



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM
RECORDS LIST**

RECORDS FORMAT: Hard Copy <input checked="" type="checkbox"/> _____ _____	Electronic <input type="checkbox"/> _____	Other Media: _____	
PURPOSE:	Records for On-Site Storage <input type="checkbox"/> _____	Records for Off-Site Storage <input checked="" type="checkbox"/> _____	Records for Destruction <input type="checkbox"/> _____

DEPARTMENT: Planning	PROGRAM Long Range Policy and Planning	PREPARED BY: Laura Dawson Bodner
RECORD SERIES TITLE: Metro Land Use Decision Records – Other Records		
RECORD SERIES NO: M08-02-13(b)		
MINIMUM RETENTION: Permanent		
DATE RANGE/FROM: 10/1/2009		
DATE RANGE/TO: 01/13/10		

If you checked Records for Storage, complete the following information: METRO BOX NO: PLANN0190 ARCHIVE SYSTEMS BOX NO: GI6295 BOX TITLE: Urban and Rural Reserves Master Record
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Folder No.	Description	Date Range	Comments
32	Urban and Rural Reserves Master Record	10/01/09 – 10/09/09	
33	Urban and Rural Reserves Master Record	10/10/09	
34	Urban and Rural Reserves Master Record	10/11/09 – 10/13/09	
35	Urban and Rural Reserves Master Record	10/14/09	
36A	Urban and Rural Reserves Master Record	10/15/09 1 of 2	
36B	Urban and Rural Reserves Master Record	10/15/09 2 of 2	
37	Urban and Rural Reserves Master Record	10/16/09 – 10/25/09	

38	Urban and Rural Reserves Master Record	10/26/09	
39	Urban and Rural Reserves Master Record	10/27/09 – 11/30/09	
40	Urban and Rural Reserves Master Record	12/01/09 – 12/09/09	
41	Urban and Rural Reserves Master Record	12/10/09	
42	Urban and Rural Reserves Master Record	12/11/09 – 12/17/09	
43	Urban and Rural Reserves Master Record	12/18/09 – 01/09/10	
44	Urban and Rural Reserves Master Record	01/10/10 – 01/13/10	