

BEFORE THE METRO CONTRACT REVIEW BOARD

FOR THE PURPOSE OF APPROVING) RESOLUTION NO. 98-2679
A SOLE SOURCE AGREEMENT)
FOR DR. KATHY CARLSTEAD AT) Introduction by Mike Burton
OREGON ZOO) Executive Officer

WHEREAS, the Oregon Zoo has successfully written a grant accepted by Institute of Museum and Library Services (IMLS) to host the final phase of the Methods of Behavioural Assessment project (MBA), a multi-institutional project with the goal of developing a standardised methodology for the cross-institutional assessment of behaviour and temperament of individual animals in captive breeding program; and

WHEREAS, the project was conceived by Dr. Kathy Carlstead, an acknowledged expert in the application of animal behaviour science to animal husbandry and management problems and principle investigator of the project; and

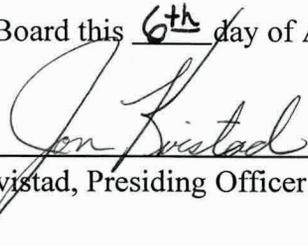
WHEREAS, the grant received from IMLS includes \$20,000 to cover the payment of Dr. Carlstead's salary as a contractor to the Oregon Zoo for six months from August 1, 1998 through January 31, 1999; now, therefore,

BE IT RESOLVED,

That the Metro Contract Review Board hereby accepts the findings in the attached Staff Report and waives the competitive bidding requirement in accordance with Metro Code 2.04:

The Executive Officer is authorised to enter into a sole source agreement with Dr. Kathy Carlstead for \$20,000.

ADOPTED by the Metro Contract Review Board this 6th day of August, 1998.



Jon Kvistad, Presiding Officer

Approved as to Form:



Daniel B. Cooper, General Counsel

REGIONAL FACILITIES COMMITTEE REPORT

CONSIDERATION OF RESOLUTION NO. 98-2679, FOR THE PURPOSE OF APPROVING A SOLE SOURCE AGREEMENT FOR D. KATHY CARLSTEAD AT THE OREGON ZOO.

Date: August 5, 1998

Presented by: Councilor McFarland

Committee Action: At its August 5, 1998 meeting, the Regional Facilities Committee voted 2-0 to recommend Council adoption of Resolution No. 98-2679. Voting in favor: Councilors McCaig and McFarland.

Council Issues/Discussion: Kathy Kiaunis made the staff presentation for the Zoo. At issue here is the final phase of a project that Dr. Carlstead helped obtain grant funding for. She is the lead investigator in the project, Methods of Behavioral Assessment, and as such, is written into the grant. The resolution accepts findings necessary for the waiving of competitive bidding requirements, according to Metro code. The Executive Officer is then authorized to enter into a contract agreement with Dr. Carlstead in the amount of \$20,000

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 98-2679 FOR THE PURPOSE OF APPROVING SOLE SOURCE AGREEMENT FOR DR. KATHY CARLSTEAD AT THE OREGON ZOO

Date: July 20, 1998

Presented by: Kathy Kiaunis

FACTUAL BACKGROUND AND ANALYSIS

In 1997 Dr. David Shepherdson and Dr. Carlstead successfully wrote an Institute of Museum and Library Services (IMLS) grant proposal to host the final phase of the Methods of Behavioural Assessment project (MBA). The grant period is through September 1, 1999.

The MBA project is a multi-institutional project with the goal of developing a standardised methodology for the cross-institutional assessment of behaviour and temperament of individual animals in captive breeding programs. For the purpose of developing this methodology the project is focusing on black rhinoceros, maned wolf, cheetah and great hornbill.

The grant received from IMLS includes \$20,000 to cover the payment of Dr. Carlstead's salary as a contractor to the Oregon Zoo for six months from August 1, 1998 through January 31, 1999. It is for this reason that we request approval for a sole source contract.

FINDINGS

Not Substantially Diminish Competition

This is a continuation of a unique body of work begun two years ago by Dr. Carlstead. The MBA project was conceived by Dr. Kathy Carlstead, an acknowledged expert in the application of animal behaviour science to animal husbandry and management problems. Dr. Carlstead is the Principle Investigator of this project. The last two, two-year phases of this project have been funded with IMLS grants obtained by partnering institutions. The Oregon Zoo has been a partner in both previous grants and the expertise of Dr. Jill Mellen, Dr. David Shepherdson, and John Fraser have been critical to the success of the project. It would not be practical to engage in an open proposal process because other consultants do not have the necessary experience of the initial work completed nor the expertise in the field.

Provides Cost Savings

The project is federally funded by IMLS, which includes \$20,000 to cover the payment of Dr. Carlstead's salary as a contractor to the Oregon Zoo for six months from August 1, 1998 - January 1, 1999. Funding by IMLS is dependent upon Dr. Carlstead's participation in the research. If Dr. Carlstead was not engaged as a contractor, the Zoo would not receive the \$20,000 and if the project were to continue, would have to find alternate funding sources to proceed with the work.

Unique Characteristics and Technical Complexities

The primary objective of the project is to complete this final phase to test the methodology, publishing the findings, and completing a techniques manual to be used nationally and globally by animal managers for Species Survival Programs. In addition, expanded testing of the methodology to species such as the white rhino and okapi in European zoos by collaborating with European researchers through the European Association of Zoos and Aquariums (EAZA).

BUDGET IMPACT

Receipt of the grant from IMLS is dependent on including the work of Dr. Carlstead. No Zoo operating funds will be used in payment of her salary.

EXECUTIVE OFFICE RECOMMENDATIONS

The Executive Officer recommends adoption of Ordinance No. 98-2679.