

**Revised
4/1/2014**

Meeting: Metro Council
Date: Thursday, April 3, 2014
Time: 2 p.m.
Place: Metro, Council Chamber

CALL TO ORDER AND ROLL CALL

1. INTRODUCTIONS

2. CITIZEN COMMUNICATION

**3. CONSIDERATION OF THE COUNCIL MINUTES FOR
MAR. 20, 2014**

4. RESOLUTIONS

4.1 **Resolution No. 14-4511**, For the purpose of
Funding Hispanic Engagement for Council Creek
Regional Trail and Climate Smart Communities.

**Councilor Kathryn Harrington,
Metro**

5. CONTRACT REVIEW BOARD

5.1 **Resolution No. 14-4512**, Resolution of the Metro
Council Acting as the Metro Contract Review Board,
for the Purpose of Approving a Contract Amendment
for the Scouters Mountain Nature Park.

**Gabriele Schuster, Metro
Mark Davison, Metro**

6. ORDINANCES – FIRST READ

6.1 **Ordinance No. 14-1327**, For the Purpose of
Annexing to the Metro District Boundary
Approximately 47.70 acres Located North of NW
Springville Road, East of NW Kaiser Road and South
and West of the Multnomah County Line in the North
Bethany Area of Washington County.

Tim O'Brien, Metro

7. ORDINANCES – SECOND READ

7.1 **Ordinance No. 14-1326**, Amending the FY 2013-14
Budget and Appropriations Schedule and the FY
2013-14 Through 2017-18 Capital Improvement
Plan.

Kathy Rutkowski, Metro

7.1.1 Public Hearing on Ordinance No. 14-1326.

8. CHIEF OPERATING OFFICER COMMUNICATION

9. COUNCILOR COMMUNICATION

ADJOURN

**EXECUTIVE SESSION TO CONSIDER INFORMATION OR RECORDS THAT ARE EXEMPT BY LAW
FROM PUBLIC INSPECTION UNDER ORS 192.660(f) AND TO CONSULT WITH COUNSEL
CONCERNING LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO LITIGATION
LIKELY TO BE FILED UNDER ORS 192.660(h).**

Television schedule for April 3, 2014 Metro Council meeting

<p>Clackamas, Multnomah and Washington counties, and Vancouver, WA Channel 30 – Community Access Network <i>Web site:</i> www.tvctv.org <i>Ph:</i> 503-629-8534 <i>Date:</i> Thursday, April 3</p>	<p>Portland Channel 30 – Portland Community Media <i>Web site:</i> www.pcmv.org <i>Ph:</i> 503-288-1515 <i>Date:</i> Sunday, April 6, 7:30 p.m. <i>Date:</i> Monday, April 7, 9 a.m.</p>
<p>Gresham Channel 30 - MCTV <i>Web site:</i> www.metroeast.org <i>Ph:</i> 503-491-7636 <i>Date:</i> Monday, April 7, 2 p.m.</p>	<p>Washington County and West Linn Channel 30– TVC TV <i>Web site:</i> www.tvctv.org <i>Ph:</i> 503-629-8534 <i>Date:</i> Saturday, April 5, 11 p.m. <i>Date:</i> Sunday, April 6, 11 p.m. <i>Date:</i> Tuesday, April 8, 6 a.m. <i>Date:</i> Wednesday, April 9, 4 p.m.</p>
<p>Oregon City and Gladstone Channel 28 – Willamette Falls Television <i>Web site:</i> http://www.wftvmedia.org/ <i>Ph:</i> 503-650-0275 Call or visit web site for program times.</p>	

PLEASE NOTE: Show times are tentative and in some cases the entire meeting may not be shown due to length. Call or check your community access station web site to confirm program times. Agenda items may not be considered in the exact order. For questions about the agenda, call the Metro Council Office at 503-797-1540. Public hearings are held on all ordinances second read. Documents for the record must be submitted to the Regional Engagement and Legislative Coordinator to be included in the meeting record. Documents can be submitted by e-mail, fax or mail or in person to the Regional Engagement and Legislative Coordinator. For additional information about testifying before the Metro Council please go to the Metro web site www.oregonmetro.gov and click on public comment opportunities.

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Agenda Item No. 3.0

Consideration of the Council Minutes for Mar. 20, 2014

Consent Agenda

Metro Council Meeting
Thursday, Apr. 3, 2014
Metro, Council Chamber

Agenda Item No. 4.1

Resolution No. 14-4511, For the purpose of Funding Hispanic Engagement for Council Creek Regional Trail and Climate Smart Communities.

Resolutions

Metro Council Meeting
Thursday, Apr. 3, 2014
Metro, Council Chamber

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF FUNDING HISPANIC) RESOLUTION NO. 14-4511
ENGAGEMENT FOR COUNCIL CREEK)
REGIONAL TRAIL AND CLIMATE SMART) Introduced by Councilor Kathryn Harrington
COMMUNITIES)

WHEREAS, our region prospers when all community members have opportunities to shape and influence investments in their neighborhoods and cities;

WHEREAS, Metro seeks to engage underrepresented community members in a culturally relevant way;

WHEREAS, Council Creek Regional Trail connects the cities of Cornelius, Forest Grove, Hillsboro, and Banks, all of which enjoy significant and growing Hispanic populations;

WHEREAS, Metro is seeking understanding of and input on the Climate Smart Communities project from the public and has determined the need to engage Spanish speaking community members on this important issue; now therefore

BE IT RESOLVED that the Metro Council authorizes the expenditure of \$8,500 from the Council Office budget in FY 13-14 for the planning and implementation of culturally relevant engagement activities for two programs: \$5,000 for the Council Creek Regional Trail and \$3,500 for the Climate Smart Communities project and supports the recommendation to contract with community-based organizations to facilitate such engagement as appropriate.

ADOPTED by the Metro Council this 3rd day of April 2014.

Tom Hughes, Council President

Approved as to Form:

Alison R. Kean, Metro Attorney

STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 14-4511, FOR THE PURPOSE OF FUNDING HISPANIC ENGAGEMENT FOR COUNCIL CREEK REGIONAL TRAIL AND CLIMATE SMART COMMUNITIES

Date: March 24, 2014

Prepared by: Ramona Perrault x1941

BACKGROUND

The Hispanic population is quickly growing in the region. Cornelius is now a minority-majority city, with just over 50% of the population identifying as Hispanic; in Forest Grove the percentage of Hispanic residents is 23%; Hillsboro has 22%; and in Banks, that number is 7%. It is critical to increase outreach to underserved and underrepresented communities.

Cities that use federal resources for transportation projects must meet federal Title VI requirements designed to increase minority participation. While cities are meeting basic requirements, many do not have the resources to implement effective, culturally relevant outreach to minority communities.

Further, Metro has been on its own journey to better engage minority communities. Metro's Diversity Action Plan calls for inclusive public involvement and Metro's Public Engagement Guide approved by Council in 2013 identifies culturally and language specific best practices to guide successful engagement. Vamonos and Metro's Spanish language recycling outreach are two examples of recent success built through cooperation with community organizations that serve minority populations. In an effort to maintain and grow these relationships, this resolution provides additional financial resources for outreach on two projects: the Council Creek Regional Trail and the Climate Smart Communities project.

1. The master planning process has begun in earnest on the Council Creek Regional Trail (CCRT). CCRT connects the cities of Hillsboro, Cornelius, Forest Grove, and Banks through its planning and future implementation. CCRT will close the gap in an 80-mile loop that includes the Banks-Vernonia Trail, Crown Zellerbach Trail, Rock Creek Trail, and a future 127-mile trail to the Oregon coast.

Forest Grove is the project lead on the master planning process and is using federal Metropolitan Transportation Improvement Program (MTIP) dollars awarded through Metro. For \$5,000, Adelante Mujeres and Centro Cultural will coordinate to provide the following:

- Written project overview in Spanish, both electronic and hard copy
- Distribution of materials via Adelante Mujeres network, Centro Cultural network, and City of Forest Grove network/avenues

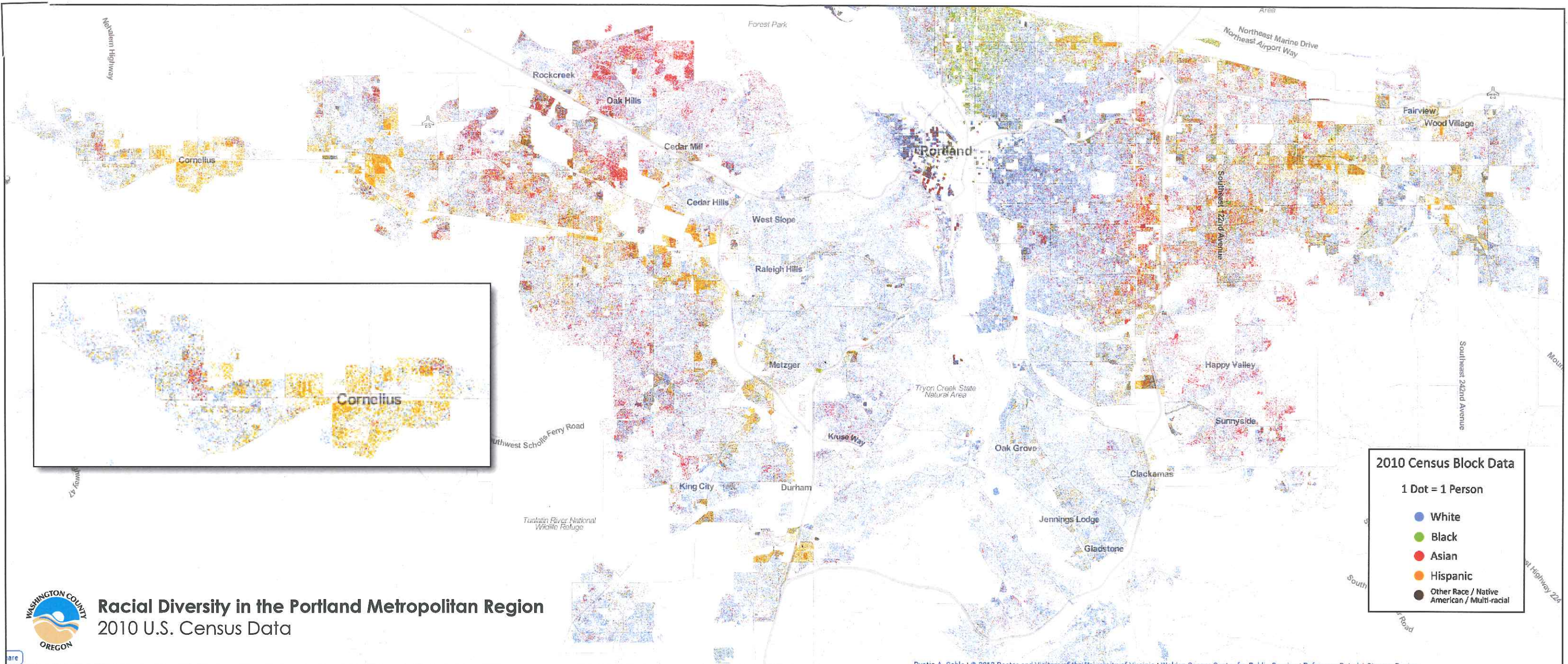
- Open houses for 1) trail alignment proposals and input gathering in May or June of 2014 and 2) reviewing the draft master plan in April 2015
 - Project materials in Spanish
 - Spanish translators
 - Gather feedback and summarize in English
 - Farmers Market Booth – presence in summer 2014 and summer 2015
 - Materials
 - Posters and maps
 - Survey in English and Spanish
 - Personnel to staff booth
 - Gather and summarize feedback in English
2. Metro is seeking public understanding and input on the Climate Smart Communities project during a public comment period that lasts until September. To effectively engage Spanish speaking community members on this important issue, staff recommends that Metro hold one open house or community event in Spanish. The event could also provide information on other Metro services and activities of interest to community members and will demonstrate Metro's new web site language hub portal. This meeting would require written information in Spanish; Spanish-speaking presenters at the meeting; translation of the community's input from Spanish to English; and the typical costs related to holding such meetings in the community. The estimated cost of this project is \$3,500; translation and support services could potentially be contracted through Adelante Mujeres and/or Centro Cultural.

ANALYSIS/INFORMATION

1. **Known Opposition** None
2. **Legal Antecedents** None
3. **Anticipated Effects** Metro will appropriate funding to increase engagement with Hispanic communities. Some or all of this work will be completed by community-based organizations that have the experience to be successful in this endeavor.
4. **Budget Impacts** The Council Office budget for FY 2013-2014 still has funds available so this proposal has no budget impacts.

RECOMMENDED ACTION

Councilor Harrington recommends adoption of Resolution 14-4511.



2010 Census Block Data

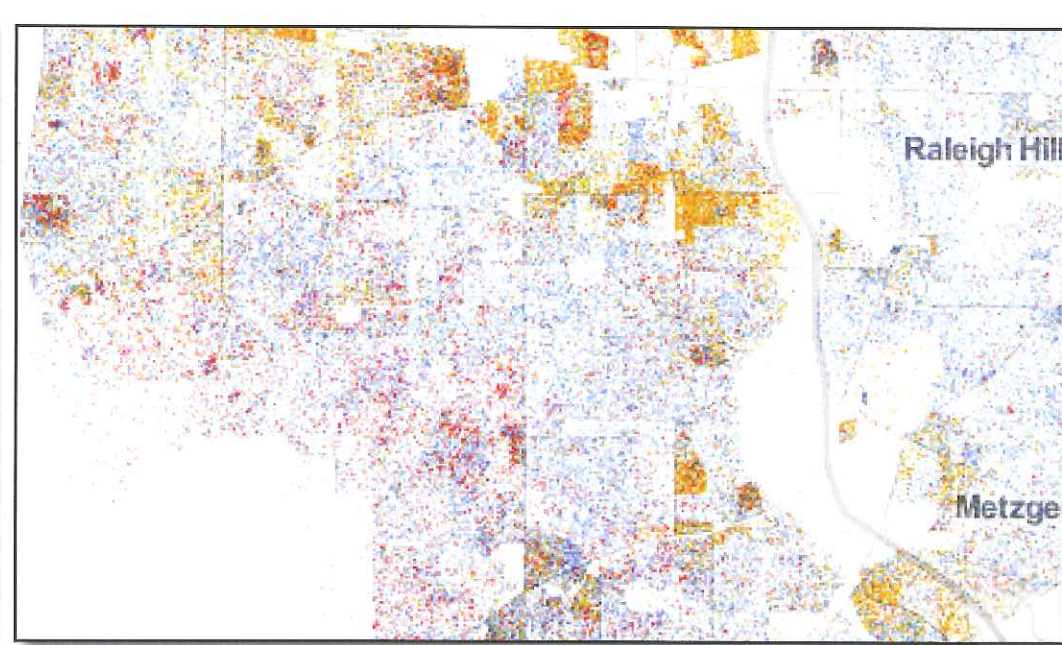
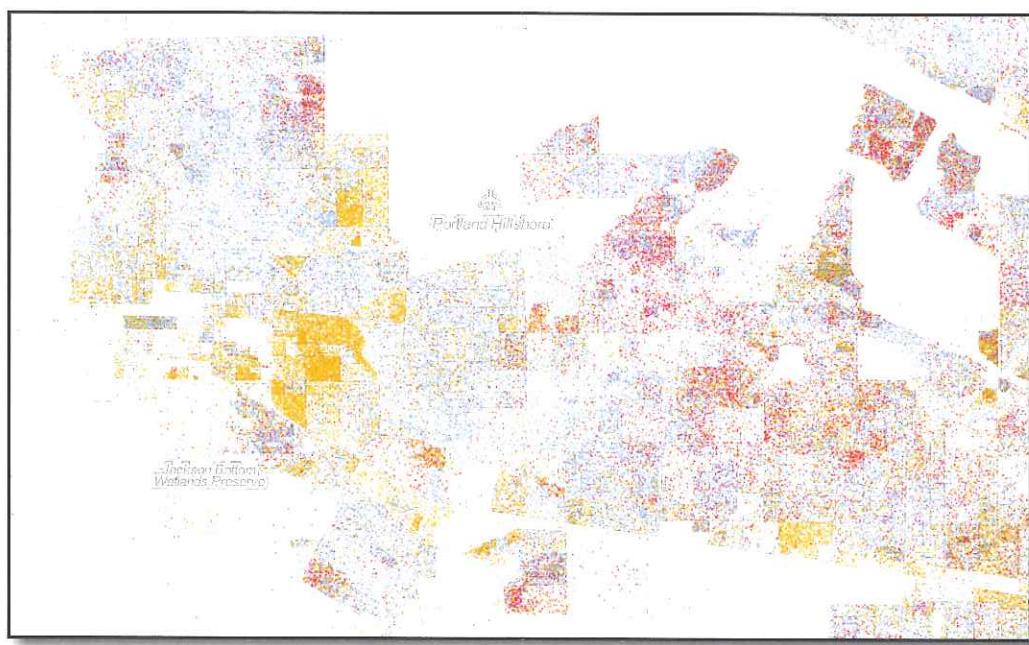
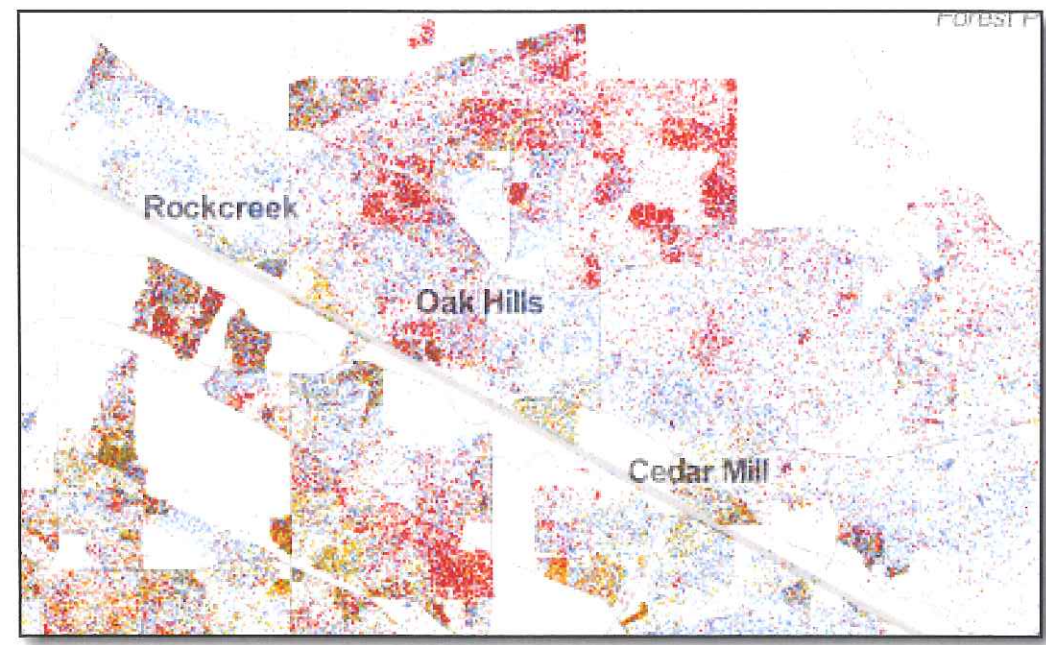
1 Dot = 1 Person

- White
- Black
- Asian
- Hispanic
- Other Race / Native American / Multi-racial

WASHINGTON COUNTY

Racial Diversity in the Portland Metropolitan Region
 2010 U.S. Census Data

Dustin A. Cable | © 2013 Rector and Visitors of the University of Virginia | Weldon Cooper Center for Public Service | Reference Data by Stamen Design



Agenda Item No. 5.1

Resolution No. 14-4512, Resolution of the Metro Council
Acting as the Metro Contract Review Board, for the Purpose of
Approving a Contract Amendment for the Scouters Mountain
Nature Park.

