

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF REORGANIZING)	RESOLUTION NO. 90-1207
COUNCIL STANDING COMMITTEES,)	
SETTING MEETING SCHEDULES, AND)	Introduced by Presiding
MAKING APPOINTMENTS FOR 1990)	Officer Collier

WHEREAS, The Council of the Metropolitan Service District (Metro Council) adopted Resolution No. 88-840 on January 14, 1988, for the Purpose of Creating Standing Committees of the Council; and

WHEREAS, The Metro Council subsequently adopted Resolution No. 88-964 (July 28, 1988) and Resolution No. 89-1038 (January 12, 1989) to reorganize Council Standing Committees and make appointments responding to Council needs; and

WHEREAS, There is a need to continue Committee oversight which responds to current policy and program issues, while setting an efficient, effective meeting schedule; now, therefore,

BE IT RESOLVED,

1. That the Convention, Zoo and Visitor Facilities Committee is separated into two new committees named the Convention and Visitor Facilities Committee and the Zoo Committee; the Internal Affairs and Finance Committees are merged into one committee named the Finance Committee; and the Intergovernmental Relations and Solid Waste Committees are continued.

2. That the purpose of each committee shall be as described in Exhibit A hereto, and the meeting schedule for each committee shall be set as described in Exhibit B hereto, except for special meetings and changes necessary to respond to holiday scheduling or other needs as determined by each Committee Chair and/or the Presiding Officer.

3. That the membership of each committee for calendar year 1990 shall be as described in Exhibit C attached hereto.

ADOPTED by the Council of the Metropolitan Service District
this 11th day of January, 1990.



Tanya Collier, Presiding Officer

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EXHIBIT C

COUNCIL STANDING COMMITTEE MEMBERSHIP

January 11, 1990

Convention and Visitor
Facilities Committee

Knowles, Chair
Buchanan, Vice Chair
McFarland
Van Bergen
Hansen

Finance Committee

Van Bergen, Chair
Wyers, Vice Chair
Collier
Devlin
Gardner

Intergovernmental Relations
Committee

Ragsdale, Chair
Devlin, Vice Chair
Gardner
Bauer
McFarland

Solid Waste Committee

Hansen, Chair
Bauer, Vice Chair
DeJardin
Buchanan
Wyers

Zoo Committee

Gardner, Chair
McFarland, Vice Chair
Knowles
Ragsdale
DeJardin

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EXHIBIT A

PURPOSE OF COUNCIL STANDING COMMITTEES

CONVENTION AND VISITOR FACILITIES COMMITTEE

The purpose of the Convention and Visitor Facilities Committee shall be to:

1. review and make recommendations to the Council on policies and programs relating to the development, operation, and management of the Oregon Convention Center and the City of Portland facilities under District management responsibility for Phase I consolidation;
2. oversee the work of the Convention Center Project office to ensure adopted policies and program goals are carried out or met and the transition to full operation under the Metropolitan Exposition-Recreation Commission (Metro ERC) is successfully achieved;
3. review and make recommendations to the Council on confirmation of Executive Officer appointments to the Metro ERC and appropriate positions and committees relating to the operation and, where appropriate, consolidation of convention, trade, performing arts and spectator facilities;
4. act as a liaison with the Metro ERC, the Convention Center Advisory Committee on Design and Construction or other organizations related to the purpose of the Committee which may be created;
5. review and make recommendations to the Council on plans or proposals for the continued development and/or consolidation or merger of convention, trade, performing arts and spectator facilities or operating programs in the region;
6. review and make recommendations on long-range financial plans and revenue generating proposals for further consolidation under Metro ERC of the region's convention, trade and spectator facilities; and
7. review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

FINANCE COMMITTEE

The purpose of the Finance Committee shall be to:

1. act as the annual Budget Committee (augmented with citizens) to review and make recommendations to the Council on the District's fiscal year budget and appropriations schedule;

