



GRANT/CONTRACT SUMMARY

METROPOLITAN SERVICE DISTRICT

GRANT/CONTRACT NO. 88-6-704-7 BUDGET CODE NO. 20_03_00_7315_00000

FUND: Zoo DEPARTMENT: Fac. Mgmt. (IF MORE THAN ONE) - - - -

SOURCE CODE (IF REVENUE) - - - -

INSTRUCTIONS

- OBTAIN GRANT/CONTRACT NUMBER FROM CONTRACTS MANAGER. CONTRACT NUMBER SHOULD APPEAR ON THE SUMMARY FORM AND ALL COPIES OF THE CONTRACT.
- COMPLETE SUMMARY FORM.
- IF CONTRACT IS —
 - SOLE SOURCE, ATTACH MEMO DETAILING JUSTIFICATION.
 - UNDER \$2,500, ATTACH MEMO DETAILING NEED FOR CONTRACT AND CONTRACTOR'S CAPABILITIES, BIDS, ETC.
 - OVER \$2,500, ATTACH QUOTES, EVAL. FORM, NOTIFICATION OF REJECTION, ETC.
 - OVER \$50,000, ATTACH AGENDA MANAGEMENT SUMMARY FROM COUNCIL PACKET, BIDS, RFP, ETC.
- PROVIDE PACKET TO CONTRACTS MANAGER FOR PROCESSING

1. PURPOSE OF GRANT/CONTRACT Refuse Hauling

2. TYPE OF EXPENSE

<input type="checkbox"/> PERSONAL SERVICES	<input checked="" type="checkbox"/> LABOR AND MATERIALS	<input type="checkbox"/> PROCUREMENT
<input type="checkbox"/> PASS THROUGH AGREEMENT	<input type="checkbox"/> INTER-GOVERNMENTAL AGREEMENT	<input type="checkbox"/> CONSTRUCTION
		<input type="checkbox"/> OTHER

OR

TYPE OF REVENUE GRANT CONTRACT OTHER

3. TYPE OF ACTION

<input type="checkbox"/> CHANGE IN COST	<input type="checkbox"/> CHANGE IN WORK SCOPE
<input type="checkbox"/> CHANGE IN TIMING	<input checked="" type="checkbox"/> NEW CONTRACT

4. PARTIES Waste-Go Services

5. EFFECTIVE DATE July 15, 1988 TERMINATION DATE June 30, 1989
(THIS IS A CHANGE FROM _____)

6. EXTENT OF TOTAL COMMITMENT:

ORIGINAL/NEW	\$ <u>18,013.00</u>
PREV. AMEND	_____
THIS AMEND	_____
TOTAL	\$ <u>18,013.00</u>

7. BUDGET INFORMATION

A. AMOUNT OF GRANT/CONTRACT TO BE SPENT IN FISCAL YEAR 1988-89 \$ 18,013.00
 B. BUDGET LINE ITEM NAME Maint/Repair Grounds AMOUNT APPROPRIATED FOR CONTRACT \$ 18,013.00
 C. ESTIMATED TOTAL LINE ITEM APPROPRIATION REMAINING AS OF July 1, 1988 \$ 42,507.00

8. SUMMARY OF BIDS OR QUOTES (PLEASE INDICATE IF A MINORITY BUSINESS ENTERPRISE)

SUBMITTED BY <u>Baldwin Sanitary</u>	\$ <u>49.25/haul + 17.38</u> to <input type="checkbox"/> MBE yes
SUBMITTED BY <u>MDC</u>	\$ <u>59.50/haul + 17.43</u> to <input type="checkbox"/> MBE no
SUBMITTED BY <u>Waste-Go Services</u>	\$ <u>48.85/haul + 16.70</u> to <input type="checkbox"/> MBE no

