

Metro | Agenda

Meeting: Metro Council
Date: Thursday, Nov. 21, 2013
Time: 2 p.m.
Place: Metro, Council Chamber

CALL TO ORDER AND ROLL CALL

1. INTRODUCTIONS

2. CITIZEN COMMUNICATION

3. CONSENT AGENDA

3.1 Consideration of the Council Minutes for
Nov. 7, 2013

3.2 **Resolution No. 13-4471**, For the Purpose
Confirming the Appointment of Members of the
Metro Solid Waste Advisory Committee (SWAC).

4. ORDINANCES – FIRST READING

4.1 **Ordinance No. 13-1322**, For the Purpose of
Amending the FY 2013-14 Budget and
Appropriations Schedule and the FY 2013-14
Through 2017-18 Capital Improvement Plan.

5. RESOLUTIONS

5.1 **Resolution No. 13-4476**, For the Purpose of
Updating the Public Engagement Guide, Formerly
the Public Involvement Policy for Transportation
Planning to Conform to Federal Public
Engagement Requirements and Established
Guidelines for Inclusive Public Engagement.

Patty Unfred, Metro
Cassie Salinas, Metro

5.2 **Resolution No. 13-4483**, For the Purpose of
Approving the Orenco Woods Nature Park
Master Plan and the Name of the Orenco Woods
Nature Park.

Kathleen Brennan-Hunter, Metro

6. CHIEF OPERATING OFFICER COMMUNICATION

7. COUNCILOR COMMUNICATION

ADJOURN

Television schedule for Nov. 21, 2013 Metro Council meeting

<p>Clackamas, Multnomah and Washington counties, and Vancouver, WA Channel 30 – Community Access Network <i>Web site:</i> www.tvctv.org <i>Ph:</i> 503-629-8534 <i>Date:</i> Thursday, Nov. 21</p>	<p>Portland Channel 30 – Portland Community Media <i>Web site:</i> www.pcmtv.org <i>Ph:</i> 503-288-1515 <i>Date:</i> Sunday, Nov. 24, 7:30 p.m. <i>Date:</i> Monday, Nov.25. 28, 9 a.m.</p>
<p>Gresham Channel 30 - MCTV <i>Web site:</i> www.metroeast.org <i>Ph:</i> 503-491-7636 <i>Date:</i> Monday, Nov. 11, 2 p.m.</p>	<p>Washington County Channel 30– TVC TV <i>Web site:</i> www.tvctv.org <i>Ph:</i> 503-629-8534 <i>Date:</i> Saturday, Nov. 23, 11 p.m. <i>Date:</i> Sunday, Nov. 24, 11 p.m. <i>Date:</i> Tuesday, Nov. 26, 6 a.m. <i>Date:</i> Wednesday, Nov. 27, 4 p.m.</p>
<p>Oregon City, Gladstone Channel 28 – Willamette Falls Television <i>Web site:</i> http://www.wftvmedia.org/ <i>Ph:</i> 503-650-0275 Call or visit web site for program times.</p>	<p>West Linn Channel 30 – Willamette Falls Television <i>Web site:</i> http://www.wftvmedia.org/ <i>Ph:</i> 503-650-0275 Call or visit web site for program times.</p>

PLEASE NOTE: Show times are tentative and in some cases the entire meeting may not be shown due to length. Call or check your community access station web site to confirm program times.

Agenda items may not be considered in the exact order. For questions about the agenda, call the Metro Council Office at 503-797-1540. Public hearings are held on all ordinances second read. Documents for the record must be submitted to the Regional Engagement and Legislative Coordinator to be included in the meeting record. Documents can be submitted by e-mail, fax or mail or in person to the Regional Engagement and Legislative Coordinator. For additional information about testifying before the Metro Council please go to the Metro web site www.oregonmetro.gov and click on public comment opportunities.

Metro’s nondiscrimination notice

Metro respects civil rights. Metro fully complies with Title VI of the Civil Rights Act of 1964 that bans discrimination on the basis of race, color or national origin. For more information on Metro’s civil rights program, or to obtain a Title VI complaint form, visit www.oregonmetro.gov/civilrights or call 503-797-1536. Metro provides services or accommodations upon request to persons with disabilities and people who need an interpreter at public meetings. All Metro meetings are wheelchair accessible. If you need a sign language interpreter, communication aid or language assistance, call 503-797-1536 or TDD/TTY 503-797-1804 (8 a.m. to 5 p.m. weekdays) 7 business days in advance of the meeting to accommodate your request. For up-to-date public transportation information, visit TriMet’s website at www.trimet.org.

Agenda Item No. 3.1

Consideration of the Council Minutes for Nov. 7, 2013

Consent Agenda

Metro Council Meeting
Thursday, Nov. 21, 2013
Metro, Council Chamber

Agenda Item No. 3.2

Resolution No. 13-4471, For the Purpose Confirming the Appointment of Members of the Metro Solid Waste Advisory Committee (SWAC).

Consent Agenda

Metro Council Meeting
Thursday, Nov. 21, 2013
Metro, Council Chamber

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF CONFIRMING THE) RESOLUTION NO. 13-4471
APPOINTMENT OF MEMBERS OF THE)
METRO SOLID WASTE ADVISORY) Introduced by Council President Tom Hughes
COMMITTEE (SWAC))

WHEREAS, Metro Code Section 2.19.030 established the Metro Solid Waste Advisory Committee (SWAC); and

WHEREAS, Metro Code Section 2.19.130(b) established two categories of members, regular voting members from local governments, and non-voting members; and

WHEREAS, Metro Code Section 2.19.130(c) established the process by which voting and non-voting members are nominated; and

WHEREAS, under Metro Code Section 2.19.130(c), nominees are appointed by the Metro Council President subject to confirmation by the Metro Council; and

WHEREAS, the Council President appoints the following voting and non-voting members, who have been nominated for appointment to SWAC as detailed in the attached staff report; and

WHEREAS, the Metro Council desires to confirm the appointments; now therefore

BE IT RESOLVED that the Metro Council confirms the appointments to the Solid Waste Advisory Committee (SWAC) of the appointees set forth in Exhibit "A" attached hereto for the Committee positions and terms set forth therein.

ADOPTED by the Metro Council this ____ day of _____ 2013.

Tom Hughes, Council President

Approved as to Form:

Alison R. Kean, Metro Attorney

Exhibit A to Resolution No. 13-4471

Solid Waste Advisory Committee (SWAC) Member Appointments

1. The following local government members shall serve for a term of two (2) years and shall be eligible to be reappointed for additional terms through the process outlined in Metro Code Title II, Chapter 2.19.130:

Jurisdictions with a population under 50,000

Amy Pepper, Environmental Specialist, City of Troutdale
Susan Millhauser, Sustainability Coordinator, City of Lake Oswego
Kathy Kaatz, Operations Program Coordinator, City of Tualatin

Jurisdictions with a population between 50,000 and 500,000

Scott Keller, Senior Program Manager, City of Beaverton
Theresa Koppang, Solid Waste Management Supervisor, Washington County
Dan Blue, Recycling & Solid Waste Manager, City of Gresham

Jurisdiction with a population over 500,000

Bruce Walker, Solid Waste & Recycling Manager, City of Portland

2. The following industry members shall serve for a term of two (2) years and shall be eligible to be reappointed for a second consecutive two (2) year term:
Alando Simpson, Owner and General Manager, City of Roses Disposal & Recycling
Keith Ristau, President & CEO, Far West Fibers
Mike Leichner, Owner, Pride Disposal
3. The following Oregon Department of Environmental Quality (DEQ) member shall serve until a replacement is nominated by DEQ's presiding executive:
Leslie Kochan, Waste Reduction Specialist
4. The following non-governmental organization member shall serve for a term of two (2) years and shall be eligible to be reappointed for a second consecutive two (2) year term:
Amy Roth, Resource Director, Association of Oregon Recyclers
5. The Metro member, serving until a replacement is nominated by the Metro Chief Operating Officer, shall be:
Matt Korot, Program Director, Resource Conservation & Recycling
6. The Metro alternate member, serving until a replacement is nominated by the Metro Chief Operating Officer, shall be:
Paul Ehinger, Program Director, Solid Waste Operations

STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 13-4471, FOR THE PURPOSE OF CONFIRMING THE APPOINTMENT OF MEMBERS OF THE METRO SOLID WASTE ADVISORY COMMITTEE (SWAC)

Date: November 21, 2013

Prepared by: Matt Korot, 503-797-1760

BACKGROUND

As established in Metro Code Title II, Chapter 2.19.130, the purpose of the Metro Solid Waste Advisory Committee (SWAC) is to develop policy options that, if implemented, would serve the public interest by reducing the amount and toxicity of waste generated and disposed, or enhancing the effectiveness and sustainability of the system through which the region's solid waste is managed. This chapter also establishes the membership characteristics for the thirteen SWAC positions, which are categorized as follows:

- Three representatives from jurisdictions with a population under 50,000
- Three representatives from jurisdictions with a population between 50,000 and 500,000
- One representative from a jurisdictions with a population over 500,000
- Three representatives from the solid waste industry
- One representative from a non-governmental organization involved in sustainability
- One representative from the Oregon Department of Environmental Quality
- One representative, serving as the committee's chair, from Metro.

The prospective members listed in Exhibit A were nominated through the processes delineated in Metro Code Title II, Chapter 2.19.130 and thereafter appointed by Council President Hughes.

ANALYSIS/INFORMATION

1. Known Opposition

None.

2. Legal Antecedents

Metro Code, as referenced above.

3. Anticipated Effects

SWAC will continue serving the purpose established for it in Metro Code.

4. Budget Impacts

None.

RECOMMENDED ACTION

Metro Council confirmation of Solid Waste Advisory Committee members.

Agenda Item No. 4.1

Ordinance No. 13-1322, For the Purpose of Amending the FY 2013-14 Budget and Appropriations Schedule and the FY 2013-14 Through 2017-18 Capital Improvement Plan.

Ordinances –First Reading

Metro Council Meeting
Thursday, Nov. 21, 2013
Metro, Council Chamber

BEFORE THE METRO COUNCIL

AMENDING THE FY 2013-14 BUDGET AND) ORDINANCE NO. 13-1322
APPROPRIATIONS SCHEDULE AND THE FY)
2013-14 THROUGH 2017-18 CAPITAL) Introduced by Martha Bennett, Chief
IMPROVEMENT PLAN) Operating Officer, with the concurrence of
) Council President Tom Hughes

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2013-14 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; and

WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriations, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction, and

WHEREAS, ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer, now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2013-14 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of recognizing new grants, contributions and donations, and transferring appropriations to provide for a change in operations..
2. That the FY 2013-14 through FY 2017-18 Capital Improvement Plan is hereby amended accordingly.
3. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of _____ 2013.

Tom Hughes, Council President

Attest:

Approved as to Form:

Kelsey Newell, Recording Secretary

Alison Kean, Metro Attorney

**Exhibit A
Ordinance No. 13-1322**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Information Services							
Total Personnel Services		27.50	\$3,070,077	0.00	\$0	27.50	\$3,070,077
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
520100	Office Supplies		34,724		0		34,724
521000	Subscriptions and Dues		740		0		740
521500	Maintenance & Repairs Supplies		7,000		0		7,000
<i>SVCS Services</i>							
524000	Contracted Professional Svcs		152,181		0		152,181
525100	Utility Services		20,400		0		20,400
526000	Maintenance & Repair Services		608,973		50,000		658,973
<i>OTHEXP Other Expenditures</i>							
545000	Travel		4,500		0		4,500
545500	Staff Development		16,500		0		16,500
Total Materials & Services			\$845,018		\$50,000		\$895,018
TOTAL REQUIREMENTS		27.50	\$3,915,095	0.00	\$50,000	27.50	\$3,965,095

**Exhibit A
Ordinance No. 13-1322**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Oregon Zoo							
<i>Personnel Services</i>							
<i>SALWGE Salaries & Wages</i>							
501000	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	60,901	-	0	1.00	60,901
	Assistant Management Analyst	1.00	63,894	-	0	1.00	63,894
	Associate Natural Resource Scientist	1.00	77,613	-	0	1.00	77,613
	Associate Public Affairs Specialist	1.00	63,648	-	0	1.00	63,648
	Associate Visual Communications I	2.00	119,159	-	0	2.00	119,159
	Director	1.00	158,213	-	0	1.00	158,213
	Deputy Conservation Manager	1.00	86,913	-	0	1.00	86,913
	Deputy Director	2.00	250,571	-	0	2.00	250,571
	Events Coordinator	1.00	60,580	-	0	1.00	60,580
	Education Specialist III	6.25	427,395	-	0	6.25	427,395
	General Manager of Visitor Venues	0.25	40,982	-	0	0.25	40,982
	Manager I	2.00	170,985	-	0	2.00	170,985
	Manager II	4.00	399,288	-	0	4.00	399,288
	Program Analyst II	2.15	128,868	-	0	2.15	128,868
	Program Analyst III	1.00	76,925	-	0	1.00	76,925
	Program Analyst IV	1.00	71,652	-	0	1.00	71,652
	Program Supervisor I	1.00	66,377	-	0	1.00	66,377
	Program Supervisor II	5.00	371,786	-	0	5.00	371,786
	Project Coordinator	1.00	79,767	-	0	1.00	79,767
	Registrar	1.00	55,253	-	0	1.00	55,253
	Senior Public Affairs Specialist	3.00	232,541	-	0	3.00	232,541
	Senior Visual Communications Des	1.00	63,895	-	0	1.00	63,895
	Service Supervisor I	4.00	219,486	-	0	4.00	219,486
	Service Supervisor II	6.00	352,445	-	0	6.00	352,445
	Service Supervisor III	3.00	207,177	-	0	3.00	207,177
	Service Supervisor IV	1.00	78,672	-	0	1.00	78,672
	Veterinarian I	1.00	96,269	-	0	1.00	96,269
	Veterinarian II	1.00	100,491	-	0	1.00	100,491
	Volunteer Coordinator II	1.00	66,075	-	0	1.00	66,075
501500	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist II	2.00	95,132	-	0	2.00	95,132
	Administrative Specialist III	4.00	187,159	-	0	4.00	187,159
	Animal Keeper	31.00	1,635,986	-	0	31.00	1,635,986
	Custodian	6.00	230,200	-	0	6.00	230,200
	Education Specialist II	3.00	169,195	-	0	3.00	169,195
	Gardener 1	7.00	346,016	-	0	7.00	346,016
	Maintenance Electrician	1.00	75,943	-	0	1.00	75,943
	Maintenance Lead	1.00	65,582	-	0	1.00	65,582
	Maintenance Technician	2.00	113,591	-	0	2.00	113,591
	Maintenance Worker 2	9.00	495,378	-	0	9.00	495,378
	Maintenance Worker 3	3.00	187,390	-	0	3.00	187,390
	Nutrition Technician	2.00	119,238	-	0	2.00	119,238
	Program Assistant 1	1.00	43,149	-	0	1.00	43,149
	Program Assistant 2	2.00	91,139	-	0	2.00	91,139
	Safety and Security Officer	4.00	172,596	1.00	41,652	5.00	214,248
	Senior Animal Keeper	7.00	421,055	-	0	7.00	421,055
	Senior Gardener	1.00	62,463	-	0	1.00	62,463
	Storekeeper	1.00	52,407	-	0	1.00	52,407
	Typist/Receptionist-Lead	1.00	44,412	-	0	1.00	44,412

