

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING)	RESOLUTION NO. 87-768
RESOLUTION NO. 86-659 TO REVISE)	
THE FY 1986-87 BUDGET AND)	Introduced by the
APPROPRIATIONS SCHEDULE)	Executive Officer

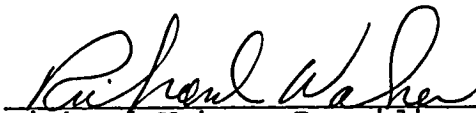
WHEREAS, Various needs for resources have been established to carry out adopted programs and policies; and

WHEREAS, The Council of the Metropolitan Service District has considered overall issues affecting the budget; now, therefore,

BE IT RESOLVED,

That Resolution No. 86-659, Exhibit A, FY 1986-87 Budget, and Exhibit B, Schedule of Appropriations, are hereby amended as shown in Exhibits A and B to this resolution.

ADOPTED by the Council of the Metropolitan Service District this 11th day of June, 1987.


Richard Waker, Presiding Officer

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EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS

June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
GENERAL FUND			
RESOURCES			
Trans from Convention Center Mgmt	\$56,205	\$182,895	\$239,100
Trans from IRC	\$557,987	(\$55,053)	\$502,934
Trans from Solid Waste Oper.	\$824,494	(\$90,947)	\$733,547
Trans from Zoo Oper.	\$489,045	(\$36,895)	\$452,150
All other accounts	\$1,008,965	\$0	\$1,008,965
TOTAL RESOURCES	\$2,936,696	\$0	\$2,936,696
REQUIREMENTS			
Finance & Administration:Data Processing			

Capital Outlay:Office Furn & Eq	\$0	\$1,810	\$1,810
All Other Accounts	\$251,140	\$0	\$251,140
Total Division	\$251,140	\$1,810	\$252,950
Finance & Administration:Management Services			

Capital Outlay:Office Furn & Eq	\$9,200	\$2,000	\$11,200
All Other Accounts	\$565,978	\$0	\$565,978
Total Division	\$575,178	\$2,000	\$577,178
Contingency	\$62,503	(\$3,810)	\$58,693
Unappropriated Balance	\$63,334	\$0	\$63,334
All Other General Fund Accounts	\$1,984,541	\$0	\$1,984,541
TOTAL GENERAL FUND REQUIREMENTS	\$2,936,696	\$0	\$2,936,696

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
BUILDING MANAGEMENT FUND			
RESOURCES			
Trans from Convention Center Mgmt	\$12,731	\$24,713	\$37,444
Trans from IRC	\$198,345	(\$8,000)	\$190,345
Trans from Solid Waste Oper.	\$232,487	(\$10,281)	\$222,206
Trans from Zoo Oper.	\$91,239	(\$6,432)	\$84,807
All Other Accounts	\$236,716	\$0	\$236,716
TOTAL RESOURCES	\$771,518	\$0	\$771,518
REQUIREMENTS			
Personal Services			
Temporary	\$0	\$11,757	\$11,757
Fringe	\$6,710	\$1,176	\$7,886
All other accounts	\$21,646	\$0	\$21,646
Total Personal Services	\$28,356	\$12,933	\$41,289
Materials & Services	\$487,962	\$0	\$487,962
Capital Outlay			
Leasehold Improvements	\$158,526	(\$12,933)	\$145,593
All other accounts	\$22,500	\$0	\$22,500
Total Capital Outlay	\$181,026	(\$12,933)	\$168,093
Contingency	\$74,174	\$0	\$74,174
TOTAL REQUIREMENTS	\$771,518	\$0	\$771,518

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
INSURANCE FUND			
RESOURCES			
Trans from Convention Center Mgmt	\$4,896	\$17,504	\$22,400
Trans from IRC	\$33,037	(\$3,390)	\$29,647
Trans from Solid Waste Oper.	\$65,020	(\$6,674)	\$58,346
Trans from Zoo Oper.	\$253,401	(\$7,440)	\$245,961
All other accounts	\$20,850	\$0	\$20,850
TOTAL RESOURCES	\$377,204	\$0	\$377,204
TOTAL REQUIREMENTS	\$377,204	\$0	\$377,204

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET	REVISION	PROPOSED BUDGET
	-----	-----	-----
ZOO OPERATING FUND			
Administration			

Materials & Services			
Elections	\$60,000	\$30,000	\$90,000
All other M&S accounts	\$180,735	\$0	\$180,735
All Other Accounts	\$265,050	\$0	\$265,050
TOTAL DIVISION	\$505,785	\$30,000	\$535,785
Educational Services			

