

BEFORE THE METRO CONTRACT REVIEW BOARD

FOR THE PURPOSE OF AUTHORIZING AN )  
AMENDMENT TO CONTRACT NO. 924275 WITH ) RESOLUTION NO. 03-3397  
ECONORTHWEST TO PERFORM ECONOMIC )  
ANALYSIS AS PART OF PHASE 2 OF METRO'S ) Introduced by Michael Jordan, Chief  
GOAL 5 ESEE ANALYSIS ) Operating Officer, with the concurrence  
 ) of the Council President

WHEREAS, Metro executed Contract No. 924275 with ECONorthwest in July of 2002; and

WHEREAS, the RFP and contract scope of work identified two phases of economic analysis to be completed by the contractor as part of Metro's Goal 5 analysis of the economic, social, environmental, and energy impacts of allowing, limiting, or prohibiting conflicting uses on identified significant fish and wildlife habitat resources (the "ESEE analysis"); and

WHEREAS, ECONorthwest has completed Phase 1 of the economic analysis contemplated by the contract; and

WHEREAS, the Planning Department has determined that ECONorthwest has performed the work as specified and satisfactorily within the terms of the contract; and

WHEREAS, the initial contract for \$60,000 was approved in the FY 02-03 budget, at which time the Council determined that this was not a significant impact contract; and

WHEREAS, the estimated cost of the services provided by ECONorthwest has increased as staff has refined Metro's approach to completing the ESEE analysis and Metro has already implemented three change orders to the original contract to reflect such refinements; and

WHEREAS, this contract amendment will provide the resources for ECONorthwest to complete additional economic analysis as part of Phase 2 of Metro's ESEE analysis; and

WHEREAS, the additional work and improvements contemplated by this contract amendment are directly related to the scope of work that was described in the RFP that awarded this contract; and

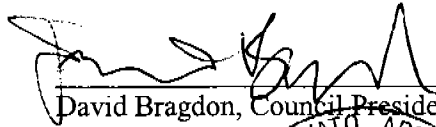
WHEREAS, funding has been appropriated in the FY 03-04 budget to pay for the additional work contemplated by this contract amendment; and

WHEREAS, Metro Code Section 2.04.058(a)(3) requires the Metro Contract Review Board to consider this amendment because it, along with previous contract amendments, amounts to an aggregate cost increase of more than 20 percent of the initial contract; now therefore,

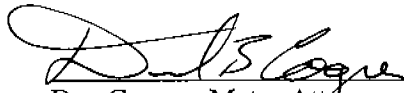
BE IT RESOLVED:

The Metro Council, sitting as the Metro Contract Review Board, authorizes the Chief Operating Officer to execute Amendment No. 5 to Contract No. 924275 with ECONorthwest.

ADOPTED by the Metro Council this 11<sup>th</sup> day of December 2003.

  
David Bragdon, Council President

Approved as to Form:

  
Dan Cooper, Metro Attorney



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MODIFICATION TO A PERSONAL SERVICES AGREEMENT

This Agreement hereby amends the above titled contract between Metro, a metropolitan service district, and ECO Northwest, hereinafter referred to as "Contractor."

This amendment is a change order to the original Scope of Work as follows:

Scope of Work:

Phase 1.

1. ECO NW will revise the September 2003 ECONW Analysis to respond to IEAB and ETAC comments.
2. Revise tables, charts and text as necessary to reflect the changes to economic priorities established in Metro Council Resolution 03-3376 in the September 2003 ECONW Economic Analysis.

Phase 2.

3. Review Metro's proposed economic criteria and measures for evaluating the performance of Options 1 and 2 in comparison to the baseline.
4. Provide a technical memo comparing the economic tradeoffs of the Options 1 and 2 and baseline
5. Participate in at least two advisory committee meetings and two staff meetings during the course of the contract.
6. Respond to IEA and other comments on economic tradeoffs.

See attached Scope of Work and Schedule for more detailed work assignments.

Contract 924275  
Amendment #5

Cost of this work increases the agreement by Forty Thousand and 00/100<sup>th</sup> Dollars (\$40,000.00) from Eighty-five Thousand Dollars to a total of One Hundred Twenty-five Thousand and 00/100ths Dollars (\$125,000.00.)

Except for the above, all other conditions and covenants remain in full force and effect.

In Witness to the above, the following duly authorized representatives of the parties referenced have executed this agreement.