Exhibit A
Ordinance No. 13-1322

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
	Veterinary Technician	2.00	113,392	-	0	2.00	113,392
	Volunteer Coordinator I	1.00	63,704	-	0	1.00	63,704
502000	Reg Emp-Part Time-Exempt						
	Associate Visual Communications I	0.50	31,948	-	0	0.50	31,948
	Education Specialist III	0.50	28,327	-	0	0.50	28,327
	Video/Photography Technician	0.50	30,450	-	0	0.50	30,450
502500	Reg Employees-Part Time-Non-Exempt						
	Animal Keeper-PT	2.50	139,240	-	0	2.50	139,240
	Clerk/Bookkeeper	0.75	31,740	-	0	0.75	31,740
	Education Specialist II	2.05	116,830	-	0	2.05	116,830
	Food Service/Retail Specialist	3.90	164,478	-	0	3.90	164,478
	Lead Cash Office Clerk	0.85	37,750	-	0	0.85	37,750
	Education Specialist I	0.50	21,760	-	0	0.50	21,760
	Nutrition Technician I	0.50	25,699	-	0	0.50	25,699
	Program Assistant 1	1.35	58,251	0.20	8,630	1.55	66,881
	Security Officer I	0.50	20,826	(0.50)	(20,826)	-	0
	Veterinary Technician	0.50	28,348	-	0	0.50	28,348
	Visitor Service Worker 3-reg	0.85	28,825	-	0	0.85	28,825
503000	Temporary Employees - Hourly		1,962,940		(38,363)		1,924,577
504000	Seasonal Employees		1,300,148		0		1,300,148
508000	Overtime		256,713		0		256,713
508500	Premium Pay / Holiday Pay		184,426		0		184,426
<i>FRINGE</i>	<i>Fringe Benefits</i>						
510000	Fringe Benefits						
511000	Fringe Benefits - Payroll Taxes		1,036,045		(853)		1,035,192
512000	Fringe Benefits - Retirement PERS		1,813,513		127		1,813,640
513000	Fringe Benefits - Health & Welfare		2,250,256		9,534		2,259,790
514000	Fringe Benefits - Unemployment		148,273		0		148,273
515000	Fringe Benefits - Other Benefits		305,234		99		305,333
Total Personnel Services		163.40	\$19,054,968	0.70	\$0	164.10	\$19,054,968
Total Materials & Services			\$12,530,483		\$0		\$12,530,483
TOTAL REQUIREMENTS		163.40	\$31,585,451	0.70	\$0	164.10	\$31,585,451

**Exhibit A
Ordinance No. 13-1322**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Parks & Environmental Services							
Total Personnel Services		42.30	\$4,277,889	0.00	\$0	42.30	\$4,277,889
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
520100	Office Supplies		72,016		0		72,016
520500	Operating Supplies		112,665		0		112,665
521000	Subscriptions and Dues		6,326		0		6,326
521400	Fuels and Lubricants		75,891		0		75,891
521500	Maintenance & Repairs Supplies		143,462		0		143,462
522500	Retail		13,000		0		13,000
<i>SVCS Services</i>							
524000	Contracted Professional Svcs		344,068		(13,165)		330,903
524600	Sponsorships		0		0		0
525000	Contracted Property Services		173,945		0		173,945
525100	Utility Services		438,908		0		438,908
525500	Cleaning Services		25,278		0		25,278
526000	Maintenance & Repair Services		383,107		0		383,107
526500	Rentals		44,599		0		44,599
528000	Other Purchased Services		56,120		0		56,120
529800	Glendoveer Golf Operating Contract		2,344,363		0		2,344,363
<i>IGEXP Intergov't Expenditures</i>							
530000	Payments to Other Agencies		112,100		0		112,100
531000	Taxes (Non-Payroll)		225,866		0		225,866
<i>OTHEXP Other Expenditures</i>							
545000	Travel		8,095		0		8,095
545500	Staff Development		34,536		0		34,536
Total Materials & Services			\$4,614,345		(\$13,165)		\$4,601,180
TOTAL REQUIREMENTS		42.30	\$8,892,234	0.00	(\$13,165)	42.30	\$8,879,069

Exhibit A
Ordinance No. 13-1322

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
General Expenses							
<i>Interfund Transfers</i>							
<i>INDTEX</i>	<i>Interfund Reimbursements</i>						
580000	Transfer for Indirect Costs						
	* to Risk Mgmt Fund-Liability		175,781		0		175,781
	* to Risk Mgmt Fund-Worker Comp		244,923		0		244,923
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
581000	Transfer of Resources						
	* to General Revenue Bond Fund-Zoo		385,230		0		385,230
	* to Gen'l Asset Mgmt Fund-Genl Cap Acct		100,000		0		100,000
	* to Gen'l Revenue Bond Fund-Debt Serv Acct		1,295,441		0		1,295,441
	* to MERC Fund (Tourism Opp. & Compt. Acct)		418,633		0		418,633
	* to Gen'l Asset Mgmt Fund-General R&R		676,000		0		676,000
	* to Gen'l Asset Mgmt Fund-IT R&R		266,000		0		266,000
	* to Gen'l Asset Mgmt Fund-Parks Cap Account		150,000		173,165		323,165
	* to Gen'l Asset Mgmt Fund-MRC R&R		294,000		0		294,000
	* to Gen'l Asset Mgmt Fund-Zoo Cap Acct		200,000		0		200,000
	* to Gen'l Asset Mgmt Fund-Parks R&R		587,000		0		587,000
	* to Solid Waste Revenue Fund		153,401		0		153,401
586000	Interfund Loan - Principal						
	* to MERC		2,200,000		0		2,200,000
Total Interfund Transfers			\$7,146,409		\$173,165		\$7,319,574
<i>Contingency & Unappropriated Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
	Contingency						
701002	* Contingency		3,366,459		(50,000)		3,316,459
701001	* Opportunity Account		250,000		0		250,000
701004	* Reserve for Future One-Time Expenditures		600,223		(160,000)		440,223
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
	Unappropriated Fund Balance						
805100	* Stabilization Reserve		2,575,000		0		2,575,000
805450	* PERS Reserve		2,893,403		0		2,893,403
805900	* Other Planning Department Carryover		466,982		0		466,982
805300	* Reserve for Future One-Time Expenditures		775,000		0		775,000
805900	* Reserved for Community Invest. Initiative		156,034		0		156,034
801003	* Reserved for TOD		5,083,671		0		5,083,671
801002	* Reserved for Local Gov't Grants (CET)		2,353,159		0		2,353,159
805900	* Reserved for Cost Allocation Adjustments		429,590		0		429,590
805900	* Reserved for Nature in Neighborhood Grants		58,327		0		58,327
805900	* Reserved for Metro Export Initiative		25,000		0		25,000
805900	* Reserved for Active Transportation		135,000		0		135,000
805400	* Reserve for Future Debt Service		995,535		0		995,535
Total Contingency & Unappropriated Balance			\$20,163,383		(\$210,000)		\$19,953,383
TOTAL REQUIREMENTS		453.64	\$116,824,274	0.70	\$0	454.34	\$116,824,274

Exhibit A
Ordinance No. 13-1322

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
General Asset Management Fund							
General Asset Management Fund							
<i>Resources</i>							
BEGBAL	Beginning Fund Balance						
320500	Restricted for Capital		2,322,993		0		2,322,993
340000	Unassigned Balance		5,471,221		0		5,471,221
350000	Assigned Balance		899,778		0		899,778
GRANTS	Grants						
411000	State Grants-Direct		73,250		0		73,250
INTRST	Interest Earnings						
470000	Interest on Investments		29,000		0		29,000
CAPGRT	Capital Contributions & Donations						
475500	Capital Contributions & Donations		2,245,000		0		2,245,000
EQTREV	Fund Equity Transfers						
497000	Transfer of Resources						
	* from Solid Waste Revneue Fund		56,097		0		56,097
	* from General Fund (Regional Parks)		587,000		0		587,000
	* from General Fund-IT R&R		266,000		0		266,000
	* from General Fund-MRC R&R		294,000		0		294,000
	* from General Fund-Gen'l R&R		676,000		0		676,000
	* from General Fund		450,000		173,165		623,165
INTSRV	Internal Service Transfers						
498000	Transfer for Direct Costs						
	* from Natural Areas Fund		120,000		0		120,000
TOTAL RESOURCES			\$13,490,339		\$173,165		\$13,663,504
Total Materials & Services			\$1,151,775		\$0		\$1,151,775
<i>Capital Outlay</i>							
570000	Land		1,400,000		0		1,400,000
571000	Improve-Oth thn Bldg		1,867,777		248,165		2,115,942
572000	Buildings & Related		537,500		0		537,500
573000	Exhibits and Related		2,159,092		0		2,159,092
574000	Equipment & Vehicles		2,124,502		0		2,124,502
574500	Licensed Vehicles		242,541		0		242,541
575000	Office Furniture & Equip		427,963		0		427,963
576000	Railroad Equip & Facil		69,396		0		69,396
579000	Intangible Assets		38,000		0		38,000
Total Capital Outlay			\$8,866,771		\$248,165		\$9,114,936
<i>Contingency & Unappropriated Balance</i>							
CONT	Contingency						
700000	* Contingency		2,785,481		(75,000)		2,710,481
UNAPP	Unappropriated Fund Balance						
801000	* Oregon Zoo Projects Account		686,312		0		686,312
Total Contingency & Unappropriated Balance			\$3,471,793		(\$75,000)		\$3,396,793
TOTAL REQUIREMENTS			\$13,490,339	-	\$173,165		\$13,663,504

**Exhibit A
Ordinance No. 13-1322**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Metro Exposition Recreation Commission Fund							
MERC Fund							
<i>Resources</i>							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>						
340000	* Undesignated		24,211,557		0		24,211,557
<i>GRANTS</i>	<i>Grants</i>						
410500	Federal Grants - Indirect		0		100,000		100,000
411500	State Grant - Indirect		196,591		0		196,591
412000	Local Grant - Direct		10,000		0		10,000
412500	Local Grants - Indirect		0		30,000		30,000
412900	Intra Metro Grant		157,412		0		157,412
<i>LGSHRE</i>	<i>Local Gov't Share Revenues</i>						
413000	Transient Lodging Tax (3% Excise Tax Fund)		10,280,593		0		10,280,593
413300	Visitor Development Fund Allocation		3,420,902		0		3,420,902
<i>GVCNTB</i>	<i>Contributions from Governments</i>						
414500	Government Contributions		816,020		0		816,020
<i>CHGSVC</i>	<i>Charges for Service</i>						
450000	Admission Fees		1,675,767		0		1,675,767
451000	Rentals		7,007,195		0		7,007,195
455000	Food Service Revenue		12,079,725		0		12,079,725
456000	Retail Sales		8,500		0		8,500
457000	Merchandising		15,000		0		15,000
457500	Advertising		19,290		0		19,290
458000	Utility Services		1,676,700		0		1,676,700
459000	Commissions		1,895,659		0		1,895,659
462000	Parking Fees		2,862,264		0		2,862,264
464500	Reimbursed Services		2,745,409		0		2,745,409
464700	Reimbursed Services - Contract		502,484		0		502,484
465000	Miscellaneous Charges for Svc		228,494		0		228,494
<i>INTRST</i>	<i>Interest Earnings</i>						
470000	Interest on Investments		76,142		0		76,142
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
475000	Donations and Bequests		75,000		0		75,000
476000	Sponsorship Revenue		134,000		0		134,000
<i>MISCRV</i>	<i>Miscellaneous Revenue</i>						
417000	Fine & Forfeitures		4,000		0		4,000
480500	Financing Transaction		50,599		0		50,599
489000	Miscellaneous Revenue		25,956		0		25,956
489100	Refunds and Reimbursements		1,250		0		1,250
<i>LOANRV</i>	<i>Interfund Loan - Resource</i>						
496000	Interfund Loan - Principal * from General Fund		2,200,000		0		2,200,000
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
497000	Transfer of Resources * from General Fund (MTOCA)		418,633		0		418,633
TOTAL RESOURCES			\$72,795,142		\$130,000		\$72,925,142

Personnel Services

<i>SALWGE</i>	<i>Salaries & Wages</i>						
501000	Reg Employees-Full Time-Exempt						
	Account Executive	2.00	115,502	-	0	2.00	115,502
	Admissions Staffing Manager	1.00	51,751	-	0	1.00	51,751
	Assistant Ticket Services Manager	1.00	47,000	-	0	1.00	47,000
	Asst. Event Svcs Mgr. or Senior House Mgr.	1.00	77,591	-	0	1.00	77,591
	Asst. Executive Director	2.00	200,973	-	0	2.00	200,973
	Asst. Operations Mgr. (Asst. Tech Svcs. Mgr.)	2.00	153,400	-	0	2.00	153,400