Contract Review Board

Metro Council Meeting
Thursday, Apr. 3, 2014
Metro, Council Chamber

BEFORE THE METRO COUNCIL

RESOLUTION OF THE METRO COUNCIL)	RESOLUTION NO. 14-4512
ACTING AS THE METRO CONTRACT REVIEW)	
BOARD, FOR THE PURPOSE OF APPROVING)	Introduced by Chief Operating Officer Martha
A CONTRACT AMENDMENT FOR THE)	Bennett in concurrence with Council
SCOUTERS MOUNTAIN NATURE PARK)	President Tom Hughes

WHEREAS, pursuant to ORS 279A.060 and Metro Code 2.04.010, the Metro Council is designated as the Public Contract Review Board for Metro;

WHEREAS, Metro Code 2.04.058 requires approval by the Metro Contract Review Board for public improvement contract amendments that exceed twenty percent of the initial contract value;

WHEREAS, Metro awarded the contract to construct the Scouters Mountain Nature Park to Colf Construction, LLC, after an open competitive bid process in which Colf Construction, LLC, was determined to be the lowest responsive and responsible bidder;

WHEREAS, the original contract amount was \$538,000 and the proposed contract amendments are projected to increase the total contract amount to \$869,252.50;

WHEREAS, the additional work was unforeseen and not part of the originally contract, caused in part by requests for larger parking from the community and local partners and the receipt of grant funding that will allow the project to be fully built out at this time (rather than proceeding in phases);

WHEREAS, the additional work has been reviewed by Metro staff and the project manager and has been approved as appropriately priced;

WHEREAS, the Metro Procurement Officer believes that the amending the existing contract with Colf Construction, LLC, is appropriate, that such action is in the best interests of Metro and that competing the additional work would be impractical; now therefore

BE IT RESOLVED that the Metro Council acting as the Public Contract Review Board authorizes the Procurement Officer to execute contract amendments up to the amount of \$869,252.50 with Colf Construction, LLC, for the Scouters Mountain Nature Park project.

ADOPTED by the Metro Council Contract Review Board this [insert date] day of [insert month] 2014.

Tom Hughes, Council President

Approved as to Form:

Alison R. Kean, Metro Attorney

STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 14-4512, RESOLUTION OF METRO COUNCIL, ACTING AS THE METRO CONTRACT REVIEW BOARD, FOR THE PURPOSE OF APPROVING A CONTRACT AMENDMENT FOR THE SCOUTERS MOUNTAIN NATURE PARK.

Date: April 3, 2014

Prepared by: Gabriele Schuster, 503-797-1577
Mark Davison, 503-797-1854

BACKGROUND

Rising above Happy Valley, Scouters Mountain Nature Park offers an excellent vantage point to admire Mount Hood – and an urban retreat to slip into a shady forest. When the park opens in August 2014, visitors can walk a loop trail and enjoy lunch under the picnic shelter that uses salvaged pieces from the former Boy Scouts lodge. The park can also serve local community events with bus drop-off parking and a plaza adjacent to the shelter that has Hood as a backdrop. Scouters Mountain is already a healthier place for wildlife and people. Metro removed invasive weeds from the mountain's northern slopes and thinned a stand of Douglas-fir to keep the biggest trees healthy and create additional wildlife habitat. Adding thousands of native plants will continue the park's restoration. Voters are at the heart of the partnership that created Scouters Mountain Nature Park. Metro bought the 100-acre site in 2011 with funds from a natural areas bond measure. Construction is supported by the City of Happy Valley's share of the regional bond measure, along with an Oregon State Parks grant and Metro's 2013 parks and natural areas levy.

The project was initially estimated to cost \$1,044,000, assuming a phased approach for development of facilities to support community use of the park. Current funding for the project includes Happy Valley Local Share, an Oregon State Parks local government grant, the \$100,000 bond held back at the time of purchase through the Cascade Pacific Council and \$295,000 from the 2013 parks and natural areas local option levy.

An open, competitive Request for Bids was issued for the Scouters Mountain Nature Park project in 2013. Permitting and bidding proceeded with the understanding that the parking area and picnic shelter, as well as emergency service needs, including a turnout, complete the initial phase of facility development at the park. In accordance with Metro Code, the lowest responsive, responsible bidder, Colf Construction, LLC, was selected. The contract was awarded in August 2013 for the amount of \$538,000, and the work began in October 2013. After the contract was awarded State Parks local government grant funding allowing for a full build out of the facilities at the site covering all phases.

To better support community events, local partners requested that the parking lot be expanded. It was discovered, however, the parking lot could not be built over the underground water tank as originally planned. In light of this development, a new parking lot was designed that would accommodate more cars adjacent to the water tank and include a bus drop off area. The need to better support community events also led to the development of additional space for people to gather at the top of the hill, focused around the picnic shelter. The additional plaza area will provide a direct view of Mt. Hood and will enable major community events to be held at the park, as well as create a universal outdoor gathering space that meets ADA needs for the park. Other improvements have also been added to address unforeseen site conditions and improve the visitor experience including upgrades to utilities, landscaping and site circulation. The project has progressed as planned and the contractor has provided construction services in accordance with the contract and additional work as directed by Metro. Overall the quality of work and the partnership with the contractor has been excellent.

During the course of construction, the following change orders have been approved:

Change Order #01 – Required permit compliance activities	\$46,783.30
Change Order #02 – Bike lane improvements, additional public facility improvements	\$18,933.44

The following changes are proposed for this contract amendment:

Proposed Change Order #03	
Shelter Improvements	\$5,918.00
Revised Paving / Terrace	\$92,887.95
Revised Parking Plan	\$158,545.81
Pump House Upgrades	\$8,184.00
Additional project contingency (15%)	
Total CO #03	\$305,365.80

The Construction Manager and the Parks and Natural Areas Planning Manager reviewed the additional services and agree the work is necessary and can be paid within the existing budget.

Metro Code 2.04.058 requires that the Metro Council, acting as the Contract Review Board, approve contract amendments or change orders that exceed 20% of the original contract obligation. This additional work has been determined to be necessary to address unforeseen site conditions and add new tasks to the scope of work. The Metro Procurement Officer has reviewed this amendment and deemed it to be appropriate and reasonably related to the original scope of work and that it is in Metro’s best interest to approve.

ANALYSIS/INFORMATION

1. Known Opposition

None known

2. Legal Antecedents

Metro Code 2.04.058, ORS Chapter 279C

3. Anticipated Effects

Construction will continue on Scouters Mountain Nature Park in accordance with the contract documents and project schedule.

4. Budget Impacts

The original bid of \$538,000.00 for the construction of Scouters Mountain Nature Park will be amended for a total project budget of \$869,252.50. This total project cost is still within the established project funding estimate created prior to award of the contract. The initial estimate for full development of the site was for \$1,044,000.00.

RECOMMENDED ACTION

Metro Council, acting as the Public Contract Review Board, approves the attached contract amendment with Colf Construction, LLC.

Agenda Item No. 6.1

Ordinance No. 14-1327, For the Purpose of Annexing to the Metro District Boundary Approximately 47.70 acres Located North of NW Springville Road, East of NW Kaiser Road and South and West of the Multnomah County Line in the North Bethany Area of Washington County.

Ordinances – First Read

Metro Council Meeting
Thursday, Apr. 3, 2014
Metro, Council Chamber

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ANNEXING TO THE)	Ordinance No. 14-1327
METRO DISTRICT BOUNDARY APPROXI-)	
MATELY 47.70 ACRES LOCATED NORTH OF NW)	Introduced by Chief Operating Officer
SPRINGVILLE ROAD, EAST OF NW KAISER)	Martha Bennett with the Concurrence of
ROAD AND SOUTH AND WEST OF THE)	Council President Tom Hughes
MULTNOMAH COUNTY LINE IN THE NORTH)	
BETHANY AREA OF WASHINGTON COUNTY)	

WHEREAS, Polygon Northwest has submitted a complete application for annexation of 47.70 acres (“the territory”) located north of NW Springville Road, east of NW Kaiser Road, and south and west of the Multnomah County line in the North Bethany area to the Metro District; and

WHEREAS, the Metro Council added the North Bethany area to the UGB, including the territory, by Ordinance No. 02-987A on December 5, 2002; and

WHEREAS, Title 11 (Planning for New Urban Areas) of the Urban Growth Management Functional Plan requires annexation to the district prior to application of land use regulations intended to allow urbanization of the territory; and

WHEREAS, Metro has received consent to the annexation from the owners of the land in the territory; and

WHEREAS, the proposed annexation complies with the requirements of Metro Code 3.09.070; and

WHEREAS, the Council held a public hearing on the proposed amendment on April 10, 2014; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. The Metro District Boundary Map is hereby amended, as indicated in Exhibit A, attached and incorporated into this ordinance.

3. The proposed annexation meets the criteria in section 3.09.070 of the Metro Code, as demonstrated in the Staff Report dated March 17, 2014, attached and incorporated into this ordinance.

ADOPTED by the Metro Council this _____ day of April, 2014.

Tom Hughes, Council President

Attest:

Approved as to form:

Troy Rayburn, Recording Secretary

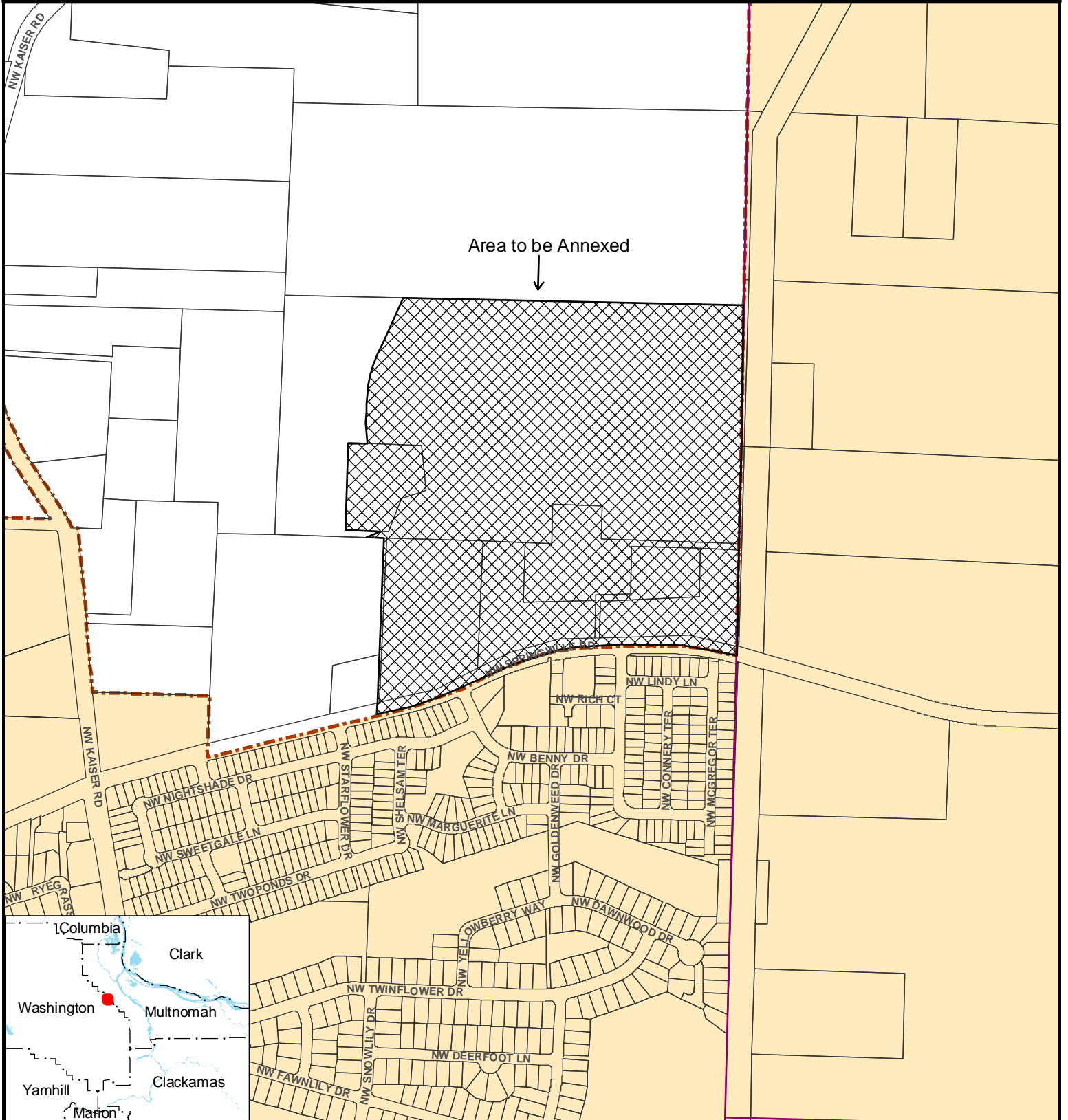
Alison Kean, Metro Attorney

Proposal No. AN-0214

1N1W17

Annexation to the Metro District Boundary

Washington County






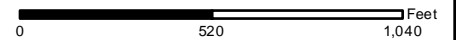
Proposal No. AN-0214 Metro District Boundary

1:6,249



Data Resource Center
 600 NE Grand Ave
 Portland, OR 97232-2736
 (503) 797-1742
<http://www.oregonmetro.gov/drc>

-  Area to be annexed
-  Taxlots
-  Metro District Boundary



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STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 14-1327, FOR THE PURPOSE OF ANNEXING TO THE METRO BOUNDARY APPROXIMATELY 47.70 ACRES LOCATED NORTH OF NW SPRINGVILLE ROAD, EAST OF NW KAISER ROAD, AND SOUTH AND WEST OF THE MULTNOMAH COUNTY LINE IN THE NORTH BETHANY AREA OF WASHINGTON COUNTY

Date: March 17, 2014

Prepared by: Tim O'Brien
Principal Regional Planner

BACKGROUND

CASE: AN-0214, Annexation to Metro District Boundary

PETITIONER: Polygon Northwest Company, LLC
109 E 13th Street
Vancouver, WA 98660

PROPOSAL: The petitioner requests annexation of seven complete parcels and a portion of an eighth parcel to the Metro District boundary following the Metro Council's addition of the property to the Urban Growth Boundary (UGB) in 2002. The applicant is currently in the process of completing a property line adjustment and annexing the subject properties to the necessary service districts in Washington County.

LOCATION: The area is located in the North Bethany Area of Washington County, north of NW Springville Road, east of NW Kaiser Road and south and west of the Multnomah County line. The area is 47.70 acres in size. A map of the area can be seen in Attachment 1.

ZONING: The property is zoned for residential and commercial use (R-6 NB, R-9 NB, R-15 NB R-24 NB & NC NB) by Washington County.

The proposal consists of seven complete parcels and a portion of an eighth parcel that is undergoing a property line adjustment. The land was added to the UGB in 2002 and is part of the North Bethany Subarea Plan that was adopted by Washington County. The land must be annexed into the Metro District for urbanization to occur.

APPLICABLE REVIEW CRITERIA

The criteria for an expedited annexation to the Metro District Boundary are contained in Metro Code Section 3.09.070.

3.09.070 Changes to Metro's Boundary

(E) The following criteria shall apply in lieu of the criteria set forth in subsection (d) of section 3.09.050. The Metro Council's final decision on a boundary change shall include findings and conclusions to demonstrate that:

- 1. The affected territory lies within the UGB;*

Staff Response:

The subject parcel was brought into the UGB in 2002 through the Metro Council's adoption of Ordinance No. 02-987A.

2. *The territory is subject to measures that prevent urbanization until the territory is annexed to a city or to service districts that will provide necessary urban services; and*

Staff Response:

The conditions of approval for Ordinance No. 02-987A include a requirement that Washington County apply interim protection measures for areas added to the UGB as outlined in Urban Growth Management Functional Plan Title 11: Planning for New Urban Areas. Title 11 requires that new urban areas be annexed into the Metro District Boundary prior to urbanization of the area. Washington County also requires the land to be annexed into the appropriate sanitary sewer, water, park and road service districts prior to urbanization occurring. The applicant is currently moving forward with the necessary annexation requirements with Washington County. These measures ensured that urbanization would occur only after annexation to the necessary service districts is completed.

3. *The proposed change is consistent with any applicable cooperative or urban service agreements adopted pursuant to ORS Chapter 195 and any concept plan.*

Staff Response:

The property proposed for annexation is part of Washington County's North Bethany County Service District, established by the County Board of Commissioners on June 7, 2011. The proposed annexation is consistent with that agreement and is required by Washington County as part of a land use application. The inclusion of the property within the Metro District is consistent with all applicable plans.

