

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF IDENTIFYING ) RESOLUTION NO. 88-1009  
THE METRO EAST TRANSFER AND )  
RECYCLING CENTER PROCUREMENT PROCESS ) INTRODUCED BY Rena Cusma,  
EXECUTIVE OFFICER

WHEREAS, The Metropolitan Service District has entered into a long term contract with Oregon Waste Systems (OWS) to provide disposal services for municipal solid waste (MSW) at its landfill presently under construction in Gilliam County, Oregon; and

WHEREAS, A Request for Bids has been released for the provision of transportation services to transport the MSW to Gilliam County upon the closure of the St. Johns Landfill; and

WHEREAS, The interests of Metro are best served by a competitive procurement process for the East Transfer and Recycling Center; and

WHEREAS, A transfer station/recycling center will be an integral part of the transportation link between the east watershed of the Metro region and the Gilliam County Landfill; and

WHEREAS, Resolution No. 88-1001 directed Solid Waste Department staff to develop a Request for Proposals (RFP) for a consultant to provide analytical services to facilitate comparisons between public and private proposals for a Metro East Transfer and Recycling Center; and

WHEREAS, The foregoing resolution provided that such consulting services shall not exceed a total of \$100,000.00; and

WHEREAS, Preparatory to crafting the language for the consultant RFP, Solid Waste Department staff has provided three

suggested conceptual options for the scope of work to be given the selected consultant as indicated in the attached Exhibit A; and

WHEREAS, Solid Waste Department staff has prepared summary timelines for implementation of private proposals and public proposals for the East Transfer and Recycling Center as indicated in the attached Exhibits B and C respectively; now, therefore,

BE IT RESOLVED,

That the Council hereby adopts Exhibit A, Option 2 and Exhibit B and C as constituting the procurement process for the Metro East Transfer and Recycling Center.

ADOPTED by the Council of the Metropolitan Service District this 10th day of November, 1988.



Mike Ragsdale  
Presiding Officer

## EXHIBIT A

### SCOPE OF WORK OPTIONS FOR THE METRO EAST TRANSFER AND RECYCLING CENTER PROCUREMENT PROCESS

#### Tasks associated with respective options

##### Option 1

- 1) Provide a conceptual design of the Metro East Station based upon projected waste flow, irrespective of any knowledge of any specific site availability
- 2) Determine the relative advantages and disadvantages of a Metro purchase of the Oregon Waste Systems site/facility or the Riedel/Wastech sites/facilities vs. private ownership and operation.

##### Option 2

- 1) Analyze the relative merits of known sites that have been identified as potential sites for the Metro East Station and for the best site;
  - prepare a preliminary site evaluation
  - prepare a conceptual site plan
  - provide an analysis of land use issues
  - determine environmental considerations
  - prepare a traffic analysis
  - prepare a waste reduction process and flow diagram
  - analyze the feasibility and costs associated with the design, construction and operation of a facility at the site
- 2) Determine the relative advantages and disadvantages of a Metro purchase of the Oregon Waste Systems site/facility or the Riedel/Wastech sites/facilities vs. private ownership and operation.

##### Option 3

- 1) In addition to the known sites referred to in Option 2, 1, do a limited site selection process to determine if there are additional potential sites. Rank any such sites in terms of their relative merits together with the known sites. For the purpose of site selection for additional sites, only sites falling within an area outright zoned for transfer stations/recycling centers shall be considered.

2) With respect to the best site;

- prepare a preliminary site evaluation
- prepare a conceptual site plan
- provide an analysis of land use issues
- determine environmental considerations
- provide a traffic analysis
- provide a waste reduction and process flow diagram
- analyze the feasibility and costs associated with the design, construction and operation of a facility on the site

## EXHIBIT B

### PROPOSED TIMELINE FOR PRIVATELY OWNED / OPERATED METRO EAST TRANSFER AND RECYCLING CENTER

ACTION	TIME	DATES
1) CSWC & COUNCIL APPROVAL OF DRAFT RFP	4 MONTHS	11/01/88 - 02/23/89*
2) PROPOSAL PREPARATION (DESIGN/CONSTR./OP)	3 MONTHS	02/27/89 - 05/31/89
3) DECISION TIME	3 MONTHS	06/01/89 - 08/24/89*
4) VENDOR NEGOTIATION (CONSTR. / OP)	2 MONTHS	08/25/89 - 10/25/89
5) DESIGN OF FACILITY	3 MONTHS	08/24/89 - 11/30/89
6) COUNCIL AWARDS CONTRACT		11/12/89*
7) METRO EAST CONSTRUCTION	14 MONTHS	11/30/89 - 02/01/91

\* Designates Council Action date.

