

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPOINTING)	RESOLUTION NO. 86-656
CITIZEN MEMBERS TO THE)	
METROPOLITAN SERVICE DISTRICT)	Introduced by
SOLID WASTE RATE REVIEW COMMITTEE)	Councilor Waker

WHEREAS, The Metropolitan Service District, Code Section 5.01.170, provides that Council appoints the members of the Solid Waste Rate Review Committee; and

WHEREAS, The purpose of the Committee is to gather information and provide recommendations for the establishment of rates; and

WHEREAS, There are two vacancies on the Committee; and

WHEREAS, Section 5.01.170 requires that membership will include one Certified Public Accountant, and one Local Government Administrator; now, therefore,

BE IT RESOLVED,

That Jonathan Block be appointed as the Local Government Administrator, and N. Charles O'Connor as the Certified Public Accountant members of the Solid Waste Rate Review Committee to complete the terms of the vacant positions through December 31, 1986.

ADOPTED by the Council of the Metropolitan Service District this 26th day of June, 1986.


Richard Waker, Presiding Officer

RB/MJ/gl
5776C/462-2
06/11/86

1525 Tara Court
Forest Grove, Oregon 97116
May 25, 1986

Metropolitan Service District
2000 S.W. First Avenue
Portland, Oregon 97201

ATTENTION: Mary Jane Aman

Dear Ms. Aman:

I wish to apply for the position on the Solid Waste Rate Review Committee requiring a Certified Public Accountant and wish to make this letter my formal application. I have a very strong background in accounting including three years of public accounting, five years of teaching accounting at the college level, and three years of software development in the area of accounting. I have enclosed a copy of my resume for your perusal.

My experience in cost accounting dates to my public accounting experience with McGladrey, Hendricksen, Pullen and Company. I was involved in a variety of audits of manufacturing companies where application of cost accounting principles was an important element of the audit. I have no experience in program auditing although I am familiar with its objective of measuring results (sometimes qualitatively as opposed to quantitatively) of programs established by a governing body.

If you need additional information for my application, feel free to contact me at my home address. I look forward to hearing from you concerning this application.

Sincerely,

N. Charles O'Connor
N. Charles O'Connor

City of **GLADSTONE**

RECEIVED MAY 19 1986
May 16, 1986

METRO
2000 S. W. 1st
Portland, OR 97201

ATTN: Mary Jane Aman

RE: Recommendation for Vacancy on the Solid Waste Rate
Review Committee

I am pleased to submit a letter of recommendation for
Jonathan Block's candidacy for the vacancy on METRO's Solid
Waste Rate Review Committee.

Jonathan has served as my Administrative Assistant since
1983, demonstrating the intellect and ability to handle a
wide range of tasks and assignments. He is an excellent
analyst, researcher, and writer, and has the skills to work
very well with his co-workers and the public. As my
assistant, he has helped prepare the city's budget, recom-
mendations on rate regulations, among other activities.

Based on my experience, I believe that METRO would be well
served by appointing Jonathan Block to the Solid Waste Rate
Review Committee. If any additional information is needed,
you are welcome to contact me at 656-5225.

CITY OF GLADSTONE

Ronald J. Partch

Ronald J. Partch
City Administrator

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525 Portland Avenue
Gladstone, OR 97027
(503) 656-5223

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(503) 655-7701

City Shop
18595 Portland Avenue
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(503) 656-7957

/vh

N. CHARLES O'CONNOR
1525 TARA COURT
FOREST GROVE, OREGON 97116

Phones:
Home: 359-5539
Work: 357-6151 x2654

EMPLOYMENT

ASSISTANT PROFESSOR: Pacific University, Forest Grove, Oregon.
Responsible for teaching all accounting courses and advising students interested in accounting. August 1985 through present.

CONSULTING: Various assignments including expert witness in court on two occasions, part-time tax practice for last eight years, worked one tax season for CPA in Billings, Montana, and one summer for CPA in McMinnville, Oregon. Part-time tax practice included work on individual, partnership, corporate, and trust returns and work in the area of corporate liquidations. September 1978 to present.