2. review and make recommendations to the Council on periodic budget and appropriation requests by departments of the District;
3. review and make recommendations to the Council on the annual financial audit and investment policies and practices of the District;
4. review and make recommendations to the Council on revenue proposals of the District including tax base measures, special property tax measures, excise tax ordinances, bond issues, service charges and fees, etc;
5. review and make recommendations to the Council on long-range financial plans and policies of the District;
6. monitor contracting policies and procedures and track the annual budget contracts list;
7. coordinate the work of Council standing committees;
8. review and make recommendations to the Council on internal operational matters of the District including the personnel and contract rules, Disadvantaged Business program policies and programs, etc;
9. oversee the work of the Council Executive Management, Finance & Administration, Public Affairs and Office of General Counsel to ensure that adopted policies and program goals and objectives are carried out or met;
10. review and make recommendations to the Council on all Executive Officer appointments to appropriate positions and committees not covered by other committees;
11. assume the responsibilities not otherwise assigned to other standing committees, including administration of the "Guidelines for Council Expenditures" set forth in Resolution No. 85-541 and oversight of Council Performance Audit contracts;
12. act as a personnel committee of the Council to employ, evaluate and terminate Council staff; and
13. review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

INTERGOVERNMENTAL RELATIONS COMMITTEE

The purpose of the Intergovernmental Relations Committee shall be to:

1. review and make recommendations to the Council on policies and programs relating to transportation and land use planning, Urban Growth Boundary management, economic development, data services, merger of the District with existing regional agencies, water resource management, bi-state (Washington and Oregon) issues and other matters relating to the District and other local governments;
2. oversee the work of the Transportation Department and the Planning and Development Department to ensure that adopted policies and program goals and objectives are carried out or met;
3. coordinate the nomination of Boundary Commission members by Metro Councilors and review and make recommendations to the Council on Executive Officer appointments to appropriate positions and committees relating to the purpose of the Intergovernmental Relations Committee;
4. act as a liaison with the Joint Policy Advisory Committee on Transportation (JPACT), the Transportation Policy Alternatives Committee (TPAC), the Boundary Commission, the Bi-State Policy Advisory Committee, the Urban Growth Boundary (UGB) Policy Advisory Committee (PAC), the UGB Technical Advisory Committee (TAC), the Parks and Natural Areas Forum and other committees or commissions which may be created; and
5. review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

SOLID WASTE COMMITTEE

The purpose of the Solid Waste Committee shall be to:

1. review and make recommendations to the Council on policies and programs relating to the solid waste disposal responsibilities of the District;
2. oversee the work of the Solid Waste Department to ensure that adopted policies and program goals and objectives are carried out or met;
3. review and recommend confirmation of Executive Officer appointments to committees and appropriate positions relating to the development and operation of the solid waste disposal system;

4. act as a liaison with the Solid Waste Management Plan Policy and Technical Committees, the 1% Well Spent Committee, the Plastics Recycling Task Force and other solid waste advisory committees which may be created; and
5. review and recommend to the Council on other matters referred to the Committee by the Presiding Officer.

ZOO COMMITTEE

The purpose of the Zoo Committee shall be to:

1. review and make recommendations to the Council on policies and programs relating to the development and operation of the Metro Washington Park Zoo;
2. oversee the work of the Zoo Department to ensure that adopted policies and program goals and objectives are carried out or met;
3. oversee, review and make recommendations on the redevelopment of the Zoo Master Plan, for adoption by the Council, to provide policy direction and guidance for future Zoo development and long-term financial planning;
4. review Zoo operating policies and procedures during calendar year 1990 and make recommendations for any amendments consistent with redevelopment of the Zoo Master Plan;
5. act as a liaison with the Friends of the Washington Park Zoo (FOZ), the Zoo One Percent for Art Committee, and other organizations which may be created related to the purpose of the Committee; and
6. review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

EXHIBIT B

The Metro Council Standing Committee meetings shall be regularly scheduled as outlined below except when the Committee Chair and/or the Presiding Officer find a need to: 1) convene special meetings, 2) change meeting dates or times to respond to special scheduling needs, such as during holiday periods, or 3) cancel a meeting due to a lack of a quorum or agenda items or other precipitating event.

Convention and Visitor Facilities Committee - shall meet the second and fourth Tuesdays of each month beginning at 4:00 p.m.

Finance Committee - shall meet the first and third Thursdays of each month beginning at 6:00 p.m.

Intergovernmental Relations Committee - shall meet the second and fourth Tuesdays of each month beginning at 6:00 p.m.

Solid Waste Committee - shall meet the first and third Tuesdays of each month beginning at 5:30 p.m.

