

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF CREATING) Resolution No. 88-840
COUNCIL STANDING COMMITTEES)
) Introduced by
) Councilor Ragsdale

WHEREAS, The Metropolitan Service District is responsible for disposing of solid waste in the region, developing and operating the Washington Park Zoo, developing and operating the Oregon Convention Center, administering the metropolitan Urban Growth Boundary, regional transportation planning and planning for the provision of other services on a regional basis; and

WHEREAS, The Metropolitan Service District is presently engaged in several major efforts including: implementation of the Zoo Master Plan; update of the Solid Waste Management Plan and procurement of solid waste disposal facilities; construction of the Oregon Convention Center; start-up of the Metropolitan Exposition-Recreation Commission to operate the convention center and implement the CTS Master Plan; the periodic update of the metropolitan Urban Growth Boundary; development of a regional transportation financing plan; a review of the organization, authority and functions of the District by the Interim Task Force on Regional Government; and investigation of the need for a tax base for the District; and

WHEREAS, the Council of the Metropolitan Service District, in order to exercise its policy-making and oversight responsibilities in an efficient and effective manner, finds that it is necessary to reorganize itself into seven standing committees; now, therefore,

BE IT RESOLVED,


1. That the following Council standing committees are created: Convention Center, Finance, Intergovernmental Relations, Internal Affairs, Planning and Development, Solid Waste and Zoo.

2. That the purpose of each committee shall be as described in Exhibit A and the membership of each committee for calendar year 1988 shall be as described in Exhibit B attached hereto.

3. That the Council Management Committee created by Resolution No. 84-482 is abolished and its responsibilities delegated to the new standing committees as described in Exhibit A attached hereto.

4. That the "purposes" for (1) the Solid Waste Committee as stated in Resolution No. 86-705; (2) the Zoo Planning Committee as stated in Resolution No. 86-706; and (3) the Convention Center Committee as stated in Resolution No. 86-704, are rescinded and replaced by the "purposes" described in Exhibit A attached hereto.

ADOPTED by the Council of the Metropolitan Service District
this 14th day of January, 1988.



Presiding Officer

DEC/gl
8796C/525

EXHIBIT A

PURPOSE OF COUNCIL STANDING COMMITTEES

CONVENTION CENTER COMMITTEE

The purpose of the Convention Center Committee shall be to:

1. review and make recommendations to the Council on policies and programs relating to the development and operation of the Oregon Convention Center;
2. oversee the work of the Convention Center Project office to assure that program goals and objectives are met;
3. review and make recommendations to the Council on confirmation of Executive Officer appointments to the Metropolitan Exposition-Recreation Commission, appropriate positions, and committees relating to the development and operation of convention, trade and spectator facilities;
4. review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer; and
5. act as a liaison with the Metropolitan Exposition-Recreation Commission, the Advisory Committee on Design and Construction, or other related committees which may be created.

FINANCE COMMITTEE

The purpose of the Finance Committee shall be to:

1. act as the annual Budget Committee (augmented with citizens) to review and make recommendations to the Council on the District's fiscal year budget and appropriations schedule;
2. review and make recommendations to the Council on periodic budget and appropriation requests by departments of the District;
3. review and make recommendations to the Council on the annual financial audit and investment policies and practices of the District;
4. review and make recommendations to the Council on revenue proposals of the District including tax base measures, special property tax measures, bond issues, service charges and fees, etc.;

5. To review and make recommendations to the Council on long-range financial plans and policies of the District; and
6. review and make recommendations to the Council on audits of the various functions of the District, including a review of the need for management and performance auditing.

INTERGOVERNMENTAL RELATIONS COMMITTEE

The purpose of the Intergovernmental Relations Committee shall be to:

1. review and make recommendations to the Council on existing programs relating to transportation and land use planning, Urban Growth Boundary management, economic development, data services, merger of the District with existing regional agencies, and other matters relating to the District and other local governments;
2. oversee the work of the Transportation Department and the Research & Development Department to assure that program goals and objectives are met;
3. coordinate the nomination of Boundary Commission members by Metro Councilors and to review and make recommendations to the Council on Executive Officer appointments to appropriate positions and committees relating to the purpose of the Intergovernmental Relations Committee.
4. review and recommend to the Council on other matters referred to the Committee by the Presiding Officer; and
5. act as a liaison with the Joint Advisory Committee on Transportation, the Boundary Commission, and other committees or commissions which may be created.