Materials & Services			
Printing	\$12,000	\$1,600	\$13,600
Typsetting	\$7,000	\$5,000	\$12,000
Supplies-Graphics	\$18,500	\$4,000	\$22,500
Supplies-Office	\$0	\$2,806	\$2,806
All other M&S accounts	\$41,594	\$0	\$41,594
All Other Accounts	\$389,162	\$0	\$389,162
TOTAL DIVISION	\$468,256	\$13,406	\$481,662
Marketing			

Capital Outlay:Office Furn & Eq	\$2,328	\$25,327	\$27,655
All Other Accounts	\$232,118	\$0	\$232,118
TOTAL DIVISION	\$234,446	\$25,327	\$259,773
Visitor Services			

Personal Services			
Temporary	\$242,018	\$31,960	\$273,978
Fringe	\$112,770	\$33,372	\$146,142
All other accounts	\$275,795	\$0	\$275,795
Materials & Services	\$573,900	\$0	\$573,900
Capital Outlay:Office Furn & Eq	\$22,754	\$15,537	\$38,291
TOTAL DIVISION	\$1,227,237	\$80,869	\$1,308,106

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS

June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
All Other Divisions	\$3,511,282	\$0	\$3,511,282
Contingency	\$440,867	(\$98,835)	\$342,032
Transfers			
To General Fund	\$489,045	(\$36,895)	\$452,150
To Building Fund	\$91,239	(\$6,432)	\$84,807
To Insurance Fund	\$253,401	(\$7,440)	\$245,961
to Zoo Capital Fund	\$2,316,920	\$0	\$2,316,920
Unappropriated Balance	\$531,091	\$0	\$531,091
TOTAL FUND	\$10,069,569	\$0	\$10,069,569

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET	REVISION	PROPOSED BUDGET
	-----	-----	-----
SOLID WASTE OPERATING FUND			
<u>Administration</u>			
Personal Services			
Temporary	\$0	\$25,000	\$25,000
All other accounts	\$108,024	\$0	\$108,024
Capital Outlay	\$15,400	\$0	\$15,400
Transfers			
To General Fund	\$424,595	(\$90,947)	\$333,648
To Building Fund	\$119,928	(\$10,281)	\$109,647
To Insurance	\$33,479	(\$6,674)	\$26,805
To IRC Fund	\$5,000	\$6,000	\$11,000
To Solid Waste Debt Services	\$366,800	\$0	\$366,800
Contingency	\$227,893	\$66,902	\$294,795
All Other Accounts	\$115,943	\$0	\$115,943
TOTAL PROGRAM	\$1,417,062	(\$10,000)	\$1,407,062
<u>St. Johns Landfill</u>			
Personal Services			
Temporary	\$7,595	\$6,500	\$14,095
All other accounts	\$292,494	\$0	\$292,494
Materials & Services			
Payments to other agencies	\$845,000	(\$290,000)	\$555,000
All other accounts	\$3,348,900	\$0	\$3,348,900
Transfers			
To Solid Waste Capital	\$0	\$242,166	\$242,166
To St. Johns Reserve	\$329,000	\$50,000	\$379,000
To St. Johns Final Imp.	\$554,500	\$130,000	\$684,500
To Rehabilitation & Enhance.	\$287,840	\$45,000	\$332,840
To St. Johns Methane Recovery	\$0	\$3,000	\$3,000
Other Transfers	\$1,087,751	\$0	\$1,087,751
Contingency	\$697,380	(\$476,666)	\$220,714
All Other Accounts	\$62,000	\$0	\$62,000
TOTAL PROGRAM	\$7,512,460	(\$290,000)	\$7,222,460
<u>Waste Reduction</u>			
Capital Outlay:Office Furn & Eq	\$500	\$10,000	\$10,500
All Other Accounts	\$1,078,087	\$0	\$1,078,087
TOTAL PROGRAM	\$1,078,587	\$10,000	\$1,088,587

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
WTRC -----			
Transfers			
To Solid Waste Capital	\$0	\$332,415	\$332,415
Other Transfers	\$417,269	\$0	\$417,269
Contingency	\$332,415	(\$332,415)	\$0
All Other Accounts	\$410,226	\$0	\$410,226
TOTAL PROGRAM	\$1,159,910	\$0	\$1,159,910
CTRC -----			
Transfers			
To Solid Waste Capital	\$0	\$370,797	\$370,797
Other Transfers	\$598,198	\$0	\$598,198
Contingency	\$370,797	(\$370,797)	\$0
All Other Accounts	\$2,220,895	\$0	\$2,220,895
TOTAL PROGRAM	\$3,189,890	\$0	\$3,189,890
System Planning -----			
Materials & Services			
Payments to other agencies	\$856,000	\$290,000	\$1,146,000
All Other Accounts	\$55,196	\$0	\$55,196
TOTAL PROGRAM	\$911,196	\$290,000	\$1,201,196
TOTAL FUND	\$15,269,105	\$0	\$15,269,105

