



METRO COUNCIL MEETING

Meeting Summary
April 11, 2013
Metro, Council Chamber

Councilors Present: Council President Tom Hughes and Councilors Shirley Craddick, Carlotta Collette, Kathryn Harrington, and Sam Chase

Councilors Excused: Councilors Bob Stacey and Craig Dirksen

Council President Tom Hughes called the regular council meeting to order at 2:01 p.m.

1. INTRODUCTIONS

Council President Hughes welcomed Mr. Nathan Sykes, legal counsel for the meeting.

2. CITIZEN COMMUNICATIONS

There were none.

3. ECO-EFFICIENT PILOT PROJECT PRESENTATION

Ms. Miranda Bateschell of Metro provided a presentation on the recent Eco-Efficient Pilot project – a project aimed to implement an eco-efficient business strategy in two local communities using tools from Metro’s Community Investment Toolkit, Volume 3. Ms. Bateschell stated that the project helps to build partnerships and provides local partners with action items for specific employment areas to meet local economic development and sustainability goals. The project selected the City of Hillsboro’s Old Town and the City of Gresham’s Vista Business Park as the pilot’s two case studies. She briefly highlighted responses received from the local communities and partners, and expressed their appreciation for Metro’s technical assistance and funding. A more in-depth presentation will be provided at the April 24 Metro Policy Advisory Committee (MPAC) meeting. The presentation will include information on lessons learned, highlight some of the partnerships built through the project’s workshop process, and provide other communities tips on how to replicate the eco-efficient project in their local communities. (Copies of the case study summaries are included as part of the meeting record.)

Council discussion

Council asked clarifying questions about the projects’ consultants. Ms. Bateschell stated that the same consultants were used for both projects, but noted that an additional subconsultant was included on the Vista Business Park pilot because of specific goals identified by the community. The consultant – a firm based out of Seattle, Washington – will not be present for the April 24 MPAC meeting.

4. CONSIDERATION OF THE MINUTES FOR APRIL 4, 2013

Motion:	Councilor Shirley Craddick moved to approve the Council minutes for April 4, 2013.
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Vote:	Council President Hughes, and Councilors Craddick, Collette, Chase, and Harrington voted in support of the motion. The vote was 5 ayes, the motion <u>passed</u> .
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5. ORDINANCES – SECOND READ

5.1 **Ordinance No. 13-1299, Ordinance No. 13-1299**, For the Purpose of Amending the FY 2012-13 Budget and Appropriations Schedule, Adding 5.50 FTE and Amending the FY 2012-13 through 2016-17 Capital Improvement Plan.

Motion:	Councilor Craddick moved to approve Ordinance No. 13-1299.
Second:	Councilor Carlotta Collette seconded the motion.

Mr. Tim Collier of Metro introduced Ordinance No. 13-1299. The legislation is the third in a series of four consolidated budget actions for Council consideration in FY 2012-13. Mr. Collier summarized each of the proposed amendments. The amendments proposed to:

- Authorize 5.50 FTE to provide in-house janitorial and security services.
- Transfer \$200,000 from the General Asset Management Fund Contingency to fund sustainability upgrades to facilities and projects.
- Transfer \$75,000 from the General Fund Contingency to provide appropriations authority for in-house janitorial services (e.g. salary and benefits costs, supplies and equipment), and additional services by TriMet.
- Acknowledge \$30,000 in an intergovernmental agreement with TriMet to access Metro's Opt In panel.
- Provide an additional \$60,000 in expenditures for the budget module funded by Solid Waste and the General Fund.
- Transfer \$105,000 from the Portland Center for the Performing Arts Contingency Fund to increase funding for the cooling tower project at Antoinette Hatfield Hall. Additionally, the proposed legislation would amend the 5-year capital improvement plan to reflect the proposed changes in the cooling tower project and a kitchen project at the Oregon Convention Center.

(See the exhibits and staff report to Ordinance No. 13-1299 for details on each amendment.)

Council President Hughes opened a public hearing on Ordinance. No. 13-1299. Seeing no members of the public who wished to testify, the public hearing was closed.

Council discussion

Councilors inquired about the significant gap in staff's estimate and actual cost of the cooling tower project. Staff clarified that the initial estimate was based on the renewal and replacement

placeholder in the budget. Staff stated that an accurate project scope was not available until after an engineer was able to create a scope of work for the project. Council also discussed the hiring timeframe for the janitorial services, if current custodial staff could apply, and what the \$45,000 expenditure supported. Staff clarified that current janitorial staff would be asked to apply and that the recruitment would follow Metro's regular processes. The positions would begin July 1. In addition, staff clarified that the \$45,000 supported a combination of expenses including salary and benefits, equipment and supply costs.

Additional councilors recommended adding return on investment information in future budget amendment legislation, and adding more "WHEREAS" or "BE IT RESOLVED" statements in the ordinance itself that outline the budget amendments versus solely the staff report or exhibits.

Vote:

Council President Hughes, and Councilors Craddick, Collette, Chase, and Harrington voted in support of the motion. The vote was 5 ayes, the motion <u>passed</u> .
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6. CHIEF OPERATING OFFICER COMMUNICATION

Ms. Martha Bennett provided updates on:

- Metro received written notification from the Federal Highway Administration and Federal Transit Administration that the agency has been recertified as the area's Metropolitan Planning Organization. The certification is good for 4 years .
- The Tax Supervising and Conservation Commission (TSCC) is scheduled to hold a hearing on the natural areas local option levy on May 2.
- Ms. Bennett and Councilor Collette attended the April 10 Clackamas County Business Alliance (CBBA) meeting.

7. COUNCILOR COMMUNICATION

Councilor updates included the following recent meetings or events: MPAC, Portland to Milwaukie Light Rail Steering Committee, the Oregon Zoo Foundation, CCBA, City of Damascus Town Hall, East Metro Economic Alliance, Oregon Zoo Volunteer Appreciation dinner, the Port of Portland's Annual Community Report, and lunch meeting with Home Forward Executive Director Steve Rudman regarding affordable housing the in the region. Additional updates included the Blue Heron project, and a note that the Greater Hillsboro Area Chamber of Commerce has submitted a letter in support of the City of Hillsboro's proposed Regional Transportation Plan amendments. The letter has been included in the public record for the RTP amendments.

Council President Hughes noted that he would be out of the office the week of April 15. He will join representatives from the Portland Development Commission, Business Oregon, and Japanese American Society on a business trip to Japan.

8. ADJOURN

There being no further business, Council President Hughes adjourned the regular meeting at 2:52 p.m. The Metro Council will convene the next regular council meeting on Thursday, April 25 at 2 p.m. at the Council Chamber.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "K Newell", written in a cursive style.

Kelsey Newell, Regional Engagement & Legislative Coordinator

ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF APRIL 11, 2013

Item	Topic	Doc. Date	Document Description	Doc. Number
	Agenda	4/10/13	Revised April 11, 2013 council agenda	41113c-01
4.0	Minutes	4/4/13	Council minutes for April 4, 2013	41113c-02