

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE) RESOLUTION NO. 03-3352
INTERGOVERNMENTAL AGREEMENT FOR)
THE REGIONAL EMERGENCY)
MANAGEMENT GROUP FOR THE)
PORTLAND METROPOLITAN AREA AND) Introduced by Michael J. Jordan, Chief Operating
AUTHORIZING THE CHIEF OPERATING) Officer with concurrence of David Bragdon,
OFFICER TO EXECUTE THE AMENDED) Council President
AGREEMENT)

WHEREAS, on October 14, 1993, the Metro Council approved Resolution No. 93-1856 (attached as Exhibit D), adopting the intergovernmental agreement for the formation of the Regional Emergency Management Group ("REMG") and authorizing the regional emergency management work program. The resolution also called for the creation of the Regional Emergency Management Policy Advisory Committee ("REMPAC") and the Regional Emergency Management Technical Committee ("REMTEC"); and

WHEREAS, the Regional Emergency Management Group has taken initiatives to develop an Anti-Terrorism Preparedness proposal in order to seek federal funding to support a regional effort to obtain resources for consequence management training for first responders, anti-terrorism plan development, and staffing for regional emergency management coordination; and

WHEREAS, on May 30, 2003, the Regional Emergency Management Group (REMPAC and REMTEC) has approved revisions to its organizational structure (see Exhibits A and B) as recommended by an Attorneys Group representing REMG jurisdictions; and

WHEREAS, adopting a new organizational structure requires amendments to the original intergovernmental agreement; and

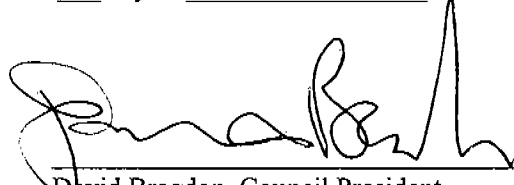
WHEREAS, Metro desires to approve the amendments and participate in the revised REMG; now, therefore,

BE IT RESOLVED,

1. That the Intergovernmental Agreement for Regional Emergency Management is amended as shown in Exhibit C, attached.

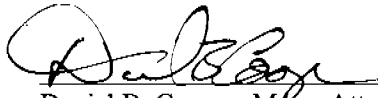
2. That the Chief Operating Office is authorized by the Metro Council to execute the amended Intergovernmental Agreement for Regional Emergency Management.

ADOPTED by the Metro Council this 2nd day of October 2003.



David Bragdon, Council President

Approved as to Form:



Daniel B. Cooper, Metro Attorney



Exhibit A to Resolution No. 03-3352

MEMORANDUM

DATE: March 4, 2003
TO: Regional Emergency Managers Group
FROM: Anti-Terrorism Preparedness Program Attorneys Group
RE: *Organizational Options*

BACKGROUND

At the Regional Emergency Management Group's request, attorneys from participating jurisdictions began meeting in November, 2002 to discuss a legal structure to support REMG's Anti-Terrorism Preparedness Proposal ("ATPP"). The attorneys group has met several times and has developed a set of options for organizational and legal structures that will allow REMG to carry out the purposes of the ATPP. This memorandum contains a summary of the ATPP, a matrix of options, and the attorneys group's recommendations. The attorneys group requests that REMG members review the proposed options and select an option or combination of options. The attorneys group will then craft the documents necessary to support REMG's preferred option.

SUMMARY OF ANTI-TERRORISM PREPAREDNESS PROPOSAL

Identification of the anti-terrorism program needs in this funding proposal was derived from a comprehensive review of the region's emergency management capabilities and shortfalls. The proposal includes funding for consequence management equipment such as telephone/internet-based warning, radio communication, heavy rescue, and mass decontamination. It also includes funding for consequence management training for first responders, anti-terrorism plan development, and staffing for regional emergency management coordination.

Total Amount Requested:

\$16,048,970 Initial
\$ 6,343,895 Ongoing funding for first five years
\$22,392,865 Total

Regional Anti-Terrorism Preparedness Program Background:

The Portland/Vancouver metropolitan area was one of the first areas in the nation to develop a coordinated, comprehensive regional emergency management and preparedness forum. Based on experiences during a 1993 earthquake event, leaders from local and regional governments, fire districts, and the American Red Cross assembled in the Spring of 1993 to develop a more coordinated emergency management program. Their intent was to create a program that would reduce the inherent delays and inefficiencies that occur when multiple jurisdictions are involved in crisis response. Those meetings led to formation of the Regional Emergency Management Group ("REMG").

