

 **Metro** | *Agenda*

Meeting: Metro Council  
Date: Thursday, Dec. 1, 2011  
Time: 2 p.m.  
Place: Metro Council Chambers

---

**CALL TO ORDER AND ROLL CALL**

1. **INTRODUCTIONS**
  2. **CITIZEN COMMUNICATIONS**
  3. **AUDITOR'S OFFICE FY 2010-11 ANNUAL REPORT** **Flynn**
  4. **CONSIDERATION FOR THE MINUTES FOR NOV. 17, 2011**
  5. **ORDINANCES - FIRST READING**
    - 5.1 **Ordinance No. 11-1266**, For the Purpose of Amending the FY 2011-12 Budget and Appropriate Schedule, Recognizing New Capital Project Sponsorship Contributions, Providing Capital Project Appropriation and Declaring an Emergency.
  6. **ORDINANCES - SECOND READING**
    - 6.1 **Ordinance No. 11-1265**, For the Purpose of Amending the FY 2011-12 Budget and Appropriations Schedule, Recognizing New Grants, Donations and Other Contributions, Authorizing New FTE, Amending the FY 2011-12 Through 2015-16 Capital Improvement Plan, and Declaring an Emergency. **Hughes**
- Public Hearing*
7. **CHIEF OPERATING OFFICER COMMUNICATION**
  8. **COUNCILOR COMMUNICATION**

**ADJOURN**

**EXECUTIVE SESSION HELD PURSUANT WITH ORS 192.660(2)(e). TO CONDUCT DELIBERATIONS WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO NEGOTIATE REAL PROPERTY TRANSACTIONS.**

**Television schedule for Dec. 1, 2011 Metro Council meeting**

<p><b>Clackamas, Multnomah and Washington counties, and Vancouver, WA</b>  Channel 11 – Community Access Network  <i>Web site:</i> <a href="http://www.tvctv.org">www.tvctv.org</a>  <i>Ph:</i> 503-629-8534  <i>Date:</i> Thursday, Dec. 1</p>	<p><b>Portland</b>  Channel 11 – Portland Community Media  <i>Web site:</i> <a href="http://www.pcmtv.org">www.pcmtv.org</a>  <i>Ph:</i> 503-288-1515  <i>Date:</i> 8:30 p.m. Sunday, Dec. 4  <i>Date:</i> 2 p.m. Monday, Dec. 5</p>
<p><b>Gresham</b>  Channel 30 - MCTV  <i>Web site:</i> <a href="http://www.metroeast.org">www.metroeast.org</a>  <i>Ph:</i> 503-491-7636  <i>Date:</i> 2 p.m. Monday, Dec. 5</p>	<p><b>Washington County</b>  Channel 30– TVC TV  <i>Web site:</i> <a href="http://www.tvctv.org">www.tvctv.org</a>  <i>Ph:</i> 503-629-8534  <i>Date:</i> 11 p.m. Saturday, Dec. 3  <i>Date:</i> 11 p.m. Sunday, Dec. 4  <i>Date:</i> 6 a.m. Tuesday, Dec. 6  <i>Date:</i> 4 p.m. Wednesday, Dec. 7</p>
<p><b>Oregon City, Gladstone</b>  Channel 28 – Willamette Falls Television  <i>Web site:</i> <a href="http://www.wftvmedia.org/">http://www.wftvmedia.org/</a>  <i>Ph:</i> 503-650-0275  Call or visit web site for program times.</p>	<p><b>West Linn</b>  Channel 30 – Willamette Falls Television  <i>Web site:</i> <a href="http://www.wftvmedia.org/">http://www.wftvmedia.org/</a>  <i>Ph:</i> 503-650-0275  Call or visit web site for program times.</p>

**PLEASE NOTE: Show times are tentative and in some cases the entire meeting may not be shown due to length. Call or check your community access station web site to confirm program times.**

Agenda items may not be considered in the exact order. For questions about the agenda, call the Metro Council Office at 503-797-1540. Public hearings are held on all ordinances second read. Documents for the record must be submitted to the Regional Engagement Coordinator to be included in the decision record. Documents can be submitted by e-mail, fax or mail or in person to the Regional Engagement Coordinator. For additional information about testifying before the Metro Council please go to the Metro web site [www.oregonmetro.gov](http://www.oregonmetro.gov) and click on public comment opportunities. For assistance per the American Disabilities Act (ADA), dial TDD 503-797-1804 or 503-797-1540 (Council Office).

Agenda Item Number 3.0

**Auditor's Office FY 2010-11 Annual Report**

Metro Council Meeting  
Thursday, Dec. 1, 2011  
Metro Council Chamber



Office of the Auditor  
**Annual Report**  
FY2010 - FY2011

---



**Suzanne Flynn, Auditor**

November 2011

## Office responsibilities and staff

The purpose of the Metro Auditor’s Office is to ensure that Metro operations are in compliance with laws and regulations, assets are safeguarded and services are delivered effectively and efficiently. The Office achieves this purpose by conducting performance audits. Performance audits provide objective analysis so that management and the Metro Council can use the information to improve program performance and operations, reduce costs, facilitate decision-making and contribute to public accountability.

The Office also provides transparency in government. Representing less than 1 percent of the budget, the Office is responsible for auditing the remaining 99 percent. Audit reports provide the Council and public with a better understanding of Metro operations. Audit findings and recommendations are presented publicly before the Council and are intended to assist the Council and Chief Operating Officer in making improvements that will serve the public better.

The Office includes the elected Auditor, four staff auditors and an administrative assistant:

- Suzanne Flynn, *Metro Auditor*
- Michael Anderson, *Senior Management Auditor*
- Brian Evans, *Senior Management Auditor*
- Kristin Lieber, *Senior Management Auditor*
- Mary Hull Caballero, *Senior Management Auditor*
- Lisa Braun, *Administrative Assistant*

## Performance measures

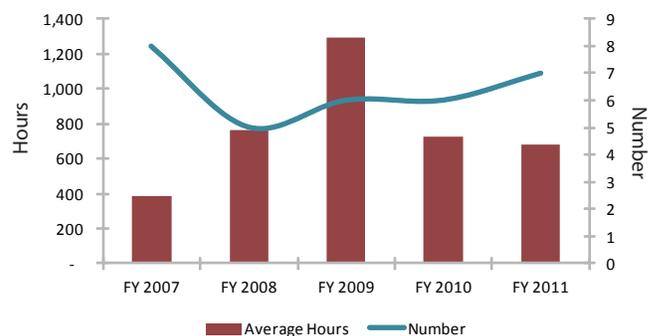
The Audit Office’s performance is measured by reviewing results in the following areas:

- Average hours to complete an audit and number of audits completed each fiscal year
- Total staff audit hours per department
- Audits completed per full time equivalent (FTE) employee
- Audit recommendation implementation rate within five years after completion of an audit.

### Average hours per audit and number of audits

Audits vary in length, depending on their scope and complexity. In FY 2010-11, seven audits were completed. The hours required to complete those audits ranged from 193 to 2,093 hours and averaged 680 hours.

The average time to complete an audit in FY 2008-09 was higher than other years because several were complex.

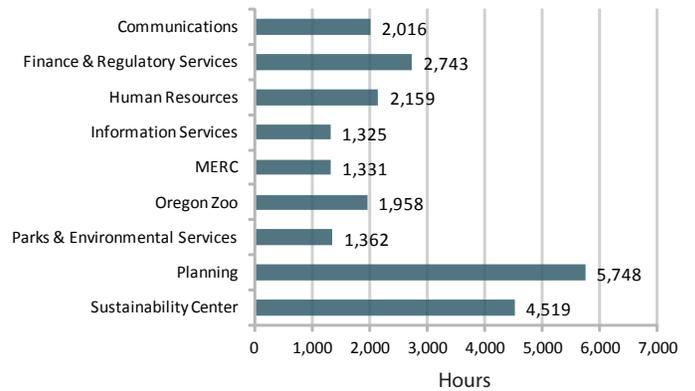


## Audit hours by department

When considering audits to place on the audit schedule, one consideration is the frequency of audits performed in each department of Metro. Some other criteria are:

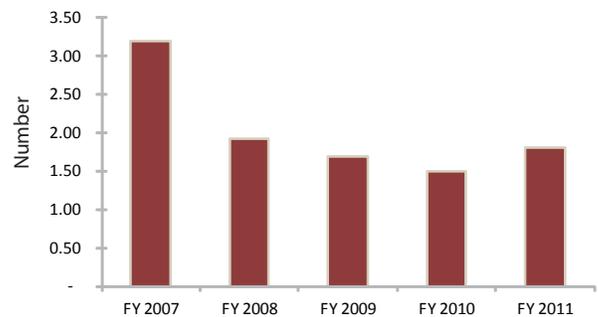
- Potential for savings or improvement
- Interest of Council or public
- Potential for loss

Some programs are more complicated, requiring more hours to audit. The office also spends more audit hours in larger departments, as there are more programs to audit.



## Audits per FTE

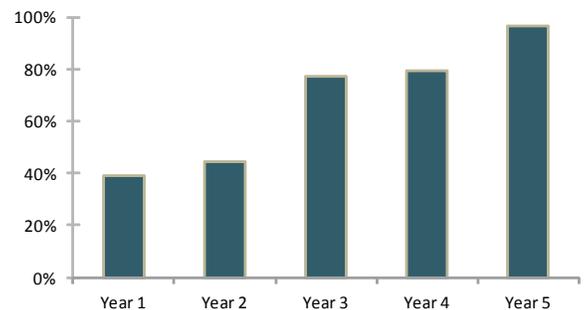
Staff hours available and the audit focus determine the number of audits that can be completed each year. The length of time to complete an audit is affected by the complexity of the subject and size of the program. In FY 2010-11, 1.8 audits per FTE were completed, up from 1.5 the prior year. More audits were completed in FY 2006-07 due to the office using outside contractors. Contractor hours are not included in calculating FTE.



## Audit recommendation implementation rate

Annually, our office surveys program managers to report on the status of recommendations. We track the percent of recommendations reported as implemented from one to five years after the audit was issued. We also adjust the numbers after completing a follow-up audit.

A positive trend would show the percentage increasing as time from audit completion increases. According to the survey completed in January 2011, 96% of recommendations from audits completed five years earlier were implemented.



## Audits released

---

The office issued seven audit reports in FY 2010-11, which included four full audits and three follow-up audits. There were a total of 33 recommendations made. The audit reports released were:

- **Payroll and Benefits (July 2010)** (*Audit team: Evans, Wager*)
- **Leave Management (Sept. 2010)** (*Audit team: Flynn, Nichols*)
- **Public Engagement and Transparency (Sept. 2010)** (*Audit team: Lieber, Hull Caballero*)
- **Transit-oriented Development Program follow-up (Nov. 2010)** (*Auditor: Evans*)
- **Fleet Management follow-up (Feb. 2011)** (*Auditor: Evans*)
- **Waste Reduction and Outreach follow-up (Feb. 2011)** (*Auditor: Hull Caballero*)
- **Frequent Flyer Benefits (March 2011)** (*Auditor: Evans*)

## Audit schedule, FY 2011-12

---

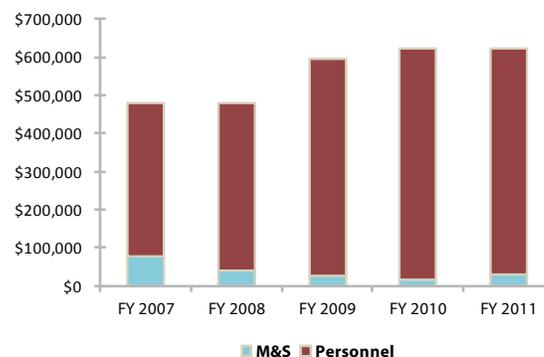
Each year, the Metro Auditor schedules audits for the upcoming year.

<b>Audit Title</b>	<b>Start Date</b>	<b>Actual/Estimated Completion Date</b>
Administration of Large Contracts	Aug. 2010	July 2011
Transportation Outcomes - Case Study	Underway	April 2012 (est.)
Maintenance of Natural Areas	Underway	March 2012 (est.)
Zoo Bond Program Follow-up	June 2011	Oct. 2011
Recruitment and Hiring Process	Aug. 2011	Nov. 2011
IT Software Controls Follow-up	TBD	TBD
Span of Control	TBD	TBD
Risk Management	TBD	TBD
Sustainability Management Follow-up	TBD	TBD
Visitor Experience - Parks	TBD	TBD

## Expenditure (adjusted for inflation)

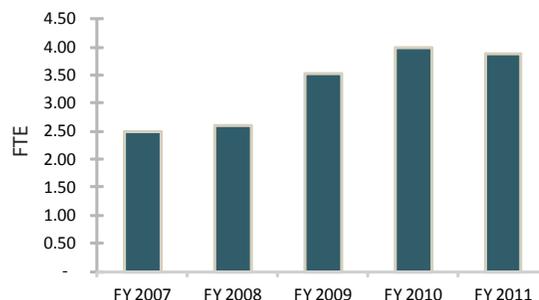
Expenditure for personnel and materials and services (M & S) in FY 2010-11 showed little change from the previous two years. Spending on M & S accounted for 4.8% of the total, down from 17% in FY 2006-07, and has shown a steady decline over the past five years.

The addition of a new staff auditor in FY 2008-09 accounts for the increase in personnel expenditure that year.



## Staffing available

This graph represents actual staff hours available. The Metro Council approved the addition of a staff auditor in FY 2008-09, bringing the number of auditor positions to four. In FY 2010-11, there was a total of 8,309 staff hours available, or the equivalent of 3.98 staff.



## Local jurisdiction survey

In March 2011, the office designed and sent a survey to elected officials and planning commissioners in the Metro region. Respondents were asked to rank 15 audit topics based on value and difficulty to complete.

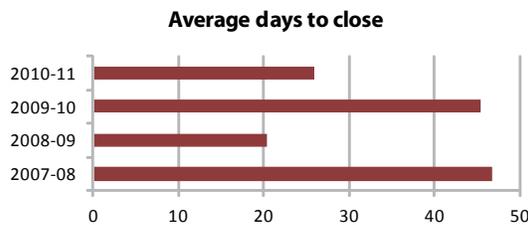
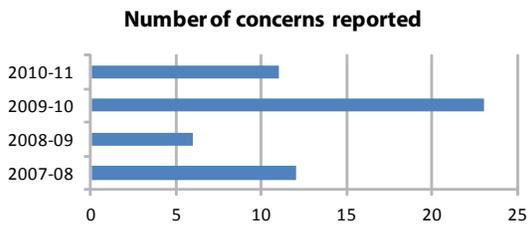
Results revealed that the highest interest for an audit topic was in regional and local transportation. Customer service to local government and accuracy of regional forecasting also ranked high.

Detailed survey results may be found on the Auditor's web site at [www.oregonmetro.gov/auditor](http://www.oregonmetro.gov/auditor).

## Ethics Line Summary

The Metro Auditor administers the Ethics Line in consultation with a Steering Committee that includes the Chief Operating Officer, Metro Attorney, Deputy Chief Operating Officer, MERC General Manager, Human Resources Director and Finance and Regulatory Services Director. The Ethics Line gives employees and citizens an avenue to report misconduct, waste or misuse of resources.

As new cases are received, they are usually assigned to Metro management to investigate. At any time, the Auditor can also initiate an independent audit. The Auditor posts the results of the investigation on the Ethics Line system for the complainant to access. Audits are posted to the Auditor's web site.



Type of concerns reported FY2008-11	Total
Violation of policy	9
Misconduct or inappropriate behavior	7
Waste, abuse or misuse of institutional resources	5
Conflict of interest	3
Time abuse	3
Abuse of or fraud with company benefits	2
Accounting, auditing and internal financial controls	2
Confidentiality and misappropriation	2
Improper supplier or contractor activity	2
Unsafe working conditions	2
Disclosure of confidential information	1
Environmental protection, health or safety law	1
Unauthorized/fraudulent use of company facilities and equipment	1
Other	12
<b>Grand Total</b>	<b>52</b>

## Mission and Values

### Our mission is to:

- Ensure that Metro is accountable to the public;
- Ensure that Metro activities are transparent; and
- Improve the efficiency, effectiveness and quality of Metro services and activities

### We do this by:

- Conducting independent and objective assessments, and
- Reporting our findings and recommendations

It is our vision to be relevant and efficient, choosing the right areas to audit and completing audits quickly so that Metro can continually improve its services and be accountable to the public.

### Values:

- Professionalism
- Wise and equitable use of resources
- Support findings with fact
- Balanced perspectives
- Ethical behavior
- Being open minded
- Respectful of others
- Credibility

Agenda Item Number 4.0

**Consideration for the Minutes for Nov. 17, 2011**

Metro Council Meeting  
Thursday, Dec. 1, 2011  
Metro Council Chamber



## **METRO COUNCIL MEETING**

Meeting Summary

Nov. 17, 2011

Metro, Council Chamber

**Councilors Present:** Councilors Carlotta Collette, Kathryn Harrington, Shirley Craddick, Rex Burkholder and Barbara Roberts

**Councilors Excused:** Council President Tom Hughes and Councilor Carl Hosticka

Councilor Carlotta Collette convened the regular Council meeting at 2 p.m.

### **1. INTRODUCTIONS**

There were none.

### **2. CITIZEN COMMUNICATIONS**

**Darla Castagno, 15175 NW Perimeter Dr., Beaverton:** Ms. Castagno addressed the Council on the Bethany Boulevard expansion project located in Washington County and specifically the impacts the project will have on her community, Oak Hills. She was concerned that citizens' comments were not heard throughout the public engagement process. She emphasized the uniqueness of the Oak Hills community, highlighting it as a livable, historic place. She offered set of possible alternative solutions focused around reducing the project to 3 lanes. Additional comments addressed the lack of a current traffic study, and potential impacts to transit, school access and children's safety, and the local retirement community. (Written testimony included as part of the meeting record.)

**Amy Barton, 2950 NW 151<sup>st</sup> Place, Beaverton:** Ms. Barton's testimony expanded on Ms. Castagno's testimony regarding the Bethany Boulevard project. She highlighted the benefits of reducing the project to 3 lanes such as no adverse impacts to historic resources and no impacts to sequoia trees. She too emphasized Oak Hills' uniqueness and the need to save the community. (Written testimony included as part of the meeting record.)

Council thanked Ms. Castango and Ms. Barton for their testimony. Councilors offered other existing systems – including the State Office of Historical Preservation, court system and Land Use Board of Appeals – as resources for the Oak Hills community. Council expressed that these resources could provide better support and more influence than the Council on this issue. Additional comments included the need for a community-based solution.

**3. CONSENT AGENDA**

Motion:	Councilor Shirley Craddick moved to adopt the consent agenda: <ul style="list-style-type: none"> <li>• Consideration of the Minutes for Nov. 10, 2011;</li> <li>• <b>Resolution No. 11-4306</b>, For the Purpose of Appointing Additional Members to the SW Corridor Plan Steering Committee; and</li> <li>• <b>Resolution No. 11-4312</b>, For the Purpose of Confirming the Council President's Appointments to the Transportation Policy Alternatives Committee (TPAC).</li> </ul>
Second:	Councilor Barbara Roberts seconded the motion

Vote:	Councilors Collette, Craddick, Harrington, Roberts and Burkholder voted in support of the motion. The vote was 5 ayes, the motion <u>passed</u> .
-------	---------------------------------------------------------------------------------------------------------------------------------------------------

Council welcomed Mr. David Eatwell. Mr. Eatwell has been appointed to serve as a community representative on TPAC beginning Jan. 2012.

**4. ORDINANCES – FIRST READING**

4.1 **Ordinance No. 11-1265**, For the Purpose of Amending the FY 2011-12 Budget and Appropriations Schedule, Recognizing New Grants, Donations and Other Contributions, Authorizing New FTE, Amending the FY 2011-12 Through 2015-16 Capital Improvement Plan, and Declaring an Emergency.

Ordinance No. 11-1265 is scheduled for second read, public hearing, and Council consideration and vote on Dec. 1. Council President Hughes has been assigned as carrier for the legislation.

**5. RESOLUTIONS**

5.1 **Resolution No. 11-4297**, For the Purpose of Amending the Natural Areas Acquisition Refinement Plan in the Rock Creek Headwaters and Greenway Target Area, Authorizing the Chief Operating Officer to Acquire Land Subject to Unusual Circumstances, and Approval of an Intergovernmental Agreement with the City of Hillsboro.

Motion:	Councilor Kathryn Harrington moved to adopt Resolution No. 11-4297.
Second:	Councilor Barbara Roberts seconded the motion

Councilor Kathryn Harrington introduced Resolution No. 11-4297. The Council has a unique opportunity to acquire land, through a partnership with the City of Hillsboro, for a nature park. The property is located within the City and is bisected by Rock Creek and an unnamed tributary to Rock Creek. In 2006 the property received preliminary approvals for a residential development known as Orenco Woods. However, in 2009, in lieu of foreclosure, the developer conveyed the property to its lender via the deed. The property was then listed for sale.

Of the 42-acre parcel, 31-acres in the northwest section would be reserved for the nature park. A joint master plan of the property and the adjacent city park would be completed. Councilor Harrington highlighted the parcel's natural amenities and the numerous benefits including access to transit, local schools, and trails. She also noted that Metro is looking forward to being a good

neighbor with the Hillsboro Elks Lodge. The remaining 11-acres would be sold for urban development and proceeds will be equally divided (50%) between Metro and the City. Proceeds from the sale will be used for planning and development of the nature park. If any of Metro's 50 percent share of the proceeds are not used, the remainder will be returned to the bond program.

Councilor Burkholder noted that while this was a spectacular opportunity, the purchase would be expensive. He highlighted concerns with the additional transaction terms outlined in the staff report – specifically #6 which addressed how the net proceeds of the sale of the remaining 11-acres would be used. He remind council of their previous decision, during the last budget cycle, to direct staff to develop a portfolio of Metro's open spaces in order to provide Council information needed for a policy discussion on future development, council priorities, etc. This document is scheduled for Council discussion on Nov. 22. He stated that while he was in support of the motion, he wanted to recognize that Council action would commit regional funds recovered through sale of the property and develop another regional park prior to having a more deliberate discussion and strategy. As an example, he stated that out of the 4 park projects committed to in 2003, the final park in St. Johns has yet to be completed.

Ms Kathleen Brennan-Hunter and Mr. Jim Desmond of Metro highlighted some of the unique features of the property (e.g. sensitive habitat and restoration opportunities), the partnership with the City, and specifics of the intergovernmental agreement. Mr. Steve Gregor of the City of Hillsboro confirmed that the Hillsboro City Council approved the IGA on Tuesday, Nov. 15.

Vote:

Councilors Collette, Craddick, Harrington, Roberts and Burkholder voted in support of the motion. The vote was 5 ayes, the motion passed.

**6. CHIEF OPERATING OFFICER COMMUNICATION**

Ms. Martha Bennett of Metro thanked councilors for participating in Metro's Charitable Giving lunch and reminded staff that Nov. 30 is the deadline to submit charitable giving forms.

**7. COUNCILOR COMMUNICATION**

Council updates included recent quarterly exchange meetings with Forest Grove and Hillsboro, Lake Oswego revitalization workshop, NAIOP event, Association of Counties annual meeting, tour of the St. Vincent DePaul's Lane County mattress recycling facility, Oregon Transportation Commission hearing on the Oregon Transportation Planning Rule, and upcoming Wilsonville Bike Tourism workshop. Council recommended work session time be scheduled to discuss the City of Troutdale's recent vote not to support Title 13, and a presentation from Michelle Reeves on downtown revitalization tools.

**8. ADJOURN**

There being no further business, Council President Hughes adjourned the regular meeting at 2:46 p.m. The Metro Council will reconvene the next regular council meeting on Thursday, Dec. 1 at 2 p.m. at the Metro Council Chamber.



Kelsey Newell, Regional Engagement Coordinator

**ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF NOV. 17, 2011**

<b>Item</b>	<b>Topic</b>	<b>Doc. Date</b>	<b>Document Description</b>	<b>Doc. Number</b>
	Agenda	11/17/11	Revised 11/17/11 Council agenda	111711c-01
2.0	Testimony	11/17/11	Written testimony submitted by Darla Castegno and Amy Barton	111711c-02
3.1	Minutes	11/10/11	Council minutes for 11/10/11	111711c-03
4.1	Legislation	N/A	Revised Ordinance No. 11-1265 and attachments	111711c-04

Agenda Item Number 5.1

**Ordinance No. 11-1266**, For the Purpose of Amending the FY 2011-12 Budget and Appropriate Schedule, Recognizing New Capital Project Sponsorship Contributions, Providing Capital Project Appropriation and Declaring an Emergency.

*Ordinances – First Reading*

Metro Council Meeting  
Thursday, Dec. 1, 2011  
Metro Council Chamber

BEFORE THE METRO COUNCIL

AMENDING THE FY 2011-12 BUDGET AND	)	ORDINANCE NO. 11-1266
APPROPRIATIONS SCHEDULE, RECOGNIZING	)	
NEW CAPITAL PROJECT SPONSORSHIP	)	Introduced by Martha Bennett, Chief
CONTRIBUTIONS, PROVIDING CAPITAL	)	Operating Officer, with the concurrence of
PROJECT APPROPRIATION AND DECLARING	)	Council President Tom Hughes
AN EMERGENCY	)	

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2011-12 Budget; and

WHEREAS, Oregon Budget Law ORS 294.326 allows for the expenditure in the year of receipt of grants, gifts, bequests, and other devices received by a municipal corporation in trust for a specific purpose; and

WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2011-12 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of recognizing new capital project sponsorship contributions and providing capital project appropriation.
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this \_\_\_\_\_ day of \_\_\_\_\_ 2011.

\_\_\_\_\_  
Tom Hughes, Council President

Attest:

Approved as to Form:

\_\_\_\_\_  
Kelsey Newell, Recording Secretary

\_\_\_\_\_  
Daniel B. Cooper, Metro Attorney

**Exhibit A**  
**Ordinance No. 11-1266**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>General Expenses</b>							
<i><b>Interfund Transfers</b></i>							
<i>INDTEX</i>	<i>Interfund Reimbursements</i>						
5800	Transfer for Indirect Costs						
	* to Risk Mgmt Fund-Liability		344,916		0		344,916
	* to Risk Mgmt Fund-Worker Comp		382,344		0		382,344
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to General Revenue Bond Fund-Zoo		404,408		0		404,408
	* to General Asset Mgmt Fund-General Acct		10,000		0		10,000
	* to Gen'l Revenue Bond Fund-Debt Serv Acct		1,500,920		0		1,500,920
	* to MERC Fund (Tourism Opp. & Compt. Accou		480,000		0		480,000
	* to Renewal & Replacement Fund-General R&R		647,978		0		647,978
	* to Renewal & Replacement Fund-IT Renewal &		255,000		0		255,000
	* to General Asset Management Fund		140,000		57,915		197,915
	* to Renewal & Replacement Fund-Regional Cen		322,540		0		322,540
	* to Renewal & Replacement Fund-Parks R&R		323,000		0		323,000
	* to Solid Waste Revenue Fund		148,458		0		148,458
<b>Total Interfund Transfers</b>			<b>\$4,959,564</b>		<b>\$57,915</b>		<b>\$5,017,479</b>
<i><b>Contingency &amp; Unappropriated Balance</b></i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* Contingency		2,978,646		0		2,978,646
	* Opportunity Account		211,411		(57,915)		153,496
	* Reserved for Streetcar LID (RRSR)		500,000		0		500,000
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Stabilization Reserve		2,364,296		0		2,364,296
	* PERS Reserve		6,238,195		0		6,238,195
	* Planning grants funds held in reserve		14,993		0		14,993
	* Recovery Rate Stabilization reserve		1,396,943		0		1,396,943
	* Reserved for Community Investment Initiati		812,000		0		812,000
	* Reserved for Future Natural Areas Operator		204,460		0		204,460
	* Reserved for Local Gov't Grants (CET)		1,165,574		0		1,165,574
	* Reserve for Future Debt Service		2,526,028		0		2,526,028
<b>Total Contingency &amp; Unappropriated Balance</b>			<b>\$18,412,546</b>		<b>(\$57,915)</b>		<b>\$18,354,631</b>
<b>TOTAL REQUIREMENTS</b>		<b>455.56</b>	<b>\$109,486,208</b>	<b>0.00</b>	<b>\$0</b>	<b>455.56</b>	<b>\$109,486,208</b>

**Exhibit A**  
**Ordinance No. 11-1266**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Asset Management Fund</b>							
<b><u>Resources</u></b>							
BEGBAL	Beginning Fund Balance						
3500	* Prior year ending balance		6,689,948		0		6,689,948
GRANTS	Grants						
4110	State Grants-Direct		63,334		0		63,334
GVCNTB	Gov't Contributions						
4145	Government Contributions		70,000		0		70,000
INTRST	Interest Earnings						
4700	Interest on Investments		33,298		0		33,298
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		825,000		16,180		841,180
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from Solid Waste Revenue Fund		53,163		0		53,163
	* from General Fund (Regional Parks)		323,000		0		323,000
	* from General Fund-IT R&R		255,000		0		255,000
	* from General Fund-MRC R&R		322,540		0		322,540
	* from General Fund-Gen'l R&R		647,978		0		647,978
	* from MERC		10,824		0		10,824
	* from Gen'l Revenue Bond Fund		216,821		0		216,821
	* from General Fund		150,000		57,915		207,915
<b>TOTAL RESOURCES</b>			<b>\$9,660,906</b>		<b>\$74,095</b>		<b>\$9,735,001</b>
<b>Total Materials &amp; Services</b>			<b>\$1,005,061</b>		<b>\$0</b>		<b>\$1,005,061</b>
<b><u>Capital Outlay</u></b>							
5710	Improve-Oth thn Bldg		1,267,709		74,095		1,341,804
5720	Buildings & Related		257,956		0		257,956
5730	Exhibits and Related		825,000		0		825,000
5740	Equipment & Vehicles		1,128,879		0		1,128,879
5745	Licensed Vehicles		564,276		0		564,276
5750	Office Furniture & Equip		650,833		0		650,833
5760	Railroad Equip & Facil		49,610		0		49,610
<b>Total Capital Outlay</b>			<b>\$4,744,263</b>		<b>\$74,095</b>		<b>\$4,818,358</b>
<b>Total Contingency &amp; Unappropriated Balance</b>			<b>\$3,911,582</b>		<b>\$0</b>		<b>\$3,911,582</b>
<b>TOTAL REQUIREMENTS</b>		-	<b>\$9,660,906</b>	-	<b>\$74,095</b>	-	<b>\$9,735,001</b>

**Exhibit B**  
**Ordinance 11-1266**  
**Schedule of Appropriations**

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
<b>GENERAL FUND</b>			
Communications	2,484,577	0	2,484,577
Council Office	3,694,550	0	3,694,550
Finance & Regulatory Services	3,877,640	0	3,877,640
Human Resources	2,304,931	0	2,304,931
Information Services	3,626,474	0	3,626,474
Metro Auditor	686,452	0	686,452
Office of Metro Attorney	2,067,885	0	2,067,885
Oregon Zoo	28,541,635	0	28,541,635
Parks & Environmental Services	6,586,184	0	6,586,184
Planning and Development	16,561,877	0	16,561,877
Research Center	4,489,582	0	4,489,582
Sustainability Center	5,022,941	0	5,022,941
Former ORS 197.352 Claims & Judgments	100	0	100
Special Appropriations	4,566,055	0	4,566,055
Non-Departmental			
Debt Service	1,588,215	0	1,588,215
Interfund Transfers	4,949,564	57,915	5,007,479
Contingency	3,715,057	(57,915)	3,657,142
Unappropriated Balance	14,722,489	0	14,722,489
<b>Total Fund Requirements</b>	<b>\$109,486,208</b>	<b>\$0</b>	<b>\$109,486,208</b>
<b>GENERAL ASSET MANAGEMENT FUND</b>			
Asset Management Program	5,739,324	74,095	5,813,419
Non-Departmental			
Contingency	3,911,582	0	3,911,582
<b>Total Fund Requirements</b>	<b>\$9,650,906</b>	<b>\$74,095</b>	<b>\$9,725,001</b>

*All other appropriations remain as previously adopted*

**NOTES:**

- (1) The current budget and appropriations columns reflected in Exhibits A and B to this ordinance assume adoption of Ordinance 11-1265 anticipated for Council action on December 1, 2011.
- (2) This action requests approval of the changes identified in the column titled "Revision" on each of the exhibits and will not be affected by modifications to ordinance 11-1265

## STAFF REPORT

FOR THE PURPOSE OF AMENDING THE FY 2011-12 BUDGET AND APPROPRIATIONS SCHEDULE, RECOGNIZING NEW CAPITAL PROJECT SPONSORSHIP CONTRIBUTIONS, PROVIDING CAPITAL PROJECT APPROPRIATION, AND DECLARING AN EMERGENCY

---

Date: November 17, 2011

Prepared by: Brian Kennedy 503-797-1908

## BACKGROUND

### Blue Lake Disc Golf Course

In December 2010, staff presented preliminary plans for constructing a disc golf course at Blue Lake Regional Park. Since the December work session, staff has finalized the course layout, construction plans, and development costs. Staff also obtained land use approvals from the City of Fairview. Metro issued a Request for Proposals seeking sponsorships for the course development. One proposal was received, and the sponsorship is providing resources of \$16,180 in project costs. The total project cost is projected to be \$74,095. After sponsorships, the Metro share will be \$57,915.