ANALYSIS/INFORMATION

Known Opposition: There is no known opposition to this application.

Legal Antecedents: Metro Code 3.09.070 allows for annexation to the Metro District boundary.

Anticipated Effects: This amendment will add approximately 47.70 acres to the Metro District. The land is currently within the UGB in unincorporated Washington County. Approval of this request will allow for the urbanization of the parcel to occur consistent with the North Bethany Subarea Plan.

Budget Impacts: The applicant was required to file an application fee to cover all costs of processing this annexation request, thus there is no budget impact.

RECOMMENDED ACTION

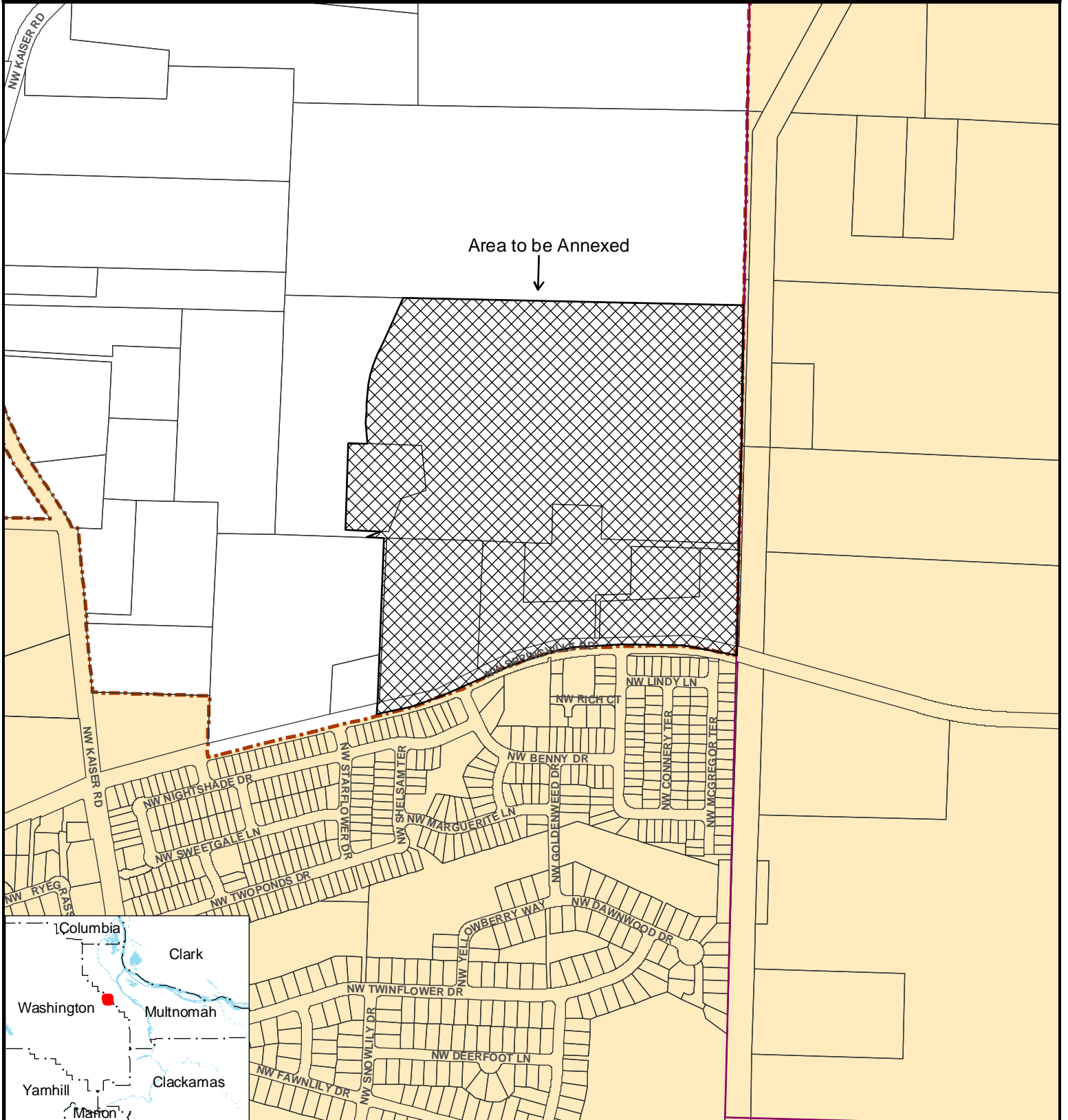
Staff recommends adoption of Ordinance No. 14-1327.

Proposal No. AN-0214

1N1W17

Annexation to the Metro District Boundary

Washington County



Area to be Annexed






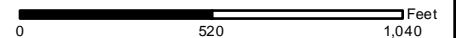
Proposal No. AN-0214 Metro District Boundary

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-  Area to be annexed
-  Taxlots
-  Metro District Boundary



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Agenda Item No. 7.1

Ordinance No. 14-1326, Amending the FY 2013-14 Budget and Appropriations Schedule and the FY 2013-14 Through 2017-18 Capital Improvement Plan.

Ordinances – Second Read

Metro Council Meeting
Thursday, Apr. 3, 2014
Metro, Council Chamber

BEFORE THE METRO COUNCIL

AMENDING THE FY 2013-14 BUDGET AND) ORDINANCE NO. 14-1326
APPROPRIATIONS SCHEDULE AND THE FY)
2013-14 THROUGH 2017-18 CAPITAL) Introduced by Martha Bennett, Chief
IMPROVEMENT PLAN) Operating Officer, with the concurrence of
) Council President Tom Hughes

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2013-14 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; and

WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriations, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction, and

WHEREAS, ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer, now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2013-14 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of recognizing new grants, contributions and donations, and transferring appropriations to provide for a change in operations..
2. That the FY 2013-14 through FY 2017-18 Capital Improvement Plan is hereby amended accordingly.
3. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of March 2014.

Tom Hughes, Council President

Attest:

Approved as to Form:

Troy Rayburn, Recording Secretary

Alison Kean, Metro Attorney

Exhibit A
Ordinance No. 14-1326

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Information Services							
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
520100	Office Supplies		34,724		0		34,724
521000	Subscriptions and Dues		740		0		740
521500	Maintenance & Repairs Supplies		7,000		0		7,000
<i>SVCS Services</i>							
524000	Contracted Professional Svcs		152,181		0		152,181
525100	Utility Services		20,400		0		20,400
526000	Maintenance & Repair Services		658,973		53,125		712,098
528000	Other Purchased Services		0		0		0
<i>OTHEXP Other Expenditures</i>							
545000	Travel		4,500		0		4,500
545500	Staff Development		16,500		0		16,500
Total Materials & Services			\$895,018		\$53,125		\$948,143
TOTAL REQUIREMENTS		27.50	\$3,965,095	0.00	\$53,125	27.50	\$4,018,220

Exhibit A
Ordinance No. 14-1326

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Oregon Zoo							
<i>Personnel Services</i>							
<i>SALWGE</i>	<i>Salaries & Wages</i>						
501000	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	60,901	-	0	1.00	60,901
	Assistant Management Analyst	1.00	63,894	-	0	1.00	63,894
	Associate Natural Resource Scientist	1.00	77,613	-	0	1.00	77,613
	Associate Public Affairs Specialist	1.00	63,648	-	0	1.00	63,648
	Associate Visual Communications Designr	2.00	119,159	-	0	2.00	119,159
	Director	1.00	158,213	-	0	1.00	158,213
	Deputy Conservation Manager	1.00	86,913	-	0	1.00	86,913
	Deputy Director	2.00	250,571	-	0	2.00	250,571
	Events Coordinator	1.00	60,580	-	0	1.00	60,580
	Education Specialist III	6.25	427,395	-	0	6.25	427,395
	General Manager of Visitor Venues	0.25	40,982	-	0	0.25	40,982
	Manager I	2.00	170,985	-	0	2.00	170,985
	Manager II	4.00	399,288	-	0	4.00	399,288
	Program Analyst II	2.15	128,868	-	0	2.15	128,868
	Program Analyst III	1.00	76,925	-	0	1.00	76,925
	Program Analyst IV	1.00	71,652	-	0	1.00	71,652
	Program Supervisor I	1.00	66,377	-	0	1.00	66,377
	Program Supervisor II	5.00	371,786	-	0	5.00	371,786
	Project Coordinator	1.00	79,767	-	0	1.00	79,767
	Registrar	1.00	55,253	-	0	1.00	55,253
	Senior Public Affairs Specialist	3.00	232,541	-	0	3.00	232,541
	Senior Visual Communications Designer	1.00	63,895	-	0	1.00	63,895
	Service Supervisor I	4.00	219,486	-	0	4.00	219,486
	Service Supervisor II	6.00	352,445	-	0	6.00	352,445
	Service Supervisor III	3.00	207,177	-	0	3.00	207,177
	Service Supervisor IV	1.00	78,672	-	0	1.00	78,672
	Veterinarian I	1.00	96,269	-	0	1.00	96,269
	Veterinarian II	1.00	100,491	-	0	1.00	100,491
	Volunteer Coordinator II	1.00	66,075	-	0	1.00	66,075
501500	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist II	2.00	95,132	-	0	2.00	95,132
	Administrative Specialist III	4.00	187,159	-	0	4.00	187,159
	Animal Keeper	31.00	1,635,986	-	0	31.00	1,635,986
	Custodian	6.00	230,200	-	0	6.00	230,200
	Education Specialist II	3.00	169,195	-	0	3.00	169,195
	Custodian Lead	-	0	1.00	36,878	1.00	36,878
	Warehouse Lead	-	0	1.00	36,878	1.00	36,878
	Gardener 1	7.00	346,016	-	0	7.00	346,016
	Maintenance Electrician	1.00	75,943	-	0	1.00	75,943
	Maintenance Lead	1.00	65,582	-	0	1.00	65,582
	Maintenance Technician	2.00	113,591	-	0	2.00	113,591
	Maintenance Worker 2	9.00	495,378	-	0	9.00	495,378
	Maintenance Worker 3	3.00	187,390	-	0	3.00	187,390
	Nutrition Technician	2.00	119,238	-	0	2.00	119,238
	Program Assistant 1	1.00	43,149	-	0	1.00	43,149
	Program Assistant 2	2.00	91,139	-	0	2.00	91,139
	Safety and Security Officer	5.00	214,248	-	0	5.00	214,248
	Senior Animal Keeper	7.00	421,055	-	0	7.00	421,055
	Senior Gardener	1.00	62,463	-	0	1.00	62,463

**Exhibit A
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ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Oregon Zoo							
	Storekeeper	1.00	52,407	-	0	1.00	52,407
	Admissions Lead	1.00	44,412	1.00	36,878	2.00	81,290
	Veterinary Technician	2.00	113,392	-	0	2.00	113,392
	Volunteer Coordinator I	1.00	63,704	-	0	1.00	63,704
502000	Reg Emp-Part Time-Exempt						
	Associate Visual Communications Design	0.50	31,948	-	0	0.50	31,948
	Education Specialist III	0.50	28,327	-	0	0.50	28,327
	Video/Photography Technician	0.50	30,450	-	0	0.50	30,450
502500	Reg Employees-Part Time-Non-Exempt						
	Animal Keeper-PT	2.50	139,240	-	0	2.50	139,240
	Clerk/Bookkeeper	0.75	31,740	-	0	0.75	31,740
	Education Specialist II	2.05	116,830	-	0	2.05	116,830
	Food Service/Retail Specialist	3.90	164,478	-	0	3.90	164,478
	Lead Cash Office Clerk	0.85	37,750	-	0	0.85	37,750
	Education Specialist I	0.50	21,760	-	0	0.50	21,760
	Nutrition Technician I	0.50	25,699	-	0	0.50	25,699
	Program Assistant 1	1.55	66,881	-	0	1.55	66,881
	Program Assistant 2	-	0	0.50	19,614	0.50	19,614
	Veterinary Technician	0.50	28,348	-	0	0.50	28,348
	Visitor Service Worker 3-reg	0.85	28,825	-	0	0.85	28,825
	Volunteer Coordinatior I	-	0	-	0	-	0
503000	Temporary Employees - Hourly		1,924,577		(190,618)		1,733,959
503100	Temporary Employees - Salaried		0		0		0
504000	Seasonal Employees		1,300,148		0		1,300,148
508000	Overtime		256,713		0		256,713
508500	Premium Pay / Holiday Pay		184,426		0		184,426
<i>FRINGE</i>	<i>Fringe Benefits</i>						
510000	Fringe Benefits						
511000	Fringe Benefits - Payroll Taxes		1,035,192		(4,617)		1,030,575
512000	Fringe Benefits - Retirement PERS		1,813,640		16,409		1,830,049
513000	Fringe Benefits - Health & Welfare		2,259,790		47,670		2,307,460
514000	Fringe Benefits - Unemployment		148,273		0		148,273
515000	Fringe Benefits - Other Benefits		305,333		908		306,241
Total Personnel Services		164.10	\$19,054,968	3.50	\$0	167.60	\$19,054,968
Total Materials & Services			\$12,530,483		\$0		\$12,530,483
TOTAL REQUIREMENTS		164.10	\$31,585,451	3.50	\$0	167.60	\$31,585,451

Exhibit A
Ordinance No. 14-1326

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Parks & Environmental Services							
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
520100	Office Supplies		72,016	0			72,016
520500	Operating Supplies		112,665	0			112,665
521000	Subscriptions and Dues		6,326	0			6,326
521400	Fuels and Lubricants		75,891	0			75,891
521500	Maintenance & Repairs Supplies		143,462	0			143,462
522500	Retail		13,000	0			13,000
<i>SVCS Services</i>							
524000	Contracted Professional Svcs		330,903	0			330,903
525000	Contracted Property Services		173,945	0			173,945
525100	Utility Services		438,908	0			438,908
525500	Cleaning Services		25,278	0			25,278
526000	Maintenance & Repair Services		383,107	0			383,107
526500	Rentals		44,599	0			44,599
528000	Other Purchased Services		56,120	0			56,120
529800	Glendoveer Golf Operating Contract		2,344,363	0			2,344,363
<i>IGEXP Intergov't Expenditures</i>							
530000	Payments to Other Agencies		112,100	0			112,100
531000	Taxes (Non-Payroll)		225,866	0			225,866
532000	Government Assessments		0		50,000		50,000
<i>OTHEXP Other Expenditures</i>							
545000	Travel		8,095	0			8,095
545500	Staff Development		34,536	0			34,536
Total Materials & Services			\$4,601,180		\$50,000		\$4,651,180
TOTAL REQUIREMENTS		42.30	\$8,879,069	0.00	\$50,000	42.30	\$8,929,069

Exhibit A
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ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
General Expenses							
Total Interfund Transfers			\$7,319,574		\$0		\$7,319,574
<i>Contingency & Unappropriated Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
	Contingency						
701002	* Contingency		3,316,459		(103,125)		3,213,334
701001	* Opportunity Account		250,000		0		250,000
701004	* Reserve for Future One-Time Expenditures		440,223		0		440,223
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
	Unappropriated Fund Balance						
805100	* Stabilization Reserve		2,575,000		0		2,575,000
805450	* PERS Reserve		2,893,403		0		2,893,403
805900	* Other Planning Department Carryover		466,982		0		466,982
805300	* Reserve for Future One-Time Expenditures		775,000		0		775,000
805900	* Reserved for Community Invest. Initiative		156,034		0		156,034
801003	* Reserved for TOD		5,083,671		0		5,083,671
801002	* Reserved for Local Gov't Grants (CET)		2,353,159		0		2,353,159
805900	* Reserved for Cost Allocation Adjustments		429,590		0		429,590
805900	* Reserved for Nature in Neighborhood Grants		58,327		0		58,327
805900	* Reserved for Metro Export Initiative		25,000		0		25,000
805900	* Reserved for Active Transportation		135,000		0		135,000
805400	* Reserve for Future Debt Service		995,535		0		995,535
Total Contingency & Unappropriated Balance			\$19,953,383		(\$103,125)		\$19,850,258
TOTAL REQUIREMENTS		454.34	\$116,824,274	3.50	\$0	457.84	\$116,824,274

**Exhibit A
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ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Metro Exposition Recreation Commission Fund							
MERC Fund							
<i>Resources</i>							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>						
340000	* Undesignated		24,211,557		0		24,211,557
<i>GRANTS</i>	<i>Grants</i>						
410500	Federal Grants - Indirect		100,000		0		100,000
411500	State Grant - Indirect		196,591		0		196,591
412000	Local Grant - Direct		10,000		0		10,000
412500	Local Grants - Indirect		30,000		0		30,000
412900	Intra Metro Grant		157,412		0		157,412
<i>LGSHRE</i>	<i>Local Gov't Share Revenues</i>						
413000	Transient Lodging Tax (3% Excise Tax Fund)		10,280,593		0		10,280,593
413300	Visitor Development Fund Allocation		3,420,902		0		3,420,902
<i>GVCNTB</i>	<i>Contributions from Governments</i>						
414500	Government Contributions		816,020		0		816,020
<i>CHGSVC</i>	<i>Charges for Service</i>						
450000	Admission Fees		1,675,767		0		1,675,767
451000	Rentals		7,007,195		153,500		7,160,695
455000	Food Service Revenue		12,079,725		281,000		12,360,725
456000	Retail Sales		8,500		0		8,500
457000	Merchandising		15,000		0		15,000
457500	Advertising		19,290		4,000		23,290
458000	Utility Services		1,676,700		0		1,676,700
459000	Commissions		1,895,659		0		1,895,659
462000	Parking Fees		2,862,264		126,430		2,988,694
464500	Reimbursed Services		2,745,409		0		2,745,409
464700	Reimbursed Services - Contract		502,484		0		502,484
465000	Miscellaneous Charges for Svc		228,494		21,310		249,804
<i>INTRST</i>	<i>Interest Earnings</i>						
470000	Interest on Investments		76,142		0		76,142
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
475000	Donations and Bequests		75,000		0		75,000
476000	Sponsorship Revenue		134,000		0		134,000
<i>MISCRV</i>	<i>Miscellaneous Revenue</i>						
417000	Fine & Forfeitures		4,000		0		4,000
480500	Financing Transaction		50,599		0		50,599
489000	Miscellaneous Revenue		25,956		0		25,956
489100	Refunds and Reimbursements		1,250		0		1,250
<i>LOANRV</i>	<i>Interfund Loan - Resource</i>						
496000	Interfund Loan - Principal * from General Fund		2,200,000		0		2,200,000
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
497000	Transfer of Resources * from General Fund (MTOCA)		418,633		0		418,633
TOTAL RESOURCES			\$72,925,142		\$586,240		\$73,511,382
Total Personnel Services		174.50	\$17,741,183	-	\$0	174.50	\$17,741,183
<i>Materials & Services</i>							
<i>GOODS</i>	<i>Goods</i>						
520100	Office Supplies		201,481		116,500		317,981
520500	Operating Supplies		279,744		0		279,744
521000	Subscriptions and Dues		72,345		0		72,345
521400	Fuels and Lubricants		17,500		0		17,500
521500	Maintenance & Repairs Supplies		491,660		80,500		572,160
522500	Retail		11,000		0		11,000