Exhibit A
Ordinance No. 13-1322

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Metro Exposition Recreation Commission Fund							
	Audio Visual Supervisor	1.00	61,693	-	0	1.00	61,693
	Audio/Visual Technician Lead	1.00	49,608	-	0	1.00	49,608
	Audio/Visual Sales	1.00	54,808	-	0	1.00	54,808
	Executive Assistant	2.00	98,384	-	0	2.00	98,384
	Construction Coordinator (Mgmt Analyst)	1.00	72,475	-	0	1.00	72,475
	Assistant Management Analyst	0.60	30,928	-	0	0.60	30,928
	Policy Advisor I	1.00	100,402	-	0	1.00	100,402
	Policy Analyst	-	0	1.00	60,000	1.00	60,000
	Director of Event Services	1.00	86,320	-	0	1.00	86,320
	Director of Sales & Marketing	1.00	93,600	-	0	1.00	93,600
	Event Manager	4.00	219,492	-	0	4.00	219,492
	Event Services Manager	1.00	83,193	-	0	1.00	83,193
	Director - Expo Center	1.00	112,029	-	0	1.00	112,029
	Manager I	1.00	79,824	-	0	1.00	79,824
	Manager II	0.30	28,200	-	0	0.30	28,200
	GM of Visitor Venues	0.75	120,242	-	0	0.75	120,242
	Program Analyst II	0.85	45,049	-	0	0.85	45,049
	Graphic Designer II	1.00	61,433	-	0	1.00	61,433
	Maintenance Supervisor	1.00	60,320	-	0	1.00	60,320
	Chief Engineer	-	0	-	0	-	0
	Marketing & Web Services Manager	1.00	74,777	-	0	1.00	74,777
	Executive Director - OCC	1.00	156,000	-	0	1.00	156,000
	Operations Manager	4.00	318,449	-	0	4.00	318,449
	Director of Operations	1.00	94,120	-	0	1.00	94,120
	Executive Director - PCPA	1.00	136,406	-	0	1.00	136,406
	Sales & Booking Manager	1.00	76,175	-	0	1.00	76,175
	Sales Manager	7.00	387,298	-	0	7.00	387,298
	Security Manager	1.00	75,129	-	0	1.00	75,129
	Senior Account Executive	2.00	129,002	-	0	2.00	129,002
	Set-up & Operations Supervisor	7.00	375,631	-	0	7.00	375,631
	Senior Set-up Supervisor	2.00	105,581	-	0	2.00	105,581
	Stage Supervisor	1.00	61,339	-	0	1.00	61,339
	Sustainability Coordinator	1.00	60,000	-	0	1.00	60,000
	Ticketing/Parking Service Manager	2.00	151,122	-	0	2.00	151,122
	Ticket Services Manager	1.00	56,882	-	0	1.00	56,882
	Volunteer Services Coordinator	1.00	52,770	-	0	1.00	52,770
501500	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant	5.15	196,006	-	0	5.15	196,006
	Administrative Technician	3.85	178,798	-	0	3.85	178,798
	Audio Visual Technician	3.00	135,700	-	0	3.00	135,700
	Electrician	5.00	347,877	-	0	5.00	347,877
	Facility Security Agent	9.00	320,633	-	0	9.00	320,633
	Lead Electrician	2.00	154,581	-	0	2.00	154,581
	Lead Operating Engineer	1.00	68,027	-	0	1.00	68,027
	Operating Engineer	7.00	449,043	-	0	7.00	449,043
	Secretary II	1.00	30,798	-	0	1.00	30,798
	Services Sales Coordinator	1.00	48,316	-	0	1.00	48,316
	Marketing/Promotions Coordinator	1.00	38,938	-	0	1.00	38,938
	Information Systems Coordinator	1.00	54,100	-	0	1.00	54,100
	Ticket Services Coordinator	1.00	37,981	-	0	1.00	37,981
	Telecom & Info Systems Technician	3.00	135,680	-	0	3.00	135,680
	Utility Lead	2.00	73,978	-	0	2.00	73,978
	Utility Maintenance	3.00	89,437	-	0	3.00	89,437
	Utility Maintenance Lead	2.00	99,598	-	0	2.00	99,598
	Utility Maintenance Specialist	4.00	186,458	-	0	4.00	186,458
	Utility Worker II	40.00	1,392,347	-	0	40.00	1,392,347
502500	Regular Employees Part Time Non-Exempt	-	247,953	-	0	-	247,953
503000	Temporary Employees	-	65,954	-	0	-	65,954

**Exhibit A
Ordinance No. 13-1322**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Metro Exposition Recreation Commission Fund							
504300	Part-Time, Non-Reimbursed Labor	-	1,132,552		0	-	1,132,552
504500	Part-Time, Reimbursed Labor-Stagehands	15.00	758,250		0	15.00	758,250
504500	Part-Time, Reimbursed Labor-Other	-	672,803		0	-	672,803
508000	Overtime	-	400,404		0	-	400,404
508500	Premium Pay / Holiday Pay		34,883		0		34,883
508600	Mobile Communication Allowance		9,720		0		9,720
	Salary Adjustment						
508900	Merit/COLA Adjustment (non-rep)		116,953		0		116,953
508911	Step Increases (AFSCME)		1,137		0		1,137
508910	COLA (represented employees)		140,146		0		140,146
508920	Gain Sharing		15,000		0		15,000
508921	Sales Incentive Program		25,000		0		25,000
<i>FRINGE</i>	<i>Fringe Benefits</i>						
510000	Fringe Benefits						
511000	Fringe Benefits - Payroll Taxes		1,018,441		5,051		1,023,492
512000	Fringe Benefits - Retirement PERS		1,966,160		7,560		1,973,720
513000	Fringe Benefits - Health & Welfare		2,447,510		11,096		2,458,606
514000	Fringe Benefits - Unemployment		109,593		0		109,593
515000	Fringe Benefits - Other Benefits		41,568		255		41,823
Total Personnel Services		173.50	\$17,657,221	1.00	\$83,962	174.50	\$17,741,183
<i>Materials & Services</i>							
<i>GOODS</i>	<i>Goods</i>						
520100	Office Supplies		201,481		0		201,481
520500	Operating Supplies		279,744		0		279,744
521000	Subscriptions and Dues		72,345		0		72,345
521400	Fuels and Lubricants		17,500		0		17,500
521500	Maintenance & Repairs Supplies		491,660		0		491,660
522500	Retail		11,000		0		11,000
<i>SVCS</i>	<i>Services</i>						
524000	Contracted Professional Svcs		998,509		100,000		1,098,509
524500	Marketing Expense		2,964,742		0		2,964,742
524600	Sponsorship Expenditures		32,450		0		32,450
524700	Visitor Development Marketing		1,330,719		0		1,330,719
525100	Utility Services		2,543,190		0		2,543,190
525500	Cleaning Services		34,200		0		34,200
526000	Maintenance & Repair Services		1,241,463		0		1,241,463
526500	Rentals		499,362		0		499,362
528000	Other Purchased Services		1,007,544		0		1,007,544
528100	Other Purchased Services - Reimb		504,219		0		504,219
529100	Food and Beverage Services		10,265,500		0		10,265,500
529200	Parking Services		264,450		0		264,450
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
530000	Payments to Other Agencies		219,625		0		219,625
531000	Taxes (Non-Payroll)		22,500		0		22,500
532000	Government Assessments		2,200,000		0		2,200,000
<i>OTHEXP</i>	<i>Other Expenditures</i>						
545000	Travel		165,900		0		165,900
545500	Staff Development		101,600		0		101,600
549000	Miscellaneous Expenditures		7,700		0		7,700
Total Materials & Services			\$25,477,403		\$100,000		\$25,577,403
<i>Capital Outlay</i>							
571000	Improve-Oth thn Bldg		80,000		0		80,000
572000	Buildings & Related		3,785,538		323,274		4,108,812
574000	Equipment & Vehicles		821,005		0		821,005
575000	Office Furniture & Equip		92,800		200,000		292,800
Total Capital Outlay			\$4,779,343		\$523,274		\$5,302,617

**Exhibit A
Ordinance No. 13-1322**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Metro Exposition Recreation Commission Fund							
Total Interfund Transfers			\$5,131,804	-	\$0		\$5,131,804
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
701002	* General Contingency		2,299,335		(377,236)		1,922,099
706000	* Renewal and Replacement		2,784,922		(200,000)		2,584,922
701003	* New Capital/Business Strategy Reserve		5,640,167		0		5,640,167
709000	* Contingency for Capital (TL TAX)		254,605		0		254,605
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
805100	* Stabilization Reserve		620,500		0		620,500
805910	* New Capital/Business Strategy Reserve						
805200	* Renewal & Replacement		8,149,842		0		8,149,842
Total Contingency and Ending Balance			\$19,749,371		(\$577,236)		\$19,172,135
TOTAL REQUIREMENTS		173.50	\$72,795,142	1.00	\$130,000	174.50	\$72,925,142

Exhibit B
Ordinance 13-1322
Schedule of Appropriations

	Current		Revised
	<u>Appropriation</u>	<u>Revision</u>	<u>Appropriation</u>
GENERAL FUND			
Communications	2,701,648	0	2,701,648
Council Office	3,938,637	0	3,938,637
Finance & Regulatory Services	4,628,354	0	4,628,354
Human Resources	2,219,337	0	2,219,337
Information Services	3,915,095	50,000	3,965,095
Metro Auditor	725,382	0	725,382
Office of Metro Attorney	2,061,480	0	2,061,480
Oregon Zoo	31,585,451	0	31,585,451
Parks & Environmental Services	8,892,234	(13,165)	8,879,069
Planning and Development	14,216,023	0	14,216,023
Research Center	3,644,374	0	3,644,374
Sustainability Center	3,916,131	0	3,916,131
Special Appropriations	5,350,265	0	5,350,265
Non-Departmental			
Debt Service	1,720,071	0	1,720,071
Interfund Transfers	7,146,409	173,165	7,319,574
Contingency	4,216,682	(210,000)	4,006,682
<i>Total Appropriations</i>	<u>100,877,573</u>	<u>0</u>	<u>100,877,573</u>
Unappropriated Balance	15,946,701	0	15,946,701
Total Fund Requirements	<u>\$116,824,274</u>	<u>\$0</u>	<u>\$116,824,274</u>
GENERAL ASSET MANAGEMENT FUND			
Asset Management Program	10,018,546	248,165	10,266,711
Non-Departmental			
Interfund Transfers	0	0	0
Contingency	2,785,481	(75,000)	2,710,481
<i>Total Appropriations</i>	<u>12,804,027</u>	<u>173,165</u>	<u>12,977,192</u>
Unappropriated Balance	686,312	0	686,312
Total Fund Requirements	<u>\$13,490,339</u>	<u>\$173,165</u>	<u>\$13,663,504</u>
MERC FUND			
MERC	47,913,967	707,236	48,621,203
Non-Departmental			
Interfund Transfers	5,131,804	0	5,131,804
Contingency	10,979,029	(577,236)	10,401,793
<i>Total Appropriations</i>	<u>64,024,800</u>	<u>130,000</u>	<u>64,154,800</u>
Unappropriated Balance	8,770,342	0	8,770,342
Total Fund Requirements	<u>\$72,795,142</u>	<u>\$130,000</u>	<u>\$72,925,142</u>

All other appropriations remain as previously adopted

STAFF REPORT

FOR THE PURPOSE OF AMENDING THE FY 2013-14 BUDGET AND APPROPRIATIONS SCHEDULE AND THE FY 2013-14 THROUGH 2017-18 CAPITAL IMPROVEMENT PLAN

Date: October 16, 2013

Prepared by: Kathy Rutkowski 503-797-1630

BACKGROUND

Since the adoption of the budget several items have been identified that necessitate amendment to the budget. Of the eleven requests, seven are related to capital projects, two are for staffing requests and two for other miscellaneous projects. Each action is discussed separately below.

Gender-neutral restroom at the Metro Regional Center

The Adopted budget included \$60,000 in funding set aside in the General Fund's reserve for future one time expenditures pending approval of a project to construct a gender neutral restroom at the Metro Regional Center. A gender neutral restroom will make the MRC accessible to those that are uncomfortable in men's or women's rooms for any reason (for example, people who are gender nonconforming or people with caregivers or personal attendants who are a different gender from them). Other people may also benefit specifically from single-occupancy bathrooms, such as people with medical issues, who are breastfeeding or have other needs for privacy. This action transfers \$60,000 from the Reserve for Future One-Time Expenditures contingency in the General Fund to the Parks New Capital Account of the General Asset Management Fund.

Capital projects at Glendoveer Golf Course

During the budget process, \$75,000 was allocated to master planning for the clubhouse entrance and patio area and for design of an irrigation system upgrade to replace the leaking water tower with a pond and more efficient pump system. To avoid exceeding the limitations set in Oregon Budget Law regarding the increase in expenditures after approval of the budget this amount was placed in contingency rather than spendable appropriation. This action transfers the funding from contingency in the General Asset Management Fund to the Parks New Capital Account in the General Asset Management Fund.

MERC Upgrade of Standard Operating System and Office Suite

In 2013-14, the Information Service Department will commence a major upgrade to all Metro computers to move to the new standard of Windows 8.x and Office 2013. While it will take multiple months, this will be the standard work environment for ALL areas of the Agency from DRC to the Zoo to OCC to PCPA to Exec offices. This will for the first time, have a target reference user computing environment for the WHOLE Agency. To accomplish this move, we will need to purchase new software licenses for OCC, Expo and PCPA. (The Zoo and the rest of Metro has already prepaid for these advance licenses). As a budget estimate, we believe there are 300 computers that are actively in use at OCC, Expo and PCPA. \$200,000 was included in the adopted budget in an appropriated reserve for an Information Technology project to be determined. The cost and the scope of work are now finalized and a budget amendment to establish the specific project as well as a Capital Improvement Plan amendment is required. This proposed amendment requests the transfer of \$200,000 currently in a renewal and replacement contingency to Capital Equipment, It also amends the FY 2013-14 through 2017-18 five-year capital improvement plan.