This action requests the recognition of \$16,180 in project sponsorship revenue and seeks \$57,915 from the General Fund to allow this project to go forward. Funding alternatives include: offsetting reductions in the parks budget; use of the Opportunity Account of the General Fund contingency; or the general contingency. As was reported in the first quarter, the parks budget continues to see strained resources with revenues expected to be about 5 percent below budget, making this an unrealistic funding choice. The Opportunity Fund is the recommended choice because this project meets the opportunity account definition: one-time cost, leveraging other partners and participation now and in the future, and presenting an opportunity to increase revenues. In the alternative the general contingency could be used for a one-time project.

Additional appropriation authority of \$74,095 is requested in the Regional Parks account of the General Asset Management Fund to provide funding for the construction of the disc golf course at Blue Lake Regional Park. Maintenance costs for the disc golf course are not expected to be substantially higher than the current maintenance activities on the property, and any additional costs can be absorbed in the existing maintenance budget.

## ANALYSIS/INFORMATION

- 1. Known Opposition:** None known.
- 2. Legal Antecedents:** ORS 294.450(1) provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. ORS 294.450(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body.
- 3. Anticipated Effects:** This action provides appropriation authority necessary to construct and implement the disc golf course at Blue Lake Regional Park.

4. **Budget Impacts:** This action adds \$74,095 to the capital outlay budget for Parks and Environmental Services in the General Asset Management Fund. Funding will be provided by a transfer from the Opportunity Account in the contingency of the General Fund, and is partially offset by a sponsorship from a local recreation company.

**RECOMMENDED ACTION**

The Chief Operating Officer recommends adoption of this Ordinance.

Agenda Item Number 6.1

**Ordinance No. 11-1265**, For the Purpose of Amending the FY 2011-12 Budget and Appropriations Schedule, Recognizing New Grants, Donations and Other Contributions, Authorizing New FTE, Amending the FY 2011-12 Through 2015-16 Capital Improvement Plan, and Declaring an Emergency.

*Ordinances – Second Reading*

Metro Council Meeting  
Thursday, Dec. 1, 2011  
Metro Council Chamber

BEFORE THE METRO COUNCIL

AMENDING THE FY 2011-12 BUDGET AND ) ORDINANCE NO. 11-1265  
 APPROPRIATIONS SCHEDULE, RECOGNIZING )  
 NEW GRANTS, DONATIONS AND OTHER ) Introduced by Martha Bennett, Chief  
 CONTRIBUTIONS, AUTHORIZING NEW FTE, ) Operating Officer, with the concurrence of  
 AMENDING THE FY 2011-12 THROUGH 2015-16 ) Council President Tom Hughes  
 CAPITAL IMPROVEMENT PLAN, AND )  
 DECLARING AN EMERGENCY )

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2011-12 Budget; and

WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2011-12 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of recognizing new grants, contributions and donations, and transferring appropriations to provide for a change in operations..
2. That the FY 2011-12 through FY 2015-16 Capital Improvement Plan is hereby amended accordingly.
3. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this \_\_\_\_\_ day of \_\_\_\_\_ 2011.

\_\_\_\_\_  
Tom Hughes, Council President

Attest:

Approved as to Form:

\_\_\_\_\_  
Kelsey Newell, Recording Secretary

\_\_\_\_\_  
Daniel B. Cooper, Metro Attorney

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b><u>Resources</u></b>							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>						
3500	Beginning Fund Balance						
	* Undesignated		7,392,000		0		7,392,000
	* Prior period adjustment: TOD		3,290,434		0		3,290,434
	* Project Carryover		842,458		0		842,458
	* Recovery Rate Stabilization Reserve		500,000		0		500,000
	* Reserved for Local Gov't Grants (CET)		3,173,715		0		3,173,715
	* Reserve for Future Debt Service		2,588,707		0		2,588,707
	* Reserved for Community Investment Initiativ		1,838,699		0		1,838,699
	* Reserved for Future Planning Needs		318,662		0		318,662
	* Reserved for Future Election Costs		133,411		0		133,411
	* Reserved for Nature in Neighborhood Grants		298,561		0		298,561
	* Reserve for Active Transportation Partnersh		84,843		0		84,843
	* Reserve for Future Natural Areas Operations		504,460		0		504,460
	* Prior year PERS Reserve		4,653,605		0		4,653,605
	<i>Subtotal Beginning Fund Balance</i>		25,619,555		0		25,619,555
<b><u>General Revenues</u></b>							
<i>EXCISE</i>	<i>Excise Tax</i>						
4050	Excise Taxes		15,100,765		0		15,100,765
4055	Construction Excise Tax		1,605,000		0		1,605,000
<i>RPTAX</i>	<i>Real Property Taxes</i>						
4010	Real Property Taxes-Current Yr		11,424,309		0		11,424,309
4015	Real Property Taxes-Prior Yrs		343,000		0		343,000
<i>INTRST</i>	<i>Interest Earnings</i>						
4700	Interest on Investments		107,000		0		107,000
	<i>Subtotal General Revenues</i>		28,580,074		0		28,580,074
<b><u>Department Revenues</u></b>							
<i>GRANTS</i>	<i>Grants</i>						
4100	Federal Grants - Direct		3,920,144		0		3,920,144
4105	Federal Grants - Indirect		7,165,544		91,440		7,256,984
4110	State Grants - Direct		736,970		0		736,970
4120	Local Grants - Direct		258,098		0		258,098
<i>LGSHRE</i>	<i>Local Gov't Share Revenues</i>						
4135	Marine Board Fuel Tax		90,246		0		90,246
4139	Other Local Govt Shared Rev.		463,398		0		463,398
<i>GVCNTB</i>	<i>Contributions from Governments</i>						
4145	Government Contributions		3,024,060		0		3,024,060
4150	Contractor's Business License		386,000		0		386,000
<i>CHGSVC</i>	<i>Charges for Service</i>						
4165	Boat Launch Fees		156,432		0		156,432
4180	Contract & Professional Service		803,047		0		803,047
4230	Product Sales		95,968		44,000		139,968
4280	Grave Openings		177,450		0		177,450
4285	Grave Sales		165,876		0		165,876
4500	Admission Fees		6,210,278		0		6,210,278
4501	Conservation Surcharge		144,000		0		144,000
4502	Admission Fees - Memberships		1,184,000		0		1,184,000
4503	Admission Fees - Special Concerts		1,254,000		0		1,254,000
4510	Rentals		716,126		0		716,126
4550	Food Service Revenue		5,381,070		0		5,381,070

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
4560	Retail Sales		2,258,304		0		2,258,304
4580	Utility Services		2,028		0		2,028
4610	Contract Revenue		914,793		0		914,793
4620	Parking Fees		924,000		0		924,000
4630	Tuition and Lectures		1,208,887		0		1,208,887
4635	Exhibit Shows		702,500		0		702,500
4640	Railroad Rides		960,000		0		960,000
4645	Reimbursed Services		224,000		0		224,000
4650	Miscellaneous Charges for Service		14,867		0		14,867
4760	Sponsorships		60,140		0		60,140
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
4750	Donations and Bequests		1,065,100		0		1,065,100
<i>MISCRV</i>	<i>Miscellaneous Revenue</i>						
4170	Fines and Forfeits		25,000		0		25,000
4890	Miscellaneous Revenue		113,689		0		113,689
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
4970	Transfer of Resources						
	* from MERC Operating Fund		1,958,805		0		1,958,805
	* from MERC Pooled Capital Fund		25,000		0		25,000
	* from Natural Areas Fund		47,000		0		47,000
	* from Risk Management Fund		577,960		79,387		657,347
	* from Solid Waste Revenue Fund		1,112,000		0		1,112,000
<i>INDTRV</i>	<i>Interfund Reimbursements</i>						
4975	Transfer for Indirect Costs						
	* from MERC Operating Fund		2,164,856		0		2,164,856
	* from Zoo Bond Fund		148,940		0		148,940
	* from Natural Areas Fund		1,241,830		0		1,241,830
	* from Solid Waste Revenue Fund		4,085,082		0		4,085,082
<i>INTSRV</i>	<i>Internal Service Transfers</i>						
4980	Transfer for Direct Costs						
	* from Zoo Bond Fund		188,236		0		188,236
	* from MERC Operating Fund		77,884		0		77,884
	* from Natural Areas Fund		477,107		0		477,107
	* from Smith & Bybee Lakes Fund		112,251		0		112,251
	* from Solid Waste Revenue Fund		2,048,786		0		2,048,786
	<i>Subtotal Department Revenues</i>		<i>55,071,752</i>		<i>214,827</i>		<i>55,286,579</i>
<b>TOTAL RESOURCES</b>			<b>\$109,271,381</b>		<b>\$214,827</b>		<b>\$109,486,208</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Communications</b>							
<i>Personal Services</i>							
SALWGE	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	-	0	1.00	57,953	1.00	57,953
	Associate Public Affairs Specialist	5.00	302,168	-	0	5.00	302,168
	Associate Visual Communications Designe	1.00	60,837	-	0	1.00	60,837
	Director	1.00	132,300	-	0	1.00	132,300
	Manager II	3.00	277,195	-	0	3.00	277,195
	Program Supervisor II	1.00	81,624	-	0	1.00	81,624
	Senior Management Analyst	1.00	60,836	-	0	1.00	60,836
	Senior Public Affairs Specialist	8.00	589,280	-	0	8.00	589,280
	Senior Visual Communications Designer	1.00	61,129	-	0	1.00	61,129
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		4,911		0		4,911
	Step Increases (AFSCME)		11,816		0		11,816
	COLA (represented employees)		10,743		0		10,743
	Other Adjustments (AFSCME)		0		6,932		6,932
FRINGE	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		655,677		26,857		682,534
<b>Total Personal Services</b>		<b>21.00</b>	<b>\$2,248,516</b>	<b>1.00</b>	<b>\$91,742</b>	<b>22.00</b>	<b>\$2,340,258</b>
<i>Materials &amp; Services</i>							
GOODS	<i>Goods</i>						
5201	Office Supplies		29,355		0		29,355
5205	Operating Supplies		4,493		0		4,493
5210	Subscriptions and Dues		2,849		0		2,849
SVCS	<i>Services</i>						
5240	Contracted Professional Svcs		36,360		0		36,360
5251	Utility Services		2,868		0		2,868
5260	Maintenance & Repair Services		5,448		0		5,448
5280	Other Purchased Services		45,874		15,000		60,874
OTHEXP	<i>Other Expenditures</i>						
5450	Travel		2,020		0		2,020
5455	Staff Development		7,583		0		7,583
5490	Miscellaneous Expenditures		7,469		0		7,469
<b>Total Materials &amp; Services</b>			<b>\$144,319</b>		<b>\$15,000</b>		<b>\$159,319</b>
<b>TOTAL REQUIREMENTS</b>		<b>21.00</b>	<b>\$2,392,835</b>	<b>1.00</b>	<b>\$106,742</b>	<b>22.00</b>	<b>\$2,499,577</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Finance &amp; Regulatory Services</b>							
<i>Personal Services</i>							
<i>SALWGE Salaries &amp; Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Accountant II	3.00	183,033	-	0	3.00	183,033
	Accountant III	1.00	67,048	-	0	1.00	67,048
	Associate Management Analyst	3.00	194,932	-	0	3.00	194,932
	Budget Coordinator	1.00	85,811	-	0	1.00	85,811
	Capital Projects Coordinator	1.00	85,537	-	0	1.00	85,537
	Director	1.00	140,232	-	0	1.00	140,232
	Deputy Director	1.00	131,727	-	0	1.00	131,727
	Investment Coordinator	1.00	73,892	-	0	1.00	73,892
	Manager I	2.00	187,522	-	0	2.00	187,522
	Manager II	4.00	426,200	-	0	4.00	426,200
	Program Analyst III	2.00	132,948	-	0	2.00	132,948
	Program Analyst V	1.00	76,609	-	0	1.00	76,609
	Program Supervisor I	1.00	71,743	-	0	1.00	71,743
	Senior Management Analyst	1.00	73,892	-	0	1.00	73,892
5015	Reg Empl-Full Time-Non-Exempt						
	Accountant I	1.00	55,058	-	0	1.00	55,058
	Accounting Specialist	1.00	49,858	-	0	1.00	49,858
	Accounting Technician II	4.00	172,723	-	0	4.00	172,723
	Administrative Assistant III	1.00	46,218	-	0	1.00	46,218
	Program Assistant 3	1.00	52,581	-	0	1.00	52,581
5020	Reg Emp-Part Time-Exempt						
	Assistant Management Analyst	0.70	42,586	-	0	0.70	42,586
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		13,845		0		13,845
	Step Increases (AFSCME)		10,620		0		10,620
	COLA (represented employees)		9,656		0		9,656
	Other Adjustments (AFSCME)		0		6,932		6,932
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		976,948		0		976,948
<b>Total Personal Services</b>		<b>31.70</b>	<b>\$3,361,219</b>	<b>0.00</b>	<b>\$6,932</b>	<b>31.70</b>	<b>\$3,368,151</b>
<b>Total Materials &amp; Services</b>			<b>\$509,489</b>		<b>\$0</b>		<b>\$509,489</b>
<b>TOTAL REQUIREMENTS</b>		<b>31.70</b>	<b>\$3,870,708</b>	<b>0.00</b>	<b>\$6,932</b>	<b>31.70</b>	<b>\$3,877,640</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Human Resources</b>							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Director	1.00	138,155	-	0	1.00	138,155
	Manager I	1.00	81,691	-	0	1.00	81,691
	Manager II	1.00	88,144	-	0	1.00	88,144
	Program Analyst I	1.00	49,436	-	0	1.00	49,436
	Program Analyst III	3.00	193,988	-	0	3.00	193,988
	Program Analyst IV	3.00	218,105	-	0	3.00	218,105
	Program Analyst V	4.00	298,417	-	0	4.00	298,417
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant III	3.00	135,948	-	0	3.00	135,948
	Payroll Specialist	1.00	43,112	-	0	1.00	43,112
	Payroll Technician II	1.00	37,315	-	0	1.00	37,315
5080	Overtime		1,000		0		1,000
5089	Salary Adjustments				0		
	Merit/COLA Adjustment (non-rep)		12,039		0		12,039
	Step Increases (AFSCME)		885		0		885
	COLA (represented employees)		804		0		804
	Other Adjustments (AFSCME)		0		770		770
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		580,887		0		580,887
<b>Total Personal Services</b>		<b>19.00</b>	<b>\$1,879,926</b>	<b>0.00</b>	<b>\$770</b>	<b>19.00</b>	<b>\$1,880,696</b>
<b>Total Materials &amp; Services</b>			<b>\$424,235</b>		<b>\$0</b>		<b>\$424,235</b>
<b>TOTAL REQUIREMENTS</b>		<b>19.00</b>	<b>\$2,304,161</b>	<b>0.00</b>	<b>\$770</b>	<b>19.00</b>	<b>\$2,304,931</b>

**Exhibit A  
Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Information Services</b>							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Manager I	3.00	259,641	-	0	3.00	259,641
	Program Director	1.00	102,294	-	0	1.00	102,294
	Program Supervisor II	1.00	68,294	-	0	1.00	68,294
	Records & Information Analyst	3.00	166,096	-	0	3.00	166,096
	System Administrator III	3.00	229,946	-	0	3.00	229,946
	System Administrator IV	1.00	85,537	-	0	1.00	85,537
	System Analyst II	2.00	133,758	-	0	2.00	133,758
	System Analyst III	6.00	470,337	-	0	6.00	470,337
	System Analyst IV	1.00	89,745	-	0	1.00	89,745
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant III	1.00	47,570	-	0	1.00	47,570
	Technical Specialist II	4.00	242,445	-	0	4.00	242,445
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		4,303		0		4,303
	Step Increases (AFSCME)		16,119		0		16,119
	COLA (represented employees)		14,654		0		14,654
	Other Adjustments (AFSCME)		0		8,087		8,087
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		785,173		0		785,173
<b>Total Personal Services</b>		<b>26.00</b>	<b>\$2,715,912</b>	<b>0.00</b>	<b>\$8,087</b>	<b>26.00</b>	<b>\$2,723,999</b>
<b>Total Materials &amp; Services</b>			<b>\$902,475</b>		<b>\$0</b>		<b>\$902,475</b>
<b>TOTAL REQUIREMENTS</b>		<b>26.00</b>	<b>\$3,618,387</b>	<b>0.00</b>	<b>\$8,087</b>	<b>26.00</b>	<b>\$3,626,474</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Oregon Zoo</b>							
<i>Personal Services</i>							
SALWGE Salaries & Wages							
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	57,952	-	0	1.00	57,952
	Associate Natural Resource Scien	1.00	67,048	-	0	1.00	67,048
	Associate Visual Communications	3.00	182,511	-	0	3.00	182,511
	Director	1.00	145,000	-	0	1.00	145,000
	Deputy Director	2.00	237,511	-	0	2.00	237,511
	Events Coordinator	1.00	57,746	-	0	1.00	57,746
	General Manager of Visitor Venu	0.25	37,867	-	0	0.25	37,867
	Manager I	1.00	80,135	-	0	1.00	80,135
	Manager II	4.00	371,593	-	0	4.00	371,593
	Policy Analyst	1.00	54,933	-	0	1.00	54,933
	Program Analyst II	2.15	120,575	-	0	2.15	120,575
	Program Analyst III	1.00	73,326	-	0	1.00	73,326
	Program Analyst IV	1.00	68,294	-	0	1.00	68,294
	Program Director	1.00	107,390	-	0	1.00	107,390
	Program Supervisor I	-	0	1.00	48,470	1.00	48,470
	Program Supervisor II	6.00	418,199	-	0	6.00	418,199
	Project Coordinator	1.00	74,381	-	0	1.00	74,381
	Records & Information Analyst	1.00	37,315	-	0	1.00	37,315
	Registrar	1.00	52,581	-	0	1.00	52,581
	Research Coordinator II	1.00	68,294	-	0	1.00	68,294
	Senior Public Affairs Specialist	2.00	135,539	-	0	2.00	135,539
	Service Supervisor I	5.00	264,486	-	0	5.00	264,486
	Service Supervisor II	8.00	432,772	-	0	8.00	432,772
	Service Supervisor III	2.00	128,536	-	0	2.00	128,536
	Service Supervisor IV	1.00	74,991	-	0	1.00	74,991
	Veterinarian I	1.00	80,135	-	0	1.00	80,135
	Veterinarian II	1.00	95,788	-	0	1.00	95,788
	Volunteer Coordinator II	1.00	55,236	-	0	1.00	55,236
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist II	2.00	84,564	-	0	2.00	84,564
	Administrative Specialist III	4.00	188,694	-	0	4.00	188,694
	Animal Keeper	30.00	1,516,500	-	0	30.00	1,516,500
	Custodian	6.00	270,994	-	0	6.00	270,994
	Education Coordinator I	2.00	115,904	-	0	2.00	115,904
	Gardener 1	7.00	336,896	-	0	7.00	336,896
	Maintenance Electrician	1.00	71,096	-	0	1.00	71,096
	Maintenance Lead	1.00	61,408	-	0	1.00	61,408
	Maintenance Technician	2.00	116,970	-	0	2.00	116,970
	Maintenance Worker 2	12.00	653,148	-	0	12.00	653,148
	Nutrition Technician	1.00	48,128	-	0	1.00	48,128
	Program Assistant 1	2.00	78,676	-	0	2.00	78,676
	Program Assistant 2	2.00	82,643	-	0	2.00	82,643
	Safety and Security Officer	4.00	174,352	-	0	4.00	174,352
	Senior Animal Keeper	6.00	350,910	-	0	6.00	350,910
	Senior Gardener	1.00	58,485	-	0	1.00	58,485
	Storekeeper	1.00	50,049	-	0	1.00	50,049

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Oregon Zoo</b>							
	Typist/Receptionist-Lead	1.00	41,572	-	0	1.00	41,572
	Veterinary Technician	2.00	106,154	-	0	2.00	106,154
	Volunteer Coordinator I	1.00	60,844	-	0	1.00	60,844
5020	Reg Emp-Part Time-Exempt						
	Assistant Public Affairs Specialist	0.63	38,745	-	0	0.63	38,745
	Associate Visual Communications	0.50	30,418	-	0	0.50	30,418
	Video/Photography Technician	0.50	28,976	-	0	0.50	28,976
	Web Master	0.50	30,000	-	0	0.50	30,000
5025	Reg Employees-Part Time-Non-Exempt						
	Animal Keeper-PT	1.50	78,080	-	0	1.50	78,080
	Clerk/Bookkeeper	0.75	29,707	-	0	0.75	29,707
	Food Service/Retail Specialist	3.90	151,514	-	0	3.90	151,514
	Lead Cash Office Clerk	0.85	35,336	-	0	0.85	35,336
	Nutrition Technician I	0.50	24,064	-	0	0.50	24,064
	Nutrition Technician II	0.50	27,854	(0.50)	(27,854)	-	0
	Program Assistant 1	1.35	50,344	-	0	1.35	50,344
	Program Assistant 2	0.75	37,537	-	0	0.75	37,537
	Security Officer I	0.50	17,832	-	0	0.50	17,832
	Veterinary Technician	0.50	26,538	-	0	0.50	26,538
	Visitor Service Worker 3-reg	0.85	27,527	-	0	0.85	27,527
5030	Temporary Employees		1,865,431		0		1,865,431
5040	Seasonal Employees		1,502,045		0		1,502,045
5080	Overtime		398,776		0		398,776
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		28,624		119		28,743
	Step Increases (AFSCME)		20,899		0		20,899
	COLA (represented employees)		77,758		0		77,758
	Other Adjustments (AFSCME)		0		15,404		15,404
FRINGE	Fringe Benefits						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		4,772,910		5,819		4,778,729
<b>Total Personal Services</b>		<b>153.48</b>	<b>\$17,349,036</b>	<b>0.50</b>	<b>\$41,958</b>	<b>153.98</b>	<b>\$17,390,994</b>
<b>Materials &amp; Services</b>							
GOODS	Goods						
	5201 Office Supplies		177,606		0		177,606
	5205 Operating Supplies		1,388,518		(26,554)		1,361,964
	5210 Subscriptions and Dues		64,969		0		64,969
	5214 Fuels and Lubricants		133,000		0		133,000
	5215 Maintenance & Repairs Supplies		388,600		0		388,600
	5220 Food		1,290,240		0		1,290,240
SVCS	Services						
	5245 Marketing		6,125		0		6,125
	5240 Contracted Professional Svcs		1,419,294		0		1,419,294
	5251 Utility Services		2,324,880		0		2,324,880
	5255 Cleaning Services		39,600		0		39,600
	5260 Maintenance & Repair Services		240,175		0		240,175
	5265 Rentals		202,430		0		202,430
	5280 Other Purchased Services		1,006,144		0		1,006,144

**Exhibit A  
Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Oregon Zoo</b>							
	5290 Operations Contracts		1,845,209		0		1,845,209
	<i>CAPMNT Capital Maintenance</i>						
	5262 Capital Maintenance - Non-CIP		327,000		0		327,000
	<i>IGEXP Intergov't Expenditures</i>						
	5300 Payments to Other Agencies		70,585		0		70,585
	5315 Grants to Other Governments		21,000		0		21,000
	<i>OTHEXP Other Expenditures</i>						
	5445 Grants		50,000		0		50,000
	5450 Travel		89,085		0		89,085
	5455 Staff Development		47,845		0		47,845
	5490 Miscellaneous Expenditures		44,890		0		44,890
	<b>Total Materials &amp; Services</b>		<b>\$11,177,195</b>		<b>(\$26,554)</b>		<b>\$11,150,641</b>
<hr/>							
	<b>TOTAL REQUIREMENTS</b>	<b>153.48</b>	<b>\$28,526,231</b>	<b>0.50</b>	<b>\$15,404</b>	<b>153.98</b>	<b>\$28,541,635</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Parks &amp; Environmental Services</b>							
<i>Personal Services</i>							
<i>SALWGE Salaries &amp; Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	52,573	-	0	1.00	52,573
	Assistant Management Analyst	6.40	339,977	-	0	6.40	339,977
	Director	1.00	141,750	-	0	1.00	141,750
	Manager I	3.15	278,143	-	0	3.15	278,143
	Principal Regional Planner	1.00	89,745	-	0	1.00	89,745
	Program Director	1.00	105,363	-	0	1.00	105,363
	Property Management Specialist	0.80	59,113	-	0	0.80	59,113
	Service Supervisor III	1.00	62,663	-	0	1.00	62,663
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist II	2.00	88,452	1.00	32,063	3.00	120,515
	Arborist	1.00	58,260	-	0	1.00	58,260
	Building Service Worker	1.00	45,260	-	0	1.00	45,260
	Building Services Technician	1.00	60,611	-	0	1.00	60,611
	Maintenance Worker 2	1.00	52,872	-	0	1.00	52,872
	Park Ranger	8.00	387,060	-	0	8.00	387,060
	Park Ranger Lead	1.00	58,260	-	0	1.00	58,260
	Printing/Mail Services Clerk	1.00	43,181	-	0	1.00	43,181
	Program Assistant 3	1.00	49,859	-	0	1.00	49,859
	Safety and Security Officer	2.00	82,118	(0.25)	(15,934)	1.75	66,184
5020	Reg Emp-Part Time-Exempt						
	Assistant Management Analyst	0.75	35,789	-	0	0.75	35,789
5025	Reg Employees-Part Time-Non-Exempt						
	Administrative Specialist I	0.50	16,129	(0.50)	(16,129)	-	0
	Program Assistant 1	0.55	22,583	-	0	0.55	22,583
5030	Temporary Employees		334,002		0		334,002
5080	Overtime		33,567		0		33,567
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		7,519		0		7,519
	Step Increases (AFSCME)		14,882		0		14,882
	COLA (represented employees)		21,878		0		21,878
	Other Adjustments (AFSCME)		0		7,393		7,393
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		1,192,436		0		1,192,436
5190	PERS Bond Recovery		0		0		0
<b>Total Personal Services</b>		<b>37.75</b>	<b>\$3,898,167</b>	<b>0.25</b>	<b>\$7,393</b>	<b>38.00</b>	<b>\$3,905,560</b>
<i>Materials &amp; Services</i>							
<i>GOODS Goods</i>							
	5201 Office Supplies		103,556		0		103,556
	5205 Operating Supplies		124,638		0		124,638
	5210 Subscriptions and Dues		5,594		0		5,594
	5214 Fuels and Lubricants		79,444		0		79,444
	5215 Maintenance & Repairs Supplies		196,767		0		196,767
	5225 Retail		9,316		0		9,316
<i>SVCS Services</i>							
	5240 Contracted Professional Svcs		440,876		0		440,876
	5250 Contracted Property Services		212,031		0		212,031
	5251 Utility Services		434,323		0		434,323
	5255 Cleaning Services		169,886		0		169,886

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Parks &amp; Environmental Services</b>							
	5260 Maintenance & Repair Services		361,388		0		361,388
	5265 Rentals		52,755		0		52,755
	5280 Other Purchased Services		44,847		0		44,847
	<i>CAPMNT Capital Maintenance</i>						
	5262 Capital Maintenance - Non-CIP		11,000		0		11,000
	<i>IGEXP Intergov't Expenditures</i>						
	5300 Payments to Other Agencies		138,747		0		138,747
	5310 Taxes (Non-Payroll)		259,248		0		259,248
	<i>OTHEXP Other Expenditures</i>						
	5450 Travel		5,290		0		5,290
	5455 Staff Development		30,918		0		30,918
	<b>Total Materials &amp; Services</b>		<b>\$2,680,624</b>		<b>\$0</b>		<b>\$2,680,624</b>
	<b>TOTAL REQUIREMENTS</b>	<b>37.75</b>	<b>\$6,578,791</b>	<b>0.25</b>	<b>\$7,393</b>	<b>38.00</b>	<b>\$6,586,184</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Planning &amp; Development</b>							
<i>Personal Services</i>							
SALWGE	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	47,726	-	0	1.00	47,726
	Assistant Management Analyst	1.00	60,837	-	0	1.00	60,837
	Assistant Regional Planner	1.00	60,837	-	0	1.00	60,837
	Associate Public Affairs Specialist	1.00	60,837	-	0	1.00	60,837
	Associate Regional Planner	2.00	137,791	-	0	2.00	137,791
	Associate Trans. Planner	4.00	280,578	-	0	4.00	280,578
	Director I	1.00	145,198	-	0	1.00	145,198
	Deputy Director	2.00	242,842	-	0	2.00	242,842
	Manager I	2.00	195,723	-	0	2.00	195,723
	Manager II	2.00	196,298	-	0	2.00	196,298
	Principal Regional Planner	6.00	526,314	-	0	6.00	526,314
	Principal Transportation Planner	6.00	530,152	-	0	6.00	530,152
	Program Analyst IV	1.00	79,566	-	0	1.00	79,566
	Program Supervisor I	1.00	66,736	-	0	1.00	66,736
	Senior Management Analyst	4.00	285,229	-	0	4.00	285,229
	Senior Regional Planner	3.00	225,715	-	0	3.00	225,715
	Senior Transportation Planner	7.00	563,118	0.58	36,959	7.58	600,077
	Transit Project Manager I	1.00	102,591	-	0	1.00	102,591
	Transit Project Manager II	1.00	103,486	-	0	1.00	103,486
	Transportation Engineer	1.00	89,745	-	0	1.00	89,745
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist II	3.00	128,078	-	0	3.00	128,078
	Administrative Specialist III	1.00	45,435	-	0	1.00	45,435
	Program Assistant 3	2.00	110,296	-	0	2.00	110,296
5020	Reg Emp-Part Time-Exempt						
	Principal Regional Planner	0.80	71,796	-	0	0.80	71,796
	Program Analyst IV	0.58	43,541	-	0	0.58	43,541
5025	Reg Employees-Part Time-Non-Exempt						
5030	Temporary Employees		94,965		0		94,965
5089	Salary Adjustments				0		
	Merit/COLA Adjustment (non-rep)		11,760		0		11,760
	Step Increases (AFSCME)		36,514		0		36,514
	COLA (represented employees)		33,194		0		33,194
	Other Adjustments (non-represented)		0		0		0
	Other Adjustments (AFSCME)		0		15,789		15,789
FRINGE	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		1,792,511		14,488		1,806,999
<b>Total Personal Services</b>		<b>55.38</b>	<b>\$6,369,409</b>	<b>0.58</b>	<b>\$67,236</b>	<b>55.96</b>	<b>\$6,436,645</b>
<i>Materials &amp; Services</i>							
GOODS	<i>Goods</i>						
5201	Office Supplies		160,971		0		160,971
5205	Operating Supplies		83,300		0		83,300
5210	Subscriptions and Dues		23,800		0		23,800
5215	Maintenance & Repairs Supplies		0		0		0
SVCS	<i>Services</i>						
5245	Marketing		76,901		0		76,901
5240	Contracted Professional Svcs		2,550,491		24,000		2,574,491
5246	Sponsorships		20,600		0		20,600
5251	Utility Services		7,100		0		7,100
5260	Maintenance & Repair Services		20,000		0		20,000

