

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING THE	)	RESOLUTION NO. 87-744
ANNUAL BUDGET FOR FISCAL YEAR	)	
1987-88, MAKING APPROPRIATIONS	)	Introduced by
FROM FUNDS OF THE DISTRICT IN	)	Executive Officer
ACCORDANCE WITH SAID ANNUAL	)	
BUDGET, AND LEVYING AD VALOREM	)	
TAXES	)	

WHEREAS, The Multnomah County Tax Supervising and Conservation Commission (TSCC) held its public hearing on the annual budget of the Metropolitan Service District (Metro) for the fiscal year beginning July 1, 1987, and ending June 30, 1988; and

WHEREAS, Recommendations from the TSCC have been received by Metro (attached as Exhibit A and hereby incorporated herein) and have been acted upon, as reflected in the Budget and in the Schedule of Appropriations; now, therefore,

BE IT RESOLVED,

1. The "FY 1987-88 Budget of the Metropolitan Service District" as attached hereto as Exhibit "B," and the schedule of appropriations attached as Exhibit "C" to this Resolution are hereby adopted.

2. The Council of the Metropolitan Service District does hereby levy ad valorem taxes as provided in the budget adopted by Section 1 of this Resolution in the amount of FIVE MILLION FIVE HUNDRED THOUSAND (\$5,500,000) DOLLARS for the Zoo Operations and Capital funds, said levy being a three-year serial levy outside the six percent constitutional limit approved by District voters on March 31, 1987, and a levy in the amount of TWO MILLION SIX HUNDRED EIGHTY THOUSAND (\$2,680,000) DOLLARS for the Convention Center

Project Debt Service Fund said levy being for the repayment of General Obligation bonds as approved by the District voters on November 4, 1986. A total amount of EIGHT MILLION ONE HUNDRED EIGHTY THOUSAND (\$8,180,000) DOLLARS is to be levied upon taxable properties within the Metropolitan Service District as of 1:00 a.m., January 1, 1987.

3. In accordance with Section 2.02.125 the Council hereby authorizes expenditures and personnel positions in accordance with the Annual Budget adopted by Section 1 of this Resolution, and hereby appropriates funds for the fiscal year beginning July 1, 1987, from the funds and for the purposes listed in the Schedule of Appropriations, Exhibit "C."

4. That the Convention Center Debt Service fund is hereby created. The purpose of this fund is to budget for principal and interest payments due on General Obligation bonds sold for the Convention Center Project. Sources of revenue for this fund may include property taxes and transfers from the Convention Center Project Capital Fund.

5. That the financial policies attached hereto as Exhibit "E" are adopted.

6. That the purpose and balance of the St. Johns Final Improvements Fund to account for the cost of final improvements for the St. Johns Landfill are hereby transferred to the Solid Waste Capital Fund.

7. That the Sewer Assistance Fund is hereby discontinued as its purpose is accomplished and all resources have been expended.

8. That the St. Johns Methane Recovery Fund is hereby discontinued in accordance with Metro's agreement with the City of Portland by which Metro's role has been eliminated.

9. That the Transportation Technical Assistance Fund is hereby discontinued. Henceforth, transportation "pass through" funding will be budgeted in the IRC Fund.

10. The Executive Officer shall make the following filings as provided by ORS 294.555 and ORS 310.060:

1. Multnomah County Assessor

- 1.1 An original and one copy of the Notice of Levy marked Exhibit "D," attached hereto and made a part of this Resolution.
- 1.2 Two copies of the budget document adopted by Section 2 of this Resolution.
- 1.3 A copy of the Notice of Publication required by ORS 294.421.
- 1.4 Two copies of this resolution.

2. Clackamas and Washington County Assessor and Clerk

- 2.1 A copy of the Notice of Levy marked Exhibit "D."
- 2.2 A copy of the budget document adopted by Section 2 of this Resolution.
- 2.3 A copy of this resolution.
- 2.4 A copy of the Notice of Publication required by ORS 294.421.

ADOPTED by the Council of the Metropolitan Service District

this 25th day of June, 1987.

  
Richard Waker, Presiding Officer

JS/sm  
7159C/496-3  
06/16/87

STAFF REPORT

Agenda Item No. 7.1

Meeting Date June 25, 1987

CONSIDERATION OF RESOLUTION NO. 87-744 ADOPTING  
THE FY 1987-88 BUDGET AND APPROPRIATIONS SCHEDULE  
AND LEVYING AD VOLOREM TAXES

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Date: June 16, 1987

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

The Council approved the FY 1987-88 Budget and transmitted it to the Tax Supervising and Conservation Commission on May 7, 1987.

The TSCC will hold a hearing on the approved budget on June 17, 1987. The TSCC will certify the budget for adoption noting any objections or recommendations. The Council must consider and act on the TSCC recommendations. Adoption by the Council is scheduled for June 25, 1987. Budget law requires that the budget be adopted by June 30, 1987.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends that the Council conduct a public hearing on the approved budget for FY 1987-88. She also recommends that the Council consider the TSCC recommendations and adopt Resolution No. 87-744.

JS/sm  
7731C/506  
06/16/87

**TAX SUPERVISING & CONSERVATION COMMISSION**

Multnomah County, Oregon

1510 Portland Building

Portland, Oregon 97204-1950

1120 S.W. Fifth Avenue

503/248-3054

June 22, 1987

Board of Directors  
Metropolitan Service District  
2000 S.W. First  
Portland, Oregon 97201

Dear Board Members:

Following discussion at a public meeting on June 17, 1987, the Tax Supervising and Conservation Commission has completed review and consideration of the district's 1987-88 annual budget. This review was undertaken pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of district affairs.

The 1987-88 budget, filed May 15, 1987, is hereby certified with the following recommendations and objections:

1. We object to the resource estimates made for the Convention Center Debt Service Fund because the estimates do not recognize discounts and unpaid property taxes and omit interest earnings. For a levy of \$2,680,000, estimated tax revenue would be \$2,438,800. Investment income, based on the financial plan, needs to be included and the fund rebalanced to available resources prior to adoption.
2. The Financial Summary required by ORS 294.386 is incorrect and needs to be changed before adoption. We note, for reference in preparation of future budgets, that the Financial Summary is to be prepared for the Budget Officer's proposed budget and made a part of the budget document.

3. A tax levy of \$2,680,000 for debt service is conditionally certified. A levy amount will be confirmed to the Assessor upon filing of a statement of bonded debt on or before September 1, 1987. The levy amount will be the lesser of \$2,680,000 or an amount equal to debt service requirements attributed to 1987-88.

Budget estimates, identified on the attached schedule, and levy amounts certified herewith are:

Tax Levy:

Zoo Fund - Serial Levy for 1987-88, 1988-89 and 1989-90	\$ 5,500,000
Debt Fund - Not Subject to Constitutional Limit. Conditional	\$ 2,680,000

The next procedure is for the Board to adopt the budget, make appropriations and levy taxes. Prior to adoption the Board must consider and take appropriate action on the recommendations and objections as noted. A response to each item must be included in the resolution adopting the budget.

Please file a copy of the complete budget document and adopting resolution within 15 days after its adoption by the Board.

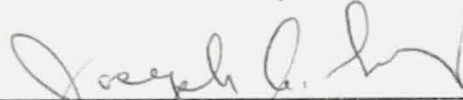
With reference to future budgets, we recommend that the solid waste section be examined for possible reorganization. The 1987-88 presentation conveys a sense of disorganization and a lack of focus. Particular attention should be given to clarifying generically named accounts, e.g., "contractual services", found in all funds, which may be an accounting convenience but does not convey a purpose. The budget needs to show information that will help the public understand the proposal as well as enable exercise of effective spending controls.

Yours very truly,

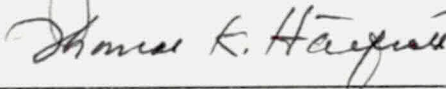
TAX SUPERVISING & CONSERVATION COMMISSION



Oliver I. Norville, Chair



Joseph A. Labadie, Commissioner



Thomas K. Hatfield, Commissioner



Chet McRobert, Commissioner

Metropolitan Service District 1987-88 Budget Certification  
Schedule of Funds and Estimates

General Fund	\$ 3,109,540	
Unappropriated Balance	(47,500)	
Building Management Fund	613,114	
Insurance Fund	883,360	
Rehabilitation & Enhancement Fund	1,017,216	
Unappropriated Balance	(977,216)	
Zoo Operations Fund	10,537,520	
Unappropriated Balance	(820,197)	
Zoo Capital Fund	9,888,445	
Unappropriated Balance	(2,783,350)	
Solid Waste Operations Fund	19,707,750	
Unappropriated Balance	(1,398,416)	
Solid Waste Capital Fund	12,288,749	
Unappropriated Balance	(6,912,749)	
Solid Waste Debt Service Fund	2,141,261	
Unappropriated Balance	(670,000)	
St. Johns Reserve Fund	1,876,761	
Unappropriated Balance	(1,876,761)	
St. Johns Final Improvements Fund	2,300,000	
Intergovernmental Resource Center Fund	2,069,374	
Unappropriated Balance	(39,309)	
Convention Center Project Management Fund	2,610,000	
Convention Center Project Capital Fund	74,888,634	
Unappropriated Balance	(52,113,802)	
Convention Center Project Debt Service Fund	2,680,000	
Convention Trade & Spectator Facilities Fund	<u>59,812</u>	
Total Budget Estimates		\$146,671,536
Total Unappropriated Balance		(67,639,300)



**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

*Memorandum* Item No: 7.1

Meeting date:  
June 25, '87

Date: June 25, 1987

To: Metro Council

From: *RE* Dick Engstrom, Deputy Executive Officer

Regarding: RESPONSE TO TSCC CERTIFICATION LETTER

The TSCC budget certification letter includes three comments. I have prepared a response to each point as follows:

1. Resource estimates for the Convention Center Debt Service fund do not recognize discounts and unpaid property taxes and omit interest. The budget document and Schedule of Appropriations are amended as follows:

RESOURCES

5200	Property taxes-current year	\$2,438,800
5600	Interest	<u>55,000</u>
	TOTAL RESOURCES	\$2,493,800

REQUIREMENTS

7710	Interest payments	<u>\$2,493,800</u>
	TOTAL REQUIREMENTS	\$2,493,800

2. Financial Summary incorrect. On June 19, 1987, Metro filed with the TSCC Financial Summaries correcting those discrepancies that had been pointed out to that date. We will file an amended Financial Summary as required by ORS 294.386 to include changes made to the Convention Center Debt Service fund as noted in item one above. The amended Financial Summary will be made a part of the adopted budget document.
3. The levy amount will be confirmed to the Assessor upon filing of a statement of bonded debt on or before September 1, 1987. Metro will file a statement of bonded debt on or before September 1, 1987 stating the debt service requirements as identified in the closing documents prepared subsequent to the sale of the bonds.

DE:ktr



EXHIBIT C  
Schedule of Appropriations  
FY 1987-88

GENERAL FUND

Council	
Personal Services	\$ 181,413
Materials & Services	70,020
Capital Outlay	1,860
Subtotal	<u>\$ 253,293</u>
Executive Management	
Personal Services	\$ 342,755
Materials & Services	32,600
Capital Outlay	3,000
Subtotal	<u>\$ 378,355</u>
Finance & Administration	
Personal Services	\$ 847,530
Materials & Services	571,605
Capital Outlay	20,036
Subtotal	<u>\$1,439,171</u>
Public Affairs	
Personal Services	\$ 372,844
Materials & Services	59,716
Capital Outlay	10,650
Subtotal	<u>\$ 443,210</u>
General Expense	
Contingency	\$ 276,182
Transfers	271,829
Subtotal	<u>\$ 548,011</u>
Unappropriated Balance	\$ 47,500
Total General Fund Requirements	\$3,109,540

BUILDING MANAGEMENT FUND

Personal Services	\$ 47,102
Materials & Services	444,500
Capital Outlay	71,512
Contingency	<u>50,000</u>
Total Building Management Fund Requirements	\$ 613,114

INSURANCE FUND

Materials & Services	\$ 236,500
Contingency	<u>\$ 646,860</u>
Total Insurance Fund Requirements	\$ 883,360

REHABILITATION & ENHANCEMENT FUND

Materials & Services	\$ 40,000
Unappropriated Balance	<u>977,216</u>
Total Rehabilitation & Enhancement Fund Requirements	\$1,017,216

ZOO OPERATING FUND

Administration	
Personal Services	\$ 258,119
Materials & Services	149,094
Capital Outlay	<u>17,150</u>
Subtotal	\$ 424,363
Animal Management	
Personal Services	\$1,184,982
Materials & Services	214,900
Capital Outlay	<u>14,300</u>
Subtotal	\$1,414,182
Facilities Management	
Personal Services	\$ 957,613
Materials & Services	898,737
Capital Outlay	<u>381,156</u>
Subtotal	\$2,237,506
Education Services	
Personal Services	\$ 421,645
Materials & Services	93,347
Capital Outlay	<u>11,400</u>
Subtotal	\$ 526,392
Marketing	
Personal Services	\$ 105,973
Materials & Services	145,955
Capital Outlay	<u>6,750</u>
Subtotal	\$ 258,678
Visitor Services	
Personal Services	\$ 731,702
Materials & Services	653,560
Capital Outlay	<u>28,720</u>
Subtotal	\$1,413,982
General Expense	
Contingency	\$ 346,856
Transfers	3,095,364
Subtotal	<u>3,442,220</u>
Unappropriated Balance	\$ 820,197
Total Zoo Operating Fund Requirements	\$10,537,520

ZOO CAPITAL FUND

Personal Services	\$ 52,910
Capital Outlay	6,835,292
Contingency	216,893
Unappropriated Balance	<u>2,783,350</u>
Total Zoo Capital Fund Requirements	\$9,888,445

SOLID WASTE OPERATING FUND

Administration	
Personal Services	\$ 187,663
Materials & Services	59,700
Capital Outlay	40,000
Subtotal	<u>\$ 287,363</u>

St. Johns Landfill	
Personal Services	\$ 301,662
Materials & Services	7,568,480
Capital Outlay	69,000
Subtotal	<u>\$7,939,142</u>

CTRC	
Personal Services	\$ 147,852
Materials & Services	2,642,490
Capital Outlay	18,800
Subtotal	<u>\$2,809,142</u>

WTRC	
Personal Services	\$ 37,920
Materials & Services	19,675
Capital Outlay	5,000
Subtotal	<u>\$ 62,595</u>

Facilities Development	
Personal Services	\$ 269,181
Materials & Services	1,070,930
Capital Outlay	1,400
Subtotal	<u>\$1,341,511</u>

Waste Reduction	
Personal Services	\$ 263,306
Materials & Services	342,155
Capital Outlay	4,600
Subtotal	<u>\$ 610,061</u>

System Planning	
Personal Services	\$ 121,074
Materials & Services	118,275
Capital Outlay	0
Subtotal	<u>\$ 239,349</u>

General Expense	
Contingency	\$ 1,066,288
Transfers	3,953,883
Subtotal	<u>\$ 5,020,171</u>
Unappropriated Balance	\$ 1,398,416
Total Solid Waste Operating Fund Requirements	\$19,707,750
<u>SOLID WASTE CAPITAL FUND</u>	
Materials & Services	\$ 260,000
Capital Outlay	3,546,000
Transfers	1,225,000
Contingency	345,000
Unappropriated Balance	<u>6,912,749</u>
Total Solid Waste Capital Fund Requirements	\$12,288,749
<u>SOLID WASTE DEBT SERVICE FUND</u>	
Materials & Services	\$ 1,471,261
Unappropriated Balance	<u>670,000</u>
Total Solid Waste Debt Service Fund Requirements	\$ 2,141,261
<u>ST. JOHNS RESERVE FUND</u>	
Unappropriated Balance	<u>\$ 1,876,761</u>
Total St. Johns Reserve Fund Requirements	\$ 1,876,761
<u>ST. JOHNS FINAL IMPROVEMENTS FUND</u>	
Transfers	<u>\$ 2,300,000</u>
Total St. Johns Final Improvement Fund Requirements	\$ 2,300,000
<u>INTERGOVERNMENTAL RESOURCE CENTER FUND</u>	
Personal Services	\$ 983,698
Materials & Services	179,421
Capital Outlay	23,710
Transfers	722,771
Contingency	120,465
Unappropriated Balance	<u>39,309</u>
Total IRC Fund Requirements	\$ 2,069,374

CONVENTION CENTER PROJECT MANAGEMENT FUND

Personal Services	\$ 66,221
Materials & Services	1,170,000
Transfers	658,641
Contingency	<u>715,138</u>
Total Convention Center Project Management Fund Requirements	\$ 2,610,000

CONVENTION CENTER PROJECT CAPITAL FUND

Personal Services	\$ 208,289
Materials & Services	290,300
Capital Outlay	18,863,123
Transfers	872,361
Contingency	2,540,759
Unappropriated Balance	<u>52,113,802</u>
Total Convention Center Project Capital Fund Requirements	\$74,886,634

CONVENTION CENTER PROJECT DEBT SERVICE FUND

Materials & Services	<u>\$ 2,493,800</u>
Total Convention Center Project Debt Service Fund Requirements	\$ 2,493,800

CONVENTION, TRADE, SPECTATOR FACILITIES  
MANAGEMENT FUND

Materials & Services	\$ 58,000
Contingency	<u>1,812</u>
Total Convention, Trade, Spectator Facilities Management Fund Requirements	\$ 59,812

JS/sm  
7731C/506  
06/26/87

FORM LB-50

NOTICE OF PROPERTY TAX LEVY

1987-88

To assessor of \_\_\_\_\_ County

- File no later than JULY 15.
• Be sure to read the instructions in the Property Tax Certification Forms and Instructions booklet.

On \_\_\_\_\_, 19\_\_\_\_, the Council of Metropolitan Service District Clackamas, Multnomah Washington County, Oregon, levied a tax as follows:

SIGN HERE Presiding Officer 221-1646
Signature of Authorized Official Title Business Telephone Date

Is an additional 1987-88 levy request being submitted for voter approval? [X] NO [ ] YES (Type of Levy)
If "YES," you must certify and submit your bonded debt levy and budget to the assessor by July 15.

PART I: TOTAL PROPERTY TAX LEVY

Table with 8 rows and 2 columns. Row 1: Levy within the tax base (cannot exceed box 13, Part II) -0-
Row 2: One-year levies (Itemize these levies in Part V on back of form) Complete and attach Form LB-70, Net Tax Rate Levy Computation -0-
Row 3: Total amount subject to net tax rate limitation. (Add boxes 1 and 2) -0-
Row 4: Continuing levies (millage and fixed)(Itemize in Part V on back of form) -0-
Row 5: Serial levies (Itemize in Part V on back of form) 5,500,000
Row 6: Amount levied for payment of bonded indebtedness 2,680,000
Row 7: Total amount not subject to net tax rate limitation. (Add boxes 4, 5 and 6) -0-
Row 8: TOTAL AMOUNT to be raised by taxation. (Add boxes 3 and 7) 8,180,000

PART II: TAX BASE WORKSHEET (If an annexation occurred in the preceding fiscal year, complete Part IV first)

9. VOTED TAX BASE, if any. \_\_\_\_\_ Date of Voter Approval \_\_\_\_\_ Amount Voter Approved 9.

10. CONSTITUTIONAL LIMITATION - Tax base portion of preceding three levies actually levied.

Table with 3 columns: 10a, 10b, 10c. Each column has sub-columns for Actual Amount Levied and Fiscal Year.

11. Largest of 10a, 10b or 10c 11a. \_\_\_\_\_ multiplied by 1.06 = 11b. \_\_\_\_\_

ADJUSTMENT FOR ANNEXATION INCREASES DURING PRECEDING FISCAL YEAR

12. Annexation increase (from Part IV, box 7, on back of form) 12. \_\_\_\_\_
13. Adjusted tax base (largest of box 11b plus box 12; or box 9 plus box 12 if box 9 has never been levied in full) 13. \_\_\_\_\_

PART III: LIMITATIONS PER OREGON REVISED STATUTES (See the ORS Chapter under which the municipal corporation was formed. Does NOT apply to Bond Limitations. Does NOT apply to ALL municipal corporations.)

14. True cash value of municipal corporation from most recent tax roll 14. \_\_\_\_\_
15. Statutory limitation of municipal corporation per ORS Formation Chapter \_\_\_\_\_ of TCV 15.
16. Total dollar amount authorized by statutory limit (box 14 multiplied by box 15) 16. \_\_\_\_\_
17. Total amount of box 8 levied within statutory limitation 17. \_\_\_\_\_

**PART IV: ANNEXATION WORKSHEET**

1.	Area	Effective Date of Annexation	1986 Assessed Value of Area Annexed
	A		
	B		
	C		
	D		

If more than four annexations, attach sheet showing the above information for each annexation.

2. Total for 1986 assessed value of annexed areas (sum of A thru D) . 2.
3. Tax base levied by annexing entity for fiscal year 1986-87 ..... 3.
4. Assessed value of annexing entity on January 1, 1986 ..... 4.
5. Tax base rate of annexing entity. (Divide box 3 by box 4) ..... 5.
6. Annexation increase. (Multiply box 2 by box 5) ..... 6.
7. **TOTAL ANNEXATION INCREASE.** (Multiply box 6 by 1.06.)  
Enter this amount in box 12, Part II, on front of form ..... 7.

**PART V: SCHEDULE OF ALL SPECIAL LEVIES** - Enter all special levies on this schedule. If there are more than four levies, attach a sheet showing the information for each.

Type of levy (one-year, serial or continuing)	Purpose (operating, capital construction, or mixed)	Date voters approved ballot measure authorizing tax levy	First year levied	Final year to be levied	Total tax levy authorized per year by voters	Amount of tax levied this year as a result of voter approval
3 year serial	mixed	3-31-87	87-88	89-90	5,500,000	5,500,000
<b>TOTAL OF ALL SPECIAL LEVIES</b> - The total of this schedule should equal the total of boxes 2, 4 and 5, Part 1 .....						5,500,000
Enter value used to compute millage levies or tax rate serial levies .....						

File with your assessor no later than July 15.

EXHIBIT E

FY 1987-88 FINANCIAL MANAGEMENT POLICIES

The FY 1987-88 Budget shall be administered in accordance with the following policies:

1. The total transfer from the Convention Center Project Management and Capital Funds to the General Fund, Building Fund, and Insurance Fund shall be transferred on a monthly basis in an amount not to exceed \$25,000 per month until such time as Metro receives proceeds from the sale of the convention center General Obligation bonds authorized by the voters on November 4, 1986.
2. The transfer from the Convention Center Management Fund to the Solid Waste Operating Fund shall not occur until Metro receives proceeds from the sale of the convention center General Obligation bonds or June 30, 1988, whichever comes first.
3. The contingency in the Convention Center Project Management Fund includes \$500,000 expressly intended to begin building an operating reserve for the Oregon Convention Center.
4. An operating reserve shall be maintained for Solid Waste Operations to aid in stabilizing rates, funding unforeseen operating needs and covering expenses when wasteflows are down.
5. When revenue bonds are sold for the West Transfer & Recycling Center, debt service reserve funds shall be maintained in the Solid Waste Debt Service Fund equalling one year's principal and interest payments.
6. A capital reserve shall be established in the Solid Waste Capital Fund for long-term capital repair and replacement needs.
7. A reserve shall be established for Environmental Impairment Liability in the Insurance Fund.
8. A five-year financial plan shall be prepared for Solid Waste which shall describe the total reserve requirements for each Solid Waste Fund.

JS/gl  
7159C/496  
03/26/87



STAFF REPORT

Agenda Item No. 3.2

Meeting Date March 26, 1987

CONSIDERATION OF **RESOLUTION NO. 87-744** ADOPTING  
THE FY 1987-88 BUDGET AND APPROPRIATIONS  
SCHEDULE, AND RESOLUTION NO. 87-745 APPROVING THE  
FY 1987-88 BUDGET FOR TRANSMITTAL TO THE TSCC

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Date: March 17, 1987

Presented by: J. Sims

FACTUAL BACKGROUND AND ANALYSIS

The Proposed Budget for FY 1987-88 will be presented at the March 26, 1987, meeting. The Council will receive the Executive Officer's budget message and the budget document and conduct a public hearing. The annual budget is a key policy document and management tool for the organization. Through the budget process, department work programs are established and authorized spending levels are set. Oregon Budget Law (ORS 294.635) requires that Metro submit its budget to the Tax Supervising and Conservation Commission (TSCC). The Council must approve the budget for transmittal to the TSCC by May 15. The TSCC will hold a hearing and certify the budget for adoption noting any objections or recommendations. Council action adopting the budget is scheduled for June 25, 1987.

The proposed budget resolution and budget document will be available at the meeting.

EXECUTIVE OFFICER'S RECOMMENDATION

Adopt Resolution No. 87-744 approving the FY 1987-88 budget by May 7, 1987.

Adopt Resolution No. 87-745 adopting the FY 1987-88 budget by June 25, 1987.

JS/gl  
7182C/496-2  
03/17/87

FY 1987-88 BUDGET SCHEDULE

Council Meeting (Proposed Budget Presentation and Public Hearing)	March 26
Budget Advisory Committee Meetings (Review and Recommendation)	April 1 April 7 April 14
Council Meeting (Committee Recommendation Received and Public Hearing)	April 23
Tenative Special Council Meeting (Budget Approval)	May 7
Budget Submitted to TSCC	May 15
TSCC Public Hearing	Mid-June
Council Meeting (Budget Adoption)	June 25

7182C/496

Resol. #87-744



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Adopted  
Budget

1987-1988

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**METRO**

# Metropolitan Service District May 1987

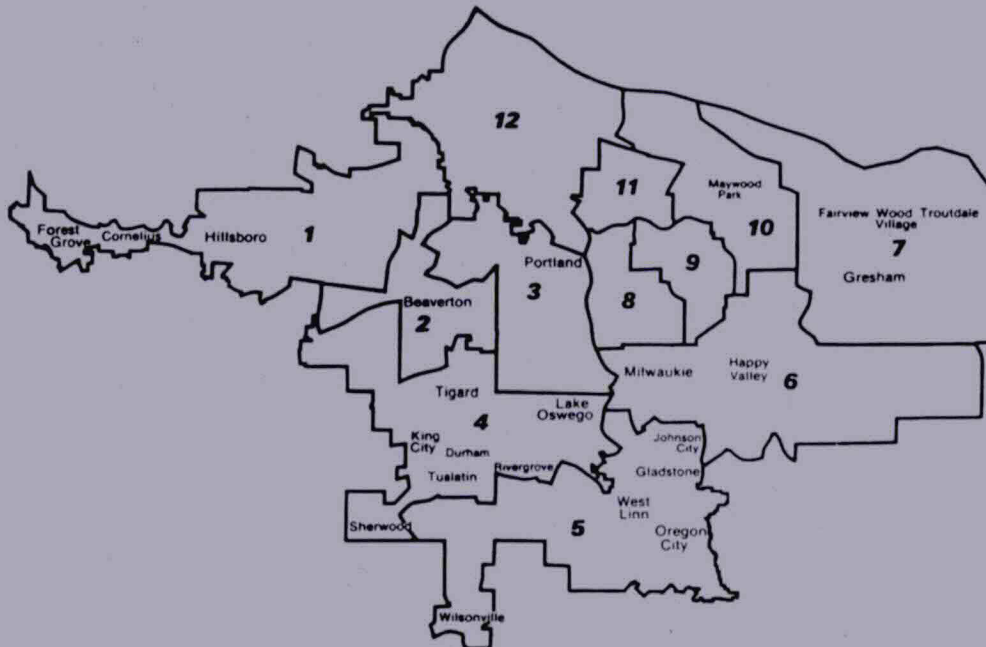
2000 S.W. First Avenue, Portland, OR 97201-5398 503/221-1646

The Metropolitan Service District was created by voters in 1978 to handle regional concerns in the urban areas of Clackamas, Multnomah and Washington counties. Metro is responsible for solid waste disposal, operation of the Washington Park Zoo, transportation planning and technical services to local governments, and construction and operation of the Oregon Convention Center.

**Executive officer**  
Rena Cusma

## Councillors by district are:

District 1	Mike Ragsdale
District 2	Richard Waker
District 3	Jim Gardner
District 4	Corky Kirkpatrick
District 5	Tom DeJardin
District 6	George Van Bergen
District 7	Sharron Kelley
District 8	Mike Bonner
District 9	Tanya Collier
District 10	Larry Cooper
District 11	David Knowles
District 12	Gary Hansen



# *How to use this budget*

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The purpose of this budget document is to provide clear and concise information about the services, organization and financial resources of your regional government.

The budget is the financial road map for the Metropolitan Service District. It describes Metro's sources of revenue and charts a plan for utilizing those funds during the fiscal year.

The Table of Contents lists each element of this budget document by page number. For your quick reference, the first 19 pages provide an overview of the organization and summary of the budget.

Detailed information about the operating funds and program budget for each department is contained on pages 21 through 165.

The Appendices, which begin on page A-1, include supplemental information on revenues, personnel data, and a Glossary of Terms.

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*General  
Fund*

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Members of the Council, I am pleased to submit the Proposed Budget for the 1987-88 fiscal year.

In the next year, the Metropolitan Service District will undertake new work as well as continue its current services. This budget reflects the new as well as the old.

This budget also makes a philosophical departure from the presentation of other budgets. In previous budgets of the Metropolitan Service District, the full costs of doing the business of the agency -- the General Fund services -- were not portrayed. Many costs were shown in the operating departments where the revenues are generated. This budget is based on a new approach designed to reflect expenditures and staff requirements in the fund where the work is to be carried out.

As a result of this change, the General Fund shows a substantial increase. More than 60 percent of that increase is due to the fact that services which were previously budgeted in other departments will now be shown in the General Fund departments of Executive Management, Finance and Administration, and Public Affairs. This is not an increase in funding, but a true reallocation of funds.

The bulk of the remaining increases in the General Fund are driven by decisions made by the Council during the past fiscal year. For example, new projects such as the convention center and, possibly, a resource recovery facility, entail new costs. This budget shows those costs, and shows them where they are actually incurred.

The primary new task of the District is the construction of the Oregon Convention Center. The District will move forward with its responsibility to construct a world-class convention center -- a

role given to the District by voters in the November 1986 election with the approval to issue \$65 million in General Obligation bonds for the project.

The Washington Park Zoo will also move ahead with new construction. This year's budget proposes to continue the construction program in concert with the Zoo Master Plan. Some increases are planned in conjunction with opening new facilities and supporting projected higher attendance.

The District also faces significant and urgent tasks in the management of solid waste. This budget proposes to shift our resources to face the pressing demands of solid waste management -- especially diversion of material from the St. Johns Landfill. It also proposes to begin the process of establishing a land-use plan in conjunction with local jurisdictions for siting solid waste facilities.

The Metropolitan Service District will face an extremely challenging year of assuming new tasks and managing difficult ones. I am confident that the resources exist to meet these challenges and that our goals can be reached with a minimum of new staff.

Specifically, the budget proposes the following:

## Solid Waste

To prolong the life of the St. Johns Landfill long enough to allow other disposal options to become available, the District may need to divert 200,000 to 250,000 tons of solid waste from the landfill every year for the next three years. That is approximately one-third of the waste now entering the landfill. Without diversion, the landfill will close in October 1989, approximately two years before any other option becomes available.



# Budget Message

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To address this problem, this budget proposes funding diversion projects. These projects entail curtailing the dumping of some materials at St. Johns, diverting waste out of the region and diverting waste to other facilities within the region. Enhanced yard debris diversion and much more aggressive recycling are planned.

The budget also reflects our solid waste functional planning effort. This program will develop and implement a plan -- not unlike our transportation functional plan -- that addresses the need to site solid waste facilities in the District. The Solid Waste Department will work with local jurisdictions in a land-use planning process to identify appropriate sites for solid waste facilities. Functional planning is the responsible and cooperative way to fulfill the District's solid waste management function.

With regard to construction of the Washington County transfer station, the budget shows approximately one-third of the construction budget. Original projections assumed that the transfer center could be finished in the 1987-88 fiscal year. However, the process of litigation is expected to slow the construction phase, placing most of the construction expense in the 1988-89 fiscal year.

In addition, the Solid Waste Department will continue its management of the Clackamas Transfer & Recycling Center. This budget provides funds to be directed to Oregon City for mitigation of the impacts of the CTRC.

Establishment of clear financial policies regarding necessary contingencies and reserves is proposed. This includes eliminating unnecessary funds, setting aside operating, capital, debt service and insurance, and preparing a five-year financial plan.

## Oregon Convention Center

In the past year, the Convention Center Project of the Metropolitan Service District moved toward making this world-class facility a reality by contracting with a local architectural firm to design the center and by working to secure additional funding.

In the coming fiscal year, the Convention Center Project seeks to actually purchase the 17-block site, relocate current businesses, demolish existing structures, complete design, and make substantial progress in marketing the facility.

In addition, Convention Center Project staff will implement programs by which the general public can be informed about and comment on the progress of the project. Further, the Convention Center Project staff will provide assistance to the various groups and committees organized to support the convention center.

## Washington Park Zoo

In the next fiscal year, the Washington Park Zoo will continue its expansion in concert with the Zoo Master Plan.

Specifically, the Zoo will continue construction of the Africa Bush exhibit, Phases I and II. This schedule will allow for completion of the AfriCafe on March 1, 1988; substantial completion of the Aviary on April 1, 1988; and substantial completion of the concert lawn area by May 15, 1988.

The proposed budget also envisions completion of the Education/Interpretive Center by December 31, 1987. This project provides offices and work space for the

Zoo's Education, Administration, and Marketing division employees and volunteers.

## Intergovernmental Resource Center

The IRC provides planning and technical assistance services to cities, counties, and districts within the boundaries of the Metropolitan Service District. It is currently constituted in three divisions: Transportation Planning, Data Collection and Analysis, and Development Services.

IRC's principal goal for the coming fiscal year is to foster economic development in the metropolitan region and provide assistance to support current and future programs.

Specifically, the IRC will undertake to update transportation plans, including light rail transit, and make recommendations for projects to be included in the Oregon Department of Transportation's six-year Highway Improvement Program update. In addition, the IRC Collection and Analysis division will begin evaluation of the Banfield Corridor to determine the effect of the Metropolitan Area Express (MAX) and Interstate 84 improvements.

## Finance and Administration

The Finance and Administration Department proposes in the coming year to accomplish changes in the way the District manages its funds, its employees, and its information.

The fiscal year 1987-88 budget proposes the purchase of new computer equipment to update the data processing functions of the agency. This will require additional staff and expenses to see that this hardware is used well and contributes to the overall efficiency of Metro's administration. This effort

was approved in 1986 by the Council in the Data Processing Plan and will be implemented in fiscal year 1987-88.

Also, additional funds will be required in our Accounting division to handle the growing financial responsibilities of the District. These financial responsibilities include the sale of bonds for the convention center, the West Transfer & Recycling Center, and a resource recovery facility, should the Council decide to proceed with that project.

The Finance and Administration Department proposes to study programs applying to Metro employees. Specifically, the department will investigate the possibility of Metro joining Oregon's Public Employee Retirement System, thereby, providing some extent of pension portability. Funds are included to establish an employee assistance program to help increase productivity and provide assistance to employees with problems that affect their work performance.

## Public Affairs

The Public Affairs Department is responsible for designing and implementing public information and public participation programs for the District. This includes both general information programs -- such as speakers bureaus and slide shows designed to inform the public about the District's role in the region's government -- but also public information about specific programs run by Metro's operating departments.

In the coming fiscal year, the Public Affairs Department budget reflects a substantial increase in the responsibility of the department in actually managing public information and education programs.

# Budget Message

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Specifically, the funding for the public education work approved in the Solid Waste Reduction Program will be shown as part of the Public Affairs Department budget. This includes funds for the second year of the three-year advertising contract Metro has undertaken with Coates Advertising.

Despite the fact that the Public Affairs Department budget shows an increase, this increase is primarily fund transfers from other departments, especially Solid Waste. This funding level more accurately reflects the extent of work performed by the department. The remainder of the increase in budget for the Public Affairs Department is dedicated to making part-time staff full-time and providing employees with the tools -- such as word processors -- they need to get their job done.

## Summary

The proposed fiscal year 1987-88 budget reflects Metro's need to move aggressively in managing this region's solid waste. The region faces a potential crisis in waste disposal and this budget provides the resources to head off that crisis.

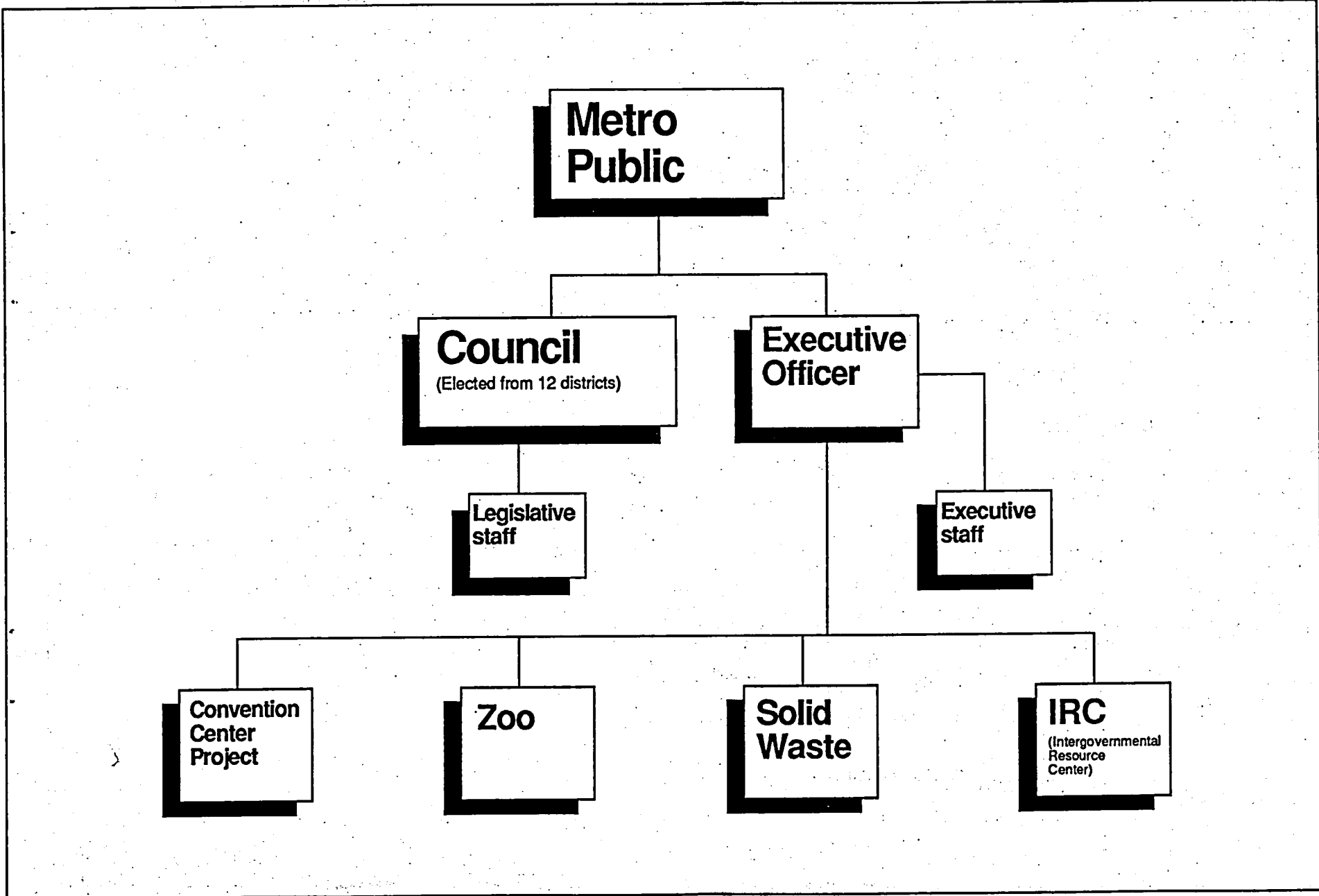
The budget also demonstrates Metro's commitment to carry through on its programs of improving the Washington Park Zoo, its commitment to construct a world-class convention center facility, and its commitment to provide the best source of information and analysis on transportation and economic development in the metropolitan area.

