

BEFORE THE METRO COUNCIL

AMENDING THE FY 2012-13 BUDGET AND ) ORDINANCE NO. 13-1299  
APPROPRIATIONS SCHEDULE, ADDING 5.50 )  
FTE AND AMENDING THE FY 2012-13 ) Introduced by Martha Bennett, Chief  
THROUGH 2016-17 CAPITAL IMPROVEMENT ) Operating Officer, with the concurrence of  
PLAN ) Council President Tom Hughes

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2012-13 Budget; and

WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

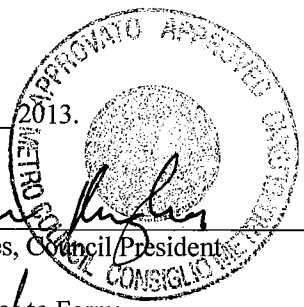
WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriations, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction, and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2012-13 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of increasing appropriations to provide for a change in operations.
2. That 5.50 FTE is hereby added to the Parks and Environmental Services department for the purpose of bringing janitorial services in-house and providing additional in-house security services.
3. That the FY 2012-13 through FY 2016-17 Capital Improvement Plan is hereby amended accordingly.
4. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 11 day of April 2013.



Tom Hughes  
Tom Hughes, Council President

Approved as to Form:  
Alison Kean Campbell  
Alison Kean Campbell, Metro Attorney

Attest:  
Kelsey Newell  
Kelsey Newell, Recording Secretary

**Exhibit A**  
**Ordinance No. 13-1299**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Total Resources</b>							
<b><u>Resources</u></b>							
<i>BEGBAL Beginning Fund Balance</i>							
	Beginning Fund Balance						
3400	* Undesignated		8,797,000		0		8,797,000
3400	* Reserved for CAP Adjustments		731,194		0		731,194
3261	* Prior period adjustment: TOD		2,060,195		0		2,060,195
3400	* Project Carryover		426,597		0		426,597
3400	* Reserve for Future One-Time Expenditures		1,313,255		0		1,313,255
3303	* Reserved for Local Gov't Grants (CET)		3,342,369		0		3,342,369
3403	* Reserve for Future Debt Service		2,682,093		0		2,682,093
3400	* Reserved for Metro Export Initiative		75,000		0		75,000
3405	* Reserved for Community Investment Initiat		1,072,000		0		1,072,000
3400	* Reserved for Future Planning Needs		502,546		0		502,546
3400	* Reserved for Nature in Neighborhood Gran		147,234		0		147,234
3400	* Reserve for Future Natural Areas Operatio		204,460		0		204,460
3415	* Prior year PERS Reserve		6,267,764		0		6,267,764
	<i>Subtotal Beginning Fund Balance</i>		<i>27,621,707</i>		<i>0</i>		<i>27,621,707</i>
<b><u>General Revenues</u></b>							
<i>EXCISE Excise Tax</i>							
4050	Excise Taxes		15,639,971		0		15,639,971
4055	Construction Excise Tax		1,760,000		0		1,760,000
<i>RPTAX Real Property Taxes</i>							
4010	Real Property Taxes-Current Yr		11,729,132		0		11,729,132
4015	Real Property Taxes-Prior Yrs		352,000		0		352,000
<i>INTRST Interest Earnings</i>							
4700	Interest on Investments		31,000		0		31,000
	<i>Subtotal General Revenues</i>		<i>29,512,103</i>		<i>0</i>		<i>29,512,103</i>
<b><u>Department Revenues</u></b>							
<i>GRANTS Grants</i>							
4100	Federal Grants - Direct		2,859,471		0		2,859,471
4105	Federal Grants - Indirect		4,941,774		0		4,941,774
4110	State Grants - Direct		763,970		0		763,970
4120	Local Grants - Direct		2,227,743		0		2,227,743
<i>LGSHRE Local Gov't Share Revenues</i>							
4135	Marine Board Fuel Tax		69,201		0		69,201
4139	Other Local Govt Shared Rev.		469,886		0		469,886
<i>GVCNTB Contributions from Governments</i>							
4145	Government Contributions		2,929,628		30,000		2,959,628
<i>LICPER Licenses and Permits</i>							
4150	Contractor's Business License		380,000		0		380,000
<i>CHGSVC Charges for Service</i>							
4165	Boat Launch Fees		158,622		0		158,622
4180	Contract & Professional Service		594,837		0		594,837
4230	Product Sales		164,558		0		164,558
4280	Grave Openings		257,524		0		257,524
4285	Grave Sales		240,728		0		240,728
4500	Admission Fees		6,597,002		0		6,597,002
4501	Conservation Surcharge		144,900		0		144,900
4502	Admission Fees - Memberships		1,773,100		0		1,773,100

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**Ordinance No. 13-1299**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Total Resources</b>							
4503	Admission Fees - Special Concerts		1,405,152		0		1,405,152
4510	Rentals		768,552		0		768,552
4550	Food Service Revenue		5,637,726		0		5,637,726
4560	Retail Sales		2,270,408		0		2,270,408
4580	Utility Services		2,056		0		2,056
4610	Contract Revenue		686,095		0		686,095
4620	Parking Fees		931,960		0		931,960
4630	Tuition and Lectures		1,105,784		0		1,105,784
4635	Exhibit Shows		381,200		0		381,200
4640	Railroad Rides		729,330		0		729,330
4645	Reimbursed Services		257,600		0		257,600
4650	Miscellaneous Charges for Service		15,075		0		15,075
4760	Sponsorships		260,282		0		260,282
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
4750	Donations and Bequests		500,927		0		500,927
<i>MISCRV</i>	<i>Miscellaneous Revenue</i>						
4170	Fines and Forfeits		25,000		0		25,000
4890	Miscellaneous Revenue		148,881		0		148,881
<i>LOANRV</i>	<i>Interfund Loan - Resource</i>						
4960	Interfund Loan - Principal						
	* from MERC Fund		220,000		0		220,000
4965	Interfund Loan - Interest						
	* from MERC Fund		11,000		0		11,000
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
4970	Transfer of Resources						
	* from Risk Management Fund		295,207		0		295,207
<i>INDTRV</i>	<i>Interfund Reimbursements</i>						
4975	Transfer for Indirect Costs						
	* from MERC Operating Fund		2,498,424		0		2,498,424
	* from Zoo Bond Fund		288,252		0		288,252
	* from Natural Areas Fund		1,280,235		0		1,280,235
	* from Solid Waste Revenue Fund		4,524,896		0		4,524,896
<i>INTSRV</i>	<i>Internal Service Transfers</i>						
4980	Transfer for Direct Costs						
	* from Zoo Bond Fund		1,638		0		1,638
	* from MERC Operating Fund		161,056		0		161,056
	* from Natural Areas Fund		492,945		0		492,945
	* from Smith & Bybee Lakes Fund		104,841		0		104,841
	* from Solid Waste Revenue Fund		3,284,623		0		3,284,623
	<i>Subtotal Department Revenues</i>		<i>52,862,089</i>		<i>30,000</i>		<i>52,892,089</i>
<b>TOTAL RESOURCES</b>			<b>\$109,995,899</b>		<b>\$30,000</b>		<b>\$110,025,899</b>

