

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPOINTING AN	)	RESOLUTION NO. 86-718
AGENT OF RECORD FOR CASUALTY AND	)	
LIABILITY INSURANCE	)	Introduced by the
	)	Executive Officer

WHEREAS, The Metro Council deems it appropriate to appoint  
an Agent of Record for casualty and liability insurance; and

WHEREAS, Proposals were requested for this service and  
advertised in both a local newspaper and the insurance industry  
magazine; and

WHEREAS, The proposal from Jewett, Barton, Leavy and Kern,  
Inc. best meets Metro's insurance needs; now, therefore,

BE IT RESOLVED,

That Jewett, Barton, Leavy and Kern, Inc. be appointed  
Metro's Agent of Record for the term beginning January 1, 1987 and  
ending January 1, 1990.

ADOPTED by the Council of the Metropolitan Service District  
this 18th day of December, 1986.

  
Richard Waker, Presiding Officer

ES/srs  
6673C/485-3  
12/18/86

STAFF REPORT

Agenda Item No. 8.2

Meeting Date Dec. 18, 1986

CONSIDERATION OF APPOINTING AN AGENT OF RECORD  
FOR CASUALTY AND LIABILITY INSURANCE

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Date: December 9, 1986

Presented by: Edward K. Stuhr

FACTUAL BACKGROUND AND ANALYSIS

Oregon state law permits local governments to appoint a single agent of record to act as the broker for all casualty and liability coverage for a three-year period. Fred S. James & Co. of Oregon is the current agent of record.

The selection of an agent must be made after requesting proposals through both local newspapers and in the generally circulated industry publication for the area. This procedure has been followed.

Proposals were received from Fred S. James & Co of Oregon; J.B.L. & K. Insurance; Marsh & McLennan; and Corroon & Black. The written proposals are being evaluated as this report is being prepared.

Verbal presentations from all four firms are scheduled for Tuesday, December 16, 1986. The interview panel as planned will consist of Ed Stuhr; Suzi Wagner (Risk Manager, City of Portland); Norm Wietting (Solid Waste Department Operations Manager); and Kay Rich (Zoo Assistant Director). The interview panel and staff will then formulate a recommendation and present it to the Executive Officer prior to the December 18, 1986, Council meeting.

The Resolution attached to this report will be replaced by one with the recommended firm name filled in at the Council meeting.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer makes no recommendation at this time. A recommendation will be made at the December 18 meeting.

ES/gl  
6673C/485-2  
12/10/86

8.2 Consideration of Resolution No. 86-718, for the Purpose of Appointing an Agent of Record for Casualty and Liability Insurance

Ed Stuhr, Grants and Contracts Officer, discussed the role of the agent of record, staff's selection process and recommended the firm of J.B.L. & K. Insurance be designated as agent. Responding to Councilor Frewing's question, he explained the agent would be paid via commissions for insurance coverage.

Motion: Councilor DeJardin moved to adopt the Resolution and Councilor Gardner seconded the motion.

Vote: A vote on the motion resulted in all twelve Councilors voting aye.

The motion carried and Resolution No. 86-718 was adopted.

8.3 Consideration of Resolution No. 86-714, for the Purpose of Submitting Metropolitan Service District Zoo Serial Levy

Donald Carlson, Deputy Executive Officer, noted a public hearing on the proposed ballot title had been conducted at the December 11, 1986, Council meeting and that staff had presented a full report on the Resolution at that meeting. He then distributed an amended ballot explanation as suggested by the Tax Supervising & and Conservation Commission (TSCC). He explained the revision would clarify allocation of funds between capital projects and operating needs. General Counsel had reviewed the change.

Motion: Councilor Kelley moved to adopt the Resolution and Councilor Collier seconded the motion.

Vote: A vote on the motion resulted in all twelve Councilors voting aye.

The motion carried. A discussion followed about whether the motion had clearly included adoption of the revised ballot explanation. Councilors Kirkpatrick and Collier made a second motion to clarify what was specifically being adopted.

Motion: Councilor Kirkpatrick moved to adopt Resolution No. 86-714 to include the revised language of the ballot explanation as submitted to the Council on the documents marked 6713C/467 and 6645C/485. Councilor Collier seconded the motion.

Vote: A vote on the motion resulted in all twelve Councilors voting aye.