

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF REORGANIZING ) RESOLUTION NO. 88-964  
COUNCIL STANDING COMMITTEES )  
) Introduced by  
) Presiding Officer Ragsdale

WHEREAS, The Council of the Metropolitan Service District adopted Resolution No. 88-840 on January 14, 1988, for the purpose of creating standing committees of the Council; and

WHEREAS, Resolution No. 88-840 defined the purpose and the membership of each standing committee; and

WHEREAS, There has been a change in the membership of the Metropolitan Service District Council; and

WHEREAS, There is a need to increase the efficiency of the Council business and lessen the work load of individual councilors; and

WHEREAS, The Planning and Development Committee has substantially completed the purpose for which it was created; now, therefore,

BE IT RESOLVED,


1. That the following Council standing committees are continued: Convention Center, Finance, Intergovernmental Relations, Internal Affairs, Solid Waste and Zoo.

2. That the purpose of each committee shall be as described in Exhibit A and the membership of each committee for the remainder of calendar year 1988 shall be as described in Exhibit B attached hereto.

3. That the Council Planning and Development Committee is hereby abolished.

4. That a subcommittee of the Intergovernmental Relations Committee is created to develop a recommendation for full Committee consideration on possible revisions to the Urban Growth Boundary and Urban Growth Boundary amendment procedures currently being considered as part of the Urban Growth Boundary periodic update. The subcommittee shall consist of Councilors Waker (Chair), Collier and DeJardin.

ADOPTED by the Council of the Metropolitan Service District  
this 28th day of July, 1988.

  
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Mike Ragsdale, Presiding Officer

DEC/amn  
9944C/554-1  
07/27/88

## EXHIBIT A

### PURPOSE OF COUNCIL STANDING COMMITTEES

#### CONVENTION CENTER COMMITTEE

The purpose of the Convention Center Committee shall be to:

1. review and make recommendations to the Council on policies and programs relating to the development and operation of the Oregon Convention Center;
2. oversee the work of the Convention Center Project office to assure that program goals and objectives are met;
3. review and make recommendations to the Council on confirmation of Executive Officer appointments to the Metropolitan Exposition-Recreation Commission, appropriate positions, and committees relating to the development and operation of convention, trade and spectator facilities;
4. review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer; and
5. act as a liaison with the Metropolitan Exposition-Recreation Commission, the Advisory Committee on Design and Construction, or other related committees which may be created.

#### FINANCE COMMITTEE

The purpose of the Finance Committee shall be to:

1. act as the annual Budget Committee (augmented with citizens) to review and make recommendations to the Council on the District's fiscal year budget and appropriations schedule;
2. review and make recommendations to the Council on periodic budget and appropriation requests by departments of the District;
3. review and make recommendations to the Council on the annual financial audit and investment policies and practices of the District;
4. review and make recommendations to the Council on revenue proposals of the District including tax base measures, special property tax measures, bond issues, service charges and fees, etc.;

5. review and make recommendations to the Council on long-range financial plans and policies of the District; and
6. review and make recommendations to the Council on audits of the various functions of the District, including a review of the need for management and performance auditing.

#### INTERGOVERNMENTAL RELATIONS COMMITTEE

The purpose of the Intergovernmental Relations Committee shall be to:

1. review and make recommendations to the Council on existing programs relating to transportation and land use planning, Urban Growth Boundary management, economic development, data services, merger of the District with existing regional agencies, and other matters relating to the District and other local governments;
2. oversee the work of the Transportation Department and the Research & Development Department to assure that program goals and objectives are met;
3. coordinate the nomination of Boundary Commission members by Metro Councilors and to review and make recommendations to the Council on Executive Officer appointments to appropriate positions and committees relating to the purpose of the Intergovernmental Relations Committee.
4. review and recommend to the Council on other matters referred to the Committee by the Presiding Officer; and
5. act as a liaison with the Joint Advisory Committee on Transportation, the Boundary Commission, and other committees or commissions which may be created.

#### INTERNAL AFFAIRS COMMITTEE

The purpose of the Internal Affairs Committee is to:

1. coordinate the work of standing committees of the Council;
2. review and make recommendations to the Council on internal operational matters of the District including the personnel and contract rules, Disadvantaged Business Program policies and programs, etc.;
3. oversee the work of the Council Executive Management, Finance & Administration, Public Affairs and Office of General Counsel to assure that program goals and objectives are met;

4. review and make recommendations to the Council on all Executive Officer appointments to appropriate positions and committees not covered by other committees;
5. assume the responsibilities of the Management Committee not otherwise assigned to another standing committee including approval of contracts and contract amendments required by Metro Code Chapter 2.04 and the administration of the "Guidelines for Council Expenditures" set forth in Resolution No. 85-541;
6. review and make recommendations to the Council on other matters referred the Committee by the Presiding Officer; and
7. act as a personnel committee of the Council to employ, evaluate and terminate Council staff.