INTERNAL AFFAIRS COMMITTEE

The purpose of the Internal Affairs Committee is to:

1. coordinate the work of standing committees of the Council;
2. review and make recommendations to the Council on internal operational matters of the District including the personnel and contract rules, Disadvantaged Business Program policies and programs, etc.;
3. oversee the work of the Council Executive Management, Finance & Administration, Public Affairs and Office of General Counsel to assure that program goals and objectives are met;

4. review and make recommendations to the Council on all Executive Officer appointments to appropriate positions and committees not covered by other committees;
5. assume the responsibilities of the Management Committee not otherwise assigned to another standing committee including approval of contracts and contract amendments required by Metro Code Chapter 2.04 and the administration of the "Guidelines for Council Expenditures" set forth in Resolution No. 85-541;
6. review and make recommendations to the Council on other matters referred the Committee by the Presiding Officer; and
7. act as a personnel committee of the Council to employ, evaluate and terminate Council staff.

PLANNING AND DEVELOPMENT COMMITTEE

The purpose of the Planning and Development Committee shall be to:

1. review and make recommendations to the Council on the development of plans to assume additional functions as authorized in ORS ch. 268;
2. act as a liaison with the Interim Task Force on Metropolitan Regional Government, and review and make recommendations to the Council on proposals brought to the Task Force or developed by the Task Force;
3. in cooperation with the Finance Committee, review and make recommendations to the Council on the submission of a tax base measure to the voters in November 1988; and
4. review and recommend to the Council on other matters referred to the Committee by the Presiding Officer.

SOLID WASTE COMMITTEE

The purpose of the Solid Waste Committee shall be to:

1. review and make recommendations to the Council on policies and programs relating to the solid waste disposal responsibilities of the District;
2. oversee the work of the Solid Waste Department to assure that program goals and objectives are met;

3. review and recommend confirmation of Executive Officer appointments to committees and appropriate positions relating to the development and operation of the solid waste disposal system;
4. review and recommend to the Council on other matters referred to the Committee by the Presiding Officer; and
5. act as a liaison with the Solid Waste Management Plan Policy and Technical Committees or other solid waste advisory committees which may be created.

ZOO COMMITTEE

The purpose of the Zoo Committee shall be to:

1. review and make recommendations to the Council on policies and programs relating to the Washington Park Zoo;
2. oversee the work of the Zoo Department to assure that program goals and objectives are met;
3. review and recommend confirmation of Executive Officer appointments to committees and appropriate positions relating to the development and operation of the Zoo;
4. review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer; and
5. act as a liaison with the Friends of the Washington Park Zoo or other Zoo-related committees which may be created.

