

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPROVING THE ) RESOLUTION NO. 87-745  
FY 1987-88 BUDGET AND TRANSMIT- )  
TING THE APPROVED BUDGET TO THE ) Introduced by the  
TAX SUPERVISING AND CONSERVATION ) Executive Officer  
COMMISSION )

WHEREAS, The Council convened as Budget Committee has reviewed the FY 1987-88 Proposed Budget and held a public hearing on the proposed Budget, and considered overall issues affecting the FY 1987-88 Budget; and

WHEREAS, Pursuant to Oregon Budget Law, the Council convened as Budget Committee must approve the FY 1987-88 Budget and said approved budget must be transmitted to the Tax Supervising and Conservation Commission (TSCC) for public hearing and review; now, therefore,

BE IT RESOLVED,

1. That the Proposed FY 1987-88 Budget as amended by the Council convened as Budget Committee, which is on file at the Metro offices, is hereby approved.

2. That the Executive Officer is hereby directed to submit the Approved FY 1987-88 Budget to the TSCC for public hearing and review.

ADOPTED by the Council of the Metropolitan Service District  
this 7th day of May, 1987.

  
\_\_\_\_\_  
Jim Gardner

Deputy Presiding Officer

JS/gl  
4761C/435  
03/26/87

STAFF REPORT

Agenda Item No. 3.2

Meeting Date March 26, 1987

CONSIDERATION OF RESOLUTION NO. 87-744 ADOPTING  
THE FY 1987-88 BUDGET AND APPROPRIATIONS  
SCHEDULE, AND RESOLUTION NO. 87-745 APPROVING THE  
FY 1987-88 BUDGET FOR TRANSMITTAL TO THE TSCC

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Date: March 17, 1987

Presented by: J. Sims

FACTUAL BACKGROUND AND ANALYSIS

The Proposed Budget for FY 1987-88 will be presented at the March 26, 1987, meeting. The Council will receive the Executive Officer's budget message and the budget document and conduct a public hearing. The annual budget is a key policy document and management tool for the organization. Through the budget process, department work programs are established and authorized spending levels are set. Oregon Budget Law (ORS 294.635) requires that Metro submit its budget to the Tax Supervising and Conservation Commission (TSCC). The Council must approve the budget for transmittal to the TSCC by May 15. The TSCC will hold a hearing and certify the budget for adoption noting any objections or recommendations. Council action adopting the budget is scheduled for June 25, 1987.

The proposed budget resolution and budget document will be available at the meeting.

EXECUTIVE OFFICER'S RECOMMENDATION

Adopt Resolution No. 87-744 approving the FY 1987-88 budget by May 7, 1987.

Adopt Resolution No. 87-745 adopting the FY 1987-88 budget by June 25, 1987.

JS/gl  
7182C/496-2  
03/17/87

FY 1987-88 BUDGET SCHEDULE

Council Meeting (Proposed Budget Presentation and Public Hearing)	March 26
Budget Advisory Committee Meetings (Review and Recommendation)	April 1 April 7 April 14
Council Meeting (Committee Recommendation Received and Public Hearing)	April 23
Tenative Special Council Meeting (Budget Approval)	May 7
Budget Submitted to TSCC	May 15
TSCC Public Hearing	Mid-June
Council Meeting (Budget Adoption)	June 25

7182C/496

CONSIDERATION OF RESOLUTION NO. 87-745 APPROVING  
THE FY 1987-88 BUDGET AND TRANSMITTING TO THE TAX  
SUPERVISING AND CONSERVATION COMMISSION

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Date: April 13, 1987

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

Consideration of Resolution No. 87-745 is the initial step of the Council leading toward final adoption of the budget in June.

The Annual Budget is a key policy document and management tool for the organization. Through the budget process, department work programs are established and authorized spending levels are set. Oregon Budget Law (ORS 294.635) requires that Metro submit its approved budget to the Tax Supervising and Conservation Commission (TSCC) by May 15. The TSCC will hold a hearing on the approved budget in June. The TSCC will certify the budget for adoption noting any objections or recommendations. Adoption by the Council is scheduled for June 25, 1987.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends that the Council conduct a public hearing on the proposed budget for FY 1987-88 (Resolution No. 87-744). She also recommends that the Council consider the recommendations of the Council Budget Advisory Committee and take steps toward adopting Resolution No. 87-745 on May 7, 1987. The Executive Officer also recommends that the Council incorporate the IRC transition reorganization into the approved budget.

COMMITTEE CONSIDERATION AND RECOMMENDATION

Six citizens and five Councilors served on the Council Budget Advisory Committee to make recommendations on the FY 1987-88 Budget. The Executive Officer's Proposed FY 1987-88 Budget was issued on March 26, 1987.

The Committee has scheduled four meetings in addition to two orientation sessions. Through these meetings the Committee is formulating a recommendation which will be presented at the April 23 Council meeting.