The proposed budget recognizes the need to improve our financial administration and our management of Metro employees. And finally, it recognizes the role of the Public Affairs Department in communicating the District's mission and its programs to the citizens of the metropolitan area.

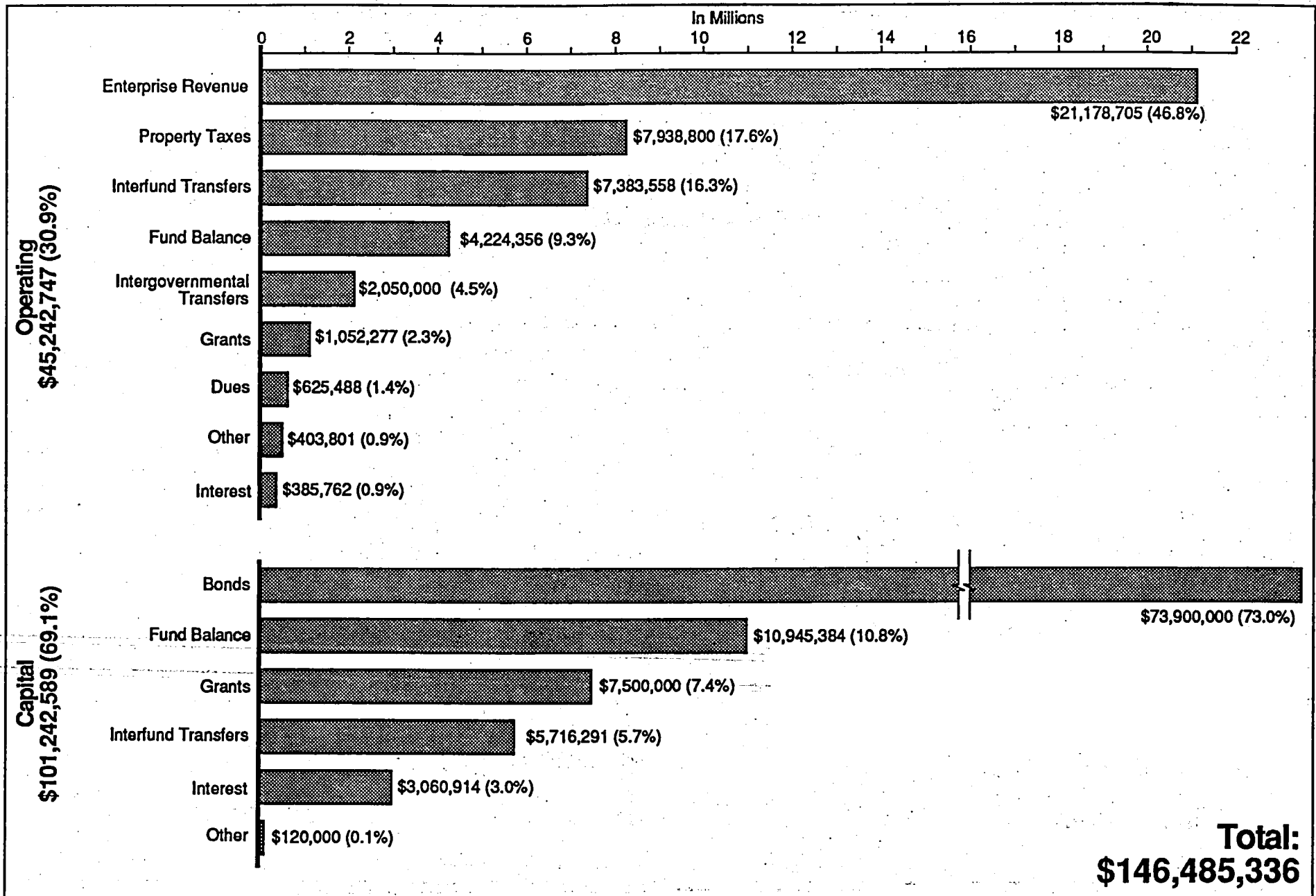
In short, this budget allows Metro to fulfill its primary responsibilities to the region and to move ahead with its new responsibilities. I look forward to working with the Council and citizens, accomplishing these goals in the coming fiscal year.

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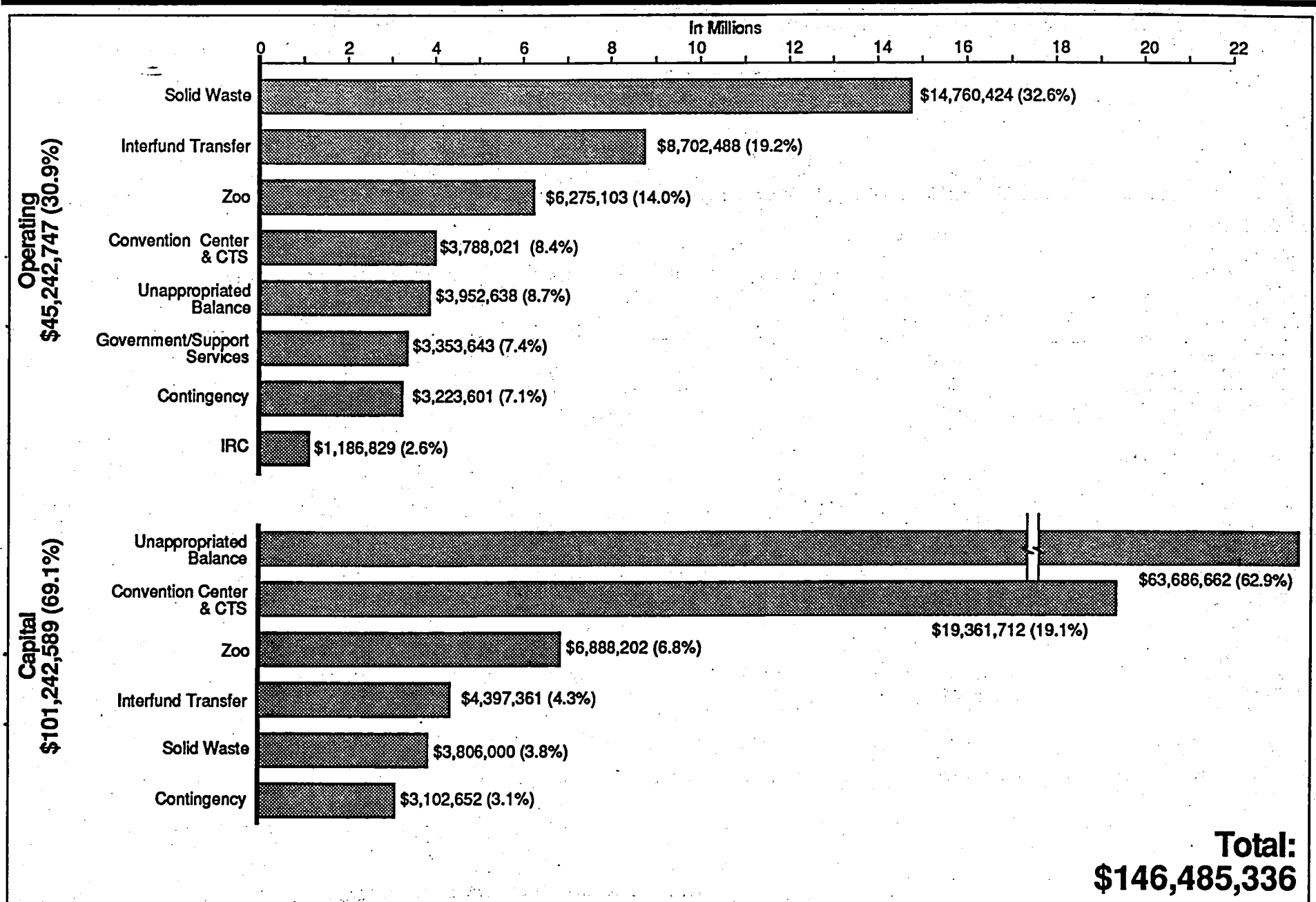
*Organizational Structure*



# Where the money comes from



# Where the money goes



# Budget Comparison

## SUMMARY BUDGET COMPARISON

FY 1986-87 CURRENT BUDGET TO FY 1987-88 ADOPTED BUDGET

	Current Budget FY 1986-87	FTE	Proposed Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE
<b>GENERAL FUND</b>								
<b>Council</b>								
Personal Services	\$ 75,646	2.09	\$ 108,287	3.10	\$ 181,413	4.50	\$ 181,413	4.50
Materials & Services	59,020		59,020		70,020		70,020	
Capital Outlay	0		0		1,860		1,860	
Subtotal	\$ 134,666		\$ 167,307		\$ 253,293		\$ 253,293	
<b>Executive Management</b>								
Personal Services	\$ 382,257	9.69	\$ 342,755	7.50	\$ 342,755	7.5	\$ 342,755	7.5
Materials & Services	58,033		52,600		32,600		32,600	
Capital Outlay	2,442		3,000		3,000		3,000	
Subtotal	\$ 442,732		\$ 398,355		\$ 378,355		\$ 378,355	
<b>Finance &amp; Administration</b>								
Personal Services	\$ 683,589	19.25	\$ 811,590	22.35	\$ 847,530	23.35	\$ 847,530	23.35
Materials & Services	412,649		571,605		571,605		571,605	
Capital Outlay	9,200		20,036		20,036		20,036	
Subtotal	\$ 1,105,438		\$ 1,403,231		\$ 1,439,171		\$ 1,439,171	
<b>Public Affairs</b>								
Personal Services	\$ 315,605	9.75	\$ 372,844	11.00	\$ 372,844	11.00	\$ 372,844	11.00
Materials & Services	48,181		318,317		59,716		59,716	
Capital Outlay	3,409		10,650		10,650		10,650	
Subtotal	\$ 367,194		\$ 701,811		\$ 443,210		\$ 443,210	
<b>General Expense</b>								
Contingency	\$ 62,503		\$ 320,108		\$ 276,182		\$ 276,182	
Transfers	760,828		261,839		271,829		271,829	
Subtotal	\$ 823,331		\$ 581,947		\$ 548,011		\$ 548,011	
<b>Unappropriated Balance</b>	\$ 63,334		\$ 47,500		\$ 47,500		\$ 47,500	
<b>Total General Fund Requirements</b>	\$ 2,936,695	40.78	\$ 3,300,151	43.95	\$ 3,109,540	46.35	\$ 3,109,540	46.35

# Budget Comparison

	Current Budget FY 1986-87	FTE	Proposed Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE
<u>INTERGOVERNMENTAL RESOURCE CENTER FUND</u>								
Personal Services	\$ 931,091	23.66	\$ 983,698	25.00	\$ 983,698	25.00	\$ 983,698	25.00
Materials & Services	104,954		146,921		179,421		179,421	
Capital Outlay	80,100		23,710		23,710		23,710	
Transfers	789,369		721,979		722,771		722,771	
Contingency	16,724		104,457		120,465		120,465	
Unappropriated Balance	<u>134,892</u>		<u>36,109</u>		<u>39,309</u>		<u>39,309</u>	
Total Intergovernmental Resource Center Fund Requirements	\$ 2,057,130		\$ 2,016,874		\$ 2,069,374		\$ 2,069,374	
<u>BUILDING MANAGEMENT FUND</u>								
Personal Services	\$ 28,356	1.00	\$ 47,102	1.58	\$ 47,102	1.58	\$ 47,102	1.58
Materials & Services	487,962		444,500		444,500		444,500	
Capital Outlay	181,026		71,512		71,512		71,512	
Contingency	<u>74,174</u>		<u>50,000</u>		<u>50,000</u>		<u>50,000</u>	
Total Building Management Fund Requirements	\$ 771,518		\$ 613,114		\$ 613,114		\$ 613,114	
<u>ZOO OPERATING FUND</u>								
Personal Services	\$ 3,444,553	131.20	\$ 3,660,034	139.03	\$ 3,660,034	139.03	\$ 3,660,034	139.03
Materials & Services	2,078,321		2,155,593		2,155,593		2,155,593	
Capital Outlay	422,182		459,476		459,476		459,476	
Transfers	3,150,605		3,098,074		3,095,364		3,095,364	
Contingency	442,817		344,146		346,856		346,856	
Unappropriated Balance	<u>531,091</u>		<u>820,197</u>		<u>820,197</u>		<u>820,197</u>	
Total Zoo Operating Fund Requirements	\$10,069,569		\$10,537,520		\$10,537,520		\$10,537,520	



# Budget Comparison

	Current Budget FY 1986-87	FTE	Proposed Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE
<b>ZOO CAPITAL FUND</b>								
Personal Services	\$ 48,581	1.0	\$ 52,910	1.0	\$ 52,910	1.0	\$ 52,910	1.0
Capital Outlay	5,962,820		6,835,292		6,835,292		6,835,292	
Contingency	270,236		216,893		216,893		216,893	
Unappropriated Balance	<u>2,583,760</u>		<u>2,783,350</u>		<u>2,783,350</u>		<u>2,783,350</u>	
Total Zoo Capital Fund Requirements	\$ 8,865,397		\$ 9,888,445		\$ 9,888,445		\$ 9,888,445	
<b>SOLID WASTE OPERATING FUND</b>								
Personal Services	\$ 1,113,807	35.84	\$ 1,389,551	42.53	\$ 1,328,658	41.53	\$ 1,328,658	41.53
Materials & Services	8,440,320		11,666,005		11,821,705		11,821,705	
Capital Outlay	88,800		139,400		138,800		138,800	
Transfers	4,224,360		4,144,892		3,953,883		3,953,883	
Contingency	1,338,485		1,183,086		1,066,288		1,066,288	
Unappropriated Balance	<u>63,333</u>		<u>1,398,416</u>		<u>1,398,416</u>		<u>1,398,416</u>	
Total Solid Waste Operating Fund Requirements	\$15,269,105		\$19,921,350		\$19,707,750		\$19,707,750	
<b>SOLID WASTE CAPITAL FUND</b>								
Materials & Services	\$ 0		\$ 260,000		\$ 260,000		\$ 260,000	
Capital Projects	6,080,000		3,546,000		3,546,000		3,546,000	
Transfers	0		1,225,000		1,225,000		1,225,000	
Contingency	0		345,000		345,000		345,000	
Unappropriated Balance	<u>0</u>		<u>6,912,749</u>		<u>6,912,749</u>		<u>6,912,749</u>	
Total Solid Waste Capital Fund Requirements	\$ 6,080,000		\$12,288,749		\$12,288,749		\$12,288,749	

# Budget Comparison

	Current Budget FY 1986-87	FTE	Proposed Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE
<u>SOLID WASTE DEBT SERVICE FUND</u>								
Materials & Services	\$1,207,100		\$ 1,471,261		\$ 1,471,261		\$ 1,471,261	
Unappropriated Balance	<u>0</u>		<u>670,000</u>		<u>670,000</u>		<u>670,000</u>	
Total Solid Waste Debt Service Fund Requirements	\$ 1,207,100		\$ 2,141,261		\$ 2,141,261		\$ 2,141,261	
<u>ST. JOHNS RESERVE FUND</u>								
Unappropriated Balance	<u>\$ 1,550,700</u>		<u>\$ 1,876,761</u>		<u>\$ 1,876,761</u>		<u>\$ 1,876,761</u>	
Total St. Johns Reserve Fund Requirements	\$ 1,550,700		\$ 1,876,761		\$ 1,876,761		\$ 1,876,761	
<u>ST. JOHNS FINAL IMPROVEMENTS FUND</u>								
Capital Projects	\$ 805,000		\$ 0		\$ 0		\$ 0	
Transfers	0		2,300,000		2,300,000		2,300,000	
Contingency	85,000		0		0		0	
Unappropriated Balance	<u>1,534,500</u>		<u>0</u>		<u>0</u>		<u>0</u>	
Total St. Johns Final Improvement Fund Requirements	\$ 2,424,500		\$ 2,300,000		\$ 2,300,000		\$ 2,300,000	
<u>ST. JOHNS METHANE RECOVERY FUND</u>								
Personal Services	\$ 7,295		\$ 0		\$ 0		\$ 0	
Materials & Services	13,400		0		0		0	
Unappropriated Balance	<u>16,305</u>		<u>0</u>		<u>0</u>		<u>0</u>	
Total St. Johns Methane Recovery Fund Requirements	\$ 37,000		\$ 0		\$ 0		\$ 0	
<u>CONVENTION, TRADE, SPECTATOR FACILITY FUND</u>								
Materials & Services	\$ 63,312		\$ 58,000		\$ 58,000		\$ 58,000	
Contingency	<u>0</u>		<u>1,812</u>		<u>1,812</u>		<u>1,812</u>	
Total Convention, Trade, Spectator Facility Fund Requirements	\$ 63,312		\$ 59,812		\$ 59,812		\$ 59,812	

# Budget Comparison

	Current Budget FY 1986-87	FTE	Proposed Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE
<b><u>SEWER ASSISTANCE FUND</u></b>								
Materials & Services	\$ 856,689		\$ 0		\$ 0		\$ 0	
Total Sewer Assistance Fund Requirements	\$ 856,689		\$ 0		\$ 0		\$ 0	
<b><u>INSURANCE FUND</u></b>								
Materials & Services	\$ 317,204		\$ 236,500		\$ 236,500		\$ 236,500	
Contingency	60,000		646,860		646,860		646,860	
Total Insurance Fund Requirements	\$ 377,204		\$ 883,360		\$ 883,360		\$ 883,360	
<b><u>REHABILITATION &amp; ENHANCEMENT FUND</u></b>								
Materials & Services	\$ 472,185		\$ 40,000		\$ 40,000		\$ 40,000	
Contingency	160,655		0		0		0	
Unappropriated Balance	0		977,216		977,216		977,216	
Total Rehabilitation & Enhancement Fund	\$ 632,840		\$ 1,017,216		\$ 1,017,216		\$ 1,017,216	
<b><u>TRANSPORTATION TECHNICAL ASSISTANCE FUND</u></b>								
Materials & Services	\$ 48,067		\$ 0		\$ 0		\$ 0	
Total Transportation Technical Assistance Fund Requirements	\$ 48,067		\$ 0		\$ 0		\$ 0	
<b><u>CONVENTION CENTER PROJECT MANAGEMENT FUND</u></b>								
Personal Services	\$ 226,390	5.0	\$ 66,221	1.5	\$ 66,221	1.5	\$ 66,221	1.5
Materials & Services	462,910		1,170,000		1,170,000		1,170,000	
Transfers	25,000		658,085		658,641		658,641	
Contingency	833,832		715,694		715,138		715,138	
Unappropriated Balance	256,587		0		0		0	
Total Convention Center Project Management Fund Requirements	\$ 1,804,719		\$ 2,610,000		\$ 2,610,000		\$ 2,610,000	

# Budget Comparison

	Current Budget FY 1986-87	FTE	Proposed Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE	Approved Budget FY 1987-88	FTE
<b>CONVENTION CENTER PROJECT DEBT FUND</b>								
Materials & Services	\$ 0		\$ 2,680,000		\$ 2,680,000		\$ 2,493,800	
Total Convention Center Project Debt Fund Requirements	\$ 0		\$ 2,680,000		\$ 2,680,000		\$ 2,493,800	
<b>CONVENTION CENTER PROJECT CAPITAL FUND</b>								
Personal Services	\$ 0	0	\$ 208,289	4.50	\$ 208,289	4.50	\$ 208,289	4.50
Materials & Services	0		290,300		290,300		290,300	
Capital Outlay	730,000		18,863,123		18,863,123		18,863,123	
Transfers	0		870,601		872,361		872,361	
Contingency	30,000		2,542,519		2,540,759		2,540,759	
Unappropriated Balance	0		52,113,802		52,113,802		52,113,802	
Total Convention Center Project Capital Fund Requirements	\$ 760,000		\$ 74,888,634		\$ 74,888,634		\$ 74,888,634	
<b>GRAND TOTAL</b>	<b>\$55,811,548</b>	<b>238.48</b>	<b>\$147,023,247</b>	<b>259.09</b>	<b>\$146,671,536</b>	<b>260.49</b>	<b>\$146,485,336</b>	<b>260.49</b>

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# Budget Summary

	General	Building Management	Intergov'tal Resource Center	Zoo Operation	Zoo Capital	Solid Waste Operation	Solid Waste Capital	Solid Waste Debt Service	St. Johns Final Improvement
<b>Resources</b>									
Dues	\$ 0	\$ 0	\$ 625,488	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Grants	0	0	1,027,277	25,000	0	0	0	0	0
Property Taxes	0	0	0	5,500,000	0	0	0	0	0
Enterprise Revenues	0	203,697	0	3,367,258	0	17,607,750	0	0	0
Interest	50,000	0	20,000	84,262	468,339	75,000	120,000	0	0
Fund Balance	325,000	0	261,427	1,440,000	7,080,557	1,351,000	0	0	2,300,000
Interfund Transfers	2,725,540	409,417	28,381	0	2,219,549	560,000	3,268,749	2,141,261	0
Other	8,000	0	106,801	121,000	120,000	114,000	0	0	0
Bonds	0	0	0	0	0	0	8,900,000	0	0
Intergov'tal Transfers	0	0	0	0	0	0	0	0	0
<b>Total Resources</b>	<b>\$3,109,540</b>	<b>\$613,114</b>	<b>\$2,069,374</b>	<b>\$10,537,520</b>	<b>\$9,888,445</b>	<b>\$19,707,750</b>	<b>\$12,288,749</b>	<b>\$2,141,261</b>	<b>\$2,300,000</b>
<b>Requirements</b>									
Personal Services	\$1,744,542	\$ 47,102	\$ 983,698	\$ 3,660,034	\$ 52,910	\$ 1,328,658	\$ 0	\$ 0	\$ 0
Materials & Services	733,941	444,500	179,421	2,155,593	0	11,821,705	260,000	1,471,261	0
Capital Outlay	35,546	71,512	23,710	459,476	6,835,292	138,800	3,546,000	0	0
Interfund Transfers	271,829	0	722,771	3,095,304	0	3,953,883	1,225,000	0	2,300,000
Contingency	276,182	50,000	120,465	346,856	216,893	1,066,288	345,000	0	0
Unappropriated Balance	47,500	0	39,309	820,197	2,783,350	1,398,416	6,912,749	670,000	0
<b>Total Requirements</b>	<b>\$3,109,540</b>	<b>\$613,114</b>	<b>\$2,069,374</b>	<b>\$10,537,520</b>	<b>\$9,888,445</b>	<b>\$19,707,750</b>	<b>\$12,288,749</b>	<b>\$2,141,261</b>	<b>\$2,300,000</b>
<b>FTE</b>	<b>46.35</b>	<b>1.58</b>	<b>25.0</b>	<b>139.03</b>	<b>1.0</b>	<b>41.53</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

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# Budget Summary

St. Johns Reserve	Convention Center Management	Convention, Trade, & Spectator Facilities	Convention Center Capital	Convention Center Debt	Insurance	Rehabilitation and Enhancement	Total	
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	\$ 625,488	Resources
0	0	0	7,500,000	0	0	0	8,552,277	Dues
0	0	0	0	2,438,800	0	0	7,938,800	Grants
0	0	0	0	0	0	0	21,178,705	Property Taxes
83,941	0	1,500	2,388,634	55,000	60,000	40,000	3,446,676	Enterprise Revenues
1,564,827	0	8,312	0	0	138,617	700,000	15,169,740	Interest
227,993	560,000	0	0	0	680,743	277,216	13,099,849	Fund Balance
0	0	50,000	0	0	4,000	0	523,801	Interfund Transfers
0	0	0	65,000,000	0	0	0	73,900,000	Other
0	2,050,000	0	0	0	0	0	2,050,000	Bonds
\$1,876,761	\$2,610,000	\$59,812	\$74,888,634	\$2,493,800	883,360	\$1,017,216	\$146,485,336	Intergov'tal Transfers
								Total Resources
\$ 0	\$ 66,221	\$ 0	\$ 208,289	\$ 0	\$ 0	\$ 0	\$ 8,091,454	Requirements
0	1,170,000	58,000	290,300	2,493,800	236,500	40,000	21,355,021	Personal Services
0	0	0	18,863,123	0	0	0	29,973,459	Materials & Services
0	658,641	0	872,361	0	0	0	13,099,849	Capital Outlay
0	715,138	1,812	2,540,759	0	646,860	0	6,326,253	Interfund Transfers
1,876,761	0	0	52,113,802	0	0	977,216	67,639,300	Contingency
\$1,876,761	\$2,610,000	\$59,812	\$74,888,634	\$2,493,800	\$883,360	\$1,017,216	\$146,485,336	Unappropriated Balance
								Total Requirements
0.0	1.5	0.0	4.5	0.0	0.0	0.0	260.49	FTE

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The General Fund includes all central services and is divided into four departments: Council Support, Executive Management, Public Affairs, and Finance and Administration. The fund is supported primarily by transfers from the Zoo, Solid Waste; and Inter-governmental Resource funds. The transfer amounts are established through a cost allocation plan and reflect the documented central services received.

## Council Support

Council Department provides support for Metro's 12 elected Councilors. The Council is responsible for developing policies for Metro's programs and enacting and enforcing ordinances and rules to carry out Metro's functions. Council staff will continue to support the review of regional services and Metro's future role in the provision of those services. Council staff manages meetings of the Council and oversees final preparation of reports and presentations to the Council. Funding is included for Council-related costs, such as per diem expenses, and for direct staff support (4.5 FTE). The Council Clerk position previously budgeted in Executive Management is transferred to this department for FY 1987-88.

## Executive Management

The Executive Management Department provides support to the Executive Officer and staff in developing policy recommendations for Council consideration and administering adopted rules and ordinances. Overall management and coordination of Metro's programs and projects, providing legal services, and maintaining external relationships are also key responsibilities.

This department will continue to be involved in seeking future funding for Metro. It will also play a major role in achieving the Council's priority of

reviewing Metro's role as a regional government and the provision of additional regional services.

The department includes the Executive Officer and 6.5 FTE staff. Services include support to the Executive Officer, Council liaison, administrative support, legal services, citizen liaison, and local, state and federal liaison.

## Public Affairs

The Public Affairs Department conducts a comprehensive communications program to inform the public about Metro's activities and services, and provide opportunities for public involvement. The department maintains regular contacts with the public, media, government, business and community organizations to gain understanding of Metro's goals. The department provides writing, graphics and public information assistance to Council, Executive Officer, and staff. The department also provides public-oriented staff support services, including audio/visual equipment.

The goal of the Public Affairs Department is to increase public knowledge of Metro and public understanding of Metro's current and proposed projects as a regional government.

1. Management/Administration -- Provides counsel to staff, Executive Officer and Council on public information and public involvement for specific Metro programs and projects. Directs staff work requests from other departments. Authorizes and maintains Metro identity program. Administers all agency advertising (except Zoo). Organizes Speaker's Bureau, legislative support services, and provides public-oriented support services including audio-visual equipment for meetings.

# General Fund

2. Graphics Services -- Graphics Services provides graphic design services to Metro departments (except Zoo), including design and coordination of the Metro identity program. Projects include promotional publications, displays, signs, and special projects. In addition, Graphics Services maintains a mapping service with up to 1,000 maps for local governments and for sale to the general public.
3. Public Information has four areas of responsibility:
  - a. Community Relations -- Conducts public meetings and hearings; displays and booths at shopping malls, fairs, conventions; slide shows for meetings; Speaker's Bureau, public involvement.
  - b. Media Relations -- Provides all media relations and news releases, press briefings, news conferences, and media events.
  - c. Publications -- Provides quarterly Metro News newsletter to the community, annual report, newsletters, brochures, fact sheets, and other written promotional materials.
  - d. Advertising -- Provides advertising design/copy/placement for Metro Council and departments (except Zoo).

## Finance and Administration

Metro's financial management and administrative service functions are provided by this department. These include accounting, data processing, personnel, budget, and support services. The Finance and Administration Department has three divisions: Accounting, Management Services, and Data Processing. This department also manages the Insurance and Building Management funds.

Several major projects are proposed to be accomplished during FY 1987-88. These include:

- Implementation of Data Processing Plan -- Acquisition, installation and conversion of central data processing and word processing system; and microcomputer acquisition review.
- Establish an employee assistance program.
- Review long-range financial policies of District and prepare five-year financial plans in cooperation with operating departments which do not have them.
- Prepare a capital improvement plan in cooperation with appropriate operating departments.

## Accounting Division

The specific responsibilities of the Accounting Division include: 1) the recording and processing of all cash receipts and accounts receivable, 2) processing all cash disbursements and accounts payable, 3) processing all payroll items and preparing payroll reports, 4) processing and controlling purchase commitments, 5) preparing financial reports, 6) investing excess cash balances, 7) maintaining accurate records, assisting in year end audit report preparation, and 8) safeguarding the existing assets of the District through effective internal accounting control.

## Management Services Division

This division provides central coordination for preparing, monitoring and implementing Metro's annual budget, plus processing of all contracts and grants. Central support services such as



word processing, printing, fleet, insurance and building management are also provided. In FY 1987-88 the receptionist function is transferred from Public Affairs. The personnel function is managed through this division, including recruitment, affirmative action, benefits administration, and Personnel Rules implementation.

## Data Processing Division

This division provides information processing services to Metro. These services support the operation of accounting and production of fiscal management reports, increase productivity of office functions within the operating departments, and ensure that computer dependent operations have timely and efficient response at minimum cost with up-to-date and cost-effective tools.

Basic services include: 1) general management, including short- and long-range planning, review of department requests for hardware and software, budgeting, acquisition of supplies and services, 2) operation and maintenance of equipment and software including the Pixel/Masscomp computers, and 3) general programming and response to user requests for help and information concerning the use of their hardware and software.

The division will implement and review the Data Processing Plan.

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# General Fund Revenue

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88			APPROVED		ADOPTED		
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>10-XX</b>											
<b>G.F. Revenue</b>											
267,396	529,520	300,000	4300		Fund Balance-Beginning		325,000		325,000		325,000
587,259	608,411	618,565	5010		Dues Assessment		0		0		0
3,728	4,833	3,500	5020		Documents & Publications		3,500		3,500		3,500
8,311	0	0	5080		Parking Fees		0		0		0
35,799	5,805	0	5130		Contract Services		3,000		3,000		3,000
115,283	82,536	85,500	5600		Interest on Investments		50,000		50,000		50,000
150	184	0	5640		Cash Discounts		0		0		0
43,284	21,552	1,400	5670		Miscellaneous Income		1,500		1,500		1,500
(8)	0	0	5680		Charge Card Discount		0		0		0
494,223	488,024	489,045	5820		Transfer from Zoo Operating		605,547		602,837		602,837
797,546	645,292	824,494	5830		Transfer from Solid Waste Operating		1,307,372		1,116,363		1,116,363
477,696	428,324	557,987	5850		Transfer from IRC		634,797		635,589		635,589
0	0	56,205	5860		Transfer from Conv. Center Mgmt.		88,664		89,220		89,220
0	0	0	5852		Transfer from Conv. Center Capital		280,771		282,531		282,531
<b>2,830,668</b>	<b>2,814,481</b>	<b>2,936,696</b>			<b>Total Resources</b>		<b>3,300,151</b>		<b>3,109,540</b>		<b>3,109,540</b>

# General Fund: Council

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>10-10 COUNCIL</b>											
<b>Personal Services</b>											
0	0		0	6015	Council Administrator		0	1.00	51,646	1.00	51,646
16,604	16,881	1.00	20,178	6060	Secretary	1.00	20,075	1.00	20,075	1.00	20,075
32,920	36,547	1.00	36,734	6110	Council Assistant	1.00	37,734	1.00	37,734	1.00	37,734
0	0		0	6150	Clerk of the Council	1.00	24,028	1.00	24,028	1.00	24,028
246	130	0.09	964	6300	Temporary	0.10	983	0.50	5,000	0.50	5,000
14,880	15,195		17,770	6700	Fringe		25,467		42,930		42,930
<b>64,650</b>	<b>68,753</b>	<b>2.09</b>	<b>75,646</b>		<b>Total Personal Services</b>	<b>3.10</b>	<b>108,287</b>	<b>4.50</b>	<b>181,413</b>	<b>4.50</b>	<b>181,413</b>
<b>Materials &amp; Services</b>											
15,680	17,508		25,920	7010	Council Per Dien		25,920		25,920		25,920
10,113	9,143		19,200	7050	Councilor Expenses		19,200		19,200		19,200
916	1,369		5,300	7100	Travel		5,300		5,500		5,500
7,537	5,608		4,300	7110	Meetings & Conferences		4,300		4,600		4,600
83	0		200	7120	Training & Tuition		200		500		500
0	0		100	7130	Dues & Subscriptions		100		200		200
0	300		500	7140	Ads & Legal Notices		500		500		500
434	312		500	7410	Supplies- Office		500		600		600
0	189		3,000	7500	Contractual Services		3,000		3,000		3,000
0	0		0	7540	Audit Services		0		10,000		10,000
0	128		0	7900	Miscellaneous		0		0		0
<b>34,763</b>	<b>34,557</b>		<b>59,020</b>		<b>Total Materials &amp; Services</b>		<b>59,020</b>		<b>70,020</b>		<b>70,020</b>
<b>Capital Outlay</b>											
0	0		0	8570	Office Furniture & Equipment		0		1,860		1,860
<b>0</b>	<b>0</b>		<b>0</b>		<b>Total Capital Outlay</b>		<b>0</b>		<b>1,860</b>		<b>1,860</b>
<b>99,413</b>	<b>103,310</b>	<b>2.09</b>	<b>134,666</b>		<b>TOTAL EXPENDITURES</b>	<b>3.10</b>	<b>167,307</b>	<b>4.50</b>	<b>253,293</b>	<b>4.50</b>	<b>253,293</b>

# General Fund: Executive Management

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>10-20 EXEC. MGMT.</b>											
<b>Personal Services</b>											
49,823	52,703	1.00	63,248	6000	Executive Officer	1.00	63,096	1.00	63,096	1.00	63,096
23,023	24,700	0.75	38,724	6010	Deputy Executive Officer	1.00	41,859	1.00	41,859	1.00	41,859
40,191	44,153	1.00	50,764	6040	General Counsel	1.00	51,779	1.00	51,779	1.00	51,779
0	0	0.50	7,758	6060	Secretary	1.00	15,827	1.00	15,827	1.00	15,827
0	0	1.00	28,314	6090	Analyst 2	1.00	27,135	1.00	27,135	1.00	27,135
0	0	1.00	33,424	6105	Government Relations Manager	1.00	32,990	1.00	32,990	1.00	32,990
18,806	21,296	1.00	23,557	6150	Clerk of the Council		0		0		0
23,464	26,179		0	6180	Administrative Assistant		0		0		0
16,212	17,689	1.00	19,944	6200	Executive Management Aide	1.00	20,394	1.00	20,394	1.00	20,394
0	0	2.44	30,761	6300	Temporary	0.50	10,200	0.50	10,200	0.50	10,200
540	208		0	6500	Overtime		0		0		0
51,316	50,054		85,763	6700	Fringe		79,475		79,475		79,475
<b>223,376</b>	<b>236,982</b>	<b>9.69</b>	<b>382,257</b>		<b>Total Personal Services</b>	<b>7.50</b>	<b>342,755</b>	<b>7.50</b>	<b>342,755</b>	<b>7.50</b>	<b>342,755</b>
<b>Materials &amp; Services</b>											
3,871	6,521		11,405	7100	Travel		6,000		6,000		6,000
3,119	3,430		4,815	7110	Meetings & Conferences		5,000		5,000		5,000
430	605		1,500	7120	Training & Tuition		1,500		1,500		1,500
1,428	4,163		3,150	7130	Dues & Subscriptions		4,000		4,000		4,000
0	0		380	7230	Telephone		0		0		0
0	0		77	7360	Equipment Rental		0		0		0
820	627		700	7410	Supplies- Office		1,100		1,100		1,100
6,849	3,560		34,506	7500	Contractual Services		35,000		15,000		15,000
0	0		1,500	7750	Lease Payment-Building		0		0		0
<b>16,515</b>	<b>18,906</b>		<b>58,033</b>		<b>Total Materials &amp; Services</b>		<b>52,600</b>		<b>32,600</b>		<b>32,600</b>

# General Fund: Executive Management

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<u>Capital Outlay</u>						
0	0		2,442	8570	Office Furniture & Equipment		3,000		3,000		3,000
0	0		2,442		Total Capital Outlay		3,000		3,000		3,000
239,891	255,888	9.69	442,732		TOTAL EXPENDITURES	7.50	398,355	7.50	378,355	7.50	378,355

# General Fund: Accounting

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>10-32 ACCOUNTING</b>											
<b>Personal Services</b>											
7,357	8,231	0.09	4,389	6010	Deputy Executive Officer		0		0		0
0	0	0.17	8,778	6020	Directors	0.25	13,271	0.25	13,271	0.25	13,271
38,869	39,991	1.00	40,755	6030	Managers (Acctng, D.P.)	1.00	42,665	1.00	42,665	1.00	42,665
3,411	0		0	6060	Secretary	0.25	5,018	0.25	5,018	0.25	5,018
53,683	44,940	2.00	60,520	6190	Senior Accountant	2.00	62,021	2.00	62,021	2.00	62,021
0	0		0	6195	Lead Accounting Clerk	1.00	20,738	1.00	20,738	1.00	20,738
41,932	45,163	3.00	50,045	6230	Accounting Clerk 2	3.00	54,325	3.00	54,325	3.00	54,325
11,619	9,853	1.00	15,430	6250	Accounting Clerk 1		0		0		0
49,893	44,757		55,775	6700	Fringe		61,392		61,392		61,392
<b>206,764</b>	<b>192,935</b>	<b>7.26</b>	<b>235,692</b>		<b>Total Personal Services</b>	<b>7.50</b>	<b>259,430</b>	<b>7.50</b>	<b>259,430</b>	<b>7.50</b>	<b>259,430</b>
<b>Materials &amp; Services</b>											
331	814		1,155	7100	Travel		1,182		1,182		1,182
34	32		100	7110	Meetings & Conferences		0		0		0
2,330	1,820		3,107	7120	Training & Tuition		2,780		2,780		2,780
356	621		736	7130	Dues & Subscriptions		540		540		540
3,437	4,036		4,483	7410	Supplies- Office		3,768		3,768		3,768
5,125	0		8,000	7500	Contractual Services		7,500		7,500		7,500
26,000	16,400		20,000	7540	Audit Services		35,000		35,000		35,000
0	35		0	7900	Miscellaneous		320		320		320
<b>37,613</b>	<b>23,758</b>		<b>37,661</b>		<b>Total Materials &amp; Services</b>		<b>51,090</b>		<b>51,090</b>		<b>51,090</b>
<b>Capital Outlay</b>											
0	0		0	8570	Office Furniture & Equipment		675		675		675
<b>0</b>	<b>0</b>		<b>0</b>		<b>Total Capital Outlay</b>		<b>675</b>		<b>675</b>		<b>675</b>
<b>244,377</b>	<b>216,693</b>	<b>7.26</b>	<b>273,353</b>		<b>TOTAL EXPENDITURES</b>	<b>7.50</b>	<b>311,195</b>	<b>7.50</b>	<b>311,195</b>	<b>7.50</b>	<b>311,195</b>