Since 1993, hundreds of meetings have been held under the auspices of the REMG, and participants have made significant progress in removing obstacles and better integrating their various emergency response programs. A summary of the REMG's background and a discussion of its work on anti-terrorism preparedness and planning for other technological and natural hazards follow this section of the proposal.

This proposal is designed, most importantly, to improve the region's preparedness for a terrorism event. Notably, however, it also seeks to build on the REMG's past successes, strengthen the regional planning and coordination process championed by the REMG, and improve the region's preparedness for all of the hazards it faces.

If this funding request is approved, all plans, policies, and procedures developed and adopted as part of the regional anti-terrorism program will be shared with other metropolitan regions throughout the nation.

Regional Anti-Terrorism Preparedness Program Elements:

This funding proposal is organized into a number of individual program elements. The elements, which are summarized below, are interrelated and interconnected. Because of their connectivity, implementation of most every element of the proposal is dependent on at least one other element.

- Acquire a regional emergency communications system to warn and advise the public of imminent hazards and protective actions.
- Enhance regional communications systems for response coordination.
- Establish, equip, and train a five-county metropolitan heavy rescue team.
- Purchase decontamination equipment for hospitals and first responders and provide training.
- Create a preparedness network of community resources and partnerships.
- Develop, implement, and exercise a regional anti-terrorism response plan.
- Provide a regional emergency coordination center supply cache.
- Staff the Regional Emergency Management Group (REMG) to facilitate and coordinate regional preparedness programs.

Each of the program elements includes a summary of the problem it addresses, a list of the project deliverables and their benefits to the region, a list of potential partners, an estimated timeline for implementation, estimated costs, and the lead contact.

REMG Members

Regional

Metro
Port of Portland

Counties

Clackamas
Clark (Washington)
Columbia
Multnomah
Washington

Fire Districts

Tualatin Valley Fire & Rescue
Molalla RFPD
Multnomah RFPD

Cities

Beaverton
Camas (Washington)
Fairview
Gladstone
Gresham
Hillsboro
Lake Oswego
Molalla
Oregon City
Portland
Troutdale
Tualatin
Vancouver (Washington)
Wood Village

Non-profit

American Red Cross

ORGANIZATIONAL AND LEGAL STRUCTURES

The attached matrix contains six organizational structure options which could all support the ATPP. The different options are focused on how REMG will guide the program elements of the ATPP and which entity will hold and be responsible for allocating the federal funding once it is granted. To understand how the options compare to each other, the Attorneys Group identified six broad and important considerations that would apply to any organizational structure that REMG selects. The considerations are: 1) administrative costs, 2) supervision, 3) liability, 4) property ownership, 5) bi-state issues, and 6) membership. These considerations are defined and briefly discussed in the matrix.

ATTORNEYS GROUP RECOMMENDATION

The Attorneys Group is making two different recommendations depending upon the source of funding for the ATPP.

The first recommendation assumes that all the funding for the tasks identified in the ATPP will come from federal sources. In this case, the group believes that the third option "Single Jurisdiction Does ATPP" is the best organizational structure. This option would have REMG signing an IGA with one jurisdiction to carry out the ATPP. The jurisdiction would hold the

funds and REMG would still have some oversight through a policy advisory role that is identified in an inter-governmental agreement. The single jurisdiction option will be the easiest to administrate and will likely benefit from the jurisdiction's existing emergency management programs.

The second recommendation assumes that REMG members may decided to provide funds in addition to or in lieu of the federal funds requested in the ATTP. If funding comes from multiple sources, the Attorneys Group believes the second option, "Contract with Single Jurisdiction" is the best structure. This option would have REMG members create an "intergovernmental entity" under ORS 190.080 with member jurisdictions. That intergovernmental entity would then contract with one jurisdiction to implement the ATTP. The same single jurisdiction advantages and efficiencies described above would exist for this option. The additional step of creating the intergovernmental entity will address membership and property issues through the formation agreement.

