



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM
RECORDS LIST**

RECORDS FORMAT: Hard Copy <input checked="" type="checkbox"/> Electronic <input type="checkbox"/> Other Media: _____
PURPOSE: Records for On-Site Storage <input type="checkbox"/> Records for Off-Site Storage <input checked="" type="checkbox"/> Records for Destruction <input type="checkbox"/>

DEPARTMENT: Planning and Development	PROGRAM: Long Range Policy & Planning	PREPARED BY: Laura Dawson Bodner
RECORD SERIES TITLE: Urban Growth Boundary Minor Adjustment Records – Approved Adjustments		
RECORD SERIES NO: M08-02-04(a)		
MINIMUM RETENTION: Permanent		
DATE RANGE/FROM: 1981		
DATE RANGE/TO: 1988		

If you checked Records for Storage, complete the following information:

METRO BOX NO: PLANN0212

ARCHIVE SYSTEMS BOX NO: HU0249

BOX TITLE: Urban Growth Boundary Minor Adjustment Records: UGB Cases 81-4, 81-8, 81/10, 82-1, 83-1, 83-2, 84-1, 85-2, 85-4, 86-2, 87-1, 87-4, 88-3, 88-4

Folder No.	Description:	Comments:
1	UGB Case No. 81-4: Seely Property – Application, Staff report, additional information, map, letter from City of Wilsonville, Order, notice and hearing attendee list, Washington County Planning Commission document	
2	UGB Case No. 81-8: Cereghino – Metro Council Actions, Staff Report, Findings, Final Orders, Notice, Comments from service providers, City of Sherwood proposals, Benkendorf report, maps, receipt	

3	UGB Case No. 81-10: Sharp Property – Findings, Staff reports, reports, property sales agreements, maps, requests for comments from service providers, mailing lists, receipt, legal description, correspondence	
4	UGB Case No. 82-1: Spangler – Application, notices of hearings	
5	UGB Case No. 82-1: Spangler – Final order	
6	UGB Case No. 82-1: Spangler – Hearing exhibits and oversize maps	
7	UGB Case No. 82-1: Spangler – Staff reports, council agenda, oversize map	
8	UGB Case No. 82-1: Spangler - Expenses	
9	UGB Case No. 82-1: Spangler - Correspondence	
10	UGB Case No. 83-1: DeShirlia/McCarthy – Correspondence, Gresham actions, Application, Notices	
11	UGB Case No. 83-1: DeShirlia/McCarthy – Hearing officer's report, staff report, Final Order	
12	UGB Case No. 83-1: DeShirlia/McCarthy – Oversize maps	
13	UGB Case No. 83-1: DeShirlia/McCarthy - Correspondence	
14	UGB Case No. 83-1: DeShirlia/McCarthy – Mailing receipts	
15	UGB Case No. 83-1: DeShirlia/McCarthy – UGB case account	
16	UGB Case No. 83-2: Edmund Duyck – Application, notices, maps, soil map	
17	UGB Case No. 83-2: Edmund Duyck – Correspondence, order, staff report, notice of hearing	
18	UGB Case No. 83-2: Edmund Duyck – UGB case account	
19	UGB Case No. 83-2: Edmund Duyck – Oversize Washington County maps	
20	UGB Case No. 84-1: Ray – Notice of Adoption, proposed action, Final Order	
21	UGB Case No. 84-1: Ray – UGB Case Account	
22	UGB Case No. 84-1: Ray – Amendment request, Petition	
23	UGB Case No. 84-1: Ray – Notice of public hearing/locational adjustment hearing, mailing lists	
24	UGB Case No. 84-1: Ray – Amendment application, Petition, resolution	
25	UGB Case No. 84-1: Ray – Petition, Council report, resolution	
26	UGB Case No. 84-1: Ray – Oversize map, correspondence	
27	UGB Case No. 85-2: Tualatin Hills Church – Correspondence regarding application for UGB amendment	
28	UGB Case No. 85-2: Tualatin Hills Church – Petition, correspondence, vicinity map, exhibits, recommendation, request for comments	
29	UGB Case No. 85-2: Tualatin Hills Church - Petition	
30	UGB Case No. 85-2: Tualatin Hills Church – Council agenda, minutes, petition, Final Order, Resolution, notice, correspondence	
31	UGB Case No. 85-2: Tualatin Hills Church – Oversize maps of Tualatin	
32	UGB Case No. 85-2: Tualatin Hills Church – UGB case account, attachments, receipts	
33	UGB Case No. 85-4: Foster – Petition, exhibits, Final Order	

34	UGB Case No. 85-4: Foster - Correspondence	
35	UGB Case No. 85-4: Foster – Notice, correspondence, mailing list	
36	UGB Case No. 85-4: Foster – UGB case account	
37	UGB Case No. 86-2: West Coast Auto Salvage - Petition	
38	UGB Case No. 86-2: West Coast Auto Salvage – Council actions, staff report, notice, Washington County Board of Commissioners request	
39	UGB Case No. 86-2: West Coast Auto Salvage – UGB case account documentation, correspondence	
40	UGB Case No. 86-2: West Coast Auto Salvage - Maps	
41	UGB Case No. 87-1: PGE – Executive Order 38, staff report, Exhibit B: Report and Recommendations of the Hearings Officer, Ordinance No. 88-244	
42	UGB Case No. 87-1: PGE – City of Sherwood Revised Findings of Fact, Sherwood UGB amendment, City of Portland Resolution No. 34312	
43	UGB Case No. 87-1: PGE – Proposal No. 2457: Annexation and Final Order, Proposal No. 2461: Annexation and Final Order	
44	UGB Case No. 87-1: PGE – Notices address list, receipts	
45	UGB Case No. 87-1: PGE – Invoices, receipts, checks	
46	UGB Case No. 87-1: PGE – UGB Amendment (trade): Bull Mountain, Harborton and Sherwood prepared by Benkendorf Associates	
47	UGB Case No. 87-1: PGE - Map	
48	UGB Case No. 87-1: PGE – PMALGBC forms	
49	UGB Case No. 87-1: PGE - Correspondence	
	UGB Case No. 87-1: PGE – 2 cassette tapes	Destroyed
50	UGB Case No. 87-4: Brennt – Ordinance 88-265, Exhibits 1-33, Certificate of Service, Notice	Missing exhibits: 9,10,11,12,14,22
51	UGB Case No. 87-4: Brennt – Notice of public hearing, mailing list	
52	UGB Case No. 87-4: Brennt - map	
53	UGB Case No. 87-4: Brennt – correspondence, media clippings	
54	UGB Case No. 88-3: St. Francis – Petition, Comments from service providers, PNMALGBC forms, Proposal 2606: City of Wilsonville	
55	UGB Case No. 88-3: St. Francis – Note, Case account documentation, correspondence, City of Wilsonville Resolution 672	
56	UGB Case No. 88-3: St. Francis – Metro Council actions, Staff Report, exhibits, Final Order	
	UGB Case No. 88-3: St. Francis – 2 cassette tapes	Destroyed
57	UGB Case No. 88-4: Bean – Petition, application, notices, address list, map correspondence	
58	UGB Case No. 88-4: Bean – Metro Council actions, Staff Report, exhibits	