# General Fund: Management Services

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>10-34 MGNT. SVS.</b>											
<b>Personal Services</b>											
7,285	8,255	0.09	4,389	6010	Deputy Executive Officer		0		0		0
40,137	44,906	1.17	58,786	6020	Directors	1.50	77,061	1.50	77,061	1.50	77,061
0	22,899	1.00	35,369	6050	Personnel Officer	1.00	37,467	1.00	37,467	1.00	37,467
6,885	18,410	1.25	22,739	6060	Secretary	1.25	25,094	1.25	25,094	1.25	25,094
19,350	25,266	1.00	27,669	6080	Analyst 3	1.00	28,291	1.00	28,291	1.00	28,291
0	0		0	6090	Analyst 2	1.00	25,878	1.00	25,878	1.00	25,878
0	0		0	6100	Analyst 1	1.00	18,557	1.00	18,557	1.00	18,557
5,138	6,129	0.25	5,992	6120	Support Services Supervisor	0.50	12,887	0.50	12,887	0.50	12,887
19,611	21,542	1.00	23,125	6180	Administrative Assistant		0		0		0
0	0		0	6205	Receptionist	1.00	16,027	1.00	16,027	1.00	16,027
18,407	20,221	1.00	22,419	6210	Lead Word Processing Operator	1.00	21,959	1.00	21,959	1.00	21,959
18,156	18,667	1.00	20,390	6220	Offset Print Operator	1.00	19,922	1.00	19,922	1.00	19,922
15,634	10,524	0.50	9,389	6240	Word Processing Operator	0.60	10,775	0.60	10,775	0.60	10,775
6,371	5,245	0.25	3,704	6260	Maintenance Aide	0.25	3,233	0.25	3,233	0.25	3,233
19,310	0		0		Personnel Analyst		0		0		0
2,403	2,424	0.50	8,570	6300	Temporary	0.25	5,610	0.25	5,610	0.25	5,610
157	0		206	6500	Overtime		0		0		0
60,670	64,270		73,563	6700	Fringe		92,677		92,677		92,677
<b>239,513</b>	<b>268,758</b>	<b>9.01</b>	<b>316,310</b>		<b>Total Personal Services</b>	<b>11.35</b>	<b>395,438</b>	<b>11.35</b>	<b>395,438</b>	<b>11.35</b>	<b>395,438</b>
<b>Materials &amp; Services</b>											
331	81		950	7100	Travel		1,270		1,270		1,270
745	551		250	7110	Meetings & Conferences		0		0		0
395	162		740	7120	Training & Tuition		1,375		1,375		1,375
6,277	7,447		8,355	7130	Dues & Subscriptions		1,094		1,094		1,094
4,864	5,598		3,500	7140	Ads & Legal Notices		5,200		5,200		5,200
12,948	19,515		19,500	7150	Printing		23,900		23,900		23,900
0	0		0	7160	Typesetting		300		300		300
27,374	0		0	7180	Real Property Taxes		0		0		0

# General Fund: Management Services

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	40,000	30,000	7190	Election Expenses	120,000	120,000	120,000				
1,668	0	0	7200	Utilities - Electrical	0	0	0				
195	0	0	7210	Utilities - Water	0	0	0				
5	0	0	7220	Utilities - Other	0	0	0				
52,867	55,519	55,520	7230	Telephone	39,720	39,720	39,720				
3,083	2,640	3,500	7250	Fuels & Lubricants	3,500	3,500	3,500				
16,191	26,160	25,310	7300	Postage	41,947	41,947	41,947				
1,092	561	1,625	7320	Maintenance & Repair-Vehicles	2,070	2,070	2,070				
15,695	50,266	17,266	7330	Maintenance & Repair-Equipment	21,015	21,015	21,015				
2,282	1,665	2,240	7360	Equipment Rental	1,980	1,980	1,980				
3,438	7,320	7,600	7410	Supplies- Office	13,060	13,060	13,060				
0	0	1,000	7440	Supplies-Graphics	1,000	1,000	1,000				
411	125	0	7450	Supplies-Other	400	400	400				
21,764	5,044	4,200	7500	Contractual Services	8,400	8,400	8,400				
7,500	7,500	7,660	7510	Payments to Other Agencies	7,660	7,660	7,660				
15,539	0	0	7530	Insurance	0	0	0				
0	2,552	0	7700	Principle Payments	0	0	0				
370,102	0	0	7750	Lease Payment-Building	0	0	0				
8,589	9,372	11,000	7760	Lease Payment-Vehicle	12,600	12,600	12,600				
12,180	13,164	48,452	7770	Lease Pay.-Furniture & Equip.	61,183	61,183	61,183				
0	983	1,000	7900	Miscellaneous	1,000	1,000	1,000				
<b>585,534</b>	<b>256,225</b>	<b>249,668</b>		<b>Total Materials &amp; Services</b>	<b>368,674</b>	<b>368,674</b>	<b>368,674</b>				
				<b>Capital Outlay</b>							
7,483	250	9,200	8570	Office Furniture & Equipment	19,361	19,361	19,361				
0	278,071	0	8600	Leasehold Improvements	0	0	0				
<b>7,483</b>	<b>278,321</b>	<b>9,200</b>		<b>Total Capital Outlay</b>	<b>19,361</b>	<b>19,361</b>	<b>19,361</b>				
<b>832,530</b>	<b>803,304</b>	<b>9.01</b>	<b>575,178</b>	<b>TOTAL EXPENDITURES</b>	<b>11.35</b>	<b>783,473</b>	<b>11.35</b>	<b>783,473</b>	<b>11.35</b>	<b>783,473</b>	



# General Fund: Data Processing

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>10-38 DATA PROC.</b>											
<b>Personal Services</b>											
7,384	8,217	0.07	4,131	6010	Deputy Executive Officer		0		0		0
0	0	0.16	8,262	6020	Directors	0.25	13,271	0.25	13,271	0.25	13,271
0	35,189	1.00	38,179	6030	Managers (Acctng, D.P.)	1.00	38,205	1.00	38,205	1.00	38,205
3,509	2,595	0.25	4,542	6060	Secretary	0.25	5,018	0.25	5,018	0.25	5,018
29,014	30,902	1.00	33,636	6130	D.P. Operations Analyst	1.00	27,435	2.00	54,870	2.00	54,870
0	0	0.50	11,698	6170	Information Systems Analyst		0		0		0
11,339	0		0		Director of Data Services		0		0		0
20,777	0		0	6125	D.P. Systems Analyst	1.00	35,706	1.00	35,706	1.00	35,706
19,908	19,064		31,139	6700	Fringe		37,087		45,592		45,592
<b>91,930</b>	<b>95,967</b>	<b>2.98</b>	<b>131,587</b>		<b>Total Personal Services</b>	<b>3.50</b>	<b>156,722</b>	<b>4.50</b>	<b>192,662</b>	<b>4.50</b>	<b>192,662</b>
<b>Materials &amp; Services</b>											
1	159		1,000	7100	Travel		3,000		3,000		3,000
0	673		1,500	7110	Meetings & Conferences		1,500		1,500		1,500
700	0		1,000	7120	Training & Tuition		7,800		7,800		7,800
396	269		400	7130	Dues & Subscriptions		500		500		500
0	34		100	7140	Ads & Legal Notices		0		0		0
2,217	2,623		4,660	7230	Telephone		2,700		2,700		2,700
26,054	34,194		41,960	7330	Maintenance & Repair-Equipment		58,666		58,666		58,666
7,191	8,809		12,000	7410	Supplies- Office		12,000		12,000		12,000
0	14,093		8,000	7500	Contractual Services		20,000		20,000		20,000
29,217	2,592		52,700	7770	Lease Pay.-Furniture & Equip.		45,675		45,675		45,675
1,339	404		2,000	7900	Miscellaneous		0		0		0
<b>67,116</b>	<b>63,850</b>		<b>125,320</b>		<b>Total Materials &amp; Services</b>		<b>151,841</b>		<b>151,841</b>		<b>151,841</b>

# General Fund: Data Processing

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<u>Capital Outlay</u>						
14,009	740		0	8570	Office Furniture & Equipment		0		0		0
14,009	740		0		Total Capital Outlay		0		0		0
173,055	160,557	2.98	256,907		TOTAL EXPENDITURES	3.50	308,563	4.50	344,503	4.50	344,503

# General Fund: Public Affairs

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>10-40 PUBLIC AFF.</b>											
<b>Personal Services</b>											
30,438	38,743	1.00	42,681	6020	Directors	1.00	47,018	1.00	47,018	1.00	47,018
10,624	18,269	1.00	16,136	6060	Secretary	1.00	18,080	1.00	18,080	1.00	18,080
29,013	30,513		0	6080	Analyst 3	2.00	60,180	2.00	60,180	2.00	60,180
0	2,550	0.70	19,966	6090	Analyst 2		0		0		0
16,093	9,755	2.00	37,564	6100	Analyst 1	1.00	19,114	1.00	19,114	1.00	19,114
15,134	22,558	1.85	60,394	6115	Public Info Specialist 2	3.00	73,612	3.00	73,612	3.00	73,612
24,490	26,073	1.00	28,386	6135	Graphics Coordinator	1.00	29,963	1.00	29,963	1.00	29,963
6,758	8,583	1.00	17,512	6140	Graphics Designer 1		0		0		0
0	0		0	6145	Graphics Designer 2	1.00	21,950	1.00	21,950	1.00	21,950
10,071	6,630	1.00	16,681	6205	Receptionist		0		0		0
10,112	19,970	0.20	1,904	6300	Temporary	1.00	17,503	1.00	17,503	1.00	17,503
143	0		0	6500	Overtime		0		0		0
51,221	57,999		74,381	6700	Fringe		85,424		85,424		85,424
204,097	241,643	9.75	315,605		<b>Total Personal Services</b>	11.00	372,844	11.00	372,844	11.00	372,844
<b>Materials &amp; Services</b>											
1,289	1,835		1,246	7100	Travel		2,200		2,200		2,200
1,287	1,714		1,075	7110	Meetings & Conferences		1,425		1,425		1,425
791	1,189		1,500	7120	Training & Tuition		1,050		1,050		1,050
2,271	1,413		1,740	7130	Dues & Subscriptions		3,736		3,736		3,736
3,691	3,856		4,000	7140	Ads & Legal Notices		39,175		4,000		4,000
13,922	12,538		14,800	7150	Printing		34,300		18,500		18,500
0	4,124		3,645	7160	Typesetting		13,625		9,350		9,350
1,566	2,450		5,500	7300	Postage		1,122		1,122		1,122
128	842		1,100	7330	Maintenance & Repair-Equipment		3,608		3,608		3,608

# General Fund: Public Affairs

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	0		0	7360	Equipment Rental		1,000		0		0
1,864	1,792		2,000	7410	Supplies- Office		2,526		2,625		2,625
9,960	5,672		3,375	7440	Supplies-Graphics		13,550		7,600		7,600
2,454	3,857		8,200	7500	Contractual Services		201,000		4,500		4,500
140	0		0	7900	Miscellaneous		0		0		0
<b>39,363</b>	<b>41,282</b>		<b>48,181</b>		<b>Total Materials &amp; Services</b>		<b>318,317</b>		<b>59,716</b>		<b>59,716</b>
					<b>Capital Outlay</b>						
<b>1,534</b>	<b>10,819</b>		<b>3,409</b>	8570	Office Furniture & Equipment		10,650		10,650		10,650
<b>1,534</b>	<b>10,819</b>		<b>3,409</b>		<b>Total Capital Outlay</b>		<b>10,650</b>		<b>10,650</b>		<b>10,650</b>
<b>244,994</b>	<b>293,744</b>	<b>9.75</b>	<b>367,195</b>		<b>TOTAL EXPENDITURES</b>	<b>11.00</b>	<b>701,811</b>	<b>11.00</b>	<b>443,210</b>	<b>11.00</b>	<b>443,210</b>

# General Fund: Transfers & Contingency

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Transfers, Contingency, Unappropriated Balance</b>											
0	0		37,500	9130	Transfer to Building Mgmt Fund		240,737		240,737		240,737
0	0		0	9150	Transfer to Insurance		10,221		10,211		10,211
466,887	658,785		723,328	9400	Transfer to IRC Fund		10,881		20,881		20,881
0	30,190		0	9450	Transfer to CTS Fund		0		0		0
0	0		62,503	9700	Contingency		320,108		276,182		276,182
529,521	292,010		63,334		Unappropriated Fund Balance		47,500		47,500		47,500
<u>996,408</u>	<u>980,985</u>		<u>886,665</u>		<b>Total Trans., Contin., Unappr. Fund Bal</b>		<u>629,447</u>		<u>595,511</u>		<u>595,511</u>
<u>2,830,668</u>	<u>2,814,481</u>	<u>40.78</u>	<u>2,934,696</u>		<b>TOTAL EXPENDITURES</b>	<u>43.95</u>	<u>3,300,151</u>	<u>46.35</u>	<u>3,109,540</u>	<u>46.35</u>	<u>3,109,540</u>

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*Building  
Management  
Fund*

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## *Building Management Fund*

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This fund accounts for all revenue and expenses related to leasing and managing Metro's central office space. Major activities will include: 1) marketing, negotiating and coordinating subleasing, 2) managing construction of leasehold improvements, and 3) ongoing buildings and grounds management. Building Management activities are under the direction of the Management Services Division of the Finance and Administration Department.

5333C/408

# Building Management Fund

HISTORICAL DATA		FY 1986-87		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
ACTUAL \$		BUDGET									
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>13-XX Bldg. Mgnt.</b>											
<b>Resources</b>											
0	68,028		160,471	5070	Rental & Lease Income		163,349		163,349		163,349
0	31,583		38,745	5080	Parking Fees		40,348		40,348		40,348
0	17,283		0	5670	Miscellaneous Income		0		0		0
0	0		37,500	5810	Transfer from General Fund		240,737		240,737		240,737
0	119,887		91,239	5820	Transfer from Zoo Operating		0		0		0
0	284,398		232,487	5830	Transfer from Solid Waste Operating		74,923		74,923		74,923
0	261,752		198,345	5850	Transfer from IRC		76,971		76,971		76,971
0	0		0	5852	Transfer from Conv. Center Capital		12,757		12,757		12,757
0	0		12,731	5860	Transfer from Conv. Center Mgnt.		4,029		4,029		4,029
0	782,931		771,518		<b>Total Resources</b>		<b>613,114</b>		<b>613,114</b>		<b>613,114</b>
<b>Personal Services</b>											
0	2,761		0	6060	Secretary	0.25	5,018	0.25	5,018	0.25	5,018
0	24,980	0.75	17,948	6120	Support Services Supervisor	0.50	12,887	0.50	12,887	0.50	12,887
0	2,242	0.25	3,698	6260	Maintenance Aide	0.25	3,233	0.25	3,233	0.25	3,233
0	0		0	6300	Temporary	0.58	17,646	0.58	17,646	0.58	17,646
0	8,103		6,710	6700	Fringe		8,318		8,318		8,318
0	38,086	1.00	28,356		<b>Total Personal Services</b>	<b>1.58</b>	<b>47,102</b>	<b>1.58</b>	<b>47,102</b>	<b>1.58</b>	<b>47,102</b>
<b>Materials &amp; Services</b>											
0	6		400	7100	Travel		440		440		440
0	21		500	7110	Meetings & Conferences		392		392		392
0	0		0	7120	Training & Conferences		345		345		345
0	0		200	7130	Dues & Subscriptions		150		150		150
0	1,162		800	7140	Ads & Legal Notices		300		300		300
0	31,625		34,000	7180	Real Property Taxes		18,664		18,664		18,664
0	70,248		69,956	7200	Utilities - Electrical		76,860		76,860		76,860
0	2,078		1,764	7210	Utilities - Water		2,900		2,900		2,900
0	27,685		57,208	7220	Utilities - Other		35,640		35,640		35,640
0	11,988		0	7230	Telephone		0		0		0



# Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88			APPROVED		ADOPTED		
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	1	0	0	7300	Postage		0		0		0
0	41,231		51,689	7310	Maintenance & Repair-Buildings		61,713		61,713		61,713
0	268		0	7320	Maintenance & Repair-Vehicles		0		0		0
0	267		0	7330	Maintenance & Repairs-Equipment		0		0		0
0	388		50	7410	Supplies-Office		330		330		330
0	0		5,000	7430	Supplies-Custodial		7,140		7,140		7,140
0	0		0	7440	Supplies-Graphics		280		280		280
0	3,495		1,000	7450	Supplies-Other		600		600		600
0	88,938		30,507	7500	Contractual Services		3,908		3,908		3,908
0	0		0	7510	Payments to Other Agencies		200		200		200
0	889		0	7530	Insurance		0		0		0
0	341,148		234,388	7750	Lease Payment-Building		234,388		234,388		234,388
0	156		0	7770	Lease Payments-Equipment		0		0		0
0	4		500	7900	Miscellaneous		250		250		250
<hr/>		<hr/>				<hr/>		<hr/>		<hr/>	
0	621,598		487,962		Total Materials & Services		444,500		444,500		444,500
				<b>Capital Outlay</b>							
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0	0		7,500	8550	Equipment & Vehicles		0		0		0
0	123,247		158,526	8600	Leasehold Improvements		71,512		71,512		71,512
0	0		15,000	8630	Engineering Services		0		0		0
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0	123,247		181,026		Total Capital Outlay		71,512		71,512		71,512
				<b>Transfers, Contingency, Unappropriated Balance</b>							
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0	0		74,174	9700	Contingency		50,000		50,000		50,000
<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>	
0	0		74,174		Total Trans., Contin., Unappr. Fund Bal		50,000		50,000		50,000
<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>	
0	782,931	1.00	771,518		TOTAL EXPENDITURES	1.58	613,114	1.58	613,114	1.58	613,114

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*Insurance  
Fund*

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This fund accounts for all revenues and expenditures related to administration of Metro's risk management and self-insurance program. Costs related to program administration include purchase of insurance policies, payment of self-insured losses, and establishment of reserves for self-insured risks. Revenues are primarily derived from transfers from operating funds, insurance proceeds, and interest earned on reserves. Only property and liability risks are managed in this fund. Workers' Compensation and employee benefit-related insurance costs are included as the fringe portion of Personal Services costs in each fund.

5333C/408

# Insurance Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>15-XX</b>											
<b>Insurance</b>											
					<b>Resources</b>						
0	0		16,350	4300	Fund Balance-Beginning		138,617		138,617		138,617
0	4,277		4,500	5600	Interest on Investments		60,000		60,000		60,000
0	0		0	5670	Miscellaneous Income		4,000		4,000		4,000
0	0		0	5810	Transfer from General Fund		10,211		10,211		10,211
0	234,268		253,401	5820	Transfer from Zoo Operating		272,978		272,978		272,978
0	54,185		65,020	5830	Transfer from Solid Waste Operating		364,878		364,878		364,878
0	31,344		33,037	5850	Transfer from IRC		10,211		10,211		10,211
0	0		0	5852	Transfer from Conv. Center Capital		17,073		17,073		17,073
0	0		4,896	5860	Transfer from Conv. Center Mgmt.		5,392		5,392		5,392
0	324,074		377,204		<b>Total Resources</b>		<b>883,360</b>		<b>883,360</b>		<b>883,360</b>
					<b>Requirements</b>						
0	0		0	7130	Dues & Subscriptions		1,500		1,500		1,500
0	5,000		3,000	7500	Contractual Services		0		0		0
0	294,872		314,204	7530	Insurance		220,000		220,000		220,000
0	0		0	7535	Claims Paid		15,000		15,000		15,000
0	0		60,000	9700	Contingency		646,860		646,860		646,860
0	24,202		0		Unappropriated Balance		0		0		0
0	324,074		377,204		<b>Total Requirements</b>		<b>883,360</b>		<b>883,360</b>		<b>883,360</b>

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*Rehabilitation  
& Enhancement  
Fund*

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## *Rehabilitation & Enhancement Fund*

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Monies in this fund are available for expenditure in accordance with Senate Bill 662 passed by the Legislature in 1985. The North Portland Rehabilitation and Enhancement Program plans and implements a program to apportion an amount of the disposal fees at the St. Johns Landfill for rehabilitation and enhancement of the area in and around the landfill. In FY 1987-88 the North Portland Rehabilitation and Enhancement Advisory Committee will develop a process for recommending projects to carry out the intent of this program.

5333C/408

# Rehabilitation & Enhancement Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>68-XX Rehab. &amp; Enhan.</b>											
<b>Resources</b>											
0	0	320,000	4300		Beginning Fund Balance		700,000		700,000		700,000
0	13,634	25,000	5600		Interest on Investments		40,000		40,000		40,000
0	329,464	287,840	5830		Transfer from Solid Waste Operating		277,216		277,216		277,216
<hr/>		<hr/>				<hr/>		<hr/>		<hr/>	
0	343,098	632,840			<b>Total Resources</b>		<b>1,017,216</b>		<b>1,017,216</b>		<b>1,017,216</b>
<b>Requirements</b>											
0	9,330	0	7500		Contractual Services		40,000		40,000		40,000
0	0	472,185	7510		Payments to Other Agencies		0		0		0
0	0	160,655	9700		Contingency		0		0		0
0	333,768	0			Unappropriated Balance		977,216		977,216		977,216
<hr/>		<hr/>				<hr/>		<hr/>		<hr/>	
0	343,098	632,840			<b>Total Requirements</b>		<b>1,017,216</b>		<b>1,017,216</b>		<b>1,017,216</b>

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*Zoo  
Operations  
Fund*

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# Zoo Operations Fund

The Zoo Operations Fund, excluding contingency and unappropriated balance, shows an increase of 3 percent over FY 1986-87. Increases are primarily in Facilities Management for the care of new exhibits, and Visitor Services to accommodate higher attendance and the opening of new facilities.

1. The Administration Division includes the offices of the Director, Assistant Director, and Development Officer, and is responsible for overall administration of the department, coordination of exhibit design, program planning, fund-raising, internal accounting and budget control, personnel administration, contract management, and liaison with the central office. Plans will be made to raise funds and negotiate to bring Giant pandas to the Zoo in 1989 or 1990. The construction process will be monitored for the Africa Bush exhibit, Phases I and II, as well as the Education/Interpretive Center. The design process will be started for the Africa Bush exhibit, Phase III.
2. The Animal Management Division is responsible for animal acquisition, animal care, veterinary services, research activities, participation in the design and construction observation of new exhibits, and maintenance of the library. Various exhibits will be naturalized and improved, including the new jaguar exhibit. Birds of Africa will be acquired and a possible new roosting structure for Inca terns will be designed for the Penguinarium.
3. The Buildings and Grounds Division is responsible for the maintenance of the Zoo buildings, vehicles, railroad and landscaping. Key objectives of this division continue to be the upgrading of the Zoo's appearance, the reliability and safety of the Zoo's vehicles and

trains, and the efficient use of utilities. Seasonal color plantings will be provided in public areas and improvements will be made to the Children's Zoo.

4. The Educational Services Division is responsible for education and graphics/exhibits programs of the Zoo. Continued emphasis will be given to expanded graphics/exhibits improvements, activities such as the Zoomobile, In-service Teachers Days, In-Zoo Career Days, Animal Talks, Birds of Prey Program, Insect Zoo and Children's Zoo programs and summer camps. This division participates significantly in the design of the interpretive aspects of major exhibits. In FY 1987-88, the division will oversee the design and installation of the interpretive displays in the Africa Bush exhibit.
5. The Marketing Division is responsible for the Zoo's information, press and media services, special events, marketing and general promotional efforts. Continued effort is planned this year to analyze and improve marketing techniques, including a new traveling exhibit. This year the Marketing Division will assist with the national conference of the American Association of Zoological Parks and Aquariums to be held in Portland.
6. The Visitor Services Division is responsible for major revenue generation activities, including admissions, food gifts, rentals and ticket sales and schedules for the Zoo Railway. It also is in charge of the security and first aid programs. This division will staff the new AfriCafe, when completed, and develop a menu for this facility.

# Zoo Revenue

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
20-XX Zoo Revenue		Resources									
1,327,101	1,912,822		1,665,349	4300	Fund Balance-Beginning		1,440,000		1,440,000		1,440,000
66,065	4,195		25,000	5100	Federal Grants		25,000		25,000		25,000
4,584,450	4,805,089		4,550,000	5200	Taxes-Current Year		5,005,000		5,005,000		5,005,000
428,313	431,796		460,000	5210	Taxes-Prior Year		495,000		495,000		495,000
1,202,204	1,325,206		1,426,000	5300	Admissions		1,506,340		1,506,340		1,506,340
881,247	903,178		976,800	5310	Concessions, Food		1,100,112		1,100,112		1,100,112
273,694	273,017		395,300	5320	Concessions, Non-Food		375,232		375,232		375,232
2,375	0		0	5330	Vending		0		0		0
17,630	17,681		16,000	5340	Rentals, Strollers		16,400		16,400		16,400
0	150		0	5350	Rentals, Building		0		0		0
222,732	249,483		248,000	5360	Railroad Rides		281,424		281,424		281,424
43,003	42,831		58,850	5370	Tuition and Lectures		68,750		68,750		68,750
18,874	23,331		32,500	5380	Zoo Parents		33,800		33,800		33,800
20,305	16,649		54,000	5390	Donations and Bequests		35,200		35,200		35,200
4,799	19,030		10,000	5400	Sale of Animals		15,000		15,000		15,000
1,000	4,675		4,000	5410	Sale of Equipment		4,000		4,000		4,000
126,265	145,788		99,870	5600	Interest on Investments		84,262		84,262		84,262
63,622	85,514		47,900	5670	Miscellaneous Income		52,000		52,000		52,000
9,283,678	10,260,435		10,069,569		Total Resources		10,537,520		10,537,520		10,537,520

# Zoo: Administration

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>20-01 ADMIN.</b>											
<b>Personal Services</b>											
31,273	53,133	1.00	57,289	6010	Director	1.00	61,380	1.00	61,380	1.00	61,380
46,390	46,729	1.00	47,948	6015	Assistant Director	1.00	48,167	1.00	48,167	1.00	48,167
0	32,048	1.00	27,916	6055	Development Officer	1.00	32,231	1.00	32,231	1.00	32,231
35,779	35,067	2.00	35,800	6060	Secretary	2.00	37,752	2.00	37,752	2.00	37,752
0	0		0	6120	Program Assistant 2	0.62	11,417	0.62	11,417	0.62	11,417
0	0	0.50	7,778	6155	Program Assistant 1		0		0		0
0	0	0.50	6,192	6180	Management Intern	0.50	6,628	0.50	6,628	0.50	6,628
17,077	0		0		Development Analyst		0		0		0
6,084	7,107		0	6300	Temporary		0		0		0
156	113		515	6500	Overtime		525		525		525
0	0		4,616	6560	Merit		0		0		0
39,202	47,798		56,996	6700	Fringe		60,019		60,019		60,019
<b>175,961</b>	<b>221,995</b>	<b>6.00</b>	<b>245,050</b>		<b>Total Personal Services</b>	<b>6.12</b>	<b>258,119</b>	<b>6.12</b>	<b>258,119</b>	<b>6.12</b>	<b>258,119</b>

# Zoo: Administration

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Materials &amp; Services</b>											
5,932	9,744	14,400	7100	Travel	10,400	10,400	10,400	10,400	10,400	10,400	10,400
4,922	4,957	10,500	7110	Meetings & Conferences	6,240	6,240	6,240	6,240	6,240	6,240	6,240
419	982	1,050	7120	Training & Tuition	1,050	1,050	1,050	1,050	1,050	1,050	1,050
4,780	5,661	5,100	7130	Dues & Subscriptions	5,512	5,512	5,512	5,512	5,512	5,512	5,512
2,242	2,812	2,650	7140	Ads & Legal Notices	3,016	3,016	3,016	3,016	3,016	3,016	3,016
7,284	6,637	8,300	7150	Printing	9,400	9,400	9,400	9,400	9,400	9,400	9,400
0	72,767	60,000	7190	Election Expenses	0	0	0	0	0	0	0
37,124	27,274	29,400	7230	Telephone	35,576	35,576	35,576	35,576	35,576	35,576	35,576
11,554	11,520	14,365	7300	Postage	14,940	14,940	14,940	14,940	14,940	14,940	14,940
6,873	16,142	15,010	7330	Maintenance & Repair-Equipment	17,680	17,680	17,680	17,680	17,680	17,680	17,680
17,893	16,708	12,180	7410	Supplies- Office	15,080	15,080	15,080	15,080	15,080	15,080	15,080
34,973	32,076	62,780	7500	Contractual Services	25,000	25,000	25,000	25,000	25,000	25,000	25,000
57,594	0	0	7530	Insurance	0	0	0	0	0	0	0
5,999	6,787	5,000	7900	Miscellaneous	5,200	5,200	5,200	5,200	5,200	5,200	5,200
197,588	214,067	240,735		<b>Total Materials &amp; Services</b>	<b>149,094</b>	<b>149,094</b>	<b>149,094</b>	<b>149,094</b>	<b>149,094</b>	<b>149,094</b>	<b>149,094</b>
<b>Capital Outlay</b>											
4,943	3,605	20,000	8570	Office Furniture & Equipment	17,150	17,150	17,150	17,150	17,150	17,150	17,150
4,943	3,605	20,000		<b>Total Capital Outlay</b>	<b>17,150</b>	<b>17,150</b>	<b>17,150</b>	<b>17,150</b>	<b>17,150</b>	<b>17,150</b>	<b>17,150</b>
378,492	439,667	6.00	505,785	<b>TOTAL EXPENDITURES</b>	<b>6.12</b>	<b>424,363</b>	<b>6.12</b>	<b>424,363</b>	<b>6.12</b>	<b>424,363</b>	<b>424,363</b>

# Zoo: Animal Management

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>20-02 ANIM. MGMT.</b>											
<b>Personal Services</b>											
38,011	39,421	1.00	40,569	6020	Curator	1.00	34,632	1.00	34,632	1.00	34,632
34,964	36,143	1.00	38,485	6025	Veterinarian	1.00	39,487	1.00	39,487	1.00	39,487
25,544	27,797	1.00	27,977	6050	Research Coordinator	1.00	30,401	1.00	30,401	1.00	30,401
19,916	19,022	1.00	19,575	6060	Secretary	1.00	20,075	1.00	20,075	1.00	20,075
27,524	31,204	1.00	31,179	6065	Foreman (Maint, Animal Keeper)	1.00	32,496	1.00	32,496	1.00	32,496
19,279	18,072	1.00	16,374	6080	Nutrition Technician	1.00	18,194	1.00	18,194	1.00	18,194
23,575	27,067	1.00	26,005	6110	Veterinarian Technician	1.00	26,767	1.00	26,767	1.00	26,767
8,283	8,586	0.50	8,767	6120	Program Assistant 2	0.50	9,246	0.50	9,246	0.50	9,246
5,242	4,644	0.50	5,028	6160	Animal Hospital Attendant	0.50	5,313	0.50	5,313	0.50	5,313
0	0	0.50	6,312	6165	Office Assistant	0.50	6,467	0.50	6,467	0.50	6,467
126,675	137,981	6.00	143,286	6270	Senior Animal Keeper	6.00	143,869	6.00	143,869	6.00	143,869
421,911	454,271	22.00	496,368	6275	Animal Keeper	22.00	495,725	22.00	495,725	22.00	495,725
12,200	11,546	0.44	12,360	6300	Temporary		12,607		12,607		12,607
19,925	28,341		25,826	6500	Overtime		26,343		26,343		26,343
0	0		2,735	6550	Shift Differential		2,790		2,790		2,790
268,424	285,799		275,686	6700	Fringe		280,570		280,570		280,570
<b>1,051,474</b>	<b>1,129,894</b>	<b>36.94</b>	<b>1,176,532</b>		<b>Total Personal Services</b>	<b>36.50</b>	<b>1,184,982</b>	<b>36.50</b>	<b>1,184,982</b>	<b>36.50</b>	<b>1,184,982</b>

# Zoo: Animal Management

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Materials &amp; Services</b>											
5,806	8,718		8,000	7100	Travel		6,400		6,400		6,400
651	555		1,200	7110	Meetings & Conferences		2,800		2,800		2,800
322	303		500	7120	Training & Tuition		500		500		500
1,282	1,135		2,500	7130	Dues & Subscriptions		2,500		2,500		2,500
1,156	1,275		0	7310	Maintenance & Repair-Buildings		0		0		0
0	186		2,500	7330	Maintenance & Repair-Equipment		2,500		2,500		2,500
18,724	19,221		30,000	7420	Supplies-Vet & Medical		30,000		30,000		30,000
25,656	23,781		37,400	7450	Supplies-Other		36,000		36,000		36,000
97,372	102,290		100,000	7470	Animal Food		100,000		100,000		100,000
10,715	15,359		8,000	7480	Animal Purchase		8,000		8,000		8,000
18,172	18,303		26,800	7500	Contractual Services		25,000		25,000		25,000
85	1,026		1,000	7510	Payments to Other Agencies		1,000		1,000		1,000
345	14		200	7900	Miscellaneous		200		200		200
<b>180,286</b>	<b>192,166</b>		<b>218,100</b>		<b>Total Materials &amp; Services</b>		<b>214,900</b>		<b>214,900</b>		<b>214,900</b>
<b>Capital Outlay</b>											
2,990	0		7,000	8510	Buildings, Exhibits, Enclosure		5,500		5,500		5,500
7,022	8,427		10,000	8550	Equipment & Vehicles		8,000		8,000		8,000
280	4,195		800	8570	Office Furniture & Equipment		800		800		800
<b>10,293</b>	<b>12,622</b>		<b>17,800</b>		<b>Total Capital Outlay</b>		<b>14,300</b>		<b>14,300</b>		<b>14,300</b>
<b>1,242,053</b>	<b>1,334,682</b>	<b>36.94</b>	<b>1,412,432</b>		<b>TOTAL EXPENDITURES</b>	<b>36.50</b>	<b>1,414,182</b>	<b>36.50</b>	<b>1,414,182</b>	<b>36.50</b>	<b>1,414,182</b>

# Zoo: Facilities Management

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>20-03 FAC. RENT</b>											
<b>Personal Services</b>											
31,418	33,302	1.00	34,060	6030	Managers (B&C, Const, VS, Ed, PR)	1.00	35,960	1.00	35,960	1.00	35,960
17,134	18,638	1.00	19,602	6060	Secretary	1.00	20,075	1.00	20,075	1.00	20,075
24,807	26,838	1.00	27,993	6065	Foreman (Maint, Animal Keeper)	1.00	30,530	1.00	30,530	1.00	30,530
21,429	28,204	0.70	11,521	6220	Laborer	1.05	17,334	1.05	17,334	1.05	17,334
59,072	53,742	2.42	58,422	6225	Maintenance Worker 3	2.00	48,459	2.00	48,459	2.00	48,459
6,428	22,472	0.70	15,137	6230	Maintenance Worker 3-PT	1.12	24,292	1.12	24,292	1.12	24,292
82,883	81,717	7.00	136,697	6235	Maintenance Worker 2	6.00	137,833	6.00	137,833	6.00	137,833
0	0	0.70	16,026	6240	Maintenance Worker 2-PT	1.20	24,502	1.20	24,502	1.20	24,502
93,142	85,631	5.00	103,386	6245	Maintenance Worker 1	6.00	124,502	6.00	124,502	6.00	124,502
25,162	30,151	0.35	6,537	6250	Maintenance Worker 1-PT	0.85	15,928	0.85	15,928	0.85	15,928
22,748	23,797	1.00	25,926	6255	Senior Gardener	1.00	26,011	1.00	26,011	1.00	26,011
9,121	21,080	1.00	22,893	6260	Gardener 2	1.00	22,972	1.00	22,972	1.00	22,972
63,664	69,779	5.00	103,386	6265	Gardener 1	5.00	103,290	5.00	103,290	5.00	103,290
23,422	24,404	1.00	25,196	6285	Maintenance Mechanic	1.00	25,047	1.00	25,047	1.00	25,047
14,436	25,074	1.00	28,079	6290	Master Mechanic	1.00	28,170	1.00	28,170	1.00	28,170
24,231	28,919	1.00	29,800	6295	Maintenance Electrician	1.00	29,909	1.00	29,909	1.00	29,909
0	1,895	0.39	4,595	6300	Temporary	0.39	3,293	0.39	3,293	0.39	3,293
25,315	22,546		27,930	6500	Overtime		25,834		25,834		25,834
0	0		5,173	6550	Shift Differential		918		918		918
179,158	188,344		207,464	6700	Fringe		212,754		212,754		212,754
723,572	786,533	30.26	909,823		<b>Total Personal Services</b>	31.61	957,613	31.61	957,613	31.61	957,613
<b>Materials &amp; Services</b>											
597	1,591		2,745	7100	Travel		2,392		2,392		2,392
0	458		900	7110	Meetings & Conferences		1,342		1,342		1,342
1,297	2,384		2,000	7120	Training & Tuition		2,740		2,740		2,740
723	1,203		900	7130	Dues & Subscriptions		863		863		863
132,659	127,936		190,000	7200	Utilities - Electrical		200,720		200,720		200,720
179,600	195,503		225,000	7210	Utilities - Water		243,464		243,464		243,464

# Zoo: Facilities Management

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88			APPROVED		ADOPTED		
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
101,111	102,937		135,000	7220	Utilities - Other		126,016		126,016		126,016
24,319	17,995		29,500	7250	Fuels & Lubricants		32,448		32,448		32,448
60,821	91,386		83,575	7310	Maintenance & Repair-Buildings		93,240		93,240		93,240
0	0		36,425	7315	Maintenance & Repair-Grounds		39,624		39,624		39,624
11,245	10,255		11,000	7320	Maintenance & Repair-Vehicles		12,376		12,376		12,376
5,777	10,303		6,000	7330	Maintenance & Repair-Equipment		7,384		7,384		7,384
17,830	17,980		15,000	7340	Maintenance & Repair-Railroad		17,368		17,368		17,368
1,798	18,053		2,700	7360	Equipment Rental		6,050		6,050		6,050
996	896		500	7410	Supplies- Office		926		926		926
29,203	26,436		35,000	7430	Supplies-Custodial		36,936		36,936		36,936
4,071	2,673		1,700	7450	Supplies-Other		2,860		2,860		2,860
29,186	34,137		30,000	7460	Plants, Mulch, Landscape Tools		35,682		35,682		35,682
53,294	15,387		20,000	7500	Contractual Services		18,408		18,408		18,408
464	489		900	7510	Payments to Other Agencies		988		988		988
0	0		0	7760	Lease Pay.-Vehicles		2,160		2,160		2,160
1,740	1,909		3,200	7770	Lease Pay.-Furniture & Equip.		12,150		12,150		12,150
2,541	1,647		2,407	7900	Miscellaneous		2,600		2,600		2,600
<b>659,273</b>	<b>681,558</b>		<b>834,452</b>		<b>Total Materials &amp; Services</b>		<b>898,737</b>		<b>898,737</b>		<b>898,737</b>
					<b>Capital Outlay</b>						
105,603	79,715		157,325	8510	Buildings, Exhibits, Enclosure		168,116		168,116		168,116
5,057	29,999		91,350	8530	Improvements		106,804		106,804		106,804
124,876	67,851		66,000	8550	Equipment & Vehicles		64,372		64,372		64,372
2,845	196		6,300	8570	Office Furniture & Equipment		3,032		3,032		3,032
8,424	35,484		33,600	8590	Railroad Equip. & Facilities		38,832		38,832		38,832
<b>246,804</b>	<b>213,245</b>		<b>354,575</b>		<b>Total Capital Outlay</b>		<b>381,156</b>		<b>381,156</b>		<b>381,156</b>
<b>1,629,650</b>	<b>1,681,336</b>	<b>30.26</b>	<b>2,098,850</b>		<b>TOTAL EXPENDITURES</b>	<b>31.61</b>	<b>2,237,506</b>	<b>31.61</b>	<b>2,237,506</b>	<b>31.61</b>	<b>2,237,506</b>



# Zoo: Educational Services

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>20-04 EMUC. SVS.</b>											
<b>Personal Services</b>											
31,992	34,630	1.00	34,780	6030	Managers (B&E, Const, VS, Ed, PR)	1.00	35,982	1.00	35,982	1.00	35,982
18,097	19,770	1.00	19,673	6060	Secretary	1.00	20,075	1.00	20,075	1.00	20,075
0	0	1.00	21,742	6070	Program Coordinator	1.00	23,218	1.00	23,218	1.00	23,218
50,120	30,026	1.00	27,238	6085	Ed. Service Specialist	1.00	28,156	1.00	28,156	1.00	28,156
17,425	17,950	1.00	21,368	6120	Program Assistant 2	1.00	23,004	1.00	23,004	1.00	23,004
25,060	25,912	1.00	27,238	6135	Graphics Coordinator	1.00	28,156	1.00	28,156	1.00	28,156
28,006	25,422	1.50	28,413	6140	Graphics Designer	2.00	37,426	2.00	37,426	2.00	37,426
0	28,387	2.00	31,855	6155	Program Assistant 1	2.00	33,253	2.00	33,253	2.00	33,253
0	0	0.75	9,673	6165	Office Assistant	1.00	13,255	1.00	13,255	1.00	13,255
0	0	3.20	37,630	6170	Education Service Aide	3.80	47,349	3.80	47,349	3.80	47,349
20,869	21,672	1.00	23,050	6275	Animal Keeper	1.00	22,679	1.00	22,679	1.00	22,679
10,917	10,936	0.50	11,526	6280	Animal Keeper-PT	0.50	12,638	0.50	12,638	0.50	12,638
5,335	6,056		0		Insect Zoo Coordinator		0		0		0
6,222	7,023		0		Insect Zoo Assistant		0		0		0
1,170	0		0		Zoo-To-You Coordinator		0		0		0
2,434	0		0		Zoo-To-You Assistant		0		0		0
5,293	5,775		0		Children's Zoo Vol. Sup.		0		0		0
3,863	1,928		0		Sidewalk Zoologist		0		0		0
2,749	2,350		0		Summer Camp Coordinator		0		0		0
6,146	8,265		0		Summer Camp Counselors		0		0		0
624	800		0		Zoo Adventures Coordinator		0		0		0
1,864	1,202		0		Jr. Zoo Research Coord.		0		0		0
1,030	528		0		Summer Camp Spec.-Preschool		0		0		0
1,058	1,915		0		Summer Camp Spec.-Primary		0		0		0
4,650	15,764		3,000	6300	Temporary		3,060		3,060		3,060
1,408	884		848	6500	Overtime		1,530		1,530		1,530
73,886	82,174		84,453	6700	Fringe		91,864		91,864		91,864
<b>321,020</b>	<b>349,369</b>	<b>14.95</b>	<b>382,487</b>		<b>Total Personal Services</b>	<b>16.30</b>	<b>421,645</b>	<b>16.30</b>	<b>421,645</b>	<b>16.30</b>	<b>421,645</b>

