

BEFORE THE INTERNAL AFFAIRS COMMITTEE OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING A ) RESOLUTION NO. 88-967  
CONTRACT WITH GUTHRIE SLUSARENKO )  
AND ASSOCIATES ) Introduced by the  
Executive Officer

WHEREAS, Metro is in the process of designing the Africa III exhibit; and

WHEREAS, it is necessary to determine the exact location of the south service road to set the southern boundary of the exhibit; and

WHEREAS, certain debris fill is not suitable for use as a road base and must be removed; and

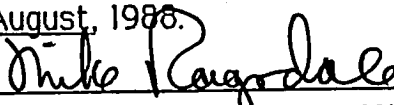
WHEREAS, it is prudent in this area to increase the soil stability safety factor from 1.2 to 1.4, and

WHEREAS, it will be cost effective to place the unsuitable debris fill adjacent to the toe berm; now therefore,

BE IT RESOLVED,

1. That the Internal Affairs Committee of the Metropolitan Service District authorizes the District to amend the contract with Guthrie Slusarenko & Associates within five (5) days of the adoption of the Resolution.

ADOPTED by the Internal Affairs Committee of the Metropolitan Service District this 11th day of August, 1988.

  
\_\_\_\_\_  
Mike Ragsdale, Presiding Officer



# GRANT/CONTRACT SUMMARY

METROPOLITAN SERVICE DISTRICT

GRANT/CONTRACT NO. 88-4-610-2

BUDGET CODE NO. 25-07-00-9630/10000

FUND: Capital DEPARTMENT: Zoo

(IF MORE THAN ONE)                    

SOURCE CODE (IF REVENUE)     

### INSTRUCTIONS

- OBTAIN GRANT/CONTRACT NUMBER FROM CONTRACTS MANAGER. CONTRACT NUMBER SHOULD APPEAR ON THE SUMMARY FORM AND ALL COPIES OF THE CONTRACT.
- COMPLETE SUMMARY FORM.
- IF CONTRACT IS —
  - SOLE SOURCE, ATTACH MEMO DETAILING JUSTIFICATION.
  - UNDER \$2,500, ATTACH MEMO DETAILING NEED FOR CONTRACT AND CONTRACTOR'S CAPABILITIES, BIDS, ETC.
  - OVER \$2,500, ATTACH QUOTES, EVAL. FORM, NOTIFICATION OF REJECTION, ETC.
  - OVER \$50,000, ATTACH AGENDA MANAGEMENT SUMMARY FROM COUNCIL PACKET, BIDS, RFP, ETC.
- PROVIDE PACKET TO CONTRACTS MANAGER FOR PROCESSING

1. PURPOSE OF GRANT/CONTRACT Design of Africa Phase II

2. TYPE OF EXPENSE

<input type="checkbox"/> PERSONAL SERVICES	<input type="checkbox"/> LABOR AND MATERIALS	<input type="checkbox"/> PROCUREMENT
<input type="checkbox"/> PASS THROUGH AGREEMENT	<input type="checkbox"/> INTER-GOVERNMENTAL AGREEMENT	<input type="checkbox"/> CONSTRUCTION
		<input checked="" type="checkbox"/> OTHER

OR

TYPE OF REVENUE  GRANT  CONTRACT  OTHER

3. TYPE OF ACTION

<input type="checkbox"/> CHANGE IN COST	<input type="checkbox"/> CHANGE IN WORK SCOPE
<input type="checkbox"/> CHANGE IN TIMING	<input checked="" type="checkbox"/> NEW CONTRACT

4. PARTIES Guthrie Slusarenko Assoc.

5. EFFECTIVE DATE 6/1/88 TERMINATION DATE 4/30/91  
(THIS IS A CHANGE FROM     )

6. EXTENT OF TOTAL COMMITMENT:

ORIGINAL/NEW	<u>estimate</u>	\$ <u>549,000</u>
PREV. AMEND		
THIS AMEND		
<b>TOTAL</b>	<u>estimate</u>	\$ <u>549,000</u>

### 7. BUDGET INFORMATION

A. AMOUNT OF GRANT/CONTRACT TO BE SPENT IN FISCAL YEAR 1988-89 \$     

B. BUDGET LINE ITEM NAME Engineering Serv AMOUNT APPROPRIATED FOR CONTRACT \$ 280,000

C. ESTIMATED TOTAL LINE ITEM APPROPRIATION REMAINING AS OF May 31, 1988 \$ 280,000

### 8. SUMMARY OF BIDS OR QUOTES (PLEASE INDICATE IF A MINORITY BUSINESS ENTERPRISE)

SUBMITTED BY <u>Jones &amp; Jones</u>	\$ <u>654,955</u>	<input type="checkbox"/> MBE
SUBMITTED BY <u>Dull Olson Weekes</u>	\$ <u>525,000</u>	<input type="checkbox"/> MBE
SUBMITTED BY <u>Guthrie Slusarenko Assoc.</u>	\$ <u>549,000</u>	<input type="checkbox"/> MBE

9. NUMBER AND LOCATION OF ORIGINALS 3

**Contract Amendment No. 1**

**Metro Contract No. 88-4-610-Z**

**Metro Budget No. 25-04-00-8630-10000**

This is an amendment by and between the Metropolitan Service District (Metro) and Guthrie Slusarenko & Associates (Contractor). The contract amount shall increase by \$16,750 for a total amount of \$549,373.00.