**Exhibit A  
Ordinance No. 13-1299**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Communications</b>							
<b>Total Personnel Services</b>		<b>23.13</b>	<b>\$2,335,825</b>	<b>0.00</b>	<b>\$0</b>	<b>23.13</b>	<b>\$2,335,825</b>
<b><u>Materials &amp; Services</u></b>							
<i>GOODS Goods</i>							
	5201 Office Supplies		33,500		0		33,500
	5205 Operating Supplies		4,550		0		4,550
	5210 Subscriptions and Dues		2,850		0		2,850
<i>SVCS Services</i>							
	5240 Contracted Professional Svcs		173,500		30,000		203,500
	5251 Utility Services		2,900		0		2,900
	5260 Maintenance & Repair Services		5,400		0		5,400
	5280 Other Purchased Services		21,750		0		21,750
<i>OTHEXP Other Expenditures</i>							
	5450 Travel		2,000		0		2,000
	5455 Staff Development		7,550		0		7,550
	5490 Miscellaneous Expenditures		7,500		0		7,500
<b>Total Materials &amp; Services</b>			<b>\$261,500</b>		<b>\$30,000</b>		<b>\$291,500</b>
<b>TOTAL REQUIREMENTS</b>		<b>23.13</b>	<b>\$2,597,325</b>	<b>0.00</b>	<b>\$30,000</b>	<b>23.13</b>	<b>\$2,627,325</b>

**Exhibit A**  
**Ordinance No. 13-1299**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Finance &amp; Regulatory Services</b>							
<i>Personnel Services</i>							
<i>SALWGE Salaries &amp; Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Accountant II	4.00	249,650	-	0	4.00	249,650
	Accountant III	1.00	67,048	-	0	1.00	67,048
	Associate Management Analyst	3.00	197,995	-	0	3.00	197,995
	Budget Coordinator	1.00	85,811	-	0	1.00	85,811
	Capital Projects Coordinator	1.00	85,537	-	0	1.00	85,537
	Director	1.00	140,232	-	(30,000)	1.00	110,232
	Deputy Director	1.00	130,472	-	0	1.00	130,472
	Investment Coordinator	1.00	77,587	-	0	1.00	77,587
	Manager I	3.00	268,103	-	0	3.00	268,103
	Manager II	4.00	409,008	-	0	4.00	409,008
	Program Analyst III	2.00	132,948	-	0	2.00	132,948
	Program Analyst V	1.00	76,609	-	0	1.00	76,609
	Program Supervisor I	1.00	71,743	-	0	1.00	71,743
	Senior Management Analyst	1.00	73,892	-	0	1.00	73,892
5015	Reg Empl-Full Time-Non-Exempt						
	Accountant I	1.00	55,058	-	0	1.00	55,058
	Accounting Specialist	1.00	49,858	-	0	1.00	49,858
	Accounting Technician II	3.50	151,133	-	0	3.50	151,133
	Administrative Assistant I	1.00	39,520	-	0	1.00	39,520
	Administrative Assistant III	1.00	46,218	-	0	1.00	46,218
	Program Assistant 3	0.67	36,824	-	0	0.67	36,824
5020	Reg Emp-Part Time-Exempt						
	Assistant Management Analyst	0.70	42,586	-	0	0.70	42,586
5086	Mobile Communication Allowance		1,200		0		1,200
5089	Salary Adjustments				0		0
	Merit/COLA Adjustment (non-rep)		38,641		0		38,641
	Step Increases (AFSCME)		16,026		0		16,026
	COLA (represented employees)		26,042		0		26,042
<i>FRINGE Fringe Benefits</i>							
5110	Fringe Benefits - Payroll Taxes		215,685		0		215,685
5120	Fringe Benefits - Retirement PERS		358,904		0		358,904
5130	Fringe Benefits - Health & Welfare		408,677		0		408,677
5140	Fringe Benefits - Unemployment		5,985		0		5,985
5150	Fringe Benefits - Other Benefits		14,394		0		14,394
<b>Total Personnel Services</b>		<b>33.87</b>	<b>\$3,573,386</b>	<b>0.00</b>	<b>(\$30,000)</b>	<b>33.87</b>	<b>\$3,543,386</b>
<b>Total Materials &amp; Services</b>			<b>\$597,233</b>		<b>\$0</b>		<b>\$597,233</b>
<b>TOTAL REQUIREMENTS</b>		<b>33.87</b>	<b>\$4,170,619</b>	<b>0.00</b>	<b>(\$30,000)</b>	<b>33.87</b>	<b>\$4,140,619</b>

