

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING	)	RESOLUTION NO. 88-913
RESOLUTION NO. 87-744, REVISING	)	
THE FY 1987-88 BUDGET & APPRO-	)	Introduced by Rena Cusma,
PRIATIONS SCHEDULE FOR SOLID	)	Executive Officer
WASTE PERSONAL SERVICES	)	

WHEREAS, The Council of the Metropolitan Service District has reviewed and considered various needs to modify the FY 1987-88 Budget; and


WHEREAS, The need for a modified budget plan has been justified; and

WHEREAS, Adequate funds exists for identified needs; now, therefore,

BE IT RESOLVED,

That Resolution No. 87-744, Exhibit B, FY 1987-88 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in Exhibits A and B to this Resolution.

ADOPTED by the Council of the Metropolitan Service District this 5th day of May, 1988.

  
Mike Ragsdale, Presiding Officer

JS/gl  
9335C/540  
04/18/88

EXHIBIT A  
RESOLUTION NO. 88-913

ACCOUNT #	DESCRIPTION	CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-01 ADMIN	Personal Services						
6010	Solid Waste Director	0.40	26,409	0.05	5,000	0.45	31,409
6020	Operations Manager	0.09	4,398	0.21	10,500	0.30	14,898
6030	Engineering Manager	0.23	9,674	0.16	7,500	0.39	17,174
6035	Facilities Manager	0.02	632			0.02	632
6050	Engineer 3	0.10	3,017		15,000	0.10	18,017
6055	Engineer 1	0.22	4,538			0.22	4,538
6060	Secretary	1.75	21,846			1.75	21,846
6070	Senior Analyst	0.60	20,485			0.60	20,485
6080	Analyst 3	0.25	6,513	0.20	5,000	0.45	11,513
6090	Analyst 2	1.40	34,419	0.40	10,000	1.80	44,419
6180	Administrative Assistant	0.59	13,455			0.59	13,455
6190	Waste Reduction Manager	0.10	4,005			0.10	4,005
6200	Office Assistant	0.82	7,815			0.82	7,815
6300	Temporary		0	0.85	11,200	0.85	11,200
6700	Fringe		48,734		20,610		69,344
	Total Personal Services	6.57	205,940	1.87	84,810	8.44	290,750
	Total Materials & Services		112,120		0		112,120
	Total Capital Outlay		55,000		0		55,000
	TOTAL EXPENDITURES	6.57	373,060	1.87	84,810	8.44	457,870

EXHIBIT A  
RESOLUTION NO. 88-913

ACCOUNT #	DESCRIPTION	CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-03							
ST. JOHNS							
	Personal Services						
6010	Solid Waste Director	0.06	3,961			0.06	3,961
6020	Operations Manager	0.34	16,615	(0.18)	(8,000)	0.16	8,615
6030	Engineering Manager	0.12	5,048	(0.10)	(5,048)		0
6035	Facilities Manager	0.48	15,188			0.48	15,188
6050	Engineer 3	0.10	3,016			0.10	3,016
6055	Engineer 1	0.02	413			0.02	413
6060	Secretary	0.20	3,384			0.20	3,384
6070	Senior Analyst	0.85	29,020	(0.20)	(8,000)	0.65	21,020
6080	Analyst 3	0.50	13,029	(0.15)	(5,000)	0.35	8,029
6090	Analyst 2	0.50	12,293	(0.40)	(10,000)	0.10	2,293
6160	Gatehouse Attendant	5.90	91,513			5.90	91,513
6180	Administrative Assistant	0.03	684			0.03	684
6200	Office Assistant	0.16	2,227			0.16	2,227
6210	Sr. Gatehouse Attendant	1.00	20,677			1.00	20,677
6300	Temporary	0.50	7,756			0.50	7,756
6500	Overtime	0.50	7,756			0.50	7,756
6700	Fringe		72,100		(9,610)		62,490
	Total Personal Services	11.26	304,680	(1.03)	(45,658)	10.21	259,022
	Total Materials & Services		7,568,480		0		7,568,480
	Total Capital Outlay		54,000		0		54,000
	TOTAL EXPENDITURES	11.26	7,927,160	(1.03)	(45,658)	10.21	7,881,502