SOLID WASTE COMMITTEE

The purpose of the Solid Waste Committee shall be to:

1. review and make recommendations to the Council on policies and programs relating to the solid waste disposal responsibilities of the District;
2. oversee the work of the Solid Waste Department to assure that program goals and objectives are met;
3. review and recommend confirmation of Executive Officer appointments to committees and appropriate positions relating to the development and operation of the solid waste disposal system;
4. review and recommend to the Council on other matters referred to the Committee by the Presiding Officer; and
5. act as a liaison with the Solid Waste Management Plan Policy and Technical Committees or other solid waste advisory committees which may be created.

ZOO COMMITTEE

The purpose of the Zoo Committee shall be to:

1. review and make recommendations to the Council on policies and programs relating to the Washington Park Zoo;

Exhibit A  
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2. oversee the work of the Zoo Department to assure that program goals and objectives are met;
3. review and recommend confirmation of Executive Officer appointments to committees and appropriate positions relating to the development and operation of the Zoo;
4. review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer; and
5. act as a liaison with the Friends of the Washington Park Zoo or other Zoo-related committees which may be created.

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EXHIBIT B

COUNCIL STANDING COMMITTEES  
August 1, 1988, Membership

Convention Center Committee

Knowles, Chair  
Van Bergen, V. Chair  
Cooper  
Kelley  
Waker

Solid Waste Committee

Hansen, Chair  
Gardner, V. Chair  
Kelley  
Kirkpatrick  
Ragsdale

Intergovernmental Relations  
Committee

Gardner, Chair  
Collier, V. Chair  
DeJardin  
Knowles  
Waker

Zoo Committee

Kelley, Chair  
DeJardin, V. Chair  
Cooper  
Hansen  
Kirkpatrick

Finance Committee

Collier, Chair  
Van Bergen, V. Chair  
Coleman  
DeJardin  
Gardner

Internal Affairs Committee

Ragsdale, Chair  
Coleman, V. Chair  
Collier  
Kirkpatrick  
Knowles

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MINUTES OF THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

July 28, 1988

Councilors Present: Mike Ragsdale (Chair), Corky Kirkpatrick (V. Chair), Tanya Collier, Larry Cooper, Tom DeJardin, Gary Hansen, Sharron Kelley, David Knowles, George Van Bergen and Richard Waker

Councilors Absent: Elsa Coleman and Jim Gardner

Others Present: Dan Cooper, General Counsel

Presiding Officer Ragsdale called the meeting to order at 5:30 p.m.

1. INTRODUCTIONS

None.

2. CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

Councilor Van Bergen said he had received a letter from the Housing Authority of the County of Clackamas dated July 21, 1988, concerning proposed solid waste rate increase which would be considered by the Council on August 11. He submitted the letter to the Clerk for the record.

3. COUNCILOR COMMUNICATIONS

Notice of a Review of Metropolitan Exposition-Recreation Resolution No. 8 Concerning Personnel Rules

The Presiding Officer announced the Executive Officer had requested Council review of the resolution recently adopted by the Commission which had established Personnel Rules for the Commission. He said he would place the matter on the August 11 Council agenda and at that meeting he would request the Council confirm the appointment of a task force, comprised of the Council Convention Center Committee, to review the matter and make a recommendation to the Council.

3.1 Consideration of Resolution No. 88-964, for the Purpose of Reorganizing Council Standing Committees

The Presiding Officer announced he had introduced the resolution because of the recent appointment of Councilor Coleman, because the work of the Planning & Development Committee was complete, and



because of a desire to reduce the workload of Councilors. The resolution would reduce the size of some committees, would eliminate the Planning & Development Committee, and would reassign Councilors to the committees. The resolution also established a subcommittee of the Intergovernmental Relations Committee. He reported the Internal Relations Committee had reviewed the resolution at its meeting of July 28 and had unanimously recommended its adoption.

Motion: Councilor Van Bergen moved, seconded by Councilor DeJardin, to adopt the resolution with the understanding the Urban Growth Boundary Subcommittee of the Intergovernmental Relations Committee would submit to the Council a written statement of the subcommittee's purpose.

Vote: A vote on the motion resulted in all ten Councilors present voting aye. Councilors Coleman and Gardner were absent.

The motion carried and the resolution was unanimously adopted.

4. EXECUTIVE OFFICER COMMUNICATIONS

None.

6. CONSENT AGENDA

Motion: Councilor Kirkpatrick moved to approve the items listed on the Consent Agenda. Councilor DeJardin seconded the motion.

Vote: A vote on the motion resulted in all ten Councilors present voting aye. Councilor Coleman and Gardner were absent.

The motion carried and the following items were approved:

6.1 Minutes of July 7 and June 23, 1988

6.2 Resolution No. 88-952, for the Purpose of Allocating Federal-Aid Urban Regional Reserve Funds

6.3 Resolution No. 88-961, Extending the Locational Adjustment Filing Deadline to September 2, 1988, for a Petition from Six Corners Land Investment, LTD.

7. ORDINANCES, FIRST READING