9. NUMBER AND LOCATION OF ORIGINALS 3

10. A. APPROVED BY STATE/FEDERAL AGENCIES? YES NO NOT APPLICABLE

B. IS THIS A DOT/UMTA/FHWA ASSISTED CONTRACT YES NO

11. IS CONTRACT OR SUBCONTRACT WITH A MINORITY BUSINESS? YES NO
IF YES, WHICH JURISDICTION HAS AWARDED CERTIFICATION _____

12. WILL INSURANCE CERTIFICATE BE REQUIRED? YES NO

13. WERE BID AND PERFORMANCE BONDS SUBMITTED? YES NOT APPLICABLE

TYPE OF BOND _____ AMOUNT \$ _____

TYPE OF BOND _____ AMOUNT \$ _____

14. LIST OF KNOWN SUBCONTRACTORS (IF APPLICABLE)

NAME _____ SERVICE _____ MBE

NAME _____ SERVICE _____ MBE

NAME _____ SERVICE _____ MBE

NAME _____ SERVICE _____ MBE

15. IF THE CONTRACT IS OVER \$10,000

A. IS THE CONTRACTOR DOMICILED IN OR REGISTERED TO DO BUSINESS IN THE STATE OF OREGON?

YES NO

B. IF NO, HAS AN APPLICATION FOR FINAL PAYMENT RELEASE BEEN FORWARDED TO THE CONTRACTOR?

YES DATE _____ INITIAL _____

16. COMMENTS:

GRANT/CONTRACT APPROVAL

INTERNAL REVIEW

DEPARTMENT HEAD

FISCAL REVIEW

BUDGET REVIEW

CONTRACT REVIEW BOARD

(IF REQUIRED) DATE _____

1. _____
COUNCILOR

2. _____
COUNCILOR

3. _____
COUNCILOR

COUNCIL REVIEW

(IF REQUIRED)

DATE _____

LEGAL COUNSEL REVIEW AS NEEDED:

A. DEVIATION TO CONTRACT FORM _____

B. CONTRACTS OVER \$10,000 _____

C. CONTRACTS BETWEEN GOVERNMENT AGENCIES _____

SCOPE OF WORK
REFUSE HAULING
ATTACHMENT "A"

Contractor must provide all materials, equipment and labor as required for refuse disposal at the Washington Park Zoo, as follows:

1. Contractor shall provide (including all hauling services required to and from the Zoo): two (2) 30-yard drop boxes for waste material which are neat and clean in appearance (interior and exterior), delivered to an area designated by the Facilities Management Division Manager. These boxes shall be made available to Metro for the entire term of the agreement.
2. Contractor shall provide fifty-two (52) weeks of the drop box service:
 - A. Two (2) each 30 yard open drop boxes serviced an estimated three (3) times per week for twelve (12) weeks per year from June through August.
 - B. Two (2) each 30 yard open drop boxes serviced an estimated two (2) times per week for forty (40) weeks per year from September through May.
3. Contractor must provide 18 hour turnaround service.
4. Prices bid shall bind contractor throughout the contract period.
5. **The contract period will be from July 15, 1988 through June 30, 1989.**
6. Insurance Documents: Contractor shall also provide a certificate of insurance complying with Article VI of the contract and naming METRO as an additional insured within fifteen (15) days of execution of the contract or twenty-four (24) hours before services under the contract commence, whichever date is earlier.
7. Both parties agree that either may terminate this agreement upon giving seven (7) days written notice without waiving any claims or remedies that may be outstanding against either party. That, in the event of termination, METRO shall pay Contractor for services performed prior to the date of termination; but shall not be liable for indirect or consequential damages.

ATTENDANCE ROSTER
PRE-BID CONFERENCE REFUSE CONTRACT
TUESDAY, JUNE 7, 1988
10:00 A.M.