MANAGER OF PROGRAMMING: ALPS(formerly Timberline Systems), Lake Oswego, Oregon. During last year supervised four CPA's responsible for developing, designing, encoding, and maintaining accounting related software. Member of programming staff during first two years. Proficient in COBOL, Pascal, and BASIC. July 1982 through August 1985.

ASSISTANT PROFESSOR: Pacific University, Forest Grove, Oregon.
Responsible for teaching all accounting courses and advising students interested in accounting. August 1980 through June 1982.

ASSISTANT PROFESSOR: Eastern Montana College, Billings, Montana.
Taught courses in accounting principles, cost accounting, managerial accounting, auditing, and managerial finance. September 1978 through July 1980.

ACCOUNTANT: McGladrey, Hendricksen, Pullen and Company, Certified Public Accountants, Cedar Rapids, Iowa. Strong experience in both tax and auditing with some supervisory responsibilities. June 1976 through August 1978.

EDUCATION

University of Iowa, Iowa City, Iowa. Received Master of Arts degree in Accounting in May 1976. January 1975 through May 1976.

University of Northern Colorado, Greeley, Colorado. Received Bachelor of Science degree in Accounting in May 1972. September 1970 through May 1972.

Loras College, Dubuque, Iowa. Completed two year program in Liberal Arts. August 1968 through May 1970.

CERTIFICATES

Certified Public Accountant, State of Iowa and State of Oregon.

PUBLICATIONS

N. C. O'Connor, "Initial Franchise Fee: Revenue Recognition,"
Ma

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ATTN: Mary Jane Aman

RE: Application for Vacancy on Solid Waste Rate Review Committee

Please consider the enclosed resume and this letter as my application for appointment to METRO's Solid Waste Rate Review Committee. As explained in the announcement for the vacancy, one position requires a local government administrator with expertise in government financing, agency budgeting, and/or rate regulation.

For the past three years I have served as Administrative Assistant to the City Administrator in Gladstone. As part of my regular duties, I assist the City Administrator in preparing Gladstone's budget, researching and preparing findings and recommendations on all aspects of local government finance, including solid waste contract and rate regulation.

I am interested in serving on the Solid Waste Rate Review Committee so that I may extend my skills and experiences to new challenges; I am interested in learning more about regional solid waste issues, and the opportunities for METRO to deal with them.

Thank you for your consideration. If I can supply any other information or personal material, you are welcome to reach me at work at 656-5225.

Sincerely,



Jonathan Block

JDB/vh

JONATHAN D. BLOCK
2912 SE Yamhill
Portland, OR 97214

home: 236-6728
work: 656-5223

CURRENT EMPLOYMENT:

Administrative Assistant
City of Gladstone
525 Portland Ave., Gladstone, OR. 97027
July 1983 - current

Assistant to City Administrator in implementing policies of the City Council, including budgeting and personnel administration.

INTERGOVERNMENTAL RELATIONS: city liason with state, county, regional, and local government; analyze and evaluate implications of other government actions on city policies and practices.

RESPONSIBLE FOR: contract and grant administration; serving as planning director, supervising planning consultants; providing staff support for Planning Commission and Park & Recreation Board.

ROUTINE DUTIES: research and prepare staff reports for City Administrator; public contact for planning, zoning, development review; Municipal Code interpretation and enforcement; provide administrative support for other city departments.

SPECIAL SKILLS:

Policy analysis
Research, writing, editing
Data processing and interpretation

EDUCATION:

Master of Urban Planning in Policy Analysis,
Portland State University, 1981
B.A., English, University of Washington, 1970
Grant High School, Portland, Oregon, 1966

CONTINUING EDUCATION:

Graduate-level coursework in Public and Personnel Administration, P.S.U. 1984 - current
Holder of Oregon Real Estate Sales and Appraisers Licenses (inactive)

PREVIOUS EMPLOYMENT:

Self-employed planning & economic development consultant
1980-1983, projects include:
Retail Market Survey, City of Hillsboro
Voters' and parents' surveys, School District #1
Tourist, Convention & Visitors' Survey,
(regarding Mt. St. Helens visitors center)
P.A.C. Campaign Spending Study, Common Cause
Retail management, sales, purchasing, 1973-1980