Zoo Committee - shall meet the first and third Thursdays of each month beginning at 4:00 p.m.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: January 18, 1990

To: Metro Council
Executive Officer
Interested Parties *gpwb*

From: Gwen Ware-Barrett, Clerk of the Council

Regarding: COUNCIL COMMITTEE ASSIGNMENTS AND MEETING SCHEDULE

The Metro Council at its January 11 meeting adopted Resolution No. 90-1207, For the Purpose of Reorganizing Council Standing Committees and Making Appointments for 1990. Adoption of Resolution No. 90-1207 appoints new committee members, creates a Zoo Committee, eliminates the Internal Affairs Committee and establishes committee meeting dates.

Those items that were in the Convention, Zoo and Visitor Facilities Committee pertaining to the Zoo have been referred by Presiding Officer Tanya Collier to the Zoo Committee, namely Ordinance No. 90-329, Submitting a Metropolitan Service District Tax Base Measure for the Metro Washington Park Zoo, and Resolution No. 90-1194, Approving the Zoo Five-Year Financial Plan and Submitting a Metropolitan Service District Zoo Capital Serial Levy to District Voters. The one item pending in the Internal Affairs Committee, Ordinance No. 90-322, For the Purpose of Amending Metro Code Chapter 2.01 Relating to an Appointment to Fill a Vacancy on the Council, has been referred by the Presiding Officer to the Intergovernmental Relations Committee.

A copy of the resolution and its exhibits and the meeting schedule is attached.

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enclosures

1990 COUNCIL & COMMITTEE MEETING SCHEDULE
AT JANUARY 16, 1990

Approved staff reports for committee meetings are due from the Executive Management Department to the Clerk of the Council at 10:00 a.m., 8 days before the committee meeting date. Approved staff reports for Council meetings are due from the Executive Management Department to the Clerk of the Council at 10:00 a.m., 10 days before the Council meeting date. Contact the Council Clerk for information about meeting places, dates, times and agendas. Contact Executive Management staff about agenda item review and approval for Council or Council committee consideration.

Date Day Time Committee

NOTE: ALL MEETING DATES AND TIMES ARE SUBJECT TO CHANGE

JAN 11	THURSDAY	5:30	COUNCIL
Jan 16	Tuesday	5:30	Solid Waste
Jan 18	Thursday	4:00	Zoo
Jan 18	Thursday	6:00	Finance
Jan 23	Tuesday	4:00	Convention and Visitor Facilities
Jan 23	Tuesday	6:00	Intergovernmental Relations
JAN 25	THURSDAY	5:30	COUNCIL
Feb 01	Thursday	4:00	Zoo
Feb 01	Thursday	6:00	Finance
Feb 06	Tuesday	5:30	Solid Waste
FEB 08	THURSDAY	5:30	COUNCIL
Feb 13	Tuesday	4:00	Convention and Visitor Facilities
Feb 13	Tuesday	6:00	Intergovernmental Relations
Feb 15	Thursday	4:00	Zoo
Feb 15	Thursday	6:00	Finance
Feb 20	Tuesday	5:30	Solid Waste
FEB 22	THURSDAY	5:30	COUNCIL
Feb 27	Tuesday	4:00	Convention and Visitor Facilities
Feb 27	Tuesday	6:00	Intergovernmental Relations
Mar 01	Thursday	4:00	Zoo
Mar 01	Thursday	6:00	Finance
Mar 06	Tuesday	5:30	Solid Waste
MAR 08	THURSDAY	5:30	COUNCIL
Mar 13	Tuesday	4:00	Convention and Visitor Facilities
Mar 13	Tuesday	6:00	Intergovernmental Relations
Mar 15	Thursday	4:00	Zoo
Mar 15	Thursday	6:00	Finance
Mar 20	Tuesday	5:30	Solid Waste
MAR 22	THURSDAY	5:30	COUNCIL
Mar 27	Tuesday	4:00	Convention and Visitor Facilities
Mar 27	Tuesday	6:00	Intergovernmental Relations