COMPANY NAME/ADDRESS/PHONE

COMPANY REPRESENTATIVE/TITLE

1 WASTE-60 Service SCOTT PATTERSON
5940 SE 111 OPERATIONS MNGR.
PORT OR 97266 761-8304

2 A.G.G. ENT. INC.
2416 N. MARINE DR.
PORT, ORC 285-9499

3 BALDWIN SANITARY SERVICE - SEOWA BALDWIN
P.O. Box 12191
Portland, OR 97212 288-7381

4 METROPOLITAN Disposal Corp. 10:05 AM
P.O. Box 11457
Portland, OR 97211 285-0571

5

6

Waste Management of Oregon
5330 N.E. Skyport Way
Portland, Oregon 97218
503/249-8078

Michael E. Bricker
WMI Service Representative

Imm.Contract Documents



A Waste Management Company

Washington Park Zoo
WRITTEN BID FORM

PROJECT: REFUSE HAULING

DROP BOX SERVICE:

PRICE FOR PICK UP AND DELIVERY (INCLUDING
DUMP FEES) FOR ONE (1) 30-YARD DROP BOX. \$ 49²⁵ per haul
plus 17³⁸ per ton. Dump fee will be based on the
known weight of each load.

(Your quote must be based solely on the requirements stated in the
Scope of Work and Specifications and must remain in effect for 60 days)

PLEASE PRINT OR TYPE

NAME OF YOUR FIRM BALDWIN Sanitary Service Inc.
ADDRESS P.O. Box 12191
CITY PORTLAND STATE OR ZIP 97212
FIRM'S PHONE NUMBER (503) 288-7381
FIRM'S AUTHORIZED REPRESENTATIVE SEONA BALDWIN
AUTHORIZED REPRESENTATIVE TITLE PRESIDENT
SIGNATURE Seona Baldwin DATE 6/14/88

REFERENCES

NAME OF FIRM Olympia & York PHONE NO. 223-8040
CONTACT PERSON Jay Ruff
ADDRESS 222 SW Columbia Suite 800
TYPE OF WORK PERFORMED Drop Box Hauling

NAME OF FIRM Silco Construction PHONE NO. 286-8155
CONTACT PERSON Matt's
ADDRESS P.O. Box 03310 Portland, OR 97203
TYPE OF WORK PERFORMED Drop Box Hauling

NAME OF FIRM Port of Portland T-6 PHONE NO. 231-5000
CONTACT PERSON TAMMY
ADDRESS P.O. Box 3529 Portland, OR 97208
TYPE OF WORK PERFORMED Drop Box Hauling

Washington Park Zoo
WRITTEN BID FORM

PROJECT: REFUSE HAULING

DROP BOX SERVICE:

PRICE FOR PICK UP AND DELIVERY (INCLUDING
DUMP FEES) FOR ONE (1) 30-YARD DROP BOX. \$ 59.50 Haul Fee

(Dump fees \$17.43 per ton)

(Your quote must be based solely on the requirements stated in the
Scope of Work and Specifications and must remain in effect for 60 days)

PLEASE PRINT OR TYPE

NAME OF YOUR FIRM Metropolitan Disposal Corporation
ADDRESS 8443 N. Kerby
CITY Portland STATE Oregon ZIP 97217
FIRM'S PHONE NUMBER (503) 285-0571
FIRM'S AUTHORIZED REPRESENTATIVE John C. Glanz
AUTHORIZED REPRESENTATIVE TITLE Account Executive
SIGNATURE _____ DATE 6/13/88

REFERENCES

NAME OF FIRM Tektronix (Beaverton Campus) PHONE NO. 627-3533
CONTACT PERSON Terry Fournier
ADDRESS P.O. Box 500 Beaverton, Oregon 97077
TYPE OF WORK PERFORMED Containers Dumped evry night, Drop Boxes emptied 2x wk

NAME OF FIRM Burger King (All Portland Locations) PHONE NO. 224-3072
CONTACT PERSON Jack Anderson
ADDRESS 1410 S.W. Jefferson Portland, Oregon 97201
TYPE OF WORK PERFORMED Container service all locations

NAME OF FIRM Freightliner Corporation (All Mfg. Plants on Swan Island) PHONE NO. 283-0345
CONTACT PERSON Bob Tomlin
ADDRESS 4747 N. Channel Portland, Oregon 97217
TYPE OF WORK PERFORMED Container Service and Drop Boxes