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OMA/KDH/kvw (03/04/03)

**Exhibit B to Resolution No. 03-3352
OPTIONS FOR ORGANIZATIONAL STRUCTURE**

Organizational Structure:	Administrative¹ Costs	Supervision²	Liability³	Property Ownership⁴	Bi-state Issues⁵	Membership⁶
REMG Does Everything <ul style="list-style-type: none"> • § 190 entity formed • REMG holds funds • REMG hires staff to do ATPP 	Highest cost option	Clean line of authority	190 entity can insulate jurisdictions	190 owns	Same for all choices	IGA sets terms for all choices
Contract with Single Jurisdiction <ul style="list-style-type: none"> • § 190 entity formed • REMG holds funds • REMG contracts with one jurisdiction to do ATPP 		Clean line of authority by contract	Some liability shift to contractor	190 owns		
Single Jurisdiction Does ATPP <ul style="list-style-type: none"> • REMG signs IGA with one jurisdiction • Jurisdiction holds funds • REMG is policy advisor 	Lowest cost option	Clean line of authority by contract	Contractor liable	Contractor owns or contract allocates		
Contract for Services <ul style="list-style-type: none"> • § 190 entity formed • REMG holds funds • REMG hires contractor to do ATPP 		Clean line of authority by contract	Some liability shift to contractor	190 owns		
Contract with Multiple Jurisdictions <ul style="list-style-type: none"> • § 190 entity formed • REMG holds funds • REMG contracts with two or more jurisdictions to do ATPP 			Some liability shift to contractors	190 owns		
Lead Jurisdiction <ul style="list-style-type: none"> • REMG signs IGA with lead jurisdiction • Lead jurisdiction holds funds • Lead jurisdiction signs IGA or contracts with other jurisdictions to do ATPP • REMG is policy advisor 	Mid range cost option		Everyone bears some liability	Contractor owns or contract allocates		

¹ Administrative Costs – These are all the costs associated with receiving, holding, and managing the federal funds once they are granted. The tasks connected with these costs include clerical work, accounting, grant compliance, audits, workers compensation and other fiscal responsibilities. Also included are costs related to purchasing and complying with public contracting rules.

² Supervision – This consideration identifies the entity that will ultimately be responsible for getting the ATPP done. The staff positions requested will need oversight in some way. The body overseeing execution of the ATPP will be responsible for the staff and how the funds are spent.

³ Liability – Similar to the consideration on supervision, liability attaches to the entity that executes on the ATPP. This includes liability for injuries and damage to persons or property related to the tasks outlined in the ATPP, as well as liability for misuse of grant funds. Liability can be controlled in part through contracting which as shown on the matrix.

⁴ Property Ownership – Equipment such as radios, vehicles, office furniture, computers are property that the entity will need to carry out the ATPP. Who owns the property, and how it is sold or replaced over time is an important difference between the various options.

⁵ Bi-state Issues – Similar to membership, considerations of how the ATPP is carried out in Washington and Oregon are the same for every option. The Attorneys Group interpret the applicable statutory provisions of both states to allow local governments to enter into cooperative agreements to implement programs like the ATPP across state lines.

⁶ Membership – Considerations of membership are virtually the same for every option presented. They include: who can be a member; can members be added; how and when can members withdraw; and can members select an alternate or substitute.

Exhibit C to Resolution No. 03-3352

**INTERGOVERNMENTAL AGREEMENT
FOR REGIONAL EMERGENCY MANAGEMENT**

I. PURPOSE

The purpose of this Intergovernmental Agreement is to develop an organization to recommend policy and procedures on regional emergency management issues related to planning, mitigation, response, and recovery; to develop an ongoing, interjurisdictional training and exercise program; to establish mutual aid agreements to ensure effective management of resources during an emergency; to coordinate efforts in the region to obtain funding for emergency management matters; to contract with one or more jurisdictions (contractors) to carry out programs made possible by such funding and to develop a regional emergency management plan. This organization shall be known as the Regional Emergency Management Group ("REMG").

II. STATUTORY AUTHORITY

This agreement is entered into pursuant to ORS 190.003 to 190.030, and Chapter 39.34 RCW. This agreement supersedes the similar Intergovernmental Agreement adopted by the parties in 1993 as of October 31, 2003.

III. PARTIES

Jurisdictions within Washington, Multnomah, Clackamas, and Columbia Counties in Oregon, and Clark County in Washington, including counties, cities, regional governments, and special districts within both states, may enter into this Agreement. Additional jurisdictions may enter into this Agreement with the approval of the REMG Policy Advisory Committee.