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Apr 03	Tuesday	5:30	Solid Waste
Apr 05	Thursday	4:00	Zoo
Apr 05	Thursday	6:00	Finance
Apr 10	Tuesday	4:00	Convention and Visitor Facilities*
Apr 10	Tuesday	6:00	Intergovernmental Relations*
APR 12	THURSDAY	5:30	COUNCIL
Apr 17	Tuesday	5:30	Solid Waste
Apr 19	Thursday	4:00	Zoo
Apr 19	Thursday	6:00	Finance
Apr 24	Tuesday	4:00	Convention and Visitor Facilities
Apr 24	Tuesday	6:00	Intergovernmental Relations
APR 26	THURSDAY	5:30	COUNCIL
May 01	Tuesday	5:30	Solid Waste
May 03	Thursday	4:00	Zoo
May 03	Thursday	6:00	Finance
May 08	Tuesday	4:00	Convention and Visitor Facilities
May 08	Tuesday	6:00	Intergovernmental Relations
MAY 10	THURSDAY	5:30	COUNCIL
May 15	Tuesday	5:30	Solid Waste
May 17	Thursday	4:00	Zoo
May 17	Thursday	6:00	Finance
May 22	Tuesday	4:00	Convention and Visitor Facilities
May 22	Tuesday	6:00	Intergovernmental Relations
MAY 24	THURSDAY	5:30	COUNCIL
Jun 05	Tuesday	5:30	Solid Waste
Jun 07	Thursday	4:00	Zoo
Jun 07	Thursday	6:00	Finance
Jun 12	Tuesday	4:00	Convention and Visitor Facilities
Jun 12	Tuesday	6:00	Intergovernmental Relations
JUN 14	THURSDAY	5:30	COUNCIL
Jun 19	Tuesday	5:30	Solid Waste
Jun 21	Thursday	4:00	Zoo
Jun 21	Thursday	6:00	Finance
Jun 26	Tuesday	4:00	Convention and Visitor Facilities
Jun 26	Tuesday	6:00	Intergovernmental Relations
JUN 28	THURSDAY	5:30	COUNCIL
Jul 03	Tuesday	5:30	Solid Waste
Jul 05	Thursday	4:00	Zoo
Jul 05	Thursday	6:00	Finance
Jul 10	Tuesday	4:00	Convention and Visitor Facilities
Jul 10	Tuesday	6:00	Intergovernmental Relations
JUL 12	THURSDAY	5:30	COUNCIL

* Denotes holidays; meeting dates subject to change.

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Jul 17	Tuesday	5:30	Solid Waste
Jul 19	Thursday	4:00	Zoo
Jul 19	Thursday	6:00	Finance
Jul 24	Tuesday	4:00	Convention and Visitor Facilities
Jul 24	Tuesday	6:00	Intergovernmental Relations
JUL 26	THURSDAY	5:30	COUNCIL
Aug 02	Thursday	4:00	Zoo
Aug 02	Thursday	6:00	Finance
Aug 07	Tuesday	5:30	Solid Waste
AUG 09	THURSDAY	5:30	COUNCIL
Aug 14	Tuesday	4:00	Convention and Visitor Facilities
Aug 14	Tuesday	6:00	Intergovernmental Relations
Aug 16	Thursday	4:00	Zoo
Aug 16	Thursday	6:00	Finance
Aug 21	Tuesday	5:30	Solid Waste
AUG 23	THURSDAY	5:30	COUNCIL
Aug 28	Tuesday	4:00	Convention and Visitor Facilities
Aug 28	Tuesday	6:00	Intergovernmental Relations
Sep 04	Tuesday	5:30	Solid Waste
Sep 06	Thursday	4:00	Zoo
Sep 06	Thursday	6:00	Finance
Sep 11	Tuesday	4:00	Convention and Visitor Facilities
Sep 11	Tuesday	6:00	Intergovernmental Relations
SEP 13	THURSDAY	5:30	COUNCIL
Sep 18	Tuesday	5:30	Solid Waste
Sep 20	Thursday	4:00	Zoo*
Sep 20	Thursday	6:00	Finance*
Sep 25	Tuesday	4:00	Convention and Visitor Facilities
Sep 25	Tuesday	6:00	Intergovernmental Relations
SEP 27	THURSDAY	5:30	COUNCIL
Oct 02	Tuesday	5:30	Solid Waste
Oct 04	Thursday	4:00	Zoo
Oct 04	Thursday	6:00	Finance
Oct 09	Tuesday	4:00	Convention and Visitor Facilities
Oct 09	Tuesday	6:00	Intergovernmental Relations
OCT 11	THURSDAY	5:30	COUNCIL
Oct 16	Tuesday	5:30	Solid Waste
Oct 18	Thursday	4:00	Zoo
Oct 18	Thursday	6:00	Finance
Oct 23	Tuesday	4:00	Convention and Visitor Facilities
Oct 23	Tuesday	6:00	Intergovernmental Relations
OCT 25	THURSDAY	5:30	COUNCIL

* Denotes holidays; meeting dates subject to change.