**Exhibit A
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ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Metro Exposition Recreation Commission Fund							
MERC Fund							
<i>SVCS</i>	<i>Services</i>						
524000	Contracted Professional Svcs		1,098,509		0		1,098,509
524500	Marketing Expense		2,964,742		0		2,964,742
524600	Sponsorship Expenditures		32,450		0		32,450
524700	Visitor Development Marketing		1,330,719		0		1,330,719
525100	Utility Services		2,543,190		0		2,543,190
525500	Cleaning Services		34,200		0		34,200
526000	Maintenance & Repair Services		1,241,463		0		1,241,463
526500	Rentals		499,362		0		499,362
528000	Other Purchased Services		1,007,544		0		1,007,544
528100	Other Purchased Services - Reimb		504,219		0		504,219
529100	Food and Beverage Services		10,265,500		190,000		10,455,500
529200	Parking Services		264,450		125,550		390,000
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
530000	Payments to Other Agencies		219,625		0		219,625
531000	Taxes (Non-Payroll)		22,500		0		22,500
532000	Government Assessments		2,200,000		0		2,200,000
<i>OTHEXP</i>	<i>Other Expenditures</i>						
545000	Travel		165,900		0		165,900
545500	Staff Development		101,600		0		101,600
549000	Miscellaneous Expenditures		7,700		77,875		85,575
Total Materials & Services			\$25,577,403		\$590,425		\$26,167,828
Total Capital Outlay			\$5,302,617		\$0		\$5,302,617
Total Interfund Transfers			\$5,131,804	-	\$0		\$5,131,804
Contingency and Ending Balance							
<i>CONT</i>	<i>Contingency</i>						
	Contingency						
701002	* General Contingency		1,922,099		0		1,922,099
706000	* Renewal and Replacement		2,584,922		0		2,584,922
701003	* New Capital/Business Strategy Reserve		5,640,167		(590,425)		5,049,742
709000	* Contingency for Capital (TL TAX)		254,605		0		254,605
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
	Unappropriated Fund Balance						
805100	* Stabilization Reserve		620,500		0		620,500
805910	* New Capital/Business Strategy Reserve		0		586,240		586,240
805200	* Renewal & Replacement		8,149,842		0		8,149,842
Total Contingency and Ending Balance			\$19,172,135		(\$4,185)		\$19,167,950
TOTAL REQUIREMENTS		174.50	\$72,925,142	-	\$586,240	174.50	\$73,511,382

Exhibit A
Ordinance No. 14-1326

ACCT	DESCRIPTION	Current		Amended	
		<u>Budget</u>	<u>Revision</u>	<u>Budget</u>	<u>Revision</u>
		FTE	Amount	FTE	Amount
Rehabilitation & Enhancement Fund					
<i>Materials & Services</i>					
NORTH PORTLAND ENHANCEMENT ACCOUNT					
<i>GOODS Goods</i>					
520100	Office Supplies		450	0	450
<i>SVCS Services</i>					
524000	Contracted Professional Svcs		0	60,000	60,000
528000	Other Purchased Services		1,000	0	1,000
<i>OTHEXP Other Expenditures</i>					
544500	Grants and Loans		10,000	0	10,000
METRO CENTRAL ENHANCEMENT ACCOUNT					
<i>GOODS Goods</i>					
520100	Office Supplies		450	0	450
<i>SVCS Services</i>					
528000	Other Purchased Services		2,000	0	2,000
<i>OTHEXP Other Expenditures</i>					
544500	Grants and Loans		128,986	0	128,986
545000	Travel		250	0	250
545500	Staff Development		500	0	500
FOREST GROVE ACCOUNT					
<i>IGEXP Intergov't Expenditures</i>					
530000	Payments to Other Agencies		62,564	0	62,564
OREGON CITY ACCOUNT					
<i>IGEXP Intergov't Expenditures</i>					
530000	Payments to Other Agencies		124,790	0	124,790
Total Materials & Services			\$330,990	\$60,000	\$390,990
Total Interfund Transfers			\$114,602	\$0	\$114,602
<i>Contingency and Ending Balance</i>					
<i>CONT Contingency</i>					
Contingency					
700000	* North Portland		200,000	(60,000)	140,000
700000	* Metro South		15,000	0	15,000
700000	* Metro Central		50,000	0	50,000
700000	* Forest Grove		15,000	0	15,000
<i>UNAPP Unappropriated Fund Balance</i>					
Unappropriated Fund Balance					
805000	* North Portland		1,345,101	0	1,345,101
805000	* Metro Central		204,234	0	204,234
Total Contingency and Ending Balance			\$1,829,335	(\$60,000)	\$1,769,335
TOTAL REQUIREMENTS			\$2,274,927	\$0	\$2,274,927

**Exhibit A
Ordinance No. 14-1326**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Solid Waste Revenue Fund							
Operating Account - Parks & Environmental Services							
Total Personnel Services		58.75	\$6,225,177	-	\$0	58.75	\$6,225,177
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
520100	Office Supplies		24,357		0		24,357
520500	Operating Supplies		613,951		0		613,951
521000	Subscriptions and Dues		5,072		0		5,072
521400	Fuels and Lubricants		24,555		0		24,555
521300	Fuels - Waste Transport		2,239,532		353,085		2,592,617
521500	Maintenance & Repairs Supplies		293,793		0		293,793
521900	Purchasing Card Expenditures		0		0		0
522500	Retail		115,000		0		115,000
<i>SVCS Services</i>							
524000	Contracted Professional Svcs		1,181,298		0		1,181,298
524600	Sponsorship Expenditures		0		0		0
525000	Contracted Property Services		0		0		0
525100	Utility Services		204,901		0		204,901
525500	Cleaning Services		22,000		0		22,000
526000	Maintenance & Repair Services		332,103		0		332,103
526500	Rentals		143,021		0		143,021
527000	Insurance		0		0		0
528000	Other Purchased Services		310,337		0		310,337
529000	Operations Contracts		0		0		0
529300	Disposal - Landfill		8,366,100		626,949		8,993,049
529400	Special Waste Disposal		1,082,569		0		1,082,569
529500	Waste Transport		6,824,140		1,075,896		7,900,036
529600	Transfer Station Operations		7,313,359		253,840		7,567,199
529700	Organics Processing		5,478,006		0		5,478,006
<i>IGEXP Intergov't Expenditures</i>							
530000	Payments to Other Agencies		376,063		51,230		427,293
531000	Taxes (Non-Payroll)		500		0		500
531500	Grants to Other Governments		0		0		0
<i>OTHEXP Other Expenditures</i>							
544500	Grants & Loans		0		0		0
544600	Intra-Metro Grants		0		0		0
545000	Travel		18,200		0		18,200
545500	Staff Development		30,962		0		30,962
549000	Miscellaneous Expenditures		0		0		0
Total Materials & Services			\$34,999,819		\$2,361,000		\$37,360,819
TOTAL REQUIREMENTS		58.75	\$41,224,996	-	\$2,361,000	58.75	\$43,585,996

**Exhibit A
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ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Solid Waste Revenue Fund							
General Expenses							
Total Interfund Transfers			\$7,766,403		\$0		\$7,766,403
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
	Contingency						
701002	* Operating Account (Operating Contingency)		2,000,000		(1,500,000)		500,000
705000	* Landfill Closure Account		5,537,304		0		5,537,304
706000	* Renewal & Replacement Account		7,756,210		(861,000)		6,895,210
	* NOT USED		0		0		0
	* NOT USED		0		0		0
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>				0		
	Unappropriated Fund Balance				0		
800000	* Ending Balance		0		0		0
805539	* Landfill Closure Account		0		0		0
805200	* Renewal & Replacement Account		0		0		0
805900	* General Account (Working Capital)		5,795,653		0		5,795,653
805900	* General Account (EIL Reserve - GASB 49)		5,225,000		0		5,225,000
805900	* General Account (Rate Stabilization)		2,000,000		0		2,000,000
	* NOT USED		0		0		0
805900	* General Account (Capital Reserve)		4,455,000		0		4,455,000
	* NOT USED		0		0		0
	* NOT USED		0		0		0
805450	* PERS Reserve		0		0		0
Total Contingency and Ending Balance			\$32,769,167		(\$2,361,000)		\$30,408,167
TOTAL REQUIREMENTS		90.75	\$93,665,483	0.00	\$0	90.75	\$93,665,483

Exhibit B
Ordinance 14-1326
Schedule of Appropriations

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
GENERAL FUND			
Communications	2,701,648	0	2,701,648
Council Office	3,938,637	0	3,938,637
Finance & Regulatory Services	4,628,354	0	4,628,354
Human Resources	2,219,337	0	2,219,337
Information Services	3,965,095	53,125	4,018,220
Metro Auditor	725,382	0	725,382
Office of Metro Attorney	2,061,480	0	2,061,480
Oregon Zoo	31,585,451	0	31,585,451
Parks & Environmental Services	8,879,069	50,000	8,929,069
Planning and Development	14,216,023	0	14,216,023
Research Center	3,644,374	0	3,644,374
Sustainability Center	3,916,131	0	3,916,131
Special Appropriations	5,350,265	0	5,350,265
Non-Departmental			
Debt Service	1,720,071	0	1,720,071
Interfund Transfers	7,319,574	0	7,319,574
Contingency	4,006,682	(103,125)	3,903,557
<i>Total Appropriations</i>	<u>100,877,573</u>	<u>0</u>	<u>100,877,573</u>
Unappropriated Balance	15,946,701	0	15,946,701
Total Fund Requirements	<u>\$116,824,274</u>	<u>\$0</u>	<u>\$116,824,274</u>
MERC FUND			
MERC	48,621,203	590,425	49,211,628
Non-Departmental			
Interfund Transfers	5,131,804	0	5,131,804
Contingency	10,401,793	(590,425)	9,811,368
<i>Total Appropriations</i>	<u>64,154,800</u>	<u>0</u>	<u>64,154,800</u>
Unappropriated Balance	8,770,342	586,240	9,356,582
Total Fund Requirements	<u>\$72,925,142</u>	<u>\$586,240</u>	<u>\$73,511,382</u>
REHABILITATION & ENHANCEMENT FUND			
Sustainability Center	330,990	60,000	390,990
Non-Departmental			
Interfund Transfers	114,602	0	114,602
Contingency	280,000	(60,000)	220,000
<i>Total Appropriations</i>	<u>725,592</u>	<u>0</u>	<u>725,592</u>
Unappropriated Balance	1,549,335	0	1,549,335
Total Fund Requirements	<u>\$2,274,927</u>	<u>\$0</u>	<u>\$2,274,927</u>

Exhibit B
Ordinance 14-1326
Schedule of Appropriations

	Current		Revised
	<u>Appropriation</u>	<u>Revision</u>	<u>Appropriation</u>
SOLID WASTE REVENUE FUND			
Finance & Regulatory Services	2,179,938	0	2,179,938
Sustainability Center	5,842,884	0	5,842,884
Parks & Environmental Services	45,107,091	2,361,000	47,468,091
Non-Departmental			
Interfund Transfers	7,766,403	0	7,766,403
Contingency	15,293,514	(2,361,000)	12,932,514
<i>Total Appropriations</i>	<u>76,189,830</u>	<u>0</u>	<u>76,189,830</u>
Unappropriated Balance	17,475,653	0	17,475,653
Total Fund Requirements	<u>\$93,665,483</u>	<u>\$0</u>	<u>\$93,665,483</u>

All other appropriations remain as previously adopted

STAFF REPORT

FOR THE PURPOSE OF AMENDING THE FY 2013-14 BUDGET AND APPROPRIATIONS SCHEDULE AND THE FY 2013-14 THROUGH 2017-18 CAPITAL IMPROVEMENT PLAN

Date: February 21, 2014

Prepared by: Kathy Rutkowski 503-797-1630

BACKGROUND

Since the adoption of the budget several items have been identified that necessitate amendment to the budget.

Solid Waste Tonnage Related Expenses

Metro transfer stations are on track to receive about 40,000 (10%) more tons of mixed solid waste than projected for the FY 2013-14 Budget. As a result, Metro will incur contractual transfer, transport, and disposal costs in excess of the amounts appropriated in the FY 2013-14 Budget. The Parks and Environmental Services Department anticipates that full-year expenditures will exceed FY 2013-14 budgeted amounts by \$2,361,000. This budget amendment transfers current appropriation authority from the Solid Waste Fund contingency account to the operating account in order to cover those additional costs associated with higher than expected tonnage at Metro's transfer stations. There are no further financial implications of this budget amendment, as the revenue to pay for these costs is collected from current user charges (tip fee and transaction fee) on the additional mixed solid waste that arrives at the transfer stations.

North Portland Enhancement Account

For nearly three decades, Metro's North Portland community enhancement grants have helped improve neighborhoods near the now-closed St. Johns Landfill. In December 2012, the Metro Council unanimously approved the committee's recommendation to distribute the remaining \$1.6 million in the enhancement grant fund by 2018. Since then, the committee has recommended that the remaining funds be used to support the North Portland Greenway and investments in capacity building to strengthen programs and services to North Portland residents. This one-time grant opportunity will help community groups and organizations build their capacity to sustain long-term services and benefits.

During the creation of the FY 13-14 budget, it was unclear how quickly the committee would move forward with spending the funds for capacity building grants. Since that time, an application process was developed that included interested parties submitting a letter of interest to the North Portland Enhancement Committee. The committee has reviewed those proposals and invited 16 organizations to apply for full funding. As part of their invitation, the committee has pledged coaching services for each applicant (in the range of \$3,500-5,000 per project) as well as establishing a peer-learning cohort for all approved applicants to share their capacity building projects and process with one another. Contracts have been set up for these coaching services and work is scheduled to begin in the current fiscal year. The committee has established a budget of \$60,000 for these services. This budget amendment allows for the expenditure of the budgeted funds anticipated by the committee for these approved coaching services.

Cemetery Settlement Agreement

In December 2013, the Oregon Mortuary and Cemetery Board (OMCB) signed a Consent Order and Settlement Agreement with Metro. This document resolves matters related to the Oregon Mortuary and

Cemetery Board’s long-running investigation of Metro’s historic cemetery program. As part of the Consent Order, Metro agreed to pay a civil penalty of \$50,000 to the OMCB. This action requests a transfer of \$50,000 from the General Fund contingency to the Parks & Environmental Services appropriation in the General Fund.

Cirque du Soleil

In November 2013, Expo Center staff entered into a 2014 Option Notice/Agreement with Cirque du Soleil for the presentation of TOTEM, by Cirque du Soleil America, Inc. The event represents a lengthy stay exceeding three months and fifty performances, with a projected attendance of 100,000 attendees. Many of these attendees will likely be first time visitors to the Portland Expo Center. Immediate preparations are underway to support the event and organize for Cirque’s arrival in February, 2014.

We project the total event revenue to be \$586,240 comprised of rent, concessions, alcohol sales and parking. To support this new revenue opportunity, we request a one-time transfer of \$393,425 from the Strategic Business Reserve to support the arrival and execution of this event. As we did in 2012, we plan to reimburse the event support expense amount back to the Strategic Business Reserve with net revenues from the event.

Under Oregon Budget Law we are unable to recognize and directly appropriate this revenue without a supplemental budget. This action acknowledges the receipt of the revenue but places it in unappropriated balance to reimburse the Strategic Business Reserve for next year. It also requests a one-time transfer of \$393,525 from the Strategic Business Reserve contingency in the Expo Center to fund the additional expenses related to hosting this event.

Amount	Description
\$160,000	Additional Food & Beverage service support
85,050	Additional shuttle expenses during the Cirque timeline
67,875	Additional Professional labor – Portland Police, Peer Security, Parking cashiers
40,500	Satellite parking lot rentals
25,000	Requisite Tri-met buyouts for inconvenienced customers
15,000	Gravel lot improvements (270 spaces): fencing, signage, lighting
\$393,425	Total

To facilitate some synergy between the unique Cirque opportunity and our new branding efforts, Expo Staff also request a one-time transfer of \$197,000 from the MERC Strategic Business Reserve contingency to support marketing and communications initiatives as outlined in the proposed Gard Communications Marketing plan.

Amount	Description
\$116,500	Advertising: Tri-met, Oregonian, calendars, direct mail, social media
70,500	Improved re-branded Expo signage
10,000	Main parking entry beautification
\$197,000	Total

Converting Limited Duration Position to Regular Status **REVISED March 31, 2014**

This position is part of the Regional Infrastructure Supporting our Economy (RISE) team within the office of the COO. The RISE team is designed to provide strategic guidance and implementation to planning efforts throughout Metro, specifically on initiatives and projects with the potential to deliver

regional economic returns. This work stems from the recommendations of the Community Investment Initiative Leadership Council, a three-year Metro initiative to develop strategic recommendations on infrastructure finance and development strategies.

The RISE team delivers specific skills to help deliver on Metro's policy objectives, including strategic real estate negotiations, political strategy, research, finance, and contact management. The goal is to cultivate and advance broad coalitions of support to leverage investment for and around critical infrastructure in the region. While Metro has worked to support the regional economy in the past, this team brings a sharper focus to these efforts. With this charge in mind, it is recommended that the Limited Duration Program Analyst IV (position #1117) in the temporary Community Investment Initiative budget be converted to Regular status.

