

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING THE ) RESOLUTION NO. 90-1177  
TRANSPORTATION POLICY ALTERNATIVES ) Introduced by  
COMMITTEE (TPAC) BYLAWS ) Mike Ragsdale  
)

WHEREAS, The Bylaws of the Transportation Policy Alternatives Committee (TPAC), dated December 21, 1982, are outdated and need minor housekeeping changes; and

WHEREAS, There is no longer a Regional Development Committee, citizen representatives will be nominated by the Intergovernmental Relations Committee; and

WHEREAS, There is need to delete references to three now defunct standing committees; now, therefore,

BE IT RESOLVED:

That the Council of the Metropolitan Service District amends the TPAC Bylaws as shown in Exhibit A.

ADOPTED by the Council of the Metropolitan Service District this 25th day of January, 1990.



Tanya Collier, Presiding Officer

- EXHIBIT A -

TRANSPORTATION POLICY ALTERNATIVES COMMITTEE

BYLAWS

ARTICLE I

This Committee shall be known as the TRANSPORTATION POLICY ALTERNATIVES COMMITTEE (TPAC).

ARTICLE II

The Transportation Policy Alternatives Committee coordinates and guides the regional transportation planning program in accordance with the policy of the Metro Council.

The responsibilities of TPAC with respect to transportation planning are:

a. Review the Unified Work Program (UWP) and Prospectus for transportation planning.

b. Monitor and provide advice concerning the transportation planning process to ensure adequate consideration of regional values such as land use, economic development, and other social, economic and environmental factors in plan development.

c. Advise on the development of the Regional Transportation Plan and Transportation Improvement Program.

d. Review projects and plans affecting regional transportation.

e. Advise on the compliance of the regional transportation planning process with all applicable federal requirements for maintaining certification.

f. Develop alternative transportation policies for consideration by JPACT and the Metro Council.

g. Review local comprehensive plans for their transportation impacts and consistency with the Regional Transportation Plan.

h. Recommend needs and opportunities for involving citizens in transportation matters.

The responsibilities of TPAC with respect to air quality planning are:

a. Review and recommend project funding for controlling mobile sources of particulates, CO, HC and NOx.

b. Review the analysis of travel, social, economic and environmental impacts of proposed transportation control measures.

c. Review and provide advice (critique) on the proposed plan for meeting particulate standards as they relate to mobile sources.

### ARTICLE III

#### MEMBERSHIP, VOTING, MEETINGS

##### Section 1. Membership

a. The Committee will be made up of representatives from local jurisdictions, implementing agencies and citizens as follows:

City of Portland	1
Clackamas County	1
Multnomah County	1
Washington County	1
Clackamas County Cities	1
Multnomah County Cities	1
Washington County Cities	1
Oregon Department of Transportation	1
Washington State Department of Transportation	1
IRC of Clark County	1
Port of Portland	1
Tri-Met	1
Oregon Department of Environmental Quality	1
Metropolitan Service District (non-voting)	
Citizens	<u>6</u>
	19

In addition, the City of Vancouver, Clark County, C-TRAN, Federal Highway Administration, Federal Aviation Administration (FAA), Urban Mass Transportation Administration (UMTA), and Washington Department of Ecology may appoint an associate member without a vote. Additional associate members without vote may serve on the Committee at the pleasure of the Committee.

b. Each member shall serve until removed by the appointing agency. Citizen members shall serve for two years and can be reappointed.

c. Alternates may be appointed to serve in the absence of the regular member. ~~Citizen members shall not have alternates.~~

d. Unexcused absence from regularly scheduled meetings for three (3) consecutive months shall require the Chairperson to notify the appointing agency with a request for remedial action.

#### Section 2. Appointment of Members and Alternates

a. Representatives (and alternates if desired) of the Counties, the City of Portland and implementing agency shall be appointed by the presiding executive of their jurisdiction/agency.

b. Representatives (and alternates if desired) of Cities within a County shall be appointed by means of a consensus of the Mayors of those Cities. It shall be the responsibility of the representative to coordinate with the Cities within his/her County.

c. Citizen representatives [will be] nominated by the ~~Regional Development~~ [Intergovernmental Relations] Committee of the Metro Council, confirmed by the Metro Council, and appointed by the Presiding Officer of the Metro Council. [Alternates for the citizen members will be selected by each citizen member choosing to have an alternate.]

#### Section 3. Voting Privileges

a. Each member or alternate of the Committee, except associate members, shall be entitled to one (1) vote on all issues presented at regular and special meetings at which the member or alternate is present.

b. The Chairperson shall have no vote.

#### Section 4. Meetings

a. Regular meetings of the Committee shall be held each month at a time and place established by the Chairperson.

b. Special meetings may be called by the Chairperson or a majority of the Committee members.

#### Section 5. Conduct of Meetings

a. A majority of the voting members (or designated alternates) shall constitute a quorum for the conduct of business. The act of a majority of the members (or designated alternates) present at meetings at which a quorum is present shall be the act of the Committee.

b. All meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised.

c. The Committee may establish other rules of procedure as deemed necessary for the conduct of business.

d. An opportunity will be provided at each meeting for citizen comment on agenda and non-agenda items.