# Zoo: Educational Services

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Materials &amp; Services</b>											
1,845	1,446		1,800	7100	Travel		572		572		572
785	490		600	7110	Meetings & Conferences		1,200		1,200		1,200
489	196		350	7120	Training & Tuition		400		400		400
1,108	1,171		1,400	7130	Dues & Subscriptions		1,400		1,400		1,400
13,136	9,813		12,000	7150	Printing		15,000		15,000		15,000
6,648	8,096		7,000	7160	Typesetting		6,000		6,000		6,000
1,454	2,214		6,000	7330	Maintenance & Repair-Equipment		5,000		5,000		5,000
62	584		200	7360	Equipment Rental		200		200		200
15,052	15,866		0	7410	Supplies- Office		3,000		3,000		3,000
5,273	19,239		18,500	7440	Supplies-Graphics		25,000		25,000		25,000
0	60		17,800	7450	Supplies-Other		15,000		15,000		15,000
14,651	9,168		12,500	7500	Contractual Services		18,500		18,500		18,500
540	1,440		944	7900	Miscellaneous		2,075		2,075		2,075
<b>61,041</b>	<b>69,782</b>		<b>79,094</b>		<b>Total Materials &amp; Services</b>		<b>93,347</b>		<b>93,347</b>		<b>93,347</b>
<b>Capital Outlay</b>											
1,688	4,534		4,725	8570	Office Furniture & Equipment		11,400		11,400		11,400
<b>1,688</b>	<b>4,534</b>		<b>4,725</b>		<b>Total Capital Outlay</b>		<b>11,400</b>		<b>11,400</b>		<b>11,400</b>
<b>383,749</b>	<b>423,685</b>	<b>14.95</b>	<b>466,306</b>		<b>TOTAL EXPENDITURES</b>	<b>16.30</b>	<b>526,392</b>	<b>16.30</b>	<b>526,392</b>	<b>16.30</b>	<b>526,392</b>

# Zoo: Marketing

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>20-05 MARKETING</b>											
<b>Personal Services</b>											
29,020	32,113	1.00	33,318	6030	Managers (B&E, Const, VS, Ed, PR)	1.00	34,249	1.00	34,249	1.00	34,249
674	0		0	6085	Ed. Service Specialist		0		0		0
18,580	18,957	1.00	19,043	6115	Public Info Specialist 1	1.00	21,609	1.00	21,609	1.00	21,609
20,375	20,984	1.00	21,693	6120	Program Assistant 2	1.00	22,128	1.00	22,128	1.00	22,128
0	241	0.35	2,752	6170	Education Service Aide	0.35	2,910	0.35	2,910	0.35	2,910
28	0		0	6300	Temporary		0		0		0
23,112	22,923		23,272	6700	Fringe		25,077		25,077		25,077
<b>91,790</b>	<b>95,218</b>	<b>3.35</b>	<b>100,078</b>		<b>Total Personal Services</b>	<b>3.35</b>	<b>105,973</b>	<b>3.35</b>	<b>105,973</b>	<b>3.35</b>	<b>105,973</b>
<b>Materials &amp; Services</b>											
997	1,717		1,775	7100	Travel		1,150		1,150		1,150
376	531		760	7110	Meetings & Conferences		1,200		1,200		1,200
298	380		300	7120	Training & Tuition		300		300		300
1,270	1,495		1,805	7130	Dues & Subscriptions		1,805		1,805		1,805
0	20		0	7140	Ads & Legal Notices		0		0		0
24,734	36,047		36,275	7150	Printing		41,400		41,400		41,400
319	204		350	7330	Maintenance & Repair-Equipment		350		350		350
271	65		250	7360	Equipment Rental		250		250		250
3,349	3,855		4,000	7410	Supplies- Office		5,700		5,700		5,700
9,848	5,462		11,575	7450	Supplies-Other		8,600		8,600		8,600
45,678	56,164		74,750	7500	Contractual Services		84,250		84,250		84,250
0	0		0	7510	Payments to Other Agencies		750		750		750
245	559		200	7900	Miscellaneous		200		200		200
<b>87,384</b>	<b>106,499</b>		<b>132,040</b>		<b>Total Materials &amp; Services</b>		<b>145,955</b>		<b>145,955</b>		<b>145,955</b>

# Zoo: Marketing

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<b>Capital Outlay</b>						
1,804	2,370		2,328	8570	Office Furniture & Equipment		6,750		6,750		6,750
1,804	2,370		2,328		Total Capital Outlay		6,750		6,750		6,750
180,978	204,087	3.35	234,446		TOTAL EXPENDITURES	3.35	258,678	3.35	258,678	3.35	258,678

# Zoo: Visitor Services

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>20-06 VISITOR SVS.</b>											
<b>Personal Services</b>											
33,755	35,654	1.00	36,959	6030	Managers (B&G,Const,VS,Ed,PR)	1.00	37,756	1.00	37,756	1.00	37,756
26,381	28,888	1.00	29,975	6035	Food Service Manager	1.00	31,043	1.00	31,043	1.00	31,043
20,799	21,486	1.00	23,294	6045	Retail Manager	1.00	26,928	1.00	26,928	1.00	26,928
12,963	15,848	1.00	16,676	6060	Secretary	1.00	18,897	1.00	18,897	1.00	18,897
16,070	20,259	1.00	21,182	6125	Safety Coord/Administrator	1.00	22,128	1.00	22,128	1.00	22,128
13,059	15,764	1.00	16,660	6145	Storekeeper	1.00	18,203	1.00	18,203	1.00	18,203
0	0		0	6150	Food Service Supervisor	2.50	39,872	2.50	39,872	2.50	39,872
0	0		0	6175	Staff Assistant	1.00	12,981	1.00	12,981	1.00	12,981
0	0	2.40	30,518	6185	Visitor Service Worker 3	1.70	14,572	1.70	14,572	1.70	14,572
0	0	2.00	22,390	6190	Visitor Service Worker 2	9.00	77,716	9.00	77,716	9.00	77,716
0	0	0.80	9,226	6195	Visitor Service Worker 1	17.40	150,575	17.40	150,575	17.40	150,575
48,196	49,797	2.60	36,430	6205	Typist/Receptionist	4.00	53,636	4.00	53,636	4.00	53,636
26,313	28,629	1.60	26,402	6210	Clerk/Bookkeeper	1.95	33,589	1.95	33,589	1.95	33,589
23,021	25,366		0	6215	Stationmaster	1.60	29,009	1.60	29,009	1.60	29,009
28,370	26,698		0		Asst. Food Service Mgr.		0		0		0
192,162	194,883		0		VS Workers-Food		0		0		0
27,684	28,045		0		VS Workers-Retail		0		0		0
6,950	10,087	24.30	242,018	6300	Temporary		0		0		0
6,482	9,172		6,083	6500	Overtime		8,975		8,975		8,975
120,435	131,206		112,770	6700	Fringe		155,822		155,822		155,822
602,641	641,782	39.70	630,583		<b>Total Personal Services</b>	45.15	731,702	45.15	731,702	45.15	731,702

# Zoo: Visitor Services

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Materials &amp; Services</b>											
1,865	2,227		2,500	7100	Travel		2,600		2,600		2,600
267	204		250	7110	Meetings & Conferences		400		400		400
360	684		550	7120	Training & Tuition		1,000		1,000		1,000
(31)	192		350	7130	Dues & Subscriptions		350		350		350
5,215	11,737		18,500	7330	Maintenance & Repair-Equipment		19,240		19,240		19,240
90	(45)		250	7360	Equipment Rental		250		250		250
241,115	206,747		245,000	7390	Merchandise for Resale-Food		307,827		307,827		307,827
139,860	155,508		172,000	7400	Merchandise for Resale-Non Food		198,413		198,413		198,413
0	10		0	7410	Supplies- Office		800		800		800
0	0		48,000	7445	Supplies-Paper		50,000		50,000		50,000
36,938	71,628		40,000	7450	Supplies-Other		23,000		23,000		23,000
37,925	38,158		42,000	7500	Contractual Services		43,680		43,680		43,680
910	415		500	7510	Payments to Other Agencies		500		500		500
2,975	4,963		4,000	7900	Miscellaneous		5,500		5,500		5,500
467,488	492,428		573,900		<b>Total Materials &amp; Services</b>		<b>653,560</b>		<b>653,560</b>		<b>653,560</b>
<b>Capital Outlay</b>											
4,271	458		0	8550	Equipment & Vehicles		0		0		0
28,629	19,665		22,754	8570	Office Furniture & Equipment		28,720		28,720		28,720
32,900	20,123		22,754		<b>Total Capital Outlay</b>		<b>28,720</b>		<b>28,720</b>		<b>28,720</b>
1,103,030	1,154,333	39.70	1,227,237		<b>TOTAL EXPENDITURES</b>	45.15	<b>1,413,982</b>	45.15	<b>1,413,982</b>	45.15	<b>1,413,982</b>

# Zoo: Transfers & Contingency

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88			APPROVED		ADOPTED		
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Transfers, Contingency, Unappropriated Balance</b>											
494,223	488,024		489,045	9100	Transfer to General Fund		605,547		602,837		602,837
0	119,887		91,239	9130	Transfer to Building Mgmt Fund		0		0		0
0	234,268		253,401	9150	Transfer to Insurance Fund		272,978		272,978		272,978
1,958,681	2,448,123		2,316,920	9200	Transfer to Zoo Capital Fund		2,219,549		2,219,549		2,219,549
0	0		442,817	9700	Contingency		344,146		346,856		346,856
1,912,822	1,732,343		531,091		Unappropriated Fund Balance		820,197		820,197		820,197
<u>4,365,726</u>	<u>5,022,645</u>		<u>4,124,513</u>		<b>Total Trans., Contin., Unappr. Fund Bal</b>		<u>4,262,417</u>		<u>4,262,417</u>		<u>4,262,417</u>
<u>9,283,678</u>	<u>10,260,435</u>	<u>131.20</u>	<u>10,069,569</u>		<b>TOTAL EXPENDITURES</b>	<u>139.03</u>	<u>10,537,520</u>	<u>139.03</u>	<u>10,537,520</u>	<u>139.03</u>	<u>10,537,520</u>

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*Zoo Capital  
Fund*

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# Zoo Capital Fund

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The Zoo Capital Fund provides for the major capital improvements at the Zoo. Funding for FY 1987-88 includes the projects listed below. These are in compliance with the Zoo Master Plan which is currently being updated. The unappropriated balance is reserved for completing Phase III of Africa Bush.

1. Education/Interpretive Center -- Complete construction for occupancy on December 31, 1987. This project is a remodel and addition to the existing Administration Building providing offices and work space for the Education Division, Administration Division, and Marketing Division employees and volunteers.
2. Africa Bush Phases I & II -- Continue construction with substantial completion of the AfriCafe scheduled on March 1, 1988; substantial completion of the Aviary scheduled for April 1, 1988; and the substantial completion of the concert lawn area scheduled for May 15, 1988. The remaining areas of the project will be completed during FY 1988-89.
3. Africa Bush Phase III -- Select architect and begin design of the exhibit.
4. Miscellaneous Improvements -- Smaller projects will be done with donated funds as such projects are identified and funds become available.
5. Construction Management -- Research, specify, bid, and purchase a computerized construction scheduling and control system to assist in the coordination of construction projects.

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# Zoo Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>25-XX</b>											
<b>Zoo Capital</b>											
<b>Resources</b>											
4,821,610	6,164,035		5,838,852	4300	Fund Balance-Beginning		7,080,557		7,080,557		7,080,557
75,557	0		0	5100	Federal Grants		0		0		0
76,282	145,669		225,000	5390	Donations and Bequests		75,000		75,000		75,000
533,004	453,960		484,625	5600	Interest on Investments		468,339		468,339		468,339
585	0		0	5670	Miscellaneous Income		45,000		45,000		45,000
1,958,681	2,448,123		2,316,920	5820	Transfer from Zoo Operating		2,219,549		2,219,549		2,219,549
<b>7,465,719</b>	<b>9,211,787</b>		<b>8,865,397</b>		<b>Total Resources</b>		<b>9,888,445</b>		<b>9,888,445</b>		<b>9,888,445</b>
<b>Personal Services</b>											
0	10,105	1.00	37,085	6030	Construction Manager	1.00	40,098	1.00	40,098	1.00	40,098
0	1,337		11,496	6700	Fringe		12,812		12,812		12,812
<b>0</b>	<b>11,442</b>	<b>1.00</b>	<b>48,581</b>		<b>Total Personal Services</b>	<b>1.00</b>	<b>52,910</b>	<b>1.00</b>	<b>52,910</b>	<b>1.00</b>	<b>52,910</b>

# Zoo Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Capital Outlay</b>											
0	0		0	8570	Office Furniture & Equipment		5,000		5,000		5,000
722,595	23,588		0		ALASKA EXHIBIT		30,000		30,000		30,000
95,813	66,754		224,000		ELEPHANT MUSEUM		0		0		0
0	28,408		550,000		ADMIN./EDUC. CENTER						
				8620	Construction in Progress		835,502		835,502		835,502
				8630	Engineering Services		14,000		14,000		14,000
0	171,374		0		GIFT SHOP RENODEL		0		0		0
2,680	0		0		SCULPTURE GARDEN		0		0		0
48,454	64,949		30,000		MISC. EXHIBIT IMPROVEMENTS						
				8620	Construction in Progress		51,000		51,000		51,000
				8630	Engineering Services		24,000		24,000		24,000
0	0		100,000		UPDATE MASTER PLAN		0		0		0
146,276	527,428		4,758,820		AFRICAN BUSH-PHASE 1 & 2						
				8620	Construction in Progress		5,505,790		5,505,790		5,505,790
				8630	Engineering Services		90,000		90,000		90,000
0	0		0		AFRICA BUSH-PHASE 3						
				8630	Engineering Services		280,000		280,000		280,000
285,865	2,246,086		300,000		BEAR CROTOS		0		0		0
0	193,260		0		ELECTRICAL UPGRADE		0		0		0
0	0		270,236	9700	Contingency		216,893		216,893		216,893
6,164,035	5,878,498		2,583,760		Unappropriated Balance		2,783,350		2,783,350		2,783,350
<u>7,465,719</u>	<u>9,211,787</u>	<u>1.00</u>	<u>8,865,397</u>		<b>Total Requirements</b>	<u>1.00</u>	<u>9,888,445</u>	<u>1.00</u>	<u>9,888,445</u>	<u>1.00</u>	<u>9,888,445</u>

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*Solid Waste  
Operations  
Fund*

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# Solid Waste Operations Fund

Metro's Solid Waste Department is responsible for regional solid waste management planning and disposal. The department goals are to:

1. Operate Metro facilities in an environmentally sound and financially prudent manner.
2. Reduce the amount of solid waste generated and increase recycling participation.
3. Plan and promote the development of a solid waste disposal system that is efficient, economical, and environmentally responsible.

The department has seven major programs:

## 1. Management and Administration

This program is responsible for the overall administration of the Solid Waste Department. This includes: support services for all solid waste programs, personnel administration, staff support to the Solid Waste Policy Advisory Committee (SWPAC), budget preparation and maintenance, library and computer system maintenance, franchise administration, local government assistance, and public information. Added this year are financial planning/rate development, system measurement, and information support.

## 2. St. Johns Landfill

During FY 1987-88 Metro will have completed its eighth year of operation at the St. Johns Landfill, which we lease from the City of Portland. We will also be in our third year of an operations contract with Browning Ferris Industries.

The waste delivered to St. Johns has increased to approximately 75 percent of that generated by the entire region. During FY 1987-88 we will be required to accelerate our waste reduction and waste diversion programs in order to meet the waste flow limits established in our contract with the City of Portland and allow time for the siting of a new landfill by DEQ.

The major areas of emphasis for FY 1987-88 will include:

- a. Direct operation of the gatehouse activities;
- b. Administration of the operations contract;
- c. Quarterly reporting to the City of Portland and customers on fill rates and remaining capacity;
- d. Assistance to the City for development of the end use plan for the landfill, and update final closure plan;
- e. Increased monitoring for special waste activities and potential development of a small quantity hazardous waste program;
- f. Expand yard debris disposal program; and
- g. Significantly increased efforts to divert waste from St. Johns.

## 3. Clackamas Transfer & Recycling Center (CTRC)

During FY 1987-88, Metro will have completed its fifth full year of operations at CTRC. It was built as a replacement for Rossman's Landfill in Oregon City, which closed in June 1983.

# *Solid Waste Operations Fund*

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CTRRC is financed by a combination of the Regional Transfer Charge (RTC) and a Convenience Charge. The RTC is imposed at all facilities that receive waste from the Metro region. The RTC is also used to pay for some costs associated with the West Transfer & Recycling Center during FY 1987-88, and it is assumed that the RTC may be increased.

The operation of CTRRC in FY 1987-88 is expected to generally follow the same course as last year. Metro will operate the gatehouse directly and manage the operations contract which provides for the physical operation of the transfer station and hauling of the waste to the St. Johns Landfill or other appropriate sites.

The FY 1987-88 budget anticipates a continuation of several litter-reduction and clean-up programs. We will continue to charge double for uncovered loads, sell tarpaulins, and pick up litter on Washington Street and our site daily. In addition, we are contracting with a local community organization to provide litter pick up over a wider area on a regular basis.

#### 4. West Transfer & Recycling Center (WTRC)

Legal challenges to the proposed site will prevent the facility construction phase from beginning until spring 1988.

When in operation, this facility will provide citizens and commercial haulers in the west part of the region with a modern and convenient location to dispose of refuse. This facility will also be designed to provide recycling opportunities.

#### 5. Waste Reduction

Metro's Council adopted a Solid Waste Reduction Program in June 1986. This program is a commitment by Metro to substantially reduce the volume of waste being landfilled. The Solid Waste budget reflects the implementation of that commitment.

This program has the following subprograms: General Management, Recycling Information Center (RIC), Public Education, Certification, Markets Assistance, Commercial Recycling Support, Residential Recycling Support, Yard Debris Recycling, and Waste Reduction Planning.

The RIC's information clearinghouse activities will be expanded to meet the demand produced by the Promotion/Education subprogram. It is expected that this aggressive multi-media effort to get people to change their behavior toward recycling will continue to increase the phone calls and activities of the RIC.

Technical Assistance activities will involve providing assistance to local governments on the implementation of curbside recycling services. It will also offer a waste auditing and consulting service to businesses interested in lowering their waste collection bills.

Collection Service Certification is related to the rate development program. Emphasis is placed on establishing recycling performance standards for local governments and their garbage collectors, and providing rate incentives for compliance.

Marketing Assistance will involve developing an information base on market conditions for

# Solid Waste Operations Fund

recyclable material. It will also promote the use of recycled products, and produce market expansion plans and activities.

Yard debris recycling efforts will focus on the creation of a collection system, increased processing capacity and markets development.

## 6. System Planning

The need to update the Solid Waste Management Plan became a priority in FY 1985-86.

Major efforts will be devoted to the development of a Solid Waste Management and Functional Plan for siting resource recovery facilities and a third transfer station, and managing the region's waste disposal system.

## 7. Facilities Development

This program is responsible for moving major facility development projects from the planning phase to the operational phase. Facilities under development in FY 1987-88 include a new general purpose landfill and resource recovery project(s). By July 1987, DEQ is to identify the site for a new landfill. Metro will develop engineering and operational plans and move towards acquiring land. Metro will also negotiate contracts with one or more resource recovery vendors to develop mass burner/refuse-derived fuel and/or compost facilities for the region.

These programs are based on the following budget and financial policies:

1. Increase in Regional Transfer Charge (RTC) for increased CTRC operating contract.

2. Significant base rate increase for waste diversion from the St. Johns Landfill.
3. Creation of an Environmental Impairment Liability self-insurance reserve from fund balance.
4. Elimination of unnecessary budget funds (St. Johns Final Improvements and Methane Recovery).
5. Establishment of Capital, Debt Service, and Operating reserves with clear policies regarding their purposes and use.

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# Solid Waste Revenue

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>30-XX SW Revenue</b>		<b>Resources</b>									
1,420,876	2,951,873		3,167,000	4300	Fund Balance-Beginning		1,351,000		1,351,000		1,351,000
500	756		280	5020	Documents and Publications		300		300		300
2,020	3,412		4,200	5320	Concessions, Non-Food		2,500		2,500		2,500
0	2,875		62,300	5480	Special Waste Fee		86,500		86,500		86,500
5,549,850	5,606,518		4,157,940	5500	Disposal Fees-Commercial		7,837,500		7,837,500		7,837,500
932,556	819,243		746,880	5505	Disposal Fees-Public		1,246,900		1,246,900		1,246,900
1,326,969	1,595,457		1,942,920	5510	User Fees-Commercial		2,946,800		2,946,800		2,946,800
172,375	162,307		193,515	5515	User Fees-Public		352,800		352,800		352,800
1,604,579	1,847,489		2,451,540	5520	Regional Transfer Chg.-Commercial		2,543,750		2,470,750		2,470,750
410,926	447,893		672,210	5525	Regional Transfer Chg.-Public		980,000		980,000		980,000
454,018	655,769		678,000	5530	Convenience Chg.-Commercial		687,000		687,000		687,000
82,720	97,147		105,600	5535	Convenience Chg.-Public		103,600		103,600		103,600
0	151,137		264,500	5540	Rehab. & Enhance. Fee-Commercial		275,000		275,000		275,000
0	12,510		23,340	5545	Rehab. & Enhance. Fee-Public		22,200		22,200		22,200
0	303,114		529,000	5550	State Landfill Siting Fee-Commercial		550,000		550,000		550,000
0	25,015		46,680	5555	State Landfill Siting Fee-Public		185,000		44,400		44,400
1,200	1,200		1,200	5580	Franchise Fees		1,500		1,500		1,500
23,960	15,579		12,000	5590	Salvage Revenue		12,000		12,000		12,000
116,766	181,661		105,000	5600	Interest on Investments		75,000		75,000		75,000
8,902	9,597		8,000	5610	Finance Charges		12,000		12,000		12,000
20,554	16,247		97,000	5670	Miscellaneous Income		90,000		90,000		90,000
0	0		0	5845	Transfer from CTS Fund		560,000		560,000		560,000
12,128,771	14,906,799		15,269,105		<b>Total Resources</b>		<b>19,921,350</b>		<b>19,707,750</b>		<b>19,707,750</b>



# Solid Waste: Management & Administration

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>30-01 ADMIN.</b>											
<b>Personal Services</b>											
23,481	18,583	0.35	21,617	6010	Solid Waste Director	0.40	26,148	0.40	26,148	0.40	26,148
1,645	548	0.05	2,449	6020	Operations Manager	0.09	4,354	0.09	4,354	0.09	4,354
3,598	3,350	0.04	1,685	6030	Engineering Manager	0.23	9,578	0.23	9,578	0.23	9,578
0	0	0.01	305	6035	Facilities Manager	0.02	626	0.02	626	0.02	626
0	1,169		0	6050	Engineer 3	0.10	2,987	0.10	2,987	0.10	2,987
0	0		0	6055	Engineer 1	0.22	4,493	0.22	4,493	0.22	4,493
11,162	9,403	0.77	13,056	6060	Secretary	0.50	8,373	0.75	12,560	0.75	12,560
0	1,895	0.27	9,920	6070	Senior Analyst	2.10	70,986	0.60	20,282	0.60	20,282
1,231	0		0	6080	Analyst 3	0.25	6,449	0.25	6,449	0.25	6,449
6,669	10,555	0.22	5,524	6090	Analyst 2	1.40	34,078	1.40	34,078	1.40	34,078
988	1,667	0.40	8,271	6100	Analyst 1		0		0		0
76	0		0	6110	Program Coordinator		0		0		0
920	219		0	6115	Public Info Specialist		0		0		0
0	0	0.01	187	6155	Program Assistant 2		0		0		0
13,540	14,905	0.54	12,349	6180	Administrative Assistant	0.05	1,129	0.59	13,322	0.59	13,322
0	0		0	6190	Waste Reduction Manager	0.10	3,965	0.10	3,965	0.10	3,965
2,152	9,464	0.53	7,098	6200	Office Assistant	0.32	4,412	0.32	4,412	0.32	4,412
29,241	26,039		25,563	6700	Fringe		55,049		44,409		44,409
<b>94,703</b>	<b>97,797</b>	<b>3.19</b>	<b>108,024</b>		<b>Total Personal Services</b>	<b>5.78</b>	<b>232,627</b>	<b>5.07</b>	<b>187,663</b>	<b>5.07</b>	<b>187,663</b>
<b>Materials &amp; Services</b>											
3,768	2,696		3,800	7100	Travel		1,500		1,500		1,500
100	2,123		4,400	7110	Meetings & Conferences		2,150		2,150		2,150
217	195		2,800	7120	Training & Tuition		1,850		1,850		1,850
1,009	1,242		6,400	7130	Dues & Subscriptions		4,900		4,900		4,900
80	563		500	7140	Ads & Legal Notices		450		1,650		1,650
0	0		500	7150	Printing		250		350		350

# Solid Waste: Management & Administration

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88			APPROVED		ADOPTED		
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
68	0		360	7230	Telephone		0		0		0
35	44		1,600	7300	Postage		0		0		0
0	2,603		6,700	7330	Maintenance & Repair-Equipment		3,400		3,400		3,400
3,971	4,373		7,200	7410	Supplies- Office		4,450		4,450		4,450
0	17		250	7450	Supplies-Other		450		450		450
9,235	2,278		1,500	7500	Contractual Services		53,000		33,000		33,000
271	1,723		16,600	7520	Data Processing		6,000		6,000		6,000
0	91		0	7900	Miscellaneous		0		0		0
18,754	17,948		52,610		Total Materials & Services		78,400		59,700		59,700
					Capital Outlay						
9,295	12,636		15,400	8570	Office Furniture & Equipment		40,000		40,000		40,000
9,295	12,636		15,400		Total Capital Outlay		40,000		40,000		40,000
122,752	128,381	3.19	176,034		TOTAL EXPENDITURES	5.78	351,027	5.07	287,363	5.07	287,363

# Solid Waste: St. Johns Landfill

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>30-03 ST. JOHNS</b>											
<b>Personal Services</b>											
8,290	7,920	0.08	4,942	6010	Solid Waste Director	0.06	3,922	0.06	3,922	0.06	3,922
21,470	27,287	0.41	20,079	6020	Operations Manager	0.34	16,450	0.34	16,450	0.34	16,450
5,061	3,881	0.04	1,685	6030	Engineering Manager	0.12	4,998	0.12	4,998	0.12	4,998
10,938	18,416	0.40	12,192	6035	Facilities Manager	0.48	15,038	0.48	15,038	0.48	15,038
13,783	1,137	0.05	1,526	6050	Engineer 3	0.10	2,986	0.10	2,986	0.10	2,986
0	0		0	6055	Engineer 1	0.02	409	0.02	409	0.02	409
3,448	2,692	0.20	3,392	6060	Secretary	0.20	3,350	0.20	3,350	0.20	3,350
0	24,620	0.98	36,008	6070	Senior Analyst	0.95	32,113	0.85	28,733	0.85	28,733
12,930	0		0	6080	Analyst 3	0.50	12,900	0.50	12,900	0.50	12,900
6,329	17,454	0.50	12,566	6090	Analyst 2	0.50	12,171	0.50	12,171	0.50	12,171
4,041	5,218	0.30	4,294	6100	Analyst 1		0		0		0
526	0		0	6115	Public Info Specialist		0		0		0
62,240	84,076	5.50	86,884	6160	Gatehouse Attendant	5.90	90,607	5.90	90,607	5.90	90,607
1,133	1,626	0.10	2,286	6180	Administrative Assistant	0.03	677	0.03	677	0.03	677
304	1,033	0.10	1,339	6200	Office Assistant	0.16	2,205	0.16	2,205	0.16	2,205
0	1,211	1.00	20,676	6210	Sr. Gatehouse Attendant	1.00	20,472	1.00	20,472	1.00	20,472
0	0	0.50	7,595	6300	Temporary	0.50	7,679	0.50	7,679	0.50	7,679
4,111	6,610	0.50	11,702	6500	Overtime	0.50	7,679	0.50	7,679	0.50	7,679
50,788	68,008		71,013	6700	Fringe		72,432		71,386		71,386
<b>205,393</b>	<b>271,189</b>	<b>10.66</b>	<b>300,089</b>		<b>Total Personal Services</b>	<b>11.36</b>	<b>306,088</b>	<b>11.26</b>	<b>301,662</b>	<b>11.26</b>	<b>301,662</b>
<b>Materials &amp; Services</b>											
4,061	2,754		3,575	7100	Travel		2,000		2,000		2,000
1,709	2,412		1,200	7110	Meetings & Conferences		800		800		800
20	562		1,500	7120	Training & Tuition		1,400		1,400		1,400
464	537		850	7130	Dues & Subscriptions		300		300		300
1,771	1,460		2,625	7140	Ads & Legal Notices		5,050		9,050		9,050
4,663	461		5,500	7150	Printing		6,300		7,000		7,000

# Solid Waste: St. Johns Landfill

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
2,117	80		5,000	7200	Utilities - Electrical		6,000		6,000		6,000
0	0		0	7210	Utilities - Water		33,600		33,600		33,600
0	0		90,000	7220	Utilities - Other		60,000		60,000		60,000
3,584	3,845		6,000	7230	Telephone		9,000		9,000		9,000
324	307		400	7300	Postage		0		0		0
0	279		6,000	7310	Maintenance & Repair-Buildings		10,000		10,000		10,000
16,591	11,424		11,000	7330	Maintenance & Repair-Equipment		10,900		10,900		10,900
0	61		500	7360	Equipment Rental		450		450		450
0	3,471		3,500	7400	Merchandise for Resale-Non Food		3,000		3,000		3,000
914	2,229		2,150	7410	Supplies- Office		2,200		2,200		2,200
0	0		0	7440	Supplies-Graphics		1,500		2,100		2,100
564	1,282		4,000	7450	Supplies-Other		5,050		5,050		5,050
3,645,236	2,994,588		2,783,100	7500	Contractual Services		6,440,990		6,440,990		6,440,990
81,827	101,500		845,000	7510	Payments to Other Agencies		536,500		536,500		536,500
0	48		2,000	7520	Data Processing		2,500		2,500		2,500
356,996	360,384		420,000	7750	Lease Payment-Building		420,000		420,000		420,000
793	0		0	7770	Lease Pay.-Furniture & Equip.		5,640		5,640		5,640
40	2,526		0	7900	Miscellaneous		0		0		0
<b>4,121,673</b>	<b>3,490,210</b>		<b>4,193,900</b>		<b>Total Materials &amp; Services</b>		<b>7,563,180</b>		<b>7,568,480</b>		<b>7,568,480</b>
<b>Capital Outlay</b>											
0	0		10,000	8510	Buildings, Exhibits, Enclosure		15,000		15,000		15,000
0	0		0	8530	Improvements		31,000		31,000		31,000
0	43,722		50,000	8550	Equipment & Vehicles		20,000		20,000		20,000
235	35,905		2,000	8570	Office Furniture & Equipment		3,000		3,000		3,000
<b>235</b>	<b>79,627</b>		<b>62,000</b>		<b>Total Capital Outlay</b>		<b>69,000</b>		<b>69,000</b>		<b>69,000</b>
<b>4,327,301</b>	<b>3,841,026</b>	<b>10.66</b>	<b>4,555,989</b>		<b>TOTAL EXPENDITURES</b>	<b>11.36</b>	<b>7,938,268</b>	<b>11.26</b>	<b>7,939,142</b>	<b>11.26</b>	<b>7,939,142</b>

# Solid Waste: CTRC

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>30-04 CTRC</b>											
<b>Personal Services</b>											
2,409	2,629	0.06	3,705	6010	Solid Waste Director	0.03	1,961	0.03	1,961	0.03	1,961
12,816	12,688	0.25	12,244	6020	Operations Manager	0.26	12,579	0.26	12,579	0.26	12,579
604	1,387	0.04	1,685	6030	Engineering Manager	0.07	2,915	0.07	2,915	0.07	2,915
9,400	12,401	0.41	12,497	6035	Facilities Manager	0.41	12,845	0.41	12,845	0.41	12,845
0	5,086	0.05	1,526	6050	Engineer 3	0.10	2,986	0.10	2,986	0.10	2,986
704	551	0.08	1,357	6060	Secretary	0.10	1,675	0.10	1,675	0.10	1,675
0	0	0.10	3,674	6070	Senior Analyst	0.10	3,380		0		0
57	843		0	6080	Analyst 3		0		0		0
2,487	1,581	0.02	503	6090	Analyst 2	0.03	730	0.03	730	0.03	730
684	2,946	0.05	1,034	6100	Analyst 1		0		0		0
367	0		0	6115	Public Info Specialist		0		0		0
41,775	55,552	2.75	43,441	6160	Gatehouse Attendant	3.10	47,607	3.10	47,607	3.10	47,607
669	1,315	0.03	686	6180	Administrative Assistant	0.02	452	0.02	452	0.02	452
16	180	0.08	1,071	6200	Office Assistant	0.07	965	0.07	965	0.07	965
0	1,042	1.00	20,676	6210	Sr. Gatehouse Attendant	1.00	20,472	1.00	20,472	1.00	20,472
0	331	0.20	3,037	6300	Temporary	0.20	3,071	0.20	3,071	0.20	3,071
3,543	4,869	0.30	7,020	6500	Overtime	0.30	4,606	0.30	4,606	0.30	4,606
27,314	36,790		35,389	6700	Fringe		36,037		34,988		34,988
<b>102,844</b>	<b>140,191</b>	<b>5.42</b>	<b>149,545</b>		<b>Total Personal Services</b>	<b>5.79</b>	<b>152,281</b>	<b>5.69</b>	<b>147,852</b>	<b>5.69</b>	<b>147,852</b>
<b>Materials &amp; Services</b>											
384	943		1,700	7100	Travel		1,200		1,200		1,200
170	218		600	7110	Meetings & Conferences		400		400		400
0	64		1,450	7120	Training & Tuition		850		850		850
9	65		300	7130	Dues & Subscriptions		50		50		50
969	1,314		4,000	7140	Ads & Legal Notices		500		500		500

# Solid Waste: CTRC

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
3,235	502		4,000	7150	Printing		3,800		3,800		3,800
1,036	1,794		3,000	7210	Utilities - Water		5,000		5,000		5,000
3,375	4,203		6,000	7230	Telephone		15,000		15,000		15,000
0	64		400	7300	Postage		0		0		0
298	1,914		9,000	7310	Maintenance & Repair-Buildings		15,000		15,000		15,000
7,029	5,802		11,000	7330	Maintenance & Repair-Equipment		8,000		8,000		8,000
0	85		400	7360	Equipment Rental		1,000		1,000		1,000
0	3,471		3,500	7400	Merchandise for Resale-Non Food		3,000		3,000		3,000
651	2,218		1,500	7410	Supplies- Office		1,800		1,800		1,800
0	0		0	7440	Supplies-Graphics		0		200		200
666	1,776		4,000	7450	Supplies-Other		2,000		2,000		2,000
1,878,202	2,056,859		2,012,700	7500	Contractual Services		2,579,890		2,579,890		2,579,890
750	1,250		800	7510	Payments to Other Agencies		73,800		800		800
0	3,671		2,000	7520	Data Processing		2,000		2,000		2,000
22	665		0	7900	Miscellaneous		2,000		2,000		2,000
1,796	2,086,878		2,066,350		<b>Total Materials &amp; Services</b>		<b>2,715,290</b>		<b>2,642,490</b>		<b>2,642,490</b>
					<b>Capital Outlay</b>						
0	0		0	8510	Buildings, Exhibits, Enclosure		8,000		8,000		8,000
0	2,596		3,000	8550	Equipment & Vehicles		9,000		9,000		9,000
235	48,435		2,000	8570	Office Furniture & Equipment		1,800		1,800		1,800
235	51,031		5,000		<b>Total Capital Outlay</b>		<b>18,800</b>		<b>18,800</b>		<b>18,800</b>
1,999,875	2,278,100	5.42	2,220,895		<b>TOTAL EXPENDITURES</b>	5.79	<b>2,886,371</b>	5.69	<b>2,809,142</b>	5.69	<b>2,809,142</b>

# Solid Waste: West Transfer & Recycling Center

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>30-05</b>											
<b>WTRC</b>											
<b>Personal Services</b>											
5,222	7,732	0.13	8,030	6010	Solid Waste Director	0.05	3,268	0.05	3,268	0.05	3,268
1,350	1,245	0.19	9,304	6020	Operations Manager	0.11	5,322	0.11	5,322	0.11	5,322
14,008	11,760	0.18	7,584	6030	Engineering Manager	0.17	7,080	0.17	7,080	0.17	7,080
0	0	0.15	4,572	6035	Facilities Manager	0.02	626	0.02	626	0.02	626
3,691	1,382	0.60	18,315	6050	Engineer 3	0.10	2,986	0.10	2,986	0.10	2,986
0	0		0	6055	Engineer 1	0.25	5,107	0.25	5,107	0.25	5,107
626	238	0.26	4,409	6060	Secretary	0.10	1,675	0.10	1,675	0.10	1,675
0	0	0.05	1,837	6070	Senior Analyst		0		0		0
14	0		0	6080	Analyst 3		0		0		0
306	15,333	0.37	9,299	6090	Analyst 2	0.07	1,703	0.07	1,703	0.07	1,703
14,822	1,537		0	6100	Analyst 1		0		0		0
12,057	1,571		0	6115	Public Info Specialist		0		0		0
0	0	1.00	15,797	6160	Gatehouse Attendant		0		0		0
699	256	0.10	2,285	6180	Administrative Assistant	0.04	904	0.04	904	0.04	904
0	0	0.04	1,392	6190	Waste Reduction Manager		0		0		0
155	233	0.05	670	6200	Office Assistant	0.02	275	0.02	275	0.02	275
0	0	0.55	11,372	6210	Sr. Gatehouse Attendant		0		0		0
0	11,474		0		Community Relations		0		0		0
16,402	16,748		29,410	6700	Fringe		8,974		8,974		8,974
<b>69,351</b>	<b>69,509</b>	<b>3.67</b>	<b>124,276</b>		<b>Total Personal Services</b>	<b>0.93</b>	<b>37,920</b>	<b>0.93</b>	<b>37,920</b>	<b>0.93</b>	<b>37,920</b>
<b>Materials &amp; Services</b>											
295	302		2,000	7100	Travel		500		500		500
160	838		1,400	7110	Meetings & Conferences		1,800		1,800		1,800
0	0		1,300	7120	Training & Tuition		0		0		0
16	5		800	7130	Dues & Subscriptions		800		800		800
530	42		3,800	7140	Ads & Legal Notices		800		1,400		1,400

