

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AUTHORIZING) RESOLUTION NO. 87-797
TWO NEW POSITIONS, AMENDING THE)
PAY AND CLASSIFICATION PLANS, AND) Introduced by the
AMENDING THE FY 1987-88 BUDGET) Executive Officer
AND APPROPRIATIONS SCHEDULE)

WHEREAS, The Metropolitan Service District's capital projects are more numerous and complex; and


WHEREAS, There is a need for oversight of the Metropolitan Service District's construction projects; and

WHEREAS, Resources are available for this purpose; now, therefore,

BE IT RESOLVED,

1. That the Metropolitan Service District Pay and Classification Plans are hereby amended to add the class of Construction Project Manager as shown in Attachment A at salary range 14 (\$37,315 - \$46,862).
2. That two additional positions (Construction Project Manager and Secretary) are authorized in the Finance & Administration Department.
3. That Resolution No. 87-744 Exhibits B and C are hereby amended as shown in Attachments B and C to this Resolution. Cost for these positions may be charged direct to the several Capital Funds if further evaluation indicates that General Fund contingency is not available.

ADOPTED by the Council of the Metropolitan Service District this 22nd day of September, 1987.


Richard Waker, Presiding Officer

ATTACHMENT A

CONSTRUCTION PROJECT MANAGER

#477

GENERAL STATEMENT OF DUTIES:

Under general direction coordinates and manages construction for all of Metro's departments to make sure they are in compliance with job specifications, completion schedules and the relevant provisions of Metro's Code. Schedules construction projects and assists in selecting the project manager. Has the authority to take the necessary steps to bring contracts into compliance. Coordinates construction projects with designated department staff and with outside project management firms.

SUPERVISION RECEIVED:

Receives general supervision from the Director of Finance & Administration who assigns duties, outlines goals and objectives, and reviews work for effectiveness and for conformance to agency policies and objectives.

SUPERVISION EXERCISED:

Provides supervision to clerical and support staff as assigned. Has indirect supervision of project manager and their respective construction projects as required to carry out the duties of this position.

EXAMPLES OF PRINCIPAL DUTIES:

An employee in this classification may perform any of the following duties. However, these examples do not include all the specific tasks which an employee may be expected to perform.

1. Assists all Metro departments with the development and preparation of construction bid specifications and has final authority on approving the completed bid specifications.
2. Assists project manager in assembling team and formulating reporting procedures.
3. Inspects all contract work in progress to ensure compliance with specifications, requirements and timely completion of scheduled work, and takes the necessary steps, which includes stop work and override authority, to bring contracts into compliance.
4. Reviews all construction records from design state through to completion, operational testing, and after-test modifications.
5. Assists in developing the plans for all Metro capital improvements.

6. Provides all departments with professional services and technical expertise in identifying construction problems and alternate solutions, and makes recommendations both orally and in writing, for the resolution of identified problems.
7. Monitors construction progress and regularly reports on the status of all projects to the Finance & Administration Director.
8. Oversees the activities of architects, engineers, contractors, and department staff working on construction projects.
9. Assist the Finance & Administration Director in the development and implementation of policies and programs relating to agency construction practices.
10. May act as general contractor.

RECRUITING REQUIREMENTS:
KNOWLEDGE, SKILL, ABILITY

Knowledge of: construction methods and techniques; mechanical, electrical, plumbing, hydraulic, filtration and irrigation systems and motorized equipment; building code and construction safety code requirements in the state of Oregon; AIA and NSPE documents; the principles of management and budgeting.

Skill to: plan, budget, schedule and coordinate the work involved in capital improvement projects; project costs of new construction and related annual operating costs; effectively communicate verbally and in writing to both contractors and Metro management.

Ability to: review, interpret, recommend projects and contract modifications, engage necessary expertise to implement changes as needed, and ensure compliance with local, state and federal regulations and codes.