**Exhibit A  
Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Planning &amp; Development</b>							
	5265 Rentals		7,500		0		7,500
	5280 Other Purchased Services		260,940		1,000		261,940
	<i>IGEXP Intergov't Expenditures</i>						
	5300 Payments to Other Agencies		640,644		0		640,644
	<i>INCGEX Internal Charges for Service</i>						
	5400 Charges for Service		52,500		0		52,500
	<i>OTHEXP Other Expenditures</i>						
	5440 Program Purchases		5,450,000		0		5,450,000
	5445 Grants and Loans		645,825		0		645,825
	5450 Travel		82,860		0		82,860
	5455 Staff Development		16,800		0		16,800
	5490 Miscellaneous Expenditures		0		0		0
	<b>Total Materials &amp; Services</b>		<b>\$10,100,232</b>		<b>\$25,000</b>		<b>\$10,125,232</b>
	<b>TOTAL REQUIREMENTS</b>	<b>55.38</b>	<b>\$16,469,641</b>	<b>0.58</b>	<b>\$92,236</b>	<b>55.96</b>	<b>\$16,561,877</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Research Center</b>							
<b><i>Personal Services</i></b>							
SALWGE	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Assistant GIS Specialist	2.00	106,266	-	0	2.00	106,266
	Administrative Specialist IV	1.00	50,069	-	0	1.00	50,069
	Assistant Regional Planner	1.00	57,953	-	0	1.00	57,953
	Associate GIS Specialist	2.00	133,062	-	0	2.00	133,062
	Associate Regional Planner	1.00	57,953	-	0	1.00	57,953
	Associate Transportation Modeler	4.00	259,464	-	0	4.00	259,464
	Manager I	1.00	93,311	-	0	1.00	93,311
	Manager II	2.00	183,384	-	0	2.00	183,384
	Principal GIS Specialist	2.00	179,491	-	0	2.00	179,491
	Principal Regional Planner	1.00	89,745	-	0	1.00	89,745
	Principal Transportation Modeler	3.00	269,236	-	0	3.00	269,236
	Program Director II	1.00	135,739	-	0	1.00	135,739
	Program Supervisor II	2.00	166,106	-	0	2.00	166,106
	Senior GIS Specialist	3.00	233,962	-	0	3.00	233,962
	Senior Transportation Modeler	2.00	170,977	-	0	2.00	170,977
5020	Reg Emp-Part Time-Exempt						
	Assistant GIS Specialist	0.60	30,886	-	0	0.60	30,886
	Associate GIS Specialist	1.10	73,448	-	0	1.10	73,448
	Principal Regional Planner	0.20	22,436	0.27	24,021	0.47	46,457
	Senior GIS Specialist	0.80	56,318	0.50	33,891	1.30	90,209
5025	Reg Employees-Part Time-Non-Exempt						
5030	Temporary Employees		30,224		0		30,224
5089	Salary Adjustments				0		
	Merit/COLA Adjustment (non-rep)		5,785		0		5,785
	Step Increases (AFSCME)		19,149		0		19,149
	COLA (represented employees)		17,408		0		17,408
	Other Adjustments (AFSCME)		0		9,916		9,916
FRINGE	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		955,960		21,088		977,048
<b>Total Personal Services</b>		<b>30.70</b>	<b>\$3,398,332</b>	<b>0.77</b>	<b>\$88,916</b>	<b>31.47</b>	<b>\$3,487,248</b>
<b><i>Materials &amp; Services</i></b>							
GOODS	<i>Goods</i>						
5201	Office Supplies		198,428		0		198,428
5205	Operating Supplies		15,400		0		15,400
5210	Subscriptions and Dues		4,119		0		4,119
SVCS	<i>Services</i>						
5240	Contracted Professional Svcs		594,000		0		594,000
5260	Maintenance & Repair Services		47,340		0		47,340
IGEXP	<i>Intergov't Expenditures</i>						
5300	Payments to Other Agencies		100,000		0		100,000
OTHEXP	<i>Other Expenditures</i>						
5450	Travel		19,597		0		19,597
5455	Staff Development		23,450		0		23,450
<b>Total Materials &amp; Services</b>			<b>\$1,002,334</b>		<b>\$0</b>		<b>\$1,002,334</b>
<b>TOTAL REQUIREMENTS</b>		<b>30.70</b>	<b>\$4,400,666</b>	<b>0.77</b>	<b>\$88,916</b>	<b>31.47</b>	<b>\$4,489,582</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Sustainability Center</b>							
<i>Personal Services</i>							
<i>SALWGE Salaries &amp; Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	55,235	-	0	1.00	55,235
	Assistant Regional Planner	1.00	52,573	-	0	1.00	52,573
	Director	1.00	145,198	-	0	1.00	145,198
	Education Coordinator II	1.00	60,837	-	0	1.00	60,837
	Manager I	1.20	103,260	-	0	1.20	103,260
	Manager II	1.70	166,300	-	0	1.70	166,300
	Policy Advisor II	1.00	127,484	-	0	1.00	127,484
	Principal Regional Planner	3.00	260,731	-	0	3.00	260,731
	Program Supervisor II	1.25	100,385	-	0	1.25	100,385
	Senior Management Analyst	1.00	60,837	-	0	1.00	60,837
	Senior Natural Resource Scientist	4.00	330,385	-	0	4.00	330,385
	Senior Public Affairs Specialist	0.20	13,419	-	0	0.20	13,419
	Senior Regional Planner	3.00	250,283	-	0	3.00	250,283
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist III	1.00	37,315	-	0	1.00	37,315
	Natural Resource Technician	4.00	201,428	-	0	4.00	201,428
	Program Assistant 2	2.00	82,643	-	0	2.00	82,643
	Program Assistant 3	2.00	95,048	-	0	2.00	95,048
	Volunteer Coordinator I	1.00	54,949	-	0	1.00	54,949
5025	Reg Employees-Part Time-Non-Exempt						
	Education Specialist II	0.80	44,046	-	0	0.80	44,046
	Volunteer Coordinat I	0.80	44,046	-	0	0.80	44,046
5030	Temporary Employees		53,005		0		53,005
5080	Overtime		3,719		0		3,719
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		6,427		0		6,427
	Step Increases (AFSCME)		16,182		0		16,182
	COLA (represented employees)		18,581		0		18,581
	Other Adjustments (AFSCME)		0		8,164		8,164
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		966,786		0		966,786
<b>Total Personal Services</b>		<b>31.95</b>	<b>\$3,351,102</b>	<b>0.00</b>	<b>\$8,164</b>	<b>31.95</b>	<b>\$3,359,266</b>
<b>Total Materials &amp; Services</b>			<b>\$1,638,175</b>		<b>\$0</b>		<b>\$1,638,175</b>
<i>Capital Outlay</i>							
<i>CAPCIP Capital Outlay (CIP Projects)</i>							
	5720 Buildings & Related		25,500		0		25,500
<b>Total Capital Outlay</b>			<b>\$25,500</b>		<b>\$0</b>		<b>\$25,500</b>
<b>TOTAL REQUIREMENTS</b>		<b>31.95</b>	<b>\$5,014,777</b>	<b>0.00</b>	<b>\$8,164</b>	<b>31.95</b>	<b>\$5,022,941</b>

**Exhibit A  
Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Special Appropriations</b>							
<i>Materials &amp; Services</i>							
GOODS	<i>Goods</i>						
	5210 Subscriptions and Dues		40,000		0		40,000
SVCS	<i>Services</i>						
	5240 Contracted Professional Svcs		130,725		0		130,725
	5246 Sponsorships		236,750		(35,000)		201,750
	5280 Other Purchased Services		50,000		0		50,000
IGEXP	<i>Intergov't Expenditures</i>						
	5300 Payments to Other Agencies		3,720,019		0		3,720,019
	5305 Election Expenses		75,000		0		75,000
OTHEXP	<i>Other Expenditures</i>						
	5445 Grants		298,561		0		298,561
	5490 Miscellaneous Expenditures		50,000		0		50,000
<b>Total Materials &amp; Services</b>			<b>\$4,601,055</b>		<b>(\$35,000)</b>		<b>\$4,566,055</b>
<b>Total Debt Service</b>			<b>\$1,588,215</b>		<b>\$0</b>		<b>\$1,588,215</b>
<b>TOTAL REQUIREMENTS</b>		<b>0.00</b>	<b>\$6,189,270</b>	<b>0.00</b>	<b>(\$35,000)</b>	<b>0.00</b>	<b>\$6,154,270</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>General Expenses</b>							
<i><b>Interfund Transfers</b></i>							
<i>INDTEX</i>	<i>Interfund Reimbursements</i>						
5800	Transfer for Indirect Costs						
	* to Risk Mgmt Fund-Liability		344,916		0		344,916
	* to Risk Mgmt Fund-Worker Comp		382,344		0		382,344
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to General Revenue Bond Fund-Zoo		404,408		0		404,408
	* to General Asset Mgmt Fund-General Acct		0		10,000		10,000
	* to Gen'l Revenue Bond Fund-Debt Serv Acct		1,500,920		0		1,500,920
	* to MERC Fund (Tourism Opp. & Compt. Accou		480,000		0		480,000
	* to Renewal & Replacement Fund-General R&R		647,978		0		647,978
	* to Renewal & Replacement Fund-IT Renewal &		255,000		0		255,000
	* to General Asset Management Fund		140,000		0		140,000
	* to Renewal & Replacement Fund-Regional Cen		322,540		0		322,540
	* to Renewal & Replacement Fund-Parks R&R		323,000		0		323,000
	* to Solid Waste Revenue Fund		148,458		0		148,458
<b>Total Interfund Transfers</b>			<b>\$4,949,564</b>		<b>\$10,000</b>		<b>\$4,959,564</b>
<i><b>Contingency &amp; Unappropriated Balance</b></i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* Contingency		3,132,456		(153,810)		2,978,646
	* Opportunity Account		211,411		0		211,411
	* Reserved for Streetcar LID (RRSR)		500,000		0		500,000
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Stabilization Reserve		2,320,296		44,000		2,364,296
	* PERS Reserve		6,238,195		0		6,238,195
	* Planning grants funds held in reserve		0		14,993		14,993
	* Recovery Rate Stabilization reserve		1,396,943		0		1,396,943
	* Reserved for Community Investment Initiati		812,000		0		812,000
	* Reserved for Future Natural Areas Operator		204,460		0		204,460
	* Reserved for Local Gov't Grants (CET)		1,165,574		0		1,165,574
	* Reserve for Future Debt Service		2,526,028		0		2,526,028
<b>Total Contingency &amp; Unappropriated Balance</b>			<b>\$18,507,363</b>		<b>(\$94,817)</b>		<b>\$18,412,546</b>
<b>TOTAL REQUIREMENTS</b>		<b>452.46</b>	<b>\$109,271,381</b>	<b>3.10</b>	<b>\$214,827</b>	<b>455.56</b>	<b>\$109,486,208</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Asset Management Fund</b>							
<b><u>Resources</u></b>							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>						
3500	* Prior year ending balance		6,689,948		0		6,689,948
<i>GRANTS</i>	<i>Grants</i>						
4110	State Grants-Direct		63,334		0		63,334
<i>GVCNTB</i>	<i>Gov't Contributions</i>						
4145	Government Contributions		0		70,000		70,000
<i>INTRST</i>	<i>Interest Earnings</i>						
4700	Interest on Investments		33,298		0		33,298
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
4750	Donations and Bequests		600,000		225,000		825,000
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
4970	Transfer of Resources						
	* from Solid Waste Revenue Fund		53,163		0		53,163
	* from General Fund (Regional Parks)		323,000		0		323,000
	* from General Fund-IT R&R		255,000		0		255,000
	* from General Fund-MRC R&R		322,540		0		322,540
	* from General Fund-Gen'l R&R		647,978		0		647,978
	* from MERC		10,824		0		10,824
	* from Gen'l Revenue Bond Fund		0		216,821		216,821
	* from General Fund		140,000		10,000		150,000
<b>TOTAL RESOURCES</b>			<b>\$9,139,085</b>		<b>\$521,821</b>		<b>\$9,660,906</b>
<b>Total Materials &amp; Services</b>			<b>\$1,005,061</b>		<b>\$0</b>		<b>\$1,005,061</b>
<b><u>Capital Outlay</u></b>							
5710	Improve-Oth thn Bldg		980,888		286,821		1,267,709
5720	Buildings & Related		257,956		0		257,956
5730	Exhibits and Related		600,000		225,000		825,000
5740	Equipment & Vehicles		1,128,879		0		1,128,879
5745	Licensed Vehicles		564,276		0		564,276
5750	Office Furniture & Equip		640,833		10,000		650,833
5760	Railroad Equip & Facil		49,610		0		49,610
<b>Total Capital Outlay</b>			<b>\$4,222,442</b>		<b>\$521,821</b>		<b>\$4,744,263</b>
<b>Total Contingency &amp; Unappropriated Balance</b>			<b>\$3,911,582</b>		<b>\$0</b>		<b>\$3,911,582</b>
<b>TOTAL REQUIREMENTS</b>		-	<b>\$9,139,085</b>	-	<b>\$521,821</b>	-	<b>\$9,660,906</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current		Amended	
		<u>Budget</u>	<u>Revision</u>	<u>Budget</u>	<u>Budget</u>
		FTE	Amount	FTE	Amount
<b>General Revenue Bond Fund</b>					
<b>Project Account</b>					
<i>Capital Outlay</i>					
<b>WASHINGTON PARK PARKING LOT</b>					
5710	Improve-Oth thn Bldg		216,821	(216,821)	0
<b>TOTAL PROJECT ACCOUNT</b>			<b>\$216,821</b>	<b>(\$216,821)</b>	<b>\$0</b>
<b>Debt Service Account</b>					
<i>Debt Service</i>					
<b>METRO REGIONAL CENTER</b>					
<i>REVBND Revenue Bond Payments</i>					
5630	Revenue Bond Pmts-Principal		960,000	0	960,000
5635	Revenue Bond Payments-Interest		540,920	0	540,920
<b>EXPO CENTER HALL D EXPANSION</b>					
<i>REVBND Revenue Bond Payments</i>					
5630	Revenue Bond Pmts-Principal		650,000	0	650,000
5635	Revenue Bond Payments-Interest		538,632	0	538,632
<b>WASHINGTON PARK PARKING LOT</b>					
<i>REVBND Revenue Bond Payments</i>					
5630	Revenue Bond Pmts-Principal		340,000	0	340,000
5635	Revenue Bond Payments-Interest		64,408	0	64,408
<b>TOTAL DEBT SERVICE ACCOUNT</b>			<b>\$3,093,960</b>	<b>\$0</b>	<b>\$3,093,960</b>
<b>General Expenses</b>					
<i>Interfund Transfers</i>					
<i>EQTCHG Fund Equity Transfer</i>					
5810	Transfer of Resources				
	* to Gen'l Asset Mgmt Fund-Oregon Zoo		0	216,821	216,821
<b>Total Interfund Transfers</b>			<b>\$0</b>	<b>\$216,821</b>	<b>\$216,821</b>
<i>Contingency and Ending Balance</i>					
<i>UNAPP Unappropriated Fund Balance</i>					
5990	Unappropriated Fund Balance				
	* Expo Center Debt Service		306	0	306
	* MRC Debt Service Account		4,970	0	4,970
<b>Total Contingency and Ending Balance</b>			<b>\$5,276</b>	<b>\$0</b>	<b>\$5,276</b>
<b>TOTAL FUND REQUIREMENTS</b>			<b>\$3,316,057</b>	<b>\$0</b>	<b>\$3,316,057</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Metro Exposition Recreation Commission Fund</b>							
<b><i>Resources</i></b>							
BEGBAL	Beginning Fund Balance						
	* Undesignated		3,871,587		0		3,871,587
	* Renewal & Replacement Reserve		12,543,636		0		12,543,636
	* Transient Lodging Tax Capital Reserve		430,310		0		430,310
	* New Capital / Business Strategy Reserve		5,100,848		0		5,100,848
	* Aramark Contract Capital Investment Reserve		652,366		0		652,366
	* PERS Reserve		1,991,822		0		1,991,822
GRANTS	Grants						
4120	Local Grant - Direct		46,675		0		46,675
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		11,155,335		0		11,155,335
GVCNTB	Contributions from Governments						
4145	Government Contributions		784,320		0		784,320
CHGSVC	Charges for Service						
4500	Admission Fees		1,880,177		0		1,880,177
4510	Rentals		7,333,144		0		7,333,144
4550	Food Service Revenue		11,912,662		0		11,912,662
4560	Retail Sales		7,000		0		7,000
4570	Merchandising		15,000		0		15,000
4575	Advertising		15,000		0		15,000
4580	Utility Services		1,578,500		0		1,578,500
4590	Commissions		1,123,500		0		1,123,500
4620	Parking Fees		2,874,555		0		2,874,555
4645	Reimbursed Services		2,645,172		0		2,645,172
4647	Reimbursed Services - Contract		527,989		0		527,989
4650	Miscellaneous Charges for Svc		370,050		0		370,050
INTRST	Interest Earnings						
4700	Interest on Investments		122,806		0		122,806
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		450,000		0		450,000
4760	Sponsorship Revenue		160,000		0		160,000
MISCRV	Miscellaneous Revenue						
4170	Fine & Forfeitures		1,500		0		1,500
4805	Financing Transaction		93,664		0		93,664
4890	Miscellaneous Revenue		35,926		0		35,926
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from General Fund		480,000		0		480,000
	* from Risk Management Fund		111,510		3,312		114,822
<b>TOTAL RESOURCES</b>			<b>\$68,315,054</b>		<b>\$3,312</b>		<b>\$68,318,366</b>

***Personal Services***

SALWGE	Salaries & Wages						
5010	Reg Employees-Full Time-Exempt						
	Account Executive	3.00	167,295	-	0	3.00	167,295
	Accountant II	2.00	116,085	-	0	2.00	116,085
	Admissions Staffing Manager	1.00	50,440	-	0	1.00	50,440
	Assistant Ticket Services Manager	1.00	48,880	-	0	1.00	48,880
	Asst. Event Svcs Mgr. or Senior House Mgr.	1.00	75,629	-	0	1.00	75,629
	Asst. Executive Director	2.00	205,169	-	0	2.00	205,169
	Asst. Operations Mgr. (Asst. Tech Svcs. Mgr.)	3.00	199,118	-	0	3.00	199,118
	Audio Visual Supervisor	1.00	60,112	-	0	1.00	60,112
	Audio/Visual Technician Lead	1.00	48,339	-	0	1.00	48,339
	Audio/Visual Sales	1.00	53,414	-	0	1.00	53,414

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Metro Exposition Recreation Commission Fund</b>							
	System Analyst I	1.00	58,172	-	0	1.00	58,172
	System Analyst II	1.00	64,143	-	0	1.00	64,143
	Associate Management Analyst	1.00	60,840	-	0	1.00	60,840
	Assistant Management Analyst	0.60	27,269	-	0	0.60	27,269
	Policy Advisor I	1.00	97,843	-	0	1.00	97,843
	Director of Event Services	1.00	80,995	-	0	1.00	80,995
	Director of Sales & Marketing	1.00	93,600	-	0	1.00	93,600
	Event Manager	5.00	303,762	-	0	5.00	303,762
	Event Services Manager	1.00	81,078	-	0	1.00	81,078
	Director - Expo Center	1.00	117,395	-	0	1.00	117,395
	Manager I	2.35	189,428	-	0	2.35	189,428
	Manager II	0.30	31,609	-	0	0.30	31,609
	GM of Visitor Venues	0.75	113,599	-	0	0.75	113,599
	Program Analyst II	0.85	54,083	-	0	0.85	54,083
	Graphic Designer II	1.00	60,882	-	0	1.00	60,882
	Chief Engineer	1.00	70,990	-	0	1.00	70,990
	Marketing & Web Services Manager	1.00	72,883	-	0	1.00	72,883
	Executive Director - OCC	1.00	165,443	-	0	1.00	165,443
	Operations Manager	4.00	314,642	-	0	4.00	314,642
	Director of Operations	1.00	98,155	-	0	1.00	98,155
	Executive Director - PCPA	1.00	132,956	-	0	1.00	132,956
	Sales & Events Manager	1.00	78,500	-	0	1.00	78,500
	Sales & Booking Manager	1.00	74,235	-	0	1.00	74,235
	Sales Manager	5.00	296,816	-	0	5.00	296,816
	Security Manager	1.00	73,237	-	0	1.00	73,237
	Set-up & Operations Supervisor	8.00	426,440	-	0	8.00	426,440
	Senior Set-up Supervisor	1.00	67,413	-	0	1.00	67,413
	Stage Supervisor	1.00	59,779	-	0	1.00	59,779
	Sustainability Coordinator	1.00	58,365	-	0	1.00	58,365
	Ticketing/Parking Service Manager	2.00	147,234	-	0	2.00	147,234
	Ticket Services Manager	1.00	65,062	-	0	1.00	65,062
	Volunteer Services Coordinator	1.00	51,438	-	0	1.00	51,438
5015	Reg Empl-Full Time-Non-Exempt						
	Accounting Technician	3.00	124,675	-	0	3.00	124,675
	Administrative Assistant	11.00	432,206	-	0	11.00	432,206
	Accountant	1.00	47,753	-	0	1.00	47,753
	Executive Assistant	3.00	126,846	-	0	3.00	126,846
	Audio Visual Technician	3.00	132,253	-	0	3.00	132,253
	Electrician	5.00	329,200	-	0	5.00	329,200
	Facility Security Agent	9.00	310,549	-	0	9.00	310,549
	Lead Electrician	2.00	145,613	-	0	2.00	145,613
	Lead Operating Engineer	1.00	64,373	-	0	1.00	64,373
	Operating Engineer	7.00	424,283	-	0	7.00	424,283
	Painter	2.00	80,743	-	0	2.00	80,743
	Marketing/Promotions Coordinator	2.00	86,422	-	0	2.00	86,422
	Lead Stagedoor Watchperson	1.00	38,691	-	0	1.00	38,691
	Telecom & Information Systems Tech	1.00	52,722	-	0	1.00	52,722
	Box Office Coordinator	1.00	32,468	-	0	1.00	32,468
	Utility Lead	4.00	156,665	-	0	4.00	156,665
	Utility Maintenance	4.00	178,728	-	0	4.00	178,728
	Utility Maintenance Specialist	3.00	135,678	-	0	3.00	135,678
	Utility Maintenance Technician	1.00	41,719	-	0	1.00	41,719
	Utility Worker II	40.00	1,358,800	-	0	40.00	1,358,800
5025	Regular Employees Part Time Non-Exempt	-	195,030	-	0	-	195,030
5030	Temporary Employees	-	8,250	-	0	-	8,250

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Metro Exposition Recreation Commission Fund</b>							
5043	Part-Time, Non-Reimbursed Labor	-	1,177,514		0	-	1,177,514
5045	Part-Time, Reimbursed Labor-Stagehands	15.00	358,200		0	15.00	358,200
5045	Part-Time, Reimbursed Labor-Other	-	1,060,546		0	-	1,060,546
5080	Overtime	-	415,799		0	-	415,799
5089	Salary Adjustment						
	Merit/COLA Adjustment (non-rep)		93,148		0		93,148
	Step Increases (AFSCME)		4,962		0		4,962
	COLA (represented employees)		129,281		0		129,281
	Other Adjustments (AFSCME)		0		3,312		3,312
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		5,332,297		0		5,332,297
<b>Total Personal Services</b>		<b>185.85</b>	<b>\$17,788,181</b>	<b>-</b>	<b>\$3,312</b>	<b>185.85</b>	<b>\$17,791,493</b>
<b>Total Materials &amp; Services</b>			<b>\$20,485,330</b>		<b>\$0</b>		<b>\$20,485,330</b>
<b>Total Capital Outlay</b>			<b>\$3,066,366</b>		<b>\$0</b>		<b>\$3,066,366</b>
<b>Total Interfund Transfers</b>			<b>\$6,142,766</b>	<b>-</b>	<b>\$0</b>		<b>\$6,142,766</b>
<b>Total Contingency and Ending Balance</b>			<b>\$20,832,411</b>		<b>\$0</b>		<b>\$20,832,411</b>
<b>TOTAL REQUIREMENTS</b>		<b>185.85</b>	<b>\$68,315,054</b>	<b>-</b>	<b>\$3,312</b>	<b>185.85</b>	<b>\$68,318,366</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Natural Areas Fund</b>							
<b>Resources</b>							
BEGBAL	Beginning Fund Balance						
	* Prior year ending balance		36,668,000		0		36,668,000
	* Prior year PERS Reserve		47,000		0		47,000
INTRST	Interest Earnings						
4700	Interest on Investments		183,575		0		183,575
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		866,000		0		866,000
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from Risk Management Fund		8,940		4,236		13,176
<b>TOTAL RESOURCES</b>			<b>\$37,773,515</b>		<b>\$4,236</b>		<b>\$37,777,751</b>
<b>Personal Services</b>							
SALWGE	Salaries & Wages						
5010	Reg Employees-Full Time-Exempt						
	Associate Regional Planner	1.00	63,899	-	0	1.00	63,899
	Manager I	0.30	27,082	-	0	0.30	27,082
	Manager II	0.30	29,301	-	0	0.30	29,301
	Program Director	1.00	111,889	-	0	1.00	111,889
	Property Management Specialist	0.20	14,778	-	0	0.20	14,778
	Real Estate Negotiator	4.00	311,326	-	0	4.00	311,326
	Program Supervisor II	0.50	36,067	-	0	0.50	36,067
	Senior GIS Specialist	1.00	89,745	-	0	1.00	89,745
	Senior Management Analyst	1.00	73,892	-	0	1.00	73,892
	Senior Public Affairs Specialist	0.80	53,675	-	0	0.80	53,675
	Senior Natural Resource Scientist	1.00	73,892	-	0	1.00	73,892
5015	Reg Empl-Full Time-Non-Exempt						
	Natural Resource Technician	2.00	89,346	-	0	2.00	89,346
	Property Management Technician	1.00	45,340	-	0	1.00	45,340
5020	Reg Employees-Part Time-Exempt						
	Senior Regional Planner	0.80	65,141			0.80	65,141
5089	Salary Adjustment						
	Merit/COLA Adjustment (non-rep)		2,044		0		2,044
	Step Increases (AFSCME)		8,710		0		8,710
	COLA (represented employees)		9,254		0		9,254
	Other Adjustments (AFSCME)		0		4,236		4,236
FRINGE	Fringe Benefits						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		465,516		0		465,516
<b>Total Personal Services</b>		<b>14.90</b>	<b>\$1,570,897</b>	<b>-</b>	<b>\$4,236</b>	<b>14.90</b>	<b>\$1,575,133</b>
<b>Total Materials &amp; Services</b>			<b>\$12,150,000</b>		<b>\$0</b>		<b>\$12,150,000</b>
<b>Total Capital Outlay</b>			<b>\$20,939,000</b>		<b>\$0</b>		<b>\$20,939,000</b>
<b>Total Interfund Transfers</b>			<b>\$1,773,222</b>		<b>\$0</b>		<b>\$1,773,222</b>
<b>Total Contingency and Ending Balance</b>			<b>\$1,340,396</b>		<b>\$0</b>		<b>\$1,340,396</b>
<b>TOTAL REQUIREMENTS</b>		<b>14.90</b>	<b>\$37,773,515</b>	<b>0.00</b>	<b>\$4,236</b>	<b>14.90</b>	<b>\$37,777,751</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Oregon Zoo Infrastructure and Animal Welfare Fund</b>							
<b><i>Resources</i></b>							
BEGBAL	Beginning Fund Balance						
3500	* Prior year ending balance		9,649,239		0		9,649,239
INTRST	Interest Earnings						
4700	Interest on Investments		24,648		0		24,648
DBTREV	Bond and Loan Proceeds						
4900	General Obligation Bond Proceeds		0		0		0
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from Risk Management Fund		3,350		385		3,735
<b>TOTAL RESOURCES</b>			<b>\$9,677,237</b>		<b>\$385</b>		<b>\$9,677,622</b>
<b><i>Personal Services</i></b>							
SALWGE	Salaries & Wages						
5010	Reg Employees-Full Time-Exempt						
	Assistant Management Analyst	1.00	57,952	-	0	1.00	57,952
	Manager II	1.00	92,000	-	0	1.00	92,000
	Program Analyst IV	0.33	23,234	-	0	0.33	23,234
	Program Director	1.00	111,029	-	0	1.00	111,029
	Program Supervisor II	1.00	87,467	-	0	1.00	87,467
	Service Supervisor III	1.00	74,845	-	0	1.00	74,845
5089	Salary Adjustment						
	Merit/COLA Adjustment (non-rep)		3,886		0		3,886
	Step Increases (AFSCME)		637		0		637
	COLA (represented employees)		580		0		580
	Other Adjustments (AFSCME)		0		385		385
FRINGE	Fringe Benefits						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		176,060		0		176,060
<b>Total Personal Services</b>		<b>5.33</b>	<b>\$627,690</b>	<b>0.00</b>	<b>\$385</b>	<b>5.33</b>	<b>\$628,075</b>
<b>Total Materials &amp; Services</b>			<b>\$0</b>		<b>\$0</b>		<b>\$0</b>
<b>Total Capital Outlay</b>			<b>\$6,432,825</b>		<b>\$0</b>		<b>\$6,432,825</b>
<b>Total Interfund Transfers</b>			<b>\$364,209</b>		<b>\$0</b>		<b>\$364,209</b>
<b>Total Contingency and Ending Balance</b>			<b>\$2,252,513</b>		<b>\$0</b>		<b>\$2,252,513</b>
<b>TOTAL REQUIREMENTS</b>		<b>5.33</b>	<b>\$9,677,237</b>	<b>0.00</b>	<b>\$385</b>	<b>5.33</b>	<b>\$9,677,622</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Risk Management Fund</b>							
<b>Total Materials &amp; Services</b>			<b>\$2,815,266</b>		<b>\$0</b>		<b>\$2,815,266</b>
<b><i>Interfund Transfers</i></b>							
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to MERC Fund		111,510		3,312		114,822
	* to Natural Areas Fund		8,940		4,236		13,176
	* to Oregon Zoo Bond Fund		3,350		385		3,735
	* to Solid Waste Revenue Fund		56,130		29,750		85,880
	* to General Fund		577,960		79,387		657,347
<b>Total Interfund Transfers</b>			<b>\$757,890</b>		<b>\$117,070</b>		<b>\$874,960</b>
<b><i>Contingency and Ending Balance</i></b>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* General contingency		500,000		(117,070)		382,930
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Undesignated		543,834		117,070		660,904
	* Health & Welfare		219,250		(117,070)		102,180
<b>Total Contingency and Ending Balance</b>			<b>\$1,263,084</b>		<b>(\$117,070)</b>		<b>\$1,146,014</b>
<b>TOTAL REQUIREMENTS</b>		<b>0.00</b>	<b>\$4,836,240</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$4,836,240</b>