# Solid Waste: West Transfer & Recycling Center

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
132	165		8,000	7150	Printing		3,000		3,600		3,600
0	0		0	7160	Typesetting		0		75		75
0	0		600	7210	Utilities - Water		0		0		0
0	0		3,300	7230	Telephone		0		0		0
322	962		1,950	7300	Postage		0		0		0
0	0		3,000	7310	Maintenance & Repair-Buildings		0		0		0
0	0		2,000	7330	Maintenance & Repair-Equipment		0		0		0
0	0		700	7360	Equipment Rental		10,000		0		0
0	0		2,000	7400	Merchandise for Resale-Non Food		0		0		0
46	18		4,100	7410	Supplies- Office		0		0		0
0	36		1,000	7450	Supplies-Other		0		0		0
4,873	12,558		228,100	7500	Contractual Services		10,000		10,000		10,000
0	45		1,000	7510	Payments to Other Agencies		1,500		1,500		1,500
0	0		15,000	7520	Data Processing		0		0		0
0	12		0	7900	Miscellaneous		0		0		0
6,375	14,983		280,050		<b>Total Materials &amp; Services</b>		28,400		19,675		19,675
					<b>Capital Outlay</b>						
0	0		0	8550	Equipment & Vehicles		5,000		5,000		5,000
0	0		5,900	8570	Office Furniture & Equipment		0		0		0
0	0		5,900		<b>Total Capital Outlay</b>		5,000		5,000		5,000
75,726	84,492	3.67	410,226		<b>TOTAL EXPENDITURES</b>	0.93	71,320	0.93	62,595	0.93	62,595



# Solid Waste: Facilities Development

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>30-06</b>											
<b>Facilities Development</b>											
<b>Personal Services</b>											
4,280	489	0	6010		Solid Waste Director	0.31	20,264	0.31	20,264	0.31	20,264
3,004	492	0	6020		Operations Manager	0.20	9,676	0.20	9,676	0.20	9,676
277	0	0	6030		Engineering Manager	0.29	12,078	0.29	12,078	0.29	12,078
0	0	0	6035		Facilities Manager	0.05	1,567	0.05	1,567	0.05	1,567
0	0	0	6050		Engineer 3	1.40	41,805	1.40	41,805	1.40	41,805
0	0	0	6055		Engineer 1	0.31	6,332	0.31	6,332	0.31	6,332
163	98	0	6060		Secretary	0.30	5,024	0.30	5,024	0.30	5,024
0	2,482	0	6070		Senior Analyst	1.65	55,775	1.45	49,014	1.45	49,014
14,760	0	0	6080		Analyst 3	1.02	26,315	1.02	26,315	1.02	26,315
0	0	0	6090		Analyst 2	1.00	24,341	1.00	24,341	1.00	24,341
175	0	0	6115		Public Info Specialist		0		0		0
26	0	0	6180		Administrative Assistant	0.05	1,129	0.10	2,258	0.10	2,258
0	0	0	6190		Waste Reduction Manager	0.05	1,982	0.05	1,982	0.05	1,982
99	0	0	6200		Office Assistant	0.35	4,826	0.35	4,826	0.35	4,826
8,067	1,290	0	6700		Fringe		65,445		63,699		63,699
<b>30,850</b>	<b>4,851</b>	<b>0</b>			<b>Total Personal Services</b>	<b>6.98</b>	<b>276,559</b>	<b>6.83</b>	<b>269,181</b>	<b>6.83</b>	<b>269,181</b>

# Solid Waste: Facilities Development

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Materials &amp; Services</b>											
192	0	0	0	7100	Travel		7,000		7,000		7,000
30	0	0	0	7110	Meetings & Conferences		3,550		3,550		3,550
9	0	0	0	7130	Dues & Subscriptions		665		665		665
0	0	0	0	7140	Ads & Legal Notices		440		3,115		3,115
496	0	0	0	7150	Printing		3,600		5,400		5,400
0	0	0	0	7160	Typesetting		0		200		200
0	0	0	0	7330	Maintenance & Repair-Equipment		450		450		450
152	0	0	0	7410	Supplies- Office		200		200		200
0	0	0	0	7440	Supplies-Graphics		200		200		200
0	0	0	0	7450	Supplies-Other		150		150		150
8,475	0	0	0	7500	Contractual Services		460,000		460,000		460,000
204	874,110	0	0	7510	Payments to Other Agencies		590,000		590,000		590,000
50	0	0	0	7900	Miscellaneous		0		0		0
<b>9,607</b>	<b>874,110</b>		<b>0</b>		<b>Total Materials &amp; Services</b>		<b>1,066,255</b>		<b>1,070,930</b>		<b>1,070,930</b>
<b>Capital Outlay</b>											
0	0	0	0	8570	Office Furniture & Equipment		2,000		1,400		1,400
<b>0</b>	<b>0</b>		<b>0</b>		<b>Total Capital Outlay</b>		<b>2,000</b>		<b>1,400</b>		<b>1,400</b>
<b>40,456</b>	<b>878,961</b>		<b>0</b>		<b>TOTAL EXPENDITURES</b>	<b>6.98</b>	<b>1,344,814</b>	<b>6.83</b>	<b>1,341,511</b>	<b>6.83</b>	<b>1,341,511</b>

# Solid Waste: Waste Reduction

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>30-07 WASTE RED.</b>											
<b>Personal Services</b>											
2,079	7,218	0.27	16,677	6010	Solid Waste Director	0.07	4,576	0.07	4,576	0.07	4,576
283	108	0.03	1,470	6020	Operations Manager		0		0		0
0	4,925	0.57	24,017	6030	Engineering Manager	0.02	833	0.02	833	0.02	833
0	727	0.01	305	6035	Facilities Manager	0.02	626	0.02	626	0.02	626
0	230	0.20	6,105	6050	Engineer 3	0.10	2,987	0.10	2,987	0.10	2,987
0	0		0	6055	Engineer 1	0.1	2,043	0.1	2,043	0.1	2,043
1,315	1,004	0.37	6,274	6060	Secretary	0.32	5,359	0.32	5,359	0.32	5,359
0	0	0.30	11,023	6070	Senior Analyst	0.27	9,127	0.22	7,437	0.22	7,437
0	185		0	6080	Analyst 3	2.00	51,598	2.00	51,598	2.00	51,598
5,473	13,027	3.71	93,242	6090	Analyst 2	1.90	46,249	1.90	46,249	1.90	46,249
3,176	13,408	3.14	64,923	6100	Analyst 1	1.00	19,485	1.00	19,485	1.00	19,485
7,173	11,494		0	6110	Program Coordinator		0		0		0
5,587	10,707		0	6115	Public Info Specialist		0		0		0
14,204	14,417	0.99	18,574	6155	Program Assistant 2	1.00	16,028	1.00	16,028	1.00	16,028
878	602	0.18	4,115	6180	Administrative Assistant	0.03	677	0.13	2,934	0.13	2,934
25,158	9,880	0.86	29,940	6190	Waste Reduction Manager	0.65	25,768	0.65	25,768	0.65	25,768
1,399	8,156	1.11	14,864	6200	Office Assistant	1.06	14,613	1.06	14,613	1.06	14,613
674	69		0	6300	Temporary	0.02	307	0.02	307	0.02	307
0	0		0	6500	Overtime	0.01	154	0.01	154	0.01	154
22,791	29,749		90,373	6700	Fringe		62,130		62,309		62,309
<b>90,191</b>	<b>125,906</b>	<b>11.74</b>	<b>381,902</b>		<b>Total Personal Services</b>	<b>8.57</b>	<b>262,560</b>	<b>8.62</b>	<b>263,306</b>	<b>8.62</b>	<b>263,306</b>
<b>Materials &amp; Services</b>											
2,154	2,622		10,480	7100	Travel		3,350		3,350		3,350
1,361	2,653		4,105	7110	Meetings & Conferences		5,150		5,150		5,150
225	0		2,625	7120	Training & Tuition		2,165		2,165		2,165
438	852		3,850	7130	Fees & Subscriptions		2,530		2,530		2,530
7,700	10,383		15,375	7140	Ads & Legal Notices		5,000		20,500		20,500

# Solid Waste: Waste Reduction

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88			APPROVED		ADOPTED		
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
4,457	3,541		14,600	7150	Printing		1,850		12,250		12,250
0	233		2,800	7160	Typesetting		250		4,250		4,250
1,327	797		500	7230	Telephone		1,750		1,750		1,750
609	220		6,150	7300	Postage		0		0		0
0	0		1,000	7330	Maintenance & Repair-Equipment		1,000		1,000		1,000
10	0		0	7360	Equipment Rental		0		1,000		1,000
36	124		650	7410	Supplies- Office		1,775		1,775		1,775
0	0		3,500	7440	Supplies-Graphics		100		5,050		5,050
0	126		1,550	7450	Supplies-Other		2,275		2,275		2,275
34,430	168,996		616,500	7500	Contractual Services		76,960		273,460		273,460
0	573		0	7520	Data Processing		5,000		5,000		5,000
0	448		12,500	7900	Miscellaneous		650		650		650
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52,748	191,568		696,185		Total Materials & Services		109,805		342,155		342,155
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2,668	4,349		500	8570	Office Furniture & Equipment		4,600		4,600		4,600
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2,668	4,349		500		Total Capital Outlay		4,600		4,600		4,600
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145,606	321,823	11.74	1,078,587		TOTAL EXPENDITURES	8.57	376,965	8.62	610,061	8.62	610,061

# Solid Waste: System Planning

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>30-08 SYS PLAN</b>											
<b>Personal Services</b>											
4,099	9,047	0.10	6,177	6010	Solid Waste Director	0.08	5,230	0.08	5,230	0.08	5,230
1,140	2,629	0.05	2,448	6020	Operations Manager		0		0		0
12,474	10,998	0.10	4,213	6030	Engineering Manager	0.10	4,165	0.10	4,165	0.10	4,165
8,357	1,215	0.03	916	6050	Engineer 3	0.10	2,987	0.10	2,987	0.10	2,987
0	0		0	6055	Engineer 1	0.10	2,043	0.10	2,043	0.10	2,043
597	732	0.02	340	6060	Secretary	0.23	3,852	0.23	3,852	0.23	3,852
0	0	0.30	11,023	6070	Senior Analyst	0.93	31,436	0.88	29,746	0.88	29,746
313	0		0	6080	Analyst 3	1.23	31,732	1.23	31,732	1.23	31,732
15,507	37,187	0.18	4,524	6090	Analyst 2	0.10	2,434	0.10	2,434	0.10	2,434
2,393	4,302	0.11	2,274	6100	Analyst 1		0		0		0
6,441	4,259		0	6110	Program Coordinator		0		0		0
1,184	5,977		0	6115	Public Info Specialist		0		0		0
108	913		0	6155	Program Assistant 2		0		0		0
308	1,298	0.05	1,143	6180	Administrative Assistant	0.03	677	0.09	2,031	0.09	2,031
4,584	21,795	0.10	3,481	6190	Waste Reduction Manager	0.20	7,928	0.20	7,928	0.20	7,928
48	905	0.12	1,607	6200	Office Assistant	0.02	275	0.02	275	0.02	275
0	2,131		0		SW Coordinator		0		0		0
18,859	32,332		11,825	6700	Fringe		28,757		28,651		28,651
<b>76,412</b>	<b>135,720</b>	<b>1.16</b>	<b>49,971</b>		<b>Total Personal Services</b>	<b>3.12</b>	<b>121,516</b>	<b>3.13</b>	<b>121,074</b>	<b>3.13</b>	<b>121,074</b>
<b>Materials &amp; Services</b>											
415	1,019		2,050	7100	Travel		800		800		800
949	1,870		1,350	7110	Meetings & Conferences		2,900		2,900		2,900
275	0		0	7120	Training & Tuition		800		800		800
162	489		625	7130	Dues & Subscriptions		175		175		175
0	7,281		500	7140	Ads & Legal Notices		0		11,200		11,200

# Solid Waste: System Planning

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88			APPROVED		ADOPTED		
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	1,050		200	7150	Printing		0		2,200		2,200
0	14		150	7300	Postage		0		0		0
86	352		350	7410	Supplies- Office		0		0		0
0	0		0	7440	Supplies-Graphics		0		200		200
0	20		0	7450	Supplies-Other		0		0		0
0	17,638		0	7500	Contractual Services		100,000		100,000		100,000
0	0		856,000	7510	Payments to Other Agencies		0		0		0
8	0		0	7520	Data Processing		0		0		0
0	45		0	7900	Miscellaneous		0		0		0
<b>1,895</b>	<b>29,778</b>		<b>861,225</b>		<b>Total Materials &amp; Services</b>		<b>104,675</b>		<b>118,275</b>		<b>118,275</b>
<b>78,307</b>	<b>165,498</b>	<b>1.16</b>	<b>911,196</b>		<b>TOTAL EXPENDITURES</b>	<b>3.12</b>	<b>226,191</b>	<b>3.13</b>	<b>239,349</b>	<b>3.13</b>	<b>239,349</b>

# Solid Waste: Transfers & Contingency

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88			APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Transfers, Contingency, Unappropriated Balance</b>												
797,546	645,292		824,494	9100	Transfer to General Fund		1,307,372		1,116,363		1,116,363	
0	284,398		232,487	9130	Transfer to Building Mgmt Fund		74,923		74,923		74,923	
0	54,185		65,020	9150	Transfer to Insurance Fund		364,878		364,878		364,878	
817,530	851,950		1,207,100	9320	Transfer to Solid Waste Debt		916,261		916,261		916,261	
75,000	218,000		130,000	9330	Transfer to Solid Waste Cap.		968,749		968,749		968,749	
171,800	536,445		329,200	9340	Transfer to St. Johns Reserve		227,993		227,993		227,993	
520,000	763,193		554,500	9350	Transfer to St Johns Final In.		0		0		0	
0	40,000		0	9370	Transfer to Methane Fund		0		0		0	
0	0		588,719	9500	Transfer to Conv. Center Mgmt.		0		0		0	
0	329,464		287,840	9680	Transfer to Rehab & Enhance.		277,216		277,216		277,216	
5,000	6,436		5,000	9400	Transfer to IRC Fund		7,500		7,500		7,500	
0	0		1,628,485	9700	Contingency		1,183,086		1,066,288		1,066,288	
2,951,873	3,479,155		63,333		Unappropriated Fund Balance		1,398,416		1,398,416		1,398,416	
							<b>Total Trans., Contin., Unappr. Fund Bal</b>		<b>ERR</b>		<b>6,418,587</b>	
							<b>TOTAL EXPENDITURES</b>		<b>ERR</b>		<b>41.53 19,707,750</b>	
<b>12,099,467</b>		<b>14,906,799</b>		<b>35.84 15,269,105</b>		<b>42.53</b>		<b>41.53</b>		<b>19,707,750</b>		

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*Solid Waste  
Capital  
Fund*

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# Solid Waste Capital Fund

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The Solid Waste Capital Fund provides for various facilities necessary for managing the solid waste system. It includes funds to purchase land and construct facilities. Due to the uncertainty of the permit process and variable financing options, the budget reflects all reasonable considerations for Metro's involvement in these projects.

as any changes in the requirements by the DEQ, are addressed annually in the rate study.

5333C/408

## WTRC

Construction will begin on a second transfer and recycling center to serve Washington County in FY 1987-88. Funds are budgeted to complete engineering with construction expected to begin in the spring of 1988.

## Facilities Development

Funds are budgeted for initial work at the new landfill site. Work will include environmental monitoring, geotechnical investigation and engineering.

## St. Johns Final Improvements

This function was previously budgeted in a separate fund. Revenue for this requirement comes from disposal fees which are based on an estimated life cycle cost of closure and related to the estimated amount of space used up each year. Final improvements include final cover, hydroseeding, construction of final roads, and completion of drainage structures.

In addition to the improvements this year, funds to complete the remaining landfill area need to be recovered. These funds are being collected over the remaining years and placed in an unappropriated balance. The exact amount needed each year, as well

# Solid Waste Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>34-XX SW Capital</b>											
<b>Resources</b>											
1,267,724	233,909	50,000	4300		Fund Balance-Beginning	0	0	0	0	0	0
23,308	16,200	0	5600		Interest on Investments	120,000	120,000	120,000	120,000		120,000
15,560	0	0	5670		Miscellaneous Income	0	0	0	0		0
0	0	5,900,000	5700		Loan Proceeds	8,900,000	8,900,000	8,900,000	8,900,000		8,900,000
0	0	0	5800		Transfer from St. Johns Final Imp.	2,300,000	2,300,000	2,300,000	2,300,000		2,300,000
75,000	218,000	130,000	5830		Transfer from Solid Waste Operating	968,749	968,749	968,749	968,749		968,749
<b>1,381,592</b>	<b>468,109</b>	<b>6,080,000</b>			<b>Total Resources</b>	<b>12,288,749</b>	<b>12,288,749</b>	<b>12,288,749</b>	<b>12,288,749</b>		<b>12,288,749</b>
<b>Materials &amp; Services</b>											
<b>FACILITIES DEVELOPMENT</b>											
0	0	0	7500		Contractual Services	260,000	260,000	260,000	260,000		260,000
<b>0</b>	<b>0</b>	<b>0</b>			<b>Total Materials &amp; Services</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>		<b>260,000</b>
<b>Capital Outlay</b>											
<b>CTRC</b>											
0	70,412	50,000	8510		Buildings	0	0	0	0		0
0	3,940	50,000	8530		Improvements	0	0	0	0		0
0	0	70,000	8550		Equipment and Vehicles	0	0	0	0		0
4,769	0	10,000	8630		Engineering Services	0	0	0	0		0
<b>WTRC</b>											
0	1,300	1,000,000	8500		Land	400,000	400,000	400,000	400,000		400,000
0	0	0	8610		Construction Management	70,000	70,000	70,000	70,000		70,000
0	0	4,500,000	8620		Construction in Progress	1,966,000	1,966,000	1,966,000	1,966,000		1,966,000
8,773	49,098	400,000	8630		Engineering Services	175,000	175,000	175,000	175,000		175,000

# Solid Waste Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<b>ST. JOHNS LANDFILL</b>						
23,142	0		0	8630	Engineering Services		0		0		0
0	0		0	8640	Final Cover and Improvements		928,000		928,000		928,000
					<b>FACILITIES DEVELOPMENT</b>						
0	0		0	8530	Improvements		7,000		7,000		7,000
<u>36,683</u>	<u>124,750</u>		<u>6,080,000</u>		<b>Total Capital Outlay</b>		<u>3,546,000</u>		<u>3,546,000</u>		<u>3,546,000</u>
					<b>Transfers, Contingency, Unappropriated Balance</b>						
0	0		0	9320	Transfer to Solid Waste Debt Service		1,225,000		1,225,000		1,225,000
1,111,000	103,000		0	9350	Transfer to St Johns Final In.		0		0		0
0	0		0	9700	Contingency		345,000		345,000		345,000
233,908	240,359		0		Unappropriated Fund Balance		6,912,749		6,912,749		6,912,749
<u>1,344,908</u>	<u>343,359</u>		<u>0</u>		<b>Total Trans., Contin., Unappr. Fund Bal</b>		<u>8,482,749</u>		<u>8,482,749</u>		<u>8,482,749</u>
<u>1,381,591</u>	<u>468,109</u>		<u>6,080,000</u>		<b>Total Requirements</b>		<u>12,288,749</u>		<u>12,288,749</u>		<u>12,288,749</u>

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*Solid Waste  
Debt Service  
Fund*

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# *Solid Waste Debt Service Fund*

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In the past, Metro's solid waste system capital improvements have been financed with funds made available by State Pollution Control Bonds obtained from DEQ. There are currently three loans on which payments are being made from the Solid Waste Debt Service Fund. Repayment of these loans is made either from disposal charges or from User Fees assessed on all waste generated in the District.

The first loan (SW 115) was used to fund waste reduction programs, the landfill siting effort, and development of energy recovery projects during Metro's initial stages. Since the programs and projects funded by this loan benefit the entire region, repayment is made with revenue from User Fees. The loan will mature in 1992.

In 1980, Metro requested a second loan (SW 117 and SW 117A) which was used to finance the expansion of the St. Johns Landfill. This debt service requirement will be made entirely with disposal charges. This loan will be repaid by the end of FY 1987-88.

A third loan (SW 118) was made in 1981 for the development of the 10-acre site in Oregon City and to fund the construction of the Clackamas Transfer & Recycling Center. The portion of the loan (64 percent) that was used for the CTRC site improvements and construction is repaid by the Regional Transfer Charge and the Convenience Charge. The remainder (36 percent), which financed the development of unused parts of the site, is repaid through User Fees.

Metro intends to sell revenue bonds for the construction of the West Transfer & Recycling Center. An interest payment on the bonds is budgeted and the equivalent of one year's principal and interest is put in reserve.

# Solid Waste Debt Service Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>32-XX</b>											
<b>SW Debt Svs</b>											
<b>Resources</b>											
817,530	851,950	1,207,100	5830		Transfer from Solid Waste Operating	916,261	916,261		916,261		916,261
0	0	0	5840		Transfer from Solid Waste Capital	1,225,000	1,225,000		1,225,000		1,225,000
817,530	851,950	1,207,100			<b>Total Resources</b>	<b>2,141,261</b>	<b>2,141,261</b>		<b>2,141,261</b>		<b>2,141,261</b>
<b>Requirements</b>											
150,000	150,000	150,000	7700		DEQ Loan SW115						
61,725	54,900	48,000	7710		Principal Payment	160,000	160,000		160,000		160,000
					Interest Payment	40,600	40,600		40,600		40,600
165,000	184,870	200,000	7700		DEQ Loan SW117						
29,888	23,003	15,000	7710		Principal Payment	216,000	216,000		216,000		216,000
					Interest Payment	4,968	4,968		4,968		4,968
9,000	0	0	7700		DEQ Loan SW117A						
1,620	0	0	7710		Principal Payment	0	0		0		0
					Interest Payment	0	0		0		0
87,000	133,000	173,100	7700		DEQ Loan SW118						
313,298	306,177	296,000	7710		Principal Payment	212,000	212,000		212,000		212,000
					Interest Payment	282,693	282,693		282,693		282,693
0	0	325,000	7700		DEQ Loan WTRC						
					Principal Payment	0	0		0		0
0	0	0	7710		WTRC Financing						
0	0	0			Interest Payment	555,000	555,000		555,000		555,000
					Unappropriated Fund Balance	670,000	670,000		670,000		670,000
817,530	851,950	1,207,100			<b>Total Requirements</b>	<b>2,141,261</b>	<b>2,141,261</b>		<b>2,141,261</b>		<b>2,141,261</b>

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*St. Johns  
Reserve  
Fund*

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## *St. Johns Reserve Fund*

Proper maintenance of a sanitary landfill does not end when the facility closes. Metro has agreed with the City of Portland to maintain the landfill site beyond the closure date. In order to have sufficient revenue to cover these post-closure expenses, a Reserve Fund program was established in FY 1983-84. This program consists of sinking funds for both annual maintenance and perpetual maintenance.

The term of the annual maintenance fund is specified in the City-Metro lease agreement for a period of six years. During this period, Metro is responsible for maintaining existing grades and for correcting settlement. Reseeding and erosion prevention work are also anticipated.

The perpetual maintenance fund was established to cover the cost of treating leachate which could be produced from the expansion area for up to 20 years.

By our agreement with the City of Portland, Metro is not responsible for leachate collection in the existing fill area after six years.

In development of the Draft Closure and Financial Assurance Plan for the St. Johns Landfill, Metro's Solid Waste Department has estimated that a total of \$2,649,000 will be needed by the time the landfill closes. The DEQ must still formally agree to this amount through the issuance of a closure permit. The fund balance at the end of FY 1987-88 will be \$1,876,761; thus, at current waste flows an annual sinking fund of \$.57 per ton of waste received is needed to provide for post-closure costs. (\$277,993 is expected to be contributed to the Reserve Fund in FY 1987-88 plus interest.)

This assumes that a recirculation system may be integrated in the expansion area to minimize the amount of leachate required to be treated. A periodic review of these figures is scheduled in conjunction with the 1988 rate study.

5333C/408



# St. Johns Reserve Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>35-XX</b>											
<b>St Johns Reserve</b>											
<b>Resources</b>											
362,887	578,455		1,131,500	4300	Fund Balance-Beginning		1,564,827		1,564,827		1,564,827
43,768	59,640		90,000	5600	Interest on Investments		83,941		83,941		83,941
171,800	536,445		329,200	5830	Transfer from Solid Waste Operating		227,993		227,993		227,993
<u>578,455</u>	<u>1,174,540</u>		<u>1,550,700</u>		<b>Total Resources</b>		<u>1,876,761</u>		<u>1,876,761</u>		<u>1,876,761</u>
<b>Requirements</b>											
<u>578,455</u>	<u>1,174,540</u>		<u>1,550,700</u>		<b>Unappropriated Balance</b>		<u>1,876,761</u>		<u>1,876,761</u>		<u>1,876,761</u>
<u>578,455</u>	<u>1,174,540</u>		<u>1,550,700</u>		<b>Total Requirements</b>		<u>1,876,761</u>		<u>1,876,761</u>		<u>1,876,761</u>

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*St. Johns  
Final  
Improvements  
Fund*

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## *St. Johns Final Improvements Fund*

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The St. Johns Improvement Fund was created in FY 1984-85 to separate and identify the revenues and expenditures necessary to properly close out the St. Johns Landfill.

The contributions to this fund come from disposal fees which are based on an estimated life cycle cost of closure and related to the estimated amount of space used up each year. Under revised financial policies of the Solid Waste Department, the purpose and functions of this fund are being transferred to the Solid Waste Capital Fund. At the beginning of FY 1987-88, the fund balance will be transferred to that fund.

5333C/408

# St. Johns Final Improvements Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>36-XX</b>											
<b>Final Improve</b>											
<b>Resources</b>											
0	948,758	1,730,000	4300	Fund Balance-Beginning	2,300,000		2,300,000		2,300,000		
86,196	85,882	140,000	5600	Interest on Investments	0		0		0		0
520,000	763,193	554,500	5830	Transfer from Solid Waste Operating	0		0		0		0
1,111,000	103,000	0	5840	Transfer from Solid Waste Capital	0		0		0		0
<b>3,618,029</b>	<b>1,900,833</b>	<b>2,424,500</b>		<b>Total Resources</b>	<b>2,300,000</b>		<b>2,300,000</b>		<b>2,300,000</b>		<b>2,300,000</b>
<b>Requirements</b>											
768,438	331,321	805,000	8640	Final Cover and Improvements	0		0		0		0
0	0	0	9330	Transfer to Solid Waste Capital	2,300,000		2,300,000		2,300,000		2,300,000
0	0	85,000	9700	Contingency	0		0		0		0
948,758	1,569,512	1,534,500		Unappropriated Balance	0		0		0		0
<b>1,717,196</b>	<b>1,900,833</b>	<b>2,424,500</b>		<b>Total Requirements</b>	<b>2,300,000</b>		<b>2,300,000</b>		<b>2,300,000</b>		<b>2,300,000</b>

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*Intergovernmental  
Resource Center  
Fund*

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# Intergovernmental Resource Center Fund

The Intergovernmental Resource Center (IRC) provides planning and technical assistance services to cities, counties, and districts within the Metro jurisdiction. The IRC is currently organized in three divisions:

1. Transportation Planning
2. Data Collection and Analysis
3. Development Services.

The FY 1987-88 objectives of the IRC are to:

1. Maximize infrastructure and economic development opportunities in the Metro region.
2. Provide current, reliable, and useful information, technical assistance, and coordination to support current and future programming.

## Transportation Planning

Metro is the designated Metropolitan Planning Organization (MPO) to secure and allocate federal highway and transit funds. Metro coordination is accomplished through the Joint Policy Advisory Committee on Transportation (JPACT) recommendations on the Regional Transportation Plan (RTP) and the Transportation Improvement Program (TIP).

The Transportation Division is responsible for maintaining and updating the RTP and TIP. Specific FY 1987-88 objectives include:

1. Mandated update of the RTP

2. Completion of the Light Rail Transit Plan component of the RTP
3. Annual update of the TIP
4. Completion of the Southeast Corridor Study -- McLoughlin/Highway 224/Highway 217
5. Recommendation for projects to be included in ODOT's six-year Highway Improvement Program update.

Ongoing responsibilities include:

1. Monitoring revised allocations and obligated funding for current programs
2. Determining available federal and state funding for future programs
3. Coordinating JPACT and subcommittee activities.

## Data Collection and Analysis

The Data Division maintains and updates a regional database to support grant applications; and provide socio-economic and travel forecasts to the public and private sectors. Specific FY 1987-88 objectives include:

1. Updating current and projected demographic, housing, employment, and travel statistics
2. Updating and refining forecasting models
3. Evaluating Banfield Corridor to determine impact on light rail transit/I-84 improvements.

# *Intergovernmental Resource Center Fund*

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Ongoing responsibilities include:

1. Technical assistance to local jurisdictions
2. Custom, contracted studies to public and private sector clients
3. Publication of pertinent trends.

## Development Services

The Development Services Division provides technical assistance and program coordination to cities, counties, and districts within the Metro jurisdiction. Specific FY 1987-88 objectives include:

1. Mandated periodic review of the Urban Growth Boundary (UGB)
2. Establishment of functional planning authorized by ORS 390(2)
3. Mandated review of local comprehensive land use plans.

Ongoing responsibilities include:

1. Administration of the Urban Growth Boundary
2. Management of the Federal Intergovernmental Project Review
3. Provision of trend, grant, and training information services, e.g., intern assistance, criminal justice coordination, regional directory, water and sewage projects.

5333C/408





# IRC Revenue

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
47,426	57,923			5120	Tri-Net						
			33,000		FY88 Sec 8/(e)(4) Match		7,500		7,500		7,500
			14,500		FY87 Sec 8/(e)(4) Match		0		0		0
			17,854		FY83 (e)(4) OR239001		0		0		0
					Westside PE	17,854	17,854	17,854	17,854	17,854	17,854
					Clackamas County	0	0	5,000	5,000	5,000	5,000
					Multnomah County	0	0	7,500	7,500	7,500	7,500
34,690	31,243		11,629	5130	Contract Services	2,500	2,500	2,500	2,500	2,500	2,500
9,330	20,876		25,500	5140	Professional Services	24,000	24,000	24,000	24,000	24,000	24,000
0	0		0	5600	Interest	0	0	20,000	20,000	20,000	20,000
2,415	1,566		14,000	5670	Miscellaneous	70,000	70,000	70,000	70,000	70,000	70,000
466,887	658,785		723,328	5810	Transfer from General Fund	10,881	10,881	20,881	20,881	20,881	20,881
5,000	6,436		5,000	5830	Transfer from S.W. Operating	7,500	7,500	7,500	7,500	7,500	7,500
0	50,000		0	5866	Transfer from CTS Fund	0	0	0	0	0	0
1,377,821	1,572,308		2,057,130		Total Resources		2,016,874		2,069,374		2,069,374

# Intergovernmental Resource Center

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		APPROVED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>40-XX</b>											
<b>IRC</b>											
<b>Personal Services</b>											
44,342	50,774	1.00	52,889	6010	IRC Administrator	1.00	53,084	1.00	53,084	1.00	53,084
42,158	49,022	1.00	51,524	6020	Transportation Director	1.00	53,085	1.00	53,085	1.00	53,085
28,740	43,556	1.00	47,584	6030	Technical Manager	1.00	48,167	1.00	48,167	1.00	48,167
29,048	34,817	2.00	38,426	6060	Secretary	1.00	20,076	1.00	20,076	1.00	20,076
111,858	149,437	4.00	145,241	6070	Senior Analyst	4.00	144,159	4.00	144,159	4.00	144,159
149,458	127,161	6.30	172,107	6080	Analyst 3	5.50	169,654	5.50	169,654	5.50	169,654
64,906	74,743	3.00	125,925	6090	Analyst 2	7.00	179,908	7.00	179,908	7.00	179,908
47,010	37,574	2.00	41,257	6100	Analyst 1	1.00	19,861	1.00	19,861	1.00	19,861
0	12,946	0.00	0	6130	Planning Technician	0.00	0	0.00	0	0.00	0
21,703	23,617	1.00	25,410	6180	Administrative Assistant	2.00	46,831	2.00	46,831	2.00	46,831
7,124	0	0.00	0		System Analyst	0.00	0	0.00	0	0.00	0
3,510	0	0.00	0		Criminal Justice Dir.	0.00	0	0.00	0	0.00	0
25,901	22,904	0.86	12,376	6300	Temporary	1.50	19,159	1.50	19,159	1.50	19,159
163,382	150,726	0.00	218,352	6700	Fringe	0.00	229,714	0.00	229,714	0.00	229,714
<b>739,141</b>	<b>777,277</b>	<b>22.16</b>	<b>931,091</b>		<b>Total Personal Services</b>	<b>25.00</b>	<b>983,698</b>	<b>25.00</b>	<b>983,698</b>	<b>25.00</b>	<b>983,698</b>
<b>Materials &amp; Services</b>											
2,799	3,875		6,500	7100	Travel		6,500		6,500		6,500
3,341	3,460		5,000	7110	Meetings & Conferences		4,000		4,000		4,000
215	258		2,500	7120	Training & Tuition		4,500		4,500		4,500
1,770	1,543		2,500	7130	Dues & Subscriptions		1,500		1,500		1,500
572	777		2,000	7140	Ads & Legal Notices		2,000		2,000		2,000
1,650	1,330		14,500	7150	Printing		20,500		20,500		20,500
0	0		2,100	7230	Telephone		0		0		0
627	953		2,000	7300	Postage		2,000		2,000		2,000
1,952	2,583		3,000	7410	Supplies- Office		3,000		3,000		3,000
60,507	16,423		50,354	7500	Contractual Services		53,854		86,354		86,354
200	0		5,000	7510	Payments to Other Agencies		43,817		43,817		43,817

# Intergovernmental Resource Center

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
6,631	3,691		8,000	7520	Data Processing		3,750		3,750		3,750
0	1,950		1,500	7540	Audit Services		1,500		1,500		1,500
0	6		0	7900	Miscellaneous		0		0		0
80,346	36,849		104,954		Total Materials & Services		146,921		179,421		179,421
					Capital Outlay						
61,184	1,822		80,100	8570	Office Furniture & Equipment		23,710		23,710		23,710
61,184	1,822		80,100		Total Capital Outlay		23,710		23,710		23,710
					Transfers, Contingency, Unappropriated Balance						
477,693	428,323		557,987	9100	Transfer to General Fund		634,797		635,589		635,589
0	261,752		198,345	9130	Transfer to Building Mgmt Fund		76,971		76,971		76,971
0	31,344		33,037	9150	Transfer to Insurance Fund		10,211		10,211		10,211
0	0		16,724	9700	Contingency		104,457		120,465		120,465
19,457	34,941		134,892		Unappropriated Fund Balance		36,109		39,309		39,309
497,150	756,360		940,985		Total Trans., Contin., Unappr. Fund Bal		862,545		882,545		882,545
1,377,821	1,572,308	22.16	2,057,130		TOTAL EXPENDITURES	25.00	2,016,874	25.00	2,069,374	25.00	2,069,374

# IRC: Office of the Administrator

HISTORICAL DATA ACTUAL \$		FOR INFORMATION ONLY									
		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>40-10 ADMIN</b>											
<b>Personal Services</b>											
29,414	20,299	0.35	18,510	6010	IRC Administrator	0.25	13,271	0.25	13,271	0.25	13,271
0	3,068		0	6030	Technical Manager		0		0		0
7,177	5,369	0.40	7,370	6060	Secretary		0		0		0
2,081	0		0	6070	Senior Analyst		0		0		0
0	1,452		0	6080	Analyst 3		0		0		0
615	0		0	6090	Analyst 2		0		0		0
0	0		0	6180	Administrative Assistant	0.30	6,397	0.30	6,397	0.30	6,397
1,688	0		0	6300	Temporary		0		0		0
14,013	7,970		8,023	6700	Fringe		6,098		6,098		6,098
<b>54,988</b>	<b>38,158</b>	<b>0.75</b>	<b>33,903</b>		<b>Total Personal Services</b>	<b>0.55</b>	<b>25,766</b>	<b>0.55</b>	<b>25,766</b>	<b>0.55</b>	<b>25,766</b>
<b>Materials &amp; Services</b>											
1,038	774		4,000	7100	Travel		4,500		4,500		4,500
1,256	817		4,000	7110	Meetings & Conferences		2,500		2,500		2,500
215	258		2,500	7120	Training & Tuition		4,500		4,500		4,500
1,770	1,543		2,500	7130	Dues & Subscriptions		1,500		1,500		1,500
572	187		2,000	7140	Ads & Legal Notices		2,000		2,000		2,000
627	1,067		2,000	7150	Printing		2,000		2,000		2,000
523	939		2,000	7300	Postage		2,000		2,000		2,000
1,832	2,575		3,000	7410	Supplies- Office		3,000		3,000		3,000
8,245	0		0	7500	Contractual Services		0		0		0
0	0		5,000	7510	Payments to Other Agencies		0		0		0
0	0		3,000	7520	Data Processing		0		0		0
<b>16,079</b>	<b>8,160</b>		<b>30,000</b>		<b>Total Materials &amp; Services</b>		<b>22,000</b>		<b>22,000</b>		<b>22,000</b>

# IRC: Office of the Administrator

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		FOR INFORMATION ONLY PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<b>Capital Outlay</b>						
0	0		1,000	8570	Office Furniture & Equipment		1,000		1,000		1,000
0	0		1,000		<b>Total Capital Outlay</b>		1,000		1,000		1,000
					<b>Transfers, Contingency, Unappropriated Balance</b>						
30,377	17,224		178,556	9100	Transfer to General Fund		233,588		233,880		233,880
0	261,752		91,239	9130	Transfer to Building Mgmt Fund		2,017		2,017		2,017
0	31,344		33,037	9150	Transfer to Insurance Fund		268		268		268
0	0		0	9700	Contingency		44,389		60,897		60,897
30,377	310,320		302,832		<b>Total Trans., Contin., Unappr. Fund Bal</b>		280,262		297,062		297,062
101,443	356,638	0.75	367,735		<b>TOTAL EXPENDITURES</b>	0.55	329,028	0.55	345,828	0.55	345,828

# IRC: Data Services

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		FOR INFORMATION ONLY PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>40-20 DATA SVS</b>											
<b>Personal Services</b>											
0	215	0.02	1,030	6020	Transportation Director	0.05	2,654	0.05	2,654	0.05	2,654
19,570	40,488	1.00	47,584	6030	Technical Manager	1.00	48,167	1.00	48,167	1.00	48,167
470	1,594	0.25	4,764	6060	Secretary	0.10	2,007	0.10	2,007	0.10	2,007
43,307	60,187	1.80	66,132	6070	Senior Analyst	1.80	67,960	1.80	67,960	1.80	67,960
16,296	25,314	1.00	39,846	6080	Analyst 3	2.00	56,826	2.00	56,826	2.00	56,826
12,051	21,603	0.80	24,771	6090	Analyst 2	2.60	64,749	2.60	64,749	2.60	64,749
6,444	1,761	0.80	36,703	6100	Analyst 1	1.00	19,861	1.00	19,861	1.00	19,861
0	12,946		0	6130	Planning Technician		0		0		0
0	0		0	6180	Administrative Assistant	0.10	2,133	0.10	2,133	0.10	2,133
6,112	0		0		System Analyst		0		0		0
17,436	12,792	0.43	6,188	6300	Temporary	1.20	15,331	1.20	15,331	1.20	15,331
33,759	44,338		69,078	6700	Fringe		83,484		83,484		83,484
<b>155,445</b>	<b>221,238</b>	<b>6.10</b>	<b>296,096</b>		<b>Total Personal Services</b>	<b>9.85</b>	<b>363,172</b>	<b>9.85</b>	<b>363,172</b>	<b>9.85</b>	<b>363,172</b>
<b>Materials &amp; Services</b>											
0	588		0	7100	Travel		0		0		0
104	14		0	7300	Postage		0		0		0
2,685	10,832		5,500	7500	Contractual Services		2,500		2,500		2,500
3,081	3,550		2,000	7520	Data Processing		2,000		2,000		2,000
0	6		0	7900	Miscellaneous		0		0		0
<b>5,870</b>	<b>14,990</b>		<b>7,500</b>		<b>Total Materials &amp; Services</b>		<b>4,500</b>		<b>4,500</b>		<b>4,500</b>

# IRC: Data Services

HISTORICAL DATA ACTUAL \$		FOR INFORMATION ONLY									
		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Transfers, Contingency, Unappropriated Balance</b>											
118,757	114,163		128,337	9100	Transfer to General Fund		173,436		173,652		173,652
0	0		33,719	9130	Transfer to Building Mgmt Fund		28,396		28,396		28,396
0	0		0	9150	Transfer to Insurance Fund		3,767		3,767		3,767
0	0		16,724	9700	Contingency		18,433		18,217		18,217
0	0		0		Unappropriated Fund Balance		36,109		39,309		39,309
118,757	114,163		178,780		Total Trans., Contin., Unappr. Fund Bal		260,141		263,341		263,341
280,071	350,391	6.10	482,376		TOTAL EXPENDITURES	9.85	627,813	9.85	631,013	9.85	631,013

