



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM  
RECORDS LIST**

**RECORDS FORMAT:** Hard Copy  Electronic  Other Media: \_\_\_\_\_  
**PURPOSE:** Records for On-Site Storage  Records for Off-Site Storage  Records for Destruction

**DEPARTMENT:** Planning **PROGRAM** Long Range Policy and Planning **PREPARED BY:** Laura Dawson Bodner  
**RECORD SERIES TITLE:** Metro Land Use Decision Records – Other Records  
**RECORD SERIES NO:** M08-02-13(b)  
**MINIMUM RETENTION:** Permanent  
**DATE RANGE/FROM:** 09/18/2009 – form letters  
**DATE RANGE/TO:** 09/30/09 – form letters

If you checked Records for Storage, complete the following information:

**METRO BOX NO:** PLANN0189  
**ARCHIVE SYSTEMS BOX NO:** GI6294  
**BOX TITLE:** Urban and Rural Reserves Master Record

Folder No.	Description	Date Range	Comments
27A	Urban and Rural Reserves Master Record	09/18/09 1 of 5	MGP Public comment form letters
27B	Urban and Rural Reserves Master Record	09/18/09 2 of 5	MGP Public comment form letters
27C	Urban and Rural Reserves Master Record	09/18/09 3 of 5	MGP Public comment form letters
27D	Urban and Rural Reserves Master Record	09/18/09 4 of 5	MGP Public comment form letters
27E	Urban and Rural Reserves Master Record	09/18/09 5 of 5	MGP Public comment form letters
28	Urban and Rural Reserves Master Record	09/19/09	MGP Public comment form letters
29	Urban and Rural Reserves Master Record	09/20/09 – 09/21/09	MGP Public comment form letters
30	Urban and Rural Reserves Master Record	09/22/09 – 09/23/09	MGP Public comment form letters
31	Urban and Rural Reserves Master Record	09/24/09 – 09/30/09	MGP Public comment form letters