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**Ordinance No. 13-1299**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Parks &amp; Environmental Services</b>							
<u>Personnel Services</u>							
SALWGE Salaries & Wages							
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	55,209	-	0	1.00	55,209
	Assistant Management Analyst	7.40	402,065	-	0	7.40	402,065
	Director	1.00	140,000	-	0	1.00	140,000
	Manager I	3.00	264,953	-	0	3.00	264,953
	Manager II	1.60	164,605	-	0	1.60	164,605
	Principal Regional Planner	1.00	89,745	-	0	1.00	89,745
	Program Director	1.00	111,300	-	0	1.00	111,300
	Property Management Specialist	0.80	59,113	-	0	0.80	59,113
	Service Supervisor II	-	0	1.00	10,000	1.00	10,000
	Service Supervisor III	1.00	65,170	-	0	1.00	65,170
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist I	1.00	33,874	-	0	1.00	33,874
	Administrative Specialist II	2.00	90,601	-	0	2.00	90,601
	Arborist	1.00	59,134	-	0	1.00	59,134
	Building Service Worker	1.00	45,260	-	0	1.00	45,260
	Building Services Technician	1.00	60,611	-	0	1.00	60,611
	Janitor	-	0	3.00	3,600	3.00	3,600
	Maintenance Worker 2	1.00	53,664	-	0	1.00	53,664
	Park Ranger	8.00	385,239	-	0	8.00	385,239
	Park Ranger Lead	1.00	59,134	-	0	1.00	59,134
	Printing/Mail Services Clerk	1.00	43,181	-	0	1.00	43,181
	Program Assistant 3	1.00	52,333	-	0	1.00	52,333
	Safety and Security Officer	1.75	76,722	1.00	11,000	2.75	87,722
5025	Reg Employees-Part Time-Non-Exempt						
	Lead Janitor	-	0	0.50	720	0.50	720
	Program Assistant 1	0.55	22,583	-	0	0.55	22,583
5030	Temporary Employees - Hourly		326,875		0		326,875
5080	Overtime		34,422		0		34,422
5089	Salary Adjustments						
	Merit/COLA Adjustment (non-rep)		19,397		0		19,397
	Merit Adjustment Pool (LIUNA)		8,172		0		8,172
	Step Increases (AFSCME)		16,497		0		16,497
	COLA (represented employees)		26,815		0		26,815
<i>FRINGE Fringe Benefits</i>							
5110	Fringe Benefits - Payroll Taxes		233,560		1,936		235,496
5120	Fringe Benefits - Retirement PERS		332,034		0		332,034
5130	Fringe Benefits - Health & Welfare		495,992		9,380		505,372
5140	Fringe Benefits - Unemployment		54,419		79		54,498
5150	Fringe Benefits - Other Benefits		13,648		0		13,648
<b>Total Personnel Services</b>		<b>38.10</b>	<b>\$3,896,327</b>	<b>5.50</b>	<b>\$36,715</b>	<b>43.60</b>	<b>\$3,933,042</b>

Materials & Services

<i>GOODS Goods</i>							
5201	Office Supplies		106,756		0		106,756
5205	Operating Supplies		126,751		23,500		150,251
5210	Subscriptions and Dues		6,129		0		6,129
5214	Fuels and Lubricants		73,026		0		73,026
5215	Maintenance & Repairs Supplies		201,652		0		201,652
5225	Retail		13,000		0		13,000

**Exhibit A**  
**Ordinance No. 13-1299**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Parks &amp; Environmental Services</b>							
<i>SVCS Services</i>							
	5240 Contracted Professional Svcs		675,849		(15,215)		660,634
	5250 Contracted Property Services		147,081		0		147,081
	5251 Utility Services		431,068		0		431,068
	5255 Cleaning Services		169,886		0		169,886
	5260 Maintenance & Repair Services		353,309		0		353,309
	5265 Rentals		59,845		0		59,845
	5280 Other Purchased Services		61,585		0		61,585
<i>IGEXP Intergov't Expenditures</i>							
	5300 Payments to Other Agencies		116,347		0		116,347
	5310 Taxes (Non-Payroll)		263,556		0		263,556
<i>OTHEXP Other Expenditures</i>							
	5450 Travel		5,290		0		5,290
	5455 Staff Development		33,412		0		33,412
<b>Total Materials &amp; Services</b>			<b>\$2,844,542</b>		<b>\$8,285</b>		<b>\$2,852,827</b>
<b>TOTAL REQUIREMENTS</b>		<b>38.10</b>	<b>\$6,740,869</b>	<b>5.50</b>	<b>\$45,000</b>	<b>43.60</b>	<b>\$6,785,869</b>



**Exhibit A**  
**Ordinance No. 13-1299**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>General Expenses</b>							
<u>Interfund Transfers</u>							
<i>INDTEX Interfund Reimbursements</i>							
5800	Transfer for Indirect Costs						
	* to Risk Mgmt Fund-Liability		336,177		0		336,177
	* to Risk Mgmt Fund-Worker Comp		219,097		0		219,097
<i>EQTCHC Fund Equity Transfers</i>							
5810	Transfer of Resources						
	* to General Revenue Bond Fund-Zoo		403,320		0		403,320
	* to Gen'l Asset Mgmt Fund-Gen'l Cap Acct		200,000		30,000		230,000
	* to Gen'l Revenue Bond Fund-Debt Serv Acct		1,499,585		0		1,499,585
	* to MERC Fund (Tourism Opp. & Compt. Account)		518,633		0		518,633
	* to Gen'l Asset Mgmt Fund-General R&R		661,000		0		661,000
	* to Gen'l Asset Mgmt Fund-IT R&R		303,100		0		303,100
	* to Gen'l Asset Mgmt Fund-Parks Cap Account		381,000		0		381,000
	* to Gen'l Asset Mgmt Fund-MRC R&R		288,000		0		288,000
	* to MERC Fund (one-time allocation)		50,000		0		50,000
	* to Gen'l Asset Mgmt Fund-Zoo Cap Acct		200,000		0		200,000
	* to Gen'l Asset Mgmt Fund-Parks R&R		329,400		0		329,400
	* to Solid Waste Revenue Fund		175,313		0		175,313
<i>LOANEX Interfund Loan - Expenditures</i>							
5860	Interfund Loan - Principal						
	* to MERC		2,200,000		0		2,200,000
<b>Total Interfund Transfers</b>			<b>\$7,764,625</b>		<b>\$30,000</b>		<b>\$7,794,625</b>
<u>Contingency &amp; Unappropriated Balance</u>							
<i>CONT Contingency</i>							
5999	Contingency						
	* Contingency		2,843,219		(75,000)		2,768,219
	* Opportunity Account		206,100		0		206,100
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance						
	* Stabilization Reserve		2,430,861		0		2,430,861
	* Undesignated		266,574		30,000		296,574
	* PERS Reserve		4,613,474		0		4,613,474
	* Reserve for Future One-Time Expenditures		1,758,931		0		1,758,931
	* Reserved for Community Investment Initiative		393,000		0		393,000
	* Reserved for Local Gov't Grants (CET)		2,128,369		0		2,128,369
	* Reserved for Cost Allocation Adjustments		382,035		0		382,035
	* Reserved for Future Planning Needs		72,438		0		72,438
	* Reserved for Equity Project		67,027		0		67,027
	* Reserved for Metro Export Initiative		50,000		0		50,000
	* Reserved for Capital		26,000		0		26,000
	* Reserved for Web Project		225,005		0		225,005
	* Reserve for Future Debt Service		639,414		0		639,414
<b>Total Contingency &amp; Unappropriated Balance</b>			<b>\$16,102,447</b>		<b>(\$45,000)</b>		<b>\$16,057,447</b>
<b>TOTAL REQUIREMENTS</b>		<b>451.89</b>	<b>\$109,995,899</b>	<b>5.50</b>	<b>\$30,000</b>	<b>457.39</b>	<b>\$110,025,899</b>