This position is key to the successful implementation of the recommendations of the Community Investment Initiative's Leadership Council. The incumbent possesses important knowledge and understanding of the process engaged in by the Leadership Council and has benefited from the considerable Metro investment in this initiative, as well as the high level relationships cultivated over the course of this work. If the Limited Duration position were simply eliminated at the end of Fiscal Year 2013-14 as currently intended, this resource would be lost to Metro.

There is no additional fiscal impact in the current fiscal year. In FY 2014-15 the continued cost of this position including benefits is approximately \$102,000.

PeopleSoft Software Support

During the budget formulation process for FY 2010-11, one half of the maintenance and support funding for the PeopleSoft financials modules was removed until it could be determined that PeopleSoft would continue to function as the financial system in the agency. Maintenance on software entitles Metro to log issues with PeopleSoft's support team and provides Metro with fixes, updates, patches and upgrade materials and documentation. Third party services exist that will provide technical support at a 50% discount from PeopleSoft pricing, but they do not have the ability to provide fixes, patches and updates from PeopleSoft. Choosing to move to third party support essentially means you can no longer upgrade your product and puts you on a course to replace your software in the near future. To restore support through PeopleSoft requires back payment with interest for each year of support missed. Because Metro had not yet formulated a strategy for retaining or replacing its financial systems, funding was restored for the 2010-11 fiscal year. In FY 2011-12, funding was also temporarily restored pending the outcome of a financial systems assessment.

In FY 2012-13, The Lopez group was hired to assess the long-term viability of both the Event Business Management System (EBMS) used by the MERC venues and PeopleSoft financials. One time funding was again provided in FY 2012-2013 to maintain our support contract with PeopleSoft, pending the outcome of the Lopez engagement. Lopez concluded that PeopleSoft was fully capable of all of Metro's functionality requirements and further that the cost of replacing PeopleSoft in lieu of some other software would not provide additional functionality or reduce ongoing support costs enough to justify the cost or effort of replacing the software (December 2012). PeopleSoft financials remains a mission-critical application for the agency and functions as the financial software for all areas of the agency, including the MERC venues. The agency is currently in the process of upgrading the financials software to the most current release.

Information Services has requested ongoing restoration of funds for support of this product in its FY 2014-15 budget proposal, but needs bridge funding for the current period FY 2013-14.

Product Description	FY 2013-14
Accounts Receivable	\$22,353.50
Billing	\$17,404.00
General Ledger	\$24,828.29
Purchasing	\$27,329.93
Accounts Payable	\$17,403.98
Asset Management	\$10,005.58
Total Support Costs for Finance	<u>\$119,325.29</u>
Less: Currently Budgeted in 2013-14	<u>(\$66,200.00)</u>
Balance Requested	\$53,125.29

Oregon Zoo Staffing Needs

An on-going analysis of temporary and seasonal staff usage at the Oregon Zoo has identified additional work that should be shifted to regular staffing in two areas.

Guest Services: The Oregon Zoo has identified work that should be shifted to regular staffing in three Guest Services areas: Custodial, Admissions, and Warehouse. The Zoo has been supporting growing annual attendance and the associated impacts through the use of temporary/seasonal staffing. Adding a Lead Worker position to each of these areas will assist with work prioritization, temporary staff supervision, and meeting the daily work requirements. This amendment proposes an additional 3.00 FTE of regular, full-time staff, to perform duties previously handled by temporary employees. The anticipated start date for these positions is the fourth quarter of FY 2013-14 and will be funded by an equivalent reduction in the temporary staff budget.

Youth Volunteer Program: Currently, a 0.50 temporary Instructor III provides administrative support to the Youth Volunteer program, consisting of 275 summer teens and 75 year-round volunteers. We believe that the program and participants will benefit greatly from a regular position to provide consistency and will lower training time. Additionally, we believe that hiring for a regular Program Assistant II will increase the capacity of this position, allowing it to provide administrative support to two other youth programs (ZAP and UNO) in the work group. Many administrative duties, such as scheduling and database entry, are currently performed by the full-time program coordinators (Education Specialist IIIs) of the programs. By offloading these tasks, we will free up program coordinator time to focus on direct program coordination, including integrating the Zoo’s new Environmental Literacy Framework. This amendment proposes an additional 0.50 FTE of regular, part-time staff, in the Program Assistant II classification, to perform duties previously handled by temporary employees. The anticipated start date for this position is the fourth quarter of FY 2013-14 and will be funded by an equivalent reduction in the temporary staff budget.

Glendoveer Bathroom Remodel (CIP Amendment Only)

Staff has identified funding in the current year to remodel the restrooms at the Glendoveer Golf Course. The clubhouse restrooms will be remodeled to meet ADA regulations, meet Metro's sustainability goals by replacing fixtures and lighting and the broken sewer line will be addressed. The project will cost approximately \$200,000. This amendment adds the project to the FY 13-14 to FY 18-19 Capital Improvement Plan, but does not request any additional appropriation authority.

ANALYSIS/INFORMATION

- 1. Known Opposition:** None known.
- 2. Legal Antecedents:** ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund’s appropriation, if such

transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.

3. **Anticipated Effects:** This action provides for changes in operations as described above; converting temporary staffing to regular positions; converting a limited duration position to regular status; providing for increased solid waste tonnage, Cirque du Soleil event at the Expo Center, PeopleSoft software support, the consent order and settlement agreement with the Oregon Mortuary and Cemetery Board and coaching services for North Portland Enhancement grant applicants; and amending the Capital Improvement Plan for the Glendoveer bathroom remodel project.
4. **Budget Impacts:** This action has the following impact on the FY 2013-14 budget:
 - Transfer \$2,361,000 from the Solid Waste Fund contingency to provide additional appropriation related to increased solid waste tonnage. Additional revenue will be received to more than offset the request.
 - Transfer \$60,000 from the North Portland Enhancement Account in the Rehabilitation and Enhancement Fund to provide coaching services to applicants for the North Portland Enhancement grants.
 - Transfer \$50,000 from the General Fund contingency to provide for the signed consent order and settlement agreement with the Oregon Mortuary and Cemetery Board.
 - Acknowledge \$586,240 in revenue from the Cirque du Soleil event at the Expo Center and provide \$393,525 in additional appropriation from a transfer from contingency.
 - Transfer \$197,000 from the Expo Center contingency to support marketing and communications initiatives as outlined in the proposed Gard Communications Marketing Plan.
 - Convert a limited duration Program Analyst IV position currently budgeted as part of the Community Investment Initiative's budget to regular status.
 - Transfer \$53,125 from the General Fund contingency to restore ongoing support for PeopleSoft financial software.
 - Authorize 3.50 FTE regular status positions at the Oregon Zoo by reducing reliance on temporary and seasonal staffing.
 - Amends the Capital Improvement Plan to add the Glendoveer Bathroom remodel project.

RECOMMENDED ACTION

The Chief Operating Office recommends adoption of this Ordinance.

Materials following this page were distributed at the meeting.

Autonomous Vehicles (AV's): Metro's Worst Enemy Or Best Friend?

R A Fontes PO Box 144, Lake Oswego, OR 97034 rfontes@q.com April 3, 2014

1. They are coming!

AV's have the potential to drastically reduce traffic carnage and transportation costs (i.e. employment) while providing mobility to millions. Volvo and Renault/Nissan promise to produce cars having autonomous capability within six years. Other carmakers are doing everything they can to stay competitive. The consulting firm IHS predicts that road vehicles without human-driver operated controls will be available within about 15 years. Specialized off-road AV's including 8-passenger Navia transports and huge Komatsu ore trucks are already in service.

2. They will change the world!

Consider five likely impacts on Metro's mission after AV's local implementation:

a. Longer driving times become more palatable to the commuter:

AV's will allow people to make productive use of their commuting time and eliminate the emotional and physical drain from fighting traffic. Daily trips from Cannon Beach, Sun River, etc. might be plausible, especially for those who could telecommute when roads are dicy.

b. Transit ridership plummets:

A Columbia University report, Transforming Personal Mobility, suggests that shared AV's could provide metro area transportation at a total cost per mile between 15 and 41 cents. They will offer safer, faster, more convenient, and usually cheaper trips than public transit. If just one out of every 500 cars registered in Clackamas, Multnomah, and Washington counties were shared AV's, they potentially could provide more than three-quarters of all TriMet rides. Will TriMet's payroll taxes survive the inevitable ridership plunge?

c. Buses generally become cheaper per passenger than rail vehicles:

Fleet operators have strong economic incentives to adopt AV systems. Even disregarding rail's high capital costs, converting transit vehicles would drop a much higher proportion of bus costs relative to rail vehicles because of rail's high fixed costs for right-of-way, signaling, and station maintenance. Relative operational costs after autonomous conversion:

	Streetcar	2-Car MAX Train	40' Bus
Seats	30	136	39
Standees	51	208	12
Total Capacity (not crush load)	81	344	51
{Approx. current ops cost/hour	\$150	\$280	\$100}
Minus driver cost @\$60/hour	\$90	\$220	\$40
Cost rider/hour-all seats filled	\$3.00	\$1.62	\$1.03 (estimate 35-40%
Cost rider/hour-at capacity	\$1.11	\$0.64	\$0.78 less for '60 buses)

d. There are fewer cars but more VMT & VHT:

The ability for AV's to drive themselves between missions gives households, businesses, and other organizations the possibility of having fewer vehicles. In effect, they'll be able to trade a relatively large reduction in fixed costs (depreciation, financing, insurance, etc.) for a smaller increase in variable costs (fuel, wear & tear, maintenance, etc.) by having their AV's pile on VMT's while deadheading.

(Continued on reverse)

Shared AV's would give people who now feel obligated to own a car the option of having nearly the convenience of car ownership but with lower costs and fewer hassles. An MIT-Stanford-Singapore study of AV potential in Singapore, Toward a Systematic Approach to the Design and Evaluation of Automated Mobility-on-Demand Systems: A Case Study in Singapore, estimated that a fleet of shared AV's could reduce the total number of cars there by 2/3rds. Singapore isn't Portland, of course, but the potential here is still enormous.

From Metro's standpoint, the primary advantage of shared AV's over personal household vehicles is that VMT and VHT from deadheading would be much less.

e. There is much less demand for parking; especially paid parking:

Fewer vehicles means fewer parking spaces. Shared AV's would spend much more time in actual use, thereby freeing up even more parking. AV's would not pay for parking; they'd just drive around the block or move on to the nearest free space even if it's miles away.

We really can expect a future where on-street parking is routinely turned into planted areas and bike lanes, where stringent off-street parking requirements are relaxed without causing neighborhood panic, and where the asphalt wastelands which dominate our suburban centers and strip malls will become the nuclei for people oriented development.

3. AV's: Friend or foe?

It's both, of course. The real question is: Before it's too late, will we take steps to minimize those impacts which work against Metro's goals while maximizing those which work for them?

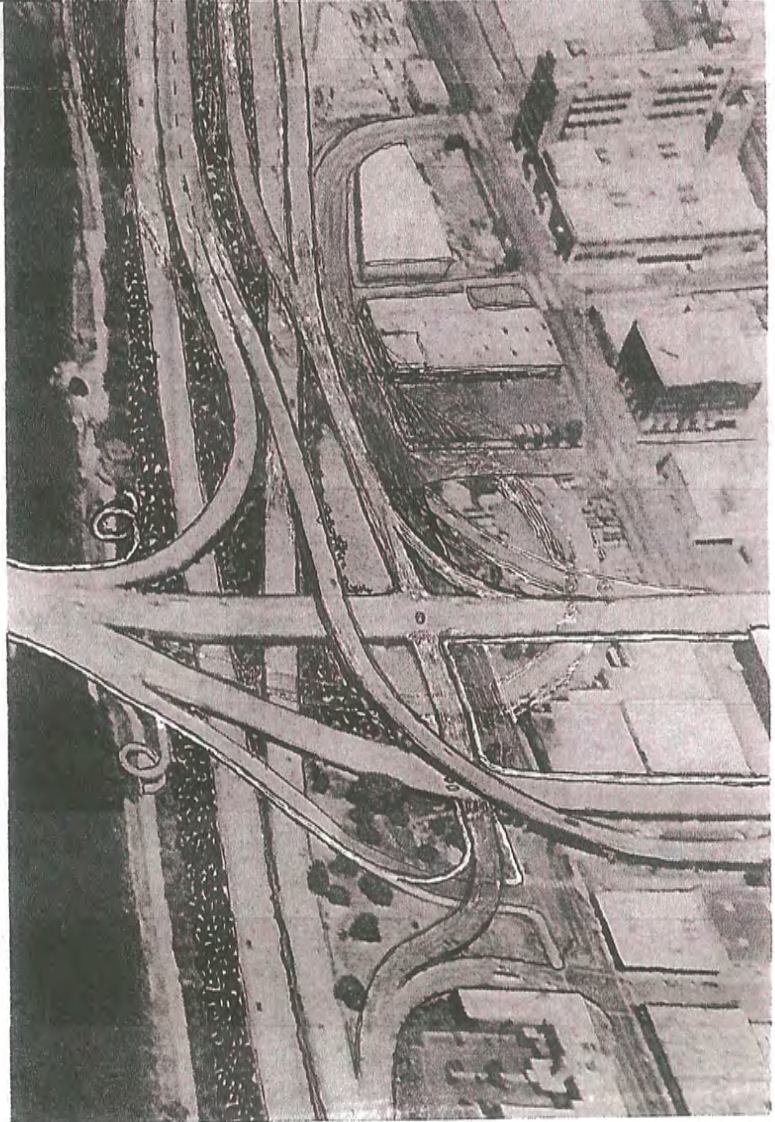
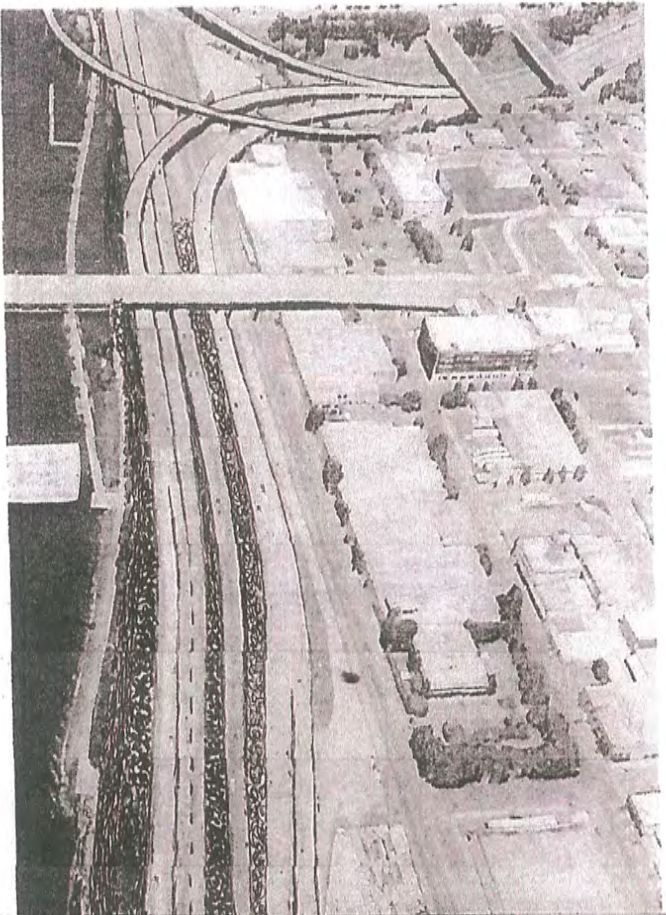
First, consider decent public transit. It's not a goal; it's a tool. It's one with which we've gotten too comfortable and complacent. If it becomes unavailable then we'll have to find others that the public will accept. Possible alternatives include ride sharing, congestion pricing, telecommuting, etc.

In the short term, consideration of possible AV impacts needs to be part of the conversation. It's not in project planning documents and nowhere to be found in the RTP. Metro needs to approach transit projects so that they'll best fit with AV's. Unless there are compelling reasons otherwise, that usually means foregoing rail. It will cost too much to operate after conversion to computer control and won't have enough flexibility to fit changing customer needs once AV's come into play.

If there is one single thing that's absolutely critical to the kind of future for which Metro has worked for decades, it's that shared AV's be fostered and not hampered. Every regulation, every fee, every tax that makes shared AV's more difficult or expensive to use than private ones will just unnecessarily increase VMT & VHT and add pressure for evermore freeway lane miles.

Of particular concern is the possible balkanization of shared AV regulation. Just consider the current state of Portland taxi regulations. Ostensibly set up to protect the public, they end up being more about restraining trade, higher costs, and filling the city's coffers. Portland can expect to lose a lot of taxi and parking revenue once shared AV's are available. That's one big incentive for placing heavy burdens on them. Allowing that to happen would be a disaster.

This morning (April 3, 2014), online magazine The Atlantic Cities' lead article is entitled Will a World of Driverless Cars Be Heaven or Hell? The answer to that will, in least in part, be up to you.