## ARTICLE IV

### OFFICERS AND DUTIES

#### Section 1. Officers

The permanent Chairperson of the Committee shall be the Metro Transportation Director.

#### Section 2. Duties

The Chairperson shall preside at all meetings he/she attends and shall be responsible for the expeditious conduct of the Committee's business.

#### Section 3. Administrative Support

a. Metro shall supply staff, as necessary, to record actions of the Committee and to handle Committee correspondence and public information concerning meeting times and places.

## ARTICLE V

### SUBCOMMITTEES

~~Four (4)~~ [One (1)] permanent subcommittee of the Committee are [is] established to oversee the major functional areas in the transportation planning process where specific products are required.[:] ~~These are:~~

~~1. Interagency Coordinating Committee (ICC) -- to guide systems analysis and subarea studies with regard to how these planning activities affect the major corridors and the Regional Transportation Plan; and~~

~~2. [1. Transportation Improvement Program Subcommittee (TIP) -- to develop and update the five-year TIP, including the Annual Element.]~~

~~3. Rideshare.~~

Subcommittees may be established by the Chairperson. Membership composition shall be determined according to mission

and need. The Chair shall consult with the full committee on membership and charge before organization of subcommittees. Subcommittee members can include TPAC members, alternates and/or outside experts. All such committees shall report to the Transportation Policy Alternatives Committee.

#### ARTICLE VI

##### REPORTING PROCEDURES

The Committee shall make its reports and findings and recommendations to the Joint Policy Advisory Committee on Transportation (JPACT). The Committee shall develop and adopt procedures which adequately notify affected jurisdictions on matters before the Committee.

#### ARTICLE VII

##### AMENDMENTS

The Bylaws may be amended or repealed only by the Metropolitan Service District Council.

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 90-1177 FOR THE PURPOSE  
OF AMENDING THE TRANSPORTATION POLICY ALTERNATIVES  
COMMITTEE (TPAC) BYLAWS

Date: December 5, 1989

Presented by: Andrew C. Cotugno

FACTUAL BACKGROUND AND ANALYSIS

The Transportation Policy Alternatives Committee (TPAC) Bylaws have not been revised since 1982 and are in need of minor house-keeping updates as follows:

- . As there is no longer a Regional Development Committee, citizen members will now be nominated by the Intergovernmental Relations Committee of the Council.
- . The current bylaws provide for four standing subcommittees. Three are no longer active and need to be deleted. The bylaws have been clarified to allow appointment of subcommittees on an as needed basis.

All other provisions of the bylaws remain unchanged.

TPAC and JPACT recommend adoption of this resolution. In addition, they recommend further consideration be given to representation and voting rights for citizen members. Other members (from agencies) are allowed an alternate to ensure attendance during the absence of the regular member. Citizen members should be allowed some provision in the case when an absence is unavoidable. Possible options include:

- . appointing several people as alternates to fill in whenever any of the regular citizen members are absent.
- . allowing each citizen member to appoint his/her own alternate.
- . allowing each citizen member to send a written proxy allowing another member to vote on his/her behalf.

In addition, TPAC recommends that appointment of the citizen members take into consideration a balance of geographic areas and interest groups, but that the six citizen member positions not be prescribed in the bylaws according to geography and interest groups.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 90-1177.



INTERGOVERNMENTAL RELATIONS  
COMMITTEE REPORT

RESOLUTION NO. 90-1177, AMENDING THE TRANSPORTATION POLICY  
ALTERNATIVES COMMITTEE (TPAC) BYLAWS

Date: January 18, 1990

Presented By: Councilor Gardner

COMMITTEE RECOMMENDATION: At the January 9, 1990, Intergovernmental Relations Committee meeting, Councilors Bauer, DeJardin, Devlin and I were present, voting unanimously to recommend Council adopt Resolution No. 90-1177 as amended. Councilor Collier was excused. The amendment, supported 3 to 1 (Councilor Devlin dissenting), provides for TPAC citizen representatives to select their own alternates.

COMMITTEE DISCUSSION/ISSUES: Transportation Director Andy Cotugno presented the resolution which provides for two "housekeeping" changes: (1) replacing the now defunct Regional Development Committee with the Council Intergovernmental Relations Committee as the responsible group to nominate TPAC citizen representatives; and (2) deleting four standing subcommittees which are no longer active and allowing formation of subcommittees as needed. TPAC identified options for giving citizen representatives some provision for alternates, but no single option was recommended. Transportation staff subsequently worked with TPAC members and developed the amendment to allow citizens to select their own alternates. The Committee discussed this issue, with Councilor Devlin expressing concern that allowing citizens to select their own alternates was transfer of Council responsibility. Councilor Devlin noted he was more comfortable with the Council selecting a pool of alternates to serve as needed in place of the citizen representatives. In contrast, it was noted allowing citizens to select their own representatives ensured continuity of viewpoints and provided for flexibility and convenience for the representatives.

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