## EXHIBIT C

### PROPOSED TIMELINE FOR PUBLIC VS PRIVATE EVALUATION FOR METRO EAST TRANSFER AND RECYCLING CENTER

ACTION	TIME	DATES
1) CSWC APPROVAL OF CONSULTANT RFP	1 MONTH	11/01/88-11/29/88
2) PROPOSAL PREPARATION	1.5 MONTHS	11/30/88-01/16/89
3) EVALUATE & SELECT CONTRACTOR	1.5 MONTHS	01/17/89-02/27/89
4) FEASIBILITY, DESIGN & COST ANALYSIS	3 MONTHS	03/01/89-05/31/89
5) DECISION TIME	3 MONTHS	06/01/89-08/24/89



**METRO**

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# Memorandum

DATE: November 2, 1988  
TO: Metro Council  
FROM: Councilor Gary Hansen *G.H.*  
Chair, Council Solid Waste Committee  
RE: SOLID WASTE COMMITTEE REPORT ON NOVEMBER 10, 1988, COUNCIL AGENDA ITEM

Agenda Item No. 8.2  
Meeting Date Nov. 10, 1988

Agenda Item No. 8.2      Consideration of Resolution No. 88-1009, for the Purpose of Identifying the Procurement Process for the Metro East Transfer & Recycling Center

## Committee Recommendations

The Solid Waste Committee recommends Council adoption of Resolution No. 88-1009 as amended. This action taken November 1, 1988.

## Committee Discussion

The committee discussed the three scope of work options shown in Exhibit A of Resolution No. 88-1009 and indicated that Option 2 was favored. Under Option 2, the consultant would analyze the relative merits of known sites that have been identified as potential sites for the Metro East Station and for the best site prepare/determine the following:

- preliminary site evaluation
- conceptual site plan
- analysis of land use issues
- environmental considerations
- traffic analysis
- waste reduction process and flow diagram
- analyze the feasibility and costs associated with the design, construction and operation of a facility at the site

In addition to the above, the consultant would determine the relative advantages and disadvantages of a Metro purchase of the Oregon Waste Systems site/facility or the Riedel/Wastech sites/facilities versus private ownership and operation.

The Committee stressed that they want more than just cost comparisons. They want a report that shows the advantages and disadvantages of public and private choices.

The Committee made it clear that Metro does not want to be in a position that we have to accept a private option because we don't have enough information or a site for a public option.

Another issue discussed by the Committee was that of citizen involvement. The Committee stressed the importance of citizen involvement in the transfer station procurement process, especially in the area of site selection.

The final issue discussed was that of the sites to be included in the analysis. Exhibit A of Resolution No. 88-1009 (Option 2) indicates that the scope of work will include an analysis of the relative merits of "known" sites that have been identified as potential sites. According the Solid Waste staff, these are sites that have been suggested to date by real estate brokers at the request of the Solid Waste Department. The Committee indicated that if additional viable sites are found early enough in the review process, they should be included with the scope of work.

The Committee made the following amendments to Resolution No. 88-1009:

1. In the first Whereas, the name of Waste Management of Oregon was changed to read Oregon Waste Systems.
2. In the second Whereas, the words "a bid has been let" were changed to read "a request for bids has been released."

The Committee voted 4/0 to recommend Council adoption of Resolution No. 88-1009. Voting aye: Councilors Gardner, Hansen, Kelley and Ragsdale.

GH:RB:pa  
RAYB.014



STAFF REPORT

RESOLUTION NO. 88-1009

Report on Scope of Work Options for Selection of a Consultant to analyze public vs. private ownership of the Metro East Transfer and Recycling Station

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Factual Background and Analysis

Pursuant to a directive of the Council Solid Waste Committee on October 18, 1988 (Resolution No. 88-1001), the Solid Waste Department staff have prepared an outline of three options for tasks to be performed by a consultant to assist in analysis of public vs. private ownership of the Metro East Transfer and Recycling Center. This is shown as Exhibit A to Resolution No. 88-1009. Also, pursuant to the directive of the CSWC, staff have developed a proposed timeline for selection of the consultant and completion of the assigned tasks for the publicly owned, privately operated facility. This is shown as Exhibit C to Resolution No. 88-1009.

Parallel to the CSWC directive above, a timeline has also been developed for a privately owned and operated facility. This is shown as Exhibit B to Resolution No. 88-1009.

The cost parameter of Resolution No. 88-1001 limited the consultant services to a maximum of \$100,000.00. Council staff was directed to prepare an appropriate ordinance to revise the Budget and Appropriation Schedule to provide the necessary funding.

**RECOMMENDATION:** Forward the Resolution to the full Council with a recommendation for adoption.