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Nov 01	Thursday	4:00	Zoo
Nov 01	Thursday	6:00	Finance
Nov 06	Tuesday	5:30	Solid Waste
NOV 08	THURSDAY	5:30	COUNCIL
Nov 13	Tuesday	4:00	Convention and Visitor Facilities
Nov 13	Tuesday	6:00	Intergovernmental Relations
Nov 15	Thursday	4:00	Zoo
Nov 15	Thursday	6:00	Finance
Nov 20	Tuesday	5:30	Solid Waste
NOV 22	THURSDAY	5:30	COUNCIL*
Nov 27	Tuesday	4:00	Convention and Visitor Facilities
Nov 27	Tuesday	6:00	Intergovernmental Relations
Dec 04	Tuesday	5:30	Solid Waste
Dec 06	Thursday	4:00	Zoo
Dec 06	Thursday	6:00	Finance
Dec 11	Tuesday	4:00	Convention and Visitor Facilities
Dec 11	Tuesday	6:00	Intergovernmental Relations
DEC 13	THURSDAY	5:30	COUNCIL
Dec 18	Tuesday	5:30	Solid Waste
Dec 20	Thursday	4:00	Zoo
Dec 20	Thursday	6:00	Finance
Dec 25	Tuesday	4:00	Convention and Visitor Facilities*
Dec 25	Tuesday	6:00	Intergovernmental Relations*
DEC 27	THURSDAY	5:30	COUNCIL

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* Denotes holidays; meeting dates subject to change.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: January 11, 1990
To: Metro Council
From: Tanya Collier, Presiding Officer *J.C.*
Regarding: EXPLANATION OF RESOLUTION 90-1207

Resolution No. 90-1207 affects Council Committees as follows:

1. maintains the current number of standing committees (5) but merges Internal Affairs with Finance as one committee and breaks out the Zoo and Convention and Visitor Facilities as two separate committees;
2. sets regular meeting days and times for each standing committee;
3. makes councilor appointments to the 5 committees for 1990.

Exhibit A, which sets forth each standing committee's charge for 1990, has been changed from the current resolution (No. 89-1038) as follows:

1. The Convention and Visitor Facilities Committee purposes are updated to:
 - (a) recognize expanded facility responsibilities through Phase I Consolidation with the City of Portland (purpose no. 1);
 - (b) address the transition of full Convention Center operational authority to the Metro Exposition-Recreation Committee (Metro ERC) (purpose no. 2);
 - (c) acknowledge oversight responsibilities for continued consolidation efforts with the City of Portland (purpose no.'s 3, 5, 6).
2. The new Finance Committee purposes combine those of the old Internal Affairs and Finance Committees, with the responsibilities for overseeing excise tax ordinances, contract monitoring and performance auditing specified in purposes no. 4, no. 6 and no. 10 respectively.
3. The Intergovernmental Relations Committee purposes now specify water resource management and bi-state (Washington and Oregon) issues oversight responsibilities (purpose no. 1).

4. The new Zoo Committee purposes are the same as those under the old Convention, Zoo & Visitors Facilities Committee with the addition of purpose no. 3 on redeveloping the Zoo Master Plan.

Exhibit B outlines regular standing committee meeting days and times. To avoid committee meeting conflicts which now occur with 4:00 and 5:30 or 6:00 p.m. meetings on the same day, the Convention and Visitors Facilities and Zoo Committees will meet during lunch hours. Given the number of evening meetings already scheduled, it was felt the lunch time meetings would be a viable day-time alternative for councilors and citizens alike.

Exhibit C shows the proposed standing committee assignments. Other committee, organization and task force assignments will be addressed under a separate memo.

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