**Exhibit A**  
**Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Solid Waste Revenue Fund</b>							
<b>Resources</b>							
<i>Resources</i>							
BEGBAL	Beginning Fund Balance						
	* St. Johns Landfill Closure Account		5,115,105		0		5,115,105
	* Renewal and Replacement		8,749,561		0		8,749,561
	* Rate Stabilization Reserve Account		6,086,773		0		6,086,773
	* General Account - Working Capital		7,759,668		0		7,759,668
	* General Account - Capital Reserve		5,866,000		0		5,866,000
	* General Account (EIL Reserve - GASB 49)		5,225,000		0		5,225,000
	* Prior year PERS Reserve		1,112,000		0		1,112,000
GRANTS	Grants						
4105	Federal Grants - Indirect		317,660		0		317,660
CHGSVC	Charges for Service						
4180	Contract & Professional Service		10,000		0		10,000
4210	Documents and Publications		950		0		950
4230	Product Sales		989,750		0		989,750
4300	Disposal Fees		27,416,784		0		27,416,784
4305	Regional System Fee		19,579,416		0		19,579,416
4325	Rehabilitation & Enhance Fee		116,614		0		116,614
4330	Transaction Fee		2,972,225		0		2,972,225
4335	Host Fees		232,253		0		232,253
4340	Tire Disposal Fee		4,000		0		4,000
4342	Organics Fee		883,912		0		883,912
4345	Yard Debris Disposal Fee		366,479		0		366,479
4350	Orphan Site Account Fee		61,391		0		61,391
4355	DEQ Promotion Fee		524,188		0		524,188
4360	Refrigeration Unit Disposal Fee		30,000		0		30,000
4365	H2W Disposal Fee		236,500		0		236,500
4369	Paintcare Revenue		1,110,000		0		1,110,000
4370	Conditionally Exempt Gen. Fees		100,000		0		100,000
4410	Franchise Fees		15,000		0		15,000
4420	Natural Gas Recovery Revenue		35,000		0		35,000
INTRST	Interest Earnings						
4700	Interest on Investments		196,526		0		196,526
MISCRV	Miscellaneous Revenue						
4170	Fines and Forfeits		5,000		0		5,000
4890	Miscellaneous Revenue		28,000		0		28,000
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from General Fund		148,458		0		148,458
	* from Risk Management Fund		56,130		29,750		85,880
INTSRV	Internal Service Transfers						
4980	Transfer for Direct Costs				0		
	* from Rehab. & Enhancement Fund		33,287		0		33,287
<b>TOTAL RESOURCES</b>			<b>\$95,383,630</b>		<b>\$29,750</b>		<b>\$95,413,380</b>

**Exhibit A  
Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Solid Waste Revenue Fund</b>							
<b>Operating Account - Parks &amp; Environmental Services</b>							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Program Director	1.00	105,363	-	0	1.00	105,363
	Manager I	2.00	180,970	-	0	2.00	180,970
	Manager II	0.10	10,536	-	0	0.10	10,536
	Program Supervisor I	4.00	295,747	-	0	4.00	295,747
	Service Supervisor III	1.00	63,906	-	0	1.00	63,906
	Construction Coordinator	1.00	81,425	-	0	1.00	81,425
	Principal Solid Waste Planner	4.00	354,724	-	0	4.00	354,724
	Sr. Engineer	2.00	170,976	-	0	2.00	170,976
5015	Reg Empl-Full Time-Non-Exempt						
	Hazardous Waste Specialist	5.00	333,945	-	0	5.00	333,945
	Hazardous Waste Technician	17.00	934,209	-	0	17.00	934,209
	Landfill & Environmental Specialist	3.00	200,367	-	0	3.00	200,367
	Landfill & Environmental Technician	1.00	55,058	-	0	1.00	55,058
	Latex Operations Specialist	1.00	63,648	-	0	1.00	63,648
	Latex Operations Technician	2.00	82,118	-	0	2.00	82,118
	Latex Retail Technician	1.00	43,181	-	0	1.00	43,181
	SW Facilities Maintenance Technician	1.00	55,058	-	0	1.00	55,058
	Lead Scalehouse Technician	4.00	181,336	-	0	4.00	181,336
	Scalehouse Technician	3.00	123,177	-	0	3.00	123,177
5025	Reg Empl-Part Time-Non-Exempt						
	Scalehouse Technician	3.65	234,547	-	0	3.65	234,547
	Hazardous Waste Technician	2.30	117,723	-	0	2.30	117,723
5030	Temporary Employees		191,098		0		191,098
5080	Overtime		138,837		0		138,837
5089	Salary Adjustment						
	Merit/COLA Adjustment (non-rep)		6,564		0		6,564
	Step Increases (AFSCME)		37,174		0		37,174
	COLA (represented employees)		33,612		0		33,612
	Other Adjustments (AFSCME)		0		18,871		18,871
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		1,775,496		0		1,775,496
<b>Total Personal Services</b>		<b>59.05</b>	<b>\$5,870,795</b>	<b>-</b>	<b>\$18,871</b>	<b>59.05</b>	<b>\$5,889,666</b>
<b>Total Materials &amp; Services</b>			<b>\$33,964,781</b>		<b>\$0</b>		<b>\$33,964,781</b>
<b>TOTAL REQUIREMENTS</b>		<b>59.05</b>	<b>\$39,835,576</b>	<b>-</b>	<b>\$18,871</b>	<b>59.05</b>	<b>\$39,854,447</b>

**Exhibit A  
Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Solid Waste Revenue Fund</b>							
<b>Operating Account - Finance &amp; Regulatory Services</b>							
<i>Personal Services</i>							
SALWGE	Salaries & Wages						
5010	Reg Employees-Full Time-Exempt						
	Manager I	1.00	104,471	-	0	1.00	104,471
	Manager II	1.00	105,074	-	0	1.00	105,074
	Program Supervisor II	1.00	84,862	-	0	1.00	84,862
	Assoc. Solid Waste Planner	1.00	70,400	-	0	1.00	70,400
	Asst. Solid Waste Planner	1.00	63,899	-	0	1.00	63,899
	Principal Solid Waste Planner	1.00	89,745	-	0	1.00	89,745
	Sr. Management Analyst	3.00	221,675	-	0	3.00	221,675
	Sr. Solid Waste Planner	2.00	163,074	-	0	2.00	163,074
5015	Reg Empl-Full Time-Non-Exempt						
	Program Assistant 3	1.00	57,741	-	0	1.00	57,741
	Merit/COLA Adjustment (non-rep)		2,945		0		2,945
	Step Increases (AFSCME)		7,332		0		7,332
	COLA (represented employees)		6,666		0		6,666
	Other Adjustments (AFSCME)		0		3,466		3,466
FRINGE	Fringe Benefits						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		387,110		0		387,110
<b>Total Personal Services</b>		<b>12.00</b>	<b>\$1,364,994</b>	<b>-</b>	<b>\$3,466</b>	<b>12.00</b>	<b>\$1,368,460</b>
<b>Total Materials &amp; Services</b>			<b>\$745,016</b>		<b>\$0</b>		<b>\$745,016</b>
<b>TOTAL REQUIREMENTS</b>		<b>12.00</b>	<b>\$2,110,010</b>	<b>-</b>	<b>\$3,466</b>	<b>12.00</b>	<b>\$2,113,476</b>

**Exhibit A  
Ordinance No. 11-1265**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Solid Waste Revenue Fund</b>							
<b>Operating Account - Sustainability Center</b>							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Program Director	1.00	105,363	-	0	1.00	105,363
	Manager I	3.50	301,501	-	0	3.50	301,501
	Assoc. Solid Waste Planner	1.00	73,918	-	0	1.00	73,918
	Principal Solid Waste Planner	1.00	85,497	-	0	1.00	85,497
	Education Specialist III	1.00	52,573	-	0	1.00	52,573
	Senior Public Affairs Specialist	1.00	77,587	-	0	1.00	77,587
	Sr. Regional Planner	1.00	73,918	-	0	1.00	73,918
	Sr. Solid Waste Planner	6.00	505,039	-	0	6.00	505,039
5015	Reg Empl-Full Time-Non-Exempt						
	Program Assistant 2	5.00	220,503	-	0	5.00	220,503
5020	Reg Employees-Part Time-Exempt				0		
	Senior Solid Waste Planner	1.00	75,752	-	0	1.00	75,752
5025	Reg Empl-Part Time-Non-Exempt						
	Program Assistant 2	1.00	47,570	-	0	1.00	47,570
5030	Temporary Employees		157,628		0		157,628
5080	Overtime		4,820		0		4,820
5089	Salary Adjustment						
	Merit/COLA Adjustment (non-rep)		4,069		0		4,069
	Step Increases (AFSCME)		15,120		0		15,120
	COLA (represented employees)		13,751		0		13,751
	Other Adjustments (AFSCME)		0		7,413		7,413
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		712,720		0		712,720
<b>Total Personal Services</b>		<b>22.50</b>	<b>\$2,527,329</b>	<b>-</b>	<b>\$7,413</b>	<b>22.50</b>	<b>\$2,534,742</b>
<b>Total Materials &amp; Services</b>			<b>\$5,567,283</b>		<b>\$0</b>		<b>\$5,567,283</b>
<b>TOTAL REQUIREMENTS</b>		<b>22.50</b>	<b>\$8,094,612</b>	<b>-</b>	<b>\$7,413</b>	<b>22.50</b>	<b>\$8,102,025</b>

**Exhibit B**  
**Ordinance 11-1265**  
**Schedule of Appropriations**

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
<b>GENERAL FUND</b>			
Communications	2,392,835	106,742	2,499,577
Council Office	3,694,550	0	3,694,550
Finance & Regulatory Services	3,870,708	6,932	3,877,640
Human Resources	2,304,161	770	2,304,931
Information Services	3,618,387	8,087	3,626,474
Metro Auditor	686,452	0	686,452
Office of Metro Attorney	2,067,885	0	2,067,885
Oregon Zoo	28,526,231	15,404	28,541,635
Parks & Environmental Services	6,578,791	7,393	6,586,184
Planning and Development	16,469,641	92,236	16,561,877
Research Center	4,400,666	88,916	4,489,582
Sustainability Center	5,014,777	8,164	5,022,941
Former ORS 197.352 Claims & Judgments	100	0	100
Special Appropriations	4,601,055	(35,000)	4,566,055
Non-Departmental			
Debt Service	1,588,215	0	1,588,215
Interfund Transfers	4,949,564	10,000	4,959,564
Contingency	3,843,867	(153,810)	3,690,057
Unappropriated Balance	14,663,496	58,993	14,722,489
<b>Total Fund Requirements</b>	<b>\$109,271,381</b>	<b>\$214,827</b>	<b>\$109,486,208</b>
<b>GENERAL ASSET MANAGEMENT FUND</b>			
Asset Management Program	5,227,503	521,821	5,749,324
Non-Departmental			
Contingency	3,911,582	0	3,911,582
<b>Total Fund Requirements</b>	<b>\$9,139,085</b>	<b>\$521,821</b>	<b>\$9,660,906</b>
<b>GENERAL REVENUE BOND FUND</b>			
Project Account			
Capital Outlay - Washington Park Parking Lot	216,821	(216,821)	0
Subtotal	216,821	(216,821)	0
Debt Service Account			
Debt Service - Metro Regional Center	1,500,920	0	1,500,920
Debt Service - Expo Center Hall D	1,188,632	0	1,188,632
Debt Service - Washington Park Parking Lot	404,408	0	404,408
Subtotal	3,093,960	0	3,093,960
Non-Departmental			
Interfund Transfers	0	216,821	216,821
Subtotal	0	216,821	216,821
Unappropriated Balance	5,276	0	5,276
<b>Total Fund Requirements</b>	<b>\$3,316,057</b>	<b>\$0</b>	<b>\$3,316,057</b>

**Exhibit B**  
**Ordinance 11-1265**  
**Schedule of Appropriations**

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
<b>MERC FUND</b>			
MERC	41,339,877	3,312	41,343,189
Non-Departmental			
Interfund Transfers	6,142,766	0	6,142,766
Contingency	7,633,716	0	7,633,716
Unappropriated Balance	13,198,695	0	13,198,695
<b>Total Fund Requirements</b>	<b>\$68,315,054</b>	<b>\$3,312</b>	<b>\$68,318,366</b>
<b>NATURAL AREAS FUND</b>			
Sustainability Center	34,659,897	4,236	34,664,133
Non-Departmental			
Interfund Transfers	1,773,222	0	1,773,222
Contingency	1,340,396	0	1,340,396
<b>Total Fund Requirements</b>	<b>\$37,773,515</b>	<b>\$4,236</b>	<b>\$37,777,751</b>
<b>OREGON ZOO INFRASTRUCTURE AND ANIMAL WELFARE FUND</b>			
Oregon Zoo	7,060,515	385	7,060,900
Non-Departmental			
Interfund Transfers	364,209	0	364,209
Contingency	2,252,513	0	2,252,513
<b>Total Fund Requirements</b>	<b>\$9,677,237</b>	<b>\$385</b>	<b>\$9,677,622</b>
<b>RISK MANAGEMENT FUND</b>			
Finance & Regulatory Services	2,815,266	0	2,815,266
Non-Departmental			
Interfund Transfers	757,890	117,070	874,960
Contingency	500,000	(117,070)	382,930
Unappropriated Balance	763,084	0	763,084
<b>Total Fund Requirements</b>	<b>\$4,836,240</b>	<b>\$0</b>	<b>\$4,836,240</b>
<b>SOLID WASTE REVENUE FUND</b>			
Operating Account			
Finance & Regulatory Services	2,110,010	3,466	2,113,476
Sustainability Center	8,094,612	7,413	8,102,025
Parks & Environmental Services	39,835,576	18,871	39,854,447
Subtotal	50,040,198	29,750	50,069,948
Landfill Closure Account			
Parks & Environmental Services	1,209,500	0	1,209,500
Subtotal	1,209,500	0	1,209,500
Renewal and Replacement Account			
Parks & Environmental Services	865,000	0	865,000
Subtotal	865,000	0	865,000

**Exhibit B**  
**Ordinance 11-1265**  
**Schedule of Appropriations**

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
General Account			
Parks & Environmental Services	1,850,000	0	1,850,000
Subtotal	1,850,000	0	1,850,000
General Expenses			
Interfund Transfers	7,988,738	0	7,988,738
Contingency	14,588,745	0	14,588,745
Subtotal	22,577,483	0	22,577,483
Unappropriated Balance	18,841,449	0	18,841,449
<b>Total Fund Requirements</b>	<b>\$95,383,630</b>	<b>\$29,750</b>	<b>\$95,413,380</b>

*All other appropriations remain as previously adopted*

## STAFF REPORT

FOR THE PURPOSE OF AMENDING THE FY 2011-12 BUDGET AND APPROPRIATIONS SCHEDULE, RECOGNIZING NEW GRANTS, DONATIONS AND OTHER CONTRIBUTIONS, AUTHORIZING NEW FTE, AMENDING THE FY 2011-12 THROUGH 2015-16 CAPITAL IMPROVEMENT PLAN, AND DECLARING AN EMERGENCY

---

Date: November 14, 2011

Prepared by: Kathy Rutkowski 503-797-1630

### BACKGROUND

Since the adoption of the budget several items have been identified that necessitate amendment to the budget. Each action is discussed separately below.

#### Implementation of AFSCME Contract section 12.8 Regarding FY 2006-07 Opt Out Money

Since FY 2006-07, Metro has held \$117,000 of opt out funding in reserve to be used at the discretion of AFSCME. Section 12.8 of the new collective bargaining agreement stipulates that this money will be divided equally among active AFSCME employees at the time of ratification of the agreement. With the further agreement of AFSCME this money will be paid out in one lump sum to eligible employees. The same lump sum will be paid to all employees regardless of hours worked. It will not be prorated based on FTE. Each employee will receive an allocation of \$385.

The money currently resides in the Risk Management Fund. This action requests that the funding be transferred from the Risk Management Fund to the various funds containing AFSCME staff. Human Resources will process the payment in a separate check off cycle from regular payroll sometime after the budget ordinance is adopted by Council, currently scheduled for December 1, 2011. The check is anticipated to be issued between mid-December to early January.

#### MRC Front Desk Reception

In order to improve the efficiency of operations and reduce the reliance on contracted staff, Parks and Environmental Services is proposing two staff changes. Currently, the front desk reception position at the Metro Regional Center is staffed by one half-time Metro employee and generally by contracted security staff for the remainder of the day. There is currently a vacancy in one of the two security positions filled by Metro staff.

Staff is proposing to reduce the vacant security position from 1 FTE to .75 FTE and increase the front desk reception position from .5 FTE to 1 FTE. That results in a net increase of .25 FTE. This will allow more consistent staffing of the Metro Regional Center front desk and still allow Metro security staff to perform their required functions. This will also reduce the need for contracted security staff. Due to salary savings from the change, no increase in budget appropriation is needed for this change.

#### Greater Portland Pulse (regional indicators)

The Research Center is collaborating with the PSU Institute of Metropolitan Studies (IMS), local governments, and other agencies and organizations interested in triple bottom-line regional indicators. The Project released the first set of indicators in early July under the name Greater Portland Pulse (GPP).

In addition, the project established a website (portlandpulse.org), and a five-year business and financial plan for maintaining the effort. Project fundraising and outreach kicked-off in August, and a Request for Qualifications for a host/administrative agency was released in early October. Ongoing funding for the project is estimated to be approximately \$520,000 per year and includes both the data and dialogue portions of the effort. It's anticipated that long-term funding will include a combination of government, foundation, and private sources, including an anticipated share authorized by the Metro Council.

This ordinance would extend funding for the Metro project manager from October 1, 2011 through January 31, 2012. This would allow for the completion of the start-up phase of the project and result in the transfer of the project to the selected host agency as determined through a review of qualified proposers. An RFQ has been released for a host agency/organization, and staff estimates selection and transition work to be completed by January 31, 2012.

The limited duration project manager, housed at Metro, will work to the end of January 2012 to ensure project elements are delivered through a collaborative, open process. The project manager is solely assigned to the indicator's project and fills a 0.8 FTE position.

The approximate cost (salary and fringe) of the 0.8 FTE Principal Planner position for the four month period would be up to \$35,000. Metro's total combined investment of over \$200,000 for this project has leverage an additional \$300,000-plus of work outside Metro toward indicator research and development.

This position oversees a collaborative, comprehensive process to develop, populate, analyze and systematically report on a longitudinal set of indicators for the Metro region. This limited duration Principal Planner has provided project management to the indicators effort, oversaw project work teams, staff policy and steering committees, produced key reports and communications, ensured product delivery and maintained the project budget. The Principal Planner reports directly to the Metro Research Director and coordinate with PSU's Director of the Institute of Metropolitan Studies.

Funding for the position extension will come from a reduction in the budgeted \$45,000 contribution to the host/administrative agency for the current year. A balance of \$10,000 will remain for this purpose.

### *Regional Active Transportation Program*

In 2008, the Council convened a Blue Ribbon Committee for Trails to consider opportunities for dramatically expanding the region's efforts to plan and build an integrated network of multi-purpose walk and bike routes in the region. The Blue Ribbon Committee made a series of recommendations, and the Council subsequently approved a limited duration staff position to advance these recommendations through an Active Transportation Council comprised of several members of the Blue Ribbon Committee.

Based on feedback from local government partners and the Active Transportation Council, Metro submitted an Oregon TGM grant application in 2010 to complete a more comprehensive plan for trails and other active transportation facilities in the region. The state TGM program has since awarded a \$280,000 grant to Metro for this work.

This work will be mostly completed by Metro staff, including a project manager in a limited duration position proposed in this budget amendment. The work is scheduled to begin in December 2011, and continue through FY 2012-13. The work proposed for this position was approved in scope by the Metro Council as part of the grant application, and represents a core area of need in implementing the 2035 Regional Transportation Plan (RTP).

This work will require a skilled and experienced project manager to manage the grant, including procuring and managing external contractors, coordinating an advisory committee, and the work of other

project staff. Hence, staff proposes to create a Limited Duration Senior Transportation Planner position to implement and manage this project.

This position will be responsible for coordinating all aspects of the Active Transportation project, including:

- finalizing the project scope and contract for the grant with the Oregon Department of Transportation (ODOT)
- recruiting and managing a project advisory committee of community stakeholders and experts
- leading a project team within Metro on project tasks
- overseeing consultants for contracted elements of the work program
- providing quality control on all aspect of the project as it develops
- preparing and presenting the final plan to Metro elected officials and local partners for adoption

This action requests the recognition of \$91,440 in grant funds for the current fiscal year as well as the creation of a limited duration 1.0 FTE Senior Transportation Planner authorized for the period December 1, 2011 through June 30, 2013. The 11 percent required grant match will be funded through the reallocation of existing funding from other programs.

#### *GIS Support to Regional Partners*

The DRC division of the Research Center has provided GIS support to paying external clients for the past twenty years. This enterprise was launched by the Metro Council in 1991 after the Oregon State Legislature authorized the venture that same year. Since that time, the services provided to paying clients have supported innovation and growth in areas that have often led to improvements in the policy decision support that the DRC provides to internal clients at Metro. Key partnerships have been forged in the GIS community, and products have been developed that have improved collaboration with stakeholders throughout the region.

Over the years, the DRC has consistently carried temporary and limited duration staff to support the delivery of products and services to these external clients. The process of recruiting and training new staff each year has proved to be an inefficient solution for meeting the constant demand for these services. Because of this inefficiency, it has been a long-term goal to match staff capacity with this steady demand.

This issue is being addressed now because a Senior GIS Specialist in the DRC has requested to reduce her commitment from 1.0 FTE to 0.5 FTE. This action will make 0.5 FTE available for a new hire. Rather than hire a part-time employee, the Research Center would like to hire 1.0 FTE, adding 0.5 FTE to address the long-standing issue described above. This action is expected to increase sales revenue over the amount budgeted to offset the increased expense.

Oregon budget law does not allow the recognition and direct appropriation of this additional revenue without the benefit of a supplemental budget. This action transfers \$44,000 from the General Fund contingency to personal services to provide for the needed increase in appropriation for salaries and fringe benefit expense. It also acknowledges the receipt of \$44,000 in additional revenue but places the additional revenue in the Stabilization Reserve (unappropriated balance) in the General Fund, in effect replenishing the contingency next year.

Restore Communications Administrative Support

Continuing consolidation projected from the Metro/MERC business study resulted in a decision last spring to reduce staff support to Communications by one FTE. Based on a variety of factors including staff changes, work load and dedicated revenue sources, the consolidation anticipated last spring has been unable to advance. Communications has only one general administrative support position to serve the entire department. To meet the immediate need a vacant FTE was shifted to Communications on a temporary basis until an amendment could be proposed. This amendment restores the authorized position and the necessary appropriations to Communications to meet the daily work requirements of the department.

This action will restore 1.0 FTE administrative position with a total salary and fringe expense estimated at \$84,810. The additional expense is proposed to be funded from a reduction in the General Fund contingency.

Washington Park Parking Lot Study

This action requests funds to hire a parking and transportation consultant to assist in the preparation of a management study and implementation strategy for the western portion of Washington Park. The work will be done in coordination with the Washington Park Alliance and Metro as part of the conditional use master plan for the Oregon Zoo. In addition, remaining funds will be used for improvements in alignment with the results of the study. This budget appropriation will be funded by a transfer of the remaining balance of the Washington Park Parking Lot funds in addition to contributions from Washington park Alliance partners.

The remaining balance of the Washington Park Parking Lot project has been held in reserve in the General Revenue Bond Fund for numerous years pending resolution of the conditional use permit issues of this portion of the parking lot. This action will transfer the balance of those funds, slightly less than \$217,000, to the Oregon Zoo Account of the General Asset Management Fund. In addition, \$60,000 in contributions from the City of Portland and \$10,000 from the other Alliance partners will be recognized to provide approximately \$287,000 of additional appropriation exclusively for this project.

Oregon Zoo Animal Nutritionist

The zoo has determined that it is in the best interest of the Living Collections department to establish a supervisory position for the commissary section. The current position is .5 FTE at a lower level that does not provide the expertise and time needed to ensure proper oversight of this important aspect of animal care. This amendment brings the position to full-time and at a supervisory level. This position would bring fiscal oversight and staff accountability. It would be better suited to perform necessary analysis on animal diets and make appropriate recommendation for dietary changes. It would ease the burden on the Veterinary staff. An experienced nutritionist will improve operational oversight and purchase animal food that provides the best nutritional value at the best market price. Current analysis of purchase history in the animal commissary shows that if appropriate planning and oversight were employed, the savings to the Zoo will more than make up for the increased wage and position classification.

This action eliminates the existing, currently vacant, 0.50 FTE Nutrition Technician II and requests the addition of a 1.0 Program Supervisor I. A final determination of the appropriate classification will be made when the complete job description is reviewed by the Human Resources Department prior to recruitment. The action results in a net FTE increase of 0.50 FTE and salary/fringe expense increase of approximately \$26,500. The increase in personal services will be offset by a permanent reduction in animal food purchases.

Oregon Zoo Aviary Capital Projects

The Oregon Zoo Foundation successfully raised \$825,000 through their “Don’t Miss the Flight” campaign to fund the Cascade Aviary Mesh and the Africa Lagoon Aviary projects. The FY 2011-12 adopted budget recognized \$600,000 of this revenue and appropriated \$600,000 in expenditures for the Cascade Aviary Mesh project. This action recognizes the additional \$225,000 in dedicated revenues, appropriates the \$225,000 for the Africa Lagoon Aviary project, and reallocates \$90,000 in existing appropriation from the Cascade Aviary Mesh project to the Africa Lagoon Aviary project. This action also amends the FY 2011-12 through FY 2015-16 Capital Improvement Plan to modify the Cascade Aviary Mesh project from \$600,000 to \$510,000 and to add the Africa Lagoon Aviary project in the amount of \$315,000.

The Africa Lagoon was originally built in 1990 to house Spoonbill/Ibis and ducks. The exhibit area is approximately 2,800 square feet and is covered with stainless steel wire mesh. The mesh enclosure contains a shallow “dump and fill pool that is approximately 700 square feet, with a small duiker holding barn with a visitors pass through and viewing from the Swamp building. The *Africa Lagoon Aviary* project will modify the area to hold and display flamingos and other birds. This requires changes to the landscape, pool renovations, additional holding and slight modifications to existing holding facilities. The estimated budget for this project is \$315,000.

OCC Coffee Retail Store Renovation Project (CIP amendment only)

The Oregon Convention Center and ARAMARK entered into a new contract with Portland Roasting which replaces the franchise agreement with Starbuck’s for coffee retail outlet services in the Oregon Convention Center. As part of this new operation, both retail stores needed to be renovated to follow the de-commissioning requirement of the Starbucks contract as well as new design requirements for the new operation with Portland Roasting.

Prior to the selection of the new vendor Portland Roasting, the cost of the retail space renovation was estimated to be \$75,000 per store or \$150,000 total. The result of the actual design, construction bids and implementation of the renovations was \$75,000 greater than the original estimate of \$150,000. The additional funding is provided from the ARAMARK capital investment account.

Sufficient appropriation existed to provide for the increased project costs. No additional budget appropriation is needed. However, the increase in the project cost requires an amendment to the capital improvement plan. The MERC Commission resolution 11-21 approved the change to the project on October 5, 2011. This action requests a change to the Metro FY 2011-12 through FY 2015-16 capital improvement plan to recognize the modified project cost.

Asset Inventory Project (CIP amendment only)

This action amends the CIP project for the Asset Inventory project from \$100,000 to \$170,800. Originally the inventory and condition assessment was intended to cover all of the Metro owned assets for the five year periodic review of Metro’s fixed asset accounting asset listing as set forth in Metro’s Financial Policies. In addition, the project would assess the renewal and replacement listings for the General Fund assets, which include the Oregon Zoo, Regional Parks and the Metro Regional Center. Subsequent to the project initiation, it became apparent that it would be more efficient to include the renewal and replacement assets for both the Solid Waste Revenue Fund and the MERC Fund, including the City of Portland’s Portland Center for the Performing Arts. The more detailed renewal and replacement asset listings and condition assessments are used by each facility’s management staff to

insure that all facilities are kept in top operating condition and meet their anticipated useful life. The results are also used to determine if adequate funding is being set aside for renewal and replacement needs.

Adequate appropriation exists to fund this expanded inventory and condition assessment project. Costs associated with the Solid Waste Fund assets will be paid through the Solid Waste Revenue Fund, and the costs associated with the MERC Fund renewal and replacement assets will be paid by the MERC Fund. The balance of the anticipated expenditures is adequately funded in the Renewal and Replacement portion of the Asset Management Fund. A contract has been awarded to URS Corporation and work began in October of 2011.

*COO Project Manager Position Status*

A project manager position assigned to the Office of the Chief Operating Officer and currently leading the Community Investment Initiative project was reauthorized in the FY 2011-12 budget as limited duration. This position began as a limited duration position, was converted to a regular position in 2010 and then returned to a limited duration position when it became vacant, prior to the current incumbent being assigned into this position in May 2011. This amendment returns the position to regular status.

This action will have no fiscal impact until after June 30, 2013, coincident with the conclusion of the Community Investment strategy authorization. Beginning with FY 2013-14, the continuing annual cost of the regular, full-time position (salary and benefits) is approximately \$129,000. The Chief Operating Officer will consider this position, and all project management positions, during the annual budget process.