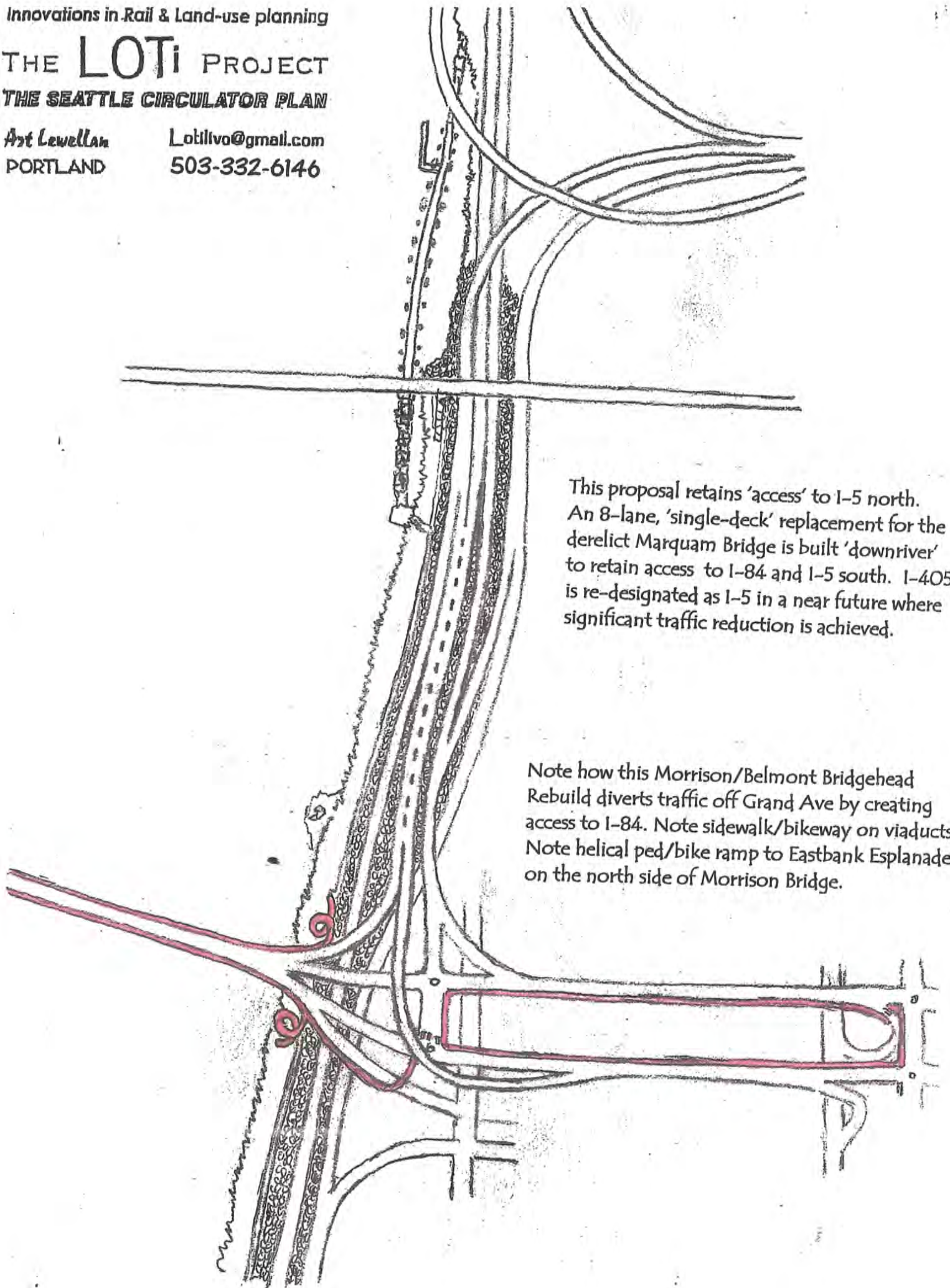


THE LOTi PROJECT

THE SEATTLE CIRCULATOR PLAN

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PORTLAND

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This proposal retains 'access' to I-5 north. An 8-lane, 'single-deck' replacement for the derelict Marquam Bridge is built 'downriver' to retain access to I-84 and I-5 south. I-405 is re-designated as I-5 in a near future where significant traffic reduction is achieved.

Note how this Morrison/Belmont Bridgehead Rebuild diverts traffic off Grand Ave by creating access to I-84. Note sidewalk/bikeway on viaducts. Note helical ped/bike ramp to Eastbank Esplanade on the north side of Morrison Bridge.



METRO COUNCIL MEETING

Meeting Summary

March 20, 2014

Metro, Council Chamber

Councilors Present: Council President Tom Hughes, and Councilors Sam Chase, Kathryn Harrington, Bob Stacey, Carlotta Collette and Craig Dirksen

Councilors Excused: Councilor Craddick

Council President Hughes noted a quorum was present and called the regular council meeting to order at 2:03 p.m.

1. INTRODUCTIONS

There were none.

2. CITIZEN COMMUNICATIONS

Les Poole, Gladstone:

Mr. Poole addressed the need to improve citizen outreach due to controversy in Clackamas County with community planning organizations and hamlets. There is uncertainty about who administers and who is eligible to vote. Mr. Poole also inquired about a grant for Trolley Bridge and stressed importance of the opportunity to connect to trails and downtown Oregon City. Councilor Collette noted that the grant money is still available due to its use for solving transportation related problems, not a specific bridge. Councilor Collette also noted process and other potential uses for grant money.

John Miller, Portland:

Mr. Miller identified himself as the executive director of Oregon Opportunity Network and the role of Oregon Opportunity Network as a consortium of statewide associations for housing and community development nonprofits, housing authorities, and community action agencies. He highlighted a letter sent to Metro Council urging Metro to take up affordable workforce housing as a regional issue. Mr. Miller identified some of the key points including:

- Need for access to safe and affordable housing
- Range of housing choices relationship to stable workforce and healthy communities
- Veterans, people of color, seniors, and people with disabilities being underserved by the private market

Council Member Stacey commented on his agreement with the points raised in the letter and his support for an affordable housing strategies agenda.

Matt Ellison, Portland:

Mr. Ellison noted upcoming Metro budget preparation and advocated for temporary zoo employees. He asked the Council to recognize temporary zoo employees are professionals and provide good work. Mr. Ellison also noted staffing levels differ depending on weather conditions and attendance which impact temporary employees' family budgets. He also commented on opportunities to keep temporary employees employed by being creative in developing work programs, such as computer data entry.

3. OREGON ZOO BOND PROGRAM UPDATE

Council President Hughes called on Zoo Bond Program Director Heidi Rahn and Education Curator Grant Spickelmier to provide an overview of where the zoo is at on implementing associated projects. The projects are related to voter approval of the bond to protect animal health and safety by improving enclosures and replacing the outdated medical facility.

Ms. Rahn and Mr. Spickelmier showed the Council a PowerPoint depicting the work done to date and/or are currently in process. Highlights include:

- Master Planning process including project budgets
- Minimizing impacts on the animals
- 20 Year Vision
- Providing quality animal habitat
- Opportunities for conservation
- Reflection of Metro and zoo ethics in planning process
- Innovative animal habit
- Sensitivity to animal needs
- Sustainability
- Guest satisfaction
- Goal to hire more women and minority owned businesses
- Budget accountability
- Water use and harvesting rain water
- Penguin pools
- On-site condor exhibit
- Expansion and improvement of elephant habitat
- Energy delivery system
- Rerouting the zoo train to provide a better zoo light experience
- Education center improvements including increased access to conservation classes, provide more space for summer camp classes, and more hands on learning experiences
- Improvement of polar bear exhibits and polar bear education
- Primate habitat and education
- Hippo habitat improvements
- Expansion of the rhinoceros habitat
- Revenue opportunities as part of an overall zoo business plan
- Zoo Education Center as a regional catalyst for conservation action
- Increasing public informational resources

Council President Hughes called on the Metro Councilors for comments or questions. Councilor Harrington expressed her appreciation for both the comprehensive information provided and work completed and underway. She noted the magnitude of the elephant exhibit and associated land issues and impact on zoo visitors. Councilor Harrington commented on the presence of math in much of the animal exhibit work and the opportunity to incorporate math into children's educational opportunities. Both Council members Harrington and Collette commented on the importance of website access to information and cited the public's access to the Oversight Committee's Report as an example. Councilor Collette also noted her appreciation for the work done to date and the potential use of electronic barcodes for public access to information.

Councilor Stacey also noted his appreciation and inquired about management recommendations and management response to the committee work. He cited delays due to permitting and asked if there is an opportunity for peer to peer or elected official to elected official communication to assist in the process. Councilor Chase also noted his appreciation and his support for the oversight committee's work. He commented on the importance of equity in the zoo's work, the zoo's role in the local economy and the jobs it provides, and how bond money is spent or utilized.

4. ZOO BOND CITIZENS' OVERSIGHT COMMITTEE ANNUAL REPORT

Council President Hughes introduced Deidra Krys-Rusoff, chair of the Zoo Bond Citizens Oversight Committee, to provide an overview of the committee's work since it was appointed in January 2010. Ms. Krys-Rusoff noted the committee's work primarily consists of overseeing the investment in animal exhibits, educational facilities, and sustainability measures funded by the \$125 million bond program. She outlined the committee's composition and charge to determine if the zoo bond program is efficient and on the right path.

Ms. Krys-Rusoff focused primarily on the committee's findings and recommendations including:

- Clear organizational and governance structure
- No specific project modifications at this time
- Need for certainty related to building permits
- Continued oversight of parking management and transportation planning
- Support for alternative contracting methods
- Continued support for use of alternative procurement options to attract and retain minority and women owned businesses
- Need for continued outreach
- Planning phase connection to the overall bond project schedule to assess resource capacity and timelines
- Budget and cost monitoring
- Auditors report findings

Councilor Stacey commented on the committee's recommendation about ensuring adequate oversight for transportation and parking management. Councilor Harrington inquired about the oversight committee's thoughts on if its recommendations having been heard and

adequately considered. Ms. Krys-Rusoff assured the Council that the oversight committee's work has been recognized and its recommendations addressed. Councilor Harrington noted her interest in the on-staff Metro reporter to develop a few news pieces for publication. Councilor Dirksen commented on the fact that even with the expansion of habitat, the operating costs for the zoo after completion will not increase. Council President Hughes closed by thanking Ms. Krys-Rusoff for her and the committee's hard work and public service.

5. **CONSIDERATION OF THE COUNCIL MINUTES FOR MARCH 13, 2014**

Council President Hughes called for a motion to approve the March 13 Council minutes. Councilor Collette moved. Chorus of seconds. Motion carries. Minutes are approved, passed 6-0-0.

6. **RESOLUTIONS**

6.1 **Resolution No. 14-4508**, For the Purpose of Adopting the District Revitalization Work Plan to Spur Investment in Downtowns and Main Street Districts.

Resolution No. 14-4508 is read into the record by title. Council President Hughes asks for a motion and second. Councilor Dirksen moved Resolution No. 14-4508. Councilor Stacey second.

Council President Hughes called on Metro staff Lisa Miles to present. Ms. Miles provided an overview of the program and asked Council to move forward and formally make the program permanent. Ms. Miles described three key elements of the program as:

- Storefront improvement grant
- District transformation grants
- Improving access to capital by partnering with financial institutions

Councilor Collette noted her support for the program and inquired about the "qualified community development financial institution." Staff clarified the term "qualified community development financial institution" is a federal term used to indicate a financial institution has received certification and is eligible to make certain types of investments. Ms. Miles noted local institutions such as Mercy Corps, Albina Opportunities Corporation, and Portland Family Funds as examples of such financial institutions. Councilor Harrington noted her support for the program and its value to the region. She outlined the work involved to reach this point and appreciation for everyone and everything that went into the work. Councilor Stacey commented about his work with neighborhood associations in his district and how the pilot programs were received and the benefits a permanent program will provide. Councilor Dirksen linked the new program objectives to Metro's land use vision and its inclusion of placing importance on downtowns and town centers. Council

President Hughes noted how problematic it is to rebuild downtown or town centers and hopefully this new program will alleviate complications.

Council President Hughes asked for roll call. All councilors present voted yes and the motion carried unanimously, passed 6-0-0.

- 6.2 Resolution No. 14-4509**, For the Purpose of Authorizing Metro to Apply for a Land and Water Conservation Fund Grant From the Oregon Parks and Recreation Department for Development at Oxbow Regional Park and Recognizing the Authority of the Sustainability Director to Sign the Application.

Resolution No. 14-4509 is read into the record by title. Council President Hughes asks for a motion and second. Councilor Dirksen moved Resolution No. 14-4509. Councilor Stacey second.

Council President Hughes called on Metro staff Rod Wojtanik to present. Mr. Wojtanik introduced himself as the assigned landscape architect in the Sustainability Center and outlined how the Sustainability Center plans to improve Oxbow Park. He noted background points and highlighted the Sustainability Center's request to apply for an Oregon State Parks grant. Mr. Wojtanik stated the focus of improvements to Oxbow Park is nature-based play, the goal being to reconnect kids with nature or to address what has been termed "nature deficit disorder" through nature play.

Council President Hughes called for questions and comments from the Metro councilors. Councilor Collette commented that she thought the idea of nature play was brilliant and inquired if there is an avenue for kids to be on an advisory or design committee. Mr. Wojtanik replied that the Sustainability Center is looking into ways to involve more kids. Council and Mr. Wojtanik discussed grant money opportunities and other funding sources. All councilors voiced enthusiasm and support for the project.

Council President Hughes asked for further discussion. Seeing none, Council President asked for a motion and second. Councilor Dirksen moved Resolution No. 14-4509. Councilor Stacey second. Council President Hughes asked for roll call. All councilors present voted yes and the motion carried unanimously, passed 6-0-0.

7. ORDINANCES – FIRST READ

- 7.1. Ordinance No. 14-1326**, Amending the FY 2013-14 Budget and Appropriations Schedule and the FY 2013-14 through 2017-18 Capital Improvement Plan.

Ordinance No. 14-1326 is read into the record by title. Council President Hughes noted the Metro Council will consider and vote on April 3.

8. ORDINANCES – SECOND READ

8.1 Ordinance No. 14-1324, For the Purpose of Adopting Solid Waste Charges and User Fees for FY 2014-15.

Ordinance No. 14-1324 is read into the record by title. Council President Hughes invited Metro staff Brian Kennedy, assistant finance director, to provide a brief report. Mr. Kennedy stated Ordinance No. 14-1324 is the first ordinance to adopt the new rates approved by Ordinance No. 14-1323. He noted the change from prior year processes and the adoption of the Ordinance No. 14-1324 makes the rates effective July 1. Mr. Kennedy explained rates are based on the proposed budget, not the adopted budget as has been done in the past. He provided a brief history of the program and highlighted various aspects of the process including relationship to increase in collection of solid waste and corresponding fees.

Council President Hughes asked for questions from the Council. Councilor Chase expressed his appreciation for some rate relief.

8.1.1 PUBLIC HEARING ON ORDINANCE NO. 14-1324

Council President Hughes opened a public hearing and asked for public testimony. Seeing none, Council President Hughes closed the public hearing and asked for a motion. Councilor Dirksen moved the ordinance. Councilor Stacey seconded.

Council President Hughes asked for Council discussion. Seeing none, he called for a vote. Motion carried unanimously, passed 6-0-0.

9. CHIEF OPERATING OFFICER COMMUNICATION

Martha Bennett noted a couple of housekeeping items including spring break starts Monday, March 24 and that she will be out of town. Ms. Bennett informed the Council that Deputy Chief Operating Officer Scott Robinson will also be out and Terri Dresler will be acting Pro Tem. Ms. Bennett noted that both Council work session and Council meeting are cancelled due to the spring break recess. She also expressed her appreciation for the recent Employee Service Luncheon and noted a couple of miscellaneous items.

10. COUNCILOR COMMUNICATION

Councilors provided updates on the following meetings or events: Councilor Dirksen noted that Councilor Collette and he attended the March 20 meeting of the Oregon Transportation Commission meeting in Salem. Councilor Collette commented on a discussion pertaining to Area Commission on Transportation (ACT) and compared it to the issues associated with Clackamas County's interest in an ACT.

ADJOURN

There being no further business, Council President Hughes adjourned the regular meeting at 4:00 p.m. The Metro Council will convene in next regular council meeting on Thursday, April 3 at 2 p.m. at Metro's Council Chamber.

SUPPLEMENTAL HANDOUTS (additional information distributed):

- Citizen Communication, on Housing Opportunity, March 20, 2014 – John Miller
- Handout, Zoo Bond Project Timeline
- Handout, Council Minutes for Mar. 13, 2014, Mar. 13, 2014
- Handout, Preliminary Assessment of Eligible Areas for District Revitalization Program

From: [Gerardo Vergara-Monroy](#)
To: [Ramona Perrault](#); [Kathryn Harrington](#)
Subject: Hispanic engagement for Council Creek Regional Trail and beyond
Date: Saturday, March 29, 2014 3:44:31 PM

Dear Metro Council,

I have lived in the Forest Grove area for 16 years. I am writing in support of the project to fund Adelante Mujeres and Centro Cultural to engage the Latino community for the Council Creek Trail. It is important for government to keep engaging all community members. With our growing population of Hispanic community members, it is crucial to not forget them in conversations involving sustainability and plans for conservation.

Thank you.

Gerardo Vergara-Monroy

International Business Development, BAS

The Savvy Merchant

Building Automation

Forest Grove, OR 97116

Tel: +1 503-336-5015 | **Cell:** +1 503-608-0646

E-mail: gerardovm@savvyintl.com | gerardovm@frontier.com

Web: www.savvyintl.com

Skype: gerardo.vergara-monroy

Business Development - Latin America & the Caribbean



March 26, 2014

Councilor Kathryn Harrington
Metro Council
600 NE Grand Avenue
Portland, OR 97205

RE: Metro Resolution 14-4511

Dear Councilor Harrington,

We want to thank you for your efforts to dedicate additional funding to ensure culturally relevant outreach to Hispanic community members as part of the Council Creek Regional Trail planning process and the Climate Smart Communities project. We fully support your efforts and look forward to working with Metro and our diverse communities on these important projects.

Sincerely,

Andy Duyck
Chairman

Bob Terry
Vice Chair & District 4

cc: Andrew Singelakis, Director of Land Use & Transportation



PROTECTING YOUR
RIGHT TO ROAM

2 April 2014

Board of
Directors

Aaron Brown,
President
Noel Mickelberry,
Vice-President
Laura Becker,
Recording
Secretary

Members at
Large
Steve Bozzone
Dan Kaempff
Sara Morrissey
Lidwien Rahman

Advocacy
Outreach
Coordinator
Casey Ogden

TO:

Metro Council
600 NE Grand Ave
Portland, OR 97232

As the statewide pedestrian advocacy organization, Oregon Walks is committed to supporting Metro's efforts to build a regionwide network of trails, sidewalks and safe streets to ensure that every community member in the Portland Region is able to get around on foot and live in a healthy, walkable neighborhood. Our organization is particularly committed to finding ways to engage with low income and communities of color to ensure that safety and basic walking facilities are provided to all of the region's citizens. For example, in 2013, Oregon Walks partnered with Adelante Mujeres to produce a Photovoice Project, which empowered Latina women to speak directly to local elected officials about their need for basic safety improvements for walking in their neighborhoods. The organization has also partnered with Metro on the ¡Vámonos! Project and hosted local walks in the communities of Forest Grove, Cornelius and Hillsboro with members of the Latino community.

