

BEFORE THE METRO COUNCIL

AMENDING THE FY 2011-12 BUDGET AND)	ORDINANCE NO. 11-1263
APPROPRIATIONS SCHEDULE TO REMODEL)	
METRO REGIONAL CENTER TO)	Introduced by Dan Cooper, Acting Chief
ACCOMMODATE THE CONSOLIDATION OF)	Operating Officer, with the concurrence of
MERC AND METRO BUSINESS SERVICES AND)	Council President Tom Hughes
DECLARING AN EMERGENCY)	

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2011-12 Budget; and

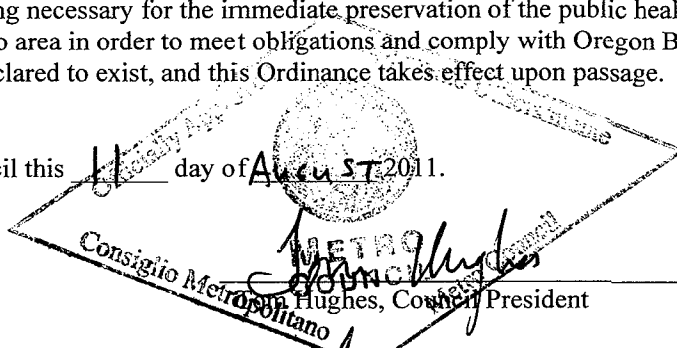
WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2011-12 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of remodeling Metro Regional Center to accommodate the consolidation of MERC and Metro business offices.
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 11 day of August, 2011.



Tom Hughes

 Tom Hughes, Council President

Attest:

Kelsey Newell

for

Kelsey Newell, Recording Secretary

Approved as to Form:

Alison Kean Campbell

 Alison Kean Campbell, Acting Metro Attorney

Exhibit A
Ordinance No. 11-1263

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Parks & Environmental Services							
Total Personal Services		37.75	\$3,898,167	0.00	\$0	37.75	\$3,898,167
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
	5201 Office Supplies		103,556		0		103,556
	5205 Operating Supplies		124,638		0		124,638
	5210 Subscriptions and Dues		5,594		0		5,594
	5214 Fuels and Lubricants		79,444		0		79,444
	5215 Maintenance & Repairs Supplies		196,767		0		196,767
	5225 Retail		9,316		0		9,316
<i>SVCS Services</i>							
	5240 Contracted Professional Svcs		440,876		0		440,876
	5250 Contracted Property Services		126,281		85,750		212,031
	5251 Utility Services		434,323		0		434,323
	5255 Cleaning Services		169,886		0		169,886
	5260 Maintenance & Repair Services		361,388		0		361,388
	5265 Rentals		52,755		0		52,755
	5280 Other Purchased Services		44,847		0		44,847
<i>CAPMNT Capital Maintenance</i>							
	5262 Capital Maintenance - Non-CIP		11,000		0		11,000
<i>IGEXP Intergov't Expenditures</i>							
	5300 Payments to Other Agencies		138,747		0		138,747
	5310 Taxes (Non-Payroll)		259,248		0		259,248
<i>OTHEXP Other Expenditures</i>							
	5450 Travel		5,290		0		5,290
	5455 Staff Development		30,918		0		30,918
Total Materials & Services			\$2,594,874		\$85,750		\$2,680,624
TOTAL REQUIREMENTS		37.75	\$6,493,041	0.00	\$85,750	37.75	\$6,578,791