Food and Beverage Capital Investments

Capital investments in the Food & Beverage program are funded from two major sources - (1) the Capital investment contribution received at contract signing and (2) a 5 percent reserve established each year based on actual sales. Food and beverage sales were strong in FY 2012-13 allowing the 5 percent reserve to pay a larger portion of the Kitchen Cooler Project. This change in project funding increased the balance available in the Aramark Capital Investment Account by \$193,274. This action amends both the MERC Five Year Plan and the Metro FY 2013-14 through FY 2017-18 5 year Capital Improvement Plan.

Green Storm Water Wall at Expo Center

The City of Portland, Bureau of Environmental Services (BES) is awarding to the Expo Center a grant for \$100,000 to build a Green Storm Water Wall at the Expo Center. This is an EPA Grant through the City of Portland, Innovative Wet Weather Program (IWWP)

Green walls are an emerging approach to integrate vegetation into urban areas. Green walls provide many benefits such as: improving environmental and human health, managing stormwater, providing space for food production, providing habitat for insects, and providing aesthetic feature especially in dense urban environments.

The City of Portland, Bureau of Environmental Services (BES) is especially interested in the stormwater management aspects of green walls. Very little data exists that shows how well green walls manage stormwater, and there is no Portland-specific data on this subject. BES will monitor the Expo green wall to determine how well it manages stormwater. The Expo green wall will be one of the only green walls world-wide that is monitored for stormwater management. The site location is adjacent to the West Delta Bar and Grill and will enhance an indoor/outdoor “food court” atmosphere for the area known as the “Connector” between Expo Halls D and E.

Green walls can be found in many different settings and with widely varying designs. Examples of numerous construction approaches and structures are available including “shelves” of soil and vegetation, vegetation planted in pockets of felt-type fabric, pre-planted trays, and vegetation growing up from the ground. Some green walls are attached to a building and others are free standing. Green wall maintenance may be similar to ecoroof maintenance.

This proposed amendment recognizes the Innovative Wet Weather Program (IWWP) Grant and an additional contribution from the City of Portland paid directly to GreenWorks for design of the green stormwater wall. It also provides additional appropriation authority for the expenditure of the project. Finally, it amends the FY 2013-14 through 2017-18 capital improvement plan. The grant requires a minimum cash or in-kind contribution of 10 percent of the total project cost (design and construction) which equals \$13,000. The in kind contribution will be provided from existing appropriations for project management services.

Completion of Metro Central Data Center

Metro has commenced the consolidation of three technology data centers into a single enterprise class center at the Oregon Convention Center (OCC). In FY 2012-13, \$286,000 was budgeted, primarily using existing renewal and replacement funds and cost savings from the IT department. The final cost to put in a dedicated, energy efficient cooling system at Oregon Convention Center’s data center location exceeds the original budget. Original estimates were based on the “physical square foot size” of the data center but failed to account for the intricacies of co-existing in the complex OCC building. Even with the additional cost, the project will have long term strategic benefits for Metro. When complete, the Data Center will

provide a more robust, reliable, modern central technology data center. This action transfers \$100,000 from the General Fund's reserve for future one time expenditures to the General Asset Management fund to complete this project. This action will also amend the FY 2013-14 through FY 2017-18 capital improvement plan.

Oregon Zoo Staffing Needs

An on-going analysis of temporary and seasonal staff usage at the Oregon Zoo has identified work that should be shifted to regular staffing in two areas. The Living Collections division has a need of an additional 0.2 FTE Program Assistant I and the Guest Services division has a need of an additional 0.5 FTE Safety and Security Officer.

Shift in Personal Services budget to expand Program Assistant I: Farm position to 0.80 FTE: The Oregon Zoo is proposing to increase the current 0.6 FTE Farm Mentor (Program Assistant I) position by 0.2 FTE in the 2013-14 fiscal year. The dollar cost to make this position 0.8 FTE is \$13,197. This will be funded through an equal reduction of temporary staff budget currently in the Living Collections budget. After submitting the original budget request, it was determined that Family Farm daily operations need to be covered by regular (permanent) staffing to ensure the highest consistency and quality in animal care. This position needs to expand in order to cover the daily husbandry requirements of the collection.

Shift in Personal Services budget to expand Safety and Security Officer to 1.0 FTE: The Oregon Zoo is proposing to increase a current 0.5 FTE Safety and Security Officer position by 0.5 FTE in the 2013-14 fiscal year. The estimated cost of this addition is \$33,366. This will be funded through an equal reduction of temporary staff budget currently in the Safety and Security budget. Analysis shows that the zoo has been supporting growing annual attendance and associated security needs through the use of temporary staff. This modifies the staffing approach by creating a full-time FTE from a part-time FTE and temporary staffing.

MERC Venues Policy Coordinator

The MERC Commission established a new three year limited duration position, venues policy coordinator, reporting to the Visitor Venues General Manager. The first project for this position is to work on an Expo Center project to address financial sustainability, including funding issues, business model, capital investments (Halls A,B,C, and Master Plan), storm water and levee fee impacts, and the Columbia River Crossing Project. The second major project will be a similar body of work with PCPA to analyze long term funding issues related to the resident company subsidy model, Schnitz / Main Street project, and how all those conversations tie together for political and stakeholder audiences. Additional projects will be determined following an evaluation of project priorities. This is a three year limited duration position. This proposal requests \$83,962 for year one of the three years funded from the MERC Operating Contingency. Future year funding will be identified through the budget development process and be included in the MERC Administration cost. The MERC Fund Operating Contingency will be replenished from the Renewal & Replacement Reserve the following year.

Lone Fir Cremation Garden Project

The project budget for the Lone Fir Cremation Garden was increased at the end of FY 2012-13. The change occurred after the final date for budget amendments. This amendment is necessary to reimburse the Parks Capital Account for the increased expense. Reimbursement is coming from the Cemetery Program operating budget. This action transfers \$13,165 from the Cemetery program in the General Fund to the Parks Capital Account in the General Asset Management Fund

Review of First Opportunity Target Area

Metro is embarking on a project to review and update the current First Opportunity Target Area (FOTA) program. This review will include an opportunity to engage the historic community within the FOTA, younger generations of FOTA families, and other community stakeholders. The outcome of this project will be a set of key recommendations for the MERC Commission to consider in their deliberations on how to be most effective with the FOTA 23 years after its creation. This proposal is requesting \$100,000 for contracted professional services funded from the MERC Fund Operating Contingency. The Operating contingency will be replenished from the Renewal & Replacement Reserve the following year.

Budget Software Maintenance Costs

Metro implemented budget management software in FY 2012-13. The FY 2013-14 budget did not include the first year of required funding for maintenance of the new software. This action adds the funding transferring \$50,000 from the General Fund contingency to the Information Services budget.

ANALYSIS/INFORMATION

1. **Known Opposition:** None known.
2. **Legal Antecedents:** ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.
3. **Anticipated Effects:** This action provides for changes in operations as described above; increases FTE to two part-time positions at the Oregon Zoo; recognizes an additional FTE in the MERC fund and provides appropriate funding; transfers approximately \$528,000 set aside in various contingencies for a variety of capital improvement projects; provide funding to review the First Opportunity Target Area; recognizes new grant revenues and associated appropriation; and amends the capital improvement plan as needed.
4. **Budget Impacts:** This action has the following impact on the FY 2013-14 budget:
 - Transfers \$60,000 set aside in the General Fund Reserve for Future One-Time Expenditures contingency to the General Asset Management Fund to build a gender neutral restroom at Metro Regional Center
 - Transfers \$75,000, placed in contingency at the time the budget was adopted, to the Regional Parks New Capital Account of the General Asset Management Fund to provide for master planning and design work of projects at Glendoveer Golf Course.
 - Increases FTE in two part-time positions at the Oregon Zoo by reducing the reliance on temporary staff.

- Provides funding for a new three year limited duration MERC Venues Policy Coordinator position established by the MERC Commission transferring \$83,962 from the MERC Fund contingency for the first year of the position.
- Provides funding for a project to review and update the current First Opportunity Target Area program by transferring \$100,000 for the MERC Fund contingency.
- Transfers \$200,000 set aside in the MERC Fund contingency to provide funding for MERC's portion of an agency project to upgrade to a standard Windows operating system and Office suite.
- Allocates additional food and beverage capital investment reserves earned due to strong food and beverage sales at the Oregon Convention Center during FY 2012-13 and provide an additional \$193,274 to the Kitchen Cooler project.
- Recognizes \$130,000 in grant funds and related appropriations to build a Green Storm Water Wall at the Expo Center.
- Transfers \$100,000 set aside in the General Fund Reserve for Future One-Time Expenditures contingency to the General Asset Management Fund to complete the central data center project.
- Provides for annual maintenance of the new budget management software transferring \$50,000 from the General Fund contingency.
- Amends the FY 2013-14 through FY 2017-18 Capital Improvement Plan to recognize the changes in the project mentioned above.

RECOMMENDED ACTION

The Chief Operating Office recommends adoption of this Ordinance.

Agenda Item No. 5.1

Resolution No. 13-4476, For the Purpose of Updating the Public Engagement Guide, Formerly the Public Involvement Policy for Transportation Planning to Conform to Federal Public Engagement Requirements and Established Guidelines for Inclusive Public Engagement.

Resolutions

Metro Council Meeting
Thursday, Nov. 21, 2013
Metro, Council Chamber

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF UPDATING THE)	RESOLUTION NO. 13-4476
PUBLIC ENGAGEMENT GUIDE, FORMERLY)	
THE PUBLIC INVOLVEMENT POLICY FOR)	Introduced by Chief Operating Officer Martha
TRANSPORTATION PLANNING, TO)	Bennett in concurrence with Council
CONFORM TO FEDERAL PUBLIC)	President Tom Hughes
ENGAGEMENT REQUIREMENTS AND)	
ESTABLISH GUIDELINES FOR INCLUSIVE)	
PUBLIC ENGAGEMENT)	

WHEREAS, Metro is committed to providing all residents of the region with meaningful opportunities to participate in regional planning processes; and

WHEREAS, federal transportation legislation requires urban areas, through a Metropolitan Planning Organization (MPO), to develop and implement continuing and comprehensive transportation planning processes that include a documented public participation plan that is periodically reviewed and updated; and

WHEREAS, the last review and update of Metro’s public participation plan, formerly referred to as Metro’s *Public Involvement Policy for Transportation Planning*, occurred in 2009; and

WHEREAS, the most recent federal transportation authorization act, the Moving Ahead for Progress in the 21st Century Act (MAP-21), includes new and enhanced public engagement requirements; and

WHEREAS, Metro worked with the Metro Public Engagement Review Committee (PERC), the Transportation Policy Alternatives Committee (TPAC), the Joint Policy Advisory Committee for Transportation (JPACT) and the Metro Technical Advisory Committee (MTAC) to create a revised public participation plan, now referred to as Metro’s *Public Engagement Guide*, to set forth the processes for implementing Metro’s public involvement program and to comply with federal public engagement requirements; and

WHEREAS, Metro also worked with stakeholder groups, interested parties and the public, including engagement with underserved communities, to develop the *Public Engagement Guide* and ensure a full and open participation process; and

WHEREAS, Metro provided for a 45-day public comment period between August 12 and September 30, 2013, during which time the draft *Public Engagement Guide* was (a) electronically distributed to interested parties including environmental justice organizations, faith-based and community based-organizations that serve underserved communities such as populations with limited English proficiency, diverse cultural backgrounds, low-income, disability, seniors and youth, (b) posted on Metro’s web site, (c) sent by email notification to TPAC, JPACT, MTAC and the Metro Policy Advisory Committee (MPAC) and corresponding interested persons email lists, (d) mailed to over 20 tribal governments and Native American resource agencies in the region, (e) distributed to Metro’s Opt In panel, and (f) provided to the Oregon Department of Transportation, the Federal Highway Administration, and the Federal Transit Administration; and

WHEREAS, Metro received more than 1,400 comments during the public comment period, which have been compiled into a Public Comment Report and included as Appendix M to the *Public Engagement Guide*; and

WHEREAS, the suggestions identified in the Public Comment Report have been incorporated into the *Public Engagement Guide* as appropriate.

NOW, THEREFORE, BE IT RESOLVED by the Metro Council that:

1. The *Public Engagement Guide*, attached as Exhibit A to this resolution, shall guide Metro's public engagement practices and implementation of Metro's public involvement program.
2. The Local Engagement Non Discrimination checklist, included as Appendix G to the *Public Engagement Guide*, will be a necessary part of any local jurisdiction's submittal of transportation projects to Metro for regional funding or other action.

ADOPTED by the Metro Council this 21 day of November 2013.

Tom Hughes, Council President

Approved as to Form:

Alison R. Kean, Metro Attorney

MAKING A GREAT PLACE



CLICK HERE FOR FULL REPORT

Public Engagement Guide

FINAL ADOPTION DRAFT

November 2013



This guide is for community members who want to engage with Metro, staff seeking best practices and federal agencies verifying compliance.

STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 13- 4476 FOR THE PURPOSE OF UPDATING THE PUBLIC ENGAGEMENT GUIDE, FORMERLY THE PUBLIC INVOLVEMENT POLICY FOR TRANSPORTATION PLANNING, TO CONFORM TO FEDERAL PUBLIC ENGAGEMENT REQUIREMENTS AND ESTABLISH GUIDELINES FOR INCLUSIVE PUBLIC ENGAGEMENT

Date: October 24, 2013

Prepared by: Cassie Salinas and Patty Unfred

BACKGROUND

Metro is committed to providing all residents of the region with meaningful opportunities to participate in regional planning processes. Metro has updated its public engagement guidelines to comply with federal requirements and to ensure everyone has opportunities to learn about and participate in decision-making.