REFERENCES available upon request

CONSIDERATION OF RESOLUTION NO. 86-656 FOR THE
PURPOSE OF APPOINTING CITIZEN MEMBERS TO THE
METROPOLITAN SERVICE DISTRICT SOLID WASTE RATE
REVIEW COMMITTEE

Date: June 11, 1986

Presented by: Ray Barker

FACTUAL BACKGROUND AND ANALYSIS

The Metro Code Section 5.01.170 provides for the appointment of members to the Solid Waste Rate Review Committee by the Metro Council. The five-member committee is composed of:

1. One Certified Public Accountant with experience in cost accounting and program auditing.
2. One Certified Public Accountant with experience in the solid waste industry or public utility regulation.
3. One local government administrator with experience in governmental financing, agency budgeting and/or rate regulation.
4. Two members of the public.

No representative or affiliate of the solid waste industry nor an employee of Metro is to serve as a member of the Committee. The term of service on the Rate Review Committee is for two years and memberships of three members are to expire every other year while the term of the other two members are staggered to expire in the odd years.

Currently there are two vacancies on the Committee, the Certified Public Accountant position and the local Government Administrator position.

Citizens were solicited to fill these two positions in May through newspaper advertisement and direct mailings to local government, public administrator and accountant organizations, and to private accounting firms.

We received two applicants for the local government position and one for the CPA position. All applicants were qualified to serve on this Committee. Presiding Officer Richard Waker has recommended

Jonathan Block and N. Charles O'Connor for appointment by the Council. The letters of interest and resumes are attached.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Resolution No. 86-656.

RB/MJ/gl
5776C/462-2
06/11/86



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: May 28, 1986

To: Richard Waker
Presiding Officer

From: Mary Jane Aman
Solid Waste Department

Regarding: Solid Waste Rate Review Committee

Per Resolution #86-636 dated March 27, 1986, Solid Waste staff was to provide a list of individuals interested in serving in the two vacant positions of the Rate Review Committee. The two vacant positions were:

1) One Certified Public Accountant; 2) One local government representative.

We advertised in three local newspapers, sent out over fifty announcements to local governments, CPA firms, organizations and individuals, and notified SWPAC of the vacancies.

We received two applicants for the local government position and one for the CPA member. I have attached the letters of interest and resumes of the three applicants. All three are qualified under the Metro Ordinance to serve on the committee and have the experience and competency for the positions.

Please advise if you feel any further solicitation for applicants through advertisements or through other Councilors is needed. If you choose to appoint the two Rate Review members from these applicants, we will prepare a staff report and resolution for their appointment at the June 12th Council meeting.

cc: Ray Barker

1525 Tara Court
Forest Grove, Oregon 97116
May 25, 1986

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Management Accounting, November 1977, pp. 48 - 51.

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Retail management, sales, purchasing, 1973-1980

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CITY OF GLADSTONE

Ronald J. Partch

Ronald J. Partch
City Administrator

/vh

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COUNTY OF CLACKAMAS
BOARD OF COMMISSIONERS
OREGON CITY, OREGON 97045

655-8581

DALE HARLAN, CHAIRMAN
ED LINDQUIST, COMMISSIONER
ROBERT SCHUMACHER, COMMISSIONER

MICHAEL F. SWANSON
CHIEF EXECUTIVE OFFICER

RECEIVED MAY 19 1986
May 16, 1986

Metropolitan Service District
2000 S.W. First Avenue
Portland, Oregon 97201

Attn: Mary Jane Aman

Dear Ms. Aman:

I am in receipt of the announcement from Metro of the position vacancy on the Solid Waste Rate Review Committee for a person with expertise in government financing and budgeting. Please consider this letter and attached resume' as notice of my interest in being considered to fill that vacancy.

Since 1982 I have been sole staff to the Clackamas County Board of Commissioners in the area of budgeting and general county finance. This position has included the responsibility of projecting, analyzing, and producing a \$100,000,000 + budget each year for the County. It has also included financial impact analysis for the County when the property tax limitation measure loomed last year, conducting County fees/charges analyses with recommendations based on declining revenues, and policy recommendations for fee supported programs based upon service delivery and political reactions.

