



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM  
RECORDS LIST**

**RECORDS FORMAT:** Hard Copy ☒ Electronic \_\_\_\_\_ Other Media: \_\_\_\_\_  
**PURPOSE:** Records for On-Site Storage \_\_\_\_\_ Records for Off-Site Storage ☒ Records for Destruction \_\_\_\_\_

**DEPARTMENT:** Metro Council **PROGRAM:** Metro Council **PREPARED BY:** Becky Shoemaker  
**RECORD SERIES TITLE:** Metro Council/Committee Legislation Coversheets and Index  
**RECORD SERIES NO:** M04-00-13  
**MINIMUM RETENTION:** Permanent  
**DATE RANGE/FROM:** 01/06/2011  
**DATE RANGE/TO:** 12/31/2016

If you checked Records for Storage, complete the following information:

**METRO BOX NO:** COUNC0315

**ARCHIVE SYSTEMS BOX NO:** GI5930

**BOX TITLE:** Metro Council/Committee Legislation Coversheets and Index – 2011 to 2016

Complete the following section or attach an existing electronic list:

Folder No.	Description:	Comments:
	<b>2011</b>	
1	Legislation Coversheets and Index - Ordinances	
2	Legislation Coversheets and Index - Resolutions	
	<b>2012</b>	
3	Legislation Coversheets and Index - Ordinances	
4	Legislation Coversheets and Index - Resolutions	

Folder No.	Description:	Comments:
	<b>2013</b>	
5	Legislation Coversheets and Index - Ordinances	
6	Legislation Coversheets and Index - Resolutions	
	<b>2014</b>	
7	Legislation Coversheets and Index - Ordinances	
8	Legislation Coversheets and Index - Resolutions	
	<b>2015</b>	
9	Legislation Coversheets and Index - Ordinances	
10	Legislation Coversheets and Index - Resolutions	
	<b>2016</b>	
11	Legislation Coversheets and Index - Ordinances	
12	Legislation Coversheets and Index - Resolutions	