*Closed Captioning of Council*

Several months ago, members of the Oregon Closed Captioning Advisory Group (OCCAG) met with Councilor Craddick and several staff members about the benefits of adding closed captioning to Metro's list of communications tools. Captioning makes media accessible to people with hearing impairments by displaying all audio content in printed form on the screen, similar to subtitles. The members of the OCCAG said 130,000 people in the region require captioning to access and participate effectively in Metro business. Captioning will provide the required access for the hearing impaired community to the broadcasts of these meetings as required by the ADA.

Implementation of this request will require a one-time cost of approximately \$10,000 to purchase and install the hardware needed to create closed captioning capabilities in the Council chamber. Metro may be eligible for grants to support these costs. Stenographers who do the actual captioning work charge on an hourly basis. Staff estimates that it will cost roughly \$30,000 every year to hire stenographers. Actual costs will vary depending on the number and length of Council meetings and the number and length of other meetings the Council chooses to caption. Additional costs would be incurred to caption web videos and other products Metro uses. If Metro invests in captioning, the verbatim records created could replace meeting notes and therefore reduce the current cost of staffing Council meetings. Closed captioning will also require a dedicated phone line for the hardware. No additional funding is requested for this purpose at this time. If it is determined the additional cost cannot be absorbed within the existing operations budget staff may request additional appropriation at a later date.

This action transfers \$10,000 from the General Fund contingency to the General Asset Management Fund for the one-time hardware cost and \$15,000 to Communications to fund the cost of stenographers for the remaining six months of this fiscal year.

## ANALYSIS/INFORMATION

1. **Known Opposition:** None known.
2. **Legal Antecedents:** ORS 294.450(1) provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. ORS 294.450(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.
3. **Anticipated Effects:** This action provides for changes in operations as described above; recognizes new grants, donations and other agency contributions; extends one limited duration position through January 2012; implements section 12.8 of the recently ratified AFSCME collective bargaining agreement; requests FTE increases to bring one part-time position to full time and create one new full time position; restores one FTE eliminated during the FY 2011-12 budget process; adds one full-time limited duration position through June 30, 2013, and amends the FY 2011-12 through FY 2015-16 Capital Improvement Plan.
4. **Budget Impacts:** This action has the following impact on the FY 2011-12 budget:
  - Implements section 12.8 of the AFSCME collective bargaining agreement distributing \$117,000 of opt out funding held in reserve to be used at the discretion of AFSCME to the active members of the bargaining unit.
  - Requests a net 0.25 FTE increase to allow more consistent staffing of the Metro Regional Center front desk and allow Metro security staff to perform their required functions. The increase in salary expenses will be funded through salary savings in the current year and a reduction in outside contracted security services in future years.
  - Extends a limited duration Principal Planner through January 2012 to complete Metro's portion of the Greater Portland Pulse project. Expenditures of approximately \$35,000 to be funded from a reduction in the planned contribution to the host/administrative agency.
  - Recognizes Oregon TGM grant funds and requests the addition of 1.0 FTE limited duration Senior Transportation Planner for the period December 1, 2011 through June 30, 2013 to complete the Regional Active Transportation program requirements associated with the grant award.
  - Requests an increase of .50 FTE Senior GIS Specialist to combine with an existing 0.50 FTE to create a full-time position. The position will provide GIS support to regional partners. Although initially funded by a reduction in the General Fund contingency, it is expected to generate sufficient sales revenue to offset the increased expense.
  - Restores 1.0 FTE administrative position to the Communications department with a total estimated salary and fringe expense of \$84,810. The additional expense is proposed to be funded from a reduction in the General Fund contingency.
  - Recognizes \$70,000 in contributions from Washington Park Alliance members and transfers \$217,000 from the General Revenue Bond Fund to hire a parking and transportation consultant to

assist in the preparation of a management study and implementation strategy for the western portion of Washington Park.

- Requests a 0.50 FTE increase at the Oregon Zoo to convert a part-time animal nutrition technician to a Program Supervisor I to provide needed expertise in animal nutrition to ensure proper oversight of the operations and purchasing of animal food. The action results in a salary/fringe expense increase of approximately \$26,500 to be funded by a permanent reduction in animal food purchases.
- Recognizes \$225,000 in donations from the Oregon Zoo Foundation for the Africa Lagoon Aviary project. The action also reallocates \$90,000 from the Cascade Aviary Mesh project to the Africa Lagoon Aviary project and amends the capital improvement plan accordingly.
- Amends the FY 2011-12 through FY 2015-16 Capital Improvement Plan to increase the OCC Coffee Retail Store Renovation project from \$150,000 to \$225,000 with funding provided from the ARAMARK capital investment account; and to increase the Asset Inventory Project from \$100,000 to \$170,800 with funding provided from the additional participating departments (Solid Waste and MERC). Sufficient appropriations currently exist to fund both projects, and no budget amendment is required.
- Converts the COO Project Manager position from limited duration status to a regular status. The position is currently fully funded through the original expiration date of June 30, 2013. The impact of this action is to add a permanent, full-time position to the budget beyond the original expiration date. The estimated additional annual cost of this position (salary and benefits) in FY 2013-14 is approximately \$129,000
- Transfers \$25,000 from the General Fund contingency to fund the cost of closed captioning of Metro Council meetings. The cost includes approximately \$10,000 in one-time costs and \$15,000 in ongoing operating costs for the last six months of the fiscal year (\$30,000 estimated annual cost).

## **RECOMMENDED ACTION**

The Chief Operating Office recommends adoption of this Ordinance.

Materials following this page were distributed at the meeting.

 **Metro** | *Agenda*

Meeting: Metro Council  
Date: Thursday, Dec. 1, 2011  
Time: 2 p.m.  
Place: Metro Council Chambers

**REVISED,  
11/29/11**

---

**CALL TO ORDER AND ROLL CALL**

1. **INTRODUCTIONS**
  2. **CITIZEN COMMUNICATIONS**
  3. **AUDITOR'S OFFICE FY 2010-11 ANNUAL REPORT** **Flynn**
  4. **CONSIDERATION FOR THE MINUTES FOR NOV. 17, 2011**
  5. **ORDINANCES - FIRST READING**
    - 5.1 **Ordinance No. 11-1266**, For the Purpose of Amending the FY 2011-12 Budget and Appropriate Schedule, Recognizing New Capital Project Sponsorship Contributions, Providing Capital Project Appropriation and Declaring an Emergency.
  6. **ORDINANCES - SECOND READING**
    - 6.1 **Ordinance No. 11-1265**, For the Purpose of Amending the FY 2011-12 Budget and Appropriations Schedule, Recognizing New Grants, Donations and Other Contributions, Authorizing New FTE, Amending the FY 2011-12 Through 2015-16 Capital Improvement Plan, and Declaring an Emergency. **Hughes**
- Public Hearing*
7. **CHIEF OPERATING OFFICER COMMUNICATION**
  8. **COUNCILOR COMMUNICATION**

**ADJOURN**

**EXECUTIVE SESSION HELD PURSUANT WITH ORS 192.660(2)(e). TO CONDUCT DELIBERATIONS WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO NEGOTIATE REAL PROPERTY TRANSACTIONS.**

**EXECUTIVE SESSION HELD PURSUANT WITH ORS 192.660(2)(h). TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED.**

**Television schedule for Dec. 1, 2011 Metro Council meeting**

<p><b>Clackamas, Multnomah and Washington counties, and Vancouver, WA</b>  Channel 11 – Community Access Network  <i>Web site:</i> <a href="http://www.tvctv.org">www.tvctv.org</a>  <i>Ph:</i> 503-629-8534  <i>Date:</i> Thursday, Dec. 1</p>	<p><b>Portland</b>  Channel 11 – Portland Community Media  <i>Web site:</i> <a href="http://www.pcmtv.org">www.pcmtv.org</a>  <i>Ph:</i> 503-288-1515  <i>Date:</i> 8:30 p.m. Sunday, Dec. 4  <i>Date:</i> 2 p.m. Monday, Dec. 5</p>
<p><b>Gresham</b>  Channel 30 - MCTV  <i>Web site:</i> <a href="http://www.metroeast.org">www.metroeast.org</a>  <i>Ph:</i> 503-491-7636  <i>Date:</i> 2 p.m. Monday, Dec. 5</p>	<p><b>Washington County</b>  Channel 30– TVC TV  <i>Web site:</i> <a href="http://www.tvctv.org">www.tvctv.org</a>  <i>Ph:</i> 503-629-8534  <i>Date:</i> 11 p.m. Saturday, Dec. 3  <i>Date:</i> 11 p.m. Sunday, Dec. 4  <i>Date:</i> 6 a.m. Tuesday, Dec. 6  <i>Date:</i> 4 p.m. Wednesday, Dec. 7</p>
<p><b>Oregon City, Gladstone</b>  Channel 28 – Willamette Falls Television  <i>Web site:</i> <a href="http://www.wftvmedia.org/">http://www.wftvmedia.org/</a>  <i>Ph:</i> 503-650-0275  Call or visit web site for program times.</p>	<p><b>West Linn</b>  Channel 30 – Willamette Falls Television  <i>Web site:</i> <a href="http://www.wftvmedia.org/">http://www.wftvmedia.org/</a>  <i>Ph:</i> 503-650-0275  Call or visit web site for program times.</p>

**PLEASE NOTE: Show times are tentative and in some cases the entire meeting may not be shown due to length. Call or check your community access station web site to confirm program times.**

Agenda items may not be considered in the exact order. For questions about the agenda, call the Metro Council Office at 503-797-1540. Public hearings are held on all ordinances second read. Documents for the record must be submitted to the Regional Engagement Coordinator to be included in the decision record. Documents can be submitted by e-mail, fax or mail or in person to the Regional Engagement Coordinator. For additional information about testifying before the Metro Council please go to the Metro web site [www.oregonmetro.gov](http://www.oregonmetro.gov) and click on public comment opportunities. For assistance per the American Disabilities Act (ADA), dial TDD 503-797-1804 or 503-797-1540 (Council Office).



# FY 2010-FY 2011 Annual Report

## **Office of the Auditor**

# Accomplishments

---

- ✓ Completed seven audits
- ✓ 96% rate of recommendation implementation
- ✓ Conducted local jurisdiction survey on audit topics
- ✓ Auditors hosted a webinar for the Association for Local Government Auditors (ALGA)

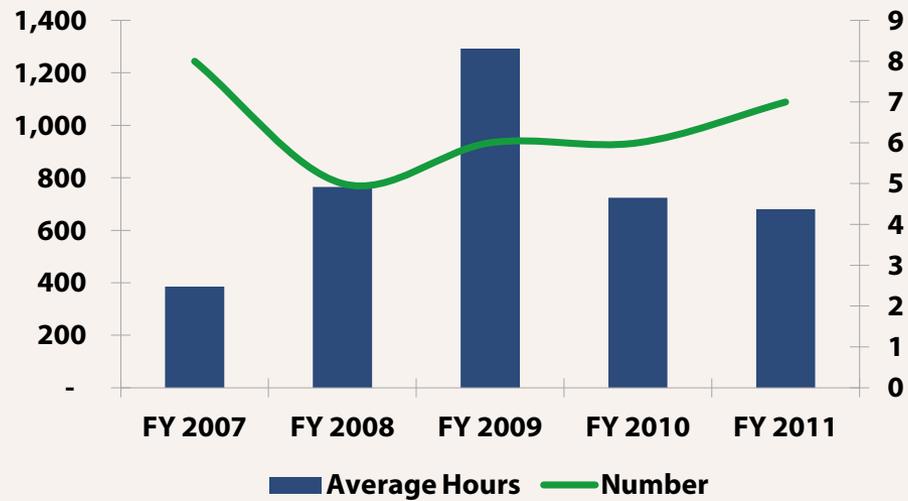
# Performance Measures

---

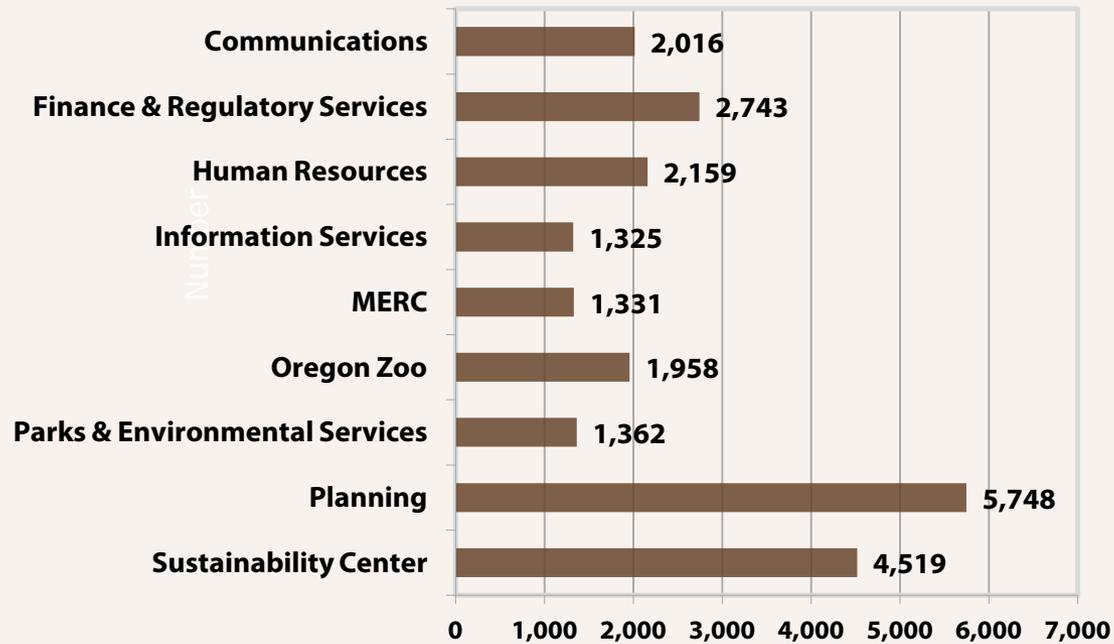
**The Audit Offices performance is measured by reviewing results in the following areas:**

- ✓ Average hours to complete an audit and number of audits completed.
- ✓ Total staff hours per department.
- ✓ Audits completed per full-time equivalent (FTE) employee.
- ✓ Audit recommendation implementation rate within five years after completion of an audit.

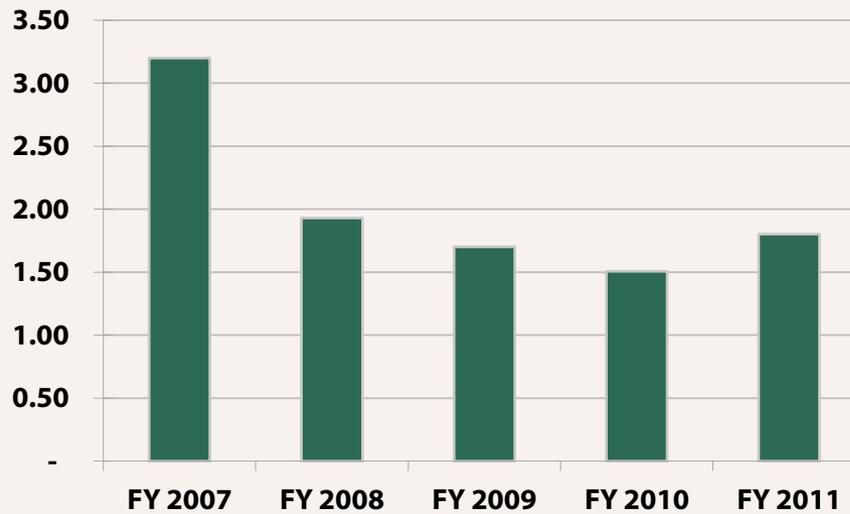
## Average hours per audit and number of audits



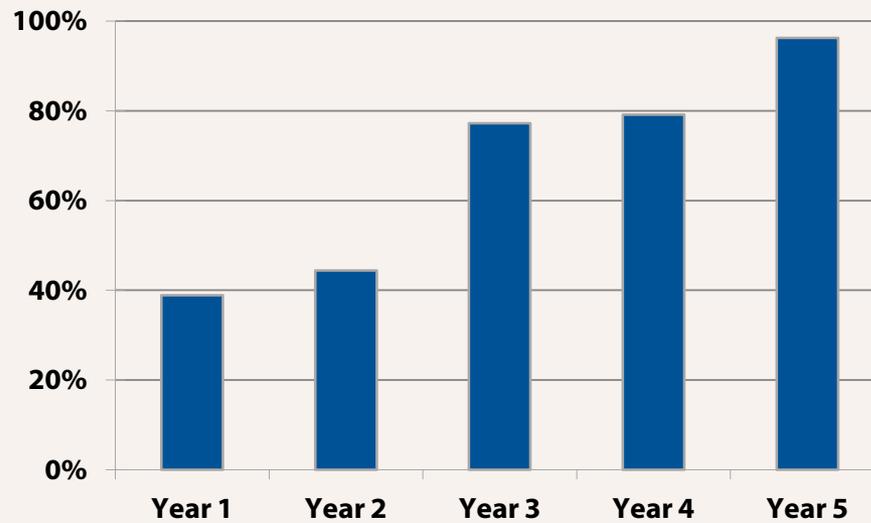
## Audit hours by department



## Audits per FTE



## Audit recommendation implementation rate



Number

# Audits released

---

**Frequent Flyer Benefits** (*March 2011*). Auditors reviewed Metro travel records to determine what controls were in place to ensure Metro employees complied with ethics laws related to travel benefits.

**Waste Reduction and Outreach Audit Follow-up** (*March 2011*). The objective of this audit was to determine the status of the 12 recommendations made in the original 2008 audit.

**Fleet Management Audit Follow-up** (*Feb. 2011*). This follow-up audit assessed the status of the five recommendations contained in the 2009 audit report.

**Transit-Oriented Development Program Audit Follow-up** (*Nov. 2010*). The Auditor's office assessed the TOD Program's implementation of recommendations from the 2008 audit.

**Public Engagement** (*Sept. 2010*). The audit evaluated the effectiveness of public engagement efforts at Metro. During their analysis, auditors looked specifically at public engagement in the Urban and Rural Reserves decision-making process and Metro's website.

**Leave Management** (*Sept. 2010*). Employee use of vacation, sick and other leave were analyzed for a two-year period. The audit found variations in leave patterns among Metro departments.

**Payroll and Benefit Programs** (*July 2010*). Payroll and benefit processes were evaluated to determine if payroll was completed accurately and if employee benefits were managed strategically to address service quality and rising costs.

# Audit schedule FY 2012

## Audits completed -

<b>Audit Title</b>	<b>Completed</b>
Administration of Large Contracts	July 2011
Zoo Capital Construction follow-up audit	Oct. 2011
Recruitment & Selection Process	Nov. 2011

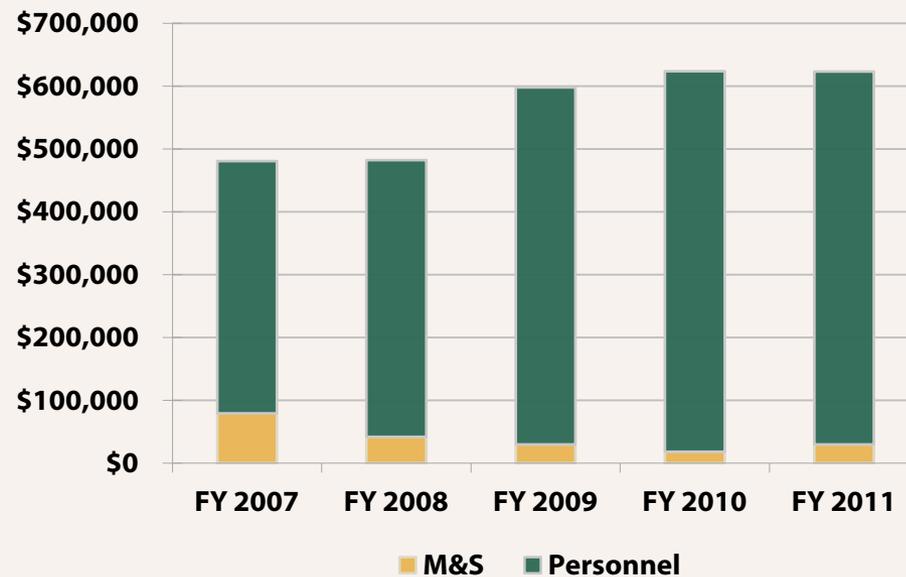
## Audits underway -

<b>Audit Title</b>	<b>Expected Completion</b>
Maintenance of Natural Areas	March 2012
Transportation Case Study	April 2012

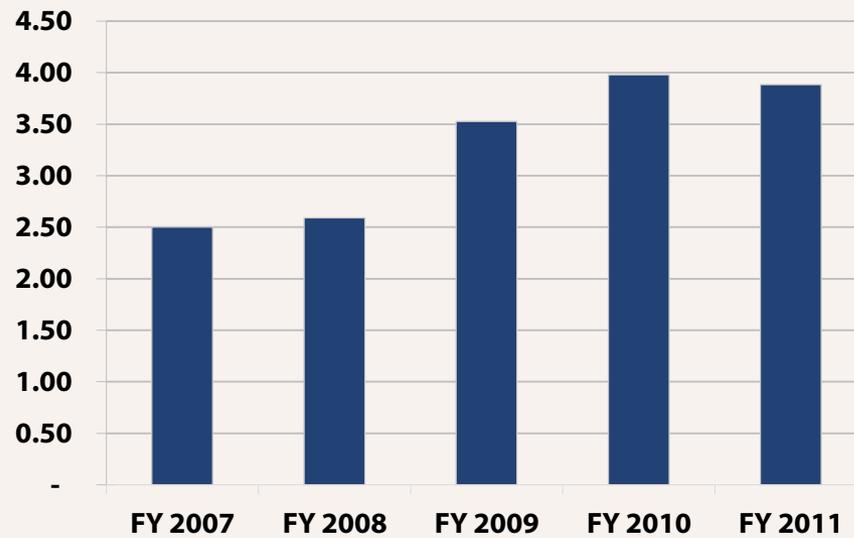
## Future audits -

<b>Audit Title</b>	<b>Expected Completion</b>
IT Software Controls – audit follow up	TBD
Span of Control	TBD
Risk Management	TBD
Sustainability Management – audit follow up	TBD
Visitor Experience – Parks	TBD

## Audit office expenditure



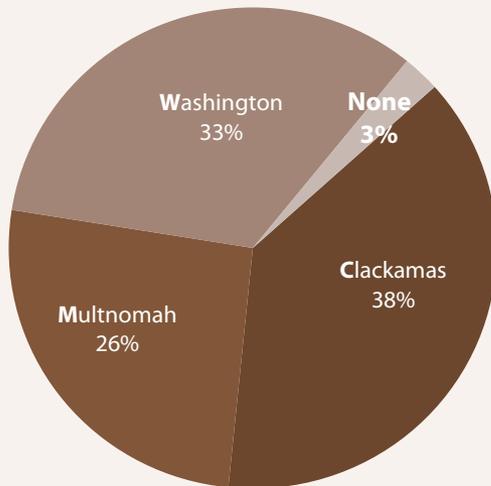
## Staffing available



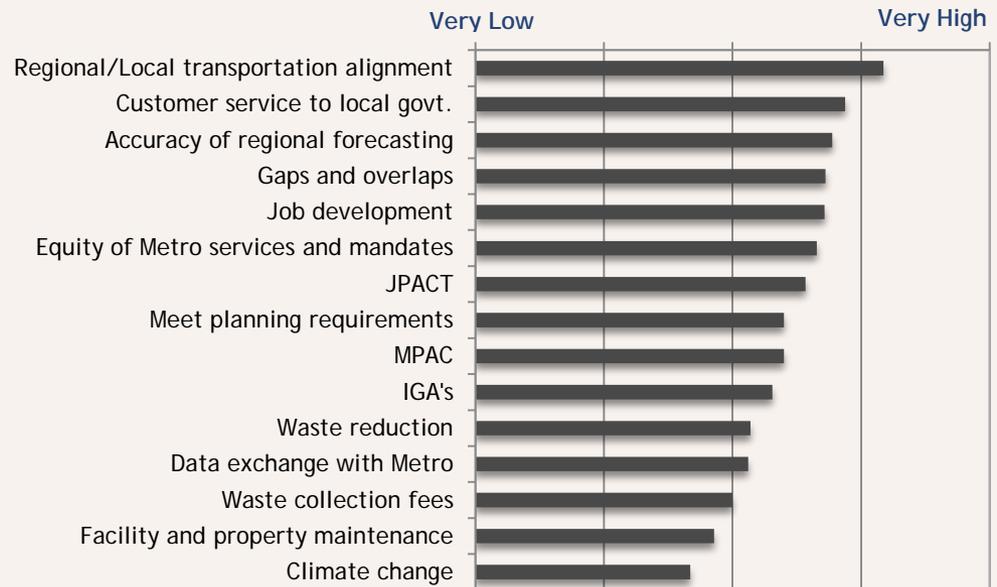
# Local Jurisdiction Survey

Each spring, the Metro Auditor asks for input from Metro Councilors and managers on what audits to schedule for the coming fiscal year. This year, the Auditor increased the scope of the input and sent a survey to elected officials and planning commissioners in the Metro region. On average, respondents' valued the audit area of alignment of regional transportation vision with local needs highest.

**Respondents by county**



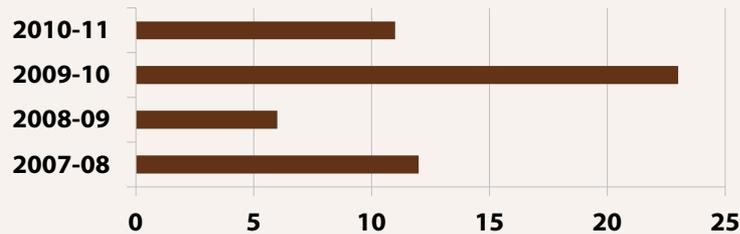
**Topic response ranking**



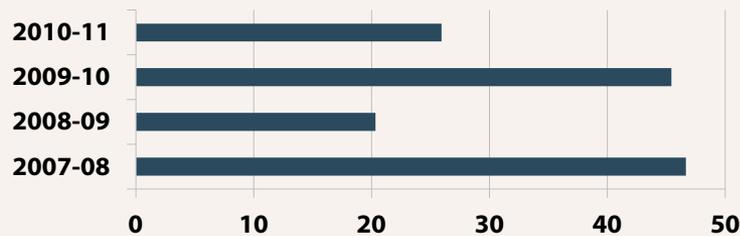
# **Ethics Line Summary**

---

### Number of concerns reported



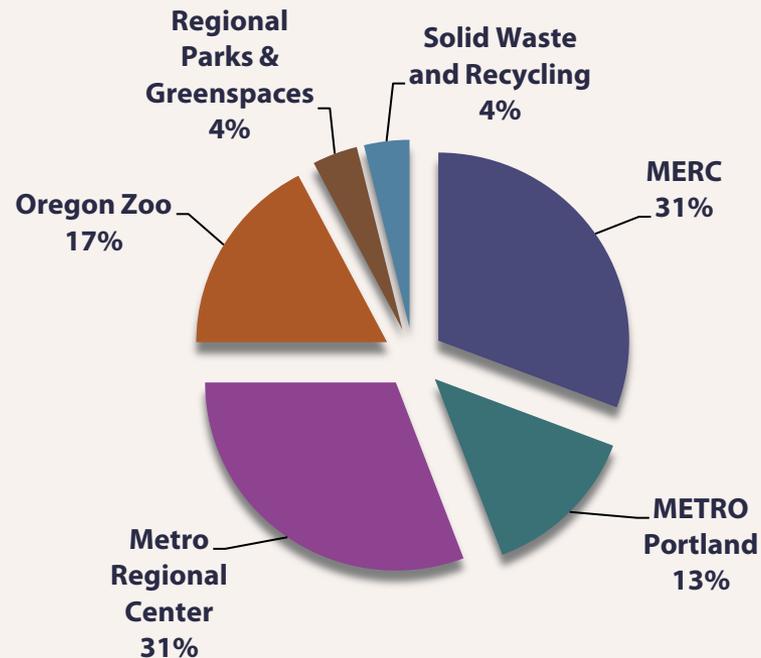
### Average days to close



Case Type FY 2008-2011	Total
Violation of policy	9
Misconduct or inappropriate behavior	7
Waste, abuse or misuse of institutional resources	5
Conflict of interest	3
Time abuse	3
Abuse of or fraud with company benefits	2
Accounting, auditing and internal financial controls	2
Confidentiality and misappropriation	2
Improper supplier or contractor activity	2
Unsafe working conditions	2
Disclosure of confidential information	1
Environmental protection, health or safety law	1
Unauthorized/fraudulent use of company facilities and equipment	1
Other	12
<b>Total</b>	<b>52</b>

## Location of Incidents FY2007-08 to FY2010-11

Individuals placing a report to the Ethics Line can choose a specific location where the incident occurred, or the general location of Metro. In most cases (87%), a specific location other than Metro was reported.



# Questions ?

---

## STAFF REPORT

FOR THE PURPOSE OF AMENDING THE FY 2011-12 BUDGET AND APPROPRIATIONS SCHEDULE, RECOGNIZING NEW CAPITAL PROJECT SPONSORSHIP CONTRIBUTIONS, PROVIDING CAPITAL PROJECT APPROPRIATION, AND DECLARING AN EMERGENCY

---

Date: November 17, 2011

Prepared by: Brian Kennedy 503-797-1908

## BACKGROUND

### Blue Lake Disc Golf Course

In December 2010, staff presented preliminary plans for constructing a disc golf course at Blue Lake Regional Park. Since the December work session, staff has finalized the course layout, construction plans, and development costs. Staff also obtained land use approvals from the City of Fairview. The City of Fairview has been a very supportive partner on the project. Metro issued a Request for Proposals seeking sponsorships for the course development. One proposal was received, and the sponsorship is providing resources of \$16,180 in project costs. The total project cost is projected to be \$74,095. After sponsorships, the Metro share will be \$57,915.

This action requests the recognition of \$16,180 in project sponsorship revenue and seeks \$57,915 from the General Fund to allow this project to go forward. Funding alternatives include: offsetting reductions in the parks budget; use of the Opportunity Account of the General Fund contingency; or the general contingency. As was reported in the first quarter, the parks budget continues to see strained resources with revenues expected to be about 5 percent below budget, making this an unrealistic funding choice. The Opportunity Fund is the recommended choice because this project meets the opportunity account definition: one-time cost, leveraging other partners and participation now and in the future, and presenting an opportunity to increase revenues. In the alternative the general contingency could be used for a one-time project.

It is anticipated that in the first full year of operation, the disc golf course will generate approximately \$20,000 - \$30,000 in revenue. This assumption is very conservative, and based on estimates of 6-8 cars per day in the fall and winter, and as many as 20-30 cars per day in the spring and summer. Individual cars will pay the standard Blue Lake admission fee of \$5. Frequent users of the course may elect to purchase a Metro Annual Pass for \$40. It is unknown how many users will choose to purchase annual passes, but at the individual user rate listed above, Metro's investment will have a payback of 2-3 years.

