

BEFORE THE INTERNAL AFFAIRS COMMITTEE  
OF THE METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPROVING A	)	RESOLUTION NO. 88-877
CONTRACT WITH TRANSPORTATION	)	
DEVELOPMENT, INC. FOR CENTRAL	)	Introduced by the
CITY TRANSIT FINANCE CONSULTING	)	Executive Officer
SERVICES	)	

WHEREAS, The Metropolitan Service District and the City of Portland have received an UMTA grant for a Public-Private Task Force on Transit Finance, a component of which is a study of Central City transit options; and

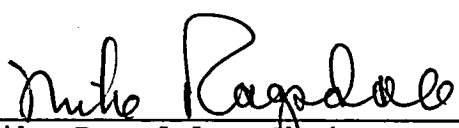
WHEREAS, The services of a Central City Transit Consultant are required for the conduct of the study; and

WHEREAS, a solicitation for proposals has resulted in the recommendation of Transportation Development, Inc. as the Prime Contractor and LTK Engineering Services as subcontractor; now, therefore,

BE IT RESOLVED,

That the Internal Affairs Committee of the Metropolitan Service District approves entering into a contract in the amount of \$40,000 with Transportation Development, Inc. to obtain the services described in the attached Scope of Work.

ADOPTED by the Internal Affairs Committee of the Metropolitan Service District this 25th day of February, 1988.

  
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Mike Ragsdale, Chair

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 88-877 FOR THE PURPOSE OF APPROVING A CONTRACT WITH TRANSPORTATION DEVELOPMENT, INC. FOR CENTRAL CITY TRANSIT FINANCE CONSULTING SERVICES

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Date: February 18, 1988

Presented by: Richard Brandman

PROPOSED ACTION

Approve the following contract for \$40,000 to provide Central City Transit consulting assistance to the Central City Subcommittee of the Public-Private Task Force on Transit Finance with the following consulting team:

Transportation Development Associates (Prime Contractor)  
Elaine Day LaTourelle (certified WBE at 25 percent)  
LTK Engineering Services  
Elcon Associates, Inc. (certified DBE at 12 percent)

FACTUAL BACKGROUND AND ANALYSIS

Resolution No. 87-808, adopted by the Metro Council in September 1987, authorized application for a \$300,000 UMTA grant to establish a Public-Private Task Force on Transit Finance.

Resolution 88-863, adopted by the Metro Council on February 11, 1988, authorized a contract for \$110,000 to provide transit finance consulting assistance to the Public-Private Task Force on Transit Finance. A subcommittee of the Task Force has been formed to address Central City transit. This resolution, No. 88-877, is presented for approval of a \$40,000 contract (part of the original \$300,000 UMTA grant) for consulting service to the Central City Subcommittee to refine the transit circulation plan for the Central City area as a basis for evaluating finance options. The consultant will be directed to examine three specific aspects: planning, engineering, and urban design.

The Request for Proposals was advertised in the Oregonian, the Skanner, the Observer and the American Contractor and was mailed directly to 20 prospective consultants. Two consultant teams submitted proposals in response to the RFP. One team was led by TDA with Elaine Day LaTourelle and Tudor Engineering as subcontractors. The other team was led by LTK Engineering Services with Elcon Associates, Inc. and Statsny Architects as subcontractors. Both teams were interviewed by an evaluation team consisting of Richard Brandman (Metro), Joe Walsh (Tri-Met),

Steve Iwata (City of Portland) and Rod O'Hiser (City of Portland). The evaluation team began with the following evaluation criteria:

- . Proposer's understanding of the project objective of the particular component of the RFP (i.e., transit operations, engineering or urban design) and conformance to the instructions in the RFP;
- . Effectiveness of the proposed work plan in meeting the objectives of the particular component;
- . Extent of experience of proposed staff in transit operations and engineering and/or urban design; and
- . Cost of proposed service.

BASIS FOR RECOMMENDATION

Following the interviews, the evaluation team determined that each team has important strengths and weaknesses. The screening team concluded that TDA and one of their subcontractors, Elaine Day LaTourelle, were stronger in response to the planning and urban design portions of the proposal. LTK and one of their subcontractors, Elcon Associates, Inc., were judged to be the stronger candidate to perform the engineering portion of the work scope. The interviewers recommended combining the strengths of each applicant by awarding the contract to the above companies as a project team under the direction of TDA. This action was provided for in the RFP received by the consultants through a clause indicating that Metro reserved the right to select a portion of the consultant's proposal for a portion of the proposed work scope. The applicants agreed and the resulting contract recommended for approval is as follows:

<u>PROJECT TEAM MEMBER</u>	<u>TASK DESCRIPTION</u>	<u>COST</u>
TDA (Prime Contractor)	Transit Operations	\$14,000
Elaine Day LaTourelle (a qualified WBE)	Urban Design	10,000
LTK Engineering	Transit Engineering	11,200
Elcon Associates, Inc. (a qualified DBE)	Transit Engineering	4,800
TOTAL CONTRACT		<hr/> \$40,000

The proposed contract between Metro and TDA will be the standard Metro contract with federally mandated clauses. The Scope of Work is shown on Attachment A.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of the contract with Transportation Development, Inc.

RB:lmk  
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