Federal transportation legislation requires urban areas, through a Metropolitan Planning Organization (MPO), to develop and implement continuing and comprehensive transportation planning processes that include a documented public participation plan that is periodically reviewed and updated. The last review and update of Metro's public participation plan, formerly referred to as Metro's *Public Involvement Policy for Transportation Planning*, occurred in 2009 and the most recent federal transportation authorization act, the Moving Ahead for Progress in the 21st Century Act (MAP-21), includes new and enhanced public engagement requirements.

Metro worked with the Metro Public Engagement Review Committee (PERC), the Transportation Policy Alternatives Committee (TPAC), Metro Technical Advisory Committee (MTAC), Metro Policy Advisory Committee (MPAC) and will work with Joint Policy Advisory Committee on Transportation (JPACT) to create a revised public participation plan, now referred to as Metro's *Public Engagement Guide*, to set forth the processes for implementing Metro's public involvement program and to comply with federal public engagement requirements. Metro also worked with stakeholder groups, interested parties and the public, including engagement with underserved communities, to develop the *Public Engagement Guide* and ensure a full and open participation process.

The document will support Metro's MPO certification by the Federal Transit Administration and the Federal Highway Administration and establishes consistent ways the agency ensures everyone has opportunities to participate in the regional planning and decision-making processes. It is intended to provide:

- an accessible overview of Metro as an agency
- tools for connecting with Metro to receive information
- an understanding of how Metro decision-making processes typically work and how to engage during decision-making
- examples of engagement tools and techniques to reach underserved populations such as those with limited English proficiency, diverse cultural backgrounds, low-income, disability, seniors and youth.

The public engagement conducted between August 12 and September 30, 2013 had the primary goal of engaging a diverse and representative group of stakeholders from across the region and gathering substantive public comment and feedback to help shape, inform and improve Metro's engagement policies. This input will be delivered to Metro Council to inform their decision-making.

Recognizing that not everyone had time to review the entire guide, Metro designed a short online survey that asked what actions Metro can take to ensure everyone has an opportunity to participate in planning and decision-making processes. During the 45-day comment period provided, Metro collected the majority of the public input from an online survey and from feedback gathered at public events and presentations, which resulted in 1,466 responses.

Targeted input was also sought from interested parties including Tribal Governments, Native American resource agencies, environmental justice organizations, faith-based and community based-organizations that serve underserved communities such as populations with limited English proficiency, diverse cultural backgrounds, low-income, disability, seniors and youth. Email notification was sent to the TPAC, JPACT, MTAC and MPAC including the alternates and corresponding interested persons email lists, distributed to Metro's Opt In panel, and provided to the Oregon Department of Transportation, Federal Highway Administration and the Federal Transit Administration.

Exhibit A to the resolution incorporates a revised draft guide to reflect changes suggested during the public comment period, which have been compiled into a Public Comment Report and included as Appendix M to the *Public Engagement Guide*.

Revisions include:

- Revised the guiding principles to reflect the principles adopted by Metro Council in 1997.
- Added a description of Metro's Diversity Action plan and four core areas.
- Added a description and definition of Environmental Justice.
- Added a description of and definition Metro's Limited English Proficiency plan.
- Included text that indicates all regular JPACT, MPAC, TPAC and MTAC agendas including public communication on committee-related items.
- Provided additional technical committees and descriptions.
- Added risks to consider during public engagement activities.
- Included additional information to demonstrate how public feedback is considered during a public comment period.
- Included several case studies highlighting successful partnerships and methods of engagement with communities that have a limited English-speaking ability.
- Included a public-friendly outline of how to engage with Metro.
- Included additional public engagement tools and techniques to consider for reaching underserved communities. New tools and techniques were added to Appendix J, such as incentives, town halls, multicultural media, workshops and text messaging alerts as well as libraries and places of worship as partners to consider.

ANALYSIS/INFORMATION

1. Known Opposition

None

2. **Legal Antecedents**

Previous related Metro Council actions include:

- **Metro Resolution 95-2174A**, For the Purpose of Adopting Public Involvement Policies For Regional Transportation Planning and For Local Jurisdictions Submitting Projects to Metro For RTP and MTIP Consideration, adopted on July 27, 1995
- **Metro Resolution 04-3450**, For the Purpose of Revising the Transportation Planning Public Involvement Policy to Update the Policy and to Consolidate Metro and Local Government Standards, adopted June 10, 2004
- **Metro Resolution No. 09-4069**: For the Purpose of Updating the Transportation Planning Public Involvement Policy to Conform to Public Involvement Requirements In the Current Federal Transportation Authorization Act, adopted October 22, 2009

3. **Anticipated Effects** Improved public engagement procedures for Metro transportation planning, Metro-administered funding, and Metro-led projects; clearer public engagement expectations and improved accountability for local projects applying for federal funding that is administered by Metro.

4. **Budget Impacts** [identify the cost to implement the legislation]
None

RECOMMENDED ACTION

Adopt Resolution

Agenda Item No. 5.2

Resolution No. 13-4483, For the Purpose of Approving the
Orengo Woods Nature Park Master Plan and the Name of the
Orengo Woods Nature Park.

Resolutions

Metro Council Meeting
Thursday, Nov. 21, 2013
Metro, Council Chamber

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF APPROVING THE) RESOLUTION NO. 13-4483
ORENCO WOODS NATURE PARK MASTER)
PLAN AND THE NAME OF THE ORENCO) Introduced by Chief Operating Officer Martha
WOODS NATURE PARK) Bennett in concurrence with Council
) President Tom Hughes

WHEREAS, at the general election held on November 7, 2006, the voters of the Metro region approved Ballot Measure 26-80, authorizing Metro to issue \$227.4 million of general obligation bonds to fund natural area acquisitions and water quality protection (the “Natural Areas Program”); and

WHEREAS, on September 6, 2007, the Metro Council adopted Resolution No. 07-3834, “Approving the Natural Areas Acquisition Refinement Plan for the Rock Creek Headwaters and Greenway Target Area,” and on November 17, 2011, the Council adopted Resolution No. 11-4297, “For the Purpose of Amending the Natural Areas Acquisition Refinement Plan in the Rock Creek Headwaters and Greenway Target Area, Authorizing the Chief Operating Officer to Acquire Land Subject to Unusual Circumstances, and Approval of an Intergovernmental Agreement with the City of Hillsboro”; and

WHEREAS, the foregoing actions authorized the joint acquisition by Metro and the City of Hillsboro of the 42-acre former Orenco Woods golf course and authorized the net proceeds from the sale of an approximate 11-acre portion of the property at the southeast corner to be used for the planning and development of a nature park on the remainder of the site; and

WHEREAS, on January 15, 2013, Metro and Hillsboro entered into an agreement with Polygon Northwest Company, LLC, as the potential buyer of the development parcel; and

WHEREAS, in August 2012, Hillsboro issued a Request for Proposals for a planning consultant to help master plan the future nature park, resulting in the commencement of the planning process for the new nature park; and

WHEREAS, several community outreach events regarding the future park have been held, Hillsboro formed of a Citizens Advisory Committee to assist with determining the program elements that were appropriate for the nature park as well as to provide feedback on conceptual design alternatives, and information on the master planning process has been posted on Hillsboro’s web site and sent out via email to those stakeholders asking to stay informed; and

WHEREAS, three well-attended open houses on the nature park master plan have been held, and at the final open house, there was significant public support for the current draft master plan attached as Exhibit A to this Resolution, which master plan includes the following goals and elements: (a) utilize context sensitive design to balance recreational opportunities with habitat protection, restoration and enhancement of the site’s natural areas; (b) creation of unique park that honors and respects the site’s natural, cultural and historical attributes and setting; (c) nature-related recreational experiences compatible with the nature park, and neighborhood park elements as appropriate; (d) welcoming park access that accommodates both community and neighborhood uses; (e) sustainable, low impact development principles; and (f) extension of the Rock Creek Trail through the site; and

WHEREAS, in June 2013, the Hillsboro Parks & Recreation Commission approved the draft master plan concept for the Orenco Woods Nature Park, and in a Metro Council work session on September 24, 2013, Metro staff gave an overview of the draft master plan; and

WHEREAS, there is no known opposition to the draft master plan; and

WHEREAS, the draft Orenco Woods Nature Park Master Plan meets the intent of the Natural Areas Program and the Rock Creek Headwaters and Greenway Target Area Refinement Plan; and

WHEREAS, the name of the future Orenco Woods Nature Park reflects the park's function and purpose as a nature park, and honors the history of the site, given that the name "Orenco" has significance in the local area as a composite of the initials of the former Oregon Nursery Company which owned the land; now therefore,

BE IT RESOLVED that the Metro Council hereby approves the draft Orenco Woods Nature Park Master Plan, attached to this Resolution as Exhibit A, and approves the name of the future nature park, the "Orenco Woods Nature Park."

ADOPTED by the Metro Council this _____ day of _____, 2013

Tom Hughes, Council President

Approved as to Form:

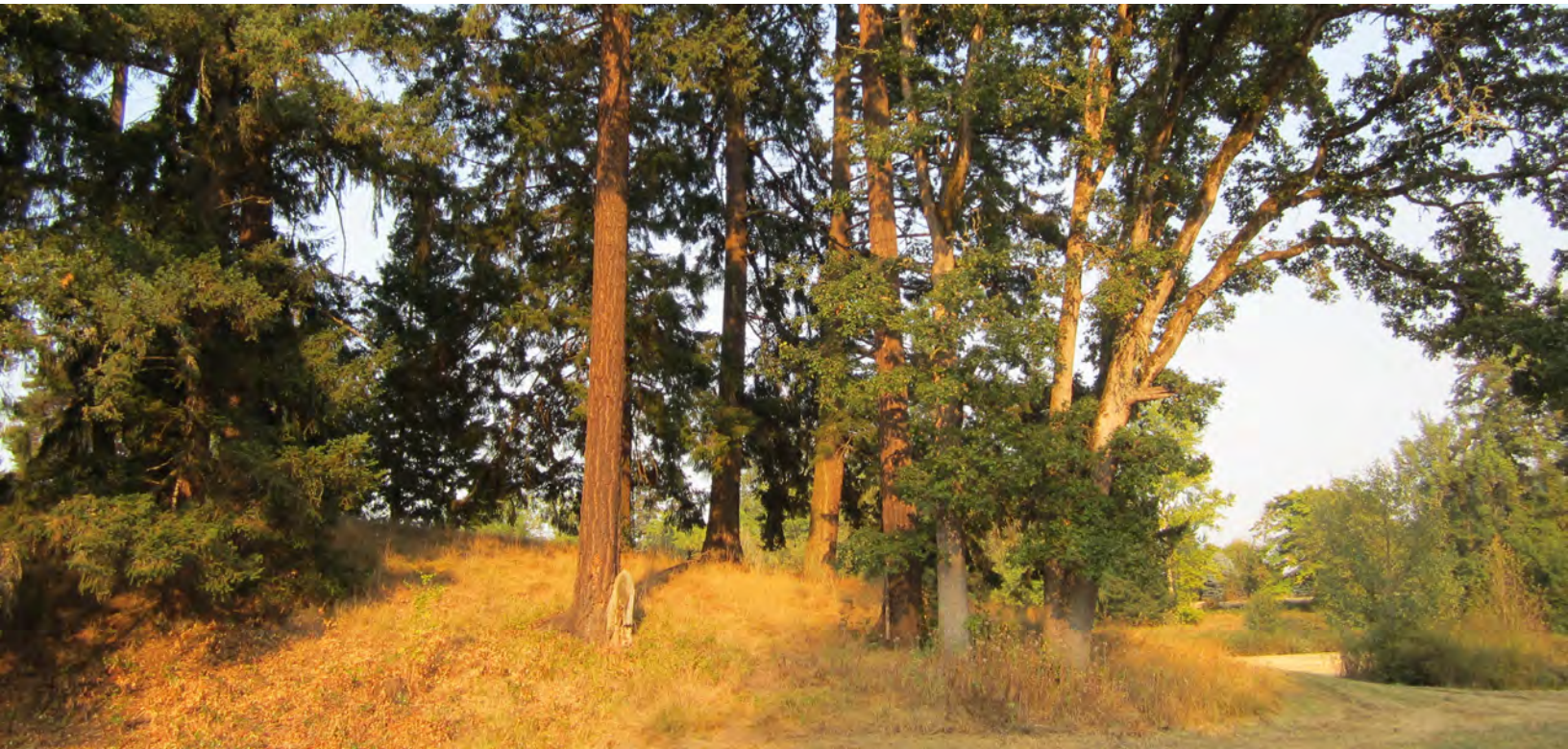
Alison R. Kean, Metro Attorney

ORENCO WOODS NATURE PARK

Hillsboro Parks & Recreation | Metro

FINAL DRAFT REPORT OCTOBER 23, 2013

[CLICK HERE FOR FULL REPORT](#)



STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 13-4483, FOR THE PURPOSE OF APPROVING THE ORENCO WOODS NATURE PARK MASTER PLAN AND THE NAME OF THE ORENCO WOODS NATURE PARK

Date: November 21, 2013

Prepared by: Kathleen Brennan-Hunter, 503-797-1948

BACKGROUND

On September 6, 2007, Metro Council adopted Resolution No. 07-3834, "Approving the Natural Areas Acquisition Refinement Plan for the Rock Creek Headwaters and Greenway Target Area." On November 17, 2011, the Council adopted Resolution No. 11-4297, "For the Purpose of Amending the Natural Areas Acquisition Refinement Plan in the Rock Creek Headwaters and Greenway Target Area, Authorizing the Chief Operating Officer to Acquire Land Subject to Unusual Circumstances, and Approval of an Intergovernmental Agreement (IGA) with the City of Hillsboro." This resolution authorized the December 2011 joint acquisition by Metro and the City of Hillsboro of the 42-acre former Orenco Woods golf course. The resolution also authorized the net proceeds from the sale of an approximate 11-acre SE corner Remainder Parcel to be "used for the planning and development of a nature park on the approximate 31-acre NW portion of the former Orenco Woods site, as set forth in the IGA." On January 15, 2013, Metro and the City of Hillsboro entered into an agreement with Polygon Northwest Company, LLC as the buyer for the Remainder Parcel, and the transaction is scheduled to close in early 2014.