JS/gl  
2927B/236  
04/14/87

## EXHIBIT C

SCHEDULE OF APPROPRIATIONS  
FY 1987-88Proposed  
Appropriations  
FY 1987-88GENERAL FUND

Council	
Personal Services	108,287
Materials & Services	59,020
Capital Outlay	0
Subtotal	<u>167,307</u>
Executive Management	
Personal Services	342,755
Materials & Services	52,600
Capital Outlay	3,000
Subtotal	<u>398,355</u>
Finance & Administration	
Personal Services	811,590
Materials & Services	571,605
Capital Outlay	20,036
Subtotal	<u>1,403,231</u>
Public Affairs	
Personal Services	372,844
Materials & Services	318,317
Capital Outlay	10,650
Subtotal	<u>701,811</u>
General Expense	
Contingency	320,108
Transfers	261,839
Subtotal	<u>581,947</u>
Unappropriated Balance	47,500
Total General Fund Requirements	3,300,151

INTERGOVERNMENTAL RESOURCE CENTER FUND

Personal Services	983,698
Materials & Services	146,921
Capital Outlay	23,710
Transfers	721,979
Contingency	104,457
Unappropriated Balance	<u>36,109</u>
Total Intergovernmental Resource Center Fund Requirements	2,016,874

Proposed  
Appropriations  
FY 1987-88

BUILDING MANAGEMENT FUND

Personal Services	47,102
Materials & Services	444,500
Capital Outlay	71,512
Contingency	<u>50,000</u>

Total Building Management Fund Requirements	613,114
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ZOO OPERATING FUND

Personal Services	3,660,034
Materials & Services	2,155,593
Capital Outlay	459,476
Transfers	3,098,074
Contingency	344,146
Unappropriated Balance	<u>820,197</u>

Total Zoo Operating Fund Requirements	10,537,520
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ZOO CAPITAL FUND

Personal Services	52,910
Capital Projects	6,835,292
Contingency	216,893
Unappropriated Balance	<u>2,783,350</u>

Total Zoo Capital Fund Requirements	9,888,445
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SOLID WASTE OPERATING FUND

Personal Services	1,389,551
Materials & Services	11,666,005
Capital Outlay	139,400
Transfers	4,144,892
Contingency	1,183,086
Unappropriated Balance	<u>1,398,416</u>

Total Solid Waste Operating Fund Requirements	19,921,350
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SOLID WASTE CAPITAL FUND

Materials & Services	260,000
Capital Projects	3,546,000
Transfers	1,225,000
Contingency	345,000
Unappropriated Balance	<u>6,912,749</u>

Total Solid Waste Capital Fund Requirements	12,288,749
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Proposed  
Appropriations  
FY 1987-88

SOLID WASTE DEBT SERVICE FUND

Materials & Services	1,471,261
Unappropriated Balance	<u>670,000</u>

Total Solid Waste Debt Service Fund Requirements	2,141,261
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ST. JOHNS RESERVE FUND

Unappropriated Balance	<u>1,876,761</u>
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Total St. Johns Reserve Fund Requirements	1,876,761
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ST. JOHNS FINAL IMPROVEMENTS FUND

Capital Projects	0
Transfers	2,300,000
Contingency	0
Unappropriated Balance	<u>0</u>

Total St. Johns Final Improvement Fund Requirements	2,300,000
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ST. JOHNS METHANE RECOVERY FUND

Personal Services	0
Materials & Services	0
Unappropriated Balance	<u>0</u>

Total St. Johns Methane Recovery Fund Requirements	0
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CONVENTION, TRADE, SPECTATOR FACILITY FUND

Personal Services	0
Materials & Services	58,000
Contingency	<u>1,812</u>

Total Convention, Trade, Spectator Facility Fund Requirements	59,812
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SEWER ASSISTANCE FUND

Materials & Services	<u>0</u>
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Total Sewer Assistance Fund Requirements	0
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Proposed  
Appropriations  
FY 1987-88

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INSURANCE FUND

Materials & Services	236,500
Contingency	<u>646,860</u>
Total Insurance Fund Requirements	883,360

REHABILITATION & ENHANCEMENT FUND

Materials & Services	40,000
Contingency	0
Unappropriated Balance	<u>977,216</u>
Total Rehabilitation & Enhancement Fund	1,017,216

TRANSPORTATION TECHNICAL ASSISTANCE FUND

Materials & Services	<u>0</u>
Total Transportation Technical Assistance Fund Requirements	0

CONVENTION CENTER PROJECT MANAGEMENT FUND

Personal Services	66,221
Materials & Services	1,170,000
Transfers	658,085
Contingency	715,694
Unappropriated Balance	<u>0</u>
Total Convention Center Project Management Fund Requirements	2,610,000

CONVENTION CENTER PROJECT DEBT FUND

Materials & Services	<u>2,680,000</u>
Total Convention Center Project Debt Fund Requirements	2,680,000



Proposed  
Appropriations  
FY 1987-88

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CONVENTION CENTER PROJECT CAPITAL FUND

Personal Services	208,289
Materials & Services	290,300
Capital Outlay	18,863,123
Transfers	870,601
Contingency	2,542,519
Unappropriated Balance	<u>52,113,802</u>
Total Convention Center Project Capital Fund Requirements	74,888,634
GRAND TOTAL	147,023,247

JS/gl  
7256C/496  
03/26/87

FORM LB-50

NOTICE OF PROPERTY TAX LEVY

1987-88

To assessor of \_\_\_\_\_ County

- File no later than JULY 15.
• Be sure to read the instructions in the Property Tax Certification Forms and Instructions booklet.

On \_\_\_\_\_, 19\_\_\_\_, the Council of Metropolitan Service District \_\_\_\_\_, Clackamas, Multnomah, Washington County, Oregon, levied a tax as follows:

SIGN HERE Signature of Authorized Official: \_\_\_\_\_ Presiding Officer Title: \_\_\_\_\_ 221-1646 Business Telephone Date

Is an additional 1987-88 levy request being submitted for voter approval? [X] NO [ ] YES (Type of Levy) \_\_\_\_\_ If "YES," you must certify and submit your bonded debt levy and budget to the assessor by July 15.