Manage large contracts and construction projects by: establishing and maintaining effective working relationships with employees, contractors, architects, public regulatory representatives and others involved in Metro's capital improvements; writing work reports and maintaining current and timely construction records; interpreting and applying regulations, codes, sketches, blueprints, diagrams, technical maintenance manuals for construction activities; directing and managing a variety of projects and interpreting information and facts to determine potential implications and impact on construction operations.

EXPERIENCE AND TRAINING:

Five years of experience in heavy construction and/or industrial building trades. Experience in public sector construction desirable. Graduation from an accredited four-year college in Civil Engineering or Architecture and licensed to practice in Oregon.

ATTACHMENT B

GENERAL FUND
FINANCE AND ADMINISTRATION DEPARTMENT

<u>Personal Services</u>	<u>FTE</u>	<u>Current Budget</u>	<u>FTE</u>	<u>Revision</u>	<u>FTE</u>	<u>Proposed Budget</u>
Construction						
Project Manager	0.0	\$ 0.00	.75	\$30,272.00	.75	\$ 30,272.00
Secretary	1.75	35,130.00	.75	12,581.00	2.50	47,711.00
Fringe	0.0	196,173.00	0.0	13,284.00	0.0	209,457.00
All Other Accounts	<u>21.39</u>	<u>601,486.00</u>	<u>0.0</u>	<u>0.00</u>	<u>21.39</u>	<u>601,486.00</u>
Subtotal	23.14	\$832,789.00	1.5	\$56,137.00	24.64	\$888,926.00
 <u>Material & Services</u>						
Dues & Subscriptions		\$ 2,134.00		\$ 500.00		\$ 2,634.00
Supplies - Office		28,828.00		700.00		29,528.00
All Other Accounts		<u>540,643.00</u>		<u>0.00</u>		<u>540,643.00</u>
Subtotal		\$571,605.00		\$1,200.00		\$572,805.00
 <u>Capital Outlay</u>						
Office Furniture & Equipment		<u>\$20,036.00</u>		<u>\$7,400.00</u>		<u>\$27,436.00</u>
Subtotal		\$20,036.00		\$7,400.00		\$27,436.00
 TOTAL		\$1,424,430.00		\$64,737.00		\$1,489,167.00

7958C/513

ATTACHMENT C

APPROPRIATIONS SCHEDULE

<u>GENERAL FUND</u>	<u>Current Approp.</u>	<u>Revision</u>	<u>Revised Approp.</u>
Finance & Admin.			
Personal Services	\$ 832,789	\$ 56,137	\$ 888,926
Material & Services	571,605	1,200	572,805
Capital Outlay	20,036	7,400	27,436
Subtotal	<u>\$1,424,430</u>	<u>\$ 64,737</u>	<u>\$1,489,167</u>
Contingency	\$ 290,923	\$(64,737)	\$ 226,186
Transfer	271,829	0	271,829
Subtotal	<u>\$ 562,752</u>	<u>\$(64,737)</u>	<u>\$ 498,015</u>
ALL OTHER			
GENERAL FUND DEPTS.	\$1,074,858	\$ 0	\$1,074,858
Unappropriated Balance	47,500	0	47,500
TOTAL GENERAL FUND	\$3,109,540	\$ 0	\$3,109,540

7958C/513

EXHIBIT C

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 87-797
AUTHORIZING TWO NEW POSITIONS, AMENDING THE PAY
AND CLASSIFICATION PLANS, AND AMENDING THE
FY 1987-88 BUDGET AND APPROPRIATIONS SCHEDULE

FACTUAL BACKGROUND AND ANALYSIS

As per your request at the August 25, 1987, Council Management Committee meeting, we have provided the following information for your review.

1. Job Description

You will find attached a revised job description which reflects the changes discussed at the August 25 Council Management Committee meeting.

2. Funding Alternatives

a. General Fund Contingency

For the current year funds would be transferred from the General Fund Contingency. In subsequent years, the costs would be allocated to the benefitting departments under the cost allocation plan. This funding strategy is recommended for approval by the Executive Officer.

b. Allocation from department Capital Projects budgets (minus Unappropriated Balance).