In August 2012, a Request for Proposals for a planning consultant to help master plan the future park resulted in the hiring of planning and design firm, Walker Macy. Since that time several community outreach events have occurred, including the formation of a Citizens Advisory Committee to assist with determining the program elements that were appropriate for the park as well as to provide feedback on conceptual design alternatives. Information on the master planning process has been posted on the City of Hillsboro's website and sent out via email, to those asking to stay informed. Three well-attended open houses were held for community input. At the final open house, there was significant public support for the draft Orenco Woods Nature Park Master Plan (the "Master Plan"), including the following goals and elements:

The goals for the park plan include:

- Utilizing context sensitive design to balance recreational opportunities with habitat protection, restoration and enhancement of the site's natural areas
- Creating a unique park that honors and respects the site's natural, cultural and historical attributes and setting
- Providing for nature-related recreational experiences compatible with the nature park, and neighborhood park elements as appropriate
- Providing welcoming park access that accommodates both community and neighborhood uses
- Incorporate sustainable, low impact development principles into the park plan

Key features of the plan include:

- Extension of the Rock Creek Trail through the site
- On-site parking, picnic shelters, restroom, nature-based play area, park maintenance support facilities, and viewpoint stations for environmental learning
- Creation of a network of looped trails offering a variety of views and landscape experiences as well as connections to the adjacent neighborhoods
- Enhancement of natural areas including riparian forest, wetlands and oak savannah

In June 2013, the Hillsboro Parks & Recreation Commission approved the master plan concept for the Orenco Woods Nature Park. In a Metro Council Work Session on September 24, 2013, Metro staff gave an overview of the draft Master Plan. The final draft Orenco Woods Nature Park Master Plan is attached to Resolution 13-4483, as Exhibit A.

The name of the future Orenco Woods Nature Park primarily reflects the park's function and purpose as a nature park. The name "Orenco Woods" honors the history of the site, "Orenco" having significance in the local area as a composite of the initials of the Oregon Nursery Company, which owned hundreds of acres in this community.

In the coming months, a variety of land use applications are coming before the City of Hillsboro planning committees and the City Council that are related to changing the use of the site from the former Orenco Crossings subdivision to a nature park, and partitioning the southeast corner for surplus to be developed. By adoption of this resolution, the Metro Council names the Orenco Woods Nature Park and establishes the Orenco Woods Nature Park Master Plan for its development.

ANALYSIS/INFORMATION

1. Known Opposition

There is no known opposition.

2. Legal Antecedents

Resolution No. 06-3672B, "For the Purpose of Submitting to the Voters of the Metro Area a General Obligation Bond Indebtedness in the Amount of \$227.4 Million to Fund Natural Area Acquisitions and Water Quality Protection," was adopted on March 9, 2006.

The voters' approved Metro's 2006 Natural Areas Bond Measure at the general election held on November 6, 2006.

Resolution No. 07-3834, "Approving the Natural Areas Acquisition Refinement Plan for the Rock Creek Headwaters and Greenway Target Area," was adopted on September 6, 2007, and its confidential tax map was amended on September 22, 2011, by Resolution No. 11-4293.

Resolution No. 07-3766A, "Authorizing the Chief Operating Officer to Purchase Property With Accepted Acquisition Guidelines as Outlined in the Natural Areas Implementation Work Plan," was adopted by the Metro Council on March 1, 2007, and established the Acquisition Parameters and Due Diligence Guidelines for the purchase of properties as part of the 2006 Natural Areas Bond Program.

Resolution No. 11-4297, "For the Purpose of Amending the Natural Areas Acquisition Refinement Plan in the Rock Creek Headwaters and Greenway Target Area, Authorizing the Chief Operating Officer to Acquire Land Subject to Unusual Circumstances, and Approval of an Intergovernmental Agreement with the City of Hillsboro" was adopted on November 17, 2011, authorizing the acquisition of the Orenco Woods site, the sale of an 11-acre Remainder Parcel, and the use of the net proceeds for the planning and implementation of a nature park on the remainder of the site.

Ordinance No. 13-1319, "For the Purpose of Amending Metro Code Chapter 2.16 (naming of facilities)," adopted on October 31, 2013.

3. Anticipated Effects

This resolution will allow Metro and the City of Hillsboro to finalize the Orenco Woods Nature Park Master Plan document and formalizes the name of the future nature park. After the Remainder Parcel

sale closes in early 2014, the Master Plan will be implemented by seeking bidders to build the park according to the Master Plan. Construction is anticipated to start in 2015. The park will be managed by the City of Hillsboro Parks and Recreation Department under a future Intergovernmental Agreement with Metro.

4. Budget Impacts

The net proceeds from the sale will be used to pay for the Master Plan work done thus far, and to implement the rest of the design and construction of the park.

RECOMMENDED ACTION

The Chief Operating Officer recommends passage of Resolution No. 13-4483.

Materials following this page were distributed at the meeting.



METRO COUNCIL MEETING

Meeting Summary

Nov. 7, 2013

Metro, Council Chamber

Councilors Present: Council President Tom Hughes, and Councilors Shirley Craddick, Sam Chase, Kathryn Harrington, Bob Stacey, Carlotta Collette and Craig Dirksen

Councilors Excused: None

Council President Tom Hughes called the regular council meeting to order at 2:03 p.m.

1. INTRODUCTIONS

There were none.

2. CITIZEN COMMUNICATIONS

There were none.

3. AWARD PRESENTATION BY THE ASSOCIATION OF ZOOS AND AQUARIUMS (AZA)

Ms. Kim Smith of the Oregon Zoo provided a brief presentation on the zoo's Columbia Basin Pygmy Rabbits program and recent marketing campaign for Packy's 50th birthday celebration. The Oregon Zoo was the first institution to breed pygmy rabbits out of the wild and develop protocols for future recovery. After 12 years, in 2012, 300 pygmy rabbits were released into the wild. The Oregon Zoo received the Association of Zoos and Aquariums' prestigious North American Conservation Award for the program. In addition, the Zoo received the AZA's Excellence in Marketing Award for its efforts promoting Packy's 50th birthday. The birthday event was an opportunity to connect with and educate the public on conservation and animal welfare. A variety of promotions were completed for the event to inform the community of the zoo's goals; examples included print ads and videos.

Ms. Smith welcomed Ms. Kris Vehrs, Executive Director of the AZA to present the awards. The AZA is an accredited body and professional services organization with over 200 national and international accredited zoos and aquarium members. Ms. Vehrs presented the two awards to the Metro Council and Ms. Smith.

Council discussion

Councilors thanked Ms. Vehrs and AZA for the awards, and congratulated Ms. Smith and her team. Councilors emphasized the importance of receiving an award for the Zoo's conservation activities, and stated that conservation is at the heart of what the Zoo does. Councilors were proud of the zoo, and stated that as admission rates approach 1.6 million people per year, the Zoo has become a wonderful attraction in the Portland metro region. Councilors expressed their appreciation to the AZA for setting high standards and continuing to monitor the Oregon Zoo and other AZA members

carefully; and stated that receiving an award is simply icing on the cake and reflective of Ms. Smith and staff's hard work.

4. CONSIDERATION OF THE COUNCIL MINUTES FOR OCT. 31, 2013

Motion:	Councilor Bob Stacey moved to approve Oct. 31 Council minutes.
Second:	Councilor Shirley Craddick seconded the motion.

Vote:	Council President Hughes, and Councilors Craddick, Harrington, Chase, Dirksen, Collette and Stacey voted in support of the motion. The vote was 7 ayes, the motion <u>passed</u> .
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5. ORDINANCES – SECOND READING

5.1 Ordinance No. 13-1321, For the Purpose of Annexing to the Metro District Boundary Approximately 2.54 Acres Located at 6500 NW Kaiser Road in the North Bethany Area of Washington County

Council President Hughes stated that Ordinance No. 13-1321 required a quasi-judicial hearing. As part of the hearing process, councilors were required to declare a conflict of interest or ex parte contact prior to the staff presentation. No councilors declared conflicts of interest or ex parte contacts for Ordinance No. 13-1321.

Metro Attorney Alison R. Kean read the procedural requirements for the quasi-judicial hearing for Ordinance No. 13-1321.

Council President Hughes gaveled and opened a public hearing on the ordinance. He welcomed Mr. Tim O'Brien of Metro for staff's presentation. Mr. O'Brien presented the proposed property, approximately 2.54 acres in the North Bethany area, for annexation into the Metro District Boundary. He stated that the land was included in the urban growth boundary in 2002 and is part of the North Bethany Subarea Plan that the county completed consistent with Metro Title 11 for planning new urban areas. The land must be annexed into the Metro District Boundary for urbanization to proceed. The territory was annexed into the necessary Washington County service districts on Sept. 17, 2013 and is zoned residential. Once all of the annexations are complete, building may occur consistent with the approved plan. Mr. O'Brien overviewed how the application satisfies each of the 3 criteria for annexation as outlined in Metro Code, Section 3.09.070E:

1. The affected territory is within the UGB:
The territory was included in the UGB in 2002.
2. The territory is subject to measures that prevent urbanization until it is annexed to a city or service districts that will provide necessary services:
Washington County applied the Future Development 20 acres designation to prevent premature urbanization of the North Bethany area prior to annexation to the appropriate service districts; and

3. The proposed change is consistent with any applicable or cooperative urban service agreements and any concept plan:

The territory proposed for annexation is part of the County's North Bethany Service District and the annexation is consistent with the North Bethany Sub-Area Plan.

Lastly, staff noted that notice of the Nov. 7 quasi-judicial hearing was forward directly to the Washington County citizen participation organization office for distribution to interested parties. Staff recommended Council approve the application and adopted Ordinance No. 13-1321.

Seeing no citizens – either in support or opposition – who wished to testify, the public hearing on the ordinance was closed.

Motion:	Councilor Kathryn Harrington moved to approve Ordinance No. 13-1321.
Second:	Councilor Carlotta Collette seconded the motion.

Vote:	Council President Hughes, and Councilors Craddick, Harrington, Chase, Dirksen, Collette and Stacey voted in support of the motion. The vote was 7 ayes, the motion <u>passed</u> .
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6. **RESOLUTIONS**

6.1 **Resolution No. 13-4467**, For the Purpose of Allocating \$142.58 Million of Regional Flexible Funding for the Years 2016-18, Pending Air Quality Conformity Determination.

Motion:	Councilor Collette moved to approve Resolution No. 13-4467.
Second:	Councilor Craddick seconded the motion.

Mr. Ted Leybold of Metro introduced Resolution No. 13-4467. In the fall 2012, the Joint Policy Advisory Committee on Transportation (JPACT) and the Metro Council adopted a resolution to establish a new policy direction for allocation of 2016-18 Regional Flexible Fund monies, and established a new three tier process to distribute funds. The three step process included (1) region-wide programs and high capacity transit bond payment; 2) Active Transportation and complete streets/green economy and freight initiatives; and 3) the new Regional Economic Opportunity Fund. Mr. Leybold's presentation included information on Regional Flexible Fund project solicitation and prioritization over the last year, and JPACT's recommendation on how to distribute the 2016-18 funds. Resolution No. 13-4467, if approved, would allocate approximately \$142.5 million as follows:

- **Step 1:** Approximately \$74.5 million would be allocated to region-wide programs and high capacity transit bond payments. Examples of programs to be funded include the Transit-Oriented Development and Regional Travel Options programs.
- **Step 2:** Approximately \$34.2 million would be allocated to Active Transportation and Complete Streets/Green Economy and Freight Initiatives. Funds were divided with 75 percent of the monies allocated to active transportation projects such as the City of Gresham's Sandy Boulevard improvements from NE 181st to the east Gresham city limits.

The remaining 25 percent of the funds were allocated to freight and economic-focused projects, such as the City of Portland's South Rivergate project.

- **Step 3:** Approximately \$33.8 million would be allocated through the Regional Economic Opportunity Fund. Examples of projects funded in Step 3 include the Sunrise System – Industrial area freight access and multimodal project in Clackamas County, and the US 26/Brookwood interchange in Washington County.

Pending the resolution's adoption, staff will add the projects and programs selected for regional flexible funding – as well as the projects funded by ODOT, TriMet and SMART – to the next Metropolitan Transportation Improvement Program for consideration and adoption in summer 2014. Additionally, Mr. Leybold noted that staff will begin a retrospective of the 2016-18 RFFA process to receive feedback from stakeholders. The feedback received will be used as a starting point for the next allocation round. (See Exhibits A – D for the full list of projects funded and the breakdown by the sub-regions – Washington, Multnomah, and Clackamas counties and City of Portland – and for the public comments received.)

Council discussion

Councilors asked clarifying questions about the Regional Economic Opportunity Fund monies and how the 5 projects chosen to receive funding were selected. Staff clarified that the metropolitan area received additional funds as part of MAP-21 – the latest federal transportation authorization bill – through a set of consolidated federal programs and changes in earmarks. In 2012, JPACT and the Metro Council decided to use the additional funds received to create the new Regional Economic Opportunity Fund to support large scale projects that were difficult to fund at the local level. In addition, JPACT and the Metro Council affirmed the selection criteria for REOF. The criteria were largely based on the federal TIGER grant criteria which includes environmental, multimodal and equity criterion among other things. Staff also confirmed that funding for step 1 and step 2 was kept at the same level as the previous RFF cycle.

