

BEFORE THE METRO COUNCIL

AMENDING THE FY 2013-14 BUDGET AND) ORDINANCE NO. 14-1326
APPROPRIATIONS SCHEDULE AND THE FY)
2013-14 THROUGH 2017-18 CAPITAL) Introduced by Martha Bennett, Chief
IMPROVEMENT PLAN) Operating Officer, with the concurrence of
) Council President Tom Hughes

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2013-14 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; and

WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriations, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction, and

WHEREAS, ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer, now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2013-14 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of recognizing new grants, contributions and donations, and transferring appropriations to provide for a change in operations..
2. That the FY 2013-14 through FY 2017-18 Capital Improvement Plan is hereby amended accordingly.
3. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 3rd day of April 2014.





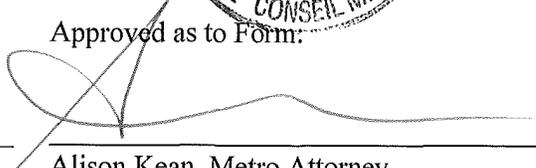
Tom Hughes, Council President

Approved as to Form:

Attest:



Troy Rayburn, Recording Secretary



Alison Kean, Metro Attorney

**Exhibit A
Ordinance No. 14-1326**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Information Services							
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
520100	Office Supplies		34,724		0		34,724
521000	Subscriptions and Dues		740		0		740
521500	Maintenance & Repairs Supplies		7,000		0		7,000
<i>SVCS Services</i>							
524000	Contracted Professional Svcs		152,181		0		152,181
525100	Utility Services		20,400		0		20,400
526000	Maintenance & Repair Services		658,973		53,125		712,098
528000	Other Purchased Services		0		0		0
<i>OTHEXP Other Expenditures</i>							
545000	Travel		4,500		0		4,500
545500	Staff Development		16,500		0		16,500
Total Materials & Services			\$895,018		\$53,125		\$948,143
TOTAL REQUIREMENTS		27.50	\$3,965,095	0.00	\$53,125	27.50	\$4,018,220

**Exhibit A
Ordinance No. 14-1326**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Oregon Zoo							
<i>Personnel Services</i>							
<i>SALWGE</i>	<i>Salaries & Wages</i>						
501000	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	60,901	-	0	1.00	60,901
	Assistant Management Analyst	1.00	63,894	-	0	1.00	63,894
	Associate Natural Resource Scientist	1.00	77,613	-	0	1.00	77,613
	Associate Public Affairs Specialist	1.00	63,648	-	0	1.00	63,648
	Associate Visual Communications Designr	2.00	119,159	-	0	2.00	119,159
	Director	1.00	158,213	-	0	1.00	158,213
	Deputy Conservation Manager	1.00	86,913	-	0	1.00	86,913
	Deputy Director	2.00	250,571	-	0	2.00	250,571
	Events Coordinator	1.00	60,580	-	0	1.00	60,580
	Education Specialist III	6.25	427,395	-	0	6.25	427,395
	General Manager of Visitor Venues	0.25	40,982	-	0	0.25	40,982
	Manager I	2.00	170,985	-	0	2.00	170,985
	Manager II	4.00	399,288	-	0	4.00	399,288
	Program Analyst II	2.15	128,868	-	0	2.15	128,868
	Program Analyst III	1.00	76,925	-	0	1.00	76,925
	Program Analyst IV	1.00	71,652	-	0	1.00	71,652
	Program Supervisor I	1.00	66,377	-	0	1.00	66,377
	Program Supervisor II	5.00	371,786	-	0	5.00	371,786
	Project Coordinator	1.00	79,767	-	0	1.00	79,767
	Registrar	1.00	55,253	-	0	1.00	55,253
	Senior Public Affairs Specialist	3.00	232,541	-	0	3.00	232,541
	Senior Visual Communications Designer	1.00	63,895	-	0	1.00	63,895
	Service Supervisor I	4.00	219,486	-	0	4.00	219,486
	Service Supervisor II	6.00	352,445	-	0	6.00	352,445
	Service Supervisor III	3.00	207,177	-	0	3.00	207,177
	Service Supervisor IV	1.00	78,672	-	0	1.00	78,672
	Veterinarian I	1.00	96,269	-	0	1.00	96,269
	Veterinarian II	1.00	100,491	-	0	1.00	100,491
	Volunteer Coordinator II	1.00	66,075	-	0	1.00	66,075
501500	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist II	2.00	95,132	-	0	2.00	95,132
	Administrative Specialist III	4.00	187,159	-	0	4.00	187,159
	Animal Keeper	31.00	1,635,986	-	0	31.00	1,635,986
	Custodian	6.00	230,200	-	0	6.00	230,200
	Education Specialist II	3.00	169,195	-	0	3.00	169,195
	Custodian Lead	-	0	1.00	36,878	1.00	36,878
	Warehouse Lead	-	0	1.00	36,878	1.00	36,878
	Gardener 1	7.00	346,016	-	0	7.00	346,016
	Maintenance Electrician	1.00	75,943	-	0	1.00	75,943
	Maintenance Lead	1.00	65,582	-	0	1.00	65,582
	Maintenance Technician	2.00	113,591	-	0	2.00	113,591
	Maintenance Worker 2	9.00	495,378	-	0	9.00	495,378
	Maintenance Worker 3	3.00	187,390	-	0	3.00	187,390
	Nutrition Technician	2.00	119,238	-	0	2.00	119,238
	Program Assistant 1	1.00	43,149	-	0	1.00	43,149
	Program Assistant 2	2.00	91,139	-	0	2.00	91,139
	Safety and Security Officer	5.00	214,248	-	0	5.00	214,248
	Senior Animal Keeper	7.00	421,055	-	0	7.00	421,055
	Senior Gardener	1.00	62,463	-	0	1.00	62,463