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
SOLID WASTE CAPITAL FUND			
RESOURCES			
Transfer from Solid Waste Oper.	\$130,000	\$945,378	\$1,075,378
Loan Proceeds	\$5,900,000	(\$945,378)	\$4,954,622
All Other Accounts	\$50,000	\$0	\$50,000
TOTAL RESOURCES	\$6,080,000	\$0	\$6,080,000
TOTAL REQUIREMENTS	\$6,080,000	\$0	\$6,080,000

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS

June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
ST. JOHNS RESERVE FUND			
RESOURCES			
Transfer from Solid Waste Oper.	\$329,200	\$50,000	\$379,200
All Other Accounts	\$1,221,500	\$0	\$1,221,500
TOTAL RESOURCES	\$1,550,700	\$50,000	\$1,600,700
REQUIREMENTS			
Unappropriated Balance	\$1,550,700	\$50,000	\$1,600,700
TOTAL REQUIREMENTS	\$1,550,700	\$50,000	\$1,600,700

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
ST. JOHNS FINAL IMPROVEMENT FUND			
RESOURCES			
Transfer from Solid Waste Oper.	\$554,500	\$130,000	\$684,500
All Other Accounts	\$1,870,000	\$0	\$1,870,000
TOTAL RESOURCES	\$2,424,500	\$130,000	\$2,554,500
REQUIREMENTS			
Unappropriated Balance	\$1,534,500	\$130,000	\$1,664,500
All Other Accounts	\$890,000	\$0	\$890,000
TOTAL REQUIREMENTS	\$2,424,500	\$130,000	\$2,554,500

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
METHANE RECOVERY FUND			
RESOURCES			
Transfer from Solid Waste Oper.	\$0	\$3,000	\$3,000
Gas Revenues	\$37,000	(\$3,000)	\$34,000
TOTAL RESOURCES	\$37,000	\$0	\$37,000
TOTAL REQUIREMENTS	\$37,000	\$0	\$37,000

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
REHABILITATION & ENHANCEMENT FUND			
RESOURCES			
Transfer from Solid Waste Oper.	\$287,840	\$45,000	\$332,840
All Other Accounts	\$345,000	\$0	\$345,000
TOTAL RESOURCES	\$632,840	\$45,000	\$677,840
REQUIREMENTS			
Unappropriated Balance	\$0	\$45,000	\$45,000
All Other Accounts	\$632,840	\$0	\$632,840
TOTAL REQUIREMENTS	\$632,840	\$45,000	\$677,840

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
IRC FUND			
RESOURCES			
Trans from Solid Waste Oper.	\$5,000	\$6,000	\$11,000
All Other Accounts	\$2,052,130	\$0	\$2,052,130
TOTAL RESOURCES	\$2,057,130	\$6,000	\$2,063,130
REQUIREMENTS			
Transfers			
To General Fund	\$557,987	(\$55,053)	\$502,934
To Building Fund	\$198,345	(\$8,000)	\$190,345
To Insurance Fund	\$33,037	(\$3,390)	\$29,647
Contingency	\$16,724	\$66,443	\$83,167
Unappropriated Balance	\$134,892	\$6,000	\$140,892
All Other Accounts	\$1,116,145	\$0	\$1,116,145
TOTAL REQUIREMENTS	\$2,057,130	\$6,000	\$2,063,130

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
CONVENTION CENTER MANAGEMENT			
Personal Services			
Director	\$56,700	(\$3,500)	\$53,200
Technical Manager	\$35,560	(\$10,000)	\$25,560
Analyst 3	\$27,888	(\$2,000)	\$25,888
Fringe	\$44,116	(\$7,500)	\$36,616
All Other Accounts	\$62,126	\$0	\$62,126
Total Personal Services	\$226,390	(\$23,000)	\$203,390
Materials & Services			
Travel	\$15,000	\$4,500	\$19,500
Meetings & Conferences	\$1,500	\$2,000	\$3,500
Dues & Subscriptions	\$750	\$350	\$1,100
Printing	\$2,300	\$2,500	\$4,800
Typesetting	\$0	\$900	\$900
Election	\$0	\$56,250	\$56,250
Telephone	\$0	\$600	\$600
Postage	\$400	\$2,500	\$2,900
Maintenance & Repairs	\$0	\$15	\$15
Equipment Rental	\$8,460	\$1,250	\$9,710
Supplies-Office	\$2,500	\$120	\$2,620
Supplies-Graphics	\$0	\$50	\$50
Contractual Services	\$187,500	\$5,500	\$193,000
All other accounts	\$244,500	\$0	\$244,500
Total Materials & Services	\$462,910	\$76,535	\$539,445
Capital Outlay	\$25,000	\$0	\$25,000
Transfers			
To General	\$56,205	\$182,895	\$239,100
To Building Management	\$12,731	\$24,713	\$37,444
To Insurance	\$4,896	\$17,504	\$22,400
To Convention Center Capital	\$760,000	(\$30,000)	\$730,000
Total Transfers	\$833,832	\$195,112	\$1,028,944
Contingency	\$256,587	(\$248,647)	\$7,940
TOTAL FUND	\$1,804,719	\$0	\$1,804,719