With this background and emphasis on social outreach and pedestrian safety, Oregon Walks is strongly supportive of the Metro Council's Resolution 14-4511, which seeks to fund bilingual engagement for the Council Creek Regional Trail (CCRT) and the Climate Smart Communities project in Washington County. It is imperative that our local, regional and state-level government continue to prioritize funding for new forms of engagement that bring a larger, more diverse and more representative cohort of citizens to the table to discuss transportation funding and neighborhood development. The investment in Spanish language interpreters, materials, posters and maps to be available at Open Houses and other planning events for the CCRT will undoubtedly lead to a better designed trail facility that will only enhance the accessibility of this project to nearby communities and help the Portland Region continue to build out The Intertwine, our regional network of trails, in a culturally appropriate manner with significant engagement from historically disenfranchised populations.

Oregon Walks asks Metro to continue to build on previous successful engagement in the Latino community and that the Metro Council support Resolution 14-4511 for increased engagement with Washington County's burgeoning Spanish-speaking community members.

Sincerely,

Aaron Brown
Board President, Oregon Walks

From: [Linda Taylor](#)
To: [Ramona Perrault](#)
Subject: Council Creek Regional Trail Outreach Proposal
Date: Wednesday, April 02, 2014 7:57:40 AM

Dear Ms. Perrault,

As a resident of Forest Grove, I am writing in support of the project to fund Adelante Mujeres and Centro Cultural to engage the Latino community for the Council Creek Trail master plan work.. As I am sure you are aware, Adelante Mujeres and Centro Cultural provide an outstanding program of engagement for the growing Latino community in Washington County. Providing opportunities for education, leadership and environmental stewardship are key to engaging all community members in plans for sustainability and stewardship of our environment. Please support their request.

Sincerely,
Linda Stiles Taylor
3351 NW Thatcher Rd.
Forest Grove, OR 97116



March 26, 2014

Metro Council President Tom Hughes
Metro Councilors
600 NE Grand Avenue
Portland OR 97232-2736

RE: Spanish Outreach for Council Creek Regional Trail

Dear President Hughes and Metro Councilors:

I am extremely pleased to acknowledge your outreach efforts for our regional trail system. In directing funds to enhance communication with our Hispanic/Latino community, you model a behavior that all of us throughout the region need to consciously follow.

As you well know, the Hispanic/Latino community plays an important role in our cities, and its contribution to the richness, vitality, and energy cannot be over emphasized. This action on your part not only benefits the Hillsboro-Beaverton-Cornelius-Forest Grove (excuse me, that should be the Forest Grove-Cornelius-Hillsboro-Beaverton) communities, it sends a positive message across the region.

When I look at the goals of Metro, I often harp (if that is the right word) on the goal regarding equity. Too often, many of us merely pay lip service to the provision of such an important aspect of our community. There is much to do regarding equity, but this is moving us in the right direction.

Again, thank you for this effort in widening the circle of inclusivity.

Sincerely,

A handwritten signature in black ink, appearing to read "Pete Truax".

Pete Truax, Mayor
City of Forest Grove



CITY OF CORNELIUS

March 31, 2014

Ms. Kathryn Harrington
Metro Councilor
Metro Regional Center
600 NE Grand
Portland, OR 97232

Dear Councilor Harrington,

The City of Cornelius strongly supports your efforts to fund the Hispanic Engagement for the Council Creek Regional Trails and Climate Smart Communities proposal being heard by the full Metro Council on April 3rd.

Half of Cornelius residents are Latino and regularly speak Spanish in their homes and throughout our community. The City of Cornelius supports our Latino community by publishing our *Gazette* newsletter monthly in English and Spanish. We regularly hold Town Halls in Spanish that are hosted at Centro Cultural in Cornelius. Cornelius Grade School, directly across the street from City Hall, has a strong Spanish immersion program for all students.

We applaud your efforts to reach our Spanish-speaking citizens and making an extra effort to involve them in this major transportation investment in our city and west Washington County.

Sincerely,

Rob Drake
City Manager
City of Cornelius



March 31, 2014

Denny Doyle, Mayor

Kathryn Harrington
Metro Councilor, District 4
600 NE Grand Ave.
Portland, OR 97232

Dear Kathryn:

On behalf of the City of Beaverton, I would like to applaud you for leadership in advancing culturally appropriate community engagement work in support of the Council Creek Regional Trail Master Plan. This new regional trail will serve residents of all of Washington County, including Beaverton. While the trail is located west of Beaverton in Hillsboro, Cornelius, Forest Grove and Banks, we recognize our city is full of outdoor enthusiasts who will benefit from this wonderful trail connection.

In the City of Beaverton 16.5 percent of our population of 90,254 residents is Hispanic / Latino with 12.6 percent speaking Spanish. As an agency, we recognize that culturally specific and sensitive outreach is necessary and valuable to reach this important part of our community.

I am pleased to see your personal commitment to outreach to our Spanish language population. The resolution you have introduced, to engage underrepresented community members in a culturally relevant way, is another example of Metro's ongoing commitment to equity. It demonstrates that Metro is following up on the commitment it made in 2010, to adopt equity as one of the region's six desired outcomes.

I urge all of the Metro Council members to join you in support of Resolution Number 14-4511.

Sincerely,

A handwritten signature in black ink that reads "Denny". The signature is written in a cursive, flowing style.

Denny Doyle
Mayor

618
NORTHWEST
GLISAN
SUITE 401
PORTLAND
OREGON
97209
BTAOREGON.ORG
T503
226
0676
F503
226
0498

April 1, 2014

Metro Council
600 NE Grand Ave
Portland, OR 97232

Dear Council President Hughes and Councilors Craddick, Collette, Dirksen, Harrington, Chase, and Stacey,

The Bicycle Transportation Alliance would like to express our support for Metro Councilor Harrington's proposal to conduct Hispanic engagement for the Council Creek Regional Trail and Climate Smart Communities Scenarios Project. We support both programs' goals of expanding access to active transportation in our region, and Metro's work should include culturally-specific outreach to Hispanic communities who need safe, healthy travel options.

The Bicycle Transportation Alliance's vision for the Portland-Metro region is one where people of any age and any comfort level can use a bicycle to meet their daily transportation needs. Many Hispanic and Latino people currently rely on bicycles for transportation even though they live in neighborhoods without safe bikeways. Across the United States, bicycle commuting by Hispanic people increased 50 percent between 2001 and 2009ⁱ yet the fatality rate for Hispanic bicyclists is 23 percent higher than for white bicyclists.ⁱⁱ Traffic fatalities and disparities can be addressed by providing safe infrastructure for all Metro residents.

In addition, Hispanic and Latino communities want better connections for bicycling. More than 70 percent of people of color surveyed by Princeton Survey Research Associates agreed that "safer bicycling would make their community better."ⁱⁱⁱ Culturally-specific outreach is necessary to engage these communities in transportation planning. A recent public engagement effort in Washington County that lacked a culturally-specific approach received no participation from self-identified Hispanics, even though 16 percent of Washington County residents are Hispanic.^{iv} By partnering with community-based organizations, Metro can ensure Hispanics are represented in the Council Creek Regional Trail and Climate Smart Communities work.

The BTA applauds Metro's efforts to engage diverse communities in transportation planning and to increase their access to active transportation. We will continue to focus on these goals as well by leading community rides, teaching bike safety education in public schools, and advocating for the infrastructure improvements needed across the region.

Sincerely,



Lisa Frank, Advocate

ⁱ The League of American Bicyclists, *The New Majority: Pedaling Towards Equity* (League of American Bicyclists and Sierra Club, 2013), 3.

ⁱⁱ League of American Bicyclists 2013, 2.

ⁱⁱⁱ League of American Bicyclists 2013, 3.

^{iv} U.S. Census Bureau, *State and County Quick Facts* (U.S. Department of Commerce, 2012).



BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ANNEXING TO THE)	Ordinance No. 14-1327
METRO DISTRICT BOUNDARY APPROXI-)	
MATELY 47.70 ACRES LOCATED NORTH OF NW)	Introduced by Chief Operating Officer
SPRINGVILLE ROAD, EAST OF NW KAISER)	Martha Bennett with the Concurrence of
ROAD AND SOUTH AND WEST OF THE)	Council President Tom Hughes
MULTNOMAH COUNTY LINE IN THE NORTH)	
BETHANY AREA OF WASHINGTON COUNTY)	

WHEREAS, Polygon Northwest has submitted a complete application for annexation of 47.70 acres (“the territory”) located north of NW Springville Road, east of NW Kaiser Road, and south and west of the Multnomah County line in the North Bethany area to the Metro District; and

WHEREAS, the Metro Council added the North Bethany area to the UGB, including the territory, by Ordinance No. 02-987A on December 5, 2002; and

WHEREAS, Title 11 (Planning for New Urban Areas) of the Urban Growth Management Functional Plan requires annexation to the district prior to application of land use regulations intended to allow urbanization of the territory; and

WHEREAS, Metro has received consent to the annexation from the owners of the land in the territory; and

WHEREAS, the proposed annexation complies with the requirements of Metro Code 3.09.070; and

WHEREAS, the Council held a public hearing on the proposed amendment on April 10, 2014; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. The Metro District Boundary Map is hereby amended, as indicated in Exhibit A, attached and incorporated into this ordinance.

3. The proposed annexation meets the criteria in section 3.09.070 of the Metro Code, as demonstrated in the Staff Report dated March 17, 2014, attached and incorporated into this ordinance.

ADOPTED by the Metro Council this _____ day of April, 2014.

Tom Hughes, Council President

Attest:

Approved as to form:

Troy Rayburn, Recording Secretary

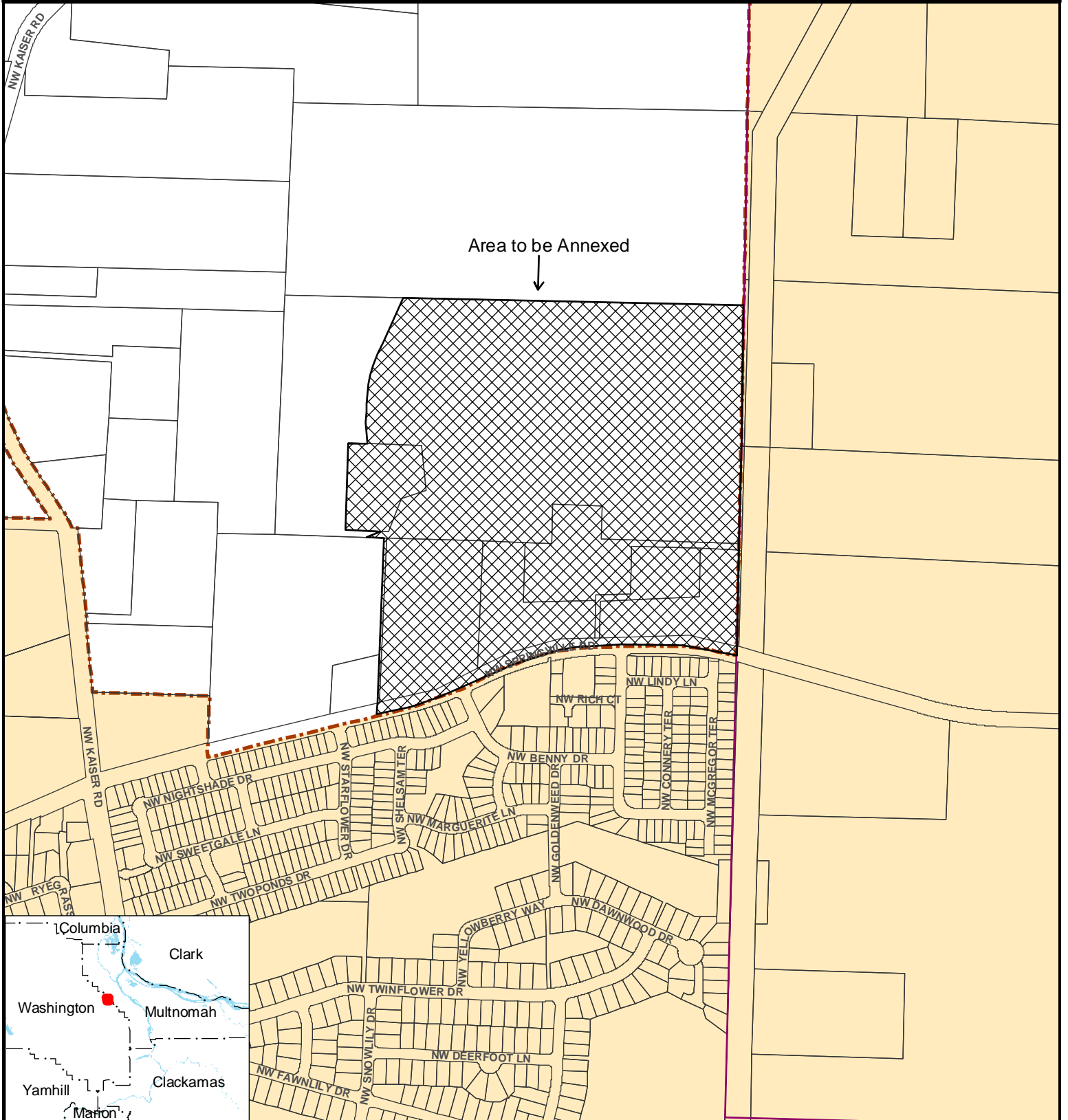
Alison Kean, Metro Attorney

Proposal No. AN-0214

1N1W17

Annexation to the Metro District Boundary

Washington County






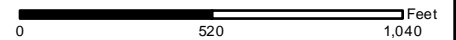
Proposal No. AN-0214 Metro District Boundary

1:6,249



Data Resource Center
 600 NE Grand Ave
 Portland, OR 97232-2736
 (503) 797-1742
<http://www.oregonmetro.gov/drc>

-  Area to be annexed
-  Taxlots
-  Metro District Boundary



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STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 14-1327, FOR THE PURPOSE OF ANNEXING TO THE METRO BOUNDARY APPROXIMATELY 47.70 ACRES LOCATED NORTH OF NW SPRINGVILLE ROAD, EAST OF NW KAISER ROAD, AND SOUTH AND WEST OF THE MULTNOMAH COUNTY LINE IN THE NORTH BETHANY AREA OF WASHINGTON COUNTY

Date: March 17, 2014

Prepared by: Tim O'Brien
Principal Regional Planner

BACKGROUND

CASE: AN-0214, Annexation to Metro District Boundary

PETITIONER: Polygon Northwest Company, LLC
109 E 13th Street
Vancouver, WA 98660

PROPOSAL: The petitioner requests annexation of seven complete parcels and a portion of an eighth parcel to the Metro District boundary following the Metro Council's addition of the property to the Urban Growth Boundary (UGB) in 2002. The applicant is currently in the process of completing a property line adjustment and annexing the subject properties to the necessary service districts in Washington County.

LOCATION: The area is located in the North Bethany Area of Washington County, north of NW Springville Road, east of NW Kaiser Road and south and west of the Multnomah County line. The area is 47.70 acres in size. A map of the area can be seen in Attachment 1.

ZONING: The property is zoned for residential and commercial use (R-6 NB, R-9 NB, R-15 NB R-24 NB & NC NB) by Washington County.

The proposal consists of seven complete parcels and a portion of an eighth parcel that is undergoing a property line adjustment. The land was added to the UGB in 2002 and is part of the North Bethany Subarea Plan that was adopted by Washington County. The land must be annexed into the Metro District for urbanization to occur.

APPLICABLE REVIEW CRITERIA

The criteria for an expedited annexation to the Metro District Boundary are contained in Metro Code Section 3.09.070.

3.09.070 Changes to Metro's Boundary

(E) The following criteria shall apply in lieu of the criteria set forth in subsection (d) of section 3.09.050. The Metro Council's final decision on a boundary change shall include findings and conclusions to demonstrate that:

- 1. The affected territory lies within the UGB;*

Staff Response:

The subject parcel was brought into the UGB in 2002 through the Metro Council's adoption of Ordinance No. 02-987A.

2. *The territory is subject to measures that prevent urbanization until the territory is annexed to a city or to service districts that will provide necessary urban services; and*

Staff Response:

The conditions of approval for Ordinance No. 02-987A include a requirement that Washington County apply interim protection measures for areas added to the UGB as outlined in Urban Growth Management Functional Plan Title 11: Planning for New Urban Areas. Title 11 requires that new urban areas be annexed into the Metro District Boundary prior to urbanization of the area. Washington County also requires the land to be annexed into the appropriate sanitary sewer, water, park and road service districts prior to urbanization occurring. The applicant is currently moving forward with the necessary annexation requirements with Washington County. These measures ensured that urbanization would occur only after annexation to the necessary service districts is completed.

3. *The proposed change is consistent with any applicable cooperative or urban service agreements adopted pursuant to ORS Chapter 195 and any concept plan.*

Staff Response:

The property proposed for annexation is part of Washington County's North Bethany County Service District, established by the County Board of Commissioners on June 7, 2011. The proposed annexation is consistent with that agreement and is required by Washington County as part of a land use application. The inclusion of the property within the Metro District is consistent with all applicable plans.

ANALYSIS/INFORMATION

Known Opposition: There is no known opposition to this application.

Legal Antecedents: Metro Code 3.09.070 allows for annexation to the Metro District boundary.

Anticipated Effects: This amendment will add approximately 47.70 acres to the Metro District. The land is currently within the UGB in unincorporated Washington County. Approval of this request will allow for the urbanization of the parcel to occur consistent with the North Bethany Subarea Plan.

Budget Impacts: The applicant was required to file an application fee to cover all costs of processing this annexation request, thus there is no budget impact.