**Exhibit A
Ordinance No. 14-1326**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Oregon Zoo							
	Storekeeper	1.00	52,407	-	0	1.00	52,407
	Admissions Lead	1.00	44,412	1.00	36,878	2.00	81,290
	Veterinary Technician	2.00	113,392	-	0	2.00	113,392
	Volunteer Coordinator I	1.00	63,704	-	0	1.00	63,704
502000	Reg Emp-Part Time-Exempt						
	Associate Visual Communications Design	0.50	31,948	-	0	0.50	31,948
	Education Specialist III	0.50	28,327	-	0	0.50	28,327
	Video/Photography Technician	0.50	30,450	-	0	0.50	30,450
502500	Reg Employees-Part Time-Non-Exempt						
	Animal Keeper-PT	2.50	139,240	-	0	2.50	139,240
	Clerk/Bookkeeper	0.75	31,740	-	0	0.75	31,740
	Education Specialist II	2.05	116,830	-	0	2.05	116,830
	Food Service/Retail Specialist	3.90	164,478	-	0	3.90	164,478
	Lead Cash Office Clerk	0.85	37,750	-	0	0.85	37,750
	Education Specialist I	0.50	21,760	-	0	0.50	21,760
	Nutrition Technician I	0.50	25,699	-	0	0.50	25,699
	Program Assistant 1	1.55	66,881	-	0	1.55	66,881
	Program Assistant 2	-	0	0.50	19,614	0.50	19,614
	Veterinary Technician	0.50	28,348	-	0	0.50	28,348
	Visitor Service Worker 3-reg	0.85	28,825	-	0	0.85	28,825
	Volunteer Coordinatior I	-	0	-	0	-	0
503000	Temporary Employees - Hourly		1,924,577		(190,618)		1,733,959
503100	Temporary Employees - Salaried		0		0		0
504000	Seasonal Employees		1,300,148		0		1,300,148
508000	Overtime		256,713		0		256,713
508500	Premium Pay / Holiday Pay		184,426		0		184,426
<i>FRINGE</i>	<i>Fringe Benefits</i>						
510000	Fringe Benefits						
511000	Fringe Benefits - Payroll Taxes		1,035,192		(4,617)		1,030,575
512000	Fringe Benefits - Retirement PERS		1,813,640		16,409		1,830,049
513000	Fringe Benefits - Health & Welfare		2,259,790		47,670		2,307,460
514000	Fringe Benefits - Unemployment		148,273		0		148,273
515000	Fringe Benefits - Other Benefits		305,333		908		306,241
Total Personnel Services		164.10	\$19,054,968	3.50	\$0	167.60	\$19,054,968
Total Materials & Services			\$12,530,483		\$0		\$12,530,483
TOTAL REQUIREMENTS		164.10	\$31,585,451	3.50	\$0	167.60	\$31,585,451

Exhibit A
Ordinance No. 14-1326

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Parks & Environmental Services							
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
520100	Office Supplies		72,016	0			72,016
520500	Operating Supplies		112,665	0			112,665
521000	Subscriptions and Dues		6,326	0			6,326
521400	Fuels and Lubricants		75,891	0			75,891
521500	Maintenance & Repairs Supplies		143,462	0			143,462
522500	Retail		13,000	0			13,000
<i>SVCS Services</i>							
524000	Contracted Professional Svcs		330,903	0			330,903
525000	Contracted Property Services		173,945	0			173,945
525100	Utility Services		438,908	0			438,908
525500	Cleaning Services		25,278	0			25,278
526000	Maintenance & Repair Services		383,107	0			383,107
526500	Rentals		44,599	0			44,599
528000	Other Purchased Services		56,120	0			56,120
529800	Glendoveer Golf Operating Contract		2,344,363	0			2,344,363
<i>IGEXP Intergov't Expenditures</i>							
530000	Payments to Other Agencies		112,100	0			112,100
531000	Taxes (Non-Payroll)		225,866	0			225,866
532000	Government Assessments		0		50,000		50,000
<i>OTHEXP Other Expenditures</i>							
545000	Travel		8,095	0			8,095
545500	Staff Development		34,536	0			34,536
Total Materials & Services			\$4,601,180		\$50,000		\$4,651,180
TOTAL REQUIREMENTS		42.30	\$8,879,069	0.00	\$50,000	42.30	\$8,929,069