<u>Fund</u>	<u>Budget</u>	<u>Percentage</u>
Bldg. Mgt.	\$ 71,512	.2
Zoo Capital	7,105,095	20.1
Solid Waste Capital	5,376,000	15.2
Conv. Ctr. Capital	<u>22,774,832</u>	<u>64.5</u>
Total	\$35,327,439	100.0

DE/gl
8155C/505

GENERAL STATEMENT OF DUTIES:

Under general direction acts as an advisor and consultant for all construction for all Metro departments to make sure they are in compliance with job specifications, completion schedules and the relevant provisions of Metro's Code. Assists in selecting the project manager and in scheduling construction projects. Has the authority to take the necessary steps to bring contracts into compliance. Coordinates construction projects with designated department staff and with outside project management firms.

SUPERVISION RECEIVED:

Receives general supervision from the Director of Finance & Administration who assigns duties, outlines goals and objectives, and reviews work for effectiveness and for conformance to agency policies and objectives.

SUPERVISION EXERCISED:

Provides supervision to clerical and support staff as assigned.

EXAMPLES OF PRINCIPAL DUTIES:

An employee in this classification may perform any of the following duties. However, these examples do not include all the specific tasks which an employee may be expected to perform.

1. Assists all Metro departments with the development and preparation of construction bid specifications and has final authority on approving the completed bid specifications.
2. Assists project manager in assembling team and formulating reporting procedures.
3. Inspects all contract work in progress to ensure compliance with specifications, requirements and timely completion of scheduled work, and takes the necessary steps, which includes stop work and override authority, to bring contracts into compliance.
4. Reviews all construction records from design state through to completion, operational testing, and after-test modifications.
5. Assists in developing the plans for all Metro capital improvements.
6. Provides all departments with professional services and technical expertise in identifying construction problems and alternate solutions, and makes recommendations both orally and in writing, for the resolution of identified problems.

7. Monitors construction progress and regularly reports on the status of all projects to the Finance & Administration Director.
8. Oversees the activities of architects, engineers, contractors, and department staff working on construction projects.
9. Assist the Finance & Administration Director in the development and implementation of policies and programs relating to agency construction practices.
10. May act as general contractor.

RECRUITING REQUIREMENTS:
KNOWLEDGE, SKILL, ABILITY

Knowledge of: construction methods and techniques; mechanical, electrical, plumbing, hydraulic, filtration and irrigation systems and motorized equipment; building code and construction safety code requirements in the state of Oregon; AIA and NSPE documents; the principles of management and budgeting.

Skill to: plan, budget, schedule and coordinate the work involved in a variety of large capital construction projects simultaneously; project costs of new construction and related annual operating costs; effectively communicate verbally and in writing with contractors, architects and Metro management.

Ability to: review, interpret, recommend project and contract modifications, engage necessary expertise to implement changes as needed, and ensure compliance with local, state and federal regulations and codes.

Manage large construction contracts and projects by: establishing and maintaining effective working relationships with employees, contractors, architects, public regulatory representatives and others involved in Metro's capital construction projects; writing work reports and maintaining current and timely construction records; interpreting and applying regulations, codes, sketches, blueprints, diagrams, technical maintenance manuals for construction activities; directing and managing a variety of projects and interpreting information and facts to determine potential implications and impact on construction operations.

EXPERIENCE AND TRAINING:

A minimum of five years of diversified experience in commercial/industrial construction and construction management working on a variety of large projects simultaneously. Experience in public sector construction desirable. Graduation from an accredited four-year college in Civil Engineering, Architecture, Construction Management or related field desirable.

RB/gl/8120C/440
09/02/87



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 11.2

Date: September 15, 1987

Meeting Date Sept. 22, 1987

To: Councilors

From: Marie Nelson, Clerk of the Council *MN*

Regarding: CONSIDERATION OF RESOLUTION NO. 87-797,
Authorizing Two New Positions
(Construction Project Manager and Secretary)

The Council requested the Management Committee review Resolution No. 87-797 and make a recommendation to the Council regarding the two requested positions. The Management Committee will meet on September 15 and will forward their recommendation to the full Council on September 22, 1987.