EXHIBIT A  
RESOLUTION NO. 88-913

ACCOUNT #	DESCRIPTION	CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-05 WTRC							
	Personal Services						
6010	Solid Waste Director	0.05	3,301	(0.05)	(3,301)		0
6020	Operations Manager	0.11	5,375	(0.11)	(5,375)		0
6030	Engineering Manager	0.17	7,151	(0.17)	(7,151)		0
6035	Facilities Manager	0.02	632			0.02	632
6050	Engineer 3	0.10	3,016	(0.06)	(1,997)	0.04	1,019
6055	Engineer 1	0.25	5,158	(0.25)	(5,158)		0
6060	Secretary	0.10	1,692	(0.10)	(1,692)		0
6090	Analyst 2	0.07	1,720	(0.07)	(1,720)		0
6180	Administrative Assistant	0.04	913			0.04	913
6200	Office Assistant	0.02	278			0.02	278
6700	Fringe		9,064		(8,768)		296
	Total Personal Services	0.93	38,300	(0.81)	(35,162)	0.12	3,138
	Total Materials & Services		19,675		0		19,675
	Total Capital Outlay		5,000		0		5,000
	TOTAL EXPENDITURES	0.93	62,975	(0.81)	(35,162)	0.12	27,813

EXHIBIT A  
RESOLUTION NO. 88-913

ACCOUNT #	DESCRIPTION	CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-06 FAC DEV							
Personal Services							
6010	Solid Waste Director	0.31	20,467			0.31	20,467
6020	Operations Manager	0.20	9,773	(0.07)	(5,000)	0.13	4,773
6030	Engineering Manager	0.29	12,199			0.29	12,199
6035	Facilities Manager	0.05	1,583			0.05	1,583
6050	Engineer 3	1.40	42,223			1.40	42,223
6055	Engineer 1	0.31	6,395			0.31	6,395
6060	Secretary	0.30	5,074			0.30	5,074
6070	Senior Analyst	1.45	49,504			1.45	49,504
6080	Analyst 3	1.02	26,578			1.02	26,578
6090	Analyst 2	1.00	24,584			1.00	24,584
6180	Administrative Assistant	0.10	2,281			0.10	2,281
6190	Waste Reduction Manager	0.05	2,002			0.05	2,002
6200	Office Assistant	0.35	4,874			0.35	4,874
6700	Fringe		64,336				64,336
Total Personal Services		6.83	271,873	(0.07)	(5,000)	6.76	266,873
Total Materials & Services			1,139,530		0		1,139,530
Total Capital Outlay			1,400		0		1,400
TOTAL EXPENDITURES		6.83	1,412,803	(0.07)	(5,000)	6.76	1,407,803

EXHIBIT A  
RESOLUTION NO. 88-913

ACCOUNT #	DESCRIPTION	CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-07							
WASTE RED							
	Personal Services						
6010	Solid Waste Director	0.07	4,622			0.07	4,622
6030	Engineering Manager	0.02	841			0.02	841
6035	Facilities Manager	0.02	632			0.02	632
6050	Engineer 3	0.10	3,017			0.10	3,017
6055	Engineer 1	0.10	2,063			0.10	2,063
6060	Secretary	0.32	5,413			0.32	5,413
6070	Senior Analyst	0.22	7,511			0.22	7,511
6080	Analyst 3	2.00	52,114	(0.42)	(16,000)	1.58	36,114
6090	Analyst 2	1.90	46,711	(0.73)	(20,000)	1.17	26,711
6100	Analyst 1	1.00	19,680			1.00	19,680
6155	Program Assistant 2	1.00	16,188			1.00	16,188
6180	Administrative Assistant	0.13	2,963			0.13	2,963
6190	Waste Reduction Manager	0.65	26,026			0.65	26,026
6200	Office Assistant	1.06	14,759			1.06	14,759
6300	Temporary	0.02	310			0.02	310
6500	Overtime	0.01	156			0.01	156
6700	Fringe		62,932		(14,200)		48,732
	Total Personal Services	8.62	265,938	(1.15)	(50,200)	7.47	215,738
	Total Materials & Services		342,155		0		342,155
	Total Capital Outlay		4,600		0		4,600
	TOTAL EXPENDITURES	8.62	612,693	(1.15)	(50,200)	7.47	562,493