EXHIBIT A

FY 1986-87 BUDGET AMENDMENTS
June 11, 1987

	CURRENT BUDGET -----	REVISION -----	PROPOSED BUDGET -----
CONVENTION CENTER CAPITAL FUND			
RESOURCES			
Trans From Convention Center Mgmt	\$760,000	(\$30,000)	\$730,000
TOTAL RESOURCES	\$760,000	(\$30,000)	\$730,000
REQUIREMENTS			
Capital Outlay	\$730,000	\$0	\$730,000
Contingency	\$30,000	(\$30,000)	\$0
TOTAL REQUIREMENTS	\$760,000	\$0	\$730,000

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1986-87

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Proposed Appropriation</u>
<u>GENERAL FUND</u>			
Council			
Personal Services	111,334	0	111,334
Materials & Services	59,020	0	59,020
Capital Outlay	0	0	0
Subtotal	<u>170,354</u>	<u>0</u>	<u>170,354</u>
Executive Management			
Personal Services	352,336	0	352,336
Materials & Services	58,033	0	58,033
Capital Outlay	2,422	0	2,422
Subtotal	<u>412,732</u>	<u>0</u>	<u>412,732</u>
Finance & Administration			
Personal Services	677,822	0	677,822
Materials & Services	412,649	0	412,649
Capital Outlay	9,200	3,810	13,010
Subtotal	<u>1,099,671</u>	<u>3,810</u>	<u>1,103,481</u>
Public Affairs			
Personal Services	315,605	0	315,605
Materials & Services	48,181	0	48,181
Capital Outlay	3,409	0	3,409
Subtotal	<u>367,194</u>	<u>0</u>	<u>367,194</u>
General Expense			
Contingency	62,503	(3,810)	58,693
Transfers	760,828	0	760,828
Subtotal	<u>823,331</u>	<u>(3,810)</u>	<u>819,521</u>
Unappropriated Balance	63,334	0	63,334
Total General Fund Requirements	2,936,695	0	2,936,695
<u>INTERGOVERNMENTAL RESOURCE CENTER FUND</u>			
Personal Services	931,091	0	931,091
Materials & Services	104,954	0	104,954
Capital Outlay	80,100	0	80,100
Transfers	789,369	(66,443)	722,926
Contingency	16,724	66,443	83,167
Unappropriated Balance	<u>134,892</u>	<u>6,000</u>	<u>140,892</u>
Total Intergovernmental Resource Center Fund Requirements	2,057,130	6,000	2,063,130

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Proposed Appropriation</u>
<u>BUILDING MANAGEMENT FUND</u>			
Personal Services	28,356	12,933	41,289
Materials & Services	487,962	0	487,962
Capital Outlay	181,026	(12,933)	168,093
Contingency	<u>74,174</u>	<u>0</u>	<u>74,174</u>
Total Building Management Fund Requirements	771,518	0	771,518
<u>ZOO OPERATING FUND</u>			
Personal Services	3,446,503	65,332	3,511,835
Materials & Services	2,078,321	43,406	2,121,727
Capital Outlay	422,182	40,864	463,046
Transfers	3,150,605	(50,767)	3,099,838
Contingency	440,867	(98,835)	342,032
Unappropriated Balance	<u>531,091</u>	<u>0</u>	<u>531,091</u>
Total Zoo Operating Fund Requirements	10,069,569	0	10,069,569
<u>ZOO CAPITAL FUND</u>			
Personal Services	48,581	0	48,581
Capital Projects	5,962,820	0	5,962,820
Contingency	270,236	0	270,236
Unappropriated Balance	<u>2,583,760</u>	<u>0</u>	<u>2,583,760</u>
Total Zoo Capital Fund Requirements	8,865,397	0	8,865,397
<u>SOLID WASTE OPERATING FUND</u>			
Personal Services	1,113,807	31,500	1,145,307
Materials & Services	8,440,320	0	8,440,320
Capital Outlay	88,800	10,000	98,800
Transfers	4,224,360	1,071,476	5,295,836
Contingency	1,338,485	(1,112,976)	225,509
Unappropriated Balance	<u>63,333</u>	<u>0</u>	<u>63,333</u>
Total Solid Waste Operating Fund Requirements	15,269,105	0	15,269,105
<u>SOLID WASTE CAPITAL FUND</u>			
Capital Projects	<u>6,080,000</u>	<u>0</u>	<u>6,080,000</u>
Total Solid Waste Capital Fund Requirements	6,080,000	0	6,080,000