PART I: TOTAL PROPERTY TAX LEVY

Table with 8 rows and 3 columns: Description, Amount, Total. Includes items like 'Levy within the tax base', 'One-year levies', 'Total amount subject to net tax rate limitation', etc.

PART II: TAX BASE WORKSHEET (If an annexation occurred in the preceding fiscal year, complete Part IV first)

9. VOTED TAX BASE, if any. \_\_\_\_\_ Date of Voter Approval \_\_\_\_\_ Amount Voter Approved 9. \_\_\_\_\_

10. CONSTITUTIONAL LIMITATION - Tax base portion of preceding three levies actually levied.

Table with 3 columns: Actual Amount Levied, Fiscal Year. Rows 10a, 10b, 10c.

11. Largest of 10a, 10b or 10c 11a. \_\_\_\_\_ multiplied by 1.06 = \_\_\_\_\_ 11b. \_\_\_\_\_

ADJUSTMENT FOR ANNEXATION INCREASES DURING PRECEDING FISCAL YEAR

12. Annexation increase (from Part IV, box 7, on back of form) \_\_\_\_\_ 12. \_\_\_\_\_
13. Adjusted tax base (largest of box 11b plus box 12; or box 9 plus box 12 if box 9 has never been levied in full) \_\_\_\_\_ 13. \_\_\_\_\_

PART III: LIMITATIONS PER OREGON REVISED STATUTES (See the ORS Chapter under which the municipal corporation was formed. Does NOT apply to Bond Limitations. Does NOT apply to ALL municipal corporations.)

14. True cash value of municipal corporation from most recent tax roll \_\_\_\_\_ 14. \_\_\_\_\_
15. Statutory limitation of municipal corporation per ORS Formation Chapter \_\_\_\_\_ 15. \_\_\_\_\_ of TCv
16. Total dollar amount authorized by statutory limit (box 14 multiplied by box 15) \_\_\_\_\_ 16. \_\_\_\_\_
17. Total amount of box 8 levied within statutory limitation \_\_\_\_\_ 17. \_\_\_\_\_

**PART IV: ANNEXATION WORKSHEET**

1.	Area	Effective Date of Annexation	1986 Assessed Value of Area Annexed
	A		
	B		
	C		
	D		

If more than four annexations, attach sheet showing the above information for each annexation.

2. Total for 1986 assessed value of annexed areas (sum of A thru D) . 2.
3. Tax base levied by annexing entity for fiscal year 1986-87 ..... 3.
4. Assessed value of annexing entity on January 1, 1986 ..... 4.
5. Tax base rate of annexing entity. (Divide box 3 by box 4) ..... 5.
6. Annexation increase. (Multiply box 2 by box 5) ..... 6.
7. **TOTAL ANNEXATION INCREASE.** (Multiply box 6 by 1.06.)  
Enter this amount in box 12, Part II, on front of form ..... 7.

**PART V: SCHEDULE OF ALL SPECIAL LEVIES** - Enter all special levies on this schedule. If there are more than four levies, attach a sheet showing the information for each.

Type of levy (one-year, serial or continuing)	Purpose (operating, capital con- struction, or mixed)	Date voters approved ballot measure authorizing tax levy	First year levied	Final year to be levied	Total tax levy authorized per year by voters	Amount of tax levied this year as a result of voter approval
3 year serial	mixed	3-31-87	87-88	89-90	5,500,000	5,500,000
<b>TOTAL OF ALL SPECIAL LEVIES</b> - The total of this schedule should equal the total of boxes 2, 4 and 5, Part 1 .....						5,500,000
Enter value used to compute millage levies or tax rate serial levies .....						

File with your assessor no later than July 15.

EXHIBIT E

FY 1987-88 FINANCIAL MANAGEMENT POLICIES

The FY 1987-88 Budget shall be administered in accordance with the following policies:

1. The total transfer from the Convention Center Project Management and Capital Funds to the General Fund, Building Fund, and Insurance Fund shall be transferred on a monthly basis in an amount not to exceed \$25,000 per month until such time as Metro receives proceeds from the sale of the convention center General Obligation bonds authorized by the voters on November 4, 1986.
2. The transfer from the Convention Center Management Fund to the Solid Waste Operating Fund shall not occur until Metro receives proceeds from the sale of the convention center General Obligation bonds or June 30, 1988, whichever comes first.
3. The contingency in the Convention Center Project Management Fund includes \$500,000 expressly intended to begin building an operating reserve for the Oregon Convention Center.
4. An operating reserve shall be maintained for Solid Waste Operations to aid in stabilizing rates, funding unforeseen operating needs and covering expenses when wasteflows are down.
5. When revenue bonds are sold for the West Transfer & Recycling Center, debt service reserve funds shall be maintained in the Solid Waste Debt Service Fund equalling one year's principal and interest payments.
6. A capital reserve shall be established in the Solid Waste Capital Fund for long-term capital repair and replacement needs.
7. A reserve shall be established for Environmental Impairment Liability in the Insurance Fund.
8. A five-year financial plan shall be prepared for Solid Waste which shall describe the total reserve requirements for each Solid Waste Fund.

JS/gl  
7159C/496  
03/26/87

STAFF REPORT

Agenda Item No. \_\_\_\_\_

Meeting Date May 7, 1987

CONSIDERATION OF RESOLUTION NO. 87-745 APPROVING  
THE FY 1987-88 BUDGET AND TRANSMITTING TO THE TAX  
SUPERVISING AND CONSERVATION COMMISSION

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Date: April 30, 1987

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

Consideration of Resolution No. 87-745 is the initial step of the Council leading toward final adoption of the budget in June.