Additional appropriation authority of \$74,095 is requested in the Regional Parks account of the General Asset Management Fund to provide funding for the construction of the disc golf course at Blue Lake Regional Park. Maintenance costs for the disc golf course are not expected to be substantially higher than the current maintenance activities on the property, and any additional costs can be absorbed in the existing maintenance budget.

## ANALYSIS/INFORMATION

1. **Known Opposition:** None known.
2. **Legal Antecedents:** ORS 294.450(1) provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or

ordinance of the governing body for the local jurisdiction. ORS 294.450(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body.

3. **Anticipated Effects:** This action provides appropriation authority necessary to construct and implement the disc golf course at Blue Lake Regional Park.
4. **Budget Impacts:** This action adds \$74,095 to the capital outlay budget for Parks and Environmental Services in the General Asset Management Fund. Funding will be provided by a transfer from the Opportunity Account in the contingency of the General Fund, and is partially offset by a sponsorship from a local recreation company.

### **RECOMMENDED ACTION**

The Chief Operating Officer recommends adoption of this Ordinance.

BEFORE THE METRO COUNCIL

AMENDING THE FY 2011-12 BUDGET AND	)	ORDINANCE NO. 11-1265A
APPROPRIATIONS SCHEDULE, RECOGNIZING	)	
NEW GRANTS, DONATIONS AND OTHER	)	Introduced by Martha Bennett, Chief
CONTRIBUTIONS, AUTHORIZING NEW FTE,	)	Operating Officer, with the concurrence of
AMENDING THE FY 2011-12 THROUGH 2015-16	)	Council President Tom Hughes
CAPITAL IMPROVEMENT PLAN, AND	)	
DECLARING AN EMERGENCY	)	

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2011-12 Budget; and

WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2011-12 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of recognizing new grants, contributions and donations, and transferring appropriations to provide for a change in operations..
2. That the FY 2011-12 through FY 2015-16 Capital Improvement Plan is hereby amended accordingly.
3. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this \_\_\_\_\_ day of \_\_\_\_\_ 2011.

\_\_\_\_\_  
Tom Hughes, Council President

Attest:

Approved as to Form:

\_\_\_\_\_  
Kelsey Newell, Recording Secretary

\_\_\_\_\_  
Daniel B. Cooper, Metro Attorney

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b><u>Resources</u></b>							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>						
3500	Beginning Fund Balance						
	* Undesignated		7,392,000		0		7,392,000
	* Prior period adjustment: TOD		3,290,434		0		3,290,434
	* Project Carryover		842,458		0		842,458
	* Recovery Rate Stabilization Reserve		500,000		0		500,000
	* Reserved for Local Gov't Grants (CET)		3,173,715		0		3,173,715
	* Reserve for Future Debt Service		2,588,707		0		2,588,707
	* Reserved for Community Investment Initiativ		1,838,699		0		1,838,699
	* Reserved for Future Planning Needs		318,662		0		318,662
	* Reserved for Future Election Costs		133,411		0		133,411
	* Reserved for Nature in Neighborhood Grants		298,561		0		298,561
	* Reserve for Active Transportation Partnersh		84,843		0		84,843
	* Reserve for Future Natural Areas Operations		504,460		0		504,460
	* Prior year PERS Reserve		4,653,605		0		4,653,605
	<i>Subtotal Beginning Fund Balance</i>		<i>25,619,555</i>		<i>0</i>		<i>25,619,555</i>
<b><u>General Revenues</u></b>							
<i>EXCISE</i>	<i>Excise Tax</i>						
4050	Excise Taxes		15,100,765		0		15,100,765
4055	Construction Excise Tax		1,605,000		0		1,605,000
<i>RPTAX</i>	<i>Real Property Taxes</i>						
4010	Real Property Taxes-Current Yr		11,424,309		0		11,424,309
4015	Real Property Taxes-Prior Yrs		343,000		0		343,000
<i>INTRST</i>	<i>Interest Earnings</i>						
4700	Interest on Investments		107,000		0		107,000
	<i>Subtotal General Revenues</i>		<i>28,580,074</i>		<i>0</i>		<i>28,580,074</i>
<b><u>Department Revenues</u></b>							
<i>GRANTS</i>	<i>Grants</i>						
4100	Federal Grants - Direct		3,920,144		0		3,920,144
4105	Federal Grants - Indirect		7,165,544		91,440		7,256,984
4110	State Grants - Direct		736,970		0		736,970
4120	Local Grants - Direct		258,098		0		258,098
<i>LGSHRE</i>	<i>Local Gov't Share Revenues</i>						
4135	Marine Board Fuel Tax		90,246		0		90,246
4139	Other Local Govt Shared Rev.		463,398		0		463,398
<i>GVCNTB</i>	<i>Contributions from Governments</i>						
4145	Government Contributions		3,024,060		0		3,024,060
4150	Contractor's Business License		386,000		0		386,000
<i>CHGSVC</i>	<i>Charges for Service</i>						
4165	Boat Launch Fees		156,432		0		156,432
4180	Contract & Professional Service		803,047		0		803,047
4230	Product Sales		95,968		0		95,968
4280	Grave Openings		177,450		0		177,450
4285	Grave Sales		165,876		0		165,876
4500	Admission Fees		6,210,278		0		6,210,278
4501	Conservation Surcharge		144,000		0		144,000
4502	Admission Fees - Memberships		1,184,000		0		1,184,000
4503	Admission Fees - Special Concerts		1,254,000		0		1,254,000
4510	Rentals		716,126		0		716,126
4550	Food Service Revenue		5,381,070		0		5,381,070

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
4560	Retail Sales		2,258,304		0		2,258,304
4580	Utility Services		2,028		0		2,028
4610	Contract Revenue		914,793		0		914,793
4620	Parking Fees		924,000		0		924,000
4630	Tuition and Lectures		1,208,887		0		1,208,887
4635	Exhibit Shows		702,500		0		702,500
4640	Railroad Rides		960,000		0		960,000
4645	Reimbursed Services		224,000		0		224,000
4650	Miscellaneous Charges for Service		14,867		0		14,867
4760	Sponsorships		60,140		0		60,140
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
4750	Donations and Bequests		1,065,100		0		1,065,100
<i>MISCRV</i>	<i>Miscellaneous Revenue</i>						
4170	Fines and Forfeits		25,000		0		25,000
4890	Miscellaneous Revenue		113,689		0		113,689
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
4970	Transfer of Resources						
	* from MERC Operating Fund		1,958,805		0		1,958,805
	* from MERC Pooled Capital Fund		25,000		0		25,000
	* from Natural Areas Fund		47,000		0		47,000
	* from Risk Management Fund		577,960		79,387		657,347
	* from Solid Waste Revenue Fund		1,112,000		0		1,112,000
<i>INDTRV</i>	<i>Interfund Reimbursements</i>						
4975	Transfer for Indirect Costs						
	* from MERC Operating Fund		2,164,856		0		2,164,856
	* from Zoo Bond Fund		148,940		0		148,940
	* from Natural Areas Fund		1,241,830		0		1,241,830
	* from Solid Waste Revenue Fund		4,085,082		0		4,085,082
<i>INTSRV</i>	<i>Internal Service Transfers</i>						
4980	Transfer for Direct Costs						
	* from Zoo Bond Fund		188,236		0		188,236
	* from MERC Operating Fund		77,884		0		77,884
	* from Natural Areas Fund		477,107		0		477,107
	* from Smith & Bybee Lakes Fund		112,251		0		112,251
	* from Solid Waste Revenue Fund		2,048,786		0		2,048,786
	<i>Subtotal Department Revenues</i>		<i>55,071,752</i>		<i>170,827</i>		<i>55,242,579</i>
<b>TOTAL RESOURCES</b>			<b>\$109,271,381</b>		<b>\$170,827</b>		<b>\$109,442,208</b>

**Exhibit A  
Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Communications</b>							
<i>Personal Services</i>							
SALWGE	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	-	0	1.00	57,953	1.00	57,953
	Associate Public Affairs Specialist	5.00	302,168	-	0	5.00	302,168
	Associate Visual Communications Designe	1.00	60,837	-	0	1.00	60,837
	Director	1.00	132,300	-	0	1.00	132,300
	Manager II	3.00	277,195	-	0	3.00	277,195
	Program Supervisor II	1.00	81,624	-	0	1.00	81,624
	Senior Management Analyst	1.00	60,836	-	0	1.00	60,836
	Senior Public Affairs Specialist	8.00	589,280	-	0	8.00	589,280
	Senior Visual Communications Designer	1.00	61,129	-	0	1.00	61,129
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		4,911		0		4,911
	Step Increases (AFSCME)		11,816		0		11,816
	COLA (represented employees)		10,743		0		10,743
	Other Adjustments (AFSCME)		0		6,932		6,932
FRINGE	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		655,677		26,857		682,534
<b>Total Personal Services</b>		<b>21.00</b>	<b>\$2,248,516</b>	<b>1.00</b>	<b>\$91,742</b>	<b>22.00</b>	<b>\$2,340,258</b>
<i>Materials &amp; Services</i>							
GOODS	<i>Goods</i>						
5201	Office Supplies		29,355		0		29,355
5205	Operating Supplies		4,493		0		4,493
5210	Subscriptions and Dues		2,849		0		2,849
SVCS	<i>Services</i>						
5240	Contracted Professional Svcs		36,360		0		36,360
5251	Utility Services		2,868		0		2,868
5260	Maintenance & Repair Services		5,448		0		5,448
5280	Other Purchased Services		45,874		15,000		60,874
OTHEXP	<i>Other Expenditures</i>						
5450	Travel		2,020		0		2,020
5455	Staff Development		7,583		0		7,583
5490	Miscellaneous Expenditures		7,469		0		7,469
<b>Total Materials &amp; Services</b>			<b>\$144,319</b>		<b>\$15,000</b>		<b>\$159,319</b>
<b>TOTAL REQUIREMENTS</b>		<b>21.00</b>	<b>\$2,392,835</b>	<b>1.00</b>	<b>\$106,742</b>	<b>22.00</b>	<b>\$2,499,577</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Finance &amp; Regulatory Services</b>							
<i>Personal Services</i>							
<i>SALWGE Salaries &amp; Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Accountant II	3.00	183,033	-	0	3.00	183,033
	Accountant III	1.00	67,048	-	0	1.00	67,048
	Associate Management Analyst	3.00	194,932	-	0	3.00	194,932
	Budget Coordinator	1.00	85,811	-	0	1.00	85,811
	Capital Projects Coordinator	1.00	85,537	-	0	1.00	85,537
	Director	1.00	140,232	-	0	1.00	140,232
	Deputy Director	1.00	131,727	-	0	1.00	131,727
	Investment Coordinator	1.00	73,892	-	0	1.00	73,892
	Manager I	2.00	187,522	-	0	2.00	187,522
	Manager II	4.00	426,200	-	0	4.00	426,200
	Program Analyst III	2.00	132,948	-	0	2.00	132,948
	Program Analyst V	1.00	76,609	-	0	1.00	76,609
	Program Supervisor I	1.00	71,743	-	0	1.00	71,743
	Senior Management Analyst	1.00	73,892	-	0	1.00	73,892
5015	Reg Empl-Full Time-Non-Exempt						
	Accountant I	1.00	55,058	-	0	1.00	55,058
	Accounting Specialist	1.00	49,858	-	0	1.00	49,858
	Accounting Technician II	4.00	172,723	-	0	4.00	172,723
	Administrative Assistant III	1.00	46,218	-	0	1.00	46,218
	Program Assistant 3	1.00	52,581	-	0	1.00	52,581
5020	Reg Emp-Part Time-Exempt						
	Assistant Management Analyst	0.70	42,586	-	0	0.70	42,586
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		13,845		0		13,845
	Step Increases (AFSCME)		10,620		0		10,620
	COLA (represented employees)		9,656		0		9,656
	Other Adjustments (AFSCME)		0		6,932		6,932
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		976,948		0		976,948
<b>Total Personal Services</b>		<b>31.70</b>	<b>\$3,361,219</b>	<b>0.00</b>	<b>\$6,932</b>	<b>31.70</b>	<b>\$3,368,151</b>
<b>Total Materials &amp; Services</b>			<b>\$509,489</b>		<b>\$0</b>		<b>\$509,489</b>
<b>TOTAL REQUIREMENTS</b>		<b>31.70</b>	<b>\$3,870,708</b>	<b>0.00</b>	<b>\$6,932</b>	<b>31.70</b>	<b>\$3,877,640</b>

**Exhibit A  
Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Human Resources</b>							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Director	1.00	138,155	-	0	1.00	138,155
	Manager I	1.00	81,691	-	0	1.00	81,691
	Manager II	1.00	88,144	-	0	1.00	88,144
	Program Analyst I	1.00	49,436	-	0	1.00	49,436
	Program Analyst III	3.00	193,988	-	0	3.00	193,988
	Program Analyst IV	3.00	218,105	-	0	3.00	218,105
	Program Analyst V	4.00	298,417	-	0	4.00	298,417
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant III	3.00	135,948	-	0	3.00	135,948
	Payroll Specialist	1.00	43,112	-	0	1.00	43,112
	Payroll Technician II	1.00	37,315	-	0	1.00	37,315
5080	Overtime		1,000		0		1,000
5089	Salary Adjustments				0		
	Merit/COLA Adjustment (non-rep)		12,039		0		12,039
	Step Increases (AFSCME)		885		0		885
	COLA (represented employees)		804		0		804
	Other Adjustments (AFSCME)		0		770		770
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		580,887		0		580,887
<b>Total Personal Services</b>		<b>19.00</b>	<b>\$1,879,926</b>	<b>0.00</b>	<b>\$770</b>	<b>19.00</b>	<b>\$1,880,696</b>
<b>Total Materials &amp; Services</b>			<b>\$424,235</b>		<b>\$0</b>		<b>\$424,235</b>
<b>TOTAL REQUIREMENTS</b>		<b>19.00</b>	<b>\$2,304,161</b>	<b>0.00</b>	<b>\$770</b>	<b>19.00</b>	<b>\$2,304,931</b>

**Exhibit A  
Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Information Services</b>							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Manager I	3.00	259,641	-	0	3.00	259,641
	Program Director	1.00	102,294	-	0	1.00	102,294
	Program Supervisor II	1.00	68,294	-	0	1.00	68,294
	Records & Information Analyst	3.00	166,096	-	0	3.00	166,096
	System Administrator III	3.00	229,946	-	0	3.00	229,946
	System Administrator IV	1.00	85,537	-	0	1.00	85,537
	System Analyst II	2.00	133,758	-	0	2.00	133,758
	System Analyst III	6.00	470,337	-	0	6.00	470,337
	System Analyst IV	1.00	89,745	-	0	1.00	89,745
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant III	1.00	47,570	-	0	1.00	47,570
	Technical Specialist II	4.00	242,445	-	0	4.00	242,445
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		4,303		0		4,303
	Step Increases (AFSCME)		16,119		0		16,119
	COLA (represented employees)		14,654		0		14,654
	Other Adjustments (AFSCME)		0		8,087		8,087
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		785,173		0		785,173
<b>Total Personal Services</b>		<b>26.00</b>	<b>\$2,715,912</b>	<b>0.00</b>	<b>\$8,087</b>	<b>26.00</b>	<b>\$2,723,999</b>
<b>Total Materials &amp; Services</b>			<b>\$902,475</b>		<b>\$0</b>		<b>\$902,475</b>
<b>TOTAL REQUIREMENTS</b>		<b>26.00</b>	<b>\$3,618,387</b>	<b>0.00</b>	<b>\$8,087</b>	<b>26.00</b>	<b>\$3,626,474</b>

**Exhibit A  
Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Oregon Zoo</b>							
<i>Personal Services</i>							
<i>SALWGE Salaries &amp; Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	57,952	-	0	1.00	57,952
	Associate Natural Resource Scien	1.00	67,048	-	0	1.00	67,048
	Associate Visual Communications	3.00	182,511	-	0	3.00	182,511
	Director	1.00	145,000	-	0	1.00	145,000
	Deputy Director	2.00	237,511	-	0	2.00	237,511
	Events Coordinator	1.00	57,746	-	0	1.00	57,746
	General Manager of Visitor Venu	0.25	37,867	-	0	0.25	37,867
	Manager I	1.00	80,135	-	0	1.00	80,135
	Manager II	4.00	371,593	-	0	4.00	371,593
	Policy Analyst	1.00	54,933	-	0	1.00	54,933
	Program Analyst II	2.15	120,575	-	0	2.15	120,575
	Program Analyst III	1.00	73,326	-	0	1.00	73,326
	Program Analyst IV	1.00	68,294	-	0	1.00	68,294
	Program Director	1.00	107,390	-	0	1.00	107,390
	Program Supervisor I	-	0	1.00	48,470	1.00	48,470
	Program Supervisor II	6.00	418,199	-	0	6.00	418,199
	Project Coordinator	1.00	74,381	-	0	1.00	74,381
	Records & Information Analyst	1.00	37,315	-	0	1.00	37,315
	Registrar	1.00	52,581	-	0	1.00	52,581
	Research Coordinator II	1.00	68,294	-	0	1.00	68,294
	Senior Public Affairs Specialist	2.00	135,539	-	0	2.00	135,539
	Service Supervisor I	5.00	264,486	-	0	5.00	264,486
	Service Supervisor II	8.00	432,772	-	0	8.00	432,772
	Service Supervisor III	2.00	128,536	-	0	2.00	128,536
	Service Supervisor IV	1.00	74,991	-	0	1.00	74,991
	Veterinarian I	1.00	80,135	-	0	1.00	80,135
	Veterinarian II	1.00	95,788	-	0	1.00	95,788
	Volunteer Coordinator II	1.00	55,236	-	0	1.00	55,236
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist II	2.00	84,564	-	0	2.00	84,564
	Administrative Specialist III	4.00	188,694	-	0	4.00	188,694
	Animal Keeper	30.00	1,516,500	-	0	30.00	1,516,500
	Custodian	6.00	270,994	-	0	6.00	270,994
	Education Coordinator I	2.00	115,904	-	0	2.00	115,904
	Gardener 1	7.00	336,896	-	0	7.00	336,896
	Maintenance Electrician	1.00	71,096	-	0	1.00	71,096
	Maintenance Lead	1.00	61,408	-	0	1.00	61,408
	Maintenance Technician	2.00	116,970	-	0	2.00	116,970
	Maintenance Worker 2	12.00	653,148	-	0	12.00	653,148
	Nutrition Technician	1.00	48,128	-	0	1.00	48,128
	Program Assistant 1	2.00	78,676	-	0	2.00	78,676
	Program Assistant 2	2.00	82,643	-	0	2.00	82,643
	Safety and Security Officer	4.00	174,352	-	0	4.00	174,352
	Senior Animal Keeper	6.00	350,910	-	0	6.00	350,910
	Senior Gardener	1.00	58,485	-	0	1.00	58,485
	Storekeeper	1.00	50,049	-	0	1.00	50,049

**Exhibit A  
Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Oregon Zoo</b>							
	Typist/Receptionist-Lead	1.00	41,572	-	0	1.00	41,572
	Veterinary Technician	2.00	106,154	-	0	2.00	106,154
	Volunteer Coordinator I	1.00	60,844	-	0	1.00	60,844
5020	Reg Emp-Part Time-Exempt						
	Assistant Public Affairs Specialist	0.63	38,745	-	0	0.63	38,745
	Associate Visual Communications	0.50	30,418	-	0	0.50	30,418
	Video/Photography Technician	0.50	28,976	-	0	0.50	28,976
	Web Master	0.50	30,000	-	0	0.50	30,000
5025	Reg Employees-Part Time-Non-Exempt						
	Animal Keeper-PT	1.50	78,080	-	0	1.50	78,080
	Clerk/Bookkeeper	0.75	29,707	-	0	0.75	29,707
	Food Service/Retail Specialist	3.90	151,514	-	0	3.90	151,514
	Lead Cash Office Clerk	0.85	35,336	-	0	0.85	35,336
	Nutrition Technician I	0.50	24,064	-	0	0.50	24,064
	Nutrition Technician II	0.50	27,854	(0.50)	(27,854)	-	0
	Program Assistant 1	1.35	50,344	-	0	1.35	50,344
	Program Assistant 2	0.75	37,537	-	0	0.75	37,537
	Security Officer I	0.50	17,832	-	0	0.50	17,832
	Veterinary Technician	0.50	26,538	-	0	0.50	26,538
	Visitor Service Worker 3-reg	0.85	27,527	-	0	0.85	27,527
5030	Temporary Employees		1,865,431		0		1,865,431
5040	Seasonal Employees		1,502,045		0		1,502,045
5080	Overtime		398,776		0		398,776
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		28,624		119		28,743
	Step Increases (AFSCME)		20,899		0		20,899
	COLA (represented employees)		77,758		0		77,758
	Other Adjustments (AFSCME)		0		15,404		15,404
FRINGE	Fringe Benefits						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		4,772,910		5,819		4,778,729
<b>Total Personal Services</b>		<b>153.48</b>	<b>\$17,349,036</b>	<b>0.50</b>	<b>\$41,958</b>	<b>153.98</b>	<b>\$17,390,994</b>

**Materials & Services**

GOODS	Goods						
	5201 Office Supplies		177,606		0		177,606
	5205 Operating Supplies		1,388,518		(26,554)		1,361,964
	5210 Subscriptions and Dues		64,969		0		64,969
	5214 Fuels and Lubricants		133,000		0		133,000
	5215 Maintenance & Repairs Supplies		388,600		0		388,600
	5220 Food		1,290,240		0		1,290,240
SVCS	Services						
	5245 Marketing		6,125		0		6,125
	5240 Contracted Professional Svcs		1,419,294		0		1,419,294
	5251 Utility Services		2,324,880		0		2,324,880
	5255 Cleaning Services		39,600		0		39,600
	5260 Maintenance & Repair Services		240,175		0		240,175
	5265 Rentals		202,430		0		202,430
	5280 Other Purchased Services		1,006,144		0		1,006,144

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Oregon Zoo</b>							
	5290 Operations Contracts		1,845,209		0		1,845,209
	<i>CAPMNT Capital Maintenance</i>						
	5262 Capital Maintenance - Non-CIP		327,000		0		327,000
	<i>IGEXP Intergov't Expenditures</i>						
	5300 Payments to Other Agencies		70,585		0		70,585
	5315 Grants to Other Governments		21,000		0		21,000
	<i>OTHEXP Other Expenditures</i>						
	5445 Grants		50,000		0		50,000
	5450 Travel		89,085		0		89,085
	5455 Staff Development		47,845		0		47,845
	5490 Miscellaneous Expenditures		44,890		0		44,890
<b>Total Materials &amp; Services</b>			<b>\$11,177,195</b>		<b>(\$26,554)</b>		<b>\$11,150,641</b>
<b>TOTAL REQUIREMENTS</b>		<b>153.48</b>	<b>\$28,526,231</b>	<b>0.50</b>	<b>\$15,404</b>	<b>153.98</b>	<b>\$28,541,635</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Parks &amp; Environmental Services</b>							
<i>Personal Services</i>							
<i>SALWGE Salaries &amp; Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	52,573	-	0	1.00	52,573
	Assistant Management Analyst	6.40	339,977	-	0	6.40	339,977
	Director	1.00	141,750	-	0	1.00	141,750
	Manager I	3.15	278,143	-	0	3.15	278,143
	Principal Regional Planner	1.00	89,745	-	0	1.00	89,745
	Program Director	1.00	105,363	-	0	1.00	105,363
	Property Management Specialist	0.80	59,113	-	0	0.80	59,113
	Service Supervisor III	1.00	62,663	-	0	1.00	62,663
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist I	-	0	1.00	32,063	1.00	32,063
	Administrative Specialist II	2.00	88,452	-	0	2.00	88,452
	Arborist	1.00	58,260	-	0	1.00	58,260
	Building Service Worker	1.00	45,260	-	0	1.00	45,260
	Building Services Technician	1.00	60,611	-	0	1.00	60,611
	Maintenance Worker 2	1.00	52,872	-	0	1.00	52,872
	Park Ranger	8.00	387,060	-	0	8.00	387,060
	Park Ranger Lead	1.00	58,260	-	0	1.00	58,260
	Printing/Mail Services Clerk	1.00	43,181	-	0	1.00	43,181
	Program Assistant 3	1.00	49,859	-	0	1.00	49,859
	Safety and Security Officer	2.00	82,118	(0.25)	(15,934)	1.75	66,184
5020	Reg Emp-Part Time-Exempt						
	Assistant Management Analyst	0.75	35,789	-	0	0.75	35,789
5025	Reg Employees-Part Time-Non-Exempt						
	Administrative Specialist I	0.50	16,129	(0.50)	(16,129)	-	0
	Program Assistant 1	0.55	22,583	-	0	0.55	22,583
5030	Temporary Employees		334,002		0		334,002
5080	Overtime		33,567		0		33,567
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		7,519		0		7,519
	Step Increases (AFSCME)		14,882		0		14,882
	COLA (represented employees)		21,878		0		21,878
	Other Adjustments (AFSCME)		0		7,393		7,393
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		1,192,436		0		1,192,436
5190	PERS Bond Recovery		0		0		0
<b>Total Personal Services</b>		<b>37.75</b>	<b>\$3,898,167</b>	<b>0.25</b>	<b>\$7,393</b>	<b>38.00</b>	<b>\$3,905,560</b>
<i>Materials &amp; Services</i>							
<i>GOODS Goods</i>							
	5201 Office Supplies		103,556		0		103,556
	5205 Operating Supplies		124,638		0		124,638
	5210 Subscriptions and Dues		5,594		0		5,594
	5214 Fuels and Lubricants		79,444		0		79,444
	5215 Maintenance & Repairs Supplies		196,767		0		196,767
	5225 Retail		9,316		0		9,316
<i>SVCS Services</i>							
	5240 Contracted Professional Svcs		440,876		0		440,876
	5250 Contracted Property Services		212,031		0		212,031
	5251 Utility Services		434,323		0		434,323

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Parks &amp; Environmental Services</b>							
	5255 Cleaning Services		169,886	0		0	169,886
	5260 Maintenance & Repair Services		361,388	0		0	361,388
	5265 Rentals		52,755	0		0	52,755
	5280 Other Purchased Services		44,847	0		0	44,847
	<i>CAPMNT Capital Maintenance</i>						
	5262 Capital Maintenance - Non-CIP		11,000	0		0	11,000
	<i>IGEXP Intergov't Expenditures</i>						
	5300 Payments to Other Agencies		138,747	0		0	138,747
	5310 Taxes (Non-Payroll)		259,248	0		0	259,248
	<i>OTHEXP Other Expenditures</i>						
	5450 Travel		5,290	0		0	5,290
	5455 Staff Development		30,918	0		0	30,918
	<b>Total Materials &amp; Services</b>		<b>\$2,680,624</b>			<b>\$0</b>	<b>\$2,680,624</b>
<b>TOTAL REQUIREMENTS</b>		<b>37.75</b>	<b>\$6,578,791</b>	<b>0.25</b>	<b>\$7,393</b>	<b>38.00</b>	<b>\$6,586,184</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Planning &amp; Development</b>							
<i>Personal Services</i>							
SALWGE	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	47,726	-	0	1.00	47,726
	Assistant Management Analyst	1.00	60,837	-	0	1.00	60,837
	Assistant Regional Planner	1.00	60,837	-	0	1.00	60,837
	Associate Public Affairs Specialist	1.00	60,837	-	0	1.00	60,837
	Associate Regional Planner	2.00	137,791	-	0	2.00	137,791
	Associate Trans. Planner	4.00	280,578	-	0	4.00	280,578
	Director I	1.00	145,198	-	0	1.00	145,198
	Deputy Director	2.00	242,842	-	0	2.00	242,842
	Manager I	2.00	195,723	-	0	2.00	195,723
	Manager II	2.00	196,298	-	0	2.00	196,298
	Principal Regional Planner	6.00	526,314	-	0	6.00	526,314
	Principal Transportation Planner	6.00	530,152	-	0	6.00	530,152
	Program Analyst IV	1.00	79,566	-	0	1.00	79,566
	Program Supervisor I	1.00	66,736	-	0	1.00	66,736
	Senior Management Analyst	4.00	285,229	-	0	4.00	285,229
	Senior Regional Planner	3.00	225,715	-	0	3.00	225,715
	Senior Transportation Planner	7.00	563,118	0.58	36,959	7.58	600,077
	Transit Project Manager I	1.00	102,591	-	0	1.00	102,591
	Transit Project Manager II	1.00	103,486	-	0	1.00	103,486
	Transportation Engineer	1.00	89,745	-	0	1.00	89,745
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist II	3.00	128,078	-	0	3.00	128,078
	Administrative Specialist III	1.00	45,435	-	0	1.00	45,435
	Program Assistant 3	2.00	110,296	-	0	2.00	110,296
5020	Reg Emp-Part Time-Exempt						
	Principal Regional Planner	0.80	71,796	-	0	0.80	71,796
	Program Analyst IV	0.58	43,541	-	0	0.58	43,541
5025	Reg Employees-Part Time-Non-Exempt						
5030	Temporary Employees		94,965		0		94,965
5089	Salary Adjustments				0		
	Merit/COLA Adjustment (non-rep)		11,760		0		11,760
	Step Increases (AFSCME)		36,514		0		36,514
	COLA (represented employees)		33,194		0		33,194
	Other Adjustments (non-represented)		0		0		0
	Other Adjustments (AFSCME)		0		15,789		15,789
FRINGE	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		1,792,511		14,488		1,806,999
<b>Total Personal Services</b>		<b>55.38</b>	<b>\$6,369,409</b>	<b>0.58</b>	<b>\$67,236</b>	<b>55.96</b>	<b>\$6,436,645</b>
<i>Materials &amp; Services</i>							
GOODS	<i>Goods</i>						
5201	Office Supplies		160,971		0		160,971
5205	Operating Supplies		83,300		0		83,300
5210	Subscriptions and Dues		23,800		0		23,800
5215	Maintenance & Repairs Supplies		0		0		0
SVCS	<i>Services</i>						
5245	Marketing		76,901		0		76,901
5240	Contracted Professional Svcs		2,550,491		24,000		2,574,491
5246	Sponsorships		20,600		0		20,600
5251	Utility Services		7,100		0		7,100
5260	Maintenance & Repair Services		20,000		0		20,000