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Proposed Appropriation</u>
<u>SOLID WASTE DEBT SERVICE FUND</u>			
Materials & Services	<u>1,207,100</u>	<u>0</u>	<u>1,207,100</u>
Total Solid Waste Debt Service Fund Requirements	1,207,100	0	1,207,100
<u>ST. JOHNS RESERVE FUND</u>			
Unappropriated Balance	<u>1,550,700</u>	<u>50,000</u>	<u>1,600,700</u>
Total St. Johns Reserve Fund Requirements	1,550,700	50,000	1,600,700
<u>ST. JOHNS FINAL IMPROVEMENTS FUND</u>			
Capital Projects	805,000	0	805,000
Contingency	85,000	0	85,000
Unappropriated Balance	<u>1,534,500</u>	<u>130,000</u>	<u>1,664,500</u>
Total St. Johns Final Improvement Fund Requirements	2,424,500	130,000	2,554,500
<u>ST. JOHNS METHANE RECOVERY FUND</u>			
Personal Services	7,295	0	7,295
Materials & Services	13,400	0	13,400
Unappropriated Balance	<u>16,305</u>	<u>0</u>	<u>16,305</u>
Total St. Johns Methane Recovery Fund Requirements	37,000	0	37,000
<u>CONVENTION, TRADE, SPECTATOR FACILITIES MANAGEMENT FUND</u>			
Personal Services	0	0	0
Materials & Services	63,312	0	63,312
Capital Outlay	0	0	0
Transfers	0	0	0
Contingency	<u>0</u>	<u>0</u>	<u>0</u>
Total Convention, Trade, Spectator Facilities Management Fund Requirements	63,312	0	63,312
<u>SEWER ASSISTANCE FUND</u>			
Materials & Services	<u>856,689</u>	<u>0</u>	<u>856,689</u>
Total Sewer Assistance Fund Requirements	856,689	0	856,689

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Proposed Appropriation</u>
<u>INSURANCE FUND</u>			
Materials & Services	317,204	0	317,204
Contingency	<u>60,000</u>	<u>0</u>	<u>60,000</u>
Total Insurance Fund Requirements	377,204	0	377,204
<u>REHABILITATION & ENHANCEMENT FUND</u>			
Materials & Services	472,185	0	472,185
Contingency	160,655	0	160,655
Unappropriated Balance	<u>0</u>	<u>45,000</u>	<u>45,000</u>
Total Rehabilitation & Enhancement Fund Requirements	632,840	45,000	677,840
<u>TRANSPORTATION TECHNICAL ASSISTANCE FUND</u>			
Materials & Services	<u>48,067</u>	<u>0</u>	<u>48,067</u>
Total Transportation Technical Assistance Fund Requirements	48,067	0	48,067
<u>CONVENTION CENTER PROJECT CAPITAL FUND</u>			
Capital Outlay	730,000	0	730,000
Contingency	<u>30,000</u>	<u>(30,000)</u>	<u>730,000</u>
Total Convention Center Project Capital Fund Requirements	760,000	0	730,000
<u>CONVENTION CENTER PROJECT MANAGEMENT FUND</u>			
Personal Services	226,390	(23,000)	203,390
Materials & Services	462,910	76,535	539,445
Capital Outlay	25,000	0	25,000
Transfers	833,832	195,112	1,028,944
Contingency	<u>256,587</u>	<u>(248,647)</u>	<u>7,940</u>
Total Convention Center Project Management Fund Requirements	1,804,719	0	1,804,719

JS/gl
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06/02/87

STAFF REPORT

Agenda Item No. 8.3

Meeting Date June 11, 1987

CONSIDERATION OF RESOLUTION NO. 87-768 REVISING
THE FY 1986-87 BUDGET AND APPROPRIATIONS SCHEDULE

Date: May 26, 1987

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

Resolution No. 87-768 proposes a series of budget amendments which are described in detail later in this report. The following funds are affected:

- General
- Building Management
- Insurance
- Zoo Operating
- Solid Waste Operating
- Solid Waste Capital
- St. Johns Reserve
- St. Johns Final Improvement
- St. Johns Methane Recovery Fund
- Rehabilitation and Enhancement
- IRC
- Convention Center Project Management
- Convention Center Project Capital

With one exception, all increased costs require transfers from Contingency. Proposed revisions provide for unanticipated and under-budgeted costs necessary to carry out adopted programs and policies. Also included are budget changes implementing previously authorized expenditures.

