlay	119,000	6,000	125,000
Contingency	<u>50,000</u>	<u>(50,000)</u>	<u>-0-</u>
Total Building Management Fund Requirements	\$829,127	-0-	\$829,127
<u>TRANSPORTATION TECHNICAL ASSISTANCE FUND</u>			
Materials & Services	<u>\$86,817</u>	<u>-0-</u>	<u>\$86,817</u>
Total Transportation Technical Assistance Fund Requirements	\$86,817	-0-	\$86,817
<u>CRIMINAL JUSTICE ASSISTANCE FUND</u>			
Materials & Services	<u>\$3,500</u>	<u>-0-</u>	<u>\$3,500</u>
Total Criminal Justice Assistance Fund Requirements	\$3,500	-0-	\$3,500
<u>SEWER ASSISTANCE FUND</u>			
Materials & Services	<u>\$1,445,665</u>	<u>-0-</u>	<u>\$1,445,665</u>
Total Sewer Assistance Fund Requirements	\$1,445,665	-0-	\$1,445,665
<u>ZOO OPERATING FUND</u>			
Personal Services	\$3,227,067	\$81,482	\$3,308,549
Materials & Services	1,804,292	-0-	1,804,292
Capital Outlay	417,419	-0-	417,419
Transfers	3,296,438	-0-	3,296,438
Contingency	100,000	(81,482)	18,518
Unappropriated Balance	<u>975,000</u>	<u>-0-</u>	<u>975,000</u>
Total Zoo Operating Fund Requirements	\$9,820,216	-0-	\$9,820,216
<u>ZOO CAPITAL FUND</u>			
Capital Projects	\$5,872,221	-0-	\$5,872,221
Unappropriated Balance	<u>2,823,381</u>	<u>-0-</u>	<u>2,823,381</u>
Total Zoo Capital Fund Requirements	\$8,695,602	-0-	\$8,695,602

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Revised Appropriation</u>
<u>INSURANCE FUND</u>			
Materials & Services	\$289,797	\$14,500	\$304,297
Contingency	31,350	(14,500)	16,850
Total Insurance Fund Requirements	<u>\$321,147</u>	-0-	<u>\$321,147</u>
<u>SOLID WASTE OPERATING FUND</u>			
Personal Services	\$ 924,643	-0-	\$ 924,643
Materials & Services	8,035,480	-0-	8,035,480
Capital Outlay	242,890	-0-	242,890
Transfers	3,968,381	40,000	4,008,381
Contingency	738,293	(40,000)	698,293
Unappropriated Balance	<u>63,333</u>	-0-	<u>63,333</u>
Total Solid Waste Operating Fund Requirements	\$13,973,020	-0-	\$13,973,020
<u>SOLID WASTE CAPITAL FUND</u>			
Capital Projects	\$5,580,000	-0-	\$5,580,000
Transfers	<u>103,000</u>	-0-	<u>103,000</u>
Total Solid Waste Capital Fund Requirements	\$5,683,000	-0-	\$5,683,000
<u>SOLID WASTE DEBT SERVICE FUND</u>			
Materials & Services	<u>\$1,301,950</u>	-0-	<u>\$1,301,950</u>
Total Solid Waste Debt Service Fund Requirements	\$1,301,950	-0-	\$1,301,950
<u>ST. JOHNS RESERVE FUND</u>			
Unappropriated Balance	<u>\$1,102,700</u>	-0-	<u>\$1,102,700</u>
Total St. Johns Reserve Fund Requirements	\$1,102,700	-0-	\$1,102,700
<u>ST. JOHNS FINAL IMPROVEMENTS FUND</u>			
Capital Projects	\$ 535,000	-0-	\$ 535,000
Contingency	150,000	-0-	150,000
Unappropriated Balance	<u>759,000</u>	-0-	<u>759,000</u>
Total St. Johns Final Improvement Fund Requirements	\$1,444,000	-0-	\$1,444,000

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Revised Appropriation</u>
<u>ST. JOHNS METHANE RECOVERY FUND</u>			
Personal Services	\$ 29,503	-0-	\$ 29,503
Materials & Services	46,024	-0-	46,024
Contingency	<u>60,473</u>	<u>-0-</u>	<u>60,473</u>
Total St. Johns Methane Recovery Fund Requirements	\$136,000	-0-	\$136,000
<u>REHABILITATION & ENHANCEMENT FUND</u>			
Materials & Services	<u>333,270</u>	<u>-0-</u>	<u>\$333,270</u>
Total Rehabilitation & Enhancement Fund Requirements	333,270	-0-	\$333,270
<u>CONVENTION TRADE, AND SPECTATOR FACILITY FUND</u>			
Personal Services	\$ -0-	\$ 18,282	\$ 18,282
Materials & Services	252,200	(18,282)	233,918
Transfer to IRC Fund	50,000	-0-	50,000
Contingency	<u>97,800</u>	<u>-0-</u>	<u>97,800</u>
Total Convention Center, Trade and Spectator Facility Fund Requirements	\$400,000	-0-	\$400,000

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Vote: A vote on the motion resulted in:
Ayes: DeJardin, Frewing, Gardner, Kirkpatrick, Oleson and Waker
Nays: Councilors Hansen and Kelley
Absent: Councilors Cooper, Kafoury, Myers and Van Bergen

The motion carried.