EXHIBIT B

COUNCIL STANDING COMMITTEES
1988 Membership

CONVENTION CENTER COMMITTEE

Cooper, Chair
Knowles, V. Chair
Gardner
Hansen
Van Bergen
WAKER

PLANNING AND DEVELOPMENT
COMMITTEE

Knowles, Chair
Collier, V. Chair
Bonner
Ragsdale
Waker

FINANCE COMMITTEE

Collier, Chair
Van Bergen, V. Chair
Gardner
Hansen
Knowles

SOLID WASTE COMMITTEE

Hansen, Chair
Kelley, V. Chair
Cooper
DeJardin
Gardner
Kirkpatrick
Van Bergen

INTERGOVERNMENTAL RELATIONS COMMITTEE

Waker, Chair
DeJardin, V. Chair
Collier
Kelley
Kirkpatrick

ZOO COMMITTEE

Kelley, Chair
Cooper, V. Chair
Bonner
DeJardin
Kirkpatrick

INTERNAL AFFAIRS COMMITTEE

Ragsdale, Chair
Hansen, V. Chair
Collier
Cooper
Kelley
Knowles
Waker

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TENTATIVE
1988 COUNCIL/COMMITTEE MEETING CALENDAR

February 11 Council Meeting

CC ---
F ---
IA ---
IGR ---
PD Feb 2
SW Feb 2
Z Feb 4

February 25 Council Meeting

CC ---
F Feb 18
IA Feb 11
IGR Feb 9
PD Feb 16
SW Feb 16
Z Feb 4

March 10 Council Meeting

CC Feb 23
F Feb 18
IA Feb 25
IGR Feb 9
PD Mar 1
SW Mar 1
Z Mar 3

March 24 Council Meeting

CC Feb 23
F Mar 17
IA Mar 10
IGR Mar 8
PD Mar 15
SW Mar 15
Z Mar 3

April 14 Council Meeting

CC Mar 22
F Mar 17
IA Mar 24
IGR Mar 8
PD Apr 5
SW Apr 5
Z Apr 7

April 28 Council Meeting

CC Mar 22
F Apr 21
IA Apr 14
IGR Apr 12
PD Apr 19
SW Apr 19
Z Apr 7

May 12 Council Meeting

CC Apr 26
F Apr 21
IA Apr 28
IGR Apr 12
PD May 3
SW May 3
Z May 5

May 26 Council Meeting

CC Apr 26
F May 19
IA May 12
IGR May 10
PD May 17
SW May 17
Z May 5

June 9 Council Meeting

CC May 24
F May 19
IA May 26
IGR May 10
PD May 31
SW May 31
Z Jun 2

June 23 Council Meeting

CC May 24
F Jun 16
IA Jun 9
IGR Jun 7
PD Jun 14
SW Jun 14
Z Jun 2

CC Convention Center Committee
F Finance Committee
IA Internal Affairs Committee
IGR Intergovernmental Relations
Committee

PD Planning & Development
Committee
SW Solid Waste Committee
Z Zoo Committee

Tentative 1988 Council/Committee Calendar
Page 2

July 14 Council Meeting

CC Jun 21
F Jun 16
IA Jun 23
IGR Jun 7
PD Jul 5
SW Jul 5
Z Jul 7

July 28 Council Meeting

CC Jun 21
F Jul 21
IA Jul 14
IGR Jul 12
PD Jul 19
SW Jul 19
Z Jul 7

August 11 Council Meeting

CC Jul 26
F Jul 21
IA Jul 28
IGR Jul 12
PD Aug 2
SW Aug 2
Z Aug 4

August 25 Council Meeting

CC Jul 26
F Aug 18
IA Aug 11
IGR Aug 9
PD Aug 16
SW Aug 16
Z Aug 4

September 8 Council Meeting

CC Aug 23
F Aug 18
IA Aug 25
IGR Aug 9
PD Aug 30
SW Aug 30
Z Sep 4

September 22 Council Meeting

CC Aug 23
F Sep 15
IA Sep 8
IGR Sep 6
PD Sep 13
SW Sep 13
Z Sep 1

October 13 Council Meeting

CC Sep 20
F Sep 15
IA Sep 22
IGR Sep 6
PD Oct 4
SW Oct 4
Z Oct 6

October 27 Council Meeting

CC Sep 20
F Oct 20
IA Oct 13
IGR Oct 11
PD Oct 18
SW Oct 18
Z Oct 6

November 10 Council Meeting

CC Oct 25
F Oct 20
IA Oct 27
IGR Oct 11
PD Nov 1
SW Nov 1
Z Nov 3

November 22* Council Meeting

CC Oct 25
F Nov 17
IA Nov 10
IGR Nov 8
PD Nov 15
SW Nov 15
Z Nov 3

CC Convention Center Committee
F Finance Committee
IA Internal Affairs Committee
IGR Intergovernmental Relations
Committee

PD Planning & Development
Committee
SW Solid Waste Committee
Z Zoo Committee

* The November 24 Thursday meeting date is proposed to be changed to Tuesday due to the Thanksgiving holiday.