The annual budget is a key policy document and management tool for the organization. Through the budget process, department work programs are established and authorized spending levels are set. Oregon Budget Law (ORS 294.635) requires that Metro submit its approved budget to the Tax Supervising and Conservation Commission (TSCC) by May 15. The TSCC will hold a hearing on the approved budget in June. The TSCC will certify the budget for adoption noting any objections or recommendations. Adoption by the Council is scheduled for June 25, 1987. Resolution No. 87-744 for the purpose of adopting the budget, making appropriations and levying taxes is attached for your information.

Six citizens and five Councilors served on the Council Budget Advisory Committee to make recommendations on the FY 1987-88 Budget. The Executive Officer's Proposed FY 1987-88 Budget was issued on March 26, 1987. The Committee held four meetings in addition to two orientation sessions. Through these meetings the Committee formulated a recommendation which was presented at the April 23 Council meeting.

The Council will hold a work session on the proposed budget and review the Committee recommendation on April 30, 1987. Action approving the budget through adoption of Resolution No. 87-745 is scheduled for May 7, 1987. This provides adequate time to prepare the approved document for submittal to the TSCC by the May 15 statutory deadline.

After the Council approves the budget, the total number of funds and the maximum tax levy is set and can be changed only with TSCC review. Also, the level of expenditure for each fund may be increased no more than 10 percent.

COMMITTEE RECOMMENDATION

The Council Budget Advisory Committee recommendation is attached to this report.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends that the Council conduct a public hearing on Resolution No. 87-745. The Executive Officer also recommends that the Council incorporate the IRC transition reorganization into the approved budget and add one position to the Data Processing Division as described in her memo dated April 17, 1987. A response to the Council Budget Advisory Committee recommendations was presented on April 23 and should also be considered.

JS/g1  
2927B/236  
04/30/87



**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Memorandum

Date: April 23, 1987  
To: Metro Council  
From: Councilor Corky Kirkpatrick, Chair  
Regarding: COUNCIL BUDGET ADVISORY COMMITTEE RECOMMENDATION

The Council Budget Advisory Committee has reviewed and considered the FY 1987-88 Proposed Budget. Through a series of four meetings the Committee has formulated a recommendation which follows.

Budget pages with recommended changes are attached. The Committee recommendation column shows only those line items with proposed changes. The dollar value shown is the amount of the Committee recommendation. Page numbers correspond to the Proposed Budget. Pages with no changes are not included.

## ZOO OPERATING FUND

1. Adopt as submitted. Include the following note:

The appropriation schedule to be changed to appropriate expenditures by organizational divisions: Administration, Animal Management, Buildings and Grounds, Educational Services, Marketing and Visitor Services. In order to make changes between divisions, Council approval will be required.

2. A review of salary levels for the Veterinarian and Veterinarian Technician classifications shall be conducted within the next year.

## ZOO CAPITAL FUND

Adopt as submitted. Include the following note:

Appropriations are to be made by project: Education/Interpretive Center, Africa Bush Phases I & II, Africa Bush Phase III, Alaska Exhibit, Bear Grottos, and Capital Outlay.

SOLID WASTE OPERATING FUND

Revenue

Reduce "Landfill Siting Fee" - Public" by \$140,000 due to miscalculation, reduce contingency accordingly.

Personal Services

Approve with addition of only the following new positions and reclasses:

Positions

Engineer 3 -- Landfill Siting  
Analyst 3 -- Functional Planning  
Office Assistant -- Recycling Info Center  
0.5 Secretary -- Administration

Reclasses

Analyst 2 to Senior Analyst -- Alternative Technology  
Analyst 2 to Senior Analyst -- System Planning  
Program Coordinator to Analyst 3 -- Recycling Info Center

- Budget funds for three other new positions and two additional reclasses in contingency for consideration after Solid Waste Director, Engineering Manager, and Operations Manager positions filled. The above changes result in a total department FTE level of 38.53.

Materials and Services

Approve with following changes or notes:

- St. Johns Landfill -- Budget special diversion program based on potential need with following note -- the diversion request should be reviewed against other alternatives presented in the landfill capacity report so that the most cost effective option is selected to assure that adequate landfill capacity remains pending development of other disposal facilities.
- CTRC -- Move the \$.25 per ton proposed payment to Oregon City (approximately \$68,000) to contingency so Council can consider policy ramifications of proposed expenditure.
- WTRC -- Move \$10,000 Equipment Rental to Contingency.



Capital Outlay

Reduce Furniture purchases for the Facilities Development Program by \$600.

Contingency

Adjust based upon above recommendations.

Other

Adjust appropriations schedule to appropriate funds based on program budgets: Administration, St. Johns, CTCR, WTRC, Facilities Development, Waste Reduction, and System Planning.

SOLID WASTE CAPITAL FUND

Approve as submitted.

Appropriate funds by project -- WTRC, St. Johns, Facilities Development.

SOLID WASTE DEBT SERVICE FUND

Approve as submitted.

ST. JOHNS RESERVE FUND

Approve as submitted.

ST. JOHNS FINAL IMPROVEMENT FUND

Approve as submitted.