IV. TERM OF AGREEMENT, EFFECTIVE DATE

A jurisdiction may become a party to this Agreement by action of its governing body to authorize participation in this Agreement, and adopting the annual work plan by resolution or ordinance. In order to be a party to this agreement those actions must have been completed no later than October 31, 2003, which date shall be the effective date of this agreement. The initial term of this agreement shall be from the November 1, 2003 effective date to June 30, 2004 and then ongoing from July 1 to June 30 of each year. A party may renew its participation in this Agreement by adopting the annual work plan, including any amendments to the plan, for each succeeding year.

V. TERMINATION

Any party to this Agreement may withdraw upon giving thirty (30) days written notice to the Policy Advisory Committee. Any withdrawing party, however, shall remain responsible for its portion of any financial obligations incurred by REMG while it was a member. That financial

obligation will be determined by the Policy Advisory Committee and paid by the withdrawing party within 180 days of the date of the written notice.

VI. NON-EXCLUSIVE

The parties may enter into subsequent separate mutual assistance or mutual aid agreements with any other jurisdiction to the extent not inconsistent with the terms of this Agreement.

VII. LIABILITY

To the extent permitted by law, each party shall be responsible for the acts and omissions of its officers, employees, and agents arising from the performance of or failure to perform any duty pursuant to this Agreement.

VIII. ORGANIZATIONAL STRUCTURE

A. Policy Advisory Committee

1. The REMG Policy Advisory Committee shall be comprised of an elected official from each party.
2. The Policy Advisory Committee shall meet in February each year. The Committee shall meet:
 - a. to review programs and developments of the past year;
 - b. to recommend to their respective governing bodies programs and work plans for the upcoming year; and
 - c. to recommend to their respective governing bodies regional policy on emergency management issues.
 - d. at other times at the call of the chair to conduct such other business as is deemed necessary.
3. The Policy Advisory Committee shall adopt bylaws to address officers, quorum, agendas, and other matters of business. At a minimum the bylaws shall establish requirements and process for the execution and management of contracts on behalf of REMG.

B. Technical Committee

1. The REMG Technical Committee shall include one person appointed by each party, and a representative from the Chapters of the American Red

Cross in participating jurisdictions. These representatives shall constitute the voting membership of the Technical Committee. Upon invitation of the Technical Committee, the Technical Committee may also include non-voting participants from signatory jurisdictions or other agencies or organizations with emergency management responsibilities or special technical expertise.

2. The Technical Committee shall develop and propose an Annual Work plan for review by the Policy Advisory Committee. At the direction of the Policy Advisory Committee, or on its own initiative, the Technical Committee shall also identify policy issues, research alternative strategies, available funding and present options for action to the Policy Advisory Committee.
3. The Annual Work plan, regular progress reports, the Annual Report, and other action items developed by the Technical Committee shall be forwarded to the Policy Advisory Committee on the recommendation of a simple majority of the voting members present.
4. The Technical Committee may establish subcommittees, or each member may work within that member's own jurisdiction as necessary to achieve policy goals, address action items, and prepare the proposed Annual Work plan.
5. The Technical Committee shall select a Chair, Vice Chair, and Secretary. The Technical Committee shall meet at least quarterly.

C. Administrative Support

The activities of the REMG shall be supported administratively by the staffs of the participating jurisdictions. Such support shall include keeping notes, conducting research, printing, producing an agenda, mailing, and coordinating the flow of information between the Policy and Technical Committees.

IX. FUNDING

Funding to execute the Annual Work Plan may be accepted from any source subject to REMG Policy Advisory Committee approval. Funding options necessary for action items in the proposed Annual Work plan shall be identified by the Technical Committee for Policy Advisory Committee review. Funding sources and cost allocations shall be identified and cost share agreements shall be developed as needed and included in each Annual Work plan. All required expenditures identified in the proposed Annual Work plan will be ratified by resolution or ordinance as specified in Section IV above.

X. OWNERSHIP OF ASSETS

In the event that any real or personal property is deemed necessary, an amendment to this Agreement shall be negotiated and approved by all the then current members prior to acquisition.

XI. AMENDMENTS

Any amendment to the provisions of this Agreement shall be approved in the same manner as this Agreement, shall be in writing and signed by the parties.