Exhibit A
Ordinance No. 11-1263

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
General Expenses							
Total Interfund Transfers			\$4,949,564		\$0		\$4,949,564
<i>Contingency & Unappropriated Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* Contingency		3,218,206		(85,750)		3,132,456
	* Opportunity Account		211,411		0		211,411
	* Reserved for Streetcar LID (RRSR)		500,000		0		500,000
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Stabilization Reserve		2,320,296		0		2,320,296
	* PERS Reserve		6,238,195		0		6,238,195
	* Recovery Rate Stabilization reserve		1,396,943		0		1,396,943
	* Reserved for Community Investment Initiativ		812,000		0		812,000
	* Reserved for Future Natural Areas Operator		204,460		0		204,460
	* Reserved for Local Gov't Grants (CET)		1,165,574		0		1,165,574
	* Reserve for Future Debt Service		2,526,028		0		2,526,028
Total Contingency & Unappropriated Balance			\$18,593,113		(\$85,750)		\$18,507,363
TOTAL REQUIREMENTS		452.46	\$109,271,381	0.00	\$0	452.46	\$109,271,381

Exhibit B
Ordinance 11-1263
Schedule of Appropriations

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
FY 2011-12 SCHEDULE OF APPROPRIATIONS			
GENERAL FUND			
Communications	2,392,835	0	2,392,835
Council Office	3,694,550	0	3,694,550
Finance & Regulatory Services	3,870,708	0	3,870,708
Human Resources	2,304,161	0	2,304,161
Information Services	3,618,387	0	3,618,387
Metro Auditor	686,452	0	686,452
Office of Metro Attorney	2,067,885	0	2,067,885
Oregon Zoo	28,526,231	0	28,526,231
Parks & Environmental Services	6,493,041	85,750	6,578,791
Planning and Development	16,469,641	0	16,469,641
Research Center	4,400,666	0	4,400,666
Sustainability Center	5,014,777	0	5,014,777
Former ORS 197.352 Claims & Judgments	100	0	100
Special Appropriations	4,601,055	0	4,601,055
Non-Departmental			
Debt Service	1,588,215	0	1,588,215
Interfund Transfers	4,949,564	0	4,949,564
Contingency	3,929,617	(85,750)	3,843,867
Unappropriated Balance	14,663,496	0	14,663,496
Total Fund Requirements	\$109,271,381	\$0	\$109,271,381

All other appropriations remain as previously adopted

STAFF REPORT

FOR THE PURPOSE OF AMENDING THE FY 2011-12 BUDGET AND APPROPRIATIONS SCHEDULE TO REMODEL METRO REGIONAL CENTER TO ACCOMMODATE THE CONSOLIDATION OF MERC AND METRO BUSINESS SERVICES AND DECLARING AN EMERGENCY

Date: July 11, 2011

Presented by: Scott Robinson, 503-797-1605

BACKGROUND

Since the adoption of the budget one item has been identified that necessitates an amendment to the budget. As part of the integration of central services between Metro and MERC, staff has identified the need to move personnel from the previous MERC Business Office to the Metro Regional Center near Finance and Regulatory Services. There is also the need to move staff from MERC to Human Resources and to accommodate the new Diversity Manager position that was added to the 2011-12 Budget.

The remodeling project will reconfigure the Human Resources space to remove some hard walls, reconfigure cubicles, and add two portable wall offices. The project will split an existing office in Finance and Regulatory Services into two offices and reconfigure existing cubicles to accommodate additional staff. Due to recent staff resignations and other commitments, the management of this project will be contracted out.

Staff in the Parks and Property Stewardship Division of Parks and Environmental Services has determined the total cost of the remodel project to be \$85,750. The project contingency will not be transferred to the Department unless needed for the project.

	Cost
HR Remodel	\$42,300
Finance & Regulatory Services Remodel	26,300
Project Contingency	8,575
Project Management	8,575
Project Total	\$85,750

ANALYSIS/INFORMATION

- 1. Known Opposition:** None Known
- 2. Legal Antecedents:** ORS 294.450 provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction.
- 3. Anticipated Effects:** This action increases expenditure authority in the Parks and Environmental Services budget for FY 2011-12 to remodel existing office space as described above.
- 4. Budget Impacts:** Adds \$85,750 to the materials and services budget for Parks and Environmental Services. Funding will be provided by a transfer from contingency in the General Fund.

RECOMMENDED ACTION

The Chief Operating Office recommends adoption of this Ordinance.