Councilors were mixed on how RFF should be allocated. While the majority of the Council stated the process and projects were thoroughly vetted through stakeholder and public engagement, other councilors were concerned that flexible funds should not be allocated to highway projects but rather spent on active transportation projects – projects that lack designated federal funding. Councilors emphasized the rigorous TIGER criteria and stated that for many of the projects the Regional Economic Opportunity Fund provided funds to complete the multimodal element of a larger project. Councilors highlighted the Sunrise Corridor project as an example, which received over \$100 million in funding from ODOT. Additionally, councilors emphasized that the majority of the projects funded in step 2 for active transportation and freight/green economy were on-the-ground construction projects, projects that the region's residents would benefit from in the not too distant future.

Councilor Stacey recognized the fine work completed by staff and partners on the 2016-18 RFFA cycle. He stated that transportation infrastructure is underfunded in the region, and that JPACT could have allocated twice the amount on worthy projects. He stated that Oregon's state highway trust fund, funded by a variety of mechanisms including the gas-tax and vehicle registration fees, is declining and not able to meet local community needs or fund improvements to the road and bridge system. Councilor Stacey stated that if the Oregon Legislature stepped up and raised the necessary resources good projects, such as the Sunrise Corridor, could be funded by the state's highway trust fund. This would leave the federal flexible funds to be allocated to off-street or out of right-of-way active transportation improvements. He stated that in order to send a strong signal that he did not

support creating the Regional Economic Opportunity Fund in the future, he would oppose the resolution.

Vote: Council President Hughes, and Councilors Craddick, Harrington, Chase, Dirksen, Collette voted in support of the motion. Councilor Stacey voted in opposition. The vote was 6 ayes, and 1 nay, the motion passed.

6.2 **Resolution No. 13-4482**, For the Purpose of Renewing the Historic Cemeteries Advisory Committee.

Motion:	Councilor Craddick moved to approve Resolution No. 13-4482.
Second:	Councilor Stacey seconded the motion.

Mr. Verne Duncan, chair of the Historic Cemeteries Advisory Committee, provided a brief presentation on the committee's membership and program accomplishments. The Cemetery Advisory Committee, composed of 10 community professionals, was established in August 2012 to advise the Chief Operating Officer and program staff on strategies to protect, preserve, and promote Metro's historic cemeteries. Program highlights for 2013 included the completion and opening of the cremation garden at Lone Fir Cemetery, and large-scale clean-up of burial spots and memorials to bring sites up to standards and consistent with Metro's rules and regulations. Resolution No. 13-4482, if approved, would renew the advisory committee for one year and confirm the Council President's chair and committee member appointments. (Full committee annual report included as part of the meeting record.)

Council discussion

Councilors thanked Mr. Duncan for his leadership and willingness to continue to serve as chair in 2014. Councilors discussed the importance the cemeteries play in the community and stated that Metro takes the historic cemeteries program seriously and appreciated the advisory committee's direction and recommendations. Councilors asked that Mr. Duncan extend their thanks and appreciation to the full committee. Councilors also thanked Mr. Paul Slyman of Metro for his leadership over the program, and welcomed Ms. Melisa McDonald, the program's new manager, to Metro.

Vote: Council President Hughes, and Councilors Craddick, Harrington, Chase, Dirksen, Collette and Stacey voted in support of the motion. The vote was 7 ayes, the motion passed.

7. **CHIEF OPERATING OFFICER COMMUNICATION**

Ms. Martha Bennett provided updates on the following items:

- The City of Portland is scheduled to begin installation of parking meters in Washington Park. Direct questions and/or comments to Teri Dresler.
- Metropolitan Exposition and Recreation Commission held a budget discussion on Nov. 6 which included a discussion on the venue's reserve policy for capital replacements. Contact Ms. Bennett with questions and/or feedback.

- The Expo Center will host Cirque du Soleil's Totem in spring 2014.
- Metro staff and councilors are scheduled to participate in the Portland area's Veteran's Day parade on Monday, Nov. 11.
- November is Native American Month. In honor of the month, Metro staff Amy Croover is scheduled to provide a presentation on Indian County on Nov. 19.
- Metro staff has already raised approximately \$40,000 as part of the agency's annual giving campaign.
- As part of the charitable giving campaign, the Metro Council and COO offices are sponsoring a potluck lunch on Nov. 20. Staff will sell tickets to Metro staff to raise money for the campaign.

8. COUNCILOR COMMUNICATION

Councilors provided updates on the following meetings or events: councilor quarterly exchange at the City of Fairview, Willamette Falls workshop with Tom Meyer, downtown revitalization workshop in Cornelius with Michelle Reeves, Tigard Community Planning forum, Metro Central Enhancement Committee meeting, and Tigard Chamber of Commerce meeting.

9. ADJOURN

There being no further business, Council President Hughes adjourned the regular meeting at 3:40 p.m. The Metro Council will convene the next regular council meeting on Thursday, Nov. 21 at 2 p.m. at Metro's Council Chamber. The Metro Council recessed to the council annex for an executive session held pursuant to ORS 192.660 2 (h), regarding consultation with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Respectfully submitted,



Kelsey Newell, Regional Engagement & Legislative Coordinator

ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF NOV. 7, 2013

Item	Topic	Doc. Date	Document Description	Doc. Number
	Agenda	11/7/13	Revised Nov. 7, 2013 council agenda	110713c-01
3.	PowerPoint	N/A	Oregon Zoo awards	110713c-02
4.	Minutes	10/31/13	Council minutes for Oct. 31, 2013	110713c-03
6.1	PowerPoint	N/A	2016-18 Regional Flexible Fund Allocation – final recommendation	110713c-04
6.2	Legislation	N/A	Resolution No. 13-4482 (redline), Exhibit A and staff report	110713c-05
6.2	Report	N/A	Metro Historic Cemetery Program – Cemetery Advisory Committee Annual Report – 2013	110713c-06

Orenco Woods Nature Park

City of Hillsboro Parks and Recreation

Metro

Walker | Macy



Metro Council
November 21, 2013



Metro | *Making a great place*

Presentation overview

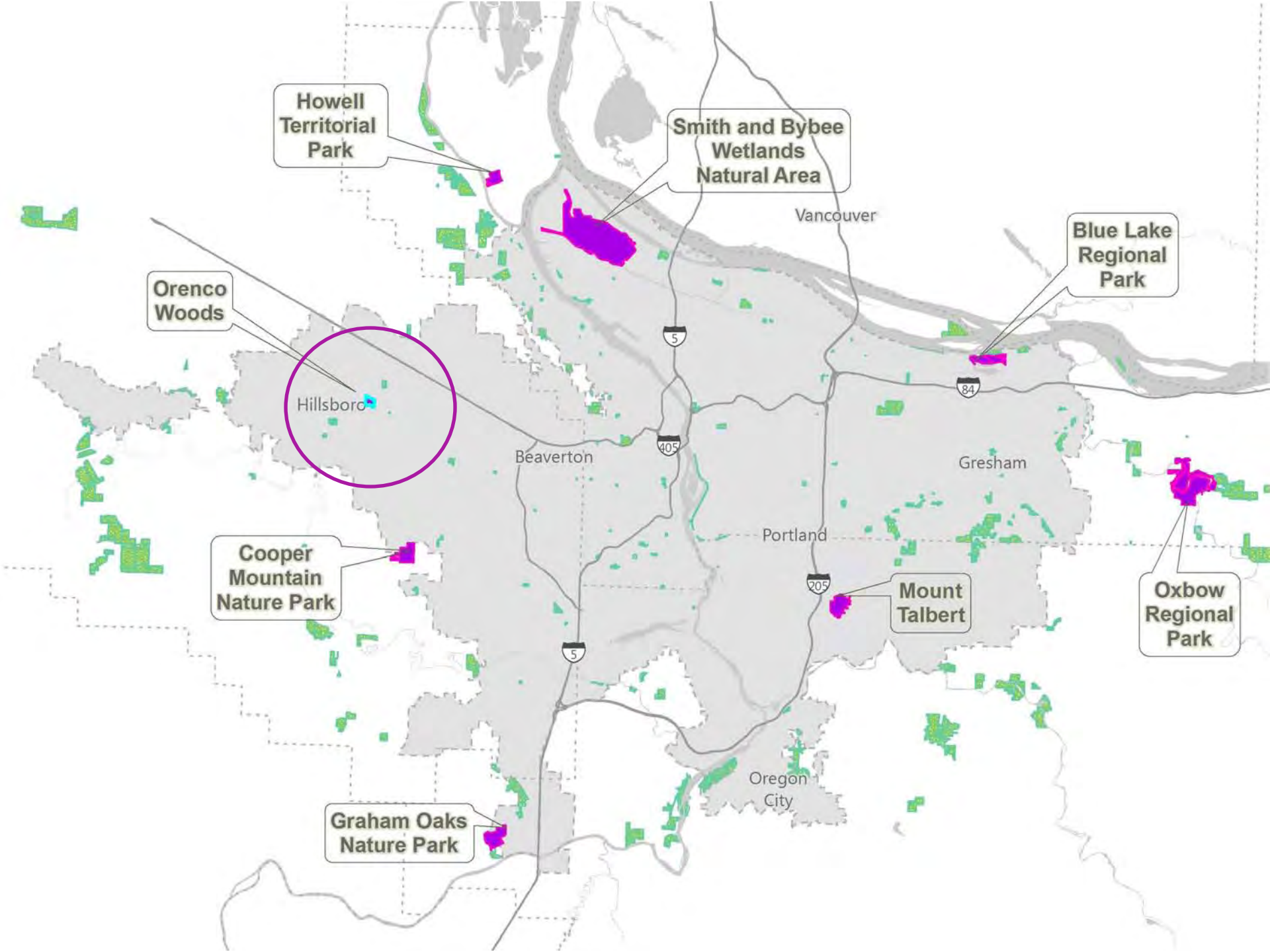
Site context

Planning
process

Draft
master plan

Next steps





**Howell
Territorial
Park**

**Smith and Bybee
Wetlands
Natural Area**

**Blue Lake
Regional
Park**

**Orenco
Woods**

Hillsboro

**Cooper
Mountain
Nature Park**

**Mount
Talbert**

**Oxbow
Regional
Park**

**Graham Oaks
Nature Park**

Vancouver

Beaverton

Gresham

Portland

Oregon
City

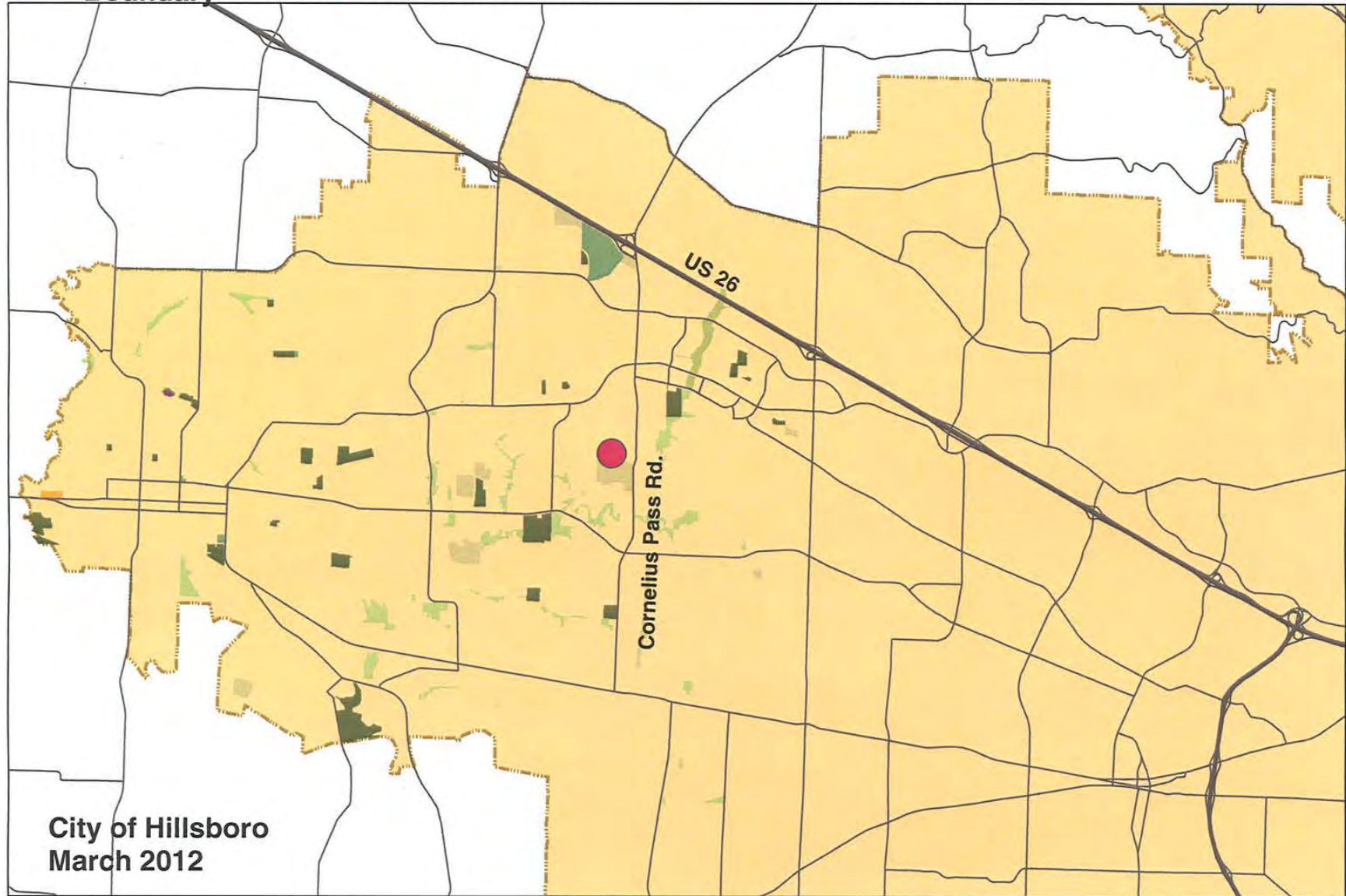
Metro Urban Growth Boundary & Orenco Woods Nature Park Site



