



METRO COUNCIL WORK SESSION
MEETING SUMMARY
August 6, 2013
Metro Council Chamber

Councilors Present: Council President Tom Hughes, Councilors Shirley Craddick, Craig Dirksen, Kathryn Harrington, Carlotta Collette, Bob Stacey, and Sam Chase

Councilors Excused: none

Council President Tom Hughes called the Metro Council work session to order at 2:02 p.m.

1. CHIEF OPERATING OFFICER COMMUNICATION

Chief Operating Officer Martha Bennett updated the Council on the following items:

- Ms. Annierose Vonburg will be leaving Metro to attend graduate school this fall, and Ms. Amy Croover will be filling her position.
- Instead of hosting an employee picnic, employees will be encouraged to attend the Pepe and the Bottle Blondes concert on Thursday. Coupons are available for food and non-alcoholic beverages.
- The Community Investment Initiative Leadership Council will be doing a great deal of outreach in the next month.

2. FISCAL YEAR 2012-13 END-OF-YEAR MANAGEMENT AND BALANCED SCORECARD REPORTS

Mr. Scott Robinson and Ms. Carey Stacey reviewed the end-of-year management report and balanced scorecard report with the Council. The presentation focused on the balanced scorecard, and gave the Council an opportunity to examine both how Metro is meeting its goals, and the overall health of the agency in six areas: financial performance, internal and external customer service, business process efficiency, employee learning and growth, sustainability, and diversity.

Mr. Robinson outlined Metro's health and success in each of the six areas, and noted areas that are in need of work.

Council Discussion:

- The Council discussed difficulties with measuring diversity goals. Councilors suggested options for meeting these goals.
- The Council discussed sick leave incentives and paid time off options to reduce sick leave usage.
- Per councilor inquiry, Mr. Robinson clarified that Metro's employee satisfaction compares well to other agencies.

- Per councilor inquiry, Mr. Robinson noted that surveys associated with these reports will be conducted every other year in the future.
- Councilors discussed opportunities to increase Opt-In participation in all groups throughout the region.

3. APPROVING FY 2012-2013 FUNDING FOR COMMUNITY PLANNING AND DEVELOPMENT GRANTS FUNDED WITH CONSTRUCTION EXCISE TAX

Mr. Gerry Uba, COO Bennett, both of Metro, and Mr. Tim Smith, of Sera Architects, provided the Council with an update on the Community Planning and Development Grant (CPDG) recommendations. The purpose of the presentation was to discuss the recommendations of the COO and the CPDG screening committee, in order to gain direction from the Council on the grant awards.

COO Bennett described the uniqueness of this grant program, and explained that it focuses on three types of development.

- Land that has recently been brought into the urban growth boundary (UGB)
- Land residents would like to prepare to be brought into the UGB
- Centers and cores

She noted that the total ask for all the grants came to 5.4 million, and the total actually available for grants is four million. COO Bennett then outlined the three changes her recommendation made to the screening committee's recommendation.

1. Fund the total ask for Cornelius' project, do not grant more funding than was applied for.
2. Increase the funding for the mixed-use zoning project in Portland and increase the funding of the Powell-Division transit project between Gresham and Portland.
3. Decrease the funding for the Clackamas County strategically significant employment lands project.

Mr. Miller then explained that the quality of every application was high, but the committee focused on projects that will spur development in the next two to five years. He noted that the committee had asked several applicants to make their projects more efficient and economical. Mr. Miller concluded by outlining his recommendations for future screening committee processes.

Council Discussion:

- Councilors inquired about how grantees will be held to the grant conditions and criteria. COO Bennett explained that the conditions will be written into contracts and grantees will report to Mr. Uba.
- Per councilor inquiry, Mr. Miller explained that the committee had concerns about the expertise available to the projects. He noted that this led to several recommendations that projects utilize consultants.
- Councilors suggested that cities awarded grants be publicly recognized to denote their success. Additionally, councilors noted that cities not awarded funding should be given direction regarding how to make their project more competitive in the future.

- Councilors suggested that Council and staff now focus on next steps including the sunset of the construction excise tax.
- The Council discussed MTAC's and MPAC's involvement in the CPDG process.
- Councilors inquired about the effectiveness of the current criteria and suggested that the equity criterion be more clearly explained.

At this point COO Bennett noted that there will be a public hearing on the CPDG on Thursday, August 8.

4. COUNCIL LIAISON UPDATES

Councilor Carlotta Collette updated the Council on the letter JPACT approved to send to the Oregon Environmental Quality Commission.

5. COUNCIL COMMUNICATION

Councilor Kathryn Harrington reminded her colleagues that they were all invited to the Oregon Transportation Summit. She also noted that Council President Hughes and she toured a Fourth and Main project that is nearly complete.

Councilor Bob Stacey noted that Councilor Craddick and he joined COO Bennett on the 2013 Policy Makers Bike Ride.

Councilor Sam Chase updated his colleagues on the discussion Councilor Dirksen and he held with Commissioner Loretta Smith during a breakfast meeting. He also noted that his email regarding housing was well received.

Councilor Carlotta Collette updated her colleagues on the McLoughlin Access Planning group, which is trying to rebrand McLoughlin Boulevard.

6. ADJOURN

Seeing no further business, Council President Tom Hughes adjourned the Council work session at 4:00 p.m.

Prepared by,



Camille Tisler

| Council Office Policy Assistant

ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF AUGUST 6, 2013

ITEM	DOCUMENT TYPE	DOC DATE	DOCUMENT DESCRIPTION	DOCUMENT No.
1.0	Letter	8/06/2013	JPACT Environmental Quality Commission Letter	80613cw-01
2.0	PPT		Year End Management Report 2012-2013	80613cw-02
3.0	Agenda		Revised 8/06/13 Agenda	80613cw-03