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**Ordinance No. 13-1299**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Asset Management Fund</b>							
<b><u>Resources</u></b>							
BEGBAL	Beginning Fund Balance						
3205	Restricted for Capital		1,410,778		0		1,410,778
3400	Unassigned Balance		5,155,469		0		5,155,469
3500	Assigned Balance		491,800		0		491,800
GRANTS	Grants						
4100	Federal Grants-Direct		800,000		0		800,000
4110	State Grants-Direct		233,900		0		233,900
INTRST	Interest Earnings						
4700	Interest on Investments		27,800		0		27,800
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		30,000		0		30,000
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		6,320		0		6,320
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from Solid Waste Revenue Fund		54,200		30,000		84,200
	* from General Fund (Regional Parks)		329,400		0		329,400
	* from General Fund-IT R&R		303,100		0		303,100
	* from General Fund-MRC R&R		288,000		0		288,000
	* from General Fund-Gen'l R&R		661,000		0		661,000
	* from General Fund		781,000		30,000		811,000
<b>TOTAL RESOURCES</b>			<b>\$10,572,767</b>		<b>\$60,000</b>		<b>\$10,632,767</b>
<b><u>Materials &amp; Services</u></b>							
GOODS	Goods						
5201	Office Supplies		5,647		0		5,647
CAPMNT	Capital Maintenance						
5261	Capital Maintenance - CIP		80,000		0		80,000
5262	Capital Maintenance - Non-CIP		82,996		0		82,996
OTHEXP	Other Expenditures						
5446	Intra-Metro Grants		0		200,000		200,000
<b>Total Materials &amp; Services</b>			<b>\$168,643</b>		<b>\$200,000</b>		<b>\$368,643</b>
<b><u>Capital Outlay</u></b>							
5710	Improve-Oth thn Bldg		2,778,392		0		2,778,392
5720	Buildings & Related		645,464		0		645,464
5730	Exhibits and Related		740,675		0		740,675
5740	Equipment & Vehicles		286,715		0		286,715
5745	Licensed Vehicles		263,333		0		263,333
5750	Office Furniture & Equip		901,170		0		901,170
5760	Railroad Equip & Facil		73,152		0		73,152
5790	Intangible Assets		120,000		60,000		180,000
<b>Total Capital Outlay</b>			<b>\$5,808,901</b>		<b>\$60,000</b>		<b>\$5,868,901</b>
<b><u>Interfund Transfers</u></b>							
EQTCHG	Fund Equity Transfers						
5810	Transfer of Resources						
	* to Natural Areas Fund		19,681		0		19,681
<b>Total Interfund Transfers</b>			<b>\$19,681</b>		<b>\$0</b>		<b>\$19,681</b>

**Exhibit A**  
**Ordinance No. 13-1299**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Asset Management Fund</b>							
<b><u>Contingency &amp; Unappropriated Balance</u></b>							
CONT	<i>Contingency</i>						
5999	Contingency						
	* Contingency		4,369,222		(200,000)		4,169,222
UNAPP	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Oregon Zoo Projects Account		206,320		0		206,320
<b>Total Contingency &amp; Unappropriated Balance</b>			<b>\$4,575,542</b>		<b>(\$200,000)</b>		<b>\$4,375,542</b>
<b>TOTAL REQUIREMENTS</b>		<b>0.00</b>	<b>\$10,572,767</b>	<b>-</b>	<b>\$60,000</b>	<b>0.00</b>	<b>\$10,632,767</b>

**Exhibit A**  
**Ordinance No. 13-1299**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Metro Exposition Recreation Commission Fund</b>							
<b>MERC Fund</b>							
<b>Total Personnel Services</b>		<b>181.50</b>	<b>\$17,403,962</b>	<b>-</b>	<b>\$0</b>	<b>181.50</b>	<b>\$17,403,962</b>
<b>Total Materials &amp; Services</b>			<b>\$24,341,158</b>		<b>\$0</b>		<b>\$24,341,158</b>
<b><u>Capital Outlay</u></b>							
5710	Improve-Oth thn Bldg		120,000		0		120,000
5720	Buildings & Related		2,405,883		105,000		2,510,883
5730	Exhibits and Related		0		0		0
5740	Equipment & Vehicles		771,194		0		771,194
5750	Office Furniture & Equip		47,000		0		47,000
<b>Total Capital Outlay</b>			<b>\$3,344,077</b>		<b>\$105,000</b>		<b>\$3,449,077</b>
<b>Total Interfund Transfers</b>			<b>\$4,806,913</b>	<b>-</b>	<b>\$0</b>		<b>\$4,806,913</b>
<b><u>Contingency and Ending Balance</u></b>							
<i>CONT Contingency</i>							
5999	Contingency						
	* General Contingency		2,462,791		(105,000)		2,357,791
	* Renewal and Replacement		200,000		0		200,000
	* New Capital/Business Strategy Reserve		5,196,719		0		5,196,719
	* Contingency for Capital (TL TAX)		142,214		0		142,214
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance						
	* Stabilization Reserve		620,500		0		620,500
	* Renewal & Replacement		12,277,072		0		12,277,072
<b>Total Contingency and Ending Balance</b>			<b>\$20,899,296</b>		<b>(\$105,000)</b>		<b>\$20,794,296</b>
<b>TOTAL REQUIREMENTS</b>		<b>181.50</b>	<b>\$70,795,406</b>	<b>-</b>	<b>\$0</b>	<b>181.50</b>	<b>\$70,795,406</b>