IRC

1. Add \$32,500 revenue for Regional Parks Study including \$10,000 transfer from the General Fund. Budget expense under Contractual Services in Development Services.
2. Add \$20,000 interest revenue. Budget \$16,800 as contingency under Office of the Administrator and \$3,200 as unappropriated balance under Data Services.
3. The appropriations schedule to be changed to appropriate expenditures by organizational divisions: Office of the Administrator, Data Services, Transportation, and Development Services.

CONVENTION CENTER PROJECT MANAGEMENT FUND

1. Approve as submitted. Include the following note:

Prior to expenditure of contractual services monies for marketing, the staff will return to Council with a marketing plan for Council approval. This will not bind the Council from making use of short-term opportunities.

2. Once General Obligation bonds are sold, amend the budget to place the appropriate amounts designated for operating reserve in the unappropriated balance.

CONVENTION CENTER PROJECT CAPITAL FUND

Approve as submitted.

CONVENTION CENTER PROJECT DEBT SERVICE FUND

Approve as submitted.

GENERAL FUND

Council

1. Implement Council policy in Resolution No. 87-748A which states that the addition of Council staff will not result in overall increased staffing levels in the General Fund. Request Executive Officer to submit a proposal for implementation of this policy.
2. Approve moving the performance audit for \$10,000 from Executive Management to Council.

Executive Management

Approve with the following changes:

1. Place \$10,000 in Contractual Services for management study in contingency pending further justification for the study.
2. Move \$10,000 in Contractual Services for performance audit to Council budget.

Finance and Administration

Approve as submitted.

Public Affairs

1. Approve with following changes:

Move direct solid waste program expenditures in Materials and Services to Solid Waste Operating Fund and adjust transfer accordingly.

2. Add note that the Public Affairs Director shall approve all expenditures related to community involvement, media relations, and public education from Contractual Services and Printing line items in each department. Similar controls shall be considered for ads and legal notices, typesetting and graphics supplies.

REHABILITATION AND ENHANCEMENT FUND

Approve as submitted. Include the following note:

Staff to return to the Council with a program outlining how the \$40,000 budgeted for contracts for the North Portland Rehabilitation and Enhancement Program would be spent. Council review to occur before any expenditures are made.

CONVENTION, TRADE, AND SPECTATOR FACILITIES FUND

Approve as submitted.

BUILDING MANAGEMENT FUND

Approve as submitted.

INSURANCE FUND

Approve as submitted.

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING THE	)	RESOLUTION NO. 87-744
ANNUAL BUDGET FOR FISCAL YEAR	)	
1986-87, MAKING APPROPRIATIONS	)	Introduced by
FROM FUNDS OF THE DISTRICT IN	)	Executive Officer
ACCORDANCE WITH SAID ANNUAL	)	
BUDGET, AND LEVYING AD VALOREM	)	
TAXES	)	

WHEREAS, The Multnomah County Tax Supervising and Conservation Commission (TSCC) held its public hearing on the annual budget of the Metropolitan Service District (Metro) for the fiscal year beginning July 1, 1987, and ending June 30, 1988; and

WHEREAS, Recommendations from the TSCC have been received by Metro (attached as Exhibit A and hereby incorporated herein) and have been acted upon, as reflected in the Budget and in the Schedule of Appropriations; now, therefore,

BE IT RESOLVED,

1. The "FY 1987-88 Budget of the Metropolitan Service District" as attached hereto as Exhibit "B," and the schedule of appropriations attached as Exhibit "C" to this Resolution are hereby adopted.

2. The Council of the Metropolitan Service District does hereby levy ad valorem taxes as provided in the budget adopted by Section 1 of this Resolution in the amount of FIVE MILLION FIVE HUNDRED THOUSAND (\$5,500,000) DOLLARS for the Zoo Operations and Capital funds, said levy being a three-year serial levy outside the six percent constitutional limit approved by District voters on March 31, 1987, and a levy in the amount of TWO MILLION SIX HUNDRED EIGHTY THOUSAND (\$2,680,000) DOLLARS for the Convention Center

Project Debt Service Fund said levy being for the repayment of General Obligation bonds as approved by the District voters on November 4, 1986. A total amount of EIGHT MILLION ONE HUNDRED EIGHTY THOUSAND (\$8,180,000) DOLLARS is to be levied upon taxable properties within the Metropolitan Service District as of 1:00 a.m., January 1, 1987.

3. In accordance with Section 2.02.125 the Council hereby authorizes expenditures and personnel positions in accordance with the Annual Budget adopted by Section 1 of this Resolution, and hereby appropriates funds for the fiscal year beginning July 1, 1986, from the funds and for the purposes listed in the Schedule of Appropriations, Exhibit "C."

4. That the Convention Center Debt Service fund is hereby created. The purpose of this fund is to budget for principal and interest payments due on General Obligation bonds sold for the Convention Center Project. Sources of revenue for this fund may include property taxes and transfers from the Convention Center Project Capital Fund.

5. That the financial policies attached hereto as Exhibit "E" are adopted.

6. That the purpose and balance of the St. Johns Final Improvements Fund to account for the cost of final improvements for the St. Johns Landfill are hereby transferred to the Solid Waste Capital Fund.

7. That the Sewer Assistance Fund is hereby discontinued as its purpose is accomplished and all resources have been expended.

8. That the St. Johns Methane Recovery Fund is hereby discontinued in accordance with Metro's agreement with the City of Portland by which Metro's role has been eliminated.

9. That the Transportation Technical Assistance Fund is hereby discontinued. Henceforth, transportation "pass through" funding will be budgeted in the IRC Fund.