Attached please find the staff report and materials the Management Committee will review at their September 15 meeting.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: September 9, 1987

To: Council Management Committee

From: Marie Nelson, Clerk of the Council *amn*

Regarding: CONSIDERATION OF RESOLUTION NO. 87-797,
Authorizing Two New Positions, etc.
(Construction Manager and Secretary)

Resolution No. 87-797 was first considered by the Council on August 14, 1987. At that meeting, the Council adopted a motion to refer the resolution to the Management Committee for review and recommendation. The Committee was requested to investigate the issues raised in Donald Carlson's memo to the Council (see Exhibit A).

The Management Committee considered Resolution No. 87-797 at their meeting on August 25. The Committee adopted a motion to tentatively approve the concept of the Construction Manager position; to request staff prepare a more detailed job description for the position, a possible budget allocation plan, and to show where and when the position could best be brought on-line; to have the Management Committee review the information at their regular meeting of September 17, 1987*; and to place Resolution No. 87-797 on the September 22, 1987, Council agenda subject to a recommendation from the Management Committee for approval.

The staff report originally submitted to the Council on August 14, and to the Management Committee on August 25 is included in this agenda packet as Exhibit B.

Staff has responded to the Committee's requests for additional information. Included in the agenda packet is a revised Construction Project Manager job description, two budget allocation plan options, and a more detailed work plan for the Manager position. These materials are contained in Exhibit C.**

* The meeting was later rescheduled to September 15, 1987.

** Exhibit C will be delivered to Committee members in advance of the meeting.

amn
8149C/D2-2
09/09/87



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

EXHIBIT A

CONFIDENTIAL

Date: August 13, 1987
To: Metro Council
From: Donald E. Carlson, Council Administrator
Regarding: AGENDA ITEM NO. 8.2 -- CONSIDERATION OF RESOLUTION
NO. 87-797, FOR THE PURPOSE OF AUTHORIZING TWO NEW
POSITIONS (CONSTRUCTION PROJECT MANAGER AND SECRETARY)

Staff has several questions regarding this proposal and has not had time to work with the Administration regarding the matter due to timing problems with the agenda and staff being out of the office. Staff has raised several of these questions with the Director of Finance & Administration orally. The questions are:

1. What is the relationship of these new positions to the construction management functions currently funded?

At the present, a Construction Manager position is funded and filled in the Zoo Capital Fund to provide construction management services for Zoo capital projects. In addition, the District has entered into a not to exceed \$2,248,545 contract with Turner Construction for construction management services on the Convention Center Project.

2. Assuming the new Construction Project Manager position is needed, is the proposed salary at the current level to acquire the services needed?

Currently the Zoo Construction Manager position is at salary level 12.5 and budgeted at \$40,098 excluding fringe costs. The Turner contract provides for direct salary expenses for the Project Executive (part-time) of \$5,100 per month (\$61,200 annually) and the Project Manager (full-time) of \$4,995 per month (\$59,940 annually). The fringe costs for these contract services is 37.5 percent.

3. The proposal is to fund these new costs out of General Fund Contingency. What is the impact of this request on the Contingency category and what other Contingency costs are currently contemplated?

Memorandum
August 13, 1987
Page 2

The budgeted General Fund Contingency is \$276,182. This request amounts to 23.4 percent of the Contingency. Yet to be appropriated is \$50,000 for the Regional Governance Study and approximately \$39,000 for COLA.

Staff recommends Resolution No. 87-797 be forwarded to the Council Management Committee for review and recommendation to the full Council.

DEC/amn
8015C/D2-2

cc: Rena Cusma
Ray Phelps

EXHIBIT B

STAFF REPORT ORIGINALLY SUBMITTED TO
THE COUNCIL ON 8/14/87, AND TO THE
MANAGEMENT COMMITTEE ON 8/25/87.