RECOMMENDED ACTION

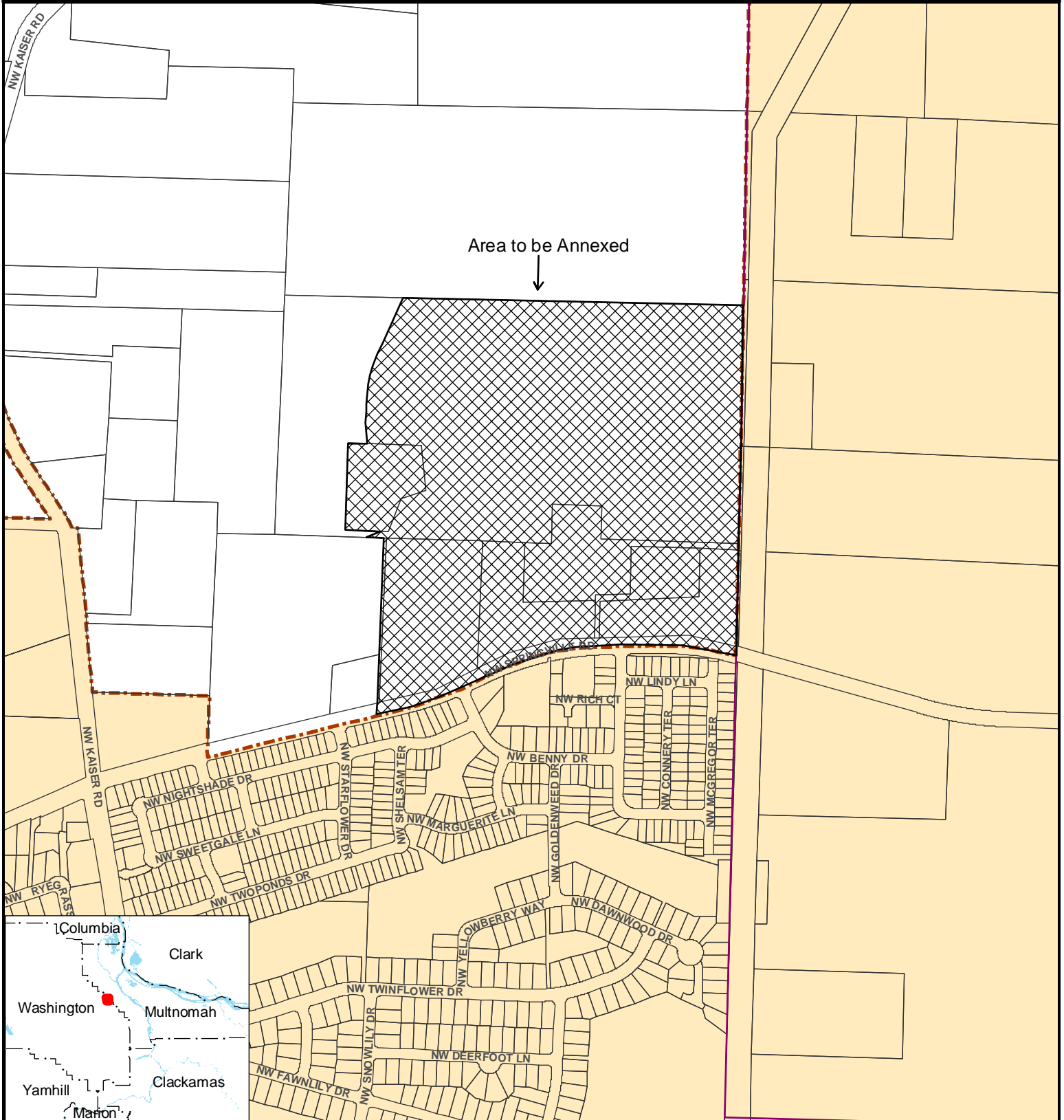
Staff recommends adoption of Ordinance No. 14-1327.

Proposal No. AN-0214

1N1W17

Annexation to the Metro District Boundary

Washington County



Area to be Annexed






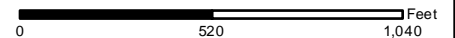
Proposal No. AN-0214 Metro District Boundary

1:6,249



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-  Area to be annexed
-  Taxlots
-  Metro District Boundary



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STAFF REPORT

FOR THE PURPOSE OF AMENDING THE FY 2013-14 BUDGET AND APPROPRIATIONS SCHEDULE AND THE FY 2013-14 THROUGH 2017-18 CAPITAL IMPROVEMENT PLAN

Date: February 21, 2014

Prepared by: Kathy Rutkowski 503-797-1630

BACKGROUND

Since the adoption of the budget several items have been identified that necessitate amendment to the budget.

Solid Waste Tonnage Related Expenses

Metro transfer stations are on track to receive about 40,000 (10%) more tons of mixed solid waste than projected for the FY 2013-14 Budget. As a result, Metro will incur contractual transfer, transport, and disposal costs in excess of the amounts appropriated in the FY 2013-14 Budget. The Parks and Environmental Services Department anticipates that full-year expenditures will exceed FY 2013-14 budgeted amounts by \$2,361,000. This budget amendment transfers current appropriation authority from the Solid Waste Fund contingency account to the operating account in order to cover those additional costs associated with higher than expected tonnage at Metro's transfer stations. There are no further financial implications of this budget amendment, as the revenue to pay for these costs is collected from current user charges (tip fee and transaction fee) on the additional mixed solid waste that arrives at the transfer stations.

North Portland Enhancement Account

For nearly three decades, Metro's North Portland community enhancement grants have helped improve neighborhoods near the now-closed St. Johns Landfill. In December 2012, the Metro Council unanimously approved the committee's recommendation to distribute the remaining \$1.6 million in the enhancement grant fund by 2018. Since then, the committee has recommended that the remaining funds be used to support the North Portland Greenway and investments in capacity building to strengthen programs and services to North Portland residents. This one-time grant opportunity will help community groups and organizations build their capacity to sustain long-term services and benefits.

During the creation of the FY 13-14 budget, it was unclear how quickly the committee would move forward with spending the funds for capacity building grants. Since that time, an application process was developed that included interested parties submitting a letter of interest to the North Portland Enhancement Committee. The committee has reviewed those proposals and invited 16 organizations to apply for full funding. As part of their invitation, the committee has pledged coaching services for each applicant (in the range of \$3,500-5,000 per project) as well as establishing a peer-learning cohort for all approved applicants to share their capacity building projects and process with one another. Contracts have been set up for these coaching services and work is scheduled to begin in the current fiscal year. The committee has established a budget of \$60,000 for these services. This budget amendment allows for the expenditure of the budgeted funds anticipated by the committee for these approved coaching services.

Cemetery Settlement Agreement

In December 2013, the Oregon Mortuary and Cemetery Board (OMCB) signed a Consent Order and Settlement Agreement with Metro. This document resolves matters related to the Oregon Mortuary and

Cemetery Board’s long-running investigation of Metro’s historic cemetery program. As part of the Consent Order, Metro agreed to pay a civil penalty of \$50,000 to the OMCB. This action requests a transfer of \$50,000 from the General Fund contingency to the Parks & Environmental Services appropriation in the General Fund.

Cirque du Soleil

In November 2013, Expo Center staff entered into a 2014 Option Notice/Agreement with Cirque du Soleil for the presentation of TOTEM, by Cirque du Soleil America, Inc. The event represents a lengthy stay exceeding three months and fifty performances, with a projected attendance of 100,000 attendees. Many of these attendees will likely be first time visitors to the Portland Expo Center. Immediate preparations are underway to support the event and organize for Cirque’s arrival in February, 2014.

We project the total event revenue to be \$586,240 comprised of rent, concessions, alcohol sales and parking. To support this new revenue opportunity, we request a one-time transfer of \$393,425 from the Strategic Business Reserve to support the arrival and execution of this event. As we did in 2012, we plan to reimburse the event support expense amount back to the Strategic Business Reserve with net revenues from the event.

Under Oregon Budget Law we are unable to recognize and directly appropriate this revenue without a supplemental budget. This action acknowledges the receipt of the revenue but places it in unappropriated balance to reimburse the Strategic Business Reserve for next year. It also requests a one-time transfer of \$393,525 from the Strategic Business Reserve contingency in the Expo Center to fund the additional expenses related to hosting this event.

Amount	Description
\$160,000	Additional Food & Beverage service support
85,050	Additional shuttle expenses during the Cirque timeline
67,875	Additional Professional labor – Portland Police, Peer Security, Parking cashiers
40,500	Satellite parking lot rentals
25,000	Requisite Tri-met buyouts for inconvenienced customers
15,000	Gravel lot improvements (270 spaces): fencing, signage, lighting
\$393,425	Total

To facilitate some synergy between the unique Cirque opportunity and our new branding efforts, Expo Staff also request a one-time transfer of \$197,000 from the MERC Strategic Business Reserve contingency to support marketing and communications initiatives as outlined in the proposed Gard Communications Marketing plan.

Amount	Description
\$116,500	Advertising: Tri-met, Oregonian, calendars, direct mail, social media
70,500	Improved re-branded Expo signage
10,000	Main parking entry beautification
\$197,000	Total

Converting Limited Duration Position to Regular Status

[This position is part of the Regional Infrastructure Supporting our Economy \(RISE\) team within the office of the COO. The RISE team is designed to provide strategic guidance and implementation to planning efforts throughout Metro, specifically on initiatives and projects with the potential to deliver](#)

regional economic returns. This work stems from the recommendations of the Community Investment Initiative Leadership Council, a three-year Metro initiative to develop strategic recommendations on infrastructure finance and development strategies.

The RISE team delivers specific skills to help deliver on Metro's policy objectives, including strategic real estate negotiations, political strategy, research, finance, and contact management. The goal is to cultivate and advance broad coalitions of support to leverage investment for and around critical infrastructure in the region. While Metro has worked to support the regional economy in the past, this team brings a sharper focus to these efforts. With this charge in mind, it is recommended that the Limited Duration status of one of the positions in the temporary Community Investment Initiative budget be converted to Regular status:

· Position 1117 – Program Analyst IV

In July 2008, Metro completed the Regional Infrastructure Analysis documenting the need across the region for a wide spectrum of infrastructure to support adopted regional and local plans. Of particular note was the finding that approximately half, or \$27—41 billion of the need could not be met through available and expected resources. To address this shortfall, the Community Investment Initiative Leadership Council was created and the Metro Council adopted a commitment to provide funding support for a three year initiative. An important feature of the initiative was to ensure they could independently develop recommendations. To accomplish this, the Metro Council adopted budgeted resources for specially dedicated staff support and targeted contracted professional services. This commitment was made for a three year period to allow them the time and resources to complete their charge.

In September 2013, the Leadership council completed their three year assignment with adoption of their 2013 Annual Report. In summary, their recommendations are as follows:

1. In cooperation with the Port of Portland, establish a Regional Infrastructure Enterprise to help prioritize infrastructure and development projects that catalyze jobs and economic prosperity.
2. Through a partnership with the Urban Land Institute's Thriving Cities Initiative, foster conditions at the local government level that support development ready communities.
3. Support efforts to pursue funding to ensure reliable and efficient movement of goods and people across the region.
4. Provide support and tools to school districts to protect and enhance their investment in school facilities.

Of particular note, their recommendations for items 2 through 4 will largely be implemented through other organizations. However, recommendation 1 is aimed at Metro, calling for increased focus on seeking funding to implement infrastructure that catalyzes jobs and supports economic development. While Metro has been engaged in efforts that support economic development in the past, this recommendation clearly calls for increased attention. With this charge in mind, it is recommended that the Limited Duration Program Analyst IV (position #1117) in the temporary Community Investment Initiative budget be converted to Regular status.

This position is key to the successful implementation of the recommendations of the Community Investment Initiative's Leadership Council. The incumbent possesses important knowledge and understanding of the process engaged in by the Leadership Council and has benefited from the considerable Metro investment in this initiative, as well as the high level relationships cultivated over the

[course of this work](#). If the Limited Duration position were simply eliminated at the end of Fiscal Year 2013-14 as currently intended, this resource would be lost to Metro.

There is no additional fiscal impact in the current fiscal year. In FY 2014-15 the continued cost of this position including benefits is approximately \$102,000.

PeopleSoft Software Support

During the budget formulation process for FY 2010-11, one half of the maintenance and support funding for the PeopleSoft financials modules was removed until it could be determined that PeopleSoft would continue to function as the financial system in the agency. Maintenance on software entitles Metro to log issues with PeopleSoft’s support team and provides Metro with fixes, updates, patches and upgrade materials and documentation. Third party services exist that will provide technical support at a 50% discount from PeopleSoft pricing, but they do not have the ability to provide fixes, patches and updates from PeopleSoft. Choosing to move to third party support essentially means you can no longer upgrade your product and puts you on a course to replace your software in the near future. To restore support through PeopleSoft requires back payment with interest for each year of support missed. Because Metro had not yet formulated a strategy for retaining or replacing its financial systems, funding was restored for the 2010-11 fiscal year. In FY 2011-12, funding was also temporarily restored pending the outcome of a financial systems assessment.

In FY 2012-13, The Lopez group was hired to assess the long-term viability of both the Event Business Management System (EBMS) used by the MERC venues and PeopleSoft financials. One time funding was again provided in FY 2012-2013 to maintain our support contract with PeopleSoft, pending the outcome of the Lopez engagement. Lopez concluded that PeopleSoft was fully capable of all of Metro’s functionality requirements and further that the cost of replacing PeopleSoft in lieu of some other software would not provide additional functionality or reduce ongoing support costs enough to justify the cost or effort of replacing the software (December 2012). PeopleSoft financials remains a mission-critical application for the agency and functions as the financial software for all areas of the agency, including the MERC venues. The agency is currently in the process of upgrading the financials software to the most current release.

Information Services has requested ongoing restoration of funds for support of this product in its FY 2014-15 budget proposal, but needs bridge funding for the current period FY 2013-14.

Product Description	FY 2013-14
Accounts Receivable	\$22,353.50
Billing	\$17,404.00
General Ledger	\$24,828.29
Purchasing	\$27,329.93
Accounts Payable	\$17,403.98
Asset Management	\$10,005.58
Total Support Costs for Finance	<u>\$119,325.29</u>
Less: Currently Budgeted in 2013-14	<u>(\$66,200.00)</u>
Balance Requested	\$53,125.29

Oregon Zoo Staffing Needs

An on-going analysis of temporary and seasonal staff usage at the Oregon Zoo has identified additional work that should be shifted to regular staffing in two areas.

Guest Services: The Oregon Zoo has identified work that should be shifted to regular staffing in three Guest Services areas: Custodial, Admissions, and Warehouse. The Zoo has been supporting

growing annual attendance and the associated impacts through the use of temporary/seasonal staffing. Adding a Lead Worker position to each of these areas will assist with work prioritization, temporary staff supervision, and meeting the daily work requirements. This amendment proposes an additional 3.00 FTE of regular, full-time staff, to perform duties previously handled by temporary employees. The anticipated start date for these positions is the fourth quarter of FY 2013-14 and will be funded by an equivalent reduction in the temporary staff budget.

Youth Volunteer Program: Currently, a 0.50 temporary Instructor III provides administrative support to the Youth Volunteer program, consisting of 275 summer teens and 75 year-round volunteers. We believe that the program and participants will benefit greatly from a regular position to provide consistency and will lower training time. Additionally, we believe that hiring for a regular Program Assistant II will increase the capacity of this position, allowing it to provide administrative support to two other youth programs (ZAP and UNO) in the work group. Many administrative duties, such as scheduling and database entry, are currently performed by the full-time program coordinators (Education Specialist IIIs) of the programs. By offloading these tasks, we will free up program coordinator time to focus on direct program coordination, including integrating the Zoo's new Environmental Literacy Framework. This amendment proposes an additional 0.50 FTE of regular, part-time staff, in the Program Assistant II classification, to perform duties previously handled by temporary employees. The anticipated start date for this position is the fourth quarter of FY 2013-14 and will be funded by an equivalent reduction in the temporary staff budget.

Glendoveer Bathroom Remodel (CIP Amendment Only)

Staff has identified funding in the current year to remodel the restrooms at the Glendoveer Golf Course. The clubhouse restrooms will be remodeled to meet ADA regulations, meet Metro's sustainability goals by replacing fixtures and lighting and the broken sewer line will be addressed. The project will cost approximately \$200,000. This amendment adds the project to the FY 13-14 to FY 18-19 Capital Improvement Plan, but does not request any additional appropriation authority.

ANALYSIS/INFORMATION

1. **Known Opposition:** None known.
2. **Legal Antecedents:** ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.
3. **Anticipated Effects:** This action provides for changes in operations as described above; converting temporary staffing to regular positions; converting a limited duration position to regular status; providing for increased solid waste tonnage, Cirque du Soleil event at the Expo Center, PeopleSoft software support, the consent order and settlement agreement with the Oregon Mortuary and Cemetery Board and coaching services for North Portland Enhancement grant applicants; and amending the Capital Improvement Plan for the Glendoveer bathroom remodel project.
4. **Budget Impacts:** This action has the following impact on the FY 2013-14 budget:

- Transfer \$2,361,000 from the Solid Waste Fund contingency to provide additional appropriation related to increased solid waste tonnage. Additional revenue will be received to more than offset the request.
- Transfer \$60,000 from the North Portland Enhancement Account in the Rehabilitation and Enhancement Fund to provide coaching services to applicants for the North Portland Enhancement grants.
- Transfer \$50,000 from the General Fund contingency to provide for the signed consent order and settlement agreement with the Oregon Mortuary and Cemetery Board.
- Acknowledge \$586,240 in revenue from the Cirque du Soleil event at the Expo Center and provide \$393,525 in additional appropriation from a transfer from contingency.
- Transfer \$197,000 from the Expo Center contingency to support marketing and communications initiatives as outlined in the proposed Gard Communications Marketing Plan.
- Convert a limited duration Program Analyst IV position currently budgeted as part of the Community Investment Initiative's budget to regular status.
- Transfer \$53,125 from the General Fund contingency to restore ongoing support for PeopleSoft financial software.
- Authorize 3.50 FTE regular status positions at the Oregon Zoo by reducing reliance on temporary and seasonal staffing.
- Amends the Capital Improvement Plan to add the Glendoveer Bathroom remodel project.

RECOMMENDED ACTION

The Chief Operating Office recommends adoption of this Ordinance.