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ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
General Expenses							
Total Interfund Transfers			\$7,319,574		\$0		\$7,319,574
<i>Contingency & Unappropriated Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
	Contingency						
701002	* Contingency		3,316,459		(103,125)		3,213,334
701001	* Opportunity Account		250,000		0		250,000
701004	* Reserve for Future One-Time Expenditures		440,223		0		440,223
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
	Unappropriated Fund Balance						
805100	* Stabilization Reserve		2,575,000		0		2,575,000
805450	* PERS Reserve		2,893,403		0		2,893,403
805900	* Other Planning Department Carryover		466,982		0		466,982
805300	* Reserve for Future One-Time Expenditures		775,000		0		775,000
805900	* Reserved for Community Invest. Initiative		156,034		0		156,034
801003	* Reserved for TOD		5,083,671		0		5,083,671
801002	* Reserved for Local Gov't Grants (CET)		2,353,159		0		2,353,159
805900	* Reserved for Cost Allocation Adjustments		429,590		0		429,590
805900	* Reserved for Nature in Neighborhood Grants		58,327		0		58,327
805900	* Reserved for Metro Export Initiative		25,000		0		25,000
805900	* Reserved for Active Transportation		135,000		0		135,000
805400	* Reserve for Future Debt Service		995,535		0		995,535
Total Contingency & Unappropriated Balance			\$19,953,383		(\$103,125)		\$19,850,258
TOTAL REQUIREMENTS		454.34	\$116,824,274	3.50	\$0	457.84	\$116,824,274

**Exhibit A
Ordinance No. 14-1326**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Metro Exposition Recreation Commission Fund							
MERC Fund							
<i>Resources</i>							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>						
340000	* Undesignated		24,211,557		0		24,211,557
<i>GRANTS</i>	<i>Grants</i>						
410500	Federal Grants - Indirect		100,000		0		100,000
411500	State Grant - Indirect		196,591		0		196,591
412000	Local Grant - Direct		10,000		0		10,000
412500	Local Grants - Indirect		30,000		0		30,000
412900	Intra Metro Grant		157,412		0		157,412
<i>LGSHRE</i>	<i>Local Gov't Share Revenues</i>						
413000	Transient Lodging Tax (3% Excise Tax Fund)		10,280,593		0		10,280,593
413300	Visitor Development Fund Allocation		3,420,902		0		3,420,902
<i>GVCNTB</i>	<i>Contributions from Governments</i>						
414500	Government Contributions		816,020		0		816,020
<i>CHGSVC</i>	<i>Charges for Service</i>						
450000	Admission Fees		1,675,767		0		1,675,767
451000	Rentals		7,007,195		153,500		7,160,695
455000	Food Service Revenue		12,079,725		281,000		12,360,725
456000	Retail Sales		8,500		0		8,500
457000	Merchandising		15,000		0		15,000
457500	Advertising		19,290		4,000		23,290
458000	Utility Services		1,676,700		0		1,676,700
459000	Commissions		1,895,659		0		1,895,659
462000	Parking Fees		2,862,264		126,430		2,988,694
464500	Reimbursed Services		2,745,409		0		2,745,409
464700	Reimbursed Services - Contract		502,484		0		502,484
465000	Miscellaneous Charges for Svc		228,494		21,310		249,804
<i>INTRST</i>	<i>Interest Earnings</i>						
470000	Interest on Investments		76,142		0		76,142
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
475000	Donations and Bequests		75,000		0		75,000
476000	Sponsorship Revenue		134,000		0		134,000
<i>MISCRV</i>	<i>Miscellaneous Revenue</i>						
417000	Fine & Forfeitures		4,000		0		4,000
480500	Financing Transaction		50,599		0		50,599
489000	Miscellaneous Revenue		25,956		0		25,956
489100	Refunds and Reimbursements		1,250		0		1,250
<i>LOANRV</i>	<i>Interfund Loan - Resource</i>						
496000	Interfund Loan - Principal * from General Fund		2,200,000		0		2,200,000
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
497000	Transfer of Resources * from General Fund (MTOCA)		418,633		0		418,633
TOTAL RESOURCES			\$72,925,142		\$586,240		\$73,511,382
Total Personnel Services		174.50	\$17,741,183	-	\$0	174.50	\$17,741,183
<i>Materials & Services</i>							
<i>GOODS</i>	<i>Goods</i>						
520100	Office Supplies		201,481		116,500		317,981
520500	Operating Supplies		279,744		0		279,744
521000	Subscriptions and Dues		72,345		0		72,345
521400	Fuels and Lubricants		17,500		0		17,500
521500	Maintenance & Repairs Supplies		491,660		80,500		572,160
522500	Retail		11,000		0		11,000