If you have any questions on my qualifications, please feel free to call me at 655-8214.

Sincerely,

Joan E. Jones
Sr. Management Analyst

J EJ:pm

Attachment

RESUME

Name: Joan E. Jones
Address: 7911 S.E. Rofini Ct.
Milwaukie, OR 97222
Telephone: (503) 656-4232 Home
(503) 655-8214 Work

EDUCATION:

- Portland State University, Portland, OR
M.S. Degree in Public Administration - 1985
(Emphasis on cutback management, budget, and labor relations & statistics)
- University of Oregon, Eugene, OR
B.S. Degree in Public Administration, 1980
(Emphasis on budget, research and management)
- Accredited Personnel Specialist in Personnel Management
Active Real Estate Sales License

EXPERIENCE:

- 1982 - Present Clackamas County Board of Commissioners
Sr. Administrative Analyst/Budget
Responsibilities: Full budget authority (countywide budget analysis, projection, development) employee relations, legislative liaison, countywide fee analysis and adjustments, public relations, research and development of special projects, personnel/position control system related to budget, purchasing, coordination of County programs and services.
- 1980 - 82 Lane County Public Works Department
Administrative Assistant/Management Analyst
Responsibilities: Legal research, SAIF claims, budget development (analysis, projections, expenditures), purchasing, contracts management, cost accounting, personnel training, interviewing, word processing, public relations, resource/referral person, coordination of department work.
- 1979 - 80 Lane County Personnel Department
Executive Assistant to Director
Responsibilities: Develop and write research projects, budget (development/expenditures), monitor rules and regulations, EEO reports, internship programs, benefit administration, employee relations, supervision of office staff, public relations, typing.

- . 1975 - 78 Lane County Public Works Department
Secretary to County Engineer
- . Responsibilities: Federal aid contracts, working knowledge of engineering/construction terms and restrictions, heavy haul permits, materials contracts, supervision, public relations, secretarial duties.
- . 1874 - 75 Lively & Wiswall, Attorneys, Springfield, OR
Legal Assistant
- . Responsibilities: Research/compile probate information, monitor legal procedures, upkeep of law library, research personal injury cases, public relations, typing.

PROFESSIONAL MEMBERSHIPS:

- . PNPMA - Personnel Managers Association, Portland Chapter
- . American Society of Women Accountants

INTERESTS:

- . Golf, skiing, traveling, reading

REFERENCES:

- . Jerry Justice, Director of Public Affairs & Employee Relations, Clackamas County, OR - 655-8549
- . Robert Schumacher, Clackamas County Commissioner, Oregon City, OR - 655-8581
- . Nancy McClain, Clackamas County Treasurer, Oregon City, OR - 655-8666

Metro Council
June 26, 1986
Page 14

Ayes: Councilors DeJardin, Frewing, Gardner, Hansen,
Kirkpatrick, Oleson and Waker

Absent: Councilors Cooper, Kafoury, Kelley, Myers and
Van Bergen

The motion carried and the Resolution was adopted.

8.7 Consideration of Resolution No. 86-656, for the Purpose of
Appointing Citizen Members to the Solid Waste Rate Review
Committee

Ray Barker, Council Assistant, reported the proposed Resolution called for appointing the following individuals to the Solid Waste Rate Review Committee (RRC): Jonathan Block would be appointed as a local government administrator; and Charles O'Connor would be appointed as a certified public accountant. Both terms would expire December 31, 1986, but each person could be reappointed for an additional term.

Motion: Councilor DeJardin moved the Resolution be adopted and Councilor Hansen seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Frewing, Gardner, Hansen,
Kirkpatrick, Oleson and Waker

Absent: Councilors Cooper, Kafoury, Kelley, Myers and
Van Bergen

The motion carried and the Resolution was adopted.

There being no further business, Presiding Officer Waker adjourned the meeting at 9:40 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council

amn
5923C/313-2
07/24/86