XII. EXECUTION AND FILING

The parties agree that there shall be multiple original signature pages of this Agreement distributed for signature. Upon execution, the executed original signature pages shall be returned to the City of Vancouver, Office of the City Attorney, who shall cause an executed original of this Agreement to be filed with the Clark County Auditor and shall distribute duplicate conformed copies to each party.

This Agreement dated this _____ day of _____, 2003, by action of the

Name: _____

Title: _____

Date: _____

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 03-3352 FOR THE PURPOSE OF AMENDING THE INTERGOVERNMENTAL AGREEMENT FOR THE REGIONAL EMERGENCY MANAGEMENT GROUP FOR THE PORTLAND METROPOLITAN AREA AND AUTHORIZING THE CHIEF OPERATING OFFICER TO EXECUTE THE AMENDED AGREEMENT

Date: July 28, 2003

Prepared by: Gerry Uba

BACKGROUND

On October 14, 1993, the Metro Council approved Resolution 93-1856, adopting the intergovernmental agreement for the formation of the Regional Emergency Management Group (REMG) and authorizing the regional emergency management work program (see the attachment). The 1993 resolution also called for the creation of the Regional Emergency Management Policy Advisory Committee (REMPAC) and the Regional Emergency Management Technical Committee (REMTEC).

In 2002 and early 2003, the REMG developed an Anti-Terrorism Preparedness Proposal including request for federal funds. The Anti-Terrorism Preparedness Proposal cannot be successfully implemented under the current organizational structure. A group of attorneys from Metro and local jurisdictions studied various organizational options to determine the best organizational and legal structure that will help the REMG carry out the purposes of its Anti-Terrorism Preparedness Proposal.

On May 30, 2003, the REMG approved the organizational and legal structure recommended by the Attorneys Group (see Exhibit A and B of Resolution No. 03-3352). The organizational and legal structure approved by the REMG allow coordination efforts to obtain funding for regional emergency management, and also allow the REMG to contract with one jurisdiction (or more jurisdictions) to carry out the Anti-Terrorism Preparedness Proposal. The organizational and legal structure has been clarified in the amended REMG intergovernmental agreement (see Exhibit C of Resolution No. 03-3352).

Analysis and Conclusion

The proposed amendment of the REMG IGA provides an organizational structure that will make it possible for the REMG to receive federal funds and implement its Anti-Terrorism Preparedness Proposal.

ANALYSIS/INFORMATION

Known Opposition

Staff is not aware of any opposition to the proposed legislation

Legal Antecedents

The Charter authorizes Metro to "exercise authority related to the Metropolitan aspects of natural disaster planning and response coordination function."

Anticipated Effects

Resolution No. 03-3352 would amend the REMG intergovernmental agreement to help ensure successful implementation of the REMG's Anti-Terrorism Preparedness Proposal.

Budget Impacts

None

RECOMMENDED ACTION

Staff recommends the adoption of Resolution No. 03-3352 to amend the REMG intergovernmental agreement to provide an organizational and legal structure that would allow the REMG to implement the Anti-Terrorism Preparedness Proposal for the Portland metropolitan area.

600 NORTHEAST GRAND AVENUE | PORTLAND, OREGON 97232 2736
TEL 503 797 1700 | FAX 503 797 1797



METRO

November 23, 1993

Mr. John DeFrance, Chair
Regional Planning Group for Emergency Management
c/o Columbia County Emergency Management
Courthouse, Room 158
St. Helens, OR 97051

Dear Mr. DeFrance:

Recently, Metro Council approved Resolution No. 93-1856, authorizing the regional emergency management work program and adopting an intergovernmental agreement for the formation of the Regional Emergency Management Group.

Accompanying this letter are: a) certified copy of the resolution; b) signed copy of the intergovernmental agreement for regional emergency management; and c) memo on the appointment of Metro Councilor Mike Gates to represent Metro on the proposed Regional Emergency Management Policy Advisory Committee (REMPAC). Councilor Gates alternate is Councilor Terry Moore.

I am appointing Gerry Uba, who has worked with the Regional Planning Group to develop the workplan and agreement, to serve as Metro's representative on the proposed Regional Emergency Management Technical Advisory Committee and Mike McGuire to serve as his alternate. Please do not hesitate to call Pat Lee (503/797-1739) or Gerry Uba (503/797-1737) if you have any questions.