**Exhibit A
Ordinance No. 14-1326**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
Metro Exposition Recreation Commission Fund							
MERC Fund							
<i>SVCS</i>	<i>Services</i>						
524000	Contracted Professional Svcs		1,098,509		0		1,098,509
524500	Marketing Expense		2,964,742		0		2,964,742
524600	Sponsorship Expenditures		32,450		0		32,450
524700	Visitor Development Marketing		1,330,719		0		1,330,719
525100	Utility Services		2,543,190		0		2,543,190
525500	Cleaning Services		34,200		0		34,200
526000	Maintenance & Repair Services		1,241,463		0		1,241,463
526500	Rentals		499,362		0		499,362
528000	Other Purchased Services		1,007,544		0		1,007,544
528100	Other Purchased Services - Reimb		504,219		0		504,219
529100	Food and Beverage Services		10,265,500		190,000		10,455,500
529200	Parking Services		264,450		125,550		390,000
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
530000	Payments to Other Agencies		219,625		0		219,625
531000	Taxes (Non-Payroll)		22,500		0		22,500
532000	Government Assessments		2,200,000		0		2,200,000
<i>OTHEXP</i>	<i>Other Expenditures</i>						
545000	Travel		165,900		0		165,900
545500	Staff Development		101,600		0		101,600
549000	Miscellaneous Expenditures		7,700		77,875		85,575
Total Materials & Services			\$25,577,403		\$590,425		\$26,167,828
Total Capital Outlay			\$5,302,617		\$0		\$5,302,617
Total Interfund Transfers			\$5,131,804	-	\$0		\$5,131,804
Contingency and Ending Balance							
<i>CONT</i>	<i>Contingency</i>						
	Contingency						
701002	* General Contingency		1,922,099		0		1,922,099
706000	* Renewal and Replacement		2,584,922		0		2,584,922
701003	* New Capital/Business Strategy Reserve		5,640,167		(590,425)		5,049,742
709000	* Contingency for Capital (TL TAX)		254,605		0		254,605
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
	Unappropriated Fund Balance						
805100	* Stabilization Reserve		620,500		0		620,500
805910	* New Capital/Business Strategy Reserve		0		586,240		586,240
805200	* Renewal & Replacement		8,149,842		0		8,149,842
Total Contingency and Ending Balance			\$19,172,135		(\$4,185)		\$19,167,950
TOTAL REQUIREMENTS		174.50	\$72,925,142	-	\$586,240	174.50	\$73,511,382

Exhibit A
Ordinance No. 14-1326

ACCT	DESCRIPTION	Current		Amended	
		<u>Budget</u>	<u>Revision</u>	<u>Budget</u>	<u>Revision</u>
		FTE	Amount	FTE	Amount
Rehabilitation & Enhancement Fund					
<i>Materials & Services</i>					
NORTH PORTLAND ENHANCEMENT ACCOUNT					
<i>GOODS Goods</i>					
520100	Office Supplies		450	0	450
<i>SVCS Services</i>					
524000	Contracted Professional Svcs		0	60,000	60,000
528000	Other Purchased Services		1,000	0	1,000
<i>OTHEXP Other Expenditures</i>					
544500	Grants and Loans		10,000	0	10,000
METRO CENTRAL ENHANCEMENT ACCOUNT					
<i>GOODS Goods</i>					
520100	Office Supplies		450	0	450
<i>SVCS Services</i>					
528000	Other Purchased Services		2,000	0	2,000
<i>OTHEXP Other Expenditures</i>					
544500	Grants and Loans		128,986	0	128,986
545000	Travel		250	0	250
545500	Staff Development		500	0	500
FOREST GROVE ACCOUNT					
<i>IGEXP Intergov't Expenditures</i>					
530000	Payments to Other Agencies		62,564	0	62,564
OREGON CITY ACCOUNT					
<i>IGEXP Intergov't Expenditures</i>					
530000	Payments to Other Agencies		124,790	0	124,790
Total Materials & Services			\$330,990	\$60,000	\$390,990
Total Interfund Transfers			\$114,602	\$0	\$114,602
<i>Contingency and Ending Balance</i>					
<i>CONT Contingency</i>					
Contingency					
700000	* North Portland		200,000	(60,000)	140,000
700000	* Metro South		15,000	0	15,000
700000	* Metro Central		50,000	0	50,000
700000	* Forest Grove		15,000	0	15,000
<i>UNAPP Unappropriated Fund Balance</i>					
Unappropriated Fund Balance					
805000	* North Portland		1,345,101	0	1,345,101
805000	* Metro Central		204,234	0	204,234
Total Contingency and Ending Balance			\$1,829,335	(\$60,000)	\$1,769,335
TOTAL REQUIREMENTS			\$2,274,927	\$0	\$2,274,927