**Exhibit A**  
**Ordinance No. 13-1299**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Solid Waste Revenue Fund</b>							
<b>General Expenses</b>							
<u>Interfund Transfers</u>							
INDTEX	<i>Interfund Reimbursements</i>						
5800	Transfer for Indirect Costs						
	* to General Fund-Bldg		220,750		0		220,750
	* to General Fund-Support Services		4,304,146		0		4,304,146
	* to Risk Mgmt Fund-Liability		157,637		0		157,637
	* to Risk Mgmt Fund-Worker Comp		71,925		0		71,925
INTCHG	<i>Internal Service Transfers</i>						
5820	Transfer for Direct Costs						
	* to General Fund-Planning		437,711		0		437,711
	* to General Fund-Regional Parks		3,738		0		3,738
	* to General Fund-General Gov't		359,867		0		359,867
	* to General Fund-Support Services		76,228		0		76,228
	* to General Fund-Zoo Education		1,376,246		0		1,376,246
	* to General Fund-SUS Policy Advisory/Grants Ac		72,182		0		72,182
	* to General Fund-PES Finance		313,970		0		313,970
	* to General Fund-PES Administration		361,915		0		361,915
	* to General Fund-SUS Administration		282,766		0		282,766
	* to Risk Management Fund		64,622		0		64,622
EQTCHG	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to General Asset Management Fund		54,200		30,000		84,200
<b>Total Interfund Transfers</b>			<b>\$8,157,903</b>		<b>\$30,000</b>		<b>\$8,187,903</b>
<u>Contingency and Ending Balance</u>							
CONT	<i>Contingency</i>						
5999	Contingency						
	* Operating Account (Operating Contingency)		2,000,000		(30,000)		1,970,000
	* Landfill Closure Account		5,152,521		0		5,152,521
	* Renewal & Replacement Account		7,952,758		0		7,952,758
UNAPP	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* General Account (Working Capital)		5,759,668		0		5,759,668
	* General Account (EIL Reserve - GASB 49)		5,225,000		0		5,225,000
	* General Account (Rate Stabilization)		3,563,060		0		3,563,060
	* General Account (Capital Reserve)		5,380,000		0		5,380,000
<b>Total Contingency and Ending Balance</b>			<b>\$35,033,007</b>		<b>(\$30,000)</b>		<b>\$35,003,007</b>
<b>TOTAL REQUIREMENTS</b>		<b>91.05</b>	<b>\$101,349,558</b>	<b>0.00</b>	<b>\$0</b>	<b>91.05</b>	<b>\$101,349,558</b>

**Exhibit B**  
**Ordinance 13-1299**  
**Schedule of Appropriations**

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
<b>GENERAL FUND</b>			
Communications	2,597,325	30,000	2,627,325
Council Office	4,155,240	0	4,155,240
Finance & Regulatory Services	4,170,619	(30,000)	4,140,619
Human Resources	2,134,833	0	2,134,833
Information Services	3,586,823	0	3,586,823
Metro Auditor	717,764	0	717,764
Office of Metro Attorney	1,913,205	0	1,913,205
Oregon Zoo	30,827,511	0	30,827,511
Parks & Environmental Services	6,740,869	45,000	6,785,869
Planning and Development	14,456,370	0	14,456,370
Research Center	3,945,655	0	3,945,655
Sustainability Center	4,332,136	0	4,332,136
Special Appropriations	4,896,187	0	4,896,187
Non-Departmental			
Debt Service	1,654,290	0	1,654,290
Interfund Transfers	7,764,625	30,000	7,794,625
Contingency	3,049,319	(75,000)	2,974,319
<i>Total Appropriations</i>	96,942,771	0	96,942,771
Unappropriated Balance	13,053,128	30,000	13,083,128
<b>Total Fund Requirements</b>	<b>\$109,995,899</b>	<b>\$30,000</b>	<b>\$110,025,899</b>
<b>GENERAL ASSET MANAGEMENT FUND</b>			
Asset Management Program	5,977,544	260,000	6,237,544
Non-Departmental			
Interfund Transfers	19,681	0	19,681
Contingency	4,369,222	(200,000)	4,169,222
<i>Total Appropriations</i>	10,366,447	60,000	10,426,447
Unappropriated Balance	206,320	0	206,320
<b>Total Fund Requirements</b>	<b>\$10,572,767</b>	<b>\$60,000</b>	<b>\$10,632,767</b>
<b>MERC FUND</b>			
MERC	45,089,197	105,000	45,194,197
Non-Departmental			
Debt Service	0	0	0
Interfund Transfers	4,806,913	0	4,806,913
Contingency	8,001,724	(105,000)	7,896,724
<i>Total Appropriations</i>	57,897,834	0	57,897,834
Unappropriated Balance	12,897,572	0	12,897,572
<b>Total Fund Requirements</b>	<b>\$70,795,406</b>	<b>\$0</b>	<b>\$70,795,406</b>

**Exhibit B**  
**Ordinance 13-1299**  
**Schedule of Appropriations**

	<b>Current</b>		<b>Revised</b>
	<b><u>Appropriation</u></b>	<b><u>Revision</u></b>	<b><u>Appropriation</u></b>
<b>SOLID WASTE REVENUE FUND</b>			
Finance & Regulatory Services	2,160,378	0	2,160,378
Sustainability Center	6,352,539	0	6,352,539
Parks & Environmental Services	49,645,731	0	49,645,731
Non-Departmental			
Interfund Transfers	8,157,903	30,000	8,187,903
Contingency	15,105,279	(30,000)	15,075,279
<i>Total Appropriations</i>	81,421,830	0	81,421,830
Unappropriated Balance	19,927,728	0	19,927,728
<b>Total Fund Requirements</b>	<b>\$101,349,558</b>	<b>\$0</b>	<b>\$101,349,558</b>

*All Other Appropriations Remain as Previously Adopted*

## STAFF REPORT

### FOR THE PURPOSE OF AMENDING THE FY 2012-13 BUDGET AND APPROPRIATIONS SCHEDULE, ADDING 5.50 FTE AND AMENDING THE FY 2012-13 THROUGH 2016-17 CAPITAL IMPROVEMENT PLAN

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Date: March 4, 2013

Prepared by: Kathy Rutkowski 503-797-1630

## BACKGROUND

The following items have been identified as necessitating an amendment to the budget.