Tentative 1988 Council/Committee Calendar
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December 8 Council Meeting

CC Nov 22*
F Nov 17
IA Nov 22*
IGR Nov 8
PD Nov 29
SW Nov 29
Z Dec 1

December 22 Council Meeting

CC Nov 22*
F Dec 15
IA Dec 8
IGR Dec 6
PD Dec 13
SW Dec 13
Z Dec 1

CC Convention Center Committee
F Finance Committee
IA Internal Affairs Committee
IGR Intergovernmental Relations
Committee

PD Planning & Development
Committee
SW Solid Waste Committee
Z Zoo Committee

* The November 24 Thursday meeting date is proposed to be changed to Tuesday due to the Thanksgiving holiday.

amn
8819C/514-2
01/13/88

1988 METRO COUNCIL CALENDAR

January							February								
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa		
					1	2			SW PD			Z			
3	4	5	6	7	8	9			IGR		IA				
10	11	12	13	C	14	15	16			SW PD		F			
17	18	19	20		21	22	23	14	15	CC		IA			
24	25	26	27	C	28	29	30	21	22						
31								28	29						
March							April								
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa		
		SW PD		Z											
6	7	IGR		IA			3	4	SW PD		Z				
13	14	SW PD		F			10	11	IGR		IA				
20	21	CC		IA			17	18	SW PD		F				
27	28						24	25	CC		IA				

C Council
 CC Convention Center Committee
 F Finance Committee
 IA Intergovernmental Affairs Committee

IGR Intergovernmental Relations Committee
 PD Planning and Development Committee
 SW Solid Waste Committee
 Z Zoo Committee

1988 METRO COUNCIL CALENDAR

May							June						
1	2	SW PD	4	Z	6	7	5	6	SW PD MAY 31	8	Z	10	11
8	9	IGR	11	IA	13	14	5	6	IGR	8	IA	10	11
15	16	SW PD	18	F	20	21	12	13	SW PD	15	F	17	18
22	23	CC	25	IA	27	28	19	20	CC	22	IA	24	25
29	30	SW PD					26	27		29			
July							August						
					1	2		1	SW PD	3	Z	5	6
3	4	SW PD	6	Z	8	9	7	8	IGR	10	IA	12	13
10	11	IGR	13	IA	15	16	14	15	SW PD	17	F	19	20
17	18	SW PD	20	F	22	23	21	22	CC	24	IA	26	27
24	25	CC	27	IA	29	30	28	29	SW PD	31			
31													

C Council
 CC Convention Center Committee
 F Finance Committee
 IA Intergovernmental Affairs Committee

IGR Intergovernmental Relations Committee
 PD Planning and Development Committee
 SW Solid Waste Committee
 Z Zoo Committee



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

COUNCIL MEETING

Agenda Item No. 6.1

Meeting Date January 14, 1988

Date: January 14, 1988
To: Metro Council
From: Councilor Ragsdale
Regarding: COUNCIL ORGANIZATION FOR 1988
RESOLUTION NO. 88-840

The purpose of this resolution is to present an organization plan for the Council which will improve effectiveness in policy making and ensure that District policies and programs are carried out by the Executive Officer and staff. Committee organization and assignments are set forth in Resolution No. 88-840 which is attached.

The ideas included in this reorganization have been discussed by various Councilors for the past several months as we have been confronted by the change in the relationship with the Executive Officer. The main emphasis of this reorganization is to focus the work of the Council in committees. This will increase our collective ability to become more deeply involved in the policy matters of this District. Good functioning committees will enable us to become more specialized in the various complex matters that this government handles.

Resolution No. 88-840 creates the following standing committees: Convention Center, Finance, Intergovernmental Relations, Internal Affairs, Planning and Development, Solid Waste and Zoo. It provides for policy-making and oversight for all departments and functions of the District. It also provides a mechanism for the Council to address matters that we heretofore have not taken up. For instance, we need to address the future of the agency in regard to the opportunities to assume additional functions or merge with existing regional bodies. These issues are currently being discussed by the Interim Task Force on Metropolitan Government. This plan provides a mechanism for the Council to "get ahead" of the work of the Task Force and make proposals to that body as well as respond to ideas which are brought forward from other places.

