



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM  
RECORDS LIST**

**RECORDS FORMAT:** Hard Copy ☒ Electronic ☐ Other Media: \_\_\_\_\_

**PURPOSE:** Records for On-Site Storage ☒ Records for Off-Site Storage ☐ Records for Destruction ☐

**DEPARTMENT:** Planning and Development

**PROGRAM:** Corridor Planning

**PREPARED BY:** Laura Dawson Bodner

**RECORD SERIES TITLE:** Corridor Planning Project Records – completed studies involving construction

**RECORD SERIES NO:** M08-08-01(b)

**MINIMUM RETENTION:** 10 years after substantial completion as defined by ORS 12.135(3)

**DATE RANGE/FROM:** 04/19/2006

**DATE RANGE/TO:** 02/09/07

If you checked Records for Storage, complete the following information:

**METRO BOX NO:** PLANN0100

**ARCHIVE SYSTEMS BOX NO:**

**BOX TITLE:** Portland Streetcar Loop Project

Complete the following section or attach an existing electronic list:

Folder	Date	Description	Comments
1	04/19/2006	Eastside Streetcar Alternatives Analysis – Streetcar Alternative – Streetcar Alignment Report, Capital Cost Estimate Report	
2	02/09/2007	Section 5309 Small Starts Project Development Application – Financial Notebook	Includes CD
3	02/09/2007	Section 5309 Small Starts Project Development Application – General Notebook: Small Starts	File 1 of 2; includes CD
4	02/09/2007	Section 5309 Small Starts Project Development Application – General Notebook:	File 2 of 2

5	02/09/2007	Section 5309 Small Starts Project Development Application – Project Development Application	
6	02/09/2007	Section 5309 Small Starts Project Development Application – Land Use Submittal	Includes CD
7	02/09/2007	Section 5309 Small Starts Project Development Application – Economic Development	File 1 of 2; includes CD
8	02/09/2007	Section 5309 Small Starts Project Development Application – Economic Development	File 2 of 2