### Sustainability Project Funding, Special One-Time Award

In the FY 2012-13 budget, the Council set aside \$200,000 in special one-time appropriation, funding for sustainability upgrades to facility and operations projects on the renewal and replacement list but where funding is not adequate to do a more sustainable option. The funding was placed in contingency in the Metro Asset Management Fund pending project development, review and approval. Molly Chidsey, Metro's Sustainability Coordinator along with the Metro Sustainability Steering Committee spearheaded a request for proposal process. The proposals were evaluated on six primary criteria including support of Metro's sustainability goals for internal operations, return on investment, and scale of project representing strategic investment. The Committee has recommended five projects. The \$200,000 of special one-time funding will leverage approximately \$850,000 in other internal and external funding including renewal and replacement reserves, grants from the City of Portland and Energy Trust of Oregon, and other reserves set aside for specific purpose. The completion of all the projects is dependent on receiving some source of outside funding. A more complete summary of the evaluation process and selected projects is attached.

Since the funding was placed in contingency Council action is necessary to move it to a spendable appropriation category. This action requests the transfer of \$200,000 from the General Asset Management Fund contingency to Materials & Services to allow award of the internal sustainability grants to the receiving departments. Projects not completed in the current fiscal year will be carried forward and completed in FY 2013-14.

### Intergovernmental Agreement in support of TriMet's partnership with Metro's Opt In Panel

In order to facilitate agency partners' access to Metro's Opt In panel for regional surveys, Metro has entered into an Intergovernmental Agreement (IGA) with TriMet in the amount of \$30,000. TriMet will access Metro's Opt In panel and related services with our Opt In contractor. The contractor will bill Metro directly and be paid from the Communications materials and services budget. Metro will receive reimbursement for these expenses from TriMet, as invoiced by Metro. Metro also will receive TriMet's assistance in recruiting additional Opt In members.

Oregon budget law does not allow the recognition and direct appropriation of this additional revenue without the benefit of a supplemental budget. This action transfers \$30,000 from contingency to materials and services for Communications to provide for the additional expenditures under the IGA. It also acknowledges the receipt of \$30,000 in additional revenue but places the additional revenue in unappropriated balance in the General Fund to reimburse the contingency at year end.



### Janitorial Services

Staff has determined that bringing janitorial services for the Metro Regional Center in-house will provide the best balance to agency needs. The inclusion of best value contracting principles in our procurement policy and subsequent contract bids provided substantive improvement in the overall balance of cost, service delivery and wage and salary benefits for contract employees. However, the resulting increase in bid costs as well as other challenges in the contracting process led to the decision to bring this service in house.

In order to make this transition by July 1, 2013, it is necessary to start hiring staff and procuring janitorial supplies and equipment. This action requests two changes to the FY 2012-13 budget to prepare for the transition of janitorial services.

1. The addition of 4.5 FTE to the budget for janitorial staff. Planned staff include 1.0 FTE for a Facility Supervisor, 3.0 FTE for janitors, and 0.5 FTE for a Lead Janitor. The recruitment process is starting with the Facility Supervisor in March 2013. The other positions will be hired throughout the spring.
2. An increase in expenditure authority of \$45,000 for the salary and benefit costs, janitorial supplies, and equipment necessary to assume janitorial services on July 1, 2013.

This request is to be funded from General Fund Contingency. The costs for providing janitorial services in-house for FY 2013-14 will be included as part of the budget process.

### Safety and Security Services

Metro has been managing security at the Metro Regional Center through a combination of Metro employees and contracted staff. After a careful assessment of the facility's business needs, staff has determined that it would be more effective to provide security with only Metro employees. This change requests the addition of 1.0 FTE Safety and Security Officer to the FY 2012-13 budget. The cost for this position will be offset by a reduction in Contracted Professional Services. This change does not require any increase in expenditure authority.

### Budget Module

The initial Request for Information for budgeting software included a preliminary estimate of the number of users; during project implementation it became apparent that the initial projection for licenses was inadequate. Our software provider, Questica, offers a named-user license or a site license. Metro would need to purchase an additional 100 licenses to accommodate our user base, at a cost of \$1,200 each, or \$120,000 total. However, we can transition to a site license for an additional \$83,000 and \$12,800 in maintenance costs (\$95,800). At the same time, we have incurred a moderate amount of cost savings during project implementation. Thus the net increased cost of the licensing change will be only \$60,000. This budget and Capital Improvement Plan amendment will be funded equally by the Solid Waste Fund and General Fund savings in Finance and Regulatory Services.

### MERC Capital Projects

*Cooling Tower at Antoinette Hatfield Hall* - The existing cooling tower at the Antoinette Hatfield Hall, which was installed as part of the original building in 1984, has been repaired several times in the last few years and has now come to the end of its useful life expectancy. The project consists of purchasing and replacing the current cooling tower and associated piping, controls upgrades for proper operation, pump replacement and chemical treatment. The current budget appropriates \$150,000 for this project; the lowest responsive and responsible bid was \$227,800. This budget and CIP amendment increases the project budget by \$105,000 to \$255,000 (the additional amount covers design and permitting costs). This action

requests a transfer from the PCPA Operating Contingency of \$105,000 to fund the increased cost of the project. The Operating Contingency will be replenished from the Renewal & Replacement Reserve at year end. MERC Commission Resolution 13-03 approving this request is attached to the staff report.

*OCC Kitchen Project (capital improvement plan amendment only)* - On December 4, 2012, the MERC Commission authorized a contract in the amount of \$145,275 for General Contractor services for the main kitchen original cooler remodel at the Oregon Convention Center. Once the original coolers and freezer were removed, it was determined that the concrete slab underneath the freezer was heaving and unlevel, requiring unplanned removal of the slab. The removal exposed frozen soil materials of an approximate 20 x 40 foot area 3 feet in depth and a severed drain line. It was necessary to fully excavate the concrete slab, remove all the frozen material, replace the drain line, backfill with crushed rock, grade and pour a new concrete slab prior to the installation of the new freezer and coolers. Additionally, wall removal for the new corridor to dry storage from the hall revealed structural support systems for an existing stairway, requiring a new structural steel support beam for the stairway and reconstruction of the wall surrounding the new entryway.

With the changes, the final cost of this project is estimated to be \$405,000. Adequate budget appropriation for the increase exists by postponing another concession project and using the Aramark Capital Reserve; this amendment will adjust the 5-Year Capital Improvement Plan to reflect the project cost.