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Ordinance No. 14-1326

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Solid Waste Revenue Fund							
Operating Account - Parks & Environmental Services							
Total Personnel Services		58.75	\$6,225,177	-	\$0	58.75	\$6,225,177
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
520100	Office Supplies		24,357		0		24,357
520500	Operating Supplies		613,951		0		613,951
521000	Subscriptions and Dues		5,072		0		5,072
521400	Fuels and Lubricants		24,555		0		24,555
521300	Fuels - Waste Transport		2,239,532		353,085		2,592,617
521500	Maintenance & Repairs Supplies		293,793		0		293,793
521900	Purchasing Card Expenditures		0		0		0
522500	Retail		115,000		0		115,000
<i>SVCS Services</i>							
524000	Contracted Professional Svcs		1,181,298		0		1,181,298
524600	Sponsorship Expenditures		0		0		0
525000	Contracted Property Services		0		0		0
525100	Utility Services		204,901		0		204,901
525500	Cleaning Services		22,000		0		22,000
526000	Maintenance & Repair Services		332,103		0		332,103
526500	Rentals		143,021		0		143,021
527000	Insurance		0		0		0
528000	Other Purchased Services		310,337		0		310,337
529000	Operations Contracts		0		0		0
529300	Disposal - Landfill		8,366,100		626,949		8,993,049
529400	Special Waste Disposal		1,082,569		0		1,082,569
529500	Waste Transport		6,824,140		1,075,896		7,900,036
529600	Transfer Station Operations		7,313,359		253,840		7,567,199
529700	Organics Processing		5,478,006		0		5,478,006
<i>IGEXP Intergov't Expenditures</i>							
530000	Payments to Other Agencies		376,063		51,230		427,293
531000	Taxes (Non-Payroll)		500		0		500
531500	Grants to Other Governments		0		0		0
<i>OTHEXP Other Expenditures</i>							
544500	Grants & Loans		0		0		0
544600	Intra-Metro Grants		0		0		0
545000	Travel		18,200		0		18,200
545500	Staff Development		30,962		0		30,962
549000	Miscellaneous Expenditures		0		0		0
Total Materials & Services			\$34,999,819		\$2,361,000		\$37,360,819
TOTAL REQUIREMENTS		58.75	\$41,224,996	-	\$2,361,000	58.75	\$43,585,996

Exhibit A
Ordinance No. 14-1326

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Solid Waste Revenue Fund							
General Expenses							
Total Interfund Transfers			\$7,766,403		\$0		\$7,766,403
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
	Contingency						
701002	* Operating Account (Operating Contingency)		2,000,000		(1,500,000)		500,000
705000	* Landfill Closure Account		5,537,304		0		5,537,304
706000	* Renewal & Replacement Account		7,756,210		(861,000)		6,895,210
	* NOT USED		0		0		0
	* NOT USED		0		0		0
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
	Unappropriated Fund Balance						
800000	* Ending Balance		0		0		0
805539	* Landfill Closure Account		0		0		0
805200	* Renewal & Replacement Account		0		0		0
805900	* General Account (Working Capital)		5,795,653		0		5,795,653
805900	* General Account (EIL Reserve - GASB 49)		5,225,000		0		5,225,000
805900	* General Account (Rate Stabilization)		2,000,000		0		2,000,000
	* NOT USED		0		0		0
805900	* General Account (Capital Reserve)		4,455,000		0		4,455,000
	* NOT USED		0		0		0
	* NOT USED		0		0		0
805450	* PERS Reserve		0		0		0
Total Contingency and Ending Balance			\$32,769,167		(\$2,361,000)		\$30,408,167
TOTAL REQUIREMENTS		90.75	\$93,665,483	0.00	\$0	90.75	\$93,665,483

Exhibit B
Ordinance 14-1326
Schedule of Appropriations

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Revised Appropriation</u>
GENERAL FUND			
Communications	2,701,648	0	2,701,648
Council Office	3,938,637	0	3,938,637
Finance & Regulatory Services	4,628,354	0	4,628,354
Human Resources	2,219,337	0	2,219,337
Information Services	3,965,095	53,125	4,018,220
Metro Auditor	725,382	0	725,382
Office of Metro Attorney	2,061,480	0	2,061,480
Oregon Zoo	31,585,451	0	31,585,451
Parks & Environmental Services	8,879,069	50,000	8,929,069
Planning and Development	14,216,023	0	14,216,023
Research Center	3,644,374	0	3,644,374
Sustainability Center	3,916,131	0	3,916,131
Special Appropriations	5,350,265	0	5,350,265
Non-Departmental			
Debt Service	1,720,071	0	1,720,071
Interfund Transfers	7,319,574	0	7,319,574
Contingency	4,006,682	(103,125)	3,903,557
<i>Total Appropriations</i>	<u>100,877,573</u>	<u>0</u>	<u>100,877,573</u>
Unappropriated Balance	15,946,701	0	15,946,701
Total Fund Requirements	<u>\$116,824,274</u>	<u>\$0</u>	<u>\$116,824,274</u>
MERC FUND			
MERC	48,621,203	590,425	49,211,628
Non-Departmental			
Interfund Transfers	5,131,804	0	5,131,804
Contingency	10,401,793	(590,425)	9,811,368
<i>Total Appropriations</i>	<u>64,154,800</u>	<u>0</u>	<u>64,154,800</u>
Unappropriated Balance	8,770,342	586,240	9,356,582
Total Fund Requirements	<u>\$72,925,142</u>	<u>\$586,240</u>	<u>\$73,511,382</u>
REHABILITATION & ENHANCEMENT FUND			
Sustainability Center	330,990	60,000	390,990
Non-Departmental			
Interfund Transfers	114,602	0	114,602
Contingency	280,000	(60,000)	220,000
<i>Total Appropriations</i>	<u>725,592</u>	<u>0</u>	<u>725,592</u>
Unappropriated Balance	1,549,335	0	1,549,335
Total Fund Requirements	<u>\$2,274,927</u>	<u>\$0</u>	<u>\$2,274,927</u>