CONSIDERATION OF RESOLUTION NO. 87-797
AUTHORIZING TWO NEW POSITIONS, AMENDING THE PAY
AND CLASSIFICATION PLANS, AND AMENDING THE
FY 1987-88 BUDGET AND APPROPRIATIONS SCHEDULE

Date: July 31, 1987

Presented by: Rena Cusma

FACTUAL BACKGROUND AND ANALYSIS

Resolution No. 87-797 packages several actions which will establish a new centralized, agencywide construction management function. Metro's capital projects are becoming more numerous and complex. The Zoo's largest ever capital project, the Africa Exhibit, is in its initial phases. The convention center will begin construction within a year. Potential future projects include solid waste alternative technologies, and projects identified in the Zoo Master Plan. Currently, we have no general in-house professional expertise in this field.

This proposal provides for a full-time position titled Construction Project Manager and one clerical support position under the general supervision of the Finance & Administration Director. A new classification (Attachment A) is proposed at salary range 14 (\$37,315 - \$46,862). The total FY 1987-88 budget impact would be \$64,737 with an October 1, 1987, start date. (Attachments B and C.) This includes initial capital costs for office furniture and equipment. For the current year funds would be transferred from the General Fund contingency. In subsequent years, the costs would be allocated to the benefitting departments under the cost allocation plan. Projected FY 1988-89 costs are \$76,404.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Resolution No. 87-797.

JS/gl
7958C/513
08/05/87

ATTACHMENT A

CONSTRUCTION PROJECT MANAGER

#477

GENERAL STATEMENT OF DUTIES:

Under general direction coordinates and manages construction for all of Metro's departments to make sure they are in compliance with job specifications, completion schedules and the relevant provisions of Metro's Code. Schedules construction projects and assists in selecting the project manager. Has the authority to take the necessary steps to bring contracts into compliance. Coordinates construction projects with designated department staff and with outside project management firms.

SUPERVISION RECEIVED:

Receives general supervision from the Director of Finance & Administration who assigns duties, outlines goals and objectives, and reviews work for effectiveness and for conformance to agency policies and objectives.

SUPERVISION EXERCISED:

Provides supervision to clerical and support staff as assigned. Has indirect supervision of project manager and their respective construction projects as required to carry out the duties of this position.

EXAMPLES OF PRINCIPAL DUTIES:

An employee in this classification may perform any of the following duties. However, these examples do not include all the specific tasks which an employee may be expected to perform.

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6. Provides all departments with professional services and technical expertise in identifying construction problems and alternate solutions, and makes recommendations both orally and in writing, for the resolution of identified problems.
7. Monitors construction progress and regularly reports on the status of all projects to the Finance & Administration Director.
8. Oversees the activities of architects, engineers, contractors, and department staff working on construction projects.
9. Assist the Finance & Administration Director in the development and implementation of policies and programs relating to agency construction practices.
10. May act as general contractor.

RECRUITING REQUIREMENTS:
KNOWLEDGE, SKILL, ABILITY

Knowledge of: construction methods and techniques; mechanical, electrical, plumbing, hydraulic, filtration and irrigation systems and motorized equipment; building code and construction safety code requirements in the state of Oregon; AIA and NSPE documents; the principles of management and budgeting.

Skill to: plan, budget, schedule and coordinate the work involved in capital improvement projects; project costs of new construction and related annual operating costs; effectively communicate verbally and in writing to both contractors and Metro management.

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Manage large contracts and construction projects by: establishing and maintaining effective working relationships with employees, contractors, architects, public regulatory representatives and others involved in Metro's capital improvements; writing work reports and maintaining current and timely construction records; interpreting and applying regulations, codes, sketches, blueprints, diagrams, technical maintenance manuals for construction activities; directing and managing a variety of projects and interpreting information and facts to determine potential implications and impact on construction operations.