Motion: Councilor DeJardin moved to direct the Executive Officer to obtain options on the property known as Site Numbers 52 and 57. Councilor Gardner seconded the motion.

Vote: A vote on the motion resulted in:
Ayes: Councilors DeJardin, Frewing, Gardner, Hansen, Kelley, Kirkpatrick, Oleson and Waker
Absent: Councilors Cooper, Kafoury, Myers and Van Bergen

The motion carried.

Councilor Frewing requested the Executive Officer develop a schedule for a functional plan. The Deputy Executive Officer said a schedule was being developed.

8.3 Consideration of Resolution No. 86-654, for the Purpose of Amending the FY 1985-86 Budget and Appropriations (Public Hearing)

Jennifer Sims, Director of Management Services, reported that none of the six requested budget amendments required the review of the Tax Supervising and Conservation Commission (TSCC). Detailed explanations for the budget amendments were included in the meeting agenda materials.

There was no public testimony on the Resolution.

Motion: Councilor Kirkpatrick moved the Resolution be adopted and Councilor DeJardin seconded the motion.
Vote: A vote on the motion resulted in:
Ayes: Councilors DeJardin, Frewing, Gardner, Hansen, Kelley, Kirkpatrick, Oleson and Waker

CONSIDERATION OF RESOLUTION NO. 86-654 AMENDING
THE FISCAL YEAR 1985-86 BUDGET AND APPROPRIATIONS

Date: June 17, 1986

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

Several events have occurred in recent months which had unforeseen impacts on Metro's financial plans. These changes in plan will affect expenditures in the current fiscal year, in some cases to the extent that appropriations must be changed to accommodate them.

In all cases, the changes required can be accomplished by either reducing Contingency or by redirecting interfund transfers. No funds need to have their total appropriations increased, and in no case does the reduction in Contingency exceed 25 percent of the total fund appropriation. Therefore, TSCC action is not required.

The proposed budget changes result primarily from the following events:

1. At the Zoo, higher than expected attendance and early start up costs for the renovated Bear Walk Cafe are causing increased expenditure rates for Visitor Services Division.
2. Unanticipated building costs, both in amount and timing, require Materials and Services and some capital outlay increases in the Building Management and General funds.
3. Replacement of a microcomputer which was lost through burglary in the Public Affairs Department requires increased capital outlay.
4. The methane recovery project has incurred expenses that have not been offset by gas revenues. An interfund transfer from the Operating fund is required to offset them.
5. The decision for Metro to proceed with the convention center project necessitates some Personal Services expenditures in the current year and revisions to Materials and Services.

6. Insurance premiums have been slightly higher than expected.

These changes in circumstances result in the following detailed budget changes:

General Fund

1.	Increase election costs to provide possible necessary additional appropriation in Management Services	\$10,000
2.	Increase transfer to CTS fund to pay for convention center project staff and materials and service costs for June.	20,000
3.	Increase capital outlay to reflect increased Metro building improvements costs (\$11,000) and replacement of a stolen microcomputer (\$1,644). Metro improvements came in 4% over budget	12,644
5.	Decrease Contingency to meet the above requirements.	<u>(42,644)</u>
Net Change in Requirements		\$ 0

Zoo Operating Fund

1.	Increase Visitor Services' Personal Services to compensate for increased attendance and timing problems, and reduce Contingency by the same amount.	\$81,482
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Solid Waste Funds

Methane

1.	Transfer from Operating fund to meet budgeted requirements not covered by gas revenues.	40,000
2.	Reduce gas revenues by the amount obtained from the Operating fund.	(40,000)

Operating

1.	Transfer to Methane fund to cover budgeted requirements.	40,000
2.	Reduce Contingency to meet required transfer increases.	<u>(40,000)</u>

Net Change
(All Solid Waste Fund Requirements) \$ 0

Building Management Fund

1.	Increase Materials & Services to recognize higher costs of maintenance and repairs at the new building, and lease costs at the old building.	\$44,000
2.	Increase Capital outlay to reflect higher costs for tenant improvements. This extra cost will be reimbursed by the tenants as it exceeds the improvement allocations.	6,000
3.	Reduce Contingency to accommodate the above expenditures.	(50,000)
	Net Change in Requirements	\$ 0

Convention, Trade, and Spectator Facilities Fund

1.	Transfer from General fund to pay estimated June costs of project team.	\$20,000
2.	Reduce contract services revenue to compensate for planned transfer.	(20,000)
3.	Create Personal Services expenditure for project director and four staff for one month.	18,282
4.	Create materials and services line items for supplies, equipment rental, ads, etc., for one month of operations.	6,500
5.	Reduce contractual services which are not needed in order to cover personal services and other materials and services costs.	(24,832)
	Net Change in Requirements	\$ 0

Insurance Fund

1.	Increase insurance payments to reflect higher than expected premiums. Premiums exceeded the budget by 5%.	\$14,500
2.	Reduce Contingency to allow for increased expenditure above.	(14,500)
	Net Change in Requirements	\$ 0

No other funds are affected by this amendment. The revised budget and appropriations schedules are attached as Exhibits A and B.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 86-654.

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