This is intended to be the final budget resolution for FY 1986-87.

EXECUTIVE OFFICER'S RECOMMENDATION

Adopt Resolution No. 87-768 revising the FY 1986-87 Budget and Appropriations Schedule.

JS/gl
7556C/506
06/02/87

LISTING OF PROPOSED BUDGET AMENDMENTS

Resolution No. 87-768

General Fund

Increase Resources, transfer from Convention Center Project Management Fund to pay for allocated costs.	\$182,895
Reduce Resources, transfers from Zoo Operating, Solid Waste Operating and IRC due to reallocated costs including Convention Center Project. The result is no net change in Resources for the General Fund.	(\$182,895)
Finance and Administration (Data Processing) --	
Increase Capital Outlay, equipment for a power line filter for the DEC computer. This purchase was determined necessary to make the computer function properly in the new office.	\$ 1,810
Finance and Administration (Management Services) --	
Increase Capital Outlay, equipment for unanticipated phone purchases and installations.	\$ 2,000
Reduce Contingency for above cost.	(\$3,810)

Building Management Fund

Increase Resources, transfer from Convention Center Project Management Fund to pay for allocated costs.	\$24,713
Reduce Resources, transfers from Zoo Operating, Solid Waste Operating, and IRC due to reallocated costs including Convention Center Project. The result is no net change in Resources for the Building Management Fund.	(\$24,713)
Increase Personal Services, temporary employees to assist with construction work for the Turner Construction lease, the Pacific Marine Fisheries Commission lease and internal office moves. This provides a cost savings over hiring a general contractor.	\$ 12,933
Reduce Capital Outlay, leasehold improvements and transfer to Personal Services.	(\$12,933)

Insurance Fund

Increase Resources, transfer from Convention Center Project Management Fund to pay for allocated costs. \$17,504

Reduce Resources, transfers from Zoo Operating, Solid Waste Operating, and IRC due to reallocated costs including the Convention Center Project. The result is no net change in Resources to the Insurance Fund. (\$17,504)

Zoo Operating Fund

Administration --

Increase Materials and Services to cover higher than anticipated election costs for March 1987. \$30,000

Educational Services Division --

Increase Materials and Services to cover additional expenses relating primarily to activities involving the Zoo's centennial and improvements in the Children's Zoo. Increases are in the following line items: Printing - \$1,600; Typesetting and Reprographics - \$5,000; Graphics/Exhibit Supplies - \$4,000; Supplies - \$2,806. \$13,406

Marketing Division --

Increase Capital Outlay. Funds were budgeted last fiscal year for a traveling exhibit but were not expended. The project did not get rebudgeted for this year and funds carried forward in the fund balance with an understanding that there would be an adjustment. \$25,327

Visitor Services Division --

Increase Personal Services due to attendance running approximately 11 percent above projection. Also, fringe costs in this division are higher than projected. Add \$33,372 to fringe and \$31,960 to temporary employees. \$65,332

Increase Capital Outlay for a timekeeping system and a computer system for Visitor Services. Funds were budgeted for this in FY 1985-86 but not expended. The money carried forward, but because at budget time it was assumed the purchases would be made before the fiscal year ended, the purchases \$15,537

were not rebudgeted. The increase also covers costs for cooling systems that have required purchases in order to resolve some problems.

Transfers --

Reduce transfers to General, Building Management and Insurance Funds due to reallocation of costs including the Convention Center Project. (\$50,767)

Contingency --

Reduce Contingency to cover all recommended increases in the Zoo Operating Fund (\$149,602). Increase contingency for support services transfer reductions due to Convention Center Project \$50,767. (\$98,835)

Solid Waste Operating Fund

Administration --

Increase Personal Services, temporary employees. This is needed to cover expenditures for Solid Waste temporary employees that have been associated with the transition. It had been expected that savings in other staffing areas might fully fund these temporary employees, however, there is a possibility that this will not be the case, so this adjustment should be made. \$25,000

Increase Capital Outlay, office furniture and equipment. An RFP to establish a computer network will be issued in June. This expenditure is included in the current authorized budget as a Materials and Services (Data Processing) item. In preparing the RFP, it appears likely that a hardware (dedicated file server) rather than a software solution to networking will be recommended. Increasing the Capital Outlay authorization through reducing contingency will allow either solution to be pursued. The acquisition of this network is being coordinated and recommended by the Data Processing Manager. \$15,000