EXPERIENCE AND TRAINING:

Five years of experience in heavy construction and/or industrial building trades. Experience in public sector construction desirable. Graduation from an accredited four-year college in Civil Engineering or Architecture and licensed to practice in Oregon.

RB/gl/7958C/512
08/05/87

ATTACHMENT B

GENERAL FUND
FINANCE AND ADMINISTRATION DEPARTMENT

<u>Personal Services</u>	<u>FTE</u>	<u>Current Budget</u>	<u>FTE</u>	<u>Revision</u>	<u>FTE</u>	<u>Proposed Budget</u>
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 <u>Capital Outlay</u>						
Office Furniture & Equipment		<u>\$20,036.00</u>		<u>\$7,400.00</u>		<u>\$27,436.00</u>
Subtotal		\$20,036.00		\$7,400.00		\$27,436.00
 TOTAL		\$1,424,430.00		\$64,737.00		\$1,489,167.00

7958C/513

ATTACHMENT C

APPROPRIATIONS SCHEDULE

<u>GENERAL FUND</u>	<u>Current Approp.</u>	<u>Revision</u>	<u>Revised Approp.</u>
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Transfer	271,829	0	271,829
Subtotal	<u>\$ 562,752</u>	<u>\$ (64,737)</u>	<u>\$ 498,015</u>
ALL OTHER			
GENERAL FUND DEPTS.	\$1,074,858	\$ 0	\$1,074,858
Unappropriated Balance	47,500	0	47,500
TOTAL GENERAL FUND	\$3,109,540	\$ 0	\$3,109,540

7958C/513

EXHIBIT C

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 87-797
AUTHORIZING TWO NEW POSITIONS, AMENDING THE PAY
AND CLASSIFICATION PLANS, AND AMENDING THE
FY 1987-88 BUDGET AND APPROPRIATIONS SCHEDULE

FACTUAL BACKGROUND AND ANALYSIS

As per your request at the August 25, 1987, Council Management Committee meeting, we have provided the following information for your review.

1. Job Description

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2. Funding Alternatives

a. General Fund Contingency

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b. Allocation from department Capital Projects budgets (minus Unappropriated Balance).

<u>Fund</u>	<u>Budget</u>	<u>Percentage</u>
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Zoo Capital	7,105,095	20.1
Solid Waste Capital	5,376,000	15.2
Conv. Ctr. Capital	<u>22,774,832</u>	<u>64.5</u>
Total	\$35,327,439	100.0

DE/gl
8155C/505

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SUPERVISION RECEIVED:

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EXAMPLES OF PRINCIPAL DUTIES:

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5. Assists in developing the plans for all Metro capital improvements.
6. Provides all departments with professional services and technical expertise in identifying construction problems and alternate solutions, and makes recommendations both orally and in writing, for the resolution of identified problems.

7. Monitors construction progress and regularly reports on the status of all projects to the Finance & Administration Director.
8. Oversees the activities of architects, engineers, contractors, and department staff working on construction projects.
9. Assist the Finance & Administration Director in the development and implementation of policies and programs relating to agency construction practices.
10. May act as general contractor.

RECRUITING REQUIREMENTS:

KNOWLEDGE, SKILL, ABILITY

Knowledge of: construction methods and techniques; mechanical, electrical, plumbing, hydraulic, filtration and irrigation systems and motorized equipment; building code and construction safety code requirements in the state of Oregon; AIA and NSPE documents; the principles of management and budgeting.

Skill to: plan, budget, schedule and coordinate the work involved in a variety of large capital construction projects simultaneously; project costs of new construction and related annual operating costs; effectively communicate verbally and in writing with contractors, architects and Metro management.

Ability to: review, interpret, recommend project and contract modifications, engage necessary expertise to implement changes as needed, and ensure compliance with local, state and federal regulations and codes.