The contract scope shall change to include work on Attachment A, "Additional Services related to Berm and Service Road".

The contract expiration date shall not change.

METRO

GUTHRIE SLUSARENKO & ASSOC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **Attachment A**

### **Additional Services related to Berm and Service Road**

Contractor shall complete the following:

1. **Design and Bid Documents:**  
Site investigation, survey; design documents, consultant coordination; owner meetings and review; coordination, preparation and printing of Bid Documents.
2. **Construction Bids:**  
Pre-bid meeting; response to contract questions; assistance in receipt and review of bids.
3. **Construction Contract Administration:**  
Site observation, project progress meetings; construction correspondence and coordination; review of application of payment(s) and project close-out.



**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Memorandum

Agenda Item No. 2

Date: August 3, 1988

Meeting Date August 11, 1988

To: Internal Affairs Committee

From: Marie Nelson, Clerk of the Council

Regarding: RESOLUTION NO. 88-967, for the Purpose of  
Amending the Contract with Guthrie Slusarenko  
and Associates for Design of the Africa  
Exhibit, Phase III

The resolution will be considered by the Zoo  
Committee on August 4. The Committee's report  
and recommendation will be presented at the  
August 11 Internal Affairs Committee meeting.

REQUEST FOR CONSIDERATION OF  
AN AMENDMENT TO THE  
AFRICA III DESIGN CONTRACT

July 7, 1988

Presented by: A. M. Rich

FACTUAL BACKGROUND AND ANALYSIS

A report by L. R. Squire to Jones and Jones regarding soil stability at the Zoo introduced a risk reduction concept for consideration by Metro. The report stated, "

The factor of safety of 1.2 calculated for the slope below the Phase II Exhibit area can be increased by the construction of a toe berm and fill, thereby reducing risk. This risk reduction method is opportune, in our opinion, in that the work, in part, can be coordinated if not undertaken, by ODOT at the time of construction of the Westbound Ramp. Further, the scheme proposed could be a means of taking care of some unsuitable debris fill that has been placed within the past one or two years just above the east end of the rock buttress, refer, Site Plan, Figure 1.

As envisioned, a toe berm of compacted structural fill would be constructed, extending easterly from the rock buttress and terminating at the nose of a ridge between the two drainage swales shown at the toe of the slope, refer, Figure 2. The top of the berm would be coincident with the bench on the rock buttress; we recommend a 2H:1V outboard sideslope and a 1 1/2H:1V inboard sideslope. As presently envisioned, the berm would be about 15 feet high. The outer face could be blanketed with buttress rock, or vegetation to enhance esthetics.

After clearing and grubbing, the debris fill would be bulldozed behind the toe berm, filling the swale to the top of the berm at a slope not steeper than 2H:1V. Topsoil can be used to dress the slope for landscaping.

The factor of safety of the slope, considering both Profiles A-A' and B-B', would be increased to about 1.4, or by about 15 percent, if this work were adopted. Of course, other benefits would include the reduction in costs to off-haul the debris fill (it is unsuitable for use, in our opinion, for the south access road); it would also provide a counter-balance for the proposed south access road, reducing concerns about localized instability of the sidehill fill for this road.

Construction of the berm could, in our opinion, most practically be done as a change order within the limits of the upcoming Westbound Ramp contract. Possibly, Metro could negotiate with the contractor to clear and grub the swale to receive the debris fill; place and compact the debris fill; and other incidental earthwork.

Of course, the work should be engineered, i.e., plans and specifications, prepared. Incidental items of work would include a survey of the site; and possibly, limited explorations in the form of one shallow boring to weathered bedrock. The boring would be made to check for any adverse conditions that would alter the benefits of the approach as presently envisioned. We can discuss this risk reduction measure with you further, if the concept has merits, in your opinion.

After discussing this concept with Bob Porter and Neil Saling it was determined that the design work for the berm should be integrated into the present design project for Africa III which already includes the design for the south service road. By accelerating this portion of the design we can set the south boundary for the exhibit itself, possibly gain some additional square footage, plus increase the factor of safety by about 15 percent.