Reduce transfers to General, Building Management and Insurance Funds due to reallocation of costs including the Convention Center Project. Increase transfer to IRC, \$6,000, for data services provided. (\$101,902)

Revise Contingency for the following purposes:	\$51,902
- pay for Personal Services increase (\$25,000)	
- pay for Capital Outlay increase (\$15,000)	
- pay for Capital Outlay increase in Waste Reduction Program (\$10,000)	
- pay for additional data services from IRC (\$ 6,000)	
- increase Contingency from transfer reductions due to Convention Center Project	
	\$107,902

St. Johns Landfill

Increase Personal Services, temporary employees. These funds are required for four temporary employees at the Engineer 1 level, each to work for one month during this fiscal year. They will be involved in monitoring and facilitating Metro's increased compaction and diversion efforts at the St. Johns Landfill and in other engineering tasks related to landfill development, resource recovery, and CTRC. These temporary employees will be employed during June.	\$6,500
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Reduce Materials and Services, payment to other agencies, and transfer costs to System Planning, same category. This is for the landfill siting fee advance to DEQ which was budgeted in the wrong program.	(\$290,000)
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Increase transfers for the following:	\$407,166
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- to Solid Waste Capital to partially cover
the cost of the WTRC land purchase \$242,166.
CTRC and WTRC programs will also contribute
because total \$945,378 cost cannot be covered
by any one program Contingency.
- to St. Johns Reserve, \$50,000, to St. Johns
Final Improvements, \$130,000, to Rehabilitation
and Enhancement \$45,000 to provide additional
revenue due to these funds resulting from higher
than projected waste flows.
- to St. Johns Methane Recovery Fund to cover
expenses since gas revenues are not forthcoming
\$3,000.

Reduce contingency for the following purposes: (\$476,666)

- pay for Personal Services increase \$6,500
- transfer an additional \$50,000 to the St. Johns Reserve Fund. The St. Johns Reserve Fund is paid \$.57 per ton to accumulate enough to cover maintenance and monitoring costs after the landfill closes. More volume than originally projected will be received in the fiscal year. An equal increase in the Reserve Fund unappropriated balance account should be made as well.
- transfer an additional \$130,000 to the St. Johns Final Improvements Fund. This fund is also paid on a per ton basis, and collects funds to pay closure costs for the landfill. The heavier than projected volumes require that more money be put in the fund than the budget anticipated. An increase in the Improvements Fund unappropriated balance will result.
- transfer an additional \$45,000 to the Rehabilitation and Enhancement Fund to cover the \$.50 per ton required for the unexpectedly high volume at St. Johns. The Rehabilitation and Enhancement Fund unappropriated balance will increase.
- transfer an additional \$3,000 to the St. Johns Methane Recovery Fund to cover expenses which have been paid. No revenues from gas sales have been or will be received. The transfer will assure that the fund is zeroed out at the end of the year. Budgeted "gas revenues" for the fund should be decreased by \$3,000 and expenditures will be unchanged.

Waste Reduction

Increase Capital Outlay, office furniture and equipment. \$4,000 will be required for a FAX (facsimile) machine, allowing staff to send and receive photocopy-quality written material and graphs. The machine will be used most heavily for the resource recovery project in communicating with consultants but will also be available to other departments. \$6,000 will be required for computer equipment needed by the Recycling Information Center to increase the speed of handling their calls. A large increase in the number of calls is anticipated to answer questions about recycling in the City of Portland. The \$10,000

Data Processing Manager is recommending this acquisition as well. The proposed solution which is needed immediately will potentially reduce the purchases for work stations in the next fiscal year.

System Planning

Increase Materials and Services, payments to other agencies. This is a transfer of cost from the St. Johns Landfill program for the landfill siting fee advance to DEQ which was budgeted in the wrong program. \$290,000

WTRC

Transfer \$332,415 to Solid Waste Capital for the WTRC land purchase. St. Johns Landfill and CTRC programs will also contribute because the total \$945,378 cost cannot be covered by any one program Contingency. \$332,415

Reduce Contingency to cover the transfer to the Capital Fund for purchasing the land for WTRC. No bond or loan proceeds will be available in the current year to cover this cost as had been expected. (\$332,415)

CTRC

Transfer \$370,797 to the Solid Waste Capital Fund for purchasing the land for WTRC. The WTRC and St. Johns Landfill programs will also contribute because the total \$945,378 cost cannot be covered by any one program Contingency. \$370,797

Reduce Contingency to pay for the transfer to Solid Waste Capital for the WTRC land. (\$370,797)