Manage large construction contracts and projects by: establishing and maintaining effective working relationships with employees, contractors, architects, public regulatory representatives and others involved in Metro's capital construction projects; writing work reports and maintaining current and timely construction records; interpreting and applying regulations, codes, sketches, blueprints, diagrams, technical maintenance manuals for construction activities; directing and managing a variety of projects and interpreting information and facts to determine potential implications and impact on construction operations.

EXPERIENCE AND TRAINING:

A minimum of five years of diversified experience in commercial/industrial construction and construction management working on a variety of large projects simultaneously. Experience in public sector construction desirable. Graduation from an accredited four-year college in Civil Engineering, Architecture, Construction Management or related field desirable.

RB/gl/8120C/440
09/02/87

11.2 Consideration of Resolution No. 87-797, for the Purpose of Authorizing Two New Positions (Construction Project Manager and Secretary), Amending the Pay and Classification Plans, and Amending the FY 1987-88 Budget and Appropriations Schedule

Mr. Ray Phelps, Director of Finance & Administration, stated that this request of the Executive Officer was presented to the Management Committee earlier this month and after a very lengthy discussion, the Management Committee recommended to bring the resolution forward to the Council for approval.

Councilor Gardner stated that Mr. Phelps' report was accurate. However, the Management Committee wished to recommend the positions be funded from the various capital funds in the operating departments based on an allocation schedule that Mr. Phelps showed the Committee.

Mr. Ray Barker, Council Assistant, noted a revised version of Resolution No. 87-797 had been distributed which reflected the Committee's recommendations.

Motion: Councilor Gardner moved, seconded by Councilor Hansen, to adopt the substitute Resolution No. 87-797.

Presiding Officer Waker thought some past construction problems would possibly have been avoided if a construction expert had been on staff. He expected the staff addition could save money.

Councilor Kirkpatrick wanted the record to show that the Management Committee talked at length about next year's budget process, and evaluation and revision of other existing contracts and positions in light of these new positions. Councilor Gardner added the construction management contract for the convention center and the construction manager position at the Zoo should be reviewed.

Councilor Van Bergen was concerned there be authority built into this new position so that they have no fear a particular project could be a "sacred cow" over another project.

Vote: A vote on the motion to adopt the resolution resulted in all nine Councilors present voting aye.

Absent: Councilors Cooper, DeJardin and Ragadale

The motion carried.

13. COMMITTEE REPORTS

Councilor Gardner reported the Solid Waste Committee had discussed the appeal to LUBA on Oregon City's recent restriction of waste

going to the Clackamas Transfer & Recycling Center. The Committee recommended that the Council decide by resolution or motion that Metro start abiding by the 700 tons per day limit imposed by the Oregon City conditional use permit. The Solid Waste staff was looking at options to achieve and would return to the Council with a plan.

Councilor Van Bergen said there should also be a review of Mr. Cooper's report at this meeting. He also thought the Council should address its role in initiating litigation.

Motion: Councilor Kirkpatrick moved, seconded by Councilor Van Bergen, to request General Counsel to meet with a subcommittee of the Council to discuss our policy with respect to litigation.

Vote: A vote on the motion resulted in:

Ayes: Bonner, Collier, Gardner, Hansen, Kelley, Kirkpatrick, Knowles, Van Bergen and Waker

Absent: Councilors Cooper, Ragadale and DeJardin

The motion carried.

The Solid Waste Committee's recommendation to the staff was to look at alternatives and to report those to the Council so a choice could be made regarding how to achieve the 700 ton limit at CTRC. She said Councilor Gardner intended to forward a resolution of that nature from the Committee to the next Council meeting.

Councilor Collier's concern was that Metro maintain "good neighbor policy" in dealing with Oregon City and its residents.

Report from Convention Center Ad Hoc Task Force on Governance

Councilor Kirkpatrick reported the Task Force had concluded one round of discussions and were trying to come up with the best compromise solution between Ordinance Nos. 87-225 and 87-227. The Task Force has also drafted a resolution on operating commission policies. The Task Force was meeting again on September 29 at 3:00 p.m. and invited anyone interested to join them. Councilor