 Urban Growth Boundary

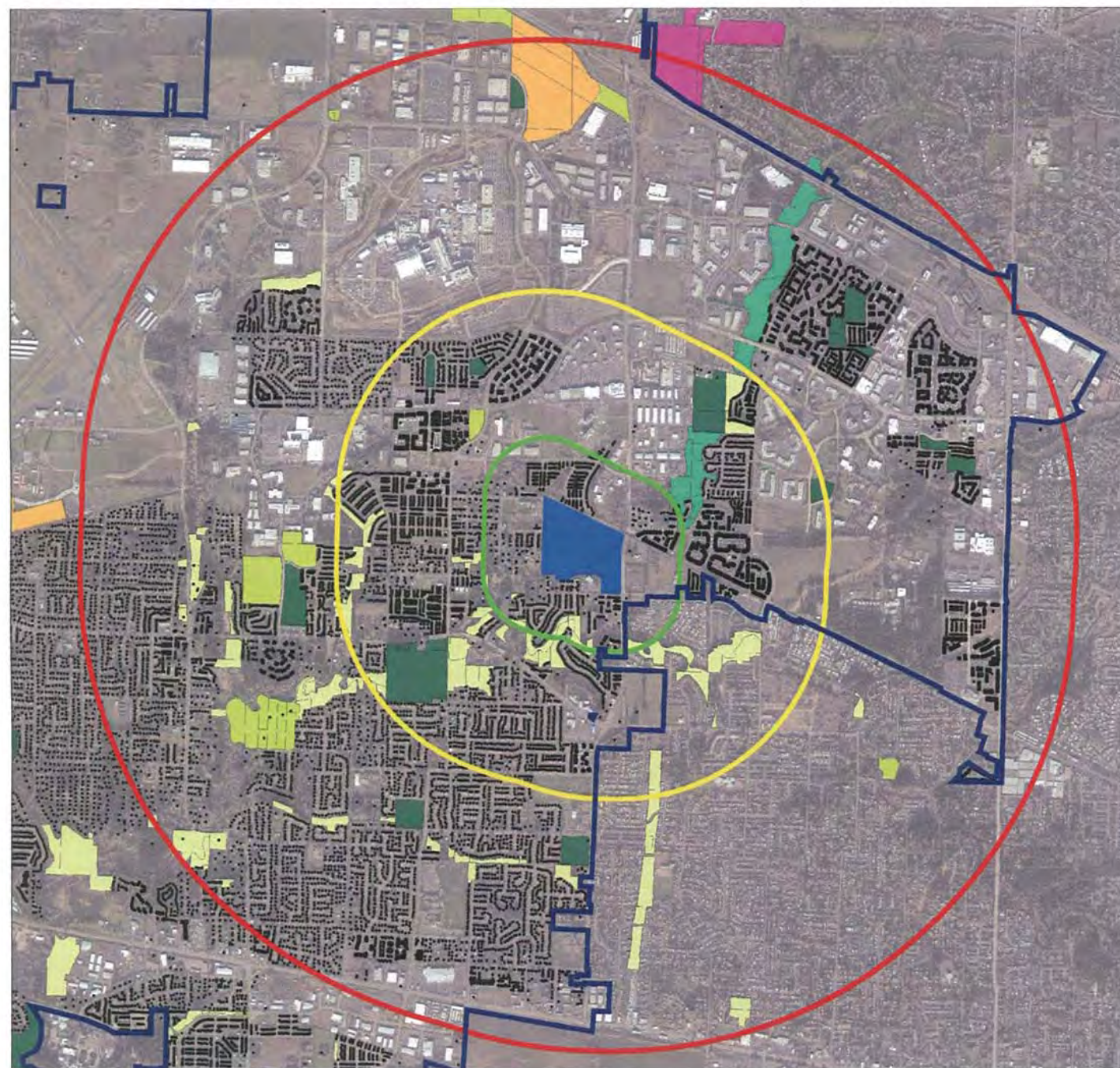
 Orenco Woods Nature Park Site

 Other City Parks & Natural Areas






City of Hillsboro
March 2012

Orenco Woods Nature Park - Surrounding Population



Total Estimated Population

-  - ½ mile: 2,950
-  - 1 mile: 19,827
-  - 2 miles: 48,530



NE BIRCH ST

STONEY BROOK ST

NW 225TH AVE

MCDONALD HOUSE

31.4 acres

DOGWOOD ST

NW 226TH AVE

NW 225TH AVE

ELM ST

CITY PARCEL

11.3 acres

SALE PARCEL

10.3 acres

NW CORNELIUS PASS RD

NW WILSON ST

MAX LINE

Orenco Nursery Co. and McDonald House



Elks Lodge and Orenco Woods Golf Course



Orenco Woods comes into public ownership



Public involvement



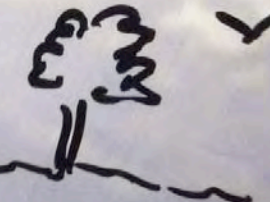
Elementary school student vision



Public comment

What a beautiful
sacred space for
the community!
- Junia Huynh



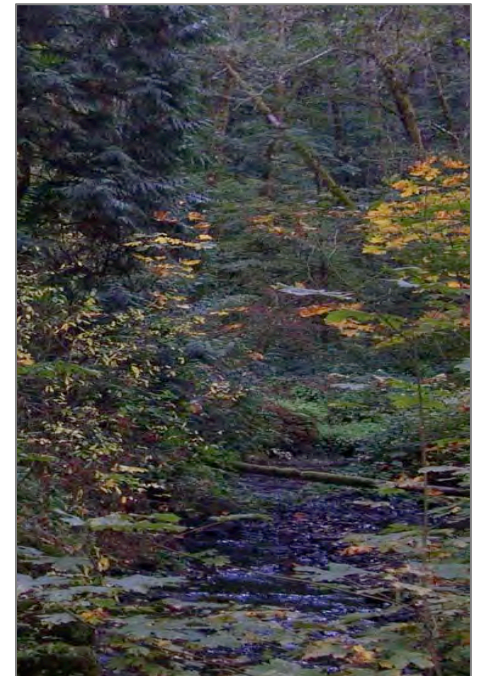
EVERYONE NEEDS
NATURE IN THEIR
NEIGHBORHOOD 

Project goals

- Utilize context-sensitive design to balance recreational opportunities with habitat protection, restoration and enhancement of the site's natural areas.
- Create a unique park that honors and respects the site's natural, cultural and historical attributes and setting.
- Provide for nature-related recreation experiences compatible with the nature park, and neighborhood park elements as appropriate.
- Provide welcoming park access that accommodates both community and neighborhood uses.
- Incorporate sustainable, low impact development principles into the park plan.

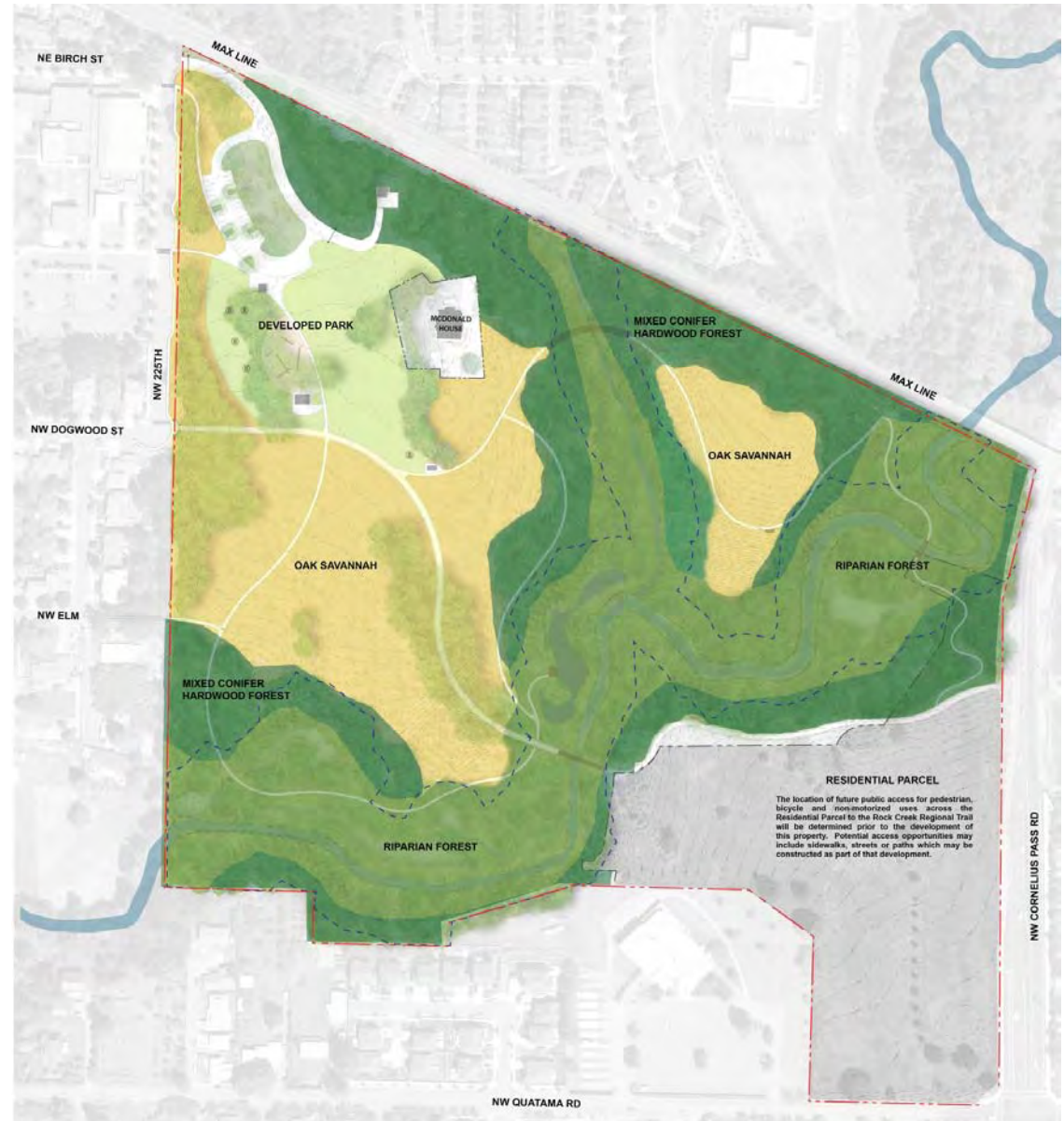
Conservation targets

1. Oak savannah
2. Mixed conifer and hardwood forest habitat
3. Riparian and floodplain forest habitat
4. Native fish



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1. Oak savannah
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Conceptual plan options



Development plans



Previous development plan



Current development plan

Draft master plan



Draft master plan: NW enlargement



Parking diagram



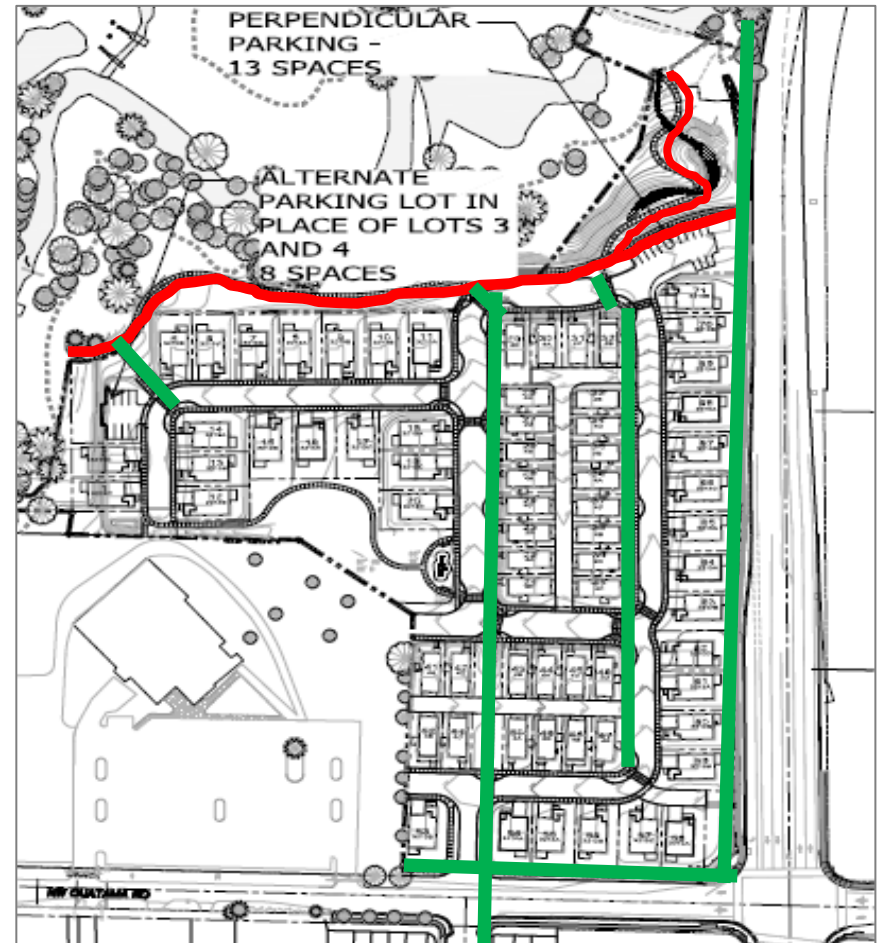
Polygon NW resident development proposal

Pedestrian connections from
Quatama and Cornelius Pass Rd.

Dedicated parking lot
(approximately 13 spaces)

Establish grade for Rock Creek
Regional Trail

Install local access trail to the
Park





Draft master plan



Draft master plan: SW enlargement



Environmental station #1: PROPOSED



Environmental station #2: PROPOSED



Draft master plan



Draft master plan: NE enlargement



Forest canopy bridge: PROPOSED



Environmental station #3: PROPOSED



Draft master plan



Next steps