10. The Executive Officer shall make the following filings as provided by ORS 294.555 and ORS 310.060:

1. Multnomah County Assessor
  - 1.1 An original and one copy of the Notice of Levy marked Exhibit "D," attached hereto and made a part of this Resolution.
  - 1.2 Two copies of the budget document adopted by Section 2 of this Resolution.
  - 1.3 A copy of the Notice of Publication required by ORS 294.421.
  - 1.4 Two copies of this resolution.
2. Clackamas and Washington County Assessor and Clerk
  - 2.1 A copy of the Notice of Levy marked Exhibit "D."
  - 2.2 A copy of the budget document adopted by Section 2 of this Resolution.
  - 2.3 A copy of this resolution.
  - 2.4 A copy of the Notice of Publication required by ORS 294.421.

ADOPTED by the Council of the Metropolitan Service District  
this \_\_\_\_\_ day of \_\_\_\_\_, 1987.

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Richard Waker, Presiding Officer

JS/gl  
7159C/496-2  
03/26/87



## EXHIBIT C

SCHEDULE OF APPROPRIATIONS  
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Appropriations  
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Proposed  
Appropriations  
FY 1987-88

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Contingency	<u>50,000</u>

Total Building Management Fund Requirements	613,114
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ZOO OPERATING FUND

Personal Services	3,660,034
Materials & Services	2,155,593
Capital Outlay	459,476
Transfers	3,098,074
Contingency	344,146
Unappropriated Balance	<u>820,197</u>

Total Zoo Operating Fund Requirements	10,537,520
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ZOO CAPITAL FUND

Personal Services	52,910
Capital Projects	6,835,292
Contingency	216,893
Unappropriated Balance	<u>2,783,350</u>

Total Zoo Capital Fund Requirements	9,888,445
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SOLID WASTE OPERATING FUND

Personal Services	1,389,551
Materials & Services	11,666,005
Capital Outlay	139,400
Transfers	4,144,892
Contingency	1,183,086
Unappropriated Balance	<u>1,398,416</u>

Total Solid Waste Operating Fund Requirements	19,921,350
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SOLID WASTE CAPITAL FUND

Materials & Services	260,000
Capital Projects	3,546,000
Transfers	1,225,000
Contingency	345,000
Unappropriated Balance	<u>6,912,749</u>

Total Solid Waste Capital Fund Requirements	12,288,749
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SOLID WASTE DEBT SERVICE FUND

Materials & Services	1,471,261
Unappropriated Balance	<u>670,000</u>
<b>Total Solid Waste Debt Service Fund Requirements</b>	<b>2,141,261</b>

ST. JOHNS RESERVE FUND

Unappropriated Balance	<u>1,876,761</u>
<b>Total St. Johns Reserve Fund Requirements</b>	<b>1,876,761</b>

ST. JOHNS FINAL IMPROVEMENTS FUND

Capital Projects	0
Transfers	2,300,000
Contingency	0
Unappropriated Balance	<u>0</u>
<b>Total St. Johns Final Improvement Fund Requirements</b>	<b>2,300,000</b>

ST. JOHNS METHANE RECOVERY FUND

Personal Services	0
Materials & Services	0
Unappropriated Balance	<u>0</u>
<b>Total St. Johns Methane Recovery Fund Requirements</b>	<b>0</b>

CONVENTION, TRADE, SPECTATOR FACILITY FUND

Personal Services	0
Materials & Services	58,000
Contingency	<u>1,812</u>
<b>Total Convention, Trade, Spectator Facility Fund Requirements</b>	<b>59,812</b>

SEWER ASSISTANCE FUND

Materials & Services	<u>0</u>
<b>Total Sewer Assistance Fund Requirements</b>	<b>0</b>

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INSURANCE FUND

Materials & Services	236,500
Contingency	<u>646,860</u>
Total Insurance Fund Requirements	883,360

REHABILITATION & ENHANCEMENT FUND

Materials & Services	40,000
Contingency	0
Unappropriated Balance	<u>977,216</u>
Total Rehabilitation & Enhancement Fund	1,017,216

TRANSPORTATION TECHNICAL ASSISTANCE FUND

Materials & Services	<u>0</u>
Total Transportation Technical Assistance Fund Requirements	0

CONVENTION CENTER PROJECT MANAGEMENT FUND

Personal Services	66,221
Materials & Services	1,170,000
Transfers	658,085
Contingency	715,694
Unappropriated Balance	<u>0</u>
Total Convention Center Project Management Fund Requirements	2,610,000

CONVENTION CENTER PROJECT DEBT FUND

Materials & Services	<u>2,680,000</u>
Total Convention Center Project Debt Fund Requirements	2,680,000

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CONVENTION CENTER PROJECT CAPITAL FUND

Personal Services	208,289
Materials & Services	290,300
Capital Outlay	18,863,123
Transfers	870,601
Contingency	2,542,519
Unappropriated Balance	<u>52,113,802</u>
Total Convention Center Project Capital Fund Requirements	74,888,634
GRAND TOTAL	147,023,247

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03/26/87

NOTICE OF PROPERTY TAX LEVY

1987-88

FORM LB-50

To assessor of \_\_\_\_\_ County

- File no later than JULY 15.
Be sure to read the instructions in the Property Tax Certification Forms and Instructions booklet.