Exhibit B
Ordinance 14-1326
Schedule of Appropriations

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
SOLID WASTE REVENUE FUND			
Finance & Regulatory Services	2,179,938	0	2,179,938
Sustainability Center	5,842,884	0	5,842,884
Parks & Environmental Services	45,107,091	2,361,000	47,468,091
Non-Departmental			
Interfund Transfers	7,766,403	0	7,766,403
Contingency	15,293,514	(2,361,000)	12,932,514
<i>Total Appropriations</i>	<u>76,189,830</u>	<u>0</u>	<u>76,189,830</u>
Unappropriated Balance	17,475,653	0	17,475,653
Total Fund Requirements	<u>\$93,665,483</u>	<u>\$0</u>	<u>\$93,665,483</u>

All other appropriations remain as previously adopted

STAFF REPORT

FOR THE PURPOSE OF AMENDING THE FY 2013-14 BUDGET AND APPROPRIATIONS SCHEDULE AND THE FY 2013-14 THROUGH 2017-18 CAPITAL IMPROVEMENT PLAN

Date: February 21, 2014

Prepared by: Kathy Rutkowski 503-797-1630

BACKGROUND

Since the adoption of the budget several items have been identified that necessitate amendment to the budget.

Solid Waste Tonnage Related Expenses

Metro transfer stations are on track to receive about 40,000 (10%) more tons of mixed solid waste than projected for the FY 2013-14 Budget. As a result, Metro will incur contractual transfer, transport, and disposal costs in excess of the amounts appropriated in the FY 2013-14 Budget. The Parks and Environmental Services Department anticipates that full-year expenditures will exceed FY 2013-14 budgeted amounts by \$2,361,000. This budget amendment transfers current appropriation authority from the Solid Waste Fund contingency account to the operating account in order to cover those additional costs associated with higher than expected tonnage at Metro's transfer stations. There are no further financial implications of this budget amendment, as the revenue to pay for these costs is collected from current user charges (tip fee and transaction fee) on the additional mixed solid waste that arrives at the transfer stations.

North Portland Enhancement Account

For nearly three decades, Metro's North Portland community enhancement grants have helped improve neighborhoods near the now-closed St. Johns Landfill. In December 2012, the Metro Council unanimously approved the committee's recommendation to distribute the remaining \$1.6 million in the enhancement grant fund by 2018. Since then, the committee has recommended that the remaining funds be used to support the North Portland Greenway and investments in capacity building to strengthen programs and services to North Portland residents. This one-time grant opportunity will help community groups and organizations build their capacity to sustain long-term services and benefits.

During the creation of the FY 13-14 budget, it was unclear how quickly the committee would move forward with spending the funds for capacity building grants. Since that time, an application process was developed that included interested parties submitting a letter of interest to the North Portland Enhancement Committee. The committee has reviewed those proposals and invited 16 organizations to apply for full funding. As part of their invitation, the committee has pledged coaching services for each applicant (in the range of \$3,500-5,000 per project) as well as establishing a peer-learning cohort for all approved applicants to share their capacity building projects and process with one another. Contracts have been set up for these coaching services and work is scheduled to begin in the current fiscal year. The committee has established a budget of \$60,000 for these services. This budget amendment allows for the expenditure of the budgeted funds anticipated by the committee for these approved coaching services.

Cemetery Settlement Agreement

In December 2013, the Oregon Mortuary and Cemetery Board (OMCB) signed a Consent Order and Settlement Agreement with Metro. This document resolves matters related to the Oregon Mortuary and

Cemetery Board’s long-running investigation of Metro’s historic cemetery program. As part of the Consent Order, Metro agreed to pay a civil penalty of \$50,000 to the OMCB. This action requests a transfer of \$50,000 from the General Fund contingency to the Parks & Environmental Services appropriation in the General Fund.

