



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM
RECORDS LIST**

RECORDS FORMAT: Hard Copy <input checked="" type="checkbox"/> Electronic <input type="checkbox"/> Other Media: _____
PURPOSE: Records for On-Site Storage <input type="checkbox"/> Records for Off-Site Storage <input checked="" type="checkbox"/> Records for Destruction <input type="checkbox"/>

DEPARTMENT: Planning	PROGRAM Long Range Policy and Planning	PREPARED BY: Laura Dawson Bodner
RECORD SERIES TITLE: Metro Land Use Decision Records – Other Records		
RECORD SERIES NO: M08-02-13(b)		
MINIMUM RETENTION: Permanent		
DATE RANGE/FROM: 03/01/10		
DATE RANGE/TO: 04/21/2011		

If you checked Records for Storage, complete the following information:

METRO BOX NO: PLANN0192
ARCHIVE SYSTEMS BOX NO: GI6297
BOX TITLE: Urban and Rural Reserves Master Record

Folder No.	Description	Date Range	Comments
52	Urban and Rural Reserves Master Record	03/01/10 – 04/30/10	
53	Urban and Rural Reserves Master Record	05/01/10 – 05/19/10	
54A	Urban and Rural Reserves Master Record	05/20/10 1 of 2	
54B	Urban and Rural Reserves Master Record	05/20/10 2 of 2	
55	Urban and Rural Reserves Master Record	05/21/10 – 06/10/10	
	No documents submitted for this time period	06/11/10 – 11/30/11	
56	Urban and Rural Reserves Master Record	12/1/10 – 12/31/10	
	No documents submitted for this time period	12/31/10 – 02/21/11	
57	Urban and Rural Reserves Master Record	02/22/11 – 03/14/11	

58	Urban and Rural Reserves Master Record	03/15/11 –04/20/11	
59	Urban and Rural Reserves Master Record	04/21/11	
60	Urban and Rural Reserves Master Record	No date	Documents with no date
61	Urban and Rural Reserves Master Record	06/05/07 – 05/27/10	News articles