**Exhibit A  
Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Planning &amp; Development</b>							
	5265 Rentals		7,500		0		7,500
	5280 Other Purchased Services		260,940		1,000		261,940
	<i>IGEXP Intergov't Expenditures</i>						
	5300 Payments to Other Agencies		640,644		0		640,644
	<i>INCGEX Internal Charges for Service</i>						
	5400 Charges for Service		52,500		0		52,500
	<i>OTHEXP Other Expenditures</i>						
	5440 Program Purchases		5,450,000		0		5,450,000
	5445 Grants and Loans		645,825		0		645,825
	5450 Travel		82,860		0		82,860
	5455 Staff Development		16,800		0		16,800
	5490 Miscellaneous Expenditures		0		0		0
	<b>Total Materials &amp; Services</b>		<b>\$10,100,232</b>		<b>\$25,000</b>		<b>\$10,125,232</b>
	<b>TOTAL REQUIREMENTS</b>	<b>55.38</b>	<b>\$16,469,641</b>	<b>0.58</b>	<b>\$92,236</b>	<b>55.96</b>	<b>\$16,561,877</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Research Center</b>							
<b><i>Personal Services</i></b>							
SALWGE	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Assistant GIS Specialist	2.00	106,266	-	0	2.00	106,266
	Administrative Specialist IV	1.00	50,069	-	0	1.00	50,069
	Assistant Regional Planner	1.00	57,953	-	0	1.00	57,953
	Associate GIS Specialist	2.00	133,062	-	0	2.00	133,062
	Associate Regional Planner	1.00	57,953	-	0	1.00	57,953
	Associate Transportation Modeler	4.00	259,464	-	0	4.00	259,464
	Manager I	1.00	93,311	-	0	1.00	93,311
	Manager II	2.00	183,384	-	0	2.00	183,384
	Principal GIS Specialist	2.00	179,491	-	0	2.00	179,491
	Principal Regional Planner	1.00	89,745	-	0	1.00	89,745
	Principal Transportation Modeler	3.00	269,236	-	0	3.00	269,236
	Program Director II	1.00	135,739	-	0	1.00	135,739
	Program Supervisor II	2.00	166,106	-	0	2.00	166,106
	Senior GIS Specialist	3.00	233,962	-	0	3.00	233,962
	Senior Transportation Modeler	2.00	170,977	-	0	2.00	170,977
5020	Reg Emp-Part Time-Exempt						
	Assistant GIS Specialist	0.60	30,886	-	0	0.60	30,886
	Associate GIS Specialist	1.10	73,448	-	0	1.10	73,448
	Principal Regional Planner	0.20	22,436	0.27	24,021	0.47	46,457
	Senior GIS Specialist	0.80	56,318	-	0	0.80	56,318
5025	Reg Employees-Part Time-Non-Exempt						
5030	Temporary Employees		30,224		0		30,224
5089	Salary Adjustments				0		
	Merit/COLA Adjustment (non-rep)		5,785		0		5,785
	Step Increases (AFSCME)		19,149		0		19,149
	COLA (represented employees)		17,408		0		17,408
	Other Adjustments (AFSCME)		0		9,916		9,916
FRINGE	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		955,960		10,979		966,939
<b>Total Personal Services</b>		<b>30.70</b>	<b>\$3,398,332</b>	<b>0.27</b>	<b>\$44,916</b>	<b>30.97</b>	<b>\$3,443,248</b>
<b><i>Materials &amp; Services</i></b>							
GOODS	<i>Goods</i>						
5201	Office Supplies		198,428		0		198,428
5205	Operating Supplies		15,400		0		15,400
5210	Subscriptions and Dues		4,119		0		4,119
SVCS	<i>Services</i>						
5240	Contracted Professional Svcs		594,000		0		594,000
5260	Maintenance & Repair Services		47,340		0		47,340
IGEXP	<i>Intergov't Expenditures</i>						
5300	Payments to Other Agencies		100,000		0		100,000
OTHEXP	<i>Other Expenditures</i>						
5450	Travel		19,597		0		19,597
5455	Staff Development		23,450		0		23,450
<b>Total Materials &amp; Services</b>			<b>\$1,002,334</b>		<b>\$0</b>		<b>\$1,002,334</b>
<b>TOTAL REQUIREMENTS</b>		<b>30.70</b>	<b>\$4,400,666</b>	<b>0.27</b>	<b>\$44,916</b>	<b>30.97</b>	<b>\$4,445,582</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Sustainability Center</b>							
<i>Personal Services</i>							
<i>SALWGE Salaries &amp; Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	55,235	-	0	1.00	55,235
	Assistant Regional Planner	1.00	52,573	-	0	1.00	52,573
	Director	1.00	145,198	-	0	1.00	145,198
	Education Coordinator II	1.00	60,837	-	0	1.00	60,837
	Manager I	1.20	103,260	-	0	1.20	103,260
	Manager II	1.70	166,300	-	0	1.70	166,300
	Policy Advisor II	1.00	127,484	-	0	1.00	127,484
	Principal Regional Planner	3.00	260,731	-	0	3.00	260,731
	Program Supervisor II	1.25	100,385	-	0	1.25	100,385
	Senior Management Analyst	1.00	60,837	-	0	1.00	60,837
	Senior Natural Resource Scientist	4.00	330,385	-	0	4.00	330,385
	Senior Public Affairs Specialist	0.20	13,419	-	0	0.20	13,419
	Senior Regional Planner	3.00	250,283	-	0	3.00	250,283
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist III	1.00	37,315	-	0	1.00	37,315
	Natural Resource Technician	4.00	201,428	-	0	4.00	201,428
	Program Assistant 2	2.00	82,643	-	0	2.00	82,643
	Program Assistant 3	2.00	95,048	-	0	2.00	95,048
	Volunteer Coordinator I	1.00	54,949	-	0	1.00	54,949
5025	Reg Employees-Part Time-Non-Exempt						
	Education Specialist II	0.80	44,046	-	0	0.80	44,046
	Volunteer Coordinor I	0.80	44,046	-	0	0.80	44,046
5030	Temporary Employees		53,005		0		53,005
5080	Overtime		3,719		0		3,719
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		6,427		0		6,427
	Step Increases (AFSCME)		16,182		0		16,182
	COLA (represented employees)		18,581		0		18,581
	Other Adjustments (AFSCME)		0		8,164		8,164
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		966,786		0		966,786
<b>Total Personal Services</b>		<b>31.95</b>	<b>\$3,351,102</b>	<b>0.00</b>	<b>\$8,164</b>	<b>31.95</b>	<b>\$3,359,266</b>
<b>Total Materials &amp; Services</b>			<b>\$1,638,175</b>		<b>\$0</b>		<b>\$1,638,175</b>
<i>Capital Outlay</i>							
<i>CAPCIP Capital Outlay (CIP Projects)</i>							
	5720 Buildings & Related		25,500		0		25,500
<b>Total Capital Outlay</b>			<b>\$25,500</b>		<b>\$0</b>		<b>\$25,500</b>
<b>TOTAL REQUIREMENTS</b>		<b>31.95</b>	<b>\$5,014,777</b>	<b>0.00</b>	<b>\$8,164</b>	<b>31.95</b>	<b>\$5,022,941</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Special Appropriations</b>							
<i>Materials &amp; Services</i>							
GOODS	<i>Goods</i>						
	5210 Subscriptions and Dues		40,000		0		40,000
SVCS	<i>Services</i>						
	5240 Contracted Professional Svcs		130,725		0		130,725
	5246 Sponsorships		236,750		(35,000)		201,750
	5280 Other Purchased Services		50,000		0		50,000
IGEXP	<i>Intergov't Expenditures</i>						
	5300 Payments to Other Agencies		3,720,019		0		3,720,019
	5305 Election Expenses		75,000		0		75,000
OTHEXP	<i>Other Expenditures</i>						
	5445 Grants		298,561		0		298,561
	5490 Miscellaneous Expenditures		50,000		0		50,000
<b>Total Materials &amp; Services</b>			<b>\$4,601,055</b>		<b>(\$35,000)</b>		<b>\$4,566,055</b>
<b>Total Debt Service</b>			<b>\$1,588,215</b>		<b>\$0</b>		<b>\$1,588,215</b>
<b>TOTAL REQUIREMENTS</b>		<b>0.00</b>	<b>\$6,189,270</b>	<b>0.00</b>	<b>(\$35,000)</b>	<b>0.00</b>	<b>\$6,154,270</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>General Expenses</b>							
<i><b>Interfund Transfers</b></i>							
<i>INDTEX</i>	<i>Interfund Reimbursements</i>						
5800	Transfer for Indirect Costs						
	* to Risk Mgmt Fund-Liability		344,916		0		344,916
	* to Risk Mgmt Fund-Worker Comp		382,344		0		382,344
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to General Revenue Bond Fund-Zoo		404,408		0		404,408
	* to General Asset Mgmt Fund-General Acct		0		10,000		10,000
	* to Gen'l Revenue Bond Fund-Debt Serv Acct		1,500,920		0		1,500,920
	* to MERC Fund (Tourism Opp. & Compt. Accou		480,000		0		480,000
	* to Renewal & Replacement Fund-General R&R		647,978		0		647,978
	* to Renewal & Replacement Fund-IT Renewal &		255,000		0		255,000
	* to General Asset Management Fund		140,000		0		140,000
	* to Renewal & Replacement Fund-Regional Cen		322,540		0		322,540
	* to Renewal & Replacement Fund-Parks R&R		323,000		0		323,000
	* to Solid Waste Revenue Fund		148,458		0		148,458
<b>Total Interfund Transfers</b>			<b>\$4,949,564</b>		<b>\$10,000</b>		<b>\$4,959,564</b>
<i><b>Contingency &amp; Unappropriated Balance</b></i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* Contingency		3,132,456		(109,810)		3,022,646
	* Opportunity Account		211,411		0		211,411
	* Reserved for Streetcar LID (RRSR)		500,000		0		500,000
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Stabilization Reserve		2,320,296		0		2,320,296
	* PERS Reserve		6,238,195		0		6,238,195
	* Planning grants funds held in reserve		0		14,993		14,993
	* Recovery Rate Stabilization reserve		1,396,943		0		1,396,943
	* Reserved for Community Investment Initiati		812,000		0		812,000
	* Reserved for Future Natural Areas Operator		204,460		0		204,460
	* Reserved for Local Gov't Grants (CET)		1,165,574		0		1,165,574
	* Reserve for Future Debt Service		2,526,028		0		2,526,028
<b>Total Contingency &amp; Unappropriated Balance</b>			<b>\$18,507,363</b>		<b>(\$94,817)</b>		<b>\$18,412,546</b>
<b>TOTAL REQUIREMENTS</b>		<b>452.46</b>	<b>\$109,271,381</b>	<b>2.60</b>	<b>\$170,827</b>	<b>455.06</b>	<b>\$109,442,208</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Asset Management Fund</b>							
<b><u>Resources</u></b>							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>						
3500	* Prior year ending balance		6,689,948		0		6,689,948
<i>GRANTS</i>	<i>Grants</i>						
4110	State Grants-Direct		63,334		0		63,334
<i>GVCNTB</i>	<i>Gov't Contributions</i>						
4145	Government Contributions		0		70,000		70,000
<i>INTRST</i>	<i>Interest Earnings</i>						
4700	Interest on Investments		33,298		0		33,298
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
4750	Donations and Bequests		600,000		225,000		825,000
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
4970	Transfer of Resources						
	* from Solid Waste Revenue Fund		53,163		0		53,163
	* from General Fund (Regional Parks)		323,000		0		323,000
	* from General Fund-IT R&R		255,000		0		255,000
	* from General Fund-MRC R&R		322,540		0		322,540
	* from General Fund-Gen'l R&R		647,978		0		647,978
	* from MERC		10,824		0		10,824
	* from Gen'l Revenue Bond Fund		0		216,821		216,821
	* from General Fund		140,000		10,000		150,000
<b>TOTAL RESOURCES</b>			<b>\$9,139,085</b>		<b>\$521,821</b>		<b>\$9,660,906</b>
<b>Total Materials &amp; Services</b>			<b>\$1,005,061</b>		<b>\$0</b>		<b>\$1,005,061</b>
<b><u>Capital Outlay</u></b>							
5710	Improve-Oth thn Bldg		980,888		286,821		1,267,709
5720	Buildings & Related		257,956		0		257,956
5730	Exhibits and Related		600,000		225,000		825,000
5740	Equipment & Vehicles		1,128,879		0		1,128,879
5745	Licensed Vehicles		564,276		0		564,276
5750	Office Furniture & Equip		640,833		10,000		650,833
5760	Railroad Equip & Facil		49,610		0		49,610
<b>Total Capital Outlay</b>			<b>\$4,222,442</b>		<b>\$521,821</b>		<b>\$4,744,263</b>
<b>Total Contingency &amp; Unappropriated Balance</b>			<b>\$3,911,582</b>		<b>\$0</b>		<b>\$3,911,582</b>
<b>TOTAL REQUIREMENTS</b>		-	<b>\$9,139,085</b>	-	<b>\$521,821</b>	-	<b>\$9,660,906</b>

**Exhibit A  
Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current		Amended	
		<u>Budget</u>	<u>Revision</u>	<u>Budget</u>	<u>Budget</u>
		FTE	Amount	FTE	Amount
<b>General Revenue Bond Fund</b>					
<b>Project Account</b>					
<i>Capital Outlay</i>					
<b>WASHINGTON PARK PARKING LOT</b>					
5710	Improve-Oth thn Bldg		216,821	(216,821)	0
<b>TOTAL PROJECT ACCOUNT</b>			<b>\$216,821</b>	<b>(\$216,821)</b>	<b>\$0</b>
<b>Debt Service Account</b>					
<i>Debt Service</i>					
<b>METRO REGIONAL CENTER</b>					
<i>REVBND Revenue Bond Payments</i>					
5630	Revenue Bond Pmts-Principal		960,000	0	960,000
5635	Revenue Bond Payments-Interest		540,920	0	540,920
<b>EXPO CENTER HALL D EXPANSION</b>					
<i>REVBND Revenue Bond Payments</i>					
5630	Revenue Bond Pmts-Principal		650,000	0	650,000
5635	Revenue Bond Payments-Interest		538,632	0	538,632
<b>WASHINGTON PARK PARKING LOT</b>					
<i>REVBND Revenue Bond Payments</i>					
5630	Revenue Bond Pmts-Principal		340,000	0	340,000
5635	Revenue Bond Payments-Interest		64,408	0	64,408
<b>TOTAL DEBT SERVICE ACCOUNT</b>			<b>\$3,093,960</b>	<b>\$0</b>	<b>\$3,093,960</b>
<b>General Expenses</b>					
<i>Interfund Transfers</i>					
<i>EQTCHG Fund Equity Transfer</i>					
5810	Transfer of Resources				
	* to Gen'l Asset Mgmt Fund-Oregon Zoo		0	216,821	216,821
<b>Total Interfund Transfers</b>			<b>\$0</b>	<b>\$216,821</b>	<b>\$216,821</b>
<i>Contingency and Ending Balance</i>					
<i>UNAPP Unappropriated Fund Balance</i>					
5990	Unappropriated Fund Balance				
	* Expo Center Debt Service		306	0	306
	* MRC Debt Service Account		4,970	0	4,970
<b>Total Contingency and Ending Balance</b>			<b>\$5,276</b>	<b>\$0</b>	<b>\$5,276</b>
<b>TOTAL FUND REQUIREMENTS</b>			<b>\$3,316,057</b>	<b>\$0</b>	<b>\$3,316,057</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Metro Exposition Recreation Commission Fund</b>							
<b><i>Resources</i></b>							
BEGBAL	<i>Beginning Fund Balance</i>						
	* Undesignated		3,871,587		0		3,871,587
	* Renewal & Replacement Reserve		12,543,636		0		12,543,636
	* Transient Lodging Tax Capital Reserve		430,310		0		430,310
	* New Capital / Business Strategy Reserve		5,100,848		0		5,100,848
	* Aramark Contract Capital Investment Reserve		652,366		0		652,366
	* PERS Reserve		1,991,822		0		1,991,822
GRANTS	<i>Grants</i>						
4120	Local Grant - Direct		46,675		0		46,675
LGSHRE	<i>Local Gov't Share Revenues</i>						
4130	Hotel/Motel Tax		11,155,335		0		11,155,335
GVCNTB	<i>Contributions from Governments</i>						
4145	Government Contributions		784,320		0		784,320
CHGSVC	<i>Charges for Service</i>						
4500	Admission Fees		1,880,177		0		1,880,177
4510	Rentals		7,333,144		0		7,333,144
4550	Food Service Revenue		11,912,662		0		11,912,662
4560	Retail Sales		7,000		0		7,000
4570	Merchandising		15,000		0		15,000
4575	Advertising		15,000		0		15,000
4580	Utility Services		1,578,500		0		1,578,500
4590	Commissions		1,123,500		0		1,123,500
4620	Parking Fees		2,874,555		0		2,874,555
4645	Reimbursed Services		2,645,172		0		2,645,172
4647	Reimbursed Services - Contract		527,989		0		527,989
4650	Miscellaneous Charges for Svc		370,050		0		370,050
INTRST	<i>Interest Earnings</i>						
4700	Interest on Investments		122,806		0		122,806
DONAT	<i>Contributions from Private Sources</i>						
4750	Donations and Bequests		450,000		0		450,000
4760	Sponsorship Revenue		160,000		0		160,000
MISCRV	<i>Miscellaneous Revenue</i>						
4170	Fine & Forfeitures		1,500		0		1,500
4805	Financing Transaction		93,664		0		93,664
4890	Miscellaneous Revenue		35,926		0		35,926
EQTREV	<i>Fund Equity Transfers</i>						
4970	Transfer of Resources						
	* from General Fund		480,000		0		480,000
	* from Risk Management Fund		111,510		3,312		114,822
<b>TOTAL RESOURCES</b>			<b>\$68,315,054</b>		<b>\$3,312</b>		<b>\$68,318,366</b>

<b><i>Personal Services</i></b>							
SALWGE	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Account Executive	3.00	167,295	-	0	3.00	167,295
	Accountant II	2.00	116,085	-	0	2.00	116,085
	Admissions Staffing Manager	1.00	50,440	-	0	1.00	50,440
	Assistant Ticket Services Manager	1.00	48,880	-	0	1.00	48,880
	Asst. Event Svcs Mgr. or Senior House Mgr.	1.00	75,629	-	0	1.00	75,629
	Asst. Executive Director	2.00	205,169	-	0	2.00	205,169
	Asst. Operations Mgr. (Asst. Tech Svcs. Mgr.)	3.00	199,118	-	0	3.00	199,118
	Audio Visual Supervisor	1.00	60,112	-	0	1.00	60,112
	Audio/Visual Technician Lead	1.00	48,339	-	0	1.00	48,339
	Audio/Visual Sales	1.00	53,414	-	0	1.00	53,414

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Metro Exposition Recreation Commission Fund</b>							
	System Analyst I	1.00	58,172	-	0	1.00	58,172
	System Analyst II	1.00	64,143	-	0	1.00	64,143
	Associate Management Analyst	1.00	60,840	-	0	1.00	60,840
	Assistant Management Analyst	0.60	27,269	-	0	0.60	27,269
	Policy Advisor I	1.00	97,843	-	0	1.00	97,843
	Director of Event Services	1.00	80,995	-	0	1.00	80,995
	Director of Sales & Marketing	1.00	93,600	-	0	1.00	93,600
	Event Manager	5.00	303,762	-	0	5.00	303,762
	Event Services Manager	1.00	81,078	-	0	1.00	81,078
	Director - Expo Center	1.00	117,395	-	0	1.00	117,395
	Manager I	2.35	189,428	-	0	2.35	189,428
	Manager II	0.30	31,609	-	0	0.30	31,609
	GM of Visitor Venues	0.75	113,599	-	0	0.75	113,599
	Program Analyst II	0.85	54,083	-	0	0.85	54,083
	Graphic Designer II	1.00	60,882	-	0	1.00	60,882
	Chief Engineer	1.00	70,990	-	0	1.00	70,990
	Marketing & Web Services Manager	1.00	72,883	-	0	1.00	72,883
	Executive Director - OCC	1.00	165,443	-	0	1.00	165,443
	Operations Manager	4.00	314,642	-	0	4.00	314,642
	Director of Operations	1.00	98,155	-	0	1.00	98,155
	Executive Director - PCPA	1.00	132,956	-	0	1.00	132,956
	Sales & Events Manager	1.00	78,500	-	0	1.00	78,500
	Sales & Booking Manager	1.00	74,235	-	0	1.00	74,235
	Sales Manager	5.00	296,816	-	0	5.00	296,816
	Security Manager	1.00	73,237	-	0	1.00	73,237
	Set-up & Operations Supervisor	8.00	426,440	-	0	8.00	426,440
	Senior Set-up Supervisor	1.00	67,413	-	0	1.00	67,413
	Stage Supervisor	1.00	59,779	-	0	1.00	59,779
	Sustainability Coordinator	1.00	58,365	-	0	1.00	58,365
	Ticketing/Parking Service Manager	2.00	147,234	-	0	2.00	147,234
	Ticket Services Manager	1.00	65,062	-	0	1.00	65,062
	Volunteer Services Coordinator	1.00	51,438	-	0	1.00	51,438
5015	Reg Empl-Full Time-Non-Exempt						
	Accounting Technician	3.00	124,675	-	0	3.00	124,675
	Administrative Assistant	11.00	432,206	-	0	11.00	432,206
	Accountant	1.00	47,753	-	0	1.00	47,753
	Executive Assistant	3.00	126,846	-	0	3.00	126,846
	Audio Visual Technician	3.00	132,253	-	0	3.00	132,253
	Electrician	5.00	329,200	-	0	5.00	329,200
	Facility Security Agent	9.00	310,549	-	0	9.00	310,549
	Lead Electrician	2.00	145,613	-	0	2.00	145,613
	Lead Operating Engineer	1.00	64,373	-	0	1.00	64,373
	Operating Engineer	7.00	424,283	-	0	7.00	424,283
	Painter	2.00	80,743	-	0	2.00	80,743
	Marketing/Promotions Coordinator	2.00	86,422	-	0	2.00	86,422
	Lead Stagedoor Watchperson	1.00	38,691	-	0	1.00	38,691
	Telecom & Information Systems Tech	1.00	52,722	-	0	1.00	52,722
	Box Office Coordinator	1.00	32,468	-	0	1.00	32,468
	Utility Lead	4.00	156,665	-	0	4.00	156,665
	Utility Maintenance	4.00	178,728	-	0	4.00	178,728
	Utility Maintenance Specialist	3.00	135,678	-	0	3.00	135,678
	Utility Maintenance Technician	1.00	41,719	-	0	1.00	41,719
	Utility Worker II	40.00	1,358,800	-	0	40.00	1,358,800
5025	Regular Employees Part Time Non-Exempt	-	195,030	-	0	-	195,030
5030	Temporary Employees	-	8,250	-	0	-	8,250

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Metro Exposition Recreation Commission Fund</b>							
5043	Part-Time, Non-Reimbursed Labor	-	1,177,514		0	-	1,177,514
5045	Part-Time, Reimbursed Labor-Stagehands	15.00	358,200		0	15.00	358,200
5045	Part-Time, Reimbursed Labor-Other	-	1,060,546		0	-	1,060,546
5080	Overtime	-	415,799		0	-	415,799
5089	Salary Adjustment						
	Merit/COLA Adjustment (non-rep)		93,148		0		93,148
	Step Increases (AFSCME)		4,962		0		4,962
	COLA (represented employees)		129,281		0		129,281
	Other Adjustments (AFSCME)		0		3,312		3,312
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		5,332,297		0		5,332,297
<b>Total Personal Services</b>		<b>185.85</b>	<b>\$17,788,181</b>	<b>-</b>	<b>\$3,312</b>	<b>185.85</b>	<b>\$17,791,493</b>
<b>Total Materials &amp; Services</b>			<b>\$20,485,330</b>		<b>\$0</b>		<b>\$20,485,330</b>
<b>Total Capital Outlay</b>			<b>\$3,066,366</b>		<b>\$0</b>		<b>\$3,066,366</b>
<b>Total Interfund Transfers</b>			<b>\$6,142,766</b>	<b>-</b>	<b>\$0</b>		<b>\$6,142,766</b>
<b>Total Contingency and Ending Balance</b>			<b>\$20,832,411</b>		<b>\$0</b>		<b>\$20,832,411</b>
<b>TOTAL REQUIREMENTS</b>		<b>185.85</b>	<b>\$68,315,054</b>	<b>-</b>	<b>\$3,312</b>	<b>185.85</b>	<b>\$68,318,366</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Natural Areas Fund</b>							
<b>Resources</b>							
BEGBAL	Beginning Fund Balance						
	* Prior year ending balance		36,668,000		0		36,668,000
	* Prior year PERS Reserve		47,000		0		47,000
INTRST	Interest Earnings						
4700	Interest on Investments		183,575		0		183,575
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		866,000		0		866,000
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from Risk Management Fund		8,940		4,236		13,176
<b>TOTAL RESOURCES</b>			<b>\$37,773,515</b>		<b>\$4,236</b>		<b>\$37,777,751</b>
<b>Personal Services</b>							
SALWGE	Salaries & Wages						
5010	Reg Employees-Full Time-Exempt						
	Associate Regional Planner	1.00	63,899	-	0	1.00	63,899
	Manager I	0.30	27,082	-	0	0.30	27,082
	Manager II	0.30	29,301	-	0	0.30	29,301
	Program Director	1.00	111,889	-	0	1.00	111,889
	Property Management Specialist	0.20	14,778	-	0	0.20	14,778
	Real Estate Negotiator	4.00	311,326	-	0	4.00	311,326
	Program Supervisor II	0.50	36,067	-	0	0.50	36,067
	Senior GIS Specialist	1.00	89,745	-	0	1.00	89,745
	Senior Management Analyst	1.00	73,892	-	0	1.00	73,892
	Senior Public Affairs Specialist	0.80	53,675	-	0	0.80	53,675
	Senior Natural Resource Scientist	1.00	73,892	-	0	1.00	73,892
5015	Reg Empl-Full Time-Non-Exempt						
	Natural Resource Technician	2.00	89,346	-	0	2.00	89,346
	Property Management Technician	1.00	45,340	-	0	1.00	45,340
5020	Reg Employees-Part Time-Exempt						
	Senior Regional Planner	0.80	65,141			0.80	65,141
5089	Salary Adjustment						
	Merit/COLA Adjustment (non-rep)		2,044		0		2,044
	Step Increases (AFSCME)		8,710		0		8,710
	COLA (represented employees)		9,254		0		9,254
	Other Adjustments (AFSCME)		0		4,236		4,236
FRINGE	Fringe Benefits						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		465,516		0		465,516
<b>Total Personal Services</b>		<b>14.90</b>	<b>\$1,570,897</b>	<b>-</b>	<b>\$4,236</b>	<b>14.90</b>	<b>\$1,575,133</b>
<b>Total Materials &amp; Services</b>			<b>\$12,150,000</b>		<b>\$0</b>		<b>\$12,150,000</b>
<b>Total Capital Outlay</b>			<b>\$20,939,000</b>		<b>\$0</b>		<b>\$20,939,000</b>
<b>Total Interfund Transfers</b>			<b>\$1,773,222</b>		<b>\$0</b>		<b>\$1,773,222</b>
<b>Total Contingency and Ending Balance</b>			<b>\$1,340,396</b>		<b>\$0</b>		<b>\$1,340,396</b>
<b>TOTAL REQUIREMENTS</b>		<b>14.90</b>	<b>\$37,773,515</b>	<b>0.00</b>	<b>\$4,236</b>	<b>14.90</b>	<b>\$37,777,751</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

<b>ACCT</b>	<b>DESCRIPTION</b>	<b>Current</b>		<b>Revision</b>		<b>Amended</b>	
		<b>FTE</b>	<b>Amount</b>	<b>FTE</b>	<b>Amount</b>	<b>FTE</b>	<b>Amount</b>
<b>Oregon Zoo Infrastructure and Animal Welfare Fund</b>							
<b>Resources</b>							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>						
3500	* Prior year ending balance		9,649,239		0		9,649,239
<i>INTRST</i>	<i>Interest Earnings</i>						
4700	Interest on Investments		24,648		0		24,648
<i>DBTREV</i>	<i>Bond and Loan Proceeds</i>						
4900	General Obligation Bond Proceeds		0		0		0
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
4970	Transfer of Resources						
	* from Risk Management Fund		3,350		385		3,735
<b>TOTAL RESOURCES</b>			<b>\$9,677,237</b>		<b>\$385</b>		<b>\$9,677,622</b>
<b>Personal Services</b>							
<i>SALWGE</i>	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Assistant Management Analyst	1.00	57,952	-	0	1.00	57,952
	Manager II	1.00	92,000	-	0	1.00	92,000
	Program Analyst IV	0.33	23,234	-	0	0.33	23,234
	Program Director	1.00	111,029	-	0	1.00	111,029
	Program Supervisor II	1.00	87,467	-	0	1.00	87,467
	Service Supervisor III	1.00	74,845	-	0	1.00	74,845
5089	Salary Adjustment						
	Merit/COLA Adjustment (non-rep)		3,886		0		3,886
	Step Increases (AFSCME)		637		0		637
	COLA (represented employees)		580		0		580
	Other Adjustments (AFSCME)		0		385		385
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		176,060		0		176,060
<b>Total Personal Services</b>		<b>5.33</b>	<b>\$627,690</b>	<b>0.00</b>	<b>\$385</b>	<b>5.33</b>	<b>\$628,075</b>
<b>Total Materials &amp; Services</b>			<b>\$0</b>		<b>\$0</b>		<b>\$0</b>
<b>Total Capital Outlay</b>			<b>\$6,432,825</b>		<b>\$0</b>		<b>\$6,432,825</b>
<b>Total Interfund Transfers</b>			<b>\$364,209</b>		<b>\$0</b>		<b>\$364,209</b>
<b>Total Contingency and Ending Balance</b>			<b>\$2,252,513</b>		<b>\$0</b>		<b>\$2,252,513</b>
<b>TOTAL REQUIREMENTS</b>		<b>5.33</b>	<b>\$9,677,237</b>	<b>0.00</b>	<b>\$385</b>	<b>5.33</b>	<b>\$9,677,622</b>

**Exhibit A**  
**Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Risk Management Fund</b>							
<b>Total Materials &amp; Services</b>			<b>\$2,815,266</b>		<b>\$0</b>		<b>\$2,815,266</b>
<b><i>Interfund Transfers</i></b>							
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to MERC Fund		111,510		3,312		114,822
	* to Natural Areas Fund		8,940		4,236		13,176
	* to Oregon Zoo Bond Fund		3,350		385		3,735
	* to Solid Waste Revenue Fund		56,130		29,750		85,880
	* to General Fund		577,960		79,387		657,347
<b>Total Interfund Transfers</b>			<b>\$757,890</b>		<b>\$117,070</b>		<b>\$874,960</b>
<b><i>Contingency and Ending Balance</i></b>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* General contingency		500,000		(117,070)		382,930
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Undesignated		543,834		117,070		660,904
	* Health & Welfare		219,250		(117,070)		102,180
<b>Total Contingency and Ending Balance</b>			<b>\$1,263,084</b>		<b>(\$117,070)</b>		<b>\$1,146,014</b>
<b>TOTAL REQUIREMENTS</b>		<b>0.00</b>	<b>\$4,836,240</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$4,836,240</b>