Washington Park Zoo
WRITTEN BID FORM

PROJECT: REFUSE HAULING

DROP BOX SERVICE:

PRICE FOR PICK UP AND DELIVERY (INCLUDING
DUMP FEES) FOR ONE (1) 30-YARD DROP BOX: \$ 48.85 * Hauling fee

(Your quote must be based solely on the requirements stated in the
Scope of Work and Specifications and must remain in effect for 60 days)

PLEASE PRINT OR TYPE

NAME OF YOUR FIRM Waste-Go Services Inc.
ADDRESS 5940 SE 111th
CITY Portland STATE OR ZIP 97266
FIRM'S PHONE NUMBER (503) 284-2679 761-8304
FIRM'S AUTHORIZED REPRESENTATIVE Scott Patterson
AUTHORIZED REPRESENTATIVE TITLE Operations Manager
SIGNATURE Scott Patterson DATE 6/14/88

REFERENCES

NAME OF FIRM Precision Cast Parts PHONE NO. 777-3881 ext 7718
CONTACT PERSON Guy Ingram
ADDRESS 4600 SE Harney Drive.
TYPE OF WORK PERFORMED Drop Box hauling

NAME OF FIRM American Rage PHONE NO. 226-6057
CONTACT PERSON Herman Davis
ADDRESS P.O. Box 5614 Portland, OR 97288
TYPE OF WORK PERFORMED Drop Box hauling

NAME OF FIRM U.S. Siding PHONE NO. 777-0480
CONTACT PERSON Sunny Jepson - Alyce Crowley
ADDRESS 5404 SE 72nd Ave Portland, OR 97205
TYPE OF WORK PERFORMED Drop Box hauling

* SEE ATTACHED ADENDUM

LMM:CONTRACT DOCUMENTS IV/4

CONSIDERATION OF RESOLUTION NO. 88-953, FOR THE PURPOSE OF ENTERING INTO A CONTRACT WITH WASTE-GO SERVICES (FOR ZOO WASTE DISPOSAL SERVICES)

Presented By: Allan J. Goff

PROPOSAL: Currently the Zoo is having two each 30-yard drop boxes picked up and delivered an **average** of 2-3 times per week at a charge of \$43.85 per box per pick up. The Zoo's desire is to continue using a contract service for this specialized hauling process (due to the inability to determine an accurate dump fee). The current contractor is also providing a cardboard recycling box. However, it has been determined that this need can best be met by a qualified rehabilitation facility. An Invitation to Bid was advertised in the Portland Business Today and the Portland Observer on June 1, 1988 for refuse hauling. The three proposals received were:

- | | | |
|----|--------------------------------|-------------------------------------|
| 1. | Waste-Go Services, Inc. | \$48.85/Drop Box Hauling Fee |
| 2. | Baldwin Sanitary Services Inc. | 49.25/Drop Box Hauling Fee |
| 3. | Metropolitan Disposal Corp. | 59.50/Drop Box Hauling Fee |

The proposed contract period will be from August 1, 1988 through July 31, 1988 at an estimated total of **\$18,013.20.**

In order to establish a contract total for approval, we had to estimate the future amount of Zoo tonnage needing hauling service, then multiplied that by the current dump fee, and added in estimated hauling fee to determine this amount.

\$48.85/Drop Box x 232 Estimated Pick Ups = Hauling Fee	\$11,332.20
+ 400 Estimated Tons Zoo Garbage x \$16.70 Current Dump Fee	6,680.00
	\$18,013.20

Waste-Go Services, Incorporated (the low bidder) proposed service meets all requirements of the Scope of Work. Staff recommends awarding this contract to Waste-Go Services Incorporated. Funds for this service are in the Facilities Management 1988-89 Materials and Services Budget.

EXECUTIVE RECOMMENDATION: Approval is recommended for this proposal.