Cirque du Soleil

In November 2013, Expo Center staff entered into a 2014 Option Notice/Agreement with Cirque du Soleil for the presentation of TOTEM, by Cirque du Soleil America, Inc. The event represents a lengthy stay exceeding three months and fifty performances, with a projected attendance of 100,000 attendees. Many of these attendees will likely be first time visitors to the Portland Expo Center. Immediate preparations are underway to support the event and organize for Cirque’s arrival in February, 2014.

We project the total event revenue to be \$586,240 comprised of rent, concessions, alcohol sales and parking. To support this new revenue opportunity, we request a one-time transfer of \$393,425 from the Strategic Business Reserve to support the arrival and execution of this event. As we did in 2012, we plan to reimburse the event support expense amount back to the Strategic Business Reserve with net revenues from the event.

Under Oregon Budget Law we are unable to recognize and directly appropriate this revenue without a supplemental budget. This action acknowledges the receipt of the revenue but places it in unappropriated balance to reimburse the Strategic Business Reserve for next year. It also requests a one-time transfer of \$393,525 from the Strategic Business Reserve contingency in the Expo Center to fund the additional expenses related to hosting this event.

Amount	Description
\$160,000	Additional Food & Beverage service support
85,050	Additional shuttle expenses during the Cirque timeline
67,875	Additional Professional labor – Portland Police, Peer Security, Parking cashiers
40,500	Satellite parking lot rentals
25,000	Requisite Tri-met buyouts for inconvenienced customers
15,000	Gravel lot improvements (270 spaces): fencing, signage, lighting
\$393,425	Total

To facilitate some synergy between the unique Cirque opportunity and our new branding efforts, Expo Staff also request a one-time transfer of \$197,000 from the MERC Strategic Business Reserve contingency to support marketing and communications initiatives as outlined in the proposed Gard Communications Marketing plan.

Amount	Description
\$116,500	Advertising: Tri-met, Oregonian, calendars, direct mail, social media
70,500	Improved re-branded Expo signage
10,000	Main parking entry beautification
\$197,000	Total

Converting Limited Duration Position to Regular Status **REVISED March 31, 2014**

This position is part of the Regional Infrastructure Supporting our Economy (RISE) team within the office of the COO. The RISE team is designed to provide strategic guidance and implementation to planning efforts throughout Metro, specifically on initiatives and projects with the potential to deliver

regional economic returns. This work stems from the recommendations of the Community Investment Initiative Leadership Council, a three-year Metro initiative to develop strategic recommendations on infrastructure finance and development strategies.

The RISE team delivers specific skills to help deliver on Metro's policy objectives, including strategic real estate negotiations, political strategy, research, finance, and contact management. The goal is to cultivate and advance broad coalitions of support to leverage investment for and around critical infrastructure in the region. While Metro has worked to support the regional economy in the past, this team brings a sharper focus to these efforts. With this charge in mind, it is recommended that the Limited Duration Program Analyst IV (position #1117) in the temporary Community Investment Initiative budget be converted to Regular status.

This position is key to the successful implementation of the recommendations of the Community Investment Initiative's Leadership Council. The incumbent possesses important knowledge and understanding of the process engaged in by the Leadership Council and has benefited from the considerable Metro investment in this initiative, as well as the high level relationships cultivated over the course of this work. If the Limited Duration position were simply eliminated at the end of Fiscal Year 2013-14 as currently intended, this resource would be lost to Metro.

There is no additional fiscal impact in the current fiscal year. In FY 2014-15 the continued cost of this position including benefits is approximately \$102,000.

PeopleSoft Software Support

During the budget formulation process for FY 2010-11, one half of the maintenance and support funding for the PeopleSoft financials modules was removed until it could be determined that PeopleSoft would continue to function as the financial system in the agency. Maintenance on software entitles Metro to log issues with PeopleSoft's support team and provides Metro with fixes, updates, patches and upgrade materials and documentation. Third party services exist that will provide technical support at a 50% discount from PeopleSoft pricing, but they do not have the ability to provide fixes, patches and updates from PeopleSoft. Choosing to move to third party support essentially means you can no longer upgrade your product and puts you on a course to replace your software in the near future. To restore support through PeopleSoft requires back payment with interest for each year of support missed. Because Metro had not yet formulated a strategy for retaining or replacing its financial systems, funding was restored for the 2010-11 fiscal year. In FY 2011-12, funding was also temporarily restored pending the outcome of a financial systems assessment.

In FY 2012-13, The Lopez group was hired to assess the long-term viability of both the Event Business Management System (EBMS) used by the MERC venues and PeopleSoft financials. One time funding was again provided in FY 2012-2013 to maintain our support contract with PeopleSoft, pending the outcome of the Lopez engagement. Lopez concluded that PeopleSoft was fully capable of all of Metro's functionality requirements and further that the cost of replacing PeopleSoft in lieu of some other software would not provide additional functionality or reduce ongoing support costs enough to justify the cost or effort of replacing the software (December 2012). PeopleSoft financials remains a mission-critical application for the agency and functions as the financial software for all areas of the agency, including the MERC venues. The agency is currently in the process of upgrading the financials software to the most current release.

