

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING A)	RESOLUTION NO. 90-1270
PROCEDURE FOR ADMINISTRATION OF)	
GRANT FUNDS FOR SUPPORT OF WASTE)	Introduced by Rena Cusma,
REDUCTION PROGRAMS FOR LOCAL)	Executive Officer
GOVERNMENTS)	

WHEREAS, The Metropolitan Service District (Metro) is bound by Department of Environmental Quality Compliance Order No. SW-WR-89-01 to provide local recycling services coordination that includes performance standards and recycling goals; and

WHEREAS, Metro has adopted a Regional Solid Waste Management Plan which states that performance standards for local government will be developed as a part of Metro's Local Recycling Services Coordination Program; and

WHEREAS, The Metro Council has adopted an Annual Waste Reduction Program For Local Government that sets forth these standards and provides a model for local government to use in the development of a waste reduction program that complies with the Regional Solid Waste Management Plan; and

WHEREAS, In order to facilitate the development and implementation of each local government's waste reduction program, Metro, in its fiscal year 1990-91 budget, has appropriated \$681,000 for "Metro Challenge" grants to be allocated to local governments on the basis of population; and

WHEREAS, Metro has also appropriated \$250,000 in matching grant funds for residential curbside recycling containers and \$252,000 in matching grant funds for multi-family recycling containers; and

WHEREAS, These funds are intended to support new recycling efforts in each city and county in the metropolitan region; and

WHEREAS, The resolution was submitted to the Executive Officer for consideration and was forwarded to the Council for approval; now, therefore,

BE IT RESOLVED,

1. That "Metro Challenge" grants will be awarded to local governments upon submission to Metro of an Annual Waste Reduction Program, approved by the Metro Executive Officer.
2. That "Metro Challenge" grants are to be used to defray the costs of administering the Annual Waste Reduction Program For Local Governments.
3. That "Metro Challenge" grants may not be used to retroactively fund programs or positions that are currently in place.
4. That "Metro Challenge" grant funds may be disbursed at the beginning of fiscal year 1990-91 to local governments that submit their plans prior to the due date of October 1, 1990. Grant applications for "Metro Challenge" funds made

after October 1, 1990 will be prorated on a monthly basis from that date.

5. That if "Metro Challenge" funds are appropriated for year two or any subsequent year of the five year Annual Waste Reduction Program For Local Governments, it will be contingent upon substantial completion of the previous year's program.

6. That funds appropriated for curbside recycling containers are intended to be used exclusively for the purchase of containers, distribution of containers to single family residences, and promotional support to the curbside container program. Metro will fund up to 50 percent of container program costs. The remainder is to be funded by local governments and/or haulers. Allocation of these funds within the Metro area wastesheds will be by mutual agreement of Metro and the Wasteshed Representatives.

7. That funds appropriated for multi-family recycling containers are intended to be used exclusively for the purchase of containers, distribution of containers to multi-family units, and promotional support to the container program. Metro will fund

remainder is to be funded by local governments and/or haulers. Multi-family container funds will be allocated to each local government on the basis of population. After October 1, 1990 remaining funds will be made available to local governments that wish to apply for additional multi-family container funds.

8. The application deadline for all of the aforementioned grant programs shall be October 1, 1990.

ADOPTED, by the Council of the Metropolitan Service District this 14th day of June, 1990.


Tanya Collier, Presiding Officer

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 90-1270 ADOPTING A
PROCEDURE FOR ADMINISTRATION OF GRANT FUNDS TO SUPPORT
WASTE REDUCTION PROGRAMS FOR LOCAL GOVERNMENTS

Date: May 21, 1990

Presented by: Debbie Gorham
Steve Kraten

FACTUAL BACKGROUND AND ANALYSIS

Metro has appropriated a total of \$681,000 in "Metro Challenge" funds for allocation to local governments to help fund the first year of their Annual Waste Reduction Programs. The "Metro Challenge" funds are separate from other funds that have been appropriated as matching funds for the purchase of curbside and multi-family recycling containers. "Metro Challenge" funds will be allocated to local governments on the basis of population and are intended to help local governments administer the first year of their Annual Waste Reduction Programs. Local governments have the option to either administer their own programs or to work cooperatively with their wastesheds or other local governments in implementing joint programs.

The Waste Reduction Division's fiscal year 1990-91 budget also contains an additional \$502,000 in matching grant funds intended to offset local government program costs for residential curbside and multi-family recycling container programs.

APPLYING FOR "METRO CHALLENGE" FUNDS

Local governments may either apply for "Metro Challenge" grants directly or, if participating in a joint program, authorize the disbursement of their grants to the lead jurisdiction. Grant applications are to consist of a letter of request to Metro, accompanied by the following documents:

1. Resolution by City Council or County Commission formally adopting a local Annual Waste Reduction Program.
2. A copy of the Annual Waste Reduction Program.

Grant requests may either be submitted at the same time as the first year's Annual Waste Reduction Program For Local Government or they may be submitted separately. Each local government's first year's Annual Waste Reduction Program must be submitted to Metro no later than October 1, 1990. Regardless of whether a jurisdiction submits its Annual Waste Reduction Program and grant application together or separately, Metro will promptly review each Program for compliance with the six minimum activities in order to be able to disburse "Metro Challenge" funds as expeditiously as possible. Details of what is required in order to satisfy the six minimum requirements are included in Attachment A to this report.