# IRC: Transportation

HISTORICAL DATA ACTUAL \$		FOR INFORMATION ONLY									
		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>40-30 TRANS</b>											
<b>Personal Services</b>											
5,483	0	0.08	4,234	6010	IRC Administrator	0.20	10,617	0.20	10,617	0.20	10,617
41,995	44,822	0.90	46,372	6020	Transportation Director	0.95	50,431	0.95	50,431	0.95	50,431
8,936	0		0	6030	Technical Manager		0		0		0
16,491	18,259	0.90	17,922	6060	Secretary	0.85	17,065	0.85	17,065	0.85	17,065
66,124	62,820	1.20	45,139	6070	Senior Analyst	1.20	45,306	1.20	45,306	1.20	45,306
66,179	53,505	3.00	64,751	6080	Analyst 3	2.00	64,992	2.00	64,992	2.00	64,992
52,241	53,140	2.20	98,677	6090	Analyst 2	4.40	115,159	4.40	115,159	4.40	115,159
40,567	35,813	1.20	4,554	6100	Analyst 1		0		0		0
21,703	23,617	1.00	25,410	6180	Administrative Assistant	1.10	27,638	1.10	27,638	1.10	27,638
1,013	0		0		System Analyst		0		0		0
6,699	9,779	0.43	6,188	6300	Temporary	0.30	3,828	0.30	3,828	0.30	3,828
84,677	75,283		95,806	6700	Fringe		103,058		103,058		103,058
<b>412,107</b>	<b>377,038</b>	<b>10.91</b>	<b>409,053</b>		<b>Total Personal Services</b>	<b>11.00</b>	<b>438,094</b>	<b>11.00</b>	<b>438,094</b>	<b>11.00</b>	<b>438,094</b>
<b>Materials &amp; Services</b>											
1,761	2,310		2,500	7100	Travel		2,000		2,000		2,000
213	420		0	7110	Meetings & Conferences		500		500		500
790	263		12,500	7150	Printing		18,500		18,500		18,500
0	0		2,100	7230	Telephone		0		0		0
119	0		0	7410	Supplies- Office		0		0		0
26,789	599		27,854	7500	Contractual Services		27,854		27,854		27,854
0	0		0	7510	Payments to Other Agencies		43,817		43,817		43,817
3,550	141		3,000	7520	Data Processing		1,750		1,750		1,750
0	1,950		1,500	7540	Audit Services		1,500		1,500		1,500
<b>33,221</b>	<b>5,683</b>		<b>49,454</b>		<b>Total Materials &amp; Services</b>		<b>95,921</b>		<b>95,921</b>		<b>95,921</b>



# IRC: Transportation

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		FOR INFORMATION ONLY PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Capital Outlay</b>											
61,184	1,822		79,100	8570	Office Furniture & Equipment		22,710		22,710		22,710
61,184	1,822		79,100		Total Capital Outlay		22,710		22,710		22,710
<b>Transfers, Contingency, Unappropriated Balance</b>											
261,891	219,378		178,556	9100	Transfer to General Fund		172,783		172,998		172,998
0	0		49,586	9130	Transfer to Building Mgmt Fund		34,292		34,292		34,292
0	0		0	9150	Transfer to Insurance Fund		4,549		4,549		4,549
0	0		0	9700	Contingency		29,681		29,466		29,466
261,891	219,378		228,142		Total Trans., Contin., Unappr. Fund Bal		241,305		241,305		241,305
768,403	603,921	10.91	765,749		TOTAL EXPENDITURES	11.00	798,030	11.00	798,030	11.00	798,030

# IRC: Development Services

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		FOR INFORMATION ONLY PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>40-40 DEV SYS</b>											
<b>Personal Services</b>											
9,445	30,430	0.57	30,145	6010	IRC Administrator	0.55	29,196	0.55	29,196	0.55	29,196
164	3,985	0.08	4,122	6020	Transportation Director		0		0		0
234	0		0	6030	Technical Manager		0		0		0
4,916	9,328	0.45	8,370	6060	Secretary	0.05	1,004	0.05	1,004	0.05	1,004
347	23,542	1.00	33,970	6070	Senior Analyst	1.00	30,893	1.00	30,893	1.00	30,893
66,983	46,388	2.30	67,510	6080	Analyst 3	1.50	47,836	1.50	47,836	1.50	47,836
0	0		2,477	6090	Analyst 2		0		0		0
0	0		0	6180	Administrative Assistant	0.50	10,663	0.50	10,663	0.50	10,663
78	333		0	6300	Temporary		0		0		0
20,536	27,940		45,445	6700	Fringe		37,074		37,074		37,074
<b>102,696</b>	<b>141,946</b>	<b>4.40</b>	<b>192,039</b>		<b>Total Personal Services</b>	<b>3.60</b>	<b>156,666</b>	<b>3.60</b>	<b>156,666</b>	<b>3.60</b>	<b>156,666</b>
<b>Materials &amp; Services</b>											
0	203		0	7100	Travel		0		0		0
1,873	2,223		1,000	7110	Meetings & Conferences		1,000		1,000		1,000
0	590		0	7140	Ads & Legal Notices		0		0		0
234	0		0	7150	Printing		0		0		0
0	8		0	7410	Supplies- Office		0		0		0
2,890	4,992		17,000	7500	Contractual Services		23,500		56,000		56,000
280	0		0	7510	Payments to Other Agencies		0		0		0
<b>5,277</b>	<b>8,016</b>		<b>18,000</b>		<b>Total Materials &amp; Services</b>		<b>24,500</b>		<b>57,000</b>		<b>57,000</b>

# IRC: Development Services

HISTORICAL DATA ACTUAL \$		FOR INFORMATION ONLY									
		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Transfers, Contingency, Unappropriated Balance</b>											
64,791	74,924		72,538	9100	Transfer to General Fund		54,990		55,059		55,059
0	0		23,801	9130	Transfer to Building Mgmt Fund		12,266		12,266		12,266
0	0		0	9150	Transfer to Insurance Fund		1,627		1,627		1,627
0	0		0	9700	Contingency		11,954		11,885		11,885
64,791	74,924		96,339		Total Trans., Contin., Unappr. Fund Bal		80,837		80,837		80,837
172,764	224,886		306,378		TOTAL EXPENDITURES	3.60	262,003	3.60	294,503	3.60	294,503

# IRC: Criminal Justice

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		FOR INFORMATION ONLY PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>40-50 CRIM JUST.</b>											
					<b>Personal Services</b>						
				6010	IRC Administrator		0		0		0
0	45	0.00	0	6060	Secretary		0		0		0
0	267	0.00	0	6070	Senior Analyst		0		0		0
0	2,888	0.00	0	6080	Analyst 3		0		0		0
0	502	0.00	0		Criminal Justice Dir.		0		0		0
3,510	0	0.00	0		Fringe		0		0		0
10,397	(4,805)	0.00	0	6700			0		0		0
<u>13,906</u>	<u>(1,103)</u>	<u>0.00</u>	<u>0</u>		<b>Total Personal Services</b>		<u>0</u>		<u>0</u>		<u>0</u>
					<b>Materials &amp; Services</b>						
				7500	Contractual Services		0		0		0
19,898	0		0				0		0		0
<u>19,898</u>	<u>0</u>		<u>0</u>		<b>Total Materials &amp; Services</b>		<u>0</u>		<u>0</u>		<u>0</u>
					<b>Transfers, Contingency, Unappropriated Balance</b>						
				9100	Transfer to General Fund		0		0		0
1,878	2,634		0				0		0		0
<u>1,878</u>	<u>2,634</u>		<u>0</u>		<b>Total Trans., Contin., Unappr. Fund Bal</b>		<u>0</u>		<u>0</u>		<u>0</u>
<u>35,682</u>	<u>1,531</u>		<u>0</u>		<b>TOTAL EXPENDITURES</b>		<u>0</u>		<u>0</u>		<u>0</u>

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*Convention  
Center Project  
Management  
Fund*

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# *Convention Center Project Management Fund*

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Revenue for this fund comes primarily from the hotel/motel tax proceeds transferred from Multnomah County.

Expenses eligible to be paid from this fund are those costs associated with marketing, booking, and the operation of the convention center. Costs directly associated with construction of the convention center are allocated in the capital fund.

Contractual services include funding for designing and implementing a marketing plan for the convention center.

Included in contingency are funds to begin building an operating reserve to be held for future operating expenses.

Technical work to create a regional commission responsible for the eventual management of the center is included in the Management Fund for FY 1987-88.

The Management Fund will also support the final work necessary to complete the formation of a Local Improvement District (LID) that will contribute \$5 million to the project.

Staffing for several committees is included in the personnel costs of this fund. These committees include the Metro Council Convention Center Committee, the proposed regional commission, and the Local Improvement District Steering Committee. Liaison work with the Oregon Tourism Alliance will also be funded.

5333C/408

# Convention Center Project Management Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>50-XX CCP Mgmt</b>											
<b>Resources</b>											
0	0		1,216,000	5225	Intergovernmental Revenue		2,050,000		2,050,000		2,050,000
0	0		588,719	5830	Transfer from Solid Waste Operating		0		0		0
0	0		0	5846	Transfer from Conv. Center Capital		560,000		560,000		560,000
0	0		1,804,719		<b>Total Resources</b>		2,610,000		2,610,000		2,610,000
<b>Personal Services</b>											
0	0	1.00	56,700	6010	Conv. Center Project Director	0.20	11,669	0.20	11,669	0.20	11,669
0	0	1.00	39,060	6030	Technical Manager	0.30	12,471	0.30	12,471	0.30	12,471
0	0		0	6060	Secretary	0.30	5,805	0.30	5,805	0.30	5,805
0	0	1.00	33,666	6070	Senior Analyst	0.20	7,264	0.20	7,264	0.20	7,264
0	0	1.00	27,888	6080	Analyst 3	0.20	5,696	0.20	5,696	0.20	5,696
0	0	1.00	24,960	6180	Administrative Assistant	0.30	7,645	0.30	7,645	0.30	7,645
0	0		44,116	6700	Fringe		15,671		15,671		15,671
0	0	1.50	226,390		<b>Total Personal Services</b>	1.50	66,221	1.50	66,221	1.50	66,221
<b>Materials &amp; Services</b>											
0	0		15,000	7100	Travel		0		0		0
0	0		1,500	7110	Meetings & Conferences		0		0		0
0	0		750	7130	Dues & Subscriptions		0		0		0
0	0		1,500	7140	Ads & Legal Notices		0		0		0
0	0		2,300	7150	Printing		0		0		0
0	0		400	7300	Postage		0		0		0
0	0		8,460	7360	Equipment Rental		0		0		0
0	0		2,500	7410	Supplies-Office		0		0		0
0	0		187,500	7500	Contractual Services		1,170,000		1,170,000		1,170,000
0	0		243,000	7510	Payments to Other Agencies		0		0		0
0	0		462,910		<b>Total Materials &amp; Services</b>		1,170,000		1,170,000		1,170,000

# Convention Center Project Management Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88			APPROVED		ADOPTED		
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Capital Outlay</b>											
0	0		10,000	8550	Vehicles & Equipment		0		0		0
0	0		15,000	8570	Office Furniture & Equipment		0		0		0
0	0		25,000		<b>Total Capital Outlay</b>		0		0		0
<b>Transfers, Contingency, Unappropriated Balance</b>											
0	0		56,205	9100	Transfer to General Fund		88,664		89,220		89,220
0	0		12,731	9130	Transfer to Building Management		4,029		4,029		4,029
0	0		4,896	9150	Transfer to Insurance Fund		5,392		5,392		5,392
0	0		0	9310	Transfer to Solid Waste Operating		560,000		560,000		560,000
0	0		760,000	9510	Transfer to Conv. Center Capital		0		0		0
0	0		256,587	9700	Contingency		715,694		715,138		715,138
0	0		1,090,419		<b>Total Trans., Contin., Unappr. Fund Bal</b>		1,373,779		1,373,779		1,373,779
0	0		1,804,719		<b>TOTAL EXPENDITURES</b>	1.50	2,610,000	1.50	2,610,000	1.50	2,610,000



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*Convention  
Center Project  
Capital Fund*

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# *Convention Center Project Capital Fund*

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Revenue for the Capital Fund is supplied by District General Obligation bonds, state grants, and funds from a Local Improvement District (LID). Of the total anticipated revenue for FY 1987-88, General Obligation bonds will contribute \$65 million, and state grants up to \$7.5 million.

Eligible expenses are site acquisition and preparation, design costs, construction management costs, and actual construction.

In FY 1987-88 this fund will:

1. Manage services of a comprehensive architectural/engineering team to design the Oregon Convention Center;
2. Manage services of a construction management firm to help direct the design construction process;
3. Manage services related to acquiring property on the site, relocating businesses, relocating utilities, vacating streets, demolishing structures, and grading the site; and
4. Coordinate development of circulation plans and other site development activities not covered as part of the design.

5333C/408

# Convention Center Project Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>52-XX CCP Capital</b>											
0	0		0	5110	State Grant		7,500,000		7,500,000		7,500,000
0	0		0	5125	General Obligation Bond		65,000,000		65,000,000		65,000,000
0	0		0	5600	Interest on Investment		2,388,634		2,388,634		2,388,634
0	0		760,000	5860	Transfer from Conv. Center Management		0		0		0
0	0		760,000		<b>Total Resources</b>		74,888,634		74,888,634		74,888,634
<b>Resources</b>											
<b>Personal Services</b>											
0	0		0	6010	Conv. Center Project Director	0.80	46,675	0.80	46,675	0.80	46,675
0	0		0	6030	Technical Manager	0.70	29,099	0.70	29,099	0.70	29,099
0	0		0	6060	Secretary	0.70	13,545	0.70	13,545	0.70	13,545
0	0		0	6070	Senior Analyst	0.80	29,059	0.80	29,059	0.80	29,059
0	0		0	6080	Analyst 3	0.80	22,783	0.80	22,783	0.80	22,783
0	0		0	6180	Administrative Assistant	0.70	17,839	0.70	17,839	0.70	17,839
0	0		0	6700	Fringe		49,289		49,289		49,289
0	0		0		<b>Total Personal Services</b>	4.50	208,289	4.50	208,289	4.50	208,289
<b>Materials &amp; Services</b>											
0	0		0	7100	Travel		18,000		18,000		18,000
0	0		0	7110	Meetings & Conferences		2,800		2,800		2,800
0	0		0	7130	Dues & Subscriptions		1000		1000		1000
0	0		0	7140	Ads & Legal Notices		12,000		12,000		12,000
0	0		0	7150	Printing		163,000		163,000		163,000
0	0		0	7160	Typesetting		600		600		600
0	0		0	7300	Postage		3,200		3,200		3,200
0	0		0	7360	Equipment Rental		1,750		1,750		1,750

# Convention Center Project Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	0		0	7410	Supplies-Office		3,000		3,000		3,000
0	0		0	7440	Supplies-Graphics		750		750		750
0	0		0	7500	Contractual Services		71,000		71,000		71,000
0	0		0	7520	Data Processing		700		700		700
0	0		0	7540	Audit Services		10,000		10,000		10,000
0	0		0	7900	Miscellaneous		2,500		2,500		2,500
0	0		0		<b>Total Materials &amp; Services</b>		<b>290,300</b>		<b>290,300</b>		<b>290,300</b>
					<b>Capital Outlay</b>						
0	0		0	8500	Land		12,097,233		12,097,233		12,097,233
0	0		0	8550	Equipment		6,000		6,000		6,000
0	0		0	8570	Furniture		2,500		2,500		2,500
0	0		250,000	8610	Construction Management		561,418		561,418		561,418
0	0		0	8620	Construction in Progress		3,217,872		3,217,872		3,217,872
0	0		480,000	8630	Engineering Services		2,978,100		2,978,100		2,978,100
0	0		730,000		<b>Total Capital Outlay</b>		<b>18,863,123</b>		<b>18,863,123</b>		<b>18,863,123</b>
					<b>Transfers, Contingency, Unappropriated Balance</b>						
0	0		0	9100	Transfer to General Fund		280,771		282,531		282,531
0	0		0	9130	Transfer to Building Fund		12,757		12,757		12,757
0	0		0	9150	Transfer to Insurance Fund		17,073		17,073		17,073
0	0		0	9460	Transfer to Conv. Center Mgmt.		560,000		560,000		560,000
0	0		30,000	9700	Contingency		2,542,519		2,540,759		2,540,759
0	0		0		Unappropriated Balance		52,113,802		52,113,802		52,113,802
0	0		30,000		<b>Total Trans., Contin., Unappr. Fund Bal</b>		<b>55,526,922</b>		<b>55,526,922</b>		<b>55,526,922</b>
0	0		760,000		<b>TOTAL EXPENDITURES</b>	4.50	<b>74,888,634</b>	4.50	<b>74,888,634</b>	4.50	<b>74,888,634</b>

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*Convention  
Center Project  
Debt Service  
Fund*

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## *Convention Center Project Debt Service Fund*

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The Debt Service Fund receives the annual property tax revenue needed to retire the bonds approved by regional voters November 4, 1986. This revenue is distributed to bondholders in the form of principal and interest payments.

5333C/408

# Convention Center Project Debt Service Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>CCP Debt</b>		<b>Resources</b>									
0	0	0	0	5200	Property Taxes-Current Year		2,680,000		2,680,000		2,438,800
0	0	0	0	5600	Interest on Investment		0		0		55,000
0	0	0	0		<b>Total Resources</b>		<b>2,680,000</b>		<b>2,680,000</b>		<b>2,493,800</b>
<b>Materials &amp; Services</b>											
0	0	0	0	7710	Interest		2,680,000		2,680,000		2,493,800
0	0	0	0		<b>Total Materials &amp; Services</b>		<b>2,680,000</b>		<b>2,680,000</b>		<b>2,493,800</b>
0	0	0	0		<b>TOTAL EXPENDITURES</b>		<b>2,680,000</b>		<b>2,680,000</b>		<b>2,493,800</b>

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*Convention,  
Trade &  
Spectator  
Facilities Fund*

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# *Convention, Trade & Spectator Facilities Fund*

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The CTS Fund enables Metro to fulfill obligations to pursue other elements of the CTS Master Plan besides the convention center. Revenue received from other agencies and local governments is dedicated to pursuing the goals and strategies outlined in the Plan.

5333C/408

# Convention, Trade & Spectator Facilities Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>45-XX</b>											
<b>CTS</b>											
<b>Resources</b>											
0	0		8,787	4300	Fund Balance		8,312		8,312		8,312
0	50,000		0	5110	State Grant		0		0		0
0	117,675		54,525	5130	Contract Services		50,000		50,000		50,000
0	5,825		0	5600	Interest on Investments		1,500		1,500		1,500
0	30,190		0	5810	Transfer from General Fund		0		0		0
0	203,690		63,312		<b>Total Resources</b>		<b>59,812</b>		<b>59,812</b>		<b>59,812</b>
<b>Personal Services</b>											
0	5,780		0	6010	CTS Director		0		0		0
0	1,128		0		Management Analyst		0		0		0
0	1,769		0	6180	Administrative Assistant		0		0		0
0	1,281		0	6700	Fringe		0		0		0
0	9,958		0		<b>Total Personal Services</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Materials &amp; Services</b>											
0	117		0	7110	Meetings & Conferences		0		0		0
0	155		0	7140	Ads & Legal Notices		0		0		0
0	2,027		0	7360	Equipment Rental		0		0		0
0	1,006		0	7410	Supplies-Office		0		0		0
0	131,161		63,312	7500	Contractual Services		58,000		58,000		58,000
0	480		0	7900	Miscellaneous		0		0		0
0	134,946		63,312		<b>Total Materials &amp; Services</b>		<b>58,000</b>		<b>58,000</b>		<b>58,000</b>

# Convention, Trade & Spectator Facilities Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Transfers, Contingency, Unappropriated Balance</b>											
0	50,000	0	0	9400	Transfer to IRC Fund	0	0	0	0	0	0
0	0	0	0	9700	Contingency		1,812		1,812		1,812
0	8,786	0	0		Unappropriated Balance		0		0		0
0	58,786	0	0		<b>Total Trans., Contin., Unappr. Fund Bal</b>		1,812		1,812		1,812
0	203,690		63,312		<b>TOTAL EXPENDITURES</b>	0.00	59,812	0.00	59,812	0.00	59,812

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*Eliminated  
Funds*

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# St. Johns Methane Recovery Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>37-XX Methane</b>											
0	0		37,000	5490	Gas Revenues		0		0		0
0	40,000		0	5830	Transfer from Solid Waste Capital		0		0		0
0	40,000		37,000		<b>Total Resources</b>		0		0		0
<b>Personal Services</b>											
0	440	0.01	600	6010	Solid Waste Director		0		0		0
0	0	0.02	951	6020	Operations Manager		0		0		0
0	2,406	0.03	1,221	6030	Engineering Manager		0		0		0
0	0	0.02	592	6035	Facilities Manager		0		0		0
0	9,192	0.07	2,075	6050	Solid Waste Engineer		0		0		0
0	15		0	6060	Secretary		0		0		0
0	42	0.01	130	6200	Office Assistant		0		0		0
0	1,968		1,726	6700	Fringe		0		0		0
0	14,063	0.16	7,295		<b>Total Personal Services</b>		0		0		0
<b>Materials &amp; Services</b>											
0	0		200	7100	Travel		0		0		0
0	0		250	7110	Meetings & Conferences		0		0		0
0	0		400	7140	Ads & Legal Notices		0		0		0
0	0		200	7150	Printing		0		0		0
0	0		100	7300	Postage		0		0		0
0	0		2,000	7360	Equipment Rental		0		0		0
0	3		250	7410	Supplies- Office		0		0		0
0	0		10,000	7500	Contractual Services		0		0		0
0	19,902		0	7510	Payments to Other Agencies		0		0		0
0	19,905		13,400		<b>Total Materials &amp; Services</b>		0		0		0

# St. Johns Methane Recovery Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<b>Transfers, Contingency, Unappropriated Balance</b>						
0	6,032		16,305		Unappropriated Balance	0	0		0		0
0	6,032		16,305		Total Trans., Contin., Unappr. Fund Bal	0	0		0		0
0	40,000	0.16	37,000		Total Requirements	0	0		0		0

# Transportation Technical Assistance Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>60-XX TTA Fund</b>											
<b>Resources</b>											
<b>Grants</b>											
36,776	2,847		0	5100	OR090029		0		0		0
			23,817		OR299008 (Tri-Net) LRT		0		0		0
			20,000		OR299010 (Tri-Net) Ph.1 LRT		0		0		0
			4,250		OR299010 (Portland) Ph.1 LRT		0		0		0
16,435	0		0	5110	State Grants		0		0		0
<b>53,211</b>	<b>2,847</b>		<b>48,067</b>		<b>Total Resources</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Requirements</b>											
<b>53,211</b>	<b>2,847</b>		<b>48,067</b>	7510	Payments to Other Agencies		0		0		0
<b>53,211</b>	<b>2,847</b>		<b>48,067</b>		<b>Total Requirements</b>		<b>0</b>		<b>0</b>		<b>0</b>

# Criminal Justice Assistance Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88				APPROVED		ADOPTED	
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
64-XX C.J. Assist.											
29,774	3,376			5100	<u>Resources</u> Federal LEAA Grants	0	0	0	0	0	0
29,774	3,376		0		Total Resources	0	0	0	0	0	0
<u>Requirements</u>											
29,774	3,376		0	7510	Payments to Other Agencies	0	0	0	0	0	0
29,774	3,376		0		Total Requirements	0	0	0	0	0	0



# Sewer Assistance Fund

HISTORICAL DATA ACTUAL \$		FY 1986-87 BUDGET		PROPOSED BUDGET FY 1987-88		APPROVED		ADOPTED			
FY 1984-85	FY 1985-86	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>65-XX Sewer Asst.</b>											
<b>Resources</b>											
2,096,698	1,306,598	831,689	4300		Beginning Fund Balance		0		0		0
160,251	89,466	25,000	5600		Interest on Investments		0		0		0
<b>2,256,949</b>	<b>1,396,064</b>	<b>856,689</b>			<b>Total Resources</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Requirements</b>											
950,351	575,344	856,689	7510		Payments to Other Agencies		0		0		0
1,306,598	820,720	0			Unappropriated Fund Balance		0		0		0
<b>2,256,949</b>	<b>1,396,064</b>	<b>856,689</b>			<b>Total Requirements</b>		<b>0</b>		<b>0</b>		<b>0</b>

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*Appendices*

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# Budget Notes

These directives were adopted by motion by the Metro Council as part of the FY 1987-88 budget approval process.

## GENERAL FUND

### Public Affairs

The Public Affairs Director shall approve all expenditures related to community involvement, media relations and public education from Contractual Services and Printing line items in each department. Similar controls shall be considered for ads and legal notices, type-setting and graphics supplies.

### Council

The Council Management Committee shall be involved in the selection of the financial auditor which will take place this fiscal year. The Committee shall meet with the auditors at appropriate times to assure full disclosure of information generated in the audit process and a thorough oversight of the District's financial affairs.

## SOLID WASTE OPERATING FUND

The diversion request shall be reviewed against other alternatives presented in the landfill capacity report so that the most cost-effective option is selected to assure that adequate landfill capacity remains pending development of other disposal facilities.

## ZOO OPERATING FUND

A review of salary levels for the Veterinarian and Veterinarian Technician classifications shall be conducted within the next year.

## REHABILITATION AND ENHANCEMENT FUND

The Council must approve a plan for expending funds in the Contractual Services line item prior to expenditure.

## CONVENTION CENTER MANAGEMENT FUND

Prior to expenditure of Contractual Services monies for marketing, the staff will return to Council with a marketing plan for Council approval. This will not bind the Council from making use of short-term opportunities.

Once General Obligation bonds are sold, amend the budget to place the appropriate amounts designated for Operating Reserve in the Unappropriated Balance.

# Glossary of Terms

## Accrual Basis

The system of accounting under which revenues are recorded when earned or when levies are made, and expenditures are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of the revenue or payment of the expenditure may take place, in whole or in part, in another accounting period.

## Appropriation

Based on an adopted budget, an authorization to spend specific amounts of money for specific purposes during the fiscal year. Metro appropriates by organizational unit by the categories of Personal Services, Materials & Services, Capital Outlay, Transfers and Contingency.

## Budget

A plan for the coordination of resources and expenditures for one fiscal year. The budget is the financial plan for Metro's allocation of resources to provide services, accomplish Metro's objectives and perform activities.

## Budget Advisory Committee

A committee comprised of citizens-at-large who are interested in participating in budget preparation process and Metro Councilors.

## Budget Calendar

The schedule of major events and key dates in the budget process.

## Budget Committee

The Metro Council sitting as a special committee to review the Executive Officer's Proposed Budget and to determine the approved budget.

## Budget Message

Executive Officer's written statement explaining the budget document, reasons for salient changes and major financial policies and priorities.

## Budget Phases

The following are the major phases of the budget process:

### -Requested

The requested appropriation of a department as submitted to the Executive Officer.

### -Proposed

The Executive Officer's recommended budget to the Metro Council as Budget Committee.

### -Approved

The budget as approved by the Metro Council as Budget Committee and subsequently reviewed and certified by the Multnomah County Tax Supervising and Conservation Commission.

### -Adopted

The budget resolution passed by Council after certification of the budget by the Multnomah County Tax Supervising and Conservation Commission.

# Glossary of Terms

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## Capital Outlay

Expenditures for land purchase, buildings (purchase or construction), improvements other than buildings (purchase or construction) and furniture and equipment with a unit cost in excess of \$200 and useful life of one or more years.

## Contingencies

An amount set aside for unforeseen expenses. Requires Council action to utilize.

## Contract

An agreement whereby Metro and an individual, legal or political entity, agree to do certain things. If Metro is to provide a service(s) for reimbursement, the department to provide the service must indicate the appropriation necessary to provide the service(s) and identify the source and amount of funds to be received in its budget request. If Metro is agreeing to purchase services or a capital asset, the department requesting the purchase must request appropriation for the contract and identify the source of funds (i.e., the operating fund, grant, etc.)

## Cost Allocation Plan

A process and a document which identifies General, Building Management and Insurance Fund costs and assigns them to operating funds. Each cost is split among the operating funds on a basis which estimates value received. The plan is used during the annual budget preparation to develop the amount of interfund transfers.

## Debt Service

Includes repayment of principal and interest on bonds, interest-bearing warrants and short term loans.

## Equipment

Types of machinery, vehicles, etc., with a unit cost in excess of \$200 and an expected life of one year or more.

## Expenditure

The actual outlay of or obligation to pay cash.

## Fiscal Year (FY)

The twelve-month period beginning July 1 and ending June 30 for which the annual budget is prepared and adopted.

## Fringe Benefits

Non-salary employee benefits provided in accordance with Personnel Rules and the union agreement. Includes health plan, life insurance/pension. Temporary employees receive only those benefits mandated by law such as Social Security, Workers' Compensation and unemployment.

## Full-Time Equivalent (FTE)

Total hours worked equalling 2,096 for FY 1987-88. May be two employees working half-time (1,048 hours each), four employees at quarter time (524 hours each), etc.

# Glossary of Terms

## Fund

A division in a budget comprising an independent budgetary, fiscal and accounting entity.

Operating funds are restricted to certain specific types of services or activities. Departments are budgeted within one and only one operating fund, although a department may be responsible for more than one fund. Other types of funds are debt service, capital and reserve. The definition of purposes, services and other restrictions of Metro funds are specified by Council resolution.

## Grants

An agreement, usually with the Federal or State government or a nonprofit organization, whereby Metro agrees to perform certain services and activities, or purchase a specific capital asset — improvement or equipment.

## Indirect Costs

The general central overhead costs (i.e., payroll, accounts payable and legal counsel) necessary for the operation of a grant, but which cannot be directly attributable to a specific grant. These costs are computed and charged to the grant based on a cost allocation plan.

## Job Share Position

A budgeted full-time position shared by two people who each work 20 hours per week.

## Line Item

An object of expenditure. (See Chart of Accounts.)

## Line Item Budget

The traditional form of budgeting where proposed expenditures are based on individual objects of expense within a department.

## Materials & Services

Includes contractual and other services (example: audit or legal services), materials, supplies and other charges.

## Net Working Capital

The sum of the cash balance, accounts receivable expected to be realized during the ensuing year, inventories, supplies and prepaid expenses less current liabilities and, if the encumbrance method of accounting is adopted, reserve for encumbrances.

## Pay Plan

The document which lists all Metro position classifications, their classification number and the rates of pay authorized. The document is updated annually by the Personnel Office and adopted by the Council.

## Personal Services

Includes all salaries, fringe benefits and miscellaneous costs associated with salary expenditures.

# Glossary of Terms

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## Position

A budgeted slot for one employee which may be part-time or full-time up to 1 FTE.

## Program

Related activities and projects which seek to accomplish a specific objective. Programs are budgeted at the department level.

## Resources

Estimated beginning fund balances on hand at the beginning of the fiscal year, plus all anticipated revenues.

## Revenue

Money received by Metro from external sources.

## Supplemental Budget

Prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. Cannot be used to increase a tax levy. Requires TSCC review.

## Tax Supervising and Conservation Commission (TSCC)

The State-authorized body which reviews the Metro budget prior to adoption in order to certify compliance with local budget law.

## Transfers

Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

## Unappropriated Ending Fund Balance

Amount set aside in the budget to be used as a cash carryover to the next year's budget, to provide a needed cash flow until other money is received. This amount cannot be transferred by resolution or used through a supplemental budget during the fiscal year it is budgeted.

7211C/408-2

# Chart of Accounts

RESOURCES					
5010	DUES ASSESSMENTS	Dues assessed to local governments under authority of ORS 268.513.	5300	ADMISSIONS	Fees received for admission to Metro attractions (Zoo).
5020	DOCUMENTS AND PUBLICATIONS	Sale of reports, maps and other documents.	5310	CONCESSIONS -FOOD	Receipts for sales of food at Metro attractions (Zoo).
5030	UGB FEES	Fees paid by applicants for processing Urban Growth Boundary amendments.	5320	CONCESSIONS - NON-FOOD	Receipts for sales of non-food items. (Gifts at the zoo's gift shop, tarps at Solid Waste sites).
5040	CONFERENCES AND WORKSHOPS	Fees received for Metro sponsored conferences and workshops.	5340	RENTAL STROLLERS	Fees received for rental of strollers at Washington Park Zoo.
5070	RENTAL AND LEASE INCOME	Amounts received for sub-lease rentals on space at Metro Center.	5350	RENTALS, BUILDING	Fees received for rental of zoo building space.
5080	PARKING FEES	Amounts received from tenants, employees, or public for parking at Metro Center.	5360	RAILROAD RIDES	Receipts for admission to Zoo railroad ride.
5100	FEDERAL GRANTS	Amounts earned on grants funded by federal agencies.	5370	TUITION AND LECTURES	Fees received for zoo sponsored classes.
5110	STATE GRANTS	Amounts earned on grants funded by state agencies or departments.	5375	EXHIBIT SHOWS	Fees received for shows developed by the zoo (Birds of Prey, etc.)
5120	LOCAL GRANTS	Amounts earned on grants funded by local government or other agencies.	5380	ZOO PARENTS	Donations received to provide funds for feeding animals at Zoo.
5130	CONTRACT SERVICES	Fees paid to or earned by Metro for technical services provided under contract.	5390	DONATIONS AND BEQUESTS	Donations and bequests received for various purposes.
5140	PROFESSIONAL SERVICES	Fees paid to or earned by Metro for professional services not provided under contract.	5400	SALE OF ANIMALS	Proceeds from sale of zoo animals.
5200	PROPERTY TAXES - CURRENT YEAR	Property tax receipts for current fiscal year levy, collected by the counties.	5410	SALE OF EQUIPMENT	Proceeds from sale of equipment.
5210	PROPERTY TAXES - PRIOR YEAR	Property tax receipts for prior fiscal years levies, collected by the counties.	5480	SPECIAL WASTE FEE	Fee charged for special handling of material which cannot be disposed of like other solid waste.
5220	PAYMENTS IN LIEU OF TAXES	Amounts collected in lieu of property taxes (Timber tax, etc.)	5490	METHANE GAS REVENUE	Receipts or royalties received for the sale of methane gas generated at St. Johns Landfill.
5225	INTERGOVERNMENTAL REVENUE: HOTEL TAX	Taxes collected by Multnomah County and remitted for Convention Center.	5500	DISPOSAL FEES - COMMERCIAL	Fees charged for the disposal of solid waste to cover disposal related costs. Commercial vehicles.
			5505	DISPOSAL FEES - PUBLIC	Fees charged for the disposal of solid waste to cover disposal related costs. Public vehicles.



# Chart of Accounts

5510	USER FEES - COMMERCIAL	Fees charged for the disposal of solid waste to cover costs of user fee programs. Commercial vehicles.	5610	FINANCE CHARGES	Interest charges for amounts owed on accounts receivable balances which are past due.
5515	USER FEES - PUBLIC	Fees charged for the disposal of solid waste to cover costs of user fee programs. Public vehicles	5630	OVER/SHORT	Variances in sales data to actual cash deposited.
5520	REGIONAL TRANSFER CHARGE - COMMERCIAL	Fees charged for the disposal of solid waste to cover costs of transfer station operations.	5640	CASH DISCOUNTS	Discounts earned for payment of vendor invoices within credit terms established by the vendor.
5525	REGIONAL TRANSFER CHARGE - PUBLIC	Fees charged for the disposal of solid waste to cover costs of transfer station operations.	5650	REFUNDS	Amounts received to reimburse for previous payments.
5530	CONVENIENCE CHARGE - COMMERCIAL	Fees charged at transfer station as flow control device.	5670	MISCELLANEOUS INCOME	Resources not properly accounted for in other accounts.
5535	CONVENIENCE CHARGE - PUBLIC	Fees charged at transfer station as flow control device.	5680	CHARGE CARD DISCOUNTS	Contra-revenue account to reflect bank fee computed as percent of each credit card sale.
5540	REHABILITATION AND ENHANCEMENT FEE - COMMERCIAL	Fees charged for disposal of solid waste to fund rehabilitation and enhancement as required by SB 662. Commercial vehicles.	5690	FOREIGN CURRENCY DISCOUNT	Exchange gain/loss on conversion of foreign currency to U.S. dollar.
5545	REHABILITATION AND ENHANCEMENT FEE - PUBLIC	Fees charged for disposal of solid waste to fund rehabilitation and enhancement as required by SB 662. Public vehicles.	5700	BOND/LOAN PROCEEDS	Other financing resource provided by sale of bonds or receipt of loan
5550	STATE LANDFILL SITING FEE - COMMERCIAL	Fees charged for disposal of solid waste to provide DEQ with funding for landfill siting.	5720	PENSION CONTRIBUTIONS	Payments received by the pension trust fund from other funds for the employee's retirement account.
5555	STATE LANDFILL SITING FEE - PUBLIC	Fees charged for disposal of solid waste to provide DEQ with funding for landfill siting.	5730	PENSION TRUST EARNINGS	Earnings, other than interest, on pension fund assets.
5580	FRANCHISE FEES	Fee charged on application or renewal of solid waste disposal franchise.	5750	EARNED PROGRAM INCOME	Revenue recognized in grant funded area. Account used in special circumstances only, as grant may require.
5590	SALVAGE REVENUE	Earnings on the sale of recyclable materials collected at disposal sites.	5810	TRANSFER FROM GENERAL FUND	
5600	INTEREST ON INVESTMENTS	Interest earnings on investable cash allocated to each fund.	5813	TRANSFER FROM BUILDING FUND	
			5815	TRANSFER FROM INSURANCE FUND	
			5820	TRANSFER FROM ZOO OPERATING	

# Chart of Accounts

5830 TRANSFER FROM  
SOLID WASTE OPERATING

5831 TRANSFER FROM  
SOLID WASTE RESERVE

5834 TRANSFER FROM  
SOLID WASTE CAPITAL

5840 TRANSFER FROM  
IRC FUND

5850 TRANSFER FROM  
CONVENTION CENTER FUND

5852 TRANSFER FROM  
CONVENTION CENTER  
CAPITAL FUND

## EXPENDITURES

### PERSONAL SERVICES:

6000 -	SALARIES AND	Salaries and wages for permanent employees. Detail by fund reflects accounts for each position by pay plan title.
6299	WAGES	
6300	TEMPORARY EMPLOYEES	Salaries and wages for employees not eligible for most fringe benefits.
6500	OVERTIME SALARIES	Pay for time worked in excess of the regularly scheduled workday or workweek.
6710	F.I.C.A.	Employers share of social security tax on taxable wages paid.
6720	WORKER'S COMPENSATION	Employer cost of worker's compensation insurance.
6730	OREGON UNEMPLOYMENT	Employer cost of unemployment insurance.
6740	MEDICAL INSURANCE	Employer cost of medical insurance provided employees as fringe benefit.
6750	LONG-TERM DISABILITY	Employer cost of long-term disability insurance fringe benefit.
6760	RETIREMENT	Employer contributions to pension trust fund for employee retirement.
6790	OTHER	Fringe benefit payments by employer not properly accounted for in other accounts.

