



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM
RECORDS LIST**

RECORDS FORMAT: Hard Copy <input checked="" type="checkbox"/> Electronic <input type="checkbox"/> Other Media: _____
PURPOSE: Records for On-Site Storage <input type="checkbox"/> Records for Off-Site Storage <input checked="" type="checkbox"/> Records for Destruction <input type="checkbox"/>

DEPARTMENT: Planning	PROGRAM Long Range Policy and Planning	PREPARED BY: Laura Dawson Bodner
RECORD SERIES TITLE: Metro Land Use Decision Records – Other Records		
RECORD SERIES NO: M08-02-13(b)		
MINIMUM RETENTION: Permanent		
DATE RANGE/FROM: 01/14/2010		
DATE RANGE/TO: 02/28/2010		

If you checked Records for Storage, complete the following information:

METRO BOX NO: PLANN0191
ARCHIVE SYSTEMS BOX NO: GI6296
BOX TITLE: Urban and Rural Reserves Master Record

Folder No.	Description	Date Range	Comments
45A	Urban and Rural Reserves Master Record	01/14/10 1 of 3	
45B	Urban and Rural Reserves Master Record	01/14/10 2 of 3	Stafford Triangle petition
45C	Urban and Rural Reserves Master Record	01/14/10 3 of 3	
46	Urban and Rural Reserves Master Record	01/15/10 – 01/19/10	
47A	Urban and Rural Reserves Master Record	01/20/10 1 of 3	
47B	Urban and Rural Reserves Master Record	01/20/10 2 of 3	
47C	Urban and Rural Reserves Master Record	01/20/10 3 of 3	
48A	Urban and Rural Reserves Master Record	01/21/10 1 of 2	
48B	Urban and Rural Reserves Master Record	01/21/10 2 of 2	

49	Urban and Rural Reserves Master Record	01/22/10 – 01/31/10	
50	Urban and Rural Reserves Master Record	02/01/10 – 02/22/10	
51	Urban and Rural Reserves Master Record	02/23/10 – 02/28/10	