## ANALYSIS/INFORMATION

1. **Known Opposition:** None known.
2. **Legal Antecedents:** ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. ORS 294.338(2) allows for the expenditure in the year of receipt of grants, gifts, bequests, and other devices received by a municipal corporation in trust for a specific purpose. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.
3. **Anticipated Effects:** This action provides changes to operations and capital as described above; funds sustainability upgrades to facility and operations projects; provides access for TriMet to Metro's Opt In panel; transitions from a per user license to a site license for the new budget module software currently in implementation; provides for the transition of janitorial services from outside contractor to in-house staff; transitions safety and security services at Metro Regional Center to completely in-house; provides adequate funding for the replacement of the cooling tower at Antoinette Hatfield Hall; and amends the 5-year capital improvement plan for several projects.
4. **Budget Impacts:** This action has the following impact on the FY 2012-13 budget:
  - Transfers \$200,000 from the General Asset Management Fund contingency to fund sustainability upgrades to facility and operations projects on the renewal and replacement list where funding is not adequate to do a more sustainable option.

- Acknowledges \$30,000 IGA contribution from TriMet to access Metro's Opt In Panel and transfers \$30,000 from the General Fund contingency to provide for additional expenditures under the IGA.
- Provides for an additional \$60,000 in expenditures for the Budget Module software project to recognize a change in the licensing agreement for the software; the additional expenditures to be funded through transfers from the General Fund and Solid Waste Revenue Fund.
- Adds 4.5 FTE and related costs for salaries, wages, benefits, supplies and equipment to provide for the transition to in-house janitorial services;
- Adds 1.0 FTE Safety and Security Officer to bring security services fully in-house;
- Transfers \$105,000 from the PCPA Operating Contingency to fund an increase in the cooling tower project at Hatfield Hall.
- Amends the 5-year capital improvement plan as needed for projects mentioned above.

### **RECOMMENDED ACTION**

The Chief Operating Office recommends adoption of this Ordinance.

**Sustainability Project Funding, Metro Budget FY12-13, \$200,000**

**Project Recommendations**

Prepared by Molly Chidsey, Sustainability Coordinator with Metro Sustainability Steering Committee

*March 7, 2013*

**Background**

Metro Council included \$200,000 in the FY12-13 budget for sustainability upgrades to facility and operations projects on the R&R list but where funding is not adequate to do a more sustainable option than a traditional “like for like” replacement. This one-time funding is held in contingency, meaning approval by Metro Council is required to allocate or spend the funds. Funding needs to be dedicated (determine how it will be spent) by the end of this fiscal year, but projects do not need to be completed this fiscal year. Funding may be used for the incremental cost to make a project more sustainable than is budgeted for in the Renewal & Replacement budget, and is available for projects in the R&R schedule for the next five years.

All recommended projects are contingent on receiving incentive or grant funding. See pages 2-4 for details.

**Proposal evaluation and selection process**

Proposals were evaluated by Metro's Sustainability Steering Committee using the following evaluation criteria.

1. Supports Metro's sustainability goals for internal operations (reduce greenhouse gas emissions, choose nontoxic, prevent waste, conserve water, enhance habitat or reduce stormwater);
2. Return on Investment (ROI);
3. Scale of project; represents strategic investment;
4. Extent to which the project supports priority areas for the coming two years:
  - a. Implement Metro's energy efficiency plan by reducing electricity or natural gas consumption;
  - b. Implement recommendations from water audits to conserve water; or
  - c. Implement Metro's Green Building Policy, including recommendations from FY 12-13 feasibility assessments in the areas of ecoroofs, solar, LEED-EBOM and/or habitat enhancement and stormwater reduction;
5. Public education or visibility opportunity; and
6. Support minority-owned, women-owned or emerging small businesses (MWESB) through Metro's sheltered market program (applies to projects that can be broken down into increments of < \$50,000).

## Recommended Projects

The following projects earned the highest scores using the evaluation criteria on the previous page and are listed in order of scores received from the evaluation committee.

### **Project 1: Metro Regional Center Ecoroof (Goal supported: Habitat/Stormwater)**

- Sustainability goal supported: Enhance habitat and reduce stormwater
- Description: Incorporate ecoroof into the roof replacement project at Metro Regional Center. Area of roof is 16,463 square feet. This project supports Metro’s Green Building Policy requirement to install an ecoroof when a full roof replacement is needed and an ecoroof is deemed structurally feasible. The project would result in annual savings of approximately \$1,520 on City of Portland stormwater fees and would reduce cooling costs of the building in warmer months. Typically ecoroofs last longer than traditional roofs, up to twice as long when installed properly, extending the time needed for roof replacement.
- Cost:
  - **Amount requested: \$40,000**
  - R&R budget available: \$512,404 for roof replacement project
  - Potential City of Portland Ecoroof Incentive grant: Estimated \$82,315 (\$5/square foot)
  - Annual savings on stormwater fees: \$1,520
- Project Year: FY14
- Contingencies: This project is contingent on a structural analysis in progress to determine whether the roof can bear the additional weight of an ecoroof. Project funding is also contingent on availability of funding from the [City of Portland’s Ecoroof Incentive grant program](#) for up to \$5 per square foot to add to Metro’s funding for the project. Funding availability through this program is uncertain.

### **Project 2 and 3 (concurrent): Expo Hall D and E Lighting Retrofit to Induction Lighting**

- Sustainability goal supported: Reduce greenhouse gas emissions through energy efficiency
- Description:
  - Hall D: Replace 110 metal halide lamp fixtures with efficient induction lighting. Expected electricity reductions from this project are 333,739 kilowatts annually.
  - Hall E: Replace 168 metal halide lamps with efficient induction lighting. Expected electricity reductions from this project are 489,790 kilowatts annually.
- Cost:
  - **Amount requested: \$43,645 for Hall D and \$89,574 for Hall E (total \$133,216)**
  - R&R budget available: Up to \$60,000 from “group of lighting” budget
  - Estimated Energy Trust of Oregon incentive<sup>1</sup>: \$40,338 for Hall D and \$64,330 for Hall E (total \$104,668)

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<sup>1</sup> All Energy Trust of Oregon (ETO) incentive estimates listed in this document are estimates only. ETO provides estimates of both project cost and the correlating incentive they would invest in the project. All project estimates must be confirmed

- Annual utility cost savings: \$25,853 Hall D and \$38,076 Hall E (total \$69,929)
- Estimated return on investment (ROI) timeframe: 3 years
- Project Year: FY13-14
- Contingencies: None.