# Chart of Accounts

## MATERIALS AND SERVICES:

7010	COUNCIL PER DIEM	Amount set by council to be received by council members for attendance at meetings of the District.	7230	TELEPHONE	Installation, equipment base rental, repairs, long distance service.
7050	COUNCILOR EXPENSES	Annual expense accounts to cover Council business related costs of Councilors.	7250	FUELS AND LUBRICANTS	Diesel, gasoline, oil, propane for use with Metro equipment.
7100	TRAVEL EXPENSES	Air, bus, train fares, car rental, mileage, per diem for meals and lodging	7300	POSTAGE	Mailings, special permit fees.
7110	MEETINGS AND CONFERENCES	Registration fees, authorized luncheon expenses for business related meetings.	7310	MAINTENANCE AND REPAIRS: BUILDINGS	Supplies and parts for maintaining and repairing buildings and exhibits.
7120	TRAINING AND TUITION	Classes and seminars attended by employees; books and other training materials provided for the class/seminar.	7315	MAINTENANCE AND REPAIRS: GROUNDS	Supplies and other goods used in maintaining and repairing grounds.
7130	DUES AND SUBSCRIPTIONS	Professional and organizational memberships, newspapers, magazines, and other publications.	7320	MAINTENANCE AND REPAIRS: VEHICLES	Replacement parts, supplies, and cleaning of Metro vehicles.
7140	ADVERTISING AND LEGAL NOTICES	Personnel recruitment, bid notices, meeting notices.	7330	MAINTENANCE AND REPAIRS: EQUIPMENT	Maintenance agreements, replacement parts, supplies used in maintaining or repairing equipment.
7150	PRINTING	Printing, printing supplies, binding and related outside services.	7340	MAINTENANCE AND REPAIRS: RAILROAD AND EQUIPMENT	Expenses relating to the operation and maintenance of the railroad system. Includes: Engine and train parts, rail ties, tracks, switching equipment, etc.
7160	TYPESETTING AND REPROGRAPHICS	Typesetting, PMTs, transparencies, film positives and negatives used in preparing layouts and graphics.	7360	EQUIPMENT RENTAL	Rental of machinery and furniture from outside agencies/vendors.
7180	REAL PROPERTY TAXES	Property taxes paid for real property not used for governmental purposes.	7390	MERCHANDISE FOR RESALE: FOOD	Goods purchased for resale to customers of the food variety.
7190	ELECTION EXPENSES	Costs incurred by Metro for ballot items billed by counties.	7400	MERCHANDISE FOR RESALE: NON-FOOD	Goods purchased for resale to customers at the Gift Shop (Zoo) or other areas, such as tarps at the solid waste sites.
7200	UTILITIES - ELECTRICITY	Expenses incurred for electric service.	7410	SUPPLIES - OFFICE	Pencils, forms, maps, note pads, staples, office equipment and other consumable office supplies with a unit cost of less than \$200.
7210	UTILITIES - WATER	Expenses incurred for water service.	7420	SUPPLIES - VETERINARIAN AND MEDICAL	Supplies purchased by the zoo veterinarian or animal management division for medical purposes.
7220	UTILITIES - OTHER	Expenses incurred for utilities other than electricity and water, such as natural gas.	7430	SUPPLIES - CUSTODIAL	Supplies of a custodial nature, such as cleaning supplies, toilet items, etc.

# Chart of Accounts

7440	SUPPLIES - GRAPHICS	Tools and materials used for graphics design and production (e.g. inks, paint, resins, matte board, etc.)	7610	DEPRECIATION	An allocation of the costs of fixed assets to the periods of benefit. Recorded for GAAP financial reporting.
7445	SUPPLIES - PAPER GOODS	Goods used for commissary purposes, (plates, napkins, paper cups, etc.)	7620	AMORTIZATION	An allocation of costs to periods of benefit for intangible assets, bond premium and discounts, etc. Recorded for GAAP financial reporting.
7450	SUPPLIES - OTHER	Miscellaneous supplies under \$200 which are not properly accounted for in other supplies accounts.	7700	PRINCIPAL PAYMENT: DEBT SERVICE	Principal payments on loan and bond balances outstanding according to established amortization schedules.
7460	PLANTS, MULCHES AND LANDSCAPING TOOLS	Agricultural and nursery supplies for the Washington Park Zoo.	7710	INTEREST PAYMENT: DEBT SERVICE	Payment of interest on outstanding indebtedness of the District. For GAAP reporting includes accrued interest.
7470	ANIMAL FOOD	Foods purchased for consumption by zoo animals.	7720	PENSION DISTRIBUTIONS	Distributions to plan participants from the pension trust fund.
7480	ANIMAL PURCHASES	Animals purchased for exhibit at the Washington Park Zoo.	7730	PENSION PLAN COSTS	Account used for GAAP reporting only, in the pension trust fund.
7500	CONTRACTUAL SERVICES	Architectural, engineering, legal solid waste collection, laundry service, armored car and other non-capital services obtained under agreement for which another account code does not exist.	7750	LEASE PAYMENTS - BUILDING	Office rent for building space occupancy
7510	LICENSES, PERMITS AND PAYMENTS TO OTHER AGENCIES	Charges for required licenses, permits, and amounts paid to other agencies for fees and/or pass-through of grant funds.	7760	LEASE PAYMENTS - VEHICLES	Payments made on operating leases for vehicles leased by the District.
7520	DATA PROCESSING	Charges for data processing services and software.	7770	LEASE PAYMENTS - OFFICE FURNITURE & EQUIPMENT	Payments under lease agreements for machinery, equipment and furniture.
7530	INSURANCE	Charges for liability, fire, auto, boiler and machinery and other insurance.	7900	MISCELLANEOUS	Other expenditures not properly classified in accounts 7000 - 7899.
7535	CLAIMS PAID	Expenditures for claims incurred in the self-insurance fund.	<u>CAPITAL OUTLAY</u>		
7540	AUDIT SERVICES	Expenditures for professional independent audit services.	8500	LAND	All costs associated with the acquisition of land.
7600	BAD DEBTS	Amounts determined to be uncollectable.	8510	BUILDINGS, EXHIBITS AND ENCLOSURES	Outlays for purchase, design and construction of buildings, zoo exhibits and enclosures. This includes betterments of buildings which results in an addition to the District's fixed assets.

# Chart of Accounts

8530	IMPROVEMENTS	Outlays for capital expenditures which do not relate to a specific building, exhibit or enclosure. Examples of improvements are underground utilities, new pathways, new paving, permanent benches with plaques, etc. Maintenance and repair items are not included here. (For example: painting, roofing, paving repairs, etc.)
8550	EQUIPMENT AND VEHICLES	Equipment with a unit cost in excess of \$200 and an expected life of one year or more. Includes cashmans, autos, tractors, etc.
8570	OFFICE FURNITURE AND EQUIPMENT	Office furniture and equipment with a unit cost greater than \$200 and an expected life of one year or more. Includes desks, typewriters, film projectors, tables, etc.
8590	RAILROAD EQUIPMENT AND FACILITIES	Outlays for new equipment and betterments for the zoo's railroad facility.
8600	LEASEHOLD IMPROVEMENTS	Outlays for improvements made to leased assets. For example, gatehouses at St. Johns Landfill, improvements to Metro's downtown office space.
8610	CONSTRUCTION MANAGEMENT	Services provided under contract to manage the construction of major facilities.
8620	CONSTRUCTION IN PROGRESS	Account is used for fixed asset financial reporting only. Represents major projects under construction which are not completed on financial report date.
8630	ENGINEERING SERVICES	Engineering services provided under contract which is a cost associated with the construction of a fixed asset.
8640	FINAL COVER AND IMPROVEMENTS	Outlays for the placement of final cover and other improvements to the St. Johns Landfill.

## TRANSFERS, CONTINGENCY AND UNAPPROPRIATED FUND BALANCE

9100	TRANSFER TO GENERAL FUND
9130	TRANSFER TO BUILDING FUND
9150	TRANSFER TO INSURANCE FUND
9200	TRANSFER TO ZOO CAPITAL
9310	TRANSFER TO SOLID WASTE OPERATING
9320	TRANSFER TO SOLID WASTE DEBT SERVICE FUND
9330	TRANSFER TO SOLID WASTE CAPITAL
9340	TRANSFER TO SOLID WASTE RESERVE
9400	TRANSFER TO IRC FUND
9500	TRANSFER TO CONVENTION CENTER MANAGEMENT FUND
9510	TRANSFER TO CONVENTION CENTER CAPITAL PROJECTS
9600	TRANSFER TO REHABILITATION AND ENHANCEMENT FUND
9700	CONTINGENCY

# Budget Transfers

## EXPLANATION OF FY 1987-88 METRO BUDGET TRANSFERS

Interfund transfers are a significant part of the annual budget. Generally, transfers are made between funds when the revenue is received in one fund for an expense that occurs in another fund (for example, taxes are received in the Zoo Operating Fund and a portion of the taxes goes to the Zoo Capital Fund for building new exhibits). Another primary reason for transfers is for a fund to pay for services provided by another fund (for example, the Solid Waste Operating Fund transfers money to the Insurance Fund for insurance coverage).

A transfer is an expense to the fund which is transferring the money out or buying services. A transfer is a revenue to the fund which is receiving the money or selling the services. For every expense transfer there is a corresponding revenue transfer. (For example, the expense of "Transfer to Building Management Fund" in the Convention Center Project Management Fund would show as a revenue "Transfer from Convention Center Project Management Fund" in the Building Fund. These must show the same dollar amount. Since the internal transfers are complex, and can be difficult to understand and trace through the budget document, the following explanation is provided for each transfer, by fund.

### General Fund

- to Building Mgt.: Expense for office space for General Fund staff and shared space such as Council Chamber and conference rooms.
- to Insurance: Expense for insurance premium and self-insurance reserves based on cost allocation plan.

- to IRC: Expense to refund an overcharge for data processing services from the General Funds in FY 1985-86.

### Zoo Operating Fund

- to General: Expense for services provided including but not limited to Public Affairs, Executive Management, Accounting, Personnel, Data Processing and Council support. Transfer includes the Zoo's share of the General Fund's building and insurance costs. Charges are based on a cost allocation plan.
- to Insurance: Expense for insurance premiums and self-insurance reserve based on cost allocation plan.
- to Zoo Capital: A portion of the Zoo serial levy is dedicated to capital projects. That amount is transferred for expenditure in the capital fund.

### Solid Waste Operating Fund

- to General: Expense for services provided including but not limited to Public Affairs, Executive Management, Accounting, Personnel, Data Processing and Council support. Transfer includes Solid Waste's share of the General Fund's building and

# Budget Transfers

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insurance costs. Charges are based on a cost allocation plan.

to IRC: Expense for data services provided and a fee for maintaining the database.

to Building Mgt.: Expense for office space for Solid Waste staff based on cost allocation plan, includes all building-related costs.

to Insurance: Expense for insurance premiums and self-insurance reserve based on cost allocation plan. Reserve is partially dedicated for environmental impairment liability exposure at the St. Johns Landfill.

to Solid Waste Debt Service: Expense for principal and interest on incurred debt and anticipated WTRC financing costs.

to Solid Waste Reserve: Transfer to reserve money for potential future needs including St. Johns Landfill Post-Closure.

to Solid Waste Capital: Fees collected for St. Johns Landfill final improvements are transferred for expenditure and reserve in this fund. Also, the fund will be repaid for an advance of DEQ landfill siting fees paid in FY 1986-87.

to Rehabilitation & Enhancement:

A fee is collected on each ton of solid waste disposed at the St. Johns Landfill for the rehabilitation and enhancement of the area around the St. Johns Landfill. The amount collected is transferred for expenditure in this fund.

## Solid Waste Capital Fund

to Debt Service: Bonds proceeds expense for WTRC principal, interest and debt service reserve.

## Intergovernmental Resource Center

to General: Expense for services provided including but not limited to Public Affairs, Executive Management, Accounting, Personnel, Data Processing and Council support. Transfer includes IRC's share of the General Fund's building and insurance costs. Charges are based on a cost allocation plan.

to Building Mgt.: Expense for office space for IRC staff based on cost allocation plan, includes all building-related costs.

to Insurance: Expense for insurance premiums and self-insurance reserves based on cost allocation plan.

# Budget Transfers

## Convention Center Project Management Fund

- to General: Expense for services provided including but not limited to Public Affairs, Executive Management, Accounting, Personnel, Data Processing and Council support. Transfer includes the Convention Center Project's share of the General Fund's building and insurance costs. Charges are based on a cost allocation plan.
- to Building Mgt.: Expense for office space for Convention Center Project staff based on cost allocation plan, includes all building-related costs.
- to Insurance: Expense for insurance premiums and self-insurance reserve based on cost allocation plan.
- to Solid Waste Operating: Expense for repayment of principal and interest on a loan from this fund authorized by the Council to cover cash flow needs in FY 1986-87.

Project's share of the General Fund's building and insurance costs. Charges are based on a cost allocation plan.

- to Building Mgt.: Expense for office space for Convention Center Project staff and proportionate share of General Fund staff based on cost allocation plan includes all building-related costs.

- to Insurance: Expense for insurance premiums and self-insurance reserve based on cost allocation plan.

- to Convention Center Project Mgt.: Expense for repayment of principal and interest on a loan from the Solid Waste Operating Fund authorized by the Council to cover cash flow needs in FY 1986-87. Note, there is a corresponding transfer from Convention Center Management to the Solid Waste Operating Fund.

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## Convention Center Project Capital Fund

- to General: Expense for services provided including but not limited to Public Affairs, Executive Management, Accounting, Personnel, Data Processing and Council support. Transfer includes the Convention Center



# 1986-87 Pay Plan

## NON-UNION

Salary Range	Number	Code	Classification	Beg. Rate	Entry Merit Rate	Max. Merit Rate	Max. Incen. Rate
0.0	265		Education Services Aide	8,320 4.00	8,736 4.20	11,024 5.30	11,357 5.46
0.5	* 530		Animal Hospital Attendant	10,026 4.82	10,525 5.06	12,376 5.95	12,750 6.13
2.0	010		Management Intern	11,669 5.61	12,251 5.89	14,144 6.80	14,560 7.00
	* 011		Staff Assistant				
2.5	* 012		Office Assistant	12,272 5.90	12,896 6.20	14,851 7.14	15,288 7.35
	* 440		Maintenance Aide				
3.0	* 013		Gatehouse Attendant	12,896 6.20	13,541 6.51	15,517 7.46	15,974 7.68
	* 075		Assistant Research Coordinator				
	* 330		Planning Technician				
4.0	* 018		Receptionist	14,144 6.80	14,851 7.14	17,181 8.26	17,701 8.51
	* 037		Accounting Clerk 1				
4.5	* 040		Program Assistant 1	14,851 7.14	15,600 7.50	18,054 8.68	18,595 8.94
	* 625		Word Processing Operator				
5.0	* 005		Storekeeper	15,517 7.46	16,286 7.83	18,970 9.12	19,531 9.39
	* 017		Offset Printing Machine Operator				
	* 022		Secretary				
	* 038		Accounting Clerk 2				
5.5	* 360		Graphic Designer	16,370 7.87	17,181 8.26	19,926 9.58	20,530 9.87
	* 535		Nutrition Technician				

## NON-UNION

Salary Range	Number	Code	Classification	Beg. Rate	Entry Merit Rate	Max. Merit Rate	Max. Incen. Rate
6.0	025		Executive Management Aide	17,181 8.26	18,949 8.67	20,904 10.05	21,528 10.35
	* 042		Program Assistant 2				
	* 540		Safety Coordinator/Administrator				
	* 626		Lead Word Processing Operator				
6.5	023		Program Coordinator	18,054 8.68	18,949 9.11	21,923 10.54	22,589 10.86
	043		Public Information Specialist 1				
	333		Analyst 1				
7.0	014		Senior Gatehouse Attendant	18,970 9.12	19,926 9.58	22,797 10.96	23,483 11.29
	306		Engineer Planner 1				
7.5	031		Administrative Assistant	19,926 9.58	20,925 10.06	24,086 11.58	24,814 11.93
8.0	007		Retail Manager	20,904 10.05	21,944 10.55	25,293 12.16	26,042 12.52
	032		Clerk of the Council				
	044		Public Information Specialist 2				
	268		Volunteer Coordinator				
	520		Veterinarian Technician				
8.5	030		Support Services Supervisor	21,923 10.54	23,026 11.07	26,603 12.79	27,394 13.17
	069		Personnel Analyst				
	270		Education Service Specialist				
	332		Zoo Development Analyst				
	334		Analyst 2				
	362		Graphic Coordinator				
9.0	307		Engineer Planner 2	22,693 10.91	23,837 11.46	27,934 13.43	28,766 13.83
	634		Information Systems Analyst				

# 1986-87 Pay Plan

## NON-UNION

Salary Range		Peg. Salary	Entry Merit Rate	Max. Merit Rate	Max. Incen. Rate
Number	Code Classification	Rate	Rate	Rate	Rate
9.5	009 Food Service Manager	24,086	25,293	29,328	30,202
		11.58	12.16	14.10	14.52
10.0	039 Senior Accountant	25,293	26,562	30,701	31,616
	076 Research Coordinator	12.16	12.77	14.76	15.20
	335 Analyst 3				
	472 Animal Keeper Foreman				
	474 Maintenance Foreman				
10.5	060 Zoo Public Relations/Info Manager	26,603	27,934	32,344	33,322
	061 Zoo Development Officer	12.79	13.43	15.55	16.02
	308 Engineer Planner 3				
	635 Data Processing Operations Analyst				
11.0	073 Management Analyst	27,914	29,307	33,987	35,006
	275 Education Services Manager	13.42	14.09	16.34	16.83
	322 Facilities Manager				
	636 Data Processing Systems Analyst				
11.5	033 Council Assistant	29,328	30,805	35,672	36,733
	062 Visitor Services Manager	14.10	14.81	17.15	17.66
	103 Legal Counsel				
	321 Waste Reduction Manager				
	336 Senior Analyst				
12.0	525 Veterinarian	30,701	32,240	37,315	38,418
		14.76	15.50	17.94	18.47
12.5	063 Curator	32,344	33,966	39,312	40,518
	070 Personnel Officer	15.55	16.33	18.90	19.48
	092 Government Relations Manager				
	311 Engineering/Analysis Manager				
	475 Buildings & Grounds Manager				
	476 Construction Manager				

## NON-UNION

Salary Range		Peg. Salary	Entry Merit Rate	Max. Merit Rate	Max. Incen. Rate
Number	Code Classification	Rate	Rate	Rate	Rate
13.0	082 Director of Criminal Justice	33,987	35,693	41,330	42,578
		16.34	17.16	19.87	20.47
13.5	091 Data Processing Manager	35,672	37,461	44,408	45,739
		17.15	18.01	21.35	21.99
14.0	064 Assistant Zoo Director	37,315	39,187	45,490	46,862
	071 Manager of Accounting	17.94	18.84	21.87	22.53
	090 Technical Manager				
	320 Solid Waste Operations Manager				
14.5	081 Director of Public Affairs	39,104	41,059	47,715	49,150
	083 Director of Management Services	18.80	19.74	22.94	23.63
	085 Director of Development Services				
	105 General Counsel				
15.0	079 IRC Administrator	41,038	43,098	50,149	51,646
	089 Director of Transportation Planning	19.73	20.72	24.11	24.83
	095 Deputy Executive Officer				
16.0	086 Director of Solid Waste	45,843	48,131	59,717	61,506
	087 Zoo Director	22.04	23.14	28.71	29.57
	088 CTS Director				

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 \*Non-exempt classification. Employees in these classifications are eligible to receive overtime compensation.

# 1986-87 Pay Plan

## INTERNATIONAL LABORERS UNION

Local 483

Code	Classification	Entrance Rate	After Six Months	After One Year
019	Typist-Receptionist	5.88	6.17	6.57
035	Clerk (Bookkeeper)	6.87	7.36	7.77
020	Clerk-Steno	7.39	7.87	8.34
430	Laborer (90 working days)	7.88		
461	Stationmaster	8.65	8.93	9.25
465	Gardener 1	8.94	9.57	9.90
445	Maintenance Worker 1	8.94	9.57	9.90
470	Animal Keeper	9.29		10.82
466	Gardener 2	9.74	10.21	10.96
446	Maintenance Worker 2	9.74	10.21	10.96
447	Maintenance Worker 3	10.35	10.83	11.56
467	Senior Gardener	11.19	11.68	12.41
471	Senior Animal Keeper	11.44		
455	Maintenance Mechanic	11.72		12.06
456	Master Mechanic	12.05		13.44
457	Maintenance Electrician	14.27		

## SEASONAL VISITOR SERVICES WORKERS

Code	Classification	Salary Range	Beg. Rate	After 12 no. 480 hrs	After 24 no. 480 hrs	After 36 no. 480 hrs	After 48 no. 480 hrs	After 60 no. 480 hrs
001	V.S. Worker 1	49	3.52	3.88	4.23	4.59	4.95	5.30
002	V.S. Worker 2	49	3.88	4.23	4.59	4.95	5.30	5.66
003	V.S. Worker 3	49	4.23	4.59	4.95	5.30	5.66	6.02

This table is coordinated with the Federal Minimum Wage and is eligible for adjustment annually in January.

When an employee is promoted to a new classification he or she shall be paid at the rate in the new classification which is the next higher rate from the employee's rate of pay at the time of promotion.

# Fringe Calculation

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## FRINGE BENEFIT ESTIMATE

The Fringe Benefit estimate as a percentage of salaries and wages paid for Metro employees is as follows:

	Temporary Employees	Regular Non-Union Employees	Regular Union Employees
FICA	7%	7%	7%
SAIF	2%	1%	2%
Unemployment	1%	1%	1%
Health and Insurance	0%	11%	10%
Pension	<u>0%</u>	<u>11%</u>	<u>11%</u>
<b>TOTAL</b>	<b>10%</b>	<b>31%</b>	<b>31%</b>

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# Salary & Wage Detail

DETAIL OF BUDGETED SALARY FOR POSITIONS  
BUDGETED IN MORE THAN ONE FUND, DEPARTMENT OR DIVISION

<u>POSITION</u>	<u>FUND</u>	<u>DIVISION</u>	<u>FTE</u>	<u>AMOUNT BUDGETED</u>
Finance & Admin. Dir.	General	Accounting	.25	\$13,271
	General	Management Servs.	.50	26,542
	General	Data Processing	.25	13,271
			<u>1.00</u>	<u>\$53,084</u>
Support Servs. Sup.	General	Management Servs.	.50	\$12,887
	Building		.50	12,887
			<u>1.00</u>	<u>\$25,774</u>
Maintenance Aide	General	Management Servs.	.25	\$ 3,233
	Building		.25	3,233
			<u>.50</u>	<u>\$ 6,466</u>
Secretary	General	Management Servs.	.25	\$ 5,018
	General	Accounting	.25	5,018
	Building		.25	5,018
	General	Data Processing	.25	5,018
		<u>1.00</u>	<u>\$20,072</u>	
Convention Center Project Director	CCP	Management	.20	\$11,669
	CCP	Capital	.80	46,675
			<u>1.00</u>	<u>\$58,344</u>
Tech Manager	CCP	Management	.30	\$12,471
	CCP	Capital	.70	29,099
			<u>1.00</u>	<u>\$41,570</u>
Senior Analyst	CCP	Management	.20	\$ 7,264
	CCP	Capital	.80	\$29,059
			<u>1.00</u>	<u>\$36,323</u>
Analyst 3	CCP	Management	.20	\$ 5,696
	CCP	Capital	.80	22,783
			<u>1.00</u>	<u>\$28,479</u>
Administrative Asst.	CCP	Management	.30	\$ 7,645
	CCP	Capital	.70	17,839
			<u>1.00</u>	<u>\$25,484</u>
Secretary	CCP	Management	.30	\$ 5,805
	CCP	Capital	.70	13,545
			<u>1.00</u>	<u>\$19,350</u>

8988B/277

# Salary & Wage Detail

DETAIL OF SALARY AND WAGE RATE PER HOUR WHERE MORE THAN ONE POSITION IS BUDGETED.

FTE	Department/Division Position	Hourly Rate*			FY 1987-88 Budgeted Amount Based On 2096 Hours
		Low	Average	High	
<u>General Fund</u>					
2.0	Senior Accountant	12.16	13.68	15.20	62,021
3.0	Accounting Clerk 2	7.46	8.43	9.39	54,325
1.25	Secretary	7.46	8.43	9.39	25,094
3.0	Public Information Specialist	10.05	11.29	12.52	73,612
2.0	Analyst 3	12.16	13.68	15.20	60,180
2.0	Data Processing Operations Analyst	12.79	14.41	16.02	55,967
<u>Intergovernmental Resource Center</u>					
4.0	Senior Analyst	14.10	15.88	17.66	144,159
5.5	Analyst 3	12.16	13.68	15.20	169,654
7.0	Analyst 2	10.54	11.86	13.17	179,908
2.0	Administrative Assistant	9.58	10.76	11.93	46,831
<u>Koo</u>					
4.15	Education Services Aide	4.00	4.73	5.46	50,259
1.7	Visitor Services Worker 3	4.23	5.13	6.02	14,572
9.0	Visitor Services Worker 2	3.88	4.77	5.66	77,716
17.4	Visitor Services Worker 1	3.52	4.41	5.30	150,575
4.0	Typist/Receptionist	5.88	6.23	6.57	53,636
1.95	Clerk/Bookkeeper	6.87	7.32	7.77	33,589
6.0	Secretary	7.46	8.43	9.39	116,874
6.0	Senior Animal Keeper	11.44	11.44	11.44	143,869
23.5	Animal Keeper	9.29	10.06	10.82	531,042
3.12	Maintenance Worker 3	10.35	10.96	11.56	72,751
7.2	Maintenance Worker 2	9.74	10.35	10.96	162,335
6.85	Maintenance Worker 1	8.94	9.42	9.90	140,430
5.0	Gardener 1	8.94	9.42	9.90	103,290
2.0	Graphic Designer	7.87	8.87	9.87	37,426
2.0	Program Assistant 1	7.14	8.04	8.94	33,253
3.12	Program Assistant 2	8.26	9.31	10.35	65,795
1.5	Office Assistant	5.90	6.63	7.35	19,722
2.5	Food Service Supervisor	7.46	8.43	9.39	39,872
1.6	Stationmaster	8.65	8.95	9.25	29,009
1.05	Laborer	7.88	7.88	7.88	17,334
<u>Solid Waste</u>					
5.0	Analyst 3	12.16	13.68	15.20	128,994
5.0	Analyst 2	10.54	11.86	13.17	121,706
9.0	Gatehouse Attendant	6.20	6.94	7.68	138,214
1.75	Secretary	7.46	8.43	9.39	29,308
2.0	Senior Gatehouse Attendant	9.12	10.21	11.29	40,944
6.0	Senior Analyst	14.10	15.88	17.66	202,817
2.0	Office Assistant	5.90	6.63	7.35	27,571
2.0	Engineer 3	12.79	14.41	16.02	59,724

\* Based on 1986-87 Pay Plan

# Local Government Assessments

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF PROVIDING FOR ) RESOLUTION NO. 87-736  
THE ASSESSMENT OF DUES TO LOCAL )  
GOVERNMENTS FOR FY 1987-88 ) Introduced by the  
 ) Executive Officer

WHEREAS, ORS 268.513 authorizes the Council of the  
Metropolitan Service District (Metro) to:

"charge the cities and counties within  
the District for the services and  
activities carried out under ORS 268.380  
and 268.390."; and

WHEREAS, Metro Ordinance No. 84-180 requires that the Metro  
Council seek the advice of local government officials regarding dues  
level through the Intergovernmental Resource Committee and this  
condition has been fulfilled; now, therefore,

BE IT RESOLVED,

1. That the Metro Council hereby establishes local govern-  
ment dues assessments within the District in the amount of \$.51 per  
capita for FY 1987-88.

2. That notification of the assessment be sent to all  
cities and counties within the District prior to March 3, 1987.

ADOPTED by the Council of the Metropolitan Service District  
this 26th day of February, 1987.

  
Richard Waker, Presiding Officer

RB/sm  
6935C/491-2  
02/19/87

# Local Government Assessments

UNIT	Pop. Est. <sup>1</sup> 1986	Proposed Dues FY 1987-88 at \$0.51/per capita
Clackamas Co. (unincorp.)	87,453	\$ 44,601.03
Gladstone	9,570	4,880.70
Happy Valley	1,470	749.70
Johnson City	380	193.80
Lake Oswego	26,035	13,277.85
Milwaukie	17,685	9,019.35
Oregon City	14,360	7,323.60
Rivergrove	310	158.10
West Linn	13,130	6,696.30
Wilsonville	4,180	2,131.80
Multnomah Co. (unincorp.)	108,358	55,262.58
Fairview	1,895	966.45
Gresham	42,715	21,784.65
Maywood Park	835	425.85
Portland	398,160	203,061.60
Troutdale	7,095	3,618.45
Wood Village	2,605	1,328.55
Washington Co. (unincorp.)	125,352	63,929.52
Beaverton	35,025	17,862.75
Cornelius	5,075	2,588.25
Durham	785	400.35
Forest Grove	11,930	6,084.30
Hillsboro	30,520	15,565.20
King City	1,965	1,002.15
Sherwood	2,880	1,468.80
Tigard	20,765	10,590.15
Tualatin	10,625	5,418.75
<b>LOCAL GOVERNMENT ASSESSMENT</b>	<b>981,158</b>	<b>\$500,390.58</b>
Port of Portland		62,548.82
Tri-Met		62,548.82
<b>TOTAL PROPOSED ASSESSMENT</b>		<b>\$625,488.23</b>

<sup>1</sup> Population estimate based upon July 1, 1986, certified estimates of population for Oregon cities and counties prepared by the Center for Population Research and Census, Portland State University.

6935C/491  
02/19/87



# Debt Service Schedule

## Schedule of Future Debt Service Requirements (Loans from Department of Environmental Quality)

Fiscal year	Loan 115		Loan 117		Loan 118		Total requirements	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
1986-87	\$ 150,000	47,925	200,000	14,436	173,000	296,074	523,000	358,435
1987-88	160,000	40,600	216,000	4,968	212,000	282,692	588,000	328,260
1988-89	160,000	33,000	-	-	224,000	266,918	384,000	299,918
1989-90	160,000	25,400	-	-	225,000	250,677	385,000	276,077
1990-91	160,000	17,800	-	-	225,000	235,298	385,000	253,098
1991-92	175,000	10,500	-	-	229,000	220,463	404,000	230,963
1992-93	175,000	3,500	-	-	264,000	204,092	439,000	207,592
1993-94	-	-	-	-	270,000	185,572	270,000	185,572
1994-95	-	-	-	-	299,000	165,129	299,000	165,129
1995-96	-	-	-	-	299,000	143,208	299,000	143,208
1996-97	-	-	-	-	305,000	120,458	305,000	120,458
1997-98	-	-	-	-	305,000	97,178	305,000	97,178
1998-99	-	-	-	-	316,000	73,160	316,000	73,160
1999-2000	-	-	-	-	318,000	48,326	318,000	48,326
2000-01	-	-	-	-	337,000	22,671	337,000	22,671
2001-02	-	-	-	-	112,000	5,048	112,000	5,048
2002-03	-	-	-	-	12,000	312	12,000	312
	<u>\$ 1,140,000</u>	<u>178,725</u>	<u>416,000</u>	<u>19,404</u>	<u>4,125,000</u>	<u>2,617,276</u>	<u>5,681,000</u>	<u>2,815,405</u>

# Affidavit of Publication

## Affidavit of Publication

Daily Journal of Commerce

### PORTLAND BUSINESS TODAY

2014 N.W. 24th Ave. P.O. Box 10127 Portland, Oregon 97210-0127 / (503) 226-1311

## Affidavit of Publication

Daily Journal of Commerce

### PORTLAND BUSINESS TODAY

2014 N.W. 24th Ave. P.O. Box 10127 Portland, Oregon 97210-0127 / (503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH, —ss.

J. CAPLAN, being first duly sworn, depose and say that I am the Manager of the DAILY JOURNAL OF COMMERCE, PORTLAND BUSINESS TODAY a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that the

#### NOTICE

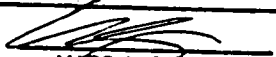
Budget Committee Hearing

a printed copy of which is hereto annexed was published in the entire issue of said newspaper for one ~~XXXXXXXXXXXXXXXXXXXX~~ time in the following issues: March 18, 1987

Case No. \_\_\_\_\_



Subscribed and sworn to before me this 18th day of March 19 87

  
MARC A. CAPLAN  
NOTARY PUBLIC - OREGON  
My Commission Expires Sept. 6, 1989

**BUDGET COMMITTEE HEARING**  
Date/Time: March 26, 1987 at 5:30 p.m.  
Place: 2000 S.W. First Avenue, Portland.  
The Metro Council will convene at Budget Committee to receive the budget proposal and budget document and conduct a public hearing on the Proposed Budget for the fiscal year beginning July 1, 1987. A serial levy for Zoo operations and construction will be levied for FY 1987-88 for \$6,500,000. The levy for FY 1986-87 was \$6,000,000. The meeting is a public meeting where deliberations of the budget committee will take place and any person may discuss proposed programs with the Committee. A copy of the budget is available free of charge at 2000 S.W. First Avenue, Portland, Oregon between 8:00 a.m. and 6:00 p.m., Monday through Friday.  
Published March 18, 1987. (503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH, —ss.

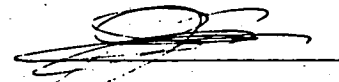
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#### NOTICE

Budget Committee Hearing

a printed copy of which is hereto annexed was published in the entire issue of said newspaper for one ~~XXXXXXXXXXXXXXXXXXXX~~ time in the following issues: April 15, 1987

Case No. \_\_\_\_\_



Subscribed and sworn to before me this 15th day of April 19 87

  
S. D. CAPLAN  
NOTARY PUBLIC - OREGON  
My Commission Expires Feb. 28, 1991

**BUDGET COMMITTEE HEARING**  
Date/Time: April 22, 1987 at 5:30 p.m.  
Place: 2000 S.W. First Avenue, Portland.  
The Metro Council will convene at Budget Committee to conduct a public hearing on the Proposed Budget for the fiscal year beginning July 1, 1987. A serial levy for Zoo operations and construction will be levied for FY 1987-88 for \$6,500,000. The levy for FY 1986-87 was \$6,000,000. A levy for general obligation bonds for the Convention Center will be levied for FY 1987-88 for \$2,980,000. The meeting is a public meeting where deliberations of the budget committee will take place and any person may discuss proposed programs with the Committee. A copy of the budget is available free of charge at 2000 S.W. First Avenue, Portland, Oregon between 8:00 a.m. and 6:00 p.m., Monday through Friday.  
Published April 15, 1987. (503) 226-1311

# Affidavit of Publication

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Daily Journal of Commerce

### PORTLAND BUSINESS TODAY

2014 N.W. 24th Ave. P.O. Box 10127 / Portland, Oregon 97210-0127 / (503) 226-1311

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#### NOTICE

#### Budget Hearing

a printed copy of which is hereto annexed

was published in the entire issue of said newspaper for

one ~~XXXXXX~~ time

in the following issues:

June 5, 1987

Case

No.

#### NOTICE OF BUDGET HEARING

A meeting of the Tax Superintendents' Commission will be held on Wednesday, June 17, 1987 at 1:30 p.m. in the Portland Building, Room 1800, 1530 S.W. Fifth Avenue, Portland, Oregon. The purpose of the meeting is to review, discuss and conduct a public hearing on the Metropolitan Service District's Annual Budget for FY 1987-88 as approved by the Metropolitan Service District Budget Commission. The total budget is \$144,671,538. A serial levy for Zoo Operations and Construction will be levied for FY 1987-88 for \$5,000,000. A new levy for General Obligation bonds for the Commission Center will be levied for FY 87-88 for \$2,000,000. A copy of this budget may be obtained free of charge at 2000 S.W. First Avenue, Portland, Oregon between 8:00 a.m. and 5:00 p.m. Monday through Friday. Published June 5, 1987.

Subscribed and sworn to before me this

5th day of June 19 87

  
B. CAPLAN  
NOTARY PUBLIC - OREGON  
My Commission Expires Feb. 28, 1991

## Affidavit of Publication

Daily Journal of Commerce

### PORTLAND BUSINESS TODAY

2014 N.W. 24th Ave. / P.O. Box 10127 / Portland, Oregon 97210-0127 / (503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH, —ss.

I, J. CAPLAN, being first duly sworn, depose and say that I am the Manager of the DAILY JOURNAL OF COMMERCE, PORTLAND BUSINESS TODAY a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH and WASHINGTON as defined by ORS 193.010 and 193.020, published at Portland in the aforesaid County and State; that the

#### NOTICE

#### Budget Hearing

a printed copy of which is hereto annexed

was published in the entire issue of said newspaper for

one ~~XXXXXX~~ time

in the following issues:

June 18, 1987

Case

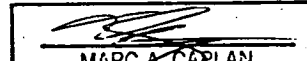
No.