**Exhibit A  
Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Solid Waste Revenue Fund</b>							
<b>Resources</b>							
<i>Resources</i>							
BEGBAL	Beginning Fund Balance						
	* St. Johns Landfill Closure Account		5,115,105		0		5,115,105
	* Renewal and Replacement		8,749,561		0		8,749,561
	* Rate Stabilization Reserve Account		6,086,773		0		6,086,773
	* General Account - Working Capital		7,759,668		0		7,759,668
	* General Account - Capital Reserve		5,866,000		0		5,866,000
	* General Account (EIL Reserve - GASB 49)		5,225,000		0		5,225,000
	* Prior year PERS Reserve		1,112,000		0		1,112,000
GRANTS	Grants						
4105	Federal Grants - Indirect		317,660		0		317,660
CHGSVC	Charges for Service						
4180	Contract & Professional Service		10,000		0		10,000
4210	Documents and Publications		950		0		950
4230	Product Sales		989,750		0		989,750
4300	Disposal Fees		27,416,784		0		27,416,784
4305	Regional System Fee		19,579,416		0		19,579,416
4325	Rehabilitation & Enhance Fee		116,614		0		116,614
4330	Transaction Fee		2,972,225		0		2,972,225
4335	Host Fees		232,253		0		232,253
4340	Tire Disposal Fee		4,000		0		4,000
4342	Organics Fee		883,912		0		883,912
4345	Yard Debris Disposal Fee		366,479		0		366,479
4350	Orphan Site Account Fee		61,391		0		61,391
4355	DEQ Promotion Fee		524,188		0		524,188
4360	Refrigeration Unit Disposal Fee		30,000		0		30,000
4365	H2W Disposal Fee		236,500		0		236,500
4369	Paintcare Revenue		1,110,000		0		1,110,000
4370	Conditionally Exempt Gen. Fees		100,000		0		100,000
4410	Franchise Fees		15,000		0		15,000
4420	Natural Gas Recovery Revenue		35,000		0		35,000
INTRST	Interest Earnings						
4700	Interest on Investments		196,526		0		196,526
MISCRV	Miscellaneous Revenue						
4170	Fines and Forfeits		5,000		0		5,000
4890	Miscellaneous Revenue		28,000		0		28,000
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from General Fund		148,458		0		148,458
	* from Risk Management Fund		56,130		29,750		85,880
INTSRV	Internal Service Transfers						
4980	Transfer for Direct Costs				0		
	* from Rehab. & Enhancement Fund		33,287		0		33,287
<b>TOTAL RESOURCES</b>			<b>\$95,383,630</b>		<b>\$29,750</b>		<b>\$95,413,380</b>

**Exhibit A  
Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Solid Waste Revenue Fund</b>							
<b>Operating Account - Parks &amp; Environmental Services</b>							
<i>Personal Services</i>							
SALWGE	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Program Director	1.00	105,363	-	0	1.00	105,363
	Manager I	2.00	180,970	-	0	2.00	180,970
	Manager II	0.10	10,536	-	0	0.10	10,536
	Program Supervisor I	4.00	295,747	-	0	4.00	295,747
	Service Supervisor III	1.00	63,906	-	0	1.00	63,906
	Construction Coordinator	1.00	81,425	-	0	1.00	81,425
	Principal Solid Waste Planner	4.00	354,724	-	0	4.00	354,724
	Sr. Engineer	2.00	170,976	-	0	2.00	170,976
5015	Reg Empl-Full Time-Non-Exempt						
	Hazardous Waste Specialist	5.00	333,945	-	0	5.00	333,945
	Hazardous Waste Technician	17.00	934,209	-	0	17.00	934,209
	Landfill & Environmental Specialist	3.00	200,367	-	0	3.00	200,367
	Landfill & Environmental Technician	1.00	55,058	-	0	1.00	55,058
	Latex Operations Specialist	1.00	63,648	-	0	1.00	63,648
	Latex Operations Technician	2.00	82,118	-	0	2.00	82,118
	Latex Retail Technician	1.00	43,181	-	0	1.00	43,181
	SW Facilities Maintenance Technician	1.00	55,058	-	0	1.00	55,058
	Lead Scalehouse Technician	4.00	181,336	-	0	4.00	181,336
	Scalehouse Technician	3.00	123,177	-	0	3.00	123,177
5025	Reg Empl-Part Time-Non-Exempt						
	Scalehouse Technician	3.65	234,547	-	0	3.65	234,547
	Hazardous Waste Technician	2.30	117,723	-	0	2.30	117,723
5030	Temporary Employees		191,098		0		191,098
5080	Overtime		138,837		0		138,837
5089	Salary Adjustment						
	Merit/COLA Adjustment (non-rep)		6,564		0		6,564
	Step Increases (AFSCME)		37,174		0		37,174
	COLA (represented employees)		33,612		0		33,612
	Other Adjustments (AFSCME)		0		18,871		18,871
FRINGE	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		1,775,496		0		1,775,496
<b>Total Personal Services</b>		<b>59.05</b>	<b>\$5,870,795</b>	<b>-</b>	<b>\$18,871</b>	<b>59.05</b>	<b>\$5,889,666</b>
<b>Total Materials &amp; Services</b>			<b>\$33,964,781</b>		<b>\$0</b>		<b>\$33,964,781</b>
<b>TOTAL REQUIREMENTS</b>		<b>59.05</b>	<b>\$39,835,576</b>	<b>-</b>	<b>\$18,871</b>	<b>59.05</b>	<b>\$39,854,447</b>

**Exhibit A  
Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Solid Waste Revenue Fund</b>							
<b>Operating Account - Finance &amp; Regulatory Services</b>							
<i>Personal Services</i>							
SALWGE	Salaries & Wages						
5010	Reg Employees-Full Time-Exempt						
	Manager I	1.00	104,471	-	0	1.00	104,471
	Manager II	1.00	105,074	-	0	1.00	105,074
	Program Supervisor II	1.00	84,862	-	0	1.00	84,862
	Assoc. Solid Waste Planner	1.00	70,400	-	0	1.00	70,400
	Asst. Solid Waste Planner	1.00	63,899	-	0	1.00	63,899
	Principal Solid Waste Planner	1.00	89,745	-	0	1.00	89,745
	Sr. Management Analyst	3.00	221,675	-	0	3.00	221,675
	Sr. Solid Waste Planner	2.00	163,074	-	0	2.00	163,074
5015	Reg Empl-Full Time-Non-Exempt						
	Program Assistant 3	1.00	57,741	-	0	1.00	57,741
	Merit/COLA Adjustment (non-rep)		2,945		0		2,945
	Step Increases (AFSCME)		7,332		0		7,332
	COLA (represented employees)		6,666		0		6,666
	Other Adjustments (AFSCME)		0		3,466		3,466
FRINGE	Fringe Benefits						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		387,110		0		387,110
<b>Total Personal Services</b>		<b>12.00</b>	<b>\$1,364,994</b>	<b>-</b>	<b>\$3,466</b>	<b>12.00</b>	<b>\$1,368,460</b>
<b>Total Materials &amp; Services</b>			<b>\$745,016</b>		<b>\$0</b>		<b>\$745,016</b>
<b>TOTAL REQUIREMENTS</b>		<b>12.00</b>	<b>\$2,110,010</b>	<b>-</b>	<b>\$3,466</b>	<b>12.00</b>	<b>\$2,113,476</b>

**Exhibit A  
Ordinance No. 11-1265A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Solid Waste Revenue Fund</b>							
<b>Operating Account - Sustainability Center</b>							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Program Director	1.00	105,363	-	0	1.00	105,363
	Manager I	3.50	301,501	-	0	3.50	301,501
	Assoc. Solid Waste Planner	1.00	73,918	-	0	1.00	73,918
	Principal Solid Waste Planner	1.00	85,497	-	0	1.00	85,497
	Education Specialist III	1.00	52,573	-	0	1.00	52,573
	Senior Public Affairs Specialist	1.00	77,587	-	0	1.00	77,587
	Sr. Regional Planner	1.00	73,918	-	0	1.00	73,918
	Sr. Solid Waste Planner	6.00	505,039	-	0	6.00	505,039
5015	Reg Empl-Full Time-Non-Exempt						
	Program Assistant 2	5.00	220,503	-	0	5.00	220,503
5020	Reg Employees-Part Time-Exempt						
	Senior Solid Waste Planner	1.00	75,752	-	0	1.00	75,752
5025	Reg Empl-Part Time-Non-Exempt						
	Program Assistant 2	1.00	47,570	-	0	1.00	47,570
5030	Temporary Employees		157,628		0		157,628
5080	Overtime		4,820		0		4,820
5089	Salary Adjustment						
	Merit/COLA Adjustment (non-rep)		4,069		0		4,069
	Step Increases (AFSCME)		15,120		0		15,120
	COLA (represented employees)		13,751		0		13,751
	Other Adjustments (AFSCME)		0		7,413		7,413
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		712,720		0		712,720
<b>Total Personal Services</b>		<b>22.50</b>	<b>\$2,527,329</b>	<b>-</b>	<b>\$7,413</b>	<b>22.50</b>	<b>\$2,534,742</b>
<b>Total Materials &amp; Services</b>			<b>\$5,567,283</b>		<b>\$0</b>		<b>\$5,567,283</b>
<b>TOTAL REQUIREMENTS</b>		<b>22.50</b>	<b>\$8,094,612</b>	<b>-</b>	<b>\$7,413</b>	<b>22.50</b>	<b>\$8,102,025</b>

**Exhibit B**  
**Ordinance 11-1265A**  
**Schedule of Appropriations**

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
<b>GENERAL FUND</b>			
Communications	2,392,835	106,742	2,499,577
Council Office	3,694,550	0	3,694,550
Finance & Regulatory Services	3,870,708	6,932	3,877,640
Human Resources	2,304,161	770	2,304,931
Information Services	3,618,387	8,087	3,626,474
Metro Auditor	686,452	0	686,452
Office of Metro Attorney	2,067,885	0	2,067,885
Oregon Zoo	28,526,231	15,404	28,541,635
Parks & Environmental Services	6,578,791	7,393	6,586,184
Planning and Development	16,469,641	92,236	16,561,877
Research Center	4,400,666	44,916	4,445,582
Sustainability Center	5,014,777	8,164	5,022,941
Former ORS 197.352 Claims & Judgments	100	0	100
Special Appropriations	4,601,055	(35,000)	4,566,055
Non-Departmental			
Debt Service	1,588,215	0	1,588,215
Interfund Transfers	4,949,564	10,000	4,959,564
Contingency	3,843,867	(109,810)	3,734,057
Unappropriated Balance	14,663,496	14,993	14,678,489
<b>Total Fund Requirements</b>	<b>\$109,271,381</b>	<b>\$170,827</b>	<b>\$109,442,208</b>
<b>GENERAL ASSET MANAGEMENT FUND</b>			
Asset Management Program	5,227,503	521,821	5,749,324
Non-Departmental			
Contingency	3,911,582	0	3,911,582
<b>Total Fund Requirements</b>	<b>\$9,139,085</b>	<b>\$521,821</b>	<b>\$9,660,906</b>
<b>GENERAL REVENUE BOND FUND</b>			
Project Account			
Capital Outlay - Washington Park Parking Lot	216,821	(216,821)	0
Subtotal	216,821	(216,821)	0
Debt Service Account			
Debt Service - Metro Regional Center	1,500,920	0	1,500,920
Debt Service - Expo Center Hall D	1,188,632	0	1,188,632
Debt Service - Washington Park Parking Lot	404,408	0	404,408
Subtotal	3,093,960	0	3,093,960
Non-Departmental			
Interfund Transfers	0	216,821	216,821
Subtotal	0	216,821	216,821
Unappropriated Balance	5,276	0	5,276
<b>Total Fund Requirements</b>	<b>\$3,316,057</b>	<b>\$0</b>	<b>\$3,316,057</b>

**Exhibit B**  
**Ordinance 11-1265A**  
**Schedule of Appropriations**

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
<b>MERC FUND</b>			
MERC	41,339,877	3,312	41,343,189
Non-Departmental			
Interfund Transfers	6,142,766	0	6,142,766
Contingency	7,633,716	0	7,633,716
Unappropriated Balance	13,198,695	0	13,198,695
<b>Total Fund Requirements</b>	<b>\$68,315,054</b>	<b>\$3,312</b>	<b>\$68,318,366</b>
<b>NATURAL AREAS FUND</b>			
Sustainability Center	34,659,897	4,236	34,664,133
Non-Departmental			
Interfund Transfers	1,773,222	0	1,773,222
Contingency	1,340,396	0	1,340,396
<b>Total Fund Requirements</b>	<b>\$37,773,515</b>	<b>\$4,236</b>	<b>\$37,777,751</b>
<b>OREGON ZOO INFRASTRUCTURE AND ANIMAL WELFARE FUND</b>			
Oregon Zoo	7,060,515	385	7,060,900
Non-Departmental			
Interfund Transfers	364,209	0	364,209
Contingency	2,252,513	0	2,252,513
<b>Total Fund Requirements</b>	<b>\$9,677,237</b>	<b>\$385</b>	<b>\$9,677,622</b>
<b>RISK MANAGEMENT FUND</b>			
Finance & Regulatory Services	2,815,266	0	2,815,266
Non-Departmental			
Interfund Transfers	757,890	117,070	874,960
Contingency	500,000	(117,070)	382,930
Unappropriated Balance	763,084	0	763,084
<b>Total Fund Requirements</b>	<b>\$4,836,240</b>	<b>\$0</b>	<b>\$4,836,240</b>
<b>SOLID WASTE REVENUE FUND</b>			
Operating Account			
Finance & Regulatory Services	2,110,010	3,466	2,113,476
Sustainability Center	8,094,612	7,413	8,102,025
Parks & Environmental Services	39,835,576	18,871	39,854,447
Subtotal	50,040,198	29,750	50,069,948
Landfill Closure Account			
Parks & Environmental Services	1,209,500	0	1,209,500
Subtotal	1,209,500	0	1,209,500
Renewal and Replacement Account			
Parks & Environmental Services	865,000	0	865,000
Subtotal	865,000	0	865,000

**Exhibit B**  
**Ordinance 11-1265A**  
**Schedule of Appropriations**

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
General Account			
Parks & Environmental Services	1,850,000	0	1,850,000
Subtotal	1,850,000	0	1,850,000
General Expenses			
Interfund Transfers	7,988,738	0	7,988,738
Contingency	14,588,745	0	14,588,745
Subtotal	22,577,483	0	22,577,483
Unappropriated Balance	18,841,449	0	18,841,449
<b>Total Fund Requirements</b>	<b>\$95,383,630</b>	<b>\$29,750</b>	<b>\$95,413,380</b>

*All other appropriations remain as previously adopted*

**STAFF REPORT**

FOR THE PURPOSE OF AMENDING THE FY 2011-12 BUDGET AND APPROPRIATIONS SCHEDULE, RECOGNIZING NEW GRANTS, DONATIONS AND OTHER CONTRIBUTIONS, AUTHORIZING NEW FTE, AMENDING THE FY 2011-12 THROUGH 2015-16 CAPITAL IMPROVEMENT PLAN, AND DECLARING AN EMERGENCY

---

Date: December 1, 2011

Prepared by: Kathy Rutkowski 503-797-1630

**BACKGROUND**

Since the adoption of the budget several items have been identified that necessitate amendment to the budget. Each action is discussed separately below.

Implementation of AFSCME Contract section 12.8 Regarding FY 2006-07 Opt Out Money

Since FY 2006-07, Metro has held \$117,000 of opt out funding in reserve to be used at the discretion of AFSCME. Section 12.8 of the new collective bargaining agreement stipulates that this money will be divided equally among active AFSCME employees at the time of ratification of the agreement. With the further agreement of AFSCME this money will be paid out in one lump sum to eligible employees. The same lump sum will be paid to all employees regardless of hours worked. It will not be prorated based on FTE. Each employee will receive an allocation of \$385.

The money currently resides in the Risk Management Fund. This action requests that the funding be transferred from the Risk Management Fund to the various funds containing AFSCME staff. Human Resources will process the payment in a separate check off cycle from regular payroll sometime after the budget ordinance is adopted by Council, currently scheduled for December 1, 2011. The check is anticipated to be issued between mid-December to early January.

MRC Front Desk Reception

In order to improve the efficiency of operations and reduce the reliance on contracted staff, Parks and Environmental Services is proposing two staff changes. Currently, the front desk reception position at the Metro Regional Center is staffed by one half-time Metro employee and generally by contracted security staff for the remainder of the day. There is currently a vacancy in one of the two security positions filled by Metro staff.

Staff is proposing to reduce the vacant security position from 1 FTE to .75 FTE and increase the front desk reception position from .5 FTE to 1 FTE. That results in a net increase of .25 FTE. This will allow more consistent staffing of the Metro Regional Center front desk and still allow Metro security staff to perform their required functions. This will also reduce the need for contracted security staff. Due to salary savings from the change, no increase in budget appropriation is needed for this change.

Greater Portland Pulse (regional indicators)

The Research Center is collaborating with the PSU Institute of Metropolitan Studies (IMS), local governments, and other agencies and organizations interested in triple bottom-line regional indicators. The Project released the first set of indicators in early July under the name Greater Portland Pulse (GPP).

In addition, the project established a website (portlandpulse.org), and a five-year business and financial plan for maintaining the effort. Project fundraising and outreach kicked-off in August, and a Request for Qualifications for a host/administrative agency was released in early October. Ongoing funding for the project is estimated to be approximately \$520,000 per year and includes both the data and dialogue portions of the effort. It's anticipated that long-term funding will include a combination of government, foundation, and private sources, including an anticipated share authorized by the Metro Council.

This ordinance would extend funding for the Metro project manager from October 1, 2011 through January 31, 2012. This would allow for the completion of the start-up phase of the project and result in the transfer of the project to the selected host agency as determined through a review of qualified proposers. An RFQ has been released for a host agency/organization, and staff estimates selection and transition work to be completed by January 31, 2012.

The limited duration project manager, housed at Metro, will work to the end of January 2012 to ensure project elements are delivered through a collaborative, open process. The project manager is solely assigned to the indicator's project and fills a 0.8 FTE position.

The approximate cost (salary and fringe) of the 0.8 FTE Principal Planner position for the four month period would be up to \$35,000. Metro's total combined investment of over \$200,000 for this project has leverage an additional \$300,000-plus of work outside Metro toward indicator research and development.

This position oversees a collaborative, comprehensive process to develop, populate, analyze and systematically report on a longitudinal set of indicators for the Metro region. This limited duration Principal Planner has provided project management to the indicators effort, oversaw project work teams, staff policy and steering committees, produced key reports and communications, ensured product delivery and maintained the project budget. The Principal Planner reports directly to the Metro Research Director and coordinate with PSU's Director of the Institute of Metropolitan Studies.

Funding for the position extension will come from a reduction in the budgeted \$45,000 contribution to the host/administrative agency for the current year. A balance of \$10,000 will remain for this purpose.

#### *Regional Active Transportation Program*

In 2008, the Council convened a Blue Ribbon Committee for Trails to consider opportunities for dramatically expanding the region's efforts to plan and build an integrated network of multi-purpose walk and bike routes in the region. The Blue Ribbon Committee made a series of recommendations, and the Council subsequently approved a limited duration staff position to advance these recommendations through an Active Transportation Council comprised of several members of the Blue Ribbon Committee.

Based on feedback from local government partners and the Active Transportation Council, Metro submitted an Oregon TGM grant application in 2010 to complete a more comprehensive plan for trails and other active transportation facilities in the region. The state TGM program has since awarded a \$280,000 grant to Metro for this work.

This work will be mostly completed by Metro staff, including a project manager in a limited duration position proposed in this budget amendment. The work is scheduled to begin in December 2011, and continue through FY 2012-13. The work proposed for this position was approved in scope by the Metro Council as part of the grant application, and represents a core area of need in implementing the 2035 Regional Transportation Plan (RTP).

This work will require a skilled and experienced project manager to manage the grant, including procuring and managing external contractors, coordinating an advisory committee, and the work of other

project staff. Hence, staff proposes to create a Limited Duration Senior Transportation Planner position to implement and manage this project.

This position will be responsible for coordinating all aspects of the Active Transportation project, including:

- finalizing the project scope and contract for the grant with the Oregon Department of Transportation (ODOT)
- recruiting and managing a project advisory committee of community stakeholders and experts
- leading a project team within Metro on project tasks
- overseeing consultants for contracted elements of the work program
- providing quality control on all aspect of the project as it develops
- preparing and presenting the final plan to Metro elected officials and local partners for adoption

This action requests the recognition of \$91,440 in grant funds for the current fiscal year as well as the creation of a limited duration 1.0 FTE Senior Transportation Planner authorized for the period December 1, 2011 through June 30, 2013. The 11 percent required grant match will be funded through the reallocation of existing funding from other programs.

#### *Restore Communications Administrative Support*

Continuing consolidation projected from the Metro/MERC business study resulted in a decision last spring to reduce staff support to Communications by one FTE. Based on a variety of factors including staff changes, work load and dedicated revenue sources, the consolidation anticipated last spring has been unable to advance. Communications has only one general administrative support position to serve the entire department. To meet the immediate need a vacant FTE was shifted to Communications on a temporary basis until an amendment could be proposed. This amendment restores the authorized position and the necessary appropriations to Communications to meet the daily work requirements of the department.

This action will restore 1.0 FTE administrative position with a total salary and fringe expense estimated at \$84,810. The additional expense is proposed to be funded from a reduction in the General Fund contingency.

#### *Washington Park Parking Lot Study*

This action requests funds to hire a parking and transportation consultant to assist in the preparation of a management study and implementation strategy for the western portion of Washington Park. The work will be done in coordination with the Washington Park Alliance and Metro as part of the conditional use master plan for the Oregon Zoo. In addition, remaining funds will be used for improvements in alignment with the results of the study. This budget appropriation will be funded by a transfer of the remaining balance of the Washington Park Parking Lot funds in addition to contributions from Washington park Alliance partners.

The remaining balance of the Washington Park Parking Lot project has been held in reserve in the General Revenue Bond Fund for numerous years pending resolution of the conditional use permit issues of this portion of the parking lot. This action will transfer the balance of those funds, slightly less than \$217,000, to the Oregon Zoo Account of the General Asset Management Fund. In addition, \$60,000 in contributions from the City of Portland and \$10,000 from the other Alliance partners will be recognized to provide approximately \$287,000 of additional appropriation exclusively for this project.

*Oregon Zoo Animal Nutritionist*

The zoo has determined that it is in the best interest of the Living Collections department to establish a supervisory position for the commissary section. The current position is .5 FTE at a lower level that does not provide the expertise and time needed to ensure proper oversight of this important aspect of animal care. This amendment brings the position to full-time and at a supervisory level. This position would bring fiscal oversight and staff accountability. It would be better suited to perform necessary analysis on animal diets and make appropriate recommendation for dietary changes. It would ease the burden on the Veterinary staff. An experienced nutritionist will improve operational oversight and purchase animal food that provides the best nutritional value at the best market price. Current analysis of purchase history in the animal commissary shows that if appropriate planning and oversight were employed, the savings to the Zoo will more than make up for the increased wage and position classification.

This action eliminates the existing, currently vacant, 0.50 FTE Nutrition Technician II and requests the addition of a 1.0 Program Supervisor I. A final determination of the appropriate classification will be made when the complete job description is reviewed by the Human Resources Department prior to recruitment. The action results in a net FTE increase of 0.50 FTE and salary/fringe expense increase of approximately \$26,500. The increase in personal services will be offset by a permanent reduction in animal food purchases.

*Oregon Zoo Aviary Capital Projects*

The Oregon Zoo Foundation successfully raised \$825,000 through their “Don’t Miss the Flight” campaign to fund the Cascade Aviary Mesh and the Africa Lagoon Aviary projects. The FY 2011-12 adopted budget recognized \$600,000 of this revenue and appropriated \$600,000 in expenditures for the Cascade Aviary Mesh project. This action recognizes the additional \$225,000 in dedicated revenues, appropriates the \$225,000 for the Africa Lagoon Aviary project, and reallocates \$90,000 in existing appropriation from the Cascade Aviary Mesh project to the Africa Lagoon Aviary project. This action also amends the FY 2011-12 through FY 2015-16 Capital Improvement Plan to modify the Cascade Aviary Mesh project from \$600,000 to \$510,000 and to add the Africa Lagoon Aviary project in the amount of \$315,000.

The Africa Lagoon was originally built in 1990 to house Spoonbill/Ibis and ducks. The exhibit area is approximately 2,800 square feet and is covered with stainless steel wire mesh. The mesh enclosure contains a shallow “dump and fill pool that is approximately 700 square feet, with a small duiker holding barn with a visitors pass through and viewing from the Swamp building. The *Africa Lagoon Aviary* project will modify the area to hold and display flamingos and other birds. This requires changes to the landscape, pool renovations, additional holding and slight modifications to existing holding facilities. The estimated budget for this project is \$315,000.

*OCC Coffee Retail Store Renovation Project (CIP amendment only)*

The Oregon Convention Center and ARAMARK entered into a new contract with Portland Roasting which replaces the franchise agreement with Starbuck’s for coffee retail outlet services in the Oregon Convention Center. As part of this new operation, both retail stores needed to be renovated to follow the de-commissioning requirement of the Starbucks contract as well as new design requirements for the new operation with Portland Roasting.

Prior to the selection of the new vendor Portland Roasting, the cost of the retail space renovation was estimated to be \$75,000 per store or \$150,000 total. The result of the actual design, construction bids and

implementation of the renovations was \$75,000 greater than the original estimate of \$150,000. The additional funding is provided from the ARAMARK capital investment account.

Sufficient appropriation existed to provide for the increased project costs. No additional budget appropriation is needed. However, the increase in the project cost requires an amendment to the capital improvement plan. The MERC Commission resolution 11-21 approved the change to the project on October 5, 2011. This action requests a change to the Metro FY 2011-12 through FY 2015-16 capital improvement plan to recognize the modified project cost.

*Asset Inventory Project (CIP amendment only)*

This action amends the CIP project for the Asset Inventory project from \$100,000 to \$170,800. Originally the inventory and condition assessment was intended to cover all of the Metro owned assets for the five year periodic review of Metro's fixed asset accounting asset listing as set forth in Metro's Financial Policies. In addition, the project would assess the renewal and replacement listings for the General Fund assets, which include the Oregon Zoo, Regional Parks and the Metro Regional Center. Subsequent to the project initiation, it became apparent that it would be more efficient to include the renewal and replacement assets for both the Solid Waste Revenue Fund and the MERC Fund, including the City of Portland's Portland Center for the Performing Arts. The more detailed renewal and replacement asset listings and condition assessments are used by each facility's management staff to insure that all facilities are kept in top operating condition and meet their anticipated useful life. The results are also used to determine if adequate funding is being set aside for renewal and replacement needs.

Adequate appropriation exists to fund this expanded inventory and condition assessment project. Costs associated with the Solid Waste Fund assets will be paid through the Solid Waste Revenue Fund, and the costs associated with the MERC Fund renewal and replacement assets will be paid by the MERC Fund. The balance of the anticipated expenditures is adequately funded in the Renewal and Replacement portion of the Asset Management Fund. A contract has been awarded to URS Corporation and work began in October of 2011.

*Closed Captioning of Council*

Several months ago, members of the Oregon Closed Captioning Advisory Group (OCCAG) met with Councilor Craddick and several staff members about the benefits of adding closed captioning to Metro's list of communications tools. Captioning makes media accessible to people with hearing impairments by displaying all audio content in printed form on the screen, similar to subtitles. The members of the OCCAG said 130,000 people in the region require captioning to access and participate effectively in Metro business. Captioning will provide the required access for the hearing impaired community to the broadcasts of these meetings as required by the ADA.

Implementation of this request will require a one-time cost of approximately \$10,000 to purchase and install the hardware needed to create closed captioning capabilities in the Council chamber. Metro may be eligible for grants to support these costs. Stenographers who do the actual captioning work charge on an hourly basis. Staff estimates that it will cost roughly \$30,000 every year to hire stenographers. Actual costs will vary depending on the number and length of Council meetings and the number and length of other meetings the Council chooses to caption. Additional costs would be incurred to caption web videos and other products Metro uses. If Metro invests in captioning, the verbatim records created could replace meeting notes and therefore reduce the current cost of staffing Council meetings. Closed captioning will also require a dedicated phone line for the hardware. No additional funding is requested for this purpose.

at this time. If it is determined the additional cost cannot be absorbed within the existing operations budget staff may request additional appropriation at a later date.

This action transfers \$10,000 from the General Fund contingency to the General Asset Management Fund for the one-time hardware cost and \$15,000 to Communications to fund the cost of stenographers for the remaining six months of this fiscal year.

## **ANALYSIS/INFORMATION**

1. **Known Opposition:** None known.
2. **Legal Antecedents:** ORS 294.450(1) provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. ORS 294.450(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.
3. **Anticipated Effects:** This action provides for changes in operations as described above; recognizes new grants, donations and other agency contributions; extends one limited duration position through January 2012; implements section 12.8 of the recently ratified AFSCME collective bargaining agreement; requests FTE increases to bring two part-time positions to full time; restores one FTE eliminated during the FY 2011-12 budget process; adds one full-time limited duration position through June 30, 2013, and amends the FY 2011-12 through FY 2015-16 Capital Improvement Plan.
4. **Budget Impacts:** This action has the following impact on the FY 2011-12 budget:
  - Implements section 12.8 of the AFSCME collective bargaining agreement distributing \$117,000 of opt out funding held in reserve to be used at the discretion of AFSCME to the active members of the bargaining unit.
  - Requests a net 0.25 FTE increase to allow more consistent staffing of the Metro Regional Center front desk and allow Metro security staff to perform their required functions. The increase in salary expenses will be funded through salary savings in the current year and a reduction in outside contracted security services in future years.
  - Extends a limited duration Principal Planner through January 2012 to complete Metro's portion of the Greater Portland Pulse project. Expenditures of approximately \$35,000 to be funded from a reduction in the planned contribution to the host/administrative agency.
  - Recognizes Oregon TGM grant funds and requests the addition of 1.0 FTE limited duration Senior Transportation Planner for the period December 1, 2011 through June 30, 2013 to complete the Regional Active Transportation program requirements associated with the grant award.
  - Restores 1.0 FTE administrative position to the Communications department with a total estimated salary and fringe expense of \$84,810. The additional expense is proposed to be funded from a reduction in the General Fund contingency.
  - Recognizes \$70,000 in contributions from Washington Park Alliance members and transfers \$217,000 from the General Revenue Bond Fund to hire a parking and transportation consultant to

assist in the preparation of a management study and implementation strategy for the western portion of Washington Park.

- Requests a 0.50 FTE increase at the Oregon Zoo to convert a part-time animal nutrition technician to a Program Supervisor I to provide needed expertise in animal nutrition to ensure proper oversight of the operations and purchasing of animal food. The action results in a salary/fringe expense increase of approximately \$26,500 to be funded by a permanent reduction in animal food purchases.
- Recognizes \$225,000 in donations from the Oregon Zoo Foundation for the Africa Lagoon Aviary project. The action also reallocates \$90,000 from the Cascade Aviary Mesh project to the Africa Lagoon Aviary project and amends the capital improvement plan accordingly.
- Amends the FY 2011-12 through FY 2015-16 Capital Improvement Plan to increase the OCC Coffee Retail Store Renovation project from \$150,000 to \$225,000 with funding provided from the ARAMARK capital investment account; and to increase the Asset Inventory Project from \$100,000 to \$170,800 with funding provided from the additional participating departments (Solid Waste and MERC). Sufficient appropriations currently exist to fund both projects, and no budget amendment is required.
- Transfers \$25,000 from the General Fund contingency to fund the cost of closed captioning of Metro Council meetings. The cost includes approximately \$10,000 in one-time costs and \$15,000 in ongoing operating costs for the last six months of the fiscal year (\$30,000 estimated annual cost).

**RECOMMENDED ACTION**

The Chief Operating Office recommends adoption of this Ordinance.