Application for "Metro Challenge" grants may be made at any time during fiscal year 1990/1991. However, funds applied for after October 1 will be prorated so that late applicants will not be granted more funds than can be effectively utilized in the time remaining before second year programs are begun. Funds will be available on July 1, 1990. Any local government that submits an acceptable Waste Reduction Program early in the fiscal year may receive its grant early also.

Grants will not be awarded for reimbursement of costs for programs already in place at the time that application is made. If "Metro Challenge" funds are appropriated next year, in fiscal year 1991/1992, they will be for the purpose of administering the second year of the program. Second year grants, if they are available, will be awarded contingent upon substantial implementation of the first year's Annual Waste Reduction Program.

APPLICATION FOR CURBSIDE AND MULTI-FAMILY RECYCLING CONTAINER GRANTS

In addition to "Metro Challenge" funds, Metro has appropriated \$250,000 for curbside recycling containers and \$252,000 for multi-family recycling containers. These funds are available to local governments as matching funds. Unlike "Metro Challenge" funds, disbursement of container funds will not be contingent upon the submission of Annual Waste Reduction Programs.

Curbside recycling containers can be acquired at a substantial discount if purchased in large lots, and are most efficiently utilized over large contiguous areas that coincide with hauler service areas. For these reasons curbside recycling container grants will be allocated by mutual agreement of the Wasteshed Representatives and Metro.

Funds appropriated for multi-family recycling containers will initially be allocated to jurisdictions based on population. Multi-family container funds not applied for by October 1 will go into a pool from which jurisdictions can apply for late or additional funds on a "first-come, first-served" basis. Application for curbside and multi-family grants requires evidence of a budget appropriation of matching funds equivalent to the grant being requested from Metro.

MINIMUM REQUIREMENTS FOR LOCAL WASTE REDUCTION PROGRAMS

The first year's Waste Reduction Program For Local Government must include at a minimum six specific activities. Each of the six activities are listed below with details about the information that must be provided in order to comply with the intent of the program.

1. Identify revenue sources to fund programs;

Each Local Program should:

- a. Identify current resources for waste reduction activities.
- b. Project resource needs for fiscal years 1990/1991 and 1991/1992.
- c. Outline a procedure and timeline for identifying alternative sources of funding and implementing a funding system.

2. Implement weekly recycling collection in residential neighborhoods.

Each Local Program should:

- a. Give current frequency of collection throughout jurisdiction. Where weekly service is currently provided is this at the option of the hauler or by franchise agreement?
- b. Describe any plans currently underway to provide weekly collection. If there is no current plan, provide outline of procedure and timeline for implementation of weekly curbside pickup.

ATTACHMENT A (continued)

3. Prepare and schedule the implementation of a recycling container collection system;

Each Local Program should outline a procedure and timeline for:

- a. funding a container program
- b. selection of a container style
- c. promotion of the container program
- d. acquisition and distribution of containers

4. Implement by ordinance, resolution or administrative rule, an institutional purchasing policy;

Each Local Program should:

- a. Include a copy of the current institutional purchasing policy for recycled materials if one currently exists.
- b. Explain how the jurisdiction will act to develop and implement such a policy if one does not currently exist.

5. Cooperate in reaching other regional goals as they are developed in yard debris collection, material recovery, and other resource recovery activities;

Each Local Program should:

Explain the process and timeline for choosing and implementing a set of yard debris collection options in conformance with the Regional Yard Debris Plan.

6. Hire or designate staff to serve as a waste reduction coordinator.

Each Local Program should:

Provide the name, address, phone number, and title of the contact person designated to serve as a waste reduction coordinator.

For local governments participating in joint programs, the lead jurisdiction shall submit to Metro all of the above plus:

- a. a list of participating jurisdictions
- b. a list of the specific functions that the lead jurisdiction will undertake on behalf of each of the participating jurisdictions during fiscal 1990/1991 plus copies of all relevant intergovernmental agreements
- c. Plans for program activities that are not being undertaken jointly. Institutional purchasing policies for example, should be submitted to Metro by each local government through the lead jurisdiction as part of the program package.
- d. The name, address, phone number, and title of the contact person:
 1. for each of the local governments participating in the joint program
 2. who is coordinating the joint program

SOLID WASTE COMMITTEE REPORT

RESOLUTION NO. 90-1270, ADOPTING A PROCEDURE FOR
ADMINISTRATION OF GRANT FUNDS TO SUPPORT WASTE REDUCTION
PROGRAMS FOR LOCAL GOVERNMENTS

Date: June 6, 1990

Presented by: Councilor
Gary Hansen

Committee Recommendation: The Solid Waste Committee voted 4 to 0 to recommend Council adoption of Ordinance No. 90-353. Voting: Councilors Hansen, Bauer, Buchanan and DeJardin. Absent: Councilor Wyers. This action was taken June 5, 1990.

Committee Discussion/Issues: Debbie Gorham, Waste Reduction Manager, and Steve Kraten, Senior Solid Waste Planner, presented the staff report. Metro has been appropriated \$681,000 for allocation to local governments to help fund the first year of their Annual Waste Reduction Programs and \$502,000 in matching grant funds for residential curbside and multi-family recycling container programs.

Resolution No. 90-1270 adopts a procedure for administration of grant funds for the local waste reduction programs.

The Solid Waste Committee asked the Solid Waste staff to make a presentation to the Solid Waste Policy Committee regarding the proposed procedures for administration of grant funds to support waste reduction programs for local governments. The Solid Waste Director said staff would do so.

There were no further questions, comments or issues and the Committee voted unanimously to recommend Council adoption of Resolution No. 90-1270.

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