A key part of this plan is that all matters coming to the Council (ordinances, resolutions, executive appointments, etc.) will have been reviewed and recommended by a committee. This should enable the Council to more thoroughly consider all aspects of matters brought before it.

Council's proper procedures. He was disappointed the Committee had shut off debate and thought a disservice had been done to the public. He explained that the public attending the meeting were there to influence the Council and they should have been given that opportunity.

Presiding Officer Ragsdale requested the Executive Officer or Solid Waste staff respond to questions raised by the Oregon Fair Share organization as soon as possible.

The Presiding Officer called a recess at 6:25 p.m. The meeting reconvened at 6:40 p.m.

6. COUNCILOR COMMUNICATIONS

Acknowledgement of Councilor Waker's Contributions as Past Presiding Officer of the Council. Presiding Officer Ragsdale presented a plaque of appreciation to Councilor Waker and recognized the Councilor's many contributions to Metro during his 1986 and 1987 terms as Presiding Officer including: JPACT Chair, Convention Center Advisory Committee on Design and Construction, Convention Center Committee, Ad Hoc Task Force on establishing policies relating to the Metropolitan Exposition-Recreation Commission, and the Legislative Committee. He recommended Councilor Waker continue to serve as Chairman of the Joint Policy Advisory Committee on Transportation (JPACT).

6.1 Consideration of Resolution No. 87-840, for the Purpose of Creating Council Standing Committees

Presiding Officer Ragsdale explained the purpose of the resolution was to organize the Council as a legislative body. All issues would first be presented to one of seven standing committees. The new committee structure would require amendments to the Council's procedures and an ordinance to amend procedures would be presented to the Council as soon as possible. The resolution included a list of Council committee assignments he explained was open for review. Other committee assignments would be evaluated and discussed at a later date.

Motion: Councilor Knowles moved, seconded by Councilor DeJardin, to adopt Resolution No. 88-840.

Councilor Waker said he wished to continue to serve on the Council Convention Center Committee.

A discussion followed about the proposed reorganization. Councilor Kirkpatrick noted that seven members would serve on the Solid Waste and Internal Affairs committees. She questioned whether problems

would result because a minority of the Council could no longer have influence on certain issues. Presiding Officer Ragsdale requested Councilors first work with the new structure and make changes later if problems resulted.

Responding to Councilor Van Bergen's questions, Presiding Officer Ragsdale said he would soon make recommendations to address needs for increased staffing of Council committees. He also explained that new rules for Council organization would require the Council to ratify committee structure on an annual basis. This would allow for a review of the structure, he explained.

Councilor Kirkpatrick reported she was Chair of a three-member task force charged to review Council staffing needs. The Task Force would soon report its recommendations to the Council.

Councilor Kirkpatrick and Hansen noted the Council had gone through other reorganizations and the key to making any system work was good communication.

Vote: A vote on the motion to adopt the resolution resulted in all twelve Councilors voting aye.

The motion carried and Resolution No. 88-840 was unanimously adopted.

7. EXECUTIVE OFFICER COMMUNICATIONS

Executive Officer Cusma congratulated Presiding Officer Ragsdale regarding his new office and the Council's reorganization. She also thanked Councilor Waker for his assistance during her first year in office.

7.1 Consideration of Resolution No. 88-841, for the Purpose of Confirming the Appointment of Y. Sherry Sheng to the Position of Director, Washington Park Zoo

Executive Officer Cusma introduced Ms. Sheng to the Council, announcing she was very pleased to recommend such a highly credentialed, well educated and exceptional candidate.

Councilor Kirkpatrick, Chair of the Zoo Committee, reported the Committee was pleased to unanimously recommend Ms. Sheng's confirmation. She also acknowledged the Committee had concerns about the Council's involvement in future appointments to key staff positions and she was confident those concerns would be worked out.

Motion: Councilor Kirkpatrick moved, seconded by Councilor Bonner, to adopt Resolution No. 88-841.