Solid Waste Capital Fund

Increase Resources, transfer from Solid Waste Operating Fund for WTRC land. Cost is covered by transfers from contingency from the St. Johns Landfill, WTRC and CTRC programs since no one program can cover the total cost. \$945,378

Reduce Loan Proceeds (\$945,378)

St. Johns Reserve Fund

Increase Resources, transfer from Solid Waste Operating Fund due to higher volumes. \$ 50,000

Increase unappropriated fund balance. \$ 50,000

St. Johns Final Improvement Fund

Increase Resources, transfer from Solid Waste Operating Fund due to higher volumes. \$130,000

Increase unappropriated fund balance \$130,000

St. Johns Methane Recovery Fund

Increase Resources, transfer from Solid Waste Operating Fund due to higher volumes. \$ 3,000

Reduce Gas Revenues (\$ 3,000)

Rehabilitation and Enhancement Fund

Increase Resources, transfer from Solid Waste Operating Fund due to higher volumes. \$ 45,000

Increase unappropriated fund balance \$ 45,000

IRC

Increase Resources, transfer from Solid Waste Operating for additional data services provided. \$6,000

Reduce transfers to the General, Building Management and Insurance Funds due to reallocated costs including the Convention Center Project. (\$66,443)

Increase Contingency by the amount not transferred for support services. \$66,443

Increase unappropriated balance to reflect earnings from data sales. \$6,000

Convention Center Project Management Fund

Reduce Personal Services, Full-time appointments to two positions were not made until halfway through the fiscal year. The Technical Manager position was vacant for part of the year and is now partially funded by Executive Management. These two factors result in smaller expenditures in Personal Services. The unspent balance is needed to cover the extra costs in Materials and Services. (\$ 23,000)

Increase Materials and Services. Several line items are underbudgeted. The major increases are for travel, election expense and contractual services. Travel expenses are associated with visiting convention centers and conducting the bond sale. The election expenses were a share of \$76,535

Metro's underbudgeted obligations to the three county election offices. The extra contractual obligations result from extra legal, financial and appraisal services. Other line item increases are due to higher than projected cost of business.

Reduce contingency to cover the extra costs in Materials and Services and allocated costs for support services from General, Insurance and Building Management Funds. (\$248,647)

Reduce the Transfer to the Capital Fund to cover the extra costs in Materials and Services in the Management Fund. The amount not transferred would have funded contingency in the Capital Fund which will not be needed. (\$30,000)

Increase transfers to the General Fund \$182,895, Insurance Fund \$17,504, Building Management Fund \$24,713, for allocated costs for support services. \$225,112

Convention Center Project Capital Fund

Reduce Resources, transfer from Convention Center Project Management Fund because the resources are needed in the Management Fund. (\$ 30,000)

Reduce Contingency. (\$ 30,000)

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In response to Councilor DeJardin's request, Mr. Cox said he would report changes in the Accounting Division to the Council as they related to the Convention Center project.

8.3 Consideration of Resolution No. 87-768, for the Purpose of Revising the FY 1986-87 Budget and Appropriations Schedule

Jennifer Sims, Manager Services Director, highlighted key changes in the FY 1986-87 Budget including increased election costs, and increased personnel costs at the Zoo due to high attendance. She requested that \$15,000 be deleted from the Data Processing budget for computer equipment, explaining the purchase could not be made until FY 1987-88.

In response to Councilor Van Bergen's question, Ms. Sims said that page 2 of the Appropriations Schedule would explain the status of the Solid Waste Operating Contingency Fund.

Motion: Councilor DeJardin moved, seconded by Councilor Knowles, to adopt Resolution No. 87-768 as revised (\$15,000 deleted from the Data Processing budget for computer equipment).

Vote: A vote on the motion resulted in all eleven Councilors present voting aye. Councilor Kirkpatrick was absent.

The motion carried and Resolution No. 87-768 was unanimously adopted.

Presiding Officer Waker called a recess at 7:05 p.m. The Council reconvened at 7:25 p.m.

9. OTHER BUSINESS

9.1 Consideration of an Amendment to the Contract with Gershman, Brickner and Bratton, Inc. (GBB), Solid Waste Recovery Project Consulting Engineers

Debbie Allmeyer, staff coordinator for the Resource Recovery Project, introduced Bob Zier of GBB. She explained it was necessary to extend the contract one year, increase the sum by \$140,000, and amend the Scope of Work due to changing project priorities and increase workloads. Staff's written report detailed the need for amendments.

Ray Barker, Council Assistant, referred to his memo to the Council from himself, dated June 11, 1987, which questioned staff's documentation for the contract increase. He suggested the Council request staff provide more information to justify the contract increase and