On \_\_\_\_\_, 19\_\_\_\_, the Council of Metropolitan Service District \_\_\_\_\_ Clackamas, Multnomah Washington County, Oregon, levied a tax as follows:

SIGN HERE: Signature of Authorized Official, Title: Presiding Officer, Business Telephone: 221-1646, Date: \_\_\_\_\_

Is an additional 1987-88 levy request being submitted for voter approval? [X] NO [ ] YES (Type of Levy)
If "YES," you must certify and submit your bonded debt levy and budget to the assessor by July 15.

PART I: TOTAL PROPERTY TAX LEVY. Table with 8 rows and 2 columns. Row 1: Levy within the tax base (-0-). Row 2: One-year levies (-0-). Row 3: Total amount subject to net tax rate limitation (-0-). Row 4: Continuing levies (-0-). Row 5: Serial levies (5,500,000). Row 6: Amount levied for payment of bonded indebtedness (2,680,000). Row 7: Total amount not subject to net tax rate limitation (-0-). Row 8: TOTAL AMOUNT to be raised by taxation (8,180,000).

PART II: TAX BASE WORKSHEET (If an annexation occurred in the preceding fiscal year, complete Part IV first)

9. VOTED TAX BASE, if any. \_\_\_\_\_ Date of Voter Approval \_\_\_\_\_ Amount Voter Approved: 9. \_\_\_\_\_

10. CONSTITUTIONAL LIMITATION - Tax base portion of preceding three levies actually levied. Table with 3 columns: 10a, 10b, 10c. Each column has sub-headers: Actual Amount Levied, Fiscal Year.

11. Largest of 10a, 10b or 10c: 11a. \_\_\_\_\_ multiplied by 1.06 = 11b. \_\_\_\_\_

ADJUSTMENT FOR ANNEXATION INCREASES DURING PRECEDING FISCAL YEAR
12. Annexation increase (from Part IV, box 7, on back of form) 12. \_\_\_\_\_
13. Adjusted tax base (largest of box 11b plus box 12; or box 9 plus box 12 if box 9 has never been levied in full) 13. \_\_\_\_\_

PART III: LIMITATIONS PER OREGON REVISED STATUTES (See the ORS Chapter under which the municipal corporation was formed. Does NOT apply to Bond Limitations. Does NOT apply to ALL municipal corporations.)

14. True cash value of municipal corporation from most recent tax roll 14. \_\_\_\_\_
15. Statutory limitation of municipal corporation per ORS Formation Chapter \_\_\_\_\_ of TCV
16. Total dollar amount authorized by statutory limit (box 14 multiplied by box 15) 16. \_\_\_\_\_
17. Total amount of box 8 levied within statutory limitation 17. \_\_\_\_\_



**PART IV: ANNEXATION WORKSHEET**

1.	Area	Effective Date of Annexation	1986 Assessed Value of Area Annexed
	A		
	B		
	C		
	D		

If more than four annexations, attach sheet showing the above information for each annexation.

2. Total for 1986 assessed value of annexed areas (sum of A thru D) . 2.
3. Tax base levied by annexing entity for fiscal year 1986-87 ..... 3.
4. Assessed value of annexing entity on January 1, 1986 ..... 4.
5. Tax base rate of annexing entity. (Divide box 3 by box 4) ..... 5.
6. Annexation increase. (Multiply box 2 by box 5) ..... 6.
7. TOTAL ANNEXATION INCREASE. (Multiply box 6 by 1.06.)  
Enter this amount in box 12, Part II, on front of form ..... 7.

**PART V: SCHEDULE OF ALL SPECIAL LEVIES** - Enter all special levies on this schedule. If there are more than four levies, attach a sheet showing the information for each.

Type of levy (one-year, serial or continuing)	Purpose (operating, capital con- struction, or mixed)	Date voters approved ballot measure authorizing tax levy	First year levied	Final year to be levied	Total tax levy authorized per year by voters	Amount of tax levied this year as a result of voter approval
3 year serial	mixed	3-31-87	87-88	89-90	5,500,000	5,500,000
<b>TOTAL OF ALL SPECIAL LEVIES</b> - The total of this schedule should equal the total of boxes 2, 4 and 5, Part 1 .....						5,500,000
Enter value used to compute millage levies or tax rate serial levies .....						<input type="text"/>

File with your assessor no later than July 15.

EXHIBIT E

FY 1987-88 FINANCIAL MANAGEMENT POLICIES

The FY 1987-88 Budget shall be administered in accordance with the following policies:

1. The total transfer from the Convention Center Project Management and Capital Funds to the General Fund, Building Fund, and Insurance Fund shall be transferred on a monthly basis in an amount not to exceed \$25,000 per month until such time as Metro receives proceeds from the sale of the convention center General Obligation bonds authorized by the voters on November 4, 1986.
2. The transfer from the Convention Center Management Fund to the Solid Waste Operating Fund shall not occur until Metro receives proceeds from the sale of the convention center General Obligation bonds or June 30, 1988, whichever comes first.
3. The contingency in the Convention Center Project Management Fund includes \$500,000 expressly intended to begin building an operating reserve for the Oregon Convention Center.
4. An operating reserve shall be maintained for Solid Waste Operations to aid in stabilizing rates, funding unforeseen operating needs and covering expenses when wasteflows are down.
5. When revenue bonds are sold for the West Transfer & Recycling Center, debt service reserve funds shall be maintained in the Solid Waste Debt Service Fund equalling one year's principal and interest payments.
6. A capital reserve shall be established in the Solid Waste Capital Fund for long-term capital repair and replacement needs.
7. A reserve shall be established for Environmental Impairment Liability in the Insurance Fund.
8. A five-year financial plan shall be prepared for Solid Waste which shall describe the total reserve requirements for each Solid Waste Fund.