Sincerely,

Rena Cusma
Executive Officer

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Enclosures

cc: Andy Cotugno, Planning Director, Metro
Pat Lee, Environmental Planning Manager, Metro
Mike McGuire, Emergency Management Analyst, Metro
Gerry Uba, Emergency Management Program Coordinator, Metro ✓
Merrie Waylett, Office of Government Affairs, Metro

Certified A True Copy of the Original Thereof
Lawrence Wilson
Clerk of the Council

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF APPROVING THE REGIONAL) RESOLUTION NO. 93-1856
EMERGENCY MANAGEMENT WORKPLAN AND)
ADOPTING THE INTERGOVERNMENTAL) Introduced by Rena Cusma
AGREEMENT FOR FORMATION OF THE) Executive Officer
REGIONAL EMERGENCY MANAGEMENT GROUP)
THAT WILL MAKE POLICY AND STRATEGIC)
DECISIONS ON EMERGENCY MANAGEMENT IN)
THE REGION)

WHEREAS, Metro recognizes the need for regional coordination, cooperation and planning for emergencies; and

WHEREAS, No formally recognized organization currently exists to facilitate regional emergency mitigation, preparedness, response and recovery functions; and

WHEREAS, The proposed Regional Emergency Workplan and corresponding Intergovernmental Agreement formally establishes the Regional Emergency Management Group make up of a policy advisory committee (REMPAC) and a technical committee (REMTAC); and

WHEREAS, Metro recognizes the need to develop a regional emergency management system encompassing those elements appropriate to a regional emergency management system as defined in the Workplan; and

WHEREAS, A Regional Emergency Management Annual Workplan addressing regional disaster response issues will be developed by the REMTAC with review by REMPAC that focuses on the cooperation, coordination and decisionmaking structures needed for regional response to a regionwide disaster; and

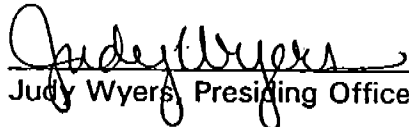
WHEREAS, Pursuant to ORS Chapter 190, Metro may enter into an agreement with other public jurisdictions to form the Regional Emergency Management Group; and

WHEREAS, The Regional Emergency Management Workplan and corresponding Intergovernmental Agreement were developed with full participation by Metro staff; now, therefore,

BE IT RESOLVED,

1. That Metro approves the Regional Emergency Management Workplan dated July 1993, which is attached hereto (Exhibit "A") and incorporated.
2. That Metro approves the Intergovernmental Agreement for Regional Emergency Management which is attached hereto (Exhibit "B") and incorporated.
3. That other jurisdictions within Washington, Multnomah, Clackamas and Columbia Counties are encouraged to formally commit to regional emergency management coordination and cooperation by approving the Regional Emergency Management Workplan dated July 1993, and the Intergovernmental Agreement for Regional Emergency Management.

ADOPTED by the Metro Council this 14th day of October 1993.



Judy Wyers, Presiding Officer

INTERGOVERNMENTAL AGREEMENT
FOR
REGIONAL EMERGENCY MANAGEMENT

I. Purpose

The purpose of this Intergovernmental Agreement is to develop an organization to recommend policy and procedures on regional emergency management issues related to planning, mitigation, response and recover; to develop an ongoing, interjurisdictional training and exercise program; to establish mutual aid agreements to ensure effective management of resources during emergency; and to develop a regional emergency management plan. This organization shall be known as the Regional Emergency Management Group (REMG).

II. Statutory Authority

This Agreement is entered into pursuant to ORS 190.003 to 190.030.

III. Parties

Jurisdictions within Washington, Multnomah, Clackamas and Columbia Counties in Oregon, including counties, cities, regional governments and special districts within those counties, may enter into this Agreement.

IV. Terms of Agreement

A jurisdiction shall become a party to this Agreement by entering into this Agreement, and adopting the initial workplan in Part Two of Attachment A by resolution or ordinance. The term of this Agreement shall be ongoing from July 1 to June 30. The parties may renew this Agreement by adopting the Annual Workplan for the succeeding year, with those amendments to Attachment A which reflect the funding and duties required to accomplish the Annual Workplan.

V. Termination

Any party to this Agreement may withdraw upon giving thirty (30) days written notice to the Policy Advisory Committee.