Information Services has requested ongoing restoration of funds for support of this product in its FY 2014-15 budget proposal, but needs bridge funding for the current period FY 2013-14.

Product Description	FY 2013-14
Accounts Receivable	\$22,353.50
Billing	\$17,404.00
General Ledger	\$24,828.29
Purchasing	\$27,329.93
Accounts Payable	\$17,403.98
Asset Management	\$10,005.58
Total Support Costs for Finance	<u>\$119,325.29</u>
Less: Currently Budgeted in 2013-14	<u>(\$66,200.00)</u>
Balance Requested	\$53,125.29

Oregon Zoo Staffing Needs

An on-going analysis of temporary and seasonal staff usage at the Oregon Zoo has identified additional work that should be shifted to regular staffing in two areas.

Guest Services: The Oregon Zoo has identified work that should be shifted to regular staffing in three Guest Services areas: Custodial, Admissions, and Warehouse. The Zoo has been supporting growing annual attendance and the associated impacts through the use of temporary/seasonal staffing. Adding a Lead Worker position to each of these areas will assist with work prioritization, temporary staff supervision, and meeting the daily work requirements. This amendment proposes an additional 3.00 FTE of regular, full-time staff, to perform duties previously handled by temporary employees. The anticipated start date for these positions is the fourth quarter of FY 2013-14 and will be funded by an equivalent reduction in the temporary staff budget.

Youth Volunteer Program: Currently, a 0.50 temporary Instructor III provides administrative support to the Youth Volunteer program, consisting of 275 summer teens and 75 year-round volunteers. We believe that the program and participants will benefit greatly from a regular position to provide consistency and will lower training time. Additionally, we believe that hiring for a regular Program Assistant II will increase the capacity of this position, allowing it to provide administrative support to two other youth programs (ZAP and UNO) in the work group. Many administrative duties, such as scheduling and database entry, are currently performed by the full-time program coordinators (Education Specialist IIIs) of the programs. By offloading these tasks, we will free up program coordinator time to focus on direct program coordination, including integrating the Zoo’s new Environmental Literacy Framework. This amendment proposes an additional 0.50 FTE of regular, part-time staff, in the Program Assistant II classification, to perform duties previously handled by temporary employees. The anticipated start date for this position is the fourth quarter of FY 2013-14 and will be funded by an equivalent reduction in the temporary staff budget.

Glendoveer Bathroom Remodel (CIP Amendment Only)

Staff has identified funding in the current year to remodel the restrooms at the Glendoveer Golf Course. The clubhouse restrooms will be remodeled to meet ADA regulations, meet Metro's sustainability goals by replacing fixtures and lighting and the broken sewer line will be addressed. The project will cost approximately \$200,000. This amendment adds the project to the FY 13-14 to FY 18-19 Capital Improvement Plan, but does not request any additional appropriation authority.

ANALYSIS/INFORMATION

- 1. Known Opposition:** None known.
- 2. Legal Antecedents:** ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund’s appropriation, if such

transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.

3. **Anticipated Effects:** This action provides for changes in operations as described above; converting temporary staffing to regular positions; converting a limited duration position to regular status; providing for increased solid waste tonnage, Cirque du Soleil event at the Expo Center, PeopleSoft software support, the consent order and settlement agreement with the Oregon Mortuary and Cemetery Board and coaching services for North Portland Enhancement grant applicants; and amending the Capital Improvement Plan for the Glendoveer bathroom remodel project.
4. **Budget Impacts:** This action has the following impact on the FY 2013-14 budget:
 - Transfer \$2,361,000 from the Solid Waste Fund contingency to provide additional appropriation related to increased solid waste tonnage. Additional revenue will be received to more than offset the request.
 - Transfer \$60,000 from the North Portland Enhancement Account in the Rehabilitation and Enhancement Fund to provide coaching services to applicants for the North Portland Enhancement grants.
 - Transfer \$50,000 from the General Fund contingency to provide for the signed consent order and settlement agreement with the Oregon Mortuary and Cemetery Board.
 - Acknowledge \$586,240 in revenue from the Cirque du Soleil event at the Expo Center and provide \$393,525 in additional appropriation from a transfer from contingency.
 - Transfer \$197,000 from the Expo Center contingency to support marketing and communications initiatives as outlined in the proposed Gard Communications Marketing Plan.
 - Convert a limited duration Program Analyst IV position currently budgeted as part of the Community Investment Initiative's budget to regular status.
 - Transfer \$53,125 from the General Fund contingency to restore ongoing support for PeopleSoft financial software.
 - Authorize 3.50 FTE regular status positions at the Oregon Zoo by reducing reliance on temporary and seasonal staffing.
 - Amends the Capital Improvement Plan to add the Glendoveer Bathroom remodel project.

RECOMMENDED ACTION

The Chief Operating Office recommends adoption of this Ordinance.