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03/26/87

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPROVING THE ) RESOLUTION NO. 87-745  
FY 1987-88 BUDGET AND TRANSMIT- )  
TING THE APPROVED BUDGET TO THE ) Introduced by the  
TAX SUPERVISING AND CONSERVATION ) Executive Officer  
COMMISSION )

WHEREAS, The Council convened as Budget Committee has reviewed the FY 1987-88 Proposed Budget and held a public hearing on the proposed Budget, and considered overall issues affecting the FY 1987-88 Budget; and

WHEREAS, Pursuant to Oregon Budget Law, the Council convened as Budget Committee must approve the FY 1987-88 Budget and said approved budget must be transmitted to the Tax Supervising and Conservation Commission (TSCC) for public hearing and review; now, therefore,

BE IT RESOLVED,

1. That the Proposed FY 1987-88 Budget as amended by the Council convened as Budget Committee, which is on file at the Metro offices, is hereby approved.

2. That the Executive Officer is hereby directed to submit the Approved FY 1987-88 Budget to the TSCC for public hearing and review.

ADOPTED by the Council of the Metropolitan Service District this \_\_\_\_\_ day of \_\_\_\_\_, 1987.

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Richard Waker, Presiding Officer

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03/26/87



Vote: A roll call vote on the motion resulted in all ten Councilors present voting aye. Councilors Collier and Hansen were absent.

The motion carried and Ordinance No. 87-222 was adopted.

9. REPORT ON THE PROPOSED ZOO MASTER PLAN UPDATE

Councilor Kirkpatrick, Chair of the Council's Zoo Planning Committee, reported the Committee and representatives of the Friends of the Zoo Board had formed a joint task force to study the proposed Master Plan. The Task Force recommended approval of the Plan.

Rick Steinfeld, Friends of the Zoo President, thanked the Council for including the Friends in the planning process. He said the Friends looked forward to helping the Council accomplish the exciting projects proposed in the Plan. Presiding Officer Waker thanked the Friends for their continued support of Metro Zoo projects.

Gene Leo, Zoo Director, distributed copies of the draft Master Plan document. He discussed each project proposed in the Plan and asked Councilors to present their comments for inclusion in the final document.

Councilor Kelley asked how the draft Master Plan addressed parking problems. Mr. Leo explained that when OMSI's moving plans were final, the Zoo could plan parking solutions. Several options were now being discussed.

Responding to Presiding Officer Waker's question, Mr. Leo said the new Plan did not propose moving the Zoo's main entrance. The current entrance provided a good orientation to the Zoo grounds and the railroad and it would be expanded and enhanced.

Councilor Kirkpatrick reported a public hearing on the Plan was scheduled before the Council on May 14 and a Friends of the Zoo meeting was scheduled before May 16 for discussing the draft plan.

10.1 Consideration of Resolution No. 87-745, Approving the FY 1987-88 Budget and Transmitting to the Tax Supervising and Conservation Commission (TSCC) (Public Hearing)

Jennifer Sims, Management Services Director, explained the Resolution, when adopted, would approve the budget for transmittal to the TSCC. The purpose of this meeting was to conduct a public hearing on the proposed budget. The Council would then conduct a budget work session on April 30 and would adopt the Resolution at a special meeting on May 7, 1987.



Metro Council  
April 23, 1987  
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Presiding Officer Waker commended members of the Budget Advisory Committee for their work and noted Committee member Ron Hohnstein was in attendance. Councilor Kirkpatrick, Committee Chair, said Mr. Hohnstein had served the Committee well because of his careful preparation.

The Council discussed the nature of the April 30 work session. It was determined the Council would be taking action at the meeting to amend the budget. Their final action to approve the entire budget would be taken at the May 7 meeting.

Executive Officer Cusma noted that she had provided the Council with a written response to Councilor Administrator Don Carlson's budget questions related to the Executive Management Department.

Presiding Officer Waker opened the public hearing.

Estle Harlan, 2202 S.E. Lake Road, Milwaukie, representing the Tri-County Council, distributed written testimony to the Council which she read. She was concerned that \$20,000 of the Solid Waste budget had been allocated for an "economic analysis of waste collection" (Management & Administration Program, Contract Services line item). Ms. Harlan questioned the need for the expenditure when Metro had no responsibility for collection of solid waste.

There being no further testimony, the hearing was closed.

The Presiding Officer reported that Resolution No. 87-745 would be considered for adoption at the May 7 Council meeting.

10.2 Consideration of Resolution No. 87-754, for the Purpose of Approving the FY 1988 Unified Work Program (UWP); and Consideration of Resolution No. 87-755, for the Purpose of Certifying that the Portland Metropolitan Area is in Compliance with Federal Transportation Planning Requirement

Andy Cotugno, Transportation Director, explained Resolution No. 87-754 would approve the UWP which contained the transportation planning work program for FY 1988 and would authorize the submittal of grant applications to the appropriate funding agencies. The Transportation Policy Alternative Committee (TPAC) and the Joint Policy Advisory Committee on Transportation (JPACT) had reviewed the UWP and recommended adoption of Resolution No. 87-754. Both committees had recommended adoption of Resolution No. 87-755 as well. Mr. Cotugno explained that grants identified in the proposed FY 1988 budget were also identified in the FY 1988 UWP.

Councilor Ragsdale asked about the status of air quality in the region. Mr. Cotugno responded the region was now in compliance with