EXHIBIT A  
RESOLUTION NO. 88-913

ACCOUNT #	DESCRIPTION	CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-08 SYS PLAN							
Personal Services							
6010	Solid Waste Director	0.08	5,282			0.08	5,282
6030	Engineering Manager	0.10	4,207			0.10	4,207
6050	Engineer 3	0.10	3,017	0.06	8,676	0.16	11,693
6055	Engineer 1	0.10	2,063			0.10	2,063
6060	Secretary	0.23	3,891			0.23	3,891
6070	Senior Analyst	0.88	30,043			0.88	30,043
6080	Analyst 3	1.23	32,049			1.23	32,049
6090	Analyst 2	0.10	2,458	0.80	22,766	0.90	25,224
6180	Administrative Assistant	0.09	2,051			0.09	2,051
6190	Waste Reduction Manager	0.20	8,007			0.20	8,007
6200	Office Assistant	0.02	278			0.02	278
6300	Temporary		0	0.33	5,000	0.33	5,000
6700	Fringe		28,938		14,768		43,706
Total Personal Services		3.13	122,284	1.19	51,210	4.32	173,494
Total Materials & Services			128,275		0		128,275
Total Capital Outlay			0		0		0
TOTAL EXPENDITURES		3.13	250,559	1.19	51,210	4.32	301,769

## EXHIBIT B

## SCHEDULE OF APPROPRIATIONS

	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
	-----	-----	-----
<b>SOLID WASTE OPERATING FUND</b>			
<b>-----</b>			
Administration			
Personal Services	\$ 205,940	\$ 84,810	\$ 290,750
Materials & Services	112,120	0	112,120
Capital Outlay	55,000	0	55,000
	-----	-----	-----
Subtotal	\$ 373,060	\$ 84,810	\$ 457,870
St. Johns Landfill			
Personal Services	\$ 304,680	\$ (45,658)	\$ 259,022
Materials & Services	7,568,480	0	7,568,480
Capital Outlay	54,000	0	54,000
	-----	-----	-----
Subtotal	\$ 7,927,160	\$ (45,658)	\$ 7,881,502
CTRC			
Personal Services	\$ 149,332	\$ 0	\$ 149,332
Materials & Services	2,642,490	0	2,642,490
Capital Outlay	18,800	0	18,800
	-----	-----	-----
Subtotal	\$ 2,810,622	\$ 0	\$ 2,810,622
WTRC			
Personal Services	\$ 38,300	\$ (35,162)	\$ 3,138
Materials & Services	19,675	0	19,675
Capital Outlay	5,000	0	5,000
	-----	-----	-----
Subtotal	\$ 62,975	\$ (35,162)	\$ 27,813
Facilities Development			
Personal Services	\$ 271,873	\$ (5,000)	\$ 266,873
Materials & Services	1,139,530	0	1,139,530
Capital Outlay	1,400	0	1,400
	-----	-----	-----
Subtotal	\$ 1,412,803	\$ (5,000)	\$ 1,407,803
Waste Reduction			
Personal Services	\$ 265,938	\$ (50,200)	\$ 215,738
Materials & Services	342,155	0	342,155
Capital Outlay	4,600	0	4,600
	-----	-----	-----
Subtotal	\$ 612,693	\$ (50,200)	\$ 562,493



## EXHIBIT B

## SCHEDULE OF APPROPRIATIONS

	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
	-----	-----	-----
System Planning			
Personal Services	\$ 122,284	\$ 51,210	\$ 173,494
Materials & Services	128,275	0	128,275
Capital Outlay	0	0	0
Subtotal	\$ 250,559	\$ 51,210	\$ 301,769
General Expense			
Contingency	\$ 905,579	\$ 0	\$ 905,579
Transfers	3,953,883	0	3,953,883
Subtotal	\$ 4,859,462	\$ 0	\$ 4,859,462
Unappropriated Balance	\$ 1,398,416	\$ 0	\$ 1,398,416
Total Solid Waste Operating Fund Requirements	\$ 19,707,750	\$ 0	\$ 19,707,750

NO OTHER CHANGES IN ANY FUND



METRO

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Memorandum

Agenda Item No. 4

Meeting Date May 5, 1988

DATE: May 2, 1988

FROM: Tanya Collier, Chair <sup>T.C.</sup>  
Finance Committee

TO: Metro Council

RE: Committee Report on May 5, 1988, Council Meeting Agenda  
Item No. 4: Consideration of Resolution No. 88-913, for  
the Purpose of Amending the 1987-88 Budget and  
Appropriations Schedule for Solid Waste Personal  
Services

The Committee considered Resolution No. 88-913 at its special meeting on April 27, 1988. Committee members in attendance were Collier, Chair; Van Bergen, Gardner and Hansen.