#### **Project 4: Expo Hall A-B Replacement of T-8 High Bay Fixtures**

- Sustainability goal supported: Reduce greenhouse gas emissions through energy efficiency
- Description: Replace varied locations with T-8 lamp fixtures from outdated T12 lamp fixtures. Add Ballasts as needed, switch sensors in areas as needed. Same request, but use of T-5's also submitted. Estimated electricity savings of 302,708 kilowatt hours per year.
- Cost:
  - **Amount requested: \$14,193**
  - R&R budget available: Up to \$30,000 from "group of lighting" budget
  - Estimated Energy Trust of Oregon incentive<sup>1</sup>: \$35,735
  - Annual utility cost savings: \$24,281/year
  - Estimated return on investment (ROI) timeframe: 2.6 years
- Project Year: FY13 if possible. See contingencies.
- Contingencies: T12 linear fluorescent lamps are no longer in production due to Federal legislation to remove less energy-efficient T12 lamps from the U.S. marketplace.<sup>2</sup> Since T12 fixtures are no longer in production, Energy Trust of Oregon is expected to stop offering incentive funding soon for projects that replace T12 lamps with T8 lamps since T8's will be the new "standard." Therefore this project needs to be completed as soon as possible while ETO incentive funding is still available for replacing T12's with T8's.

#### **Note about lighting electricity efficiency projects at Expo Center**

In FY11-12, the Expo Center spent approximately \$333,400 on electricity (approx. 3 million kilowatt hours). With these three lighting projects, Expo Center could reduce electricity costs by approximately \$88,000 per year.

#### **Project 5: Expo stormwater bioswale**

- Sustainability goal supported: Enhance habitat and reduce stormwater
- Description: Install bioswales for stormwater treatment at multiple locations in Expo Center's Lower and Upper parking lots. A 6,400 square foot bioswale would treat stormwater from approximately 40,000 square feet of paved surfaces. The project would also reduce Expo's considerable City of Portland stormwater management fees by approximately \$3,300 annually.

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through vendor bids. ETO incentive estimates are confirmed when Metro submits an application for funding to ETO for each project. [www.energytrust.org](http://www.energytrust.org)

<sup>2</sup> Fluorescent Lighting Standard Changes, Pacific Power website, <http://www.pacificpower.net/bus/se/tr/flsc.html>.

- Cost:
  - **Amount requested: \$ 10,000**
  - R&R budget available: Some portion of the Expo's parking lot maintenance budget (total \$50,000/year).
  - Potential City of Portland Stormwater grant: TBD. See contingency section below.
  - Estimated annual stormwater fee savings: Approx. \$3,300/year
- Project Year: FY13-14
- Contingencies: Staff must apply for funding from the City of Portland Sustainable Stormwater program grant (Bureau of Environmental Services). This is a competitive grant process.

### **Future funding notes**

Metro should consider establishing an internal revolving "loan" fund for energy efficiency projects whereby operational savings that result from improving energy efficiency would be used to help pay for future energy efficiency projects. This concept is in use at City of Hillsboro, Harvard University and other organizations as a way of making the most of energy savings and funding future energy projects that save the organization money.

Additionally, Metro's Green Building Policy, adopted by Metro Council Resolution 11-4294A, supports selection of energy efficient systems for Metro facilities when upgrades are scheduled, as well as use of Return on Investment and Total Cost of Ownership as concepts for funding facility projects such as these.

METROPOLITAN EXPOSITION RECREATION COMMISSION

Resolution No. 13-03

For the purpose of approving and transmitting to the Metro Council a budget amendment to the Metropolitan Exposition Recreation Commission (MERC) Fund for current fiscal year 2012-13.

WHEREAS, Metro Code 6.01.050 provides that MERC shall annually prepare and approve an annual budget which shall, to the maximum extent permitted by law, consist of one commission-wide series of appropriations; and

WHEREAS, Metro Code 6.01.050(d) further provides that once MERC's budget has been adopted by the Metro Council, any changes in the adopted appropriations must be ratified in advance by the Metro Council; and

WHEREAS, MERC previously approved and transmitted to the Metro Council the fiscal year 2012-13 budgets for the MERC Fund; and

WHEREAS, MERC staff request amendments to the current budget for the reasons described in the attached Staff Report.

BE IT THEREFORE RESOLVED, that the Metropolitan Exposition Recreation Commission approves a budget amendment to the MERC Fund as described in the attached Staff Report for the fiscal year beginning July 1, 2012 and ending June 30, 2013 for inclusion as part of the total Metro budget for this period and requests that the Metro COO present this to the Metro Council for ratification.

Passed by the Commission on February 6, 2013.

Approved as to Form:  
Alison Kean Campbell, Metro Attorney

By:   
Nathan A. Schwartz Sykes, Senior Attorney

  
Chair  
  
Secretary/Treasurer



METROPOLITAN EXPOSITION RECREATION COMMISSION

Resolution No. 13-06

Amending MERC's 5 Year Capital Plan for the Oregon Convention Center (OCC) Main Kitchen, Original Cooler Remodel project cost from \$329,573 to \$405,000 and recommending that the Metro Council amend the FY 2012-13 through FY 2016-17 Capital Improvement Plan (CIP)

WHEREAS, the Metropolitan Exposition Recreation Commission's (MERC) Capital Asset Management Policy requires any project exceeding \$100,000 receive Commission approval; and

WHEREAS, Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent receive Council approval; and

WHEREAS, MERC approved the Main Kitchen, Original Cooler Remodel contract by Resolution 12-22 increasing the project cost from \$250,000 to \$329,573 and amended the MERC Capital Plan to reflect this change in cost; and

WHEREAS, MERC approved Resolution 12-23 increasing the project cost from \$329,573 to \$387,188, a 17% increase; and

WHEREAS, the Main Kitchen, Original Cooler Remodel estimated costs have increased to \$405,000 which is an increase of over 20% that requires an amendment by MERC to the 5 year Capital Plan as well as a Metro Council amendment to the CIP; and


WHEREAS, adequate appropriation exists to fund the increase.

BE IT THEREFORE RESOLVED, that the Metropolitan Exposition Recreation Commission:

1. Amends MERC's 5 Year Capital Plan for the OCC Main Kitchen, Original Cooler Remodel project cost from \$329,573 to \$405,000; and
2. Recommends that the Metro Council amend the FY 2012-13 through FY 2016-17 CIP to increase the cost of the Main Kitchen, Original Cooler Project from \$329,573 to \$405,000.

Passed by the Commission on March 6, 2013.

Approved as to form:  
Alison Kean Campbell, Metro Attorney

By:   
Nathan A. Schwartz Sykes, Senior Attorney

Chair   
Secretary/Treasurer 