VI. Non-Exclusive

Any of the parties may enter into separate mutual assistance or mutual aid agreements with any other jurisdiction if not inconsistent with the terms of this Agreement. No such separate agreement shall terminate any responsibility under this Agreement, unless this Agreement is terminated as provided in Section V above.

VII. Liability

Each party shall be responsible for the acts and omissions of its officers, employees and agents arising from the performance of or failure to perform any duty pursuant to this Agreement.

VIII. Organizational Structure

A. Policy Advisory Committee

1. The REMG Policy Advisory Committee shall be comprised of an elected official from each party.
2. The Policy Advisory Committee shall meet in February each year:
 - a. to review programs and developments of the past year;
 - b. to recommend to their respective governing bodies programs and work plans for the upcoming year; and
 - c. to recommend to their respective governing bodies regional policy on emergency management issues.
3. The Policy Advisory Committee shall adopt bylaws to address officers, a quorum, agendas and other matters of business.

B. Technical Committee

1. The REMG Technical Committee shall include one person appointed by each party, and a representative from the Oregon Trail Chapter of the American Red Cross. These representatives shall constitute the voting membership of the Technical Committee. Upon the invitation of the Technical Committee, the Technical Committee may also include non-voting participants from signatory jurisdictions or other agencies or organizations with emergency management responsibilities or special technical expertise.
2. The Technical Committee shall develop and propose an Annual Workplan for the review by the Policy Advisory Committee. At the direction of the Policy Advisory Committee, or on its own initiative, the Technical Committee shall also identify policy issues, research alternatives strategies and present options for action to the Policy Advisory Committee.
3. The Annual Workplan, regular progress reports, the Annual Report and other action items developed by the Technical Committee shall be forwarded to the Policy Advisory Committee on the recommendation of a simple majority of the voting members present.
4. The Technical Committee may establish subcommittees, or each member may work within that member's own jurisdiction as necessary to achieve

policy goals, address action items and prepare the proposed Annual Workplan.

5. The Technical Committee shall select a Chair, Vice Chair and Secretary. The Technical Committee shall meet at least quarterly.

C. Administrative Support

The activities of the REMG shall be supported administratively by the staffs of the participating jurisdictions. Such support shall include keeping notes, conducting research, printing, producing an agenda, mailing and coordinating the flow of information between the Policy and Technical Committees.

IX. Funding

Funding options necessary for action items in the proposed Annual Workplan shall be identified by the Technical Committee for Policy Advisory Committee review. Funding sources and cost allocations shall be identified and cost share agreements shall be developed as needed and included in each Annual Workplan. All required expenditures identified in the proposed Annual Workplan will be ratified by resolution or ordinance as specified in Section IV above.

X. Ownership of Assets

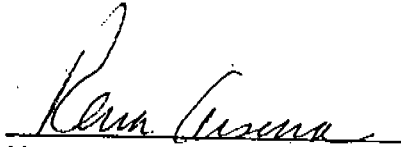
In the event that any real or personal property is deemed necessary, an amendment to this Agreement shall be negotiated and approved by all the then current members prior to acquisition.

XI. Amendments

Any amendment to the provisions of this Agreement shall be in writing and signed by the parties.

This Agreement dated this 23rd day of November 1993, by
action of the Resolution No. 93-1856.

LOCAL GOVERNMENT/AGENCY



Name

Executive Officer

Title

November 23, 1993

Date

c:\pd\uba\remg.iga



M E T R O

To: Metro Council

From: Councilor ^{sd}Judy Wyers, Presiding Officer

Date: October 28, 1993

Re: Regional Emergency Management Policy Advisory Committee
(REMPAC) Appointments

On October 14, the Council approved Resolution 93-1856, authorizing the regional emergency management work program and adopting the intergovernmental agreement for formation of the Regional Emergency Management Group (REMG). The resolution also called for creation of the Regional Emergency Management Policy Advisory Committee (REMPAC). It is the responsibility of the Presiding Officer to appoint a Metro Councilor to serve on REMPAC.

I appoint Councilor Mike Gates, who has demonstrated interest and commitment to these programs, to serve as the Council representative on REMPAC and Councilor Terry Moore to serve as his alternate.

c: Andy Cotugno
Gerry Uba
Paulette Allen