Resolution No. 88-913 proposes changes in the expenditure authority in the Personal Services category for six of the seven Solid Waste Programs. Only the CTCR Program is not proposed to be changed. These proposed changes reflect shifts in how the Department spent its time and resources during the past year.

The Committee voted three aye (Collier, Gardner and Hansen) and one nay (Van Bergen) to recommend adoption of Resolution No. 88-913. The Committee expressed concern that these changes are for the most part after the fact and that budget adjustments should occur before or at the time program changes take place. (See attached Council staff memo dated April 27, 1988.)

pa

Attachment



**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Memorandum

Date: April 27, 1988  
To: Finance Committee  
From: Donald E. Carlson, <sup>DEC</sup> Council Administrator  
Regarding: RESOLUTION NO. 88-913 AMENDING THE BUDGET AND  
APPROPRIATION SCHEDULE FOR SOLID WASTE PERSONNEL SERVICES

The purpose of this resolution is to amend the budget and appropriations schedule to reflect changes that have occurred in the budgeted Solid Waste Department work program.

Council staff does not oppose the changes because they are for the most part historic in nature. A better mechanism should be developed to articulate to the Council or a Council Committee program change alternatives prior to actually spending the money. Such alternatives need to be expressed in budgeting terms so a conscious decision can be made initially about changing the allocation of resources to match the proposed revised work program.

DEC/sm  
9454C/D5

STAFF REPORT

Agenda Item No. 4

Meeting Date May 5, 1988

CONSIDERATION OF RESOLUTION NO. 88-913 AMENDING  
RESOLUTION NO. 87-744, REVISING THE FY 1987-88  
BUDGET AND APPROPRIATIONS SCHEDULE FOR SOLID  
WASTE PERSONAL SERVICES

Date: April 18, 1988

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

The attached resolution proposes budget and appropriations amendments to the Solid Waste Operating Fund. A transfer of appropriation for Personal Services among the various Department programs is proposed.

Staff resources have been shifted from WTRC, St. Johns, and Waste Reduction to System Planning and Administration. This reflects the in-house effort conducted for systems cost analyses in developing a cost model for landfilling, burning and composting. Also, the Solid Waste Management Plan has been fast tracked. Administration is increased because managers are finding more of their time is devoted to this program than originally budgeted. The revisions are displayed in the table below. There is no net change in the total appropriation nor total FTEs for the Department's Personal Services.

<u>Personal Services</u>	<u>Current Appropriations</u>	<u>Proposed Appropriations</u>	<u>Net Change</u>
Administration	\$ 205,940	\$ 290,750	\$84,810
St. Johns	304,680	259,022	(45,658)
WTRC	38,300	3,138	(35,162)
Facilities Development	271,873	266,873	(5,000)
Waste Reduction	265,938	215,738	(50,000)
System Planning	122,284	173,494	51,210
TOTAL	<u>\$1,209,015</u>	<u>\$1,209,015</u>	<u>\$ 0</u>

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Resolution No. 88-913.

JS/gl  
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04/18/88

Councilor Collier commended the Budget Committee for their efforts. The Presiding Officer stated that he echoed that commendation on behalf of the entire Council and thanked Councilor Collier for her leadership role as Committee chairperson. Councilor Van Bergen also expressed gratitude to Councilor Collier for her efforts.

3. Consideration of Resolution No. 88-901, for the Purpose of Amending Resolution No. 87-744, Revising the FY 1987-88 Budget and Appropriations Schedule for Computer Purchases and Zoo Operations.

Councilor Collier referred the Council to her memo dated May 2, 1988, regarding Finance Committee Report on May 5, 1988, Council Meeting agenda Item No. 3 which was contained in the meeting agenda packet.