We asked GSA to give us a cost proposal for the design and engineering of the toe berm, assisting with the bid and administering the construction. They have agreed to proceed for a cost of \$16,750.

We are therefore requesting approval to amend our contract with GSA in order to include the above described change in their scope of work for an additional cost of \$16,750 for a contract total of \$549,373.

#### EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of this contract amendment.



**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Memorandum

Date: August 8, 1988

To: Council Internal Affairs Committee

From: Councilor Sharron Kelley  
Chair, Council Zoo Committee

Regarding: ZOO COMMITTEE REPORT ON AUGUST 11, 1988, INTERNAL AFFAIRS  
COMMITTEE AGENDA ITEM

Agenda Item                      Consideration of Resolution No. 88-967, for the Purpose of Amending the Contract with Guthrie Slusarenko and Associates for Design of the Africa Exhibit, Phase III

### Committee Recommendation

The Council Zoo Committee recommends adoption of Resolution No. 88-967 by the Council Internal Affairs Committee. This action taken August 4, 1988.

### Discussion

It is proposed that the contract with Guthrie Slusarenko and Associates for Design of the Africa Exhibit, Phase III, be amended to include additional work at an additional cost of \$16,750 (contract total of \$549,373).

The additional work proposed is the design and engineering of a toe berm below the Phase II Exhibit area to increase the soil stability safety factor of the slope.

It was pointed out that if the design work for the berm is integrated into the present design for Africa Exhibit III, which already includes the design for the south service road, we can set the south boundary for the exhibit itself, possibly gain some additional square footage, plus increase the factor of safety by about 15 percent.

Contractor costs for the toe berm are estimated to range from \$40,000 - \$70,000. An amendment to the Africa Exhibit budget may be required.

The Council Zoo Committee voted 4 to 0 to recommend adoption of Resolution No. 88-967. Voting aye: Kelley, DeJardin, Cooper and Hansen.

RB/sm-9988C/D2

cc: Kay Rich  
Don Carlson



MINUTES OF THE COUNCIL INTERNAL AFFAIRS COMMITTEE  
OF THE METROPOLITAN SERVICE DISTRICT

August 11, 1988

Committee Members Present: Councilors Mike Ragsdale (Chair),  
Elsa Coleman (V. Chair) and David  
Knowles

Committee Members Absent: Councilors Tanya Collier and Corky  
Kirkpatrick

Chair Ragsdale called the meeting to order at 4:44 p.m.

1. Minutes of June 23 and July 7, 1988

Motion: Councilor Coleman moved approval of the minutes of  
June 23 and July 7, 1988.

Vote: All committee members present voted aye.  
Councilors Collier and Kirkpatrick were absent.

The motion carried.

2. Resolution No. 88-967, For the Purpose of Amending the  
Contract with Guthrie Slusarenko and Associates for Design  
of the Africa Exhibit, Phase III

Kay Rich, Assistant Zoo Director, presented the staff report. He said the resolution, if adopted, would add to the scope of work of the Africa III design contract let to Guthrie, Slusarenko and Associates for the design and engineering of a toe berm to help stabilize soil. Mr. Rich said in addition to enhancing safety, construction of the toe berm would also provide an opportunity to dispose of on-site debris by using the debris as fill.

Motion: Councilor Knowles moved adoption of Resolution No.  
88-967.

Vote: All committee members present voted in favor of  
the motion.

The motion carried unanimously.

3. Resolution No. 88-963, For the Purpose of Authorizing a  
Contract with Rick Stang to Haul Scrap Tires from Metro  
Facilities to Waste Recovery, Inc.

Jim Shoemake, Solid Waste Facilities Manager, explained Rick Stang had been the sole bidder responding to a request for bids issued by the department. Mr. Shoemake said the work to be performed was to remove and recycle rims from scrap tires at the



Internal Affairs Committee  
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St. Johns Landfill and Clackamas Transfer and Recycling Center, shredded the tires and haul the shredded material to Waste Recovery Systems, Inc. for recycling.

Councilor Coleman asked staff if reasons were known why only one bid was generated. Mr. Shoemake explained that due to the specialized machinery required and considerable time and transportation requirements, this item had historically been a difficult one for which to secure bids.

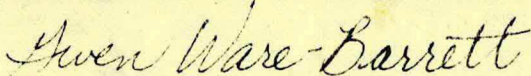
Motion: Councilor Coleman moved adoption of Resolution No. 88-963.

Vote: A vote on the motion resulted in the three committee members present voting aye. Councilors Collier and Kirkpatrick were absent.

The motion carried and the contract was approved.

There was no further business, and the meeting was adjourned at 4:50 p.m.

Respectfully submitted,



Gwen Ware-Barrett  
Council Committee Clerk

gpwb  
IAC.811