

METROPOLITAN EXPOSITION RECREATION COMMISSION

Resolution No. 13-01

For the purpose of selecting Hydrotemp Mechanical Inc. as the lowest responsive and responsible bidder in response to a Request For Bids, relating to the Portland Center for the Performing Arts (PCPA), Antoinette Hatfield Hall "Cooling Tower and Piping Replacement Project," and authorizing the General Manager to execute a contract with Hydrotemp Mechanical Inc.

WHEREAS, the existing cooling tower was installed as part of the original construction and has experienced many significant failures and is currently at the end of its useful life; and

WHEREAS, staff completed a formal solicitation of bids culminating with a bid opening on December 11, 2012; and

WHEREAS, Metropolitan Exposition Recreation Commission (MERC) staff have evaluated the bids and the lowest responsive and responsible Bidder was Hydrotemp Mechanical Inc., with a lowest base bid of \$227,800; and

WHEREAS, Sections 3(B) and (D)(1) of the MERC Contracting and Purchasing Rules require MERC to select the lowest responsive and responsible bidder, approve the contract award, and approve the written contract by resolution; and

WHEREAS, the approved Capital Budget includes provisions for the AHH Cooling Tower and associated piping project estimated at \$150,000 from the Renewal & Replacement Reserve; and

WHEREAS, MERC will request that the Metro Council amend the FY 2012-13 through FY 2016-17 Capital Improvement Plan to reflect a total budget of \$255,000.00 for this project.

BE IT THEREFORE RESOLVED as follows:

1. MERC selects Hydrotemp Mechanical as the lowest responsive and responsible bidder in response to the Request for Bids for the PCPA, Antoinette Hatfield Hall Cooling Tower and Piping Replacement Project in the amount of \$227,800;
2. MERC approves the award of a contract, in a form substantially similar to the attached Exhibit "A," to Hydrotemp Mechanical Inc.
3. MERC authorizes the General Manager to execute the contract on behalf of MERC.
4. MERC requests that Metro Council modify the FY 2012-13 through FY 2016-17 Capital Improvement Plan to reflect the increase to \$255,000.00 for this project.

Passed by the Commission on January 9, 2013.

Chair

Secretary/Treasurer

Approved As to Form:

Alison Kean Campbell, Metro Attorney

By:

Nathan A. Schwartz Sykes

Senior Assistant Metro Attorney

## MERC Staff Report

**Agenda Item/Issue:** For the purpose of selecting Hydrotemp Mechanical Inc. as the lowest responsive and responsible bidder in response to a Request For Bids, relating to the Portland Center for the Performing Arts (PCPA), Antoinette Hatfield Hall "Cooling Tower and Piping Replacement Project," and authorizing the General Manager to execute a contract with Hydrotemp Mechanical Inc.

**Resolution No:** 13-01

**Presented by:** Robyn Williams

**Date:** January 9, 2013

**Background and Analysis:** The existing cooling tower at the Antoinette Hatfield Hall, which was installed as part of the original building in 1984, has experienced many failures and has been repaired several times in the last few years and has now come to the end of its useful life expectancy. With the technology aging and parts no longer easy to come by, replacing the existing cooling tower is in the public's best interest and it is recommended that it be completed as soon as possible as replacement is only feasible during the upcoming winter months.

MERC Staff prepared and issued Bid Documents and a Request for Bids in accordance with MERC's Purchasing Policies for the replacement of the cooling tower. Eleven firms were solicited with eight being MWESB, two being FOTA and two being neither. MERC Staff conducted a site walk for potential bidders in which six mechanical contractors attended. One was FOTA and none were MWESB. The work consists of purchasing and replacing the current cooling tower and associated piping, controls upgrades for proper operation, pump replacement and chemical treatment. Five bids were received on December 11, 2012 and ranged from \$227,800 to \$319,670. None of the bids were submitted by a certified M/W/ESB contractor, one was submitted by a FOTA contractor. The lowest responsive and responsible bidder was Hydrotemp Mechanical, in the amount of Two-hundred twenty seven thousand, eight hundred & NO/100 dollars (\$227,800).

**Fiscal Impact:** The current budget appropriates \$150,000 for this project. An amendment will be presented at the February commission meeting to increase the project budget by \$105,000. The additional funding requested is to provide for permits and engineering. The \$105,000 will be funded from the renewal and replacement reserve. Adequate appropriations exist in the PCPA budget; however the budget amendment will provide the appropriate resource from the Renewal & Replacement Reserve.

**Recommendation:** Staff recommends that the Metropolitan Exposition-Recreation Commission, by Resolution No.13-01, approve the contract award and written contract (attached hereto) with Hydrotemp Mechanical, for the amount of Two-hundred twenty seven thousand, eight hundred & NO/100 dollars (\$227,800) for the Cooling Tower & Piping Replacement Project at the Antoinette Hatfield Hall, and request that Metro Council modify the FY 2012-13 through FY 2016-17 Capital Improvement Plan to reflect the increase to \$255,000.00 for this project.