Motion:

Councilor Collier moved, and Councilor Kelley seconded to adopt Resolution No. 88-901.

Councilor Hansen he was opposed to the Finance Committee's action in approving only four of the ten computers requested by the Solid Waste Department. He said it was counter-productive for staff to have to wait in line for access to equipment. Councilor Waker questioned the listed cost of the computers but said he agreed with Councilor Hansen in that computers were rapidly becoming a mandatory desk tool. Councilor Van Bergen stated he supported the Finance Committee recommendation. He also stated that acquisition of the four computers would get the program on line with the number of computers the Committee felt appropriate.

Vote:

A vote on the motion resulted in all ten councilors present voting aye. Councilors DeJardin and Kirkpatrick were absent.

The motion passed unanimously.

4. Consideration of Resolution No. 88-913, for the Purpose of Amending Resolution No. 87-744, Revising the FY 1987-88 Budget and Appropriations Schedule for Solid waste Personal Services

Motion:

Councilor Collier moved, and Councilor Waker seconded to approve Resolution No. 88-913.

Councilor Collier explained that the purpose of the resolution was to address changes that had already occurred in the Solid Waste Department and were historical in nature.

Management Fund as recommended by the Council Budget Committee.

The Presiding Officer opened the public hearing. There was no testimony, and he closed the hearing. There was no Council discussion.

Vote:

The vote on the motion resulted in all ten councilors present voting aye. Councilors DeJardin and Kirkpatrick were absent.

The motion passed unanimously.

Insurance Fund

The Budget Committee recommended approval of the budget as submitted. The budget included funds for establishing a Solid Waste Environmental Insurance program.

Motion:

Councilor Collier moved, and Councilor Waker seconded to approve the Insurance Fund as recommended by the Budget Committee.

The presiding officer opened the public hearing. There was no public testimony, and the hearing was closed.

Councilor Van Bergen pointed out that in addition to the environmental insurance program, the insurance fund included monies for general liability functions of the entire agency.

Vote:

A vote on the motion resulted in all ten councilors present voting aye. Councilors DeJardin and Kirkpatrick were absent.

The motion carried.

Motion:

Councilor Collier moved, and Councilor Hansen seconded to approve Resolution No. 88-919 as amended.

Vote:

The vote was unanimously in favor of the motion with all ten councilors present voting aye. Councilors DeJardin and Kirkpatrick were absent.

The motion carried, and Resolution No. 88-919 was adopted as amended.

Council Meeting  
May 5, 1988  
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Vote:

Councilors Bonner, Collier, Gardner, Hansen, Kelley, Knowles, Ragsdale and Waker voted aye. Councilor Van Bergen voted nay. Councilors Cooper, DeJardin, and Kirkpatrick were absent.

The motion carried.

Councilor Communication

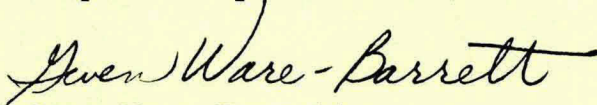
Councilor Waker summarized activities completed regarding appointment of members of the Portland Metropolitan Area Local Government Boundary Commission. Applicants were solicited through the media, Council Administrator Don Carlson and Councilor Waker reviewed the applications and resumes to ensure the following requirements were met: 1) no more than two commissioners with the same occupation, and 2) candidates could not serve on another local government body.

Councilor Waker said of the existing Commission, three members had indicated willingness to continue to serve. He thought that those members should be retained in order to transition to the new twelve-member board. He asked councilors to submit their recommendations to the Executive Officer as soon as possible so that she could consider them and make appointments. He provided a suggested slate of candidates for each councilor but stressed that they were strictly his recommendations and in no way bound councilors to those choices.

Councilor Kelley stated she would be forwarding a recommendation to the executive officer that selection of Commission members include consideration of representation of those areas most affected by Commission actions. She was particularly concerned with fringe areas-- areas yet to be annexed to city and county services. The presiding officer stated he had spoken with Ms. Barbara Frost regarding submitting her name as a Commission candidate. However, after further discussion, Ms. Frost had respectfully declined.

There was no further business, and the meeting was adjourned at 7:52 p.m.

Respectfully submitted,



Gwen Ware-Barrett  
Council Committee Clerk

gpwb  
coun.55