#### NOTICE OF BUDGET HEARING

A meeting of the Metropolitan Service District Council will be held on Thursday, June 25, 1987, at 8:00 a.m. at 9500 S.W. First Avenue, Portland, Oregon. The purpose of the meeting is to review, discuss and conduct a public hearing on the Metropolitan Service District's Annual Budget for FY 1987-88. The total budget is \$144,671,538. A serial levy for Zoo Operations and Construction will be levied for FY 1987-88 for \$5,000,000. The levy for FY 1988-87 was \$5,000,000. A levy for General Obligation bonds for the Commission Center will be levied for FY 1987-88 for \$2,000,000. A copy of this budget may be obtained free of charge at 2000 S.W. First Avenue, Portland, Oregon, between 8:00 a.m. and 5:00 p.m., Monday through Friday. Published June 18, 1987. 701071

Subscribed and sworn to before me this

18th day of June 19 87

  
MARC A. CAPLAN  
NOTARY PUBLIC - OREGON  
My Commission Expires Sept. 6, 1989

# Beginning & Ending Working Capital

METROPOLITAN SERVICE DISTRICT  
GENERAL FUND--#10  
ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<b>Assets</b>		
Cash and Investments	\$461,700	\$184,200
Accounts Receivable	3,000	3,000
Prepaid Expenses	0	0
Deposits	<u>300</u>	<u>300</u>
<b>Total Assets</b>	<b><u>\$465,000</u></b>	<b><u>\$187,500</u></b>
<b>Liabilities and Fund Balance</b>		
Accounts Payable - Trade	\$ 80,000	\$ 80,000
Accrued:		
Salaries & Wages	45,000	45,000
Withholdings	<u>15,000</u>	<u>15,000</u>
<b>Total Liabilities</b>	<b><u>277,500</u></b>	<b><u>0</u></b>
Fund Balance - Unrestricted	47,500	47,500
- Restricted	<u>\$325,000</u>	<u>\$ 47,500</u>
<b>Total Liabilities and Fund Balance</b>	<b><u>\$465,000</u></b>	<b><u>\$187,500</u></b>
8892B/277-15 05/14/87		

METROPOLITAN SERVICE DISTRICT  
BUILDING MANAGEMENT FUND -- #13  
ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<b>Assets</b>		
Cash and Investments	\$ 500	\$1,000
Accounts Receivable	<u>3,000</u>	<u>4,000</u>
<b>Total Assets</b>	<b><u>\$3,500</u></b>	<b><u>\$5,000</u></b>
<b>Liabilities and Fund Balance</b>		
Accounts Payable	\$2,000	\$3,000
Accrued:		
Salaries & Wages	1,000	1,500
Withholdings	500	500
Fund Balance	0	0
<b>Total Liabilities and Fund Balance</b>	<b><u>\$3,500</u></b>	<b><u>\$5,000</u></b>
8892B/277-21 05/14/87		

# Beginning & Ending Working Capital

METROPOLITAN SERVICE DISTRICT  
INSURANCE FUND -- #15

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

	<u>JUNE 30, 1986</u>	<u>JUNE 30, 1987</u>
<u>Assets</u>		
Cash and Investments	\$138,617	0
Total Assets	<u>\$138,617</u>	0
<u>Liabilities and Fund Balance</u>		
Fund Balance	\$138,617	0
Total Liabilities and Fund Balance	<u>\$138,617</u>	0
8892B/277-23 05/14/87		

METROPOLITAN SERVICE DISTRICT  
ZOO OPERATING FUND--#20

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<u>Assets</u>		
Cash and Investments	\$1,757,000	\$1,128,197
Receivables	20,000	20,000
Inventory		
Gift Shop	110,000	112,000
Concessions	23,000	35,000
Total Assets	<u>\$1,910,000</u>	<u>\$1,295,197</u>
<u>Liabilities and Fund Balance</u>		
Accounts Payable - Trade	\$ 270,000	\$ 275,000
Accrued:		
Salaries & Wages	150,000	150,000
Payroll Withholdings	50,000	50,000
Total Liabilities	<u>470,000</u>	<u>475,000</u>
Fund Balance - Unrestricted	1,376,667	772,697
Restricted	63,333	47,500
	<u>1,440,000</u>	<u>820,197</u>
Total Liabilities and Fund Balance	<u>\$1,910,000</u>	<u>\$1,295,197</u>
8892B/277-10 05/14/87		

# Beginning & Ending Working Capital

METROPOLITAN SERVICE DISTRICT  
ZOO CAPITAL PROJECTS FUND--#25

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<b>Assets</b>		
Cash and Investments	\$7,235,557	\$3,958,350
Restricted Investments	15,000	50,000
<b>Total Assets</b>	<u>\$7,250,557</u>	<u>\$3,008,350</u>
<b>Liabilities and Fund Balance</b>		
Accounts Payable - Trade	\$ 110,000	\$ 150,000
Retainage	60,000	75,000
<b>Total Liabilities</b>	<u>170,000</u>	<u>225,000</u>
<b>Fund Balance</b>	<u>\$7,080,557</u>	<u>\$2,783,350</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$7,250,557</u>	<u>\$3,008,350</u>
8892B/277-11 05/14/87		

METROPOLITAN SERVICE DISTRICT  
SOLID WASTE OPERATING FUND--#30

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 SUPPLEMENTAL BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<b>Assets</b>		
Cash and Investments	\$ 462,000	\$ 475,000
Accounts Receivable:		
Disposal Sites	1,275,000	1,280,000
Restricted Investment	350,000	400,000
<b>Total Assets</b>	<u>\$2,087,000</u>	<u>\$2,155,000</u>
<b>Liabilities and Fund Balance</b>		
Accounts Payable - Trade	\$ 588,432	\$ 300,584
Accrued:		
Salaries & Wages	20,648	24,000
Payroll Withholdings	30,606	32,000
Retainage	413,815	400,000
<b>Total Liabilities</b>	<u>\$1,053,501</u>	<u>\$ 756,584</u>
<b>Fund Balance</b>		
Beginning Fund Balance	1,351,000	1,398,416
<b>Total Liabilities and Fund Balance</b>	<u>\$2,087,000</u>	<u>\$2,155,000</u>
8892B/277-12 05/14/87		

# Beginning & Ending Working Capital

METROPOLITAN SERVICE DISTRICT  
SOLID WASTE RESERVE FUND--#31  
ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<u>Assets</u>		
Cash and Investments	\$1,564,827	\$1,876,761
Total Assets	<u>\$1,564,827</u>	<u>\$1,876,761</u>
<u>Liabilities and Fund Balance</u>		
Fund Balance	\$1,564,827	\$1,876,761
Total Liabilities and Fund Balance	<u>\$1,564,827</u>	<u>\$1,876,761</u>

8892B/277-14  
05/14/87

METROPOLITAN SERVICE DISTRICT  
SOLID WASTE CAPITAL FUND--#34  
ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<u>Assets</u>		
Cash and Investments	\$15,000	\$6,927,749
Total Assets	<u>\$15,000</u>	<u>\$6,927,749</u>
<u>Liabilities and Fund Balance</u>		
Accounts Payable - Trade	\$15,000	\$ 15,000
Fund Balance	0	6,912,749
Total Liabilities and Fund Balance	<u>\$15,000</u>	<u>\$6,927,749</u>

8892B/277-13  
05/14/87

# Beginning & Ending Working Capital

METROPOLITAN SERVICE DISTRICT  
ST. JOHNS FINAL IMPROVEMENTS FUND--#36

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

METROPOLITAN SERVICE DISTRICT  
INTERGOVERNMENTAL RESOURCE FUND--#40

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<b><u>Assets</u></b>		
Cash and Investments	\$2,300,000	0
Total Assets	<u>\$2,300,000</u>	0
<b><u>Liabilities and Fund Balance</u></b>		
Retainage Payable	0	0
Fund Balance	\$2,300,000	0
Total Liabilities and Fund Balance	<u>\$2,300,000</u>	0
8892B/277-17		
05/14/87		

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<b><u>Assets</u></b>		
Cash & Investments	\$202,427	\$ 3,390
Receivables:		
Federal Grants	25,000	20,000
State Grants	40,000	35,000
Local Grants	30,000	19,000
Contracts	17,000	10,000
Other	<u>1,000</u>	<u>1,000</u>
Total Assets	<u>\$315,427</u>	<u>\$88,309</u>
<b><u>Liabilities and Fund Balance</u></b>		
Accounts Payable - Trade	\$ 5,000	\$ 5,000
Accrued:		
Salaries and Wages	31,500	31,500
Payroll Withholdings	10,500	10,500
Unearned Grant Revenue	5,000	0
Customer Deposits	2,000	2,000
Total Liabilities	<u>\$ 54,000</u>	<u>\$49,000</u>
Fund Balance	<u>261,427</u>	<u>39,309</u>
Total Liabilities and Fund Balance	<u>\$315,427</u>	<u>\$88,309</u>
8892B/277-18		
05/14/87		



# Beginning & Ending Working Capital

METROPOLITAN SERVICE DISTRICT  
CONVENTION CENTER PROJECT MANAGEMENT FUND

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 SUPPLEMENTAL BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<u>Assets</u>		
Cash and Investments	\$7,000	\$8,500
Total Assets	<u>\$7,000</u>	<u>\$8,500</u>
<u>Liabilities and Fund Balance</u>		
Accounts Payable-Trade	\$ 0	
Accrued:		
Salaries and Wages	\$5,000	\$6,000
Payroll Withholdings	2,000	\$2,500
Total Liabilities	<u>\$7,000</u>	<u>\$8,500</u>
Fund Balance	0	0
Total Liabilities and Fund Balance	<u>\$7,000</u>	<u>\$8,500</u>

8892B/277-25  
05/14/87

METROPOLITAN SERVICE DISTRICT  
CONVENTION CENTER PROJECT CAPITAL FUND

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 SUPPLEMENTAL BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<u>Assets</u>		
Cash and Investments	0	\$52,833,802
Total Assets	0	<u>\$52,833,802</u>
<u>Liabilities and Fund Balance</u>		
Accounts Payable	0	\$ 40,000
Retainage	0	320,000
Total Liabilities	0	<u>\$ 700,000</u>
Fund Balance	0	52,833,802
Total Liabilities and Fund Balance	0	<u>\$52,833,802</u>

8892B/277-24  
05/14/87

# Beginning & Ending Working Capital

METROPOLITAN SERVICE DISTRICT  
CTS FUND -- #45

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 SUPPLEMENTAL BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<b><u>Assets</u></b>		
Cash and Investments	\$91,710	\$0
Due from Conv. Ctr. Proj. Capital	<u>0</u>	<u>0</u>
<b>Total Assets</b>	<b><u>\$91,710</u></b>	<b><u>\$0</u></b>
<b><u>Liabilities and Fund Balance</u></b>		
Accounts Payable-Trade	\$24,338	\$0
Accrued:		
Salaries and Wages	3,429	0
Payroll Withholdings	3,253	0
Due to Solid Waste Operating Fund	0	0
Deferred Revenue	49,526	0
Retainage	2,377	0
Fund Balance	<u>8,312</u>	<u>0</u>
<b>Total Liabilities and Fund Balance</b>	<b><u>\$91,710</u></b>	<b><u>\$0</u></b>

8892B/277-22  
05/14/87

METROPOLITAN SERVICE DISTRICT  
REHABILITATION AND ENHANCEMENT FUND -- #68

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<b><u>Assets</u></b>		
Cash and Investments	\$700,000	\$977,216
<b>Total Assets</b>	<b><u>\$700,000</u></b>	<b><u>\$977,216</u></b>
<b><u>Liabilities and Fund Balance</u></b>		
Fund Balance	\$700,000	\$977,216
<b>Total Liabilities and Fund Balance</b>	<b><u>\$700,000</u></b>	<b><u>\$977,216</u></b>
8892B/277-20 05/14/87		

# Beginning & Ending Working Capital

METROPOLITAN SERVICE DISTRICT  
TRANSPORTATION TECHNICAL ASSISTANCE--#60

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<u>Assets</u>		
Cash and Investments	0	NO UNAPPROPRIATED FUND BALANCE BUDGETED
Receivables:		
Federal Grants	0	
State Grants	0	
Total Assets	0	
<u>Liabilities and Fund Balance</u>		
Due to Subgrantee	0	
Fund Balance	0	
Total Liabilities and Fund Balance	0	
8892B/277-19		
05/14/87		

METROPOLITAN SERVICE DISTRICT  
SEWER ASSISTANCE FUND--#65

ESTIMATE FOR BEGINNING AND ENDING  
WORKING CAPITAL  
FY 1987-88 BUDGET

	<u>JUNE 30, 1987</u>	<u>JUNE 30, 1988</u>
<u>Assets</u>		
Cash and Investments	0	NO UNAPPROPRIATED FUND BALANCE BUDGETED
Total Assets	0	
<u>Liabilities and Fund Balance</u>		
Total Liabilities	0	
Fund Balance	0	
Total Liabilities and Fund Balance	0	
8892B/277-16		
05/14/87		

# Schedule of Appropriations

## GENERAL FUND

Council	
Personal Services	\$ 181,413
Materials & Services	70,020
Capital Outlay	1,860
Subtotal	<u>\$ 253,293</u>
Executive Management	
Personal Services	\$ 342,755
Materials & Services	32,600
Capital Outlay	3,000
Subtotal	<u>\$ 378,355</u>
Finance & Administration	
Personal Services	\$ 847,530
Materials & Services	571,605
Capital Outlay	20,036
Subtotal	<u>\$1,439,171</u>
Public Affairs	
Personal Services	\$ 372,844
Materials & Services	59,716
Capital Outlay	10,650
Subtotal	<u>\$ 443,210</u>
General Expense	
Contingency	\$ 276,182
Transfers	271,829
Subtotal	<u>\$ 548,011</u>
Unappropriated Balance	\$ 47,500
<b>Total General Fund Requirements</b>	<b>\$3,109,540</b>

## BUILDING MANAGEMENT FUND

Personal Services	\$ 47,102
Materials & Services	444,500
Capital Outlay	71,512
Contingency	50,000
<b>Total Building Management Fund Requirements</b>	<b>\$ 613,114</b>

## INSURANCE FUND

Materials & Services	\$ 236,500
Contingency	\$ 646,860
<b>Total Insurance Fund Requirements</b>	<b>\$ 883,360</b>

## REHABILITATION & ENHANCEMENT FUND

Materials & Services	\$ 40,000
Unappropriated Balance	977,216
<b>Total Rehabilitation &amp; Enhancement Fund Requirements</b>	<b>\$1,017,216</b>

## ZOO OPERATING FUND

Administration	
Personal Services	\$ 258,119
Materials & Services	149,094
Capital Outlay	17,150
Subtotal	<u>\$ 424,363</u>
Animal Management	
Personal Services	\$1,184,982
Materials & Services	214,900
Capital Outlay	14,300
Subtotal	<u>\$1,414,182</u>
Facilities Management	
Personal Services	\$ 957,613
Materials & Services	898,737
Capital Outlay	381,156
Subtotal	<u>\$2,237,506</u>
Education Services	
Personal Services	\$ 421,645
Materials & Services	93,347
Capital Outlay	11,400
Subtotal	<u>\$ 526,392</u>
Marketing	
Personal Services	\$ 105,973
Materials & Services	145,955
Capital Outlay	6,750
Subtotal	<u>\$ 258,678</u>
Visitor Services	
Personal Services	\$ 731,702
Materials & Services	653,560
Capital Outlay	28,720
Subtotal	<u>\$1,413,982</u>
General Expense	
Contingency	\$ 346,856
Transfers	3,095,364
Subtotal	<u>3,442,220</u>
Unappropriated Balance	\$ 820,197
<b>Total Zoo Operating Fund Requirements</b>	<b>\$10,537,520</b>

# Schedule of Appropriations

## ZOO CAPITAL FUND

Personal Services	\$ 52,910
Capital Outlay	6,835,292
Contingency	216,893
Unappropriated Balance	<u>2,783,350</u>

Total Zoo Capital Fund Requirements \$9,888,445

## SOLID WASTE OPERATING FUND

Administration	
Personal Services	\$ 187,663
Materials & Services	59,700
Capital Outlay	40,000
Subtotal	<u>\$ 287,363</u>

St. Johns Landfill	
Personal Services	\$ 301,662
Materials & Services	7,568,480
Capital Outlay	69,000
Subtotal	<u>\$7,939,142</u>

CTRC	
Personal Services	\$ 147,852
Materials & Services	2,642,490
Capital Outlay	18,800
Subtotal	<u>\$2,809,142</u>

WTRC	
Personal Services	\$ 37,920
Materials & Services	19,675
Capital Outlay	5,000
Subtotal	<u>\$ 62,595</u>

Facilities Development	
Personal Services	\$ 269,181
Materials & Services	1,070,930
Capital Outlay	1,400
Subtotal	<u>\$1,341,511</u>

Waste Reduction	
Personal Services	\$ 263,306
Materials & Services	342,155
Capital Outlay	4,600
Subtotal	<u>\$ 610,061</u>

System Planning	
Personal Services	\$ 121,074
Materials & Services	118,275
Capital Outlay	0
Subtotal	<u>\$ 239,349</u>

General Expense	
Contingency	\$ 1,066,288
Transfers	3,953,883
Subtotal	<u>\$ 5,020,171</u>

Unappropriated Balance \$ 1,398,416

Total Solid Waste Operating Fund Requirements \$19,707,750

## SOLID WASTE CAPITAL FUND

Materials & Services	\$ 260,000
Capital Outlay	3,546,000
Transfers	1,225,000
Contingency	345,000
Unappropriated Balance	<u>6,912,749</u>

Total Solid Waste Capital Fund Requirements \$12,288,749

## SOLID WASTE DEBT SERVICE FUND

Materials & Services	\$ 1,471,261
Unappropriated Balance	<u>670,000</u>

Total Solid Waste Debt Service Fund Requirements \$ 2,141,261

## ST. JOHNS RESERVE FUND

Unappropriated Balance \$ 1,876,761

Total St. Johns Reserve Fund Requirements \$ 1,876,761

## ST. JOHNS FINAL IMPROVEMENTS FUND

Transfers \$ 2,300,000

Total St. Johns Final Improvement Fund Requirements \$ 2,300,000

## INTERGOVERNMENTAL RESOURCE CENTER FUND

Personal Services	\$ 983,698
Materials & Services	179,421
Capital Outlay	23,710
Transfers	722,771
Contingency	120,465
Unappropriated Balance	<u>39,309</u>

Total IRC Fund Requirements \$ 2,069,374

# Schedule of Appropriations

## CONVENTION CENTER PROJECT MANAGEMENT FUND

Personal Services	\$ 66,221
Materials & Services	1,170,000
Transfers	658,641
Contingency	<u>715,138</u>

Total Convention Center Project Management Fund Requirements	\$ 2,610,000
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## CONVENTION CENTER PROJECT CAPITAL FUND

Personal Services	\$ 208,289
Materials & Services	290,300
Capital Outlay	18,863,123
Transfers	872,361
Contingency	2,540,759
Unappropriated Balance	<u>52,113,802</u>

Total Convention Center Project Capital Fund Requirements	\$74,886,634
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## CONVENTION CENTER PROJECT DEBT SERVICE FUND

Materials & Services	<u>\$ 2,493,800</u>
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Total Convention Center Project Debt Service Fund Requirements	\$ 2,493,800
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## CONVENTION, TRADE, SPECTATOR FACILITIES MANAGEMENT FUND

Materials & Services	\$ 58,000
Contingency	<u>1,812</u>

Total Convention, Trade, Spectator Facilities Management Fund Requirements	\$ 59,812
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# Cost Allocation Plan

## COST ALLOCATION PLAN FY 1987-88

DESCRIPTION	IRC FUND	SOLID WASTE OPERATIONS FUND	ZOO OPERATIONS FUND	CONVENTION CENTER FUND	OTHER FUNDING SOURCES	TOTAL
COUNCIL	\$ 48,341	\$ 157,593	\$ 23,659	\$ 23,700	\$ 0	\$ 253,293
EXECUTIVE MANAGEMENT	72,743	240,929	29,020	35,664	0	378,356
ACCOUNTING	10,623	148,692	114,362	37,599	0	311,195
MANAGEMENT SERVICES	166,564	228,911	260,242	125,176	2,580	783,473
DATA PROCESSING	216,913	46,184	34,565	10,902	35,940	344,504
PUBLIC AFFAIRS	71,865	220,612	52,334	98,402	0	433,210
INSURANCE	153	5,555	4,156	347	0	10,211
BUILDING	48,388	67,888	84,499	39,962	0	240,737
=====						
TOTAL GENERAL FUND TRANSFER	\$ 635,589	\$ 1,116,363	\$ 602,837	\$ 371,751	\$ 38,520	\$ 2,754,978
INSURANCE FUND TRANSFER	10,211	364,879	272,978	22,465		
BUILDING MANAGEMENT FUND TRANSFER	76,971	74,923	0	16,786		
=====						
TOTAL COST	\$ 722,771	\$ 1,556,164	\$ 875,815	\$ 411,002		





# Financial Summary

## FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

FORM LB-2 Publish ONLY completed portion of this page. Total Anticipated Requirements must equal Total Resources.

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>GENERAL FUND</b>			
1. Total Personal Services	1,105,038	1,457,097	1,744,542
2. Total Materials and Services	439,578	577,883	733,941
3. Total Capital Outlay	289,880	15,051	35,546
4. Total Debt Service	-0-	-0-	-0-
5. Total Transfers	688,975	760,828	271,829
6. Total Contingencies	-0-	62,503	276,182
7. Total Unappropriated Ending Fund Balance	292,010	63,334	47,500
8. Total All Other Expenditures and Requirements	-0-	-0-	-0-
9. Total Anticipated Requirements	2,814,481	2,936,696	3,109,540
10. Total Resources	2,814,481	2,936,696	3,109,540

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>BUILDING MANAGEMENT FUND</b>			
1. Total Personal Services	38,086	28,356	47,102
2. Total Materials and Services	621,598	487,962	444,500
3. Total Capital Outlay	123,247	181,026	71,512
4. Total Debt Service	-0-	-0-	-0-
5. Total Transfers	-0-	-0-	-0-
6. Total Contingencies	-0-	74,174	50,000
7. Total Unappropriated Ending Fund Balance	-0-	-0-	-0-
8. Total All Other Expenditures and Requirements	-0-	-0-	-0-
9. Total Anticipated Requirements	782,931	771,518	613,114
10. Total Resources	782,931	771,518	613,114

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>INTERGOVERNMENTAL RESOURCE CENTER</b>			
1. Total Personal Services	777,277	931,091	983,698
2. Total Materials and Services	36,849	104,954	179,421
3. Total Capital Outlay	1,822	80,100	23,710
4. Total Debt Service	-0-	-0-	-0-
5. Total Transfers	721,419	789,369	722,771
6. Total Contingencies	-0-	16,724	120,465
7. Total Unappropriated Ending Fund Balance	34,941	134,892	39,309
8. Total All Other Expenditures and Requirements	-0-	-0-	-0-
9. Total Anticipated Requirements	1,572,308	2,057,130	2,069,374
10. Total Resources	1,572,308	2,057,130	2,069,374

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>ZOO CAPITAL</b>			
1. Total Personal Services	11,442	48,581	52,910
2. Total Materials and Services	-0-	-0-	-0-
3. Total Capital Outlay	3,321,847	5,962,820	6,835,292
4. Total Debt Service	-0-	-0-	-0-
5. Total Transfers	-0-	-0-	-0-
6. Total Contingencies	-0-	270,236	216,893
7. Total Unappropriated Ending Fund Balance	5,878,498	2,583,760	2,783,350
8. Total All Other Expenditures and Requirements	-0-	-0-	-0-
9. Total Anticipated Requirements	9,211,787	8,865,397	9,888,445
10. Total Resources	9,211,787	8,865,397	9,888,445

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>SOLID WASTE OPERATING</b>			
1. Total Personal Services	845,163	1,113,807	1,328,658
2. Total Materials and Services	6,705,475	8,150,320	11,821,705
3. Total Capital Outlay	147,643	88,800	138,800
4. Total Debt Service	-0-	-0-	-0-
5. Total Transfers	3,729,363	4,224,360	3,953,883
6. Total Contingencies	-0-	1,628,485	1,066,288
7. Total Unappropriated Ending Fund Balance	3,479,155	63,333	1,398,416
8. Total All Other Expenditures and Requirements	-0-	-0-	-0-
9. Total Anticipated Requirements	14,906,799	15,269,105	19,707,750
10. Total Resources	14,906,799	15,269,105	19,707,750

## FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

FORM LB-2 Publish ONLY completed portion of this page. Total Anticipated Requirements must equal Total Resources.

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>SOLID WASTE CAPITAL</b>			
1. Total Personal Services	0	0	0
2. Total Materials and Services	0	0	260,000
3. Total Capital Outlay	124,750	6,080,000	3,546,000
4. Total Debt Service	0	0	0
5. Total Transfers	103,000	0	1,225,000
6. Total Contingencies	0	0	345,000
7. Total Unappropriated Ending Fund Balance	240,359	0	6,912,749
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	468,109	6,080,000	12,288,749
10. Total Resources	468,109	6,080,000	12,288,749

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>SOLID WASTE DEBT SERVICE</b>			
1. Total Personal Services	0	0	0
2. Total Materials and Services	0	0	0
3. Total Capital Outlay	0	0	0
4. Total Debt Service	851,950	1,207,100	1,471,261
5. Total Transfers	0	0	0
6. Total Contingencies	0	0	0
7. Total Unappropriated Ending Fund Balance	0	0	670,000
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	851,950	1,207,100	2,141,261
10. Total Resources	851,950	1,207,100	2,141,261

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>ST. JOHNS FINAL IMPROVEMENTS</b>			
1. Total Personal Services	0	0	0
2. Total Materials and Services	0	0	0
3. Total Capital Outlay	331,321	805,000	0
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	2,300,000
6. Total Contingencies	0	85,000	0
7. Total Unappropriated Ending Fund Balance	1,569,512	1,534,500	0
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	1,900,833	2,424,500	2,300,000
10. Total Resources	1,900,833	2,424,500	2,300,000

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>ST. JOHNS RESERVE</b>			
1. Total Personal Services	0	0	0
2. Total Materials and Services	0	0	0
3. Total Capital Outlay	0	0	0
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	0
6. Total Contingencies	0	0	0
7. Total Unappropriated Ending Fund Balance	1,174,540	1,550,700	1,876,761
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	1,174,540	1,550,700	1,876,761
10. Total Resources	1,174,540	1,550,700	1,876,761

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>CONVENTION CENTER MANAGEMENT</b>			
1. Total Personal Services	0	226,390	66,227
2. Total Materials and Services	0	462,910	1,170,000
3. Total Capital Outlay	0	25,000	0
4. Total Debt Service	0	0	0
5. Total Transfers	0	833,832	658,641
6. Total Contingencies	0	256,587	715,138
7. Total Unappropriated Ending Fund Balance	0	0	0
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	0	1,804,719	2,610,000
10. Total Resources	0	1,804,719	2,610,000

# Financial Summary

## FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED



FORM LB-2 Publish ONLY completed portion of this page. Total Anticipated Requirements must equal Total Resources.

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>CONVENTION CENTER CAPITAL</b>			
1. Total Personal Services	0	0	208,289
2. Total Materials and Services	0	0	290,300
3. Total Capital Outlay	0	730,000	18,863,123
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	872,361
6. Total Contingencies	0	30,000	2,540,759
7. Total Unappropriated Ending Fund Balance	0	0	52,113,802
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	0	760,000	74,888,634
10. Total Resources	0	760,000	74,888,634
<b>INSURANCE</b>			
1. Total Personal Services	0	0	0
2. Total Materials and Services	299,872	317,204	236,500
3. Total Capital Outlay	0	0	0
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	0
6. Total Contingencies	0	60,000	646,860
7. Total Unappropriated Ending Fund Balance	24,202	0	0
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	324,074	377,204	883,360
10. Total Resources	324,074	377,204	883,360
<b>REHABILITATION &amp; ENHANCEMENT</b>			
1. Total Personal Services	0	0	0
2. Total Materials and Services	9,330	472,185	40,000
3. Total Capital Outlay	0	0	0
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	0
6. Total Contingencies	0	160,655	0
7. Total Unappropriated Ending Fund Balance	333,768	0	977,216
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	343,098	632,840	1,017,216
10. Total Resources	343,098	632,840	1,017,216
<b>CTS</b>			
1. Total Personal Services	9,958	0	0
2. Total Materials and Services	134,946	63,312	58,000
3. Total Capital Outlay	0	0	0
4. Total Debt Service	0	0	0
5. Total Transfers	50,000	0	0
6. Total Contingencies	0	0	1,812
7. Total Unappropriated Ending Fund Balance	8,786	0	0
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	203,690	63,312	59,812
10. Total Resources	203,690	63,312	59,812
<b>METHANE RECOVERY</b>			
1. Total Personal Services	14,063	7,295	0
2. Total Materials and Services	19,905	13,400	0
3. Total Capital Outlay	0	0	0
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	0
6. Total Contingencies	0	0	0
7. Total Unappropriated Ending Fund Balance	6,032	16,305	0
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	40,000	37,000	0
10. Total Resources	40,000	37,000	0

## FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED



FORM LB-2 Publish ONLY completed portion of this page. Total Anticipated Requirements must equal Total Resources.

Fund	Actual Data Last Year 85-86	Adopted Budget This Year 86-87	Approved Budget Next Year 87-88
<b>SEWER ASSISTANCE</b>			
1. Total Personal Services	0	0	0
2. Total Materials and Services	575,344	856,689	0
3. Total Capital Outlay	0	0	0
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	0
6. Total Contingencies	0	0	0
7. Total Unappropriated Ending Fund Balance	820,720	0	0
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	1,396,064	856,689	0
10. Total Resources	1,396,064	856,689	0
<b>TRANSPORTATION TECH. ASS'T.</b>			
1. Total Personal Services	0	0	0
2. Total Materials and Services	2,847	48,067	0
3. Total Capital Outlay	0	0	0
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	0
6. Total Contingencies	0	0	0
7. Total Unappropriated Ending Fund Balance	0	0	0
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	2,847	48,067	0
10. Total Resources	2,847	48,067	0
<b>CRIMINAL JUSTICE ASSISTANCE</b>			
1. Total Personal Services	0	0	0
2. Total Materials and Services	3,376	0	0
3. Total Capital Outlay	0	0	0
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	0
6. Total Contingencies	0	0	0
7. Total Unappropriated Ending Fund Balance	0	0	0
8. Total All Other Expenditures and Requirements	0	0	0
9. Total Anticipated Requirements	3,376	0	0
10. Total Resources	3,376	0	0
<b>Blank Fund</b>			
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Unappropriated Ending Fund Balance			
8. Total All Other Expenditures and Requirements			
9. Total Anticipated Requirements			
10. Total Resources			
<b>Blank Fund</b>			
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Unappropriated Ending Fund Balance			
8. Total All Other Expenditures and Requirements			
9. Total Anticipated Requirements			
10. Total Resources			

# Contracts List

## FY 1987-88 CONTRACTS LIST

The following is a list of all existing and anticipated contracts for the fiscal year 1987-88. They are shown by fund, department and division. Depending on the nature of the contract, they would be budgeted under one of the following accounts:

### Expenses:

Contractual Services  
Maintenance & Repairs  
Lease Payments  
Insurance

Audit Services  
Advertising  
Animal Food  
Miscellaneous

### Revenues:

Lease Payments

All Metro contracts for goods and services are let in accordance with policies adopted by the Metro Council and Oregon public contracting law (Metro Code 2.04, O.R.S. chapter 279). Funds or departments not listed have no budgeted nor planned contracts for fiscal year 1987-88.

ACCOUNT CODE	CONTRACT (contractor name/purpose)	BUDGETED AMOUNT
	<b>Council</b>	
7500	Misc. Contracts - workshops, projects, outside legal counsel	\$3,000
	<b>Executive Management:</b>	
7500	Outside Legal Counsel	15,000
	<b>Accounting:</b>	
7540	Peat, Marwick, Mitchell & Co. - Annual audit services for fiscal year ending June 30, 1985, 86, 87	15,000
7540	Annual Audit services fiscal year ending June 30, 1988, 89, 90. RFP's Issued Fall, 1987	20,000
7500	First Interstate Bank of Oregon - banking services	10,000

### Management Services:

7330	Telplus Communications (phone maintenance.)	\$4,000
7330	Eastman Kodak (copies maintenance.)	8,400
7330	Offset Duplicator Services (maintenance.)	4,200
7330	R&M Typewriter (typewriter maintenance)	905
7330	Pitney Bowes (Postage scale maintenance)	116
7330	Pitney Bowes (Postage machine maintenance)	198
7770	Pitney Bowes (Postage meter rental)	555
7500	City of Portland (archives)	840
7770	Peoples Bank (leasehold imp., furnishings lease)	30,623
7770	Eastman Kodak (lease payment)	11,652
7770	Pitney Bowes (postage machine lease)	1,169
7900	City of Portland (delivery service)	800
7330	L.R. Olson (check signer maintenance.)	88
7770	Security Pacific (phone system)	16,420
7250	Chevron U.S.A. (gas, fleet light maintenance)	1,800
7330	American Business Machines (Canon copier maint.)	1,080
7760	McCullagh Leasing (Metro fleet cars)	42,965
7770	Purchase of new copier	2,520
7330	Maintenance of new copier	1,152

### Data Processing:

7330	xePix, Hardware Support	5,572
7330	xePix, Software Support	1,328
7330	Unify - Pixel software	125
7330	Masscomp - Hardware/software support	5,186
7330	EMME/2 Masscomp software support	1,800
7330	EMME/2 Pixel software support	1,800
7330	Tektronix 4014	3,360
7330	Sorbus, visual 550 hardware maintenance.	141
7330	General Electric - PDP11 & Printer maintenance.	11,220
7330	Digital Software - Maintenance. on PDP 11	2,782
7330	Pericom, Inc. - Maintenance	444
7330	Wang Labs, Maintenance on word processing system	2,700
7770	Gary Freeman - Printronix lease	2,820
7330	Firstline Business (Sony dictaphone maintenance)	485
7330	Maintenance for PC's and printers	12,652

### Public Affairs:

7500	Kelly Services - temporary help	2,000
7500	Slide show narration	500
7500	Freelance photographer	500
7500	Annual Report	1,500



# Contracts List

<b>Zoo Marketing:</b>					
7500	Hallock Agency	\$6,900	7500	<b>Solid Waste St. Johns Landfill:</b>	
7500	Certified Folder Display	1,750	7500	Armored Car	\$3,500
7500	Photography	6,300	7500	Dun & Bradstreet (credit reports)	1,800
7500	Sound System (concerts)	6,500	7500	Collections, Inc. (collection of overdue accounts)	1,000
7500	Poster Distribution	600	7500	Service Master (janitorial services)	3,600
7500	Artwork	700	7500	Information systems (computer maintenance)	190
7500	Posting billboards (2 sets)	3,000	7500	Browning & Ferris Industries (disposal operations)	2,225,000
7500	Posting bus banners (2 sets)	4,000	7500	Outside legal services	5,000
7500	Oversized billboards	4,000	7500	Marion County disposal costs	640,000
7500	TV public service announcement production (2)	14,000	7500	Disposal costs at other landfills	66,000
7500	Design services	2,000	7500	Disposal fees for contract disposal	2,800,000
7500	Concert Coordination	17,500	7500	Semi-annual inspection	34,000
7500	Co-op marketing (Greater Portland Convention & Visitor Association)	5,000	7500	Lad and test fees for special waste auditing	6,000
7500	Marketing research	11,000	7500	Spencer Gross (Misc. engineering services)	20,000
7500	College Work Study students	1,000	7500	Testing of materials	6,000
			7500	Yard Debris operations processing	410,000
			7500	Yard debris equipment maintenance	7,000
			7500	Hazardous Waste Collection days contract	125,000
			7500	Monitoring of toxic pollutants per Environmental Protection Agency study	86,900
<b>Zoo Visitor Services:</b>					
7330	NCR cash register maintenance	6,500	7500	<b>Solid Waste CTRC:</b>	
7330	Typewriter/calculator maintenance	300	7500	Armored Car	3,500
7330	Kronos Timekeeping System maintenance	800	7500	Collections, Inc. (collection of overdue accounts)	1,000
7330	Brandt money processing equipment maintenance	800	7500	Dun & Bradstreet (credit reports)	1,200
7500	Shopping services	2,000	7500	Outside legal counsel	4,000
7500	Security services	38,000	7500	Scott Whitney, Inc. (Janitorial services)	5,000
7500	Miscellaneous	3,680	7500	Clackamas County (litter cleanup)	10,000
			7500	Information Systems (computer maintenance)	190
			7500	Wastech, Inc (Disposal operations)	2,482,000
			7500	Marion County additional haul	48,000
			7500	Additional haul to other sites	12,000
			7500	Tire disposal	13,000
			7500	<b>Solid Waste WTRC:</b>	
			7500	Legal contract for site permits	10,000
			7500	<b>Solid Waste Facilities Development:</b>	
			7500	Appraisals and technical assistance in purchase of new landfill site and bond issue	15,000
			7500	Legal services for landfill site purchase and bond issue	30,000
			7500	Gershman, Brickner and Bratton, Inc (consultants for Resource Recovery Project)	190,000
			7500	Government Finance Associates (financial consultants for Resource Recovery Project)	115,000
			7500	McEwen, Gisvold, Rankin & Stewart (legal consultant for Resource Recovery Project)	110,000
<b>Zoo Capital:</b>					
8620	Construction of Administration/Education Center	835,502			
8630	Thompson Vaivoda (Engineering services for Admin./Education Center)	14,000			
8620	Bishop Contractors (Construction of Africa Bush phases 1 & 2)	5,505,790			
8630	Engineering services for Africa Bush phases 1&2 Jones & Jones (design services) N.W. Testing (inspection services) Rittenhouse Zeman (inspection services)	90,000			
8630	Engineering services for Africa Bush phase 3	280,000			
8620	Misc. exhibit improvements-construction	51,000			
8630	Misc. exhibit improvements-engineering services	24,000			
<b>Solid Waste Management &amp; Administration:</b>					
7500	Government Finance Associates (Financial Advisors)	5,000			
7500	Waste Stream Sorts (2)	20,000			
7500	Spencer Gross (aerial photo., landfill capacity determination)	7,000			
7500	Miscellaneous contracts	1,000			

# Contracts List

	<b>Solid Waste Waste Reduction:</b>				
7500	Coates Advertising Agency	\$186,000	7500		
7500	Advertising Evaluations	10,000			
7500	Illustrators	500	7500		
7500	Pilot Recycling Project in public schools	10,000			
7500	Study of individual commercial waste generators	8,000	7500		
7500	Multi-Family dwelling recycling demonstration grant	20,000	7500		
7500	Hone Recycling container demonstration	5,000			
7500	Certification program technical model development	3,000	7500		
7500	Certification program development grants	27,000			
7500	Yard Debris compost testing program	4,560			
7500	Yard debris compost test plot project	500			
7500	Yard debris compost workshops	900			
	<b>Solid Waste System Planning:</b>				
7500	Outside consultant to assist in writing Resource Recovery functional plan	50,000	7500		
7500	Technical planning staff assistance in developing functional plan	50,000			
	<b>Solid Waste Capital:</b>				
	Engineering services for new landfill				
7500	Environmental monitoring	30,000			
7500	Geotechnical investigation	50,000			
7500	Data Review and detailed design, operating plans, cost estimates	180,000			
8610	Construction Management for WTRC	70,000			
8620	Construction of WTRC	1,966,000			
8630	URS Engineering (engineering services for WTRC)	175,000			
8640	Browing Ferris Industries (closure and refilling of St. Johns Landfill)	758,000			
8640	Additional environmental controls for St. Johns Landfill	170,000			
8530	Construction of Meteorological monitoring station	7,000			
	<b>Intergovernmental Resource Center:</b>				
7500	Building permit collection	2,500			
7500	Regional Light Rail Transit study	10,000			
7500	Westside preliminary engineering	17,854			
7500	Urban Growth Boundary (hearings officer)	16,500			
7500	Intern Assistance	5,000			
7500	Workshop expenses	2,000			
	<b>Convention Center Project Capital:</b>				
7500	Lindsay, Hart, et. al (bond counsel)	25,000			
7500	Government Finance Associates (financial advisor)	33,500			
7500	Trustee (administer investment/disbursement of bond funds)	5,000			
7500	Outside legal services	2,500			
	<b>Convention Center Project Management:</b>				
	Shiels & Obletz (establishment of Local Improvement District)				\$30,000
	Portland Expo Recreation Commission (booking events)				10,000
	Development of Marketing Plan				20,000
	Marketing efforts for Convention Center				1,000,000
	General Financial Advice (operations of Convention Center)				10,000
	Management studies/legal services/financial services (several contracts for formation and transition to regional exposition & recreation commission, operations and marketing functions of convention center)				100,000
	<b>Convention, Trade &amp; Spectator Facilities:</b>				
	Requirements to advance spectator and agribusiness center portions of the CTS Master Plan				58,000

7.1 Consideration of Resolution No. 87-744, for the Purpose of Adopting the Annual Budget for Fiscal Year 1987-88, Making Appropriations from Funds of the District in Accordance with Said Annual Budget, and Levying Ad Valorem Taxes (Public Hearing)

Dick Engstrom, Deputy Executive Officer, presented staff's report. He explained the approved budget had been reviewed by the Tax Supervising & Conservation Commission (TSCC). Exhibit "A" to the staff report included a letter to Metro from the TSCC listing their comments on the budget. Don Cox, Accounting Manager, explained that all the TSCC's concerns had been addressed and that one change in appropriations had been required.

Councilor Van Bergen asked how convention center project bond sale interest income would be handled in the new budget and what type of control the Council would have over approving a transfer of funds. Mr. Cox said staff would return to the Council -- the only Metro body that could approve such a budget change -- with a request to approve a supplemental budget. Presiding Officer Waker added that he would ask Donald Carlson, Council Administrator, to look into the matter to see if any other action were required of the Council.

Motion: Councilor Kirkpatrick moved, seconded by Councilor Kelley, to adopt Resolution No. 87-744 to include a revised Exhibit "A" to reflect TSCC's requests.

Vote: A vote on the motion resulted in all ten Councilors present voting aye. Councilor Ragsdale and Van Bergen were absent.

The motion carried and the Resolution was adopted.

Presiding Officer Waker noted he had failed to announce a public hearing before the Council voted on the motion and gave opportunity to the public to address the Council at that time. There was no testimony and the hearing was closed. The motion and vote stood.

7.2 Consideration of Resolution No. 87-771, for the Purpose of Adopting Priorities and Objectives for FY 1987-88

Ray Barker, Council Assistant, presented the staff report. He discussed comments received from staff and Councilors when the draft Priorities and Objectives document was first circulated. After discussion, the Council agreed the Resolution should be amended as follows (deleted language is shown in brackets and new language is underlined):

3.2 Consideration of Resolution No. 87-744, for the Purpose of Adopting the FY 1987-88 Budget and Appropriations Schedule; and Resolution No. 87-745, Approving the FY 1987-88 Budget for Transmittal to the Tax Supervising & Conservation Commission (TSCC) (Public Hearing)

Jennifer Sims, Director of Management Services, reviewed the schedule for adopting the annual budget. She explained the purpose of this meeting was to introduce the budget and conduct a public hearing. The Council would consider adoption of Resolution No. 87-745 after the Budget Advisory Committee had concluded their review and made recommendations to the Council. The Budget would then be forwarded to the TSCC for hearings and certification. After the certified budget was returned by the TSCC, the Council would consider adoption of Resolution No. 87-744, probably at its meeting of June 25.

Ms. Sims introduced three citizens members of the Budget Advisory Committee in the audience: Ron Hohnstein, David Little and Oladapo Sobohemin.

Deputy Presiding Officer Gardner opened the public hearing on the proposed budget. There being no testimony, he closed the hearing. There was no discussion on the proposed budget by the Council and the budget was formerly referred to the Council Budget Advisory Committee for review and comment.

3.3 Presentation of Ray Phelps' Findings Regarding Contracting and Budgetary Matters

Executive Officer Cusma distributed copies of a report submitted to her by Ray Phelps. She had contracted with Mr. Phelps to determine whether Metro should institute a performance audit program. She reported that Mr. Phelps had recommended an internal audit program be implemented.

A short discussion followed about whether such an audit should more appropriately be a work product for the Council rather than the Executive. Councilor Knowles pointed out because the Council had just received the report, the Management Committee should review it at their next meeting and report back to the Council on its findings.

Motion: Councilor Knowles moved, seconded by Councilor Ragsdale, to refer the Ray Phelps' report to the Council Management Committee for their review and comment back to the Council.