ECO Northwest

METRO

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
NAME

\_\_\_\_\_  
NAME

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TITLE

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TITLE

Exhibit A  
 Resolution No. 03-3397  
 ECONW Contract Amendment Outline  
 Scope of Work for Phase 1 and 2 of the ESEE Analysis  
 November 18, 2003

Task	Budget Allocation	Description	Metro will provide
Phase 1 Tasks			
1. Revise September 2003 ECONW Economic Analysis to respond to IEAB and ETAC comments.	\$4,500	The November 7, 2003 memo prepared by ECONW identifies the revisions proposed for the report. In consultation with Metro staff, ECONW will revise the report. Additional comments received at Metro Council hearings may require responses to comments. <i>Timing: completed December 31.</i>	Provide original and summary of IEAB, ETAC comments by November 3. Staff will identify other comments by agencies and individuals directly relevant to economic analysis by December 5. Metro staff will address comments on the context of the ESEE analysis, such as background on 2040 hierarchy.
2. Revise tables, charts and text as necessary to reflect the changes to economic priorities established in Metro Council Resolution 03-3376 in the September 2003 ECONW Economic Analysis.	\$2,500	Metro Council made several changes to the way economic priorities are established using the 2040 hierarchy, affecting the ranking of regionally significant industrial areas, other industrial areas, employment centers and residential lands. ECONW will use the new acreage data provided by Metro staff to revise their report. This revision will bring in alignment the ECONW Report and Metro's Phase 1 and 2 ESEE analyses. <i>Timing: completed December 31.</i>	Revised acreage data, tables and charts by December 5.
Phase 2 Tasks			

<p>3. Review Metro's proposed economic criteria and measures for evaluating the performance of Options 1 and 2 in comparison to the baseline.</p>	<p>\$3,000</p>	<p>Metro staff has proposed economic evaluation criteria and measures to assist in the economic tradeoff analysis of program options. ECONW will produce a technical memo reviewing proposed criteria, and recommend and amendments to the criteria and their measures. <i>Timing: completed December 12.</i></p>	<p>Draft criteria and measures, as revised by staff, will be provided to ECONW by December 5.</p>
<p>4. Provide a technical memo comparing the economic tradeoffs of the Options 1 and 2 and baseline.</p>	<p>\$24,000</p>	<p>Metro staff will provide data tables and charts to ECONW for use in their technical analysis. This will be an interactive task and initial data tables and charts will be supplemented or new ones created to display economic tradeoffs associated with the various options and baseline. <i>Timing: completed January 7, 2004.</i></p>	<p>Data, maps, and consultation as needed through the analysis period December 5-31.</p>
<p>5. Participate in at least two advisory committee meetings and two staff meetings during the course of the contract.</p>	<p>\$4,000</p>	<p>These meetings include the December 19 and February 20, 2004 joint Goal 5 TAC, WRPAC, ETAC, and Social Committee meetings.</p>	<p>Metro staff will provide their presentation materials to ECONW by December 16, 2003. Metro will rely on any preliminary results from ECONW economic analysis to include in the presentation materials.</p>
<p>6. Respond to IEAB and other comments on economic tradeoffs</p>	<p>\$2,000</p>	<p>ECONW will review and provide feedback on Metro staff's revisions to the Phase 2 economic analysis by April 2, 2004.</p>	<p>Metro will provide a summary of comments and response on Phase 2 economic analysis to ECONW by March 15, 2004.</p>

## STAFF REPORT

RESOLUTION NO. 03-3397, FOR THE PURPOSE OF AUTHORIZING AN AMENDMENT TO CONTRACT NO. 924275 WITH ECONORTHWEST TO PERFORM ECONOMIC ANALYSIS AS PART OF PHASE 2 OF METRO'S GOAL 5 ESEE ANALYSIS

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Date: November 25, 2003

Prepared by: Chris Deffebach

## BACKGROUND

Metro first contracted with ECONorthwest in July, 2002 for their assistance in the economics analysis in the Economic, Social, Environmental, Energy (ESEE) analysis required to satisfy State Land Use Planning Goal 5. The initial contract was for \$60,000. Over the past 16 months, Metro has increased the original contract by an additional \$25,000 in four additional change orders to reflect Metro's refinements to the approach to and schedule for the ESEE analysis. The contract identified a Phase 1 and Phase 2 work. The work completed to date is all Phase 1.

On October 30, 2003, Metro Council directed staff, by Resolution No. 03-3376B, to revise Phase 1 of the ESEE analysis per comments received at the hearings and from Metro's committees, including the Independent Economics Advisory Board, and to initiate Phase 2 of the ESEE analysis. ECONorthwest's services are needed to respond to the economic issues in both of these tasks.

## ANALYSIS/INFORMATION

1. **Known Opposition:** None
2. **Legal Antecedents:** This resolution amends the existing Personal Services Contract No. 924275 that Metro has with EcoNorthwest. This contract was listed and approved by the Council in Metro's Fiscal Year 2002-03 Budget. The Council did not designate this contract as a "significant impact" contract. Thus, under Metro Code Section 2.04.058, because this amendment will increase the cost of this contract by more than 20%, the Metro Contract Review Board must approve this amendment.
3. **Anticipated Effects:** Approval of this Personal Services Contract will bring a knowledge of economics that Metro staff are not able to provide for the ESEE analysis of the fish and wildlife habitat inventory lands.
4. **Budget Impacts:** The cost for ECONorthwest to complete the additional scope of work for the economic consequence analysis in the Phase 2 ESEE analysis is \$40,000. These funds are available in the FY04 Planning Department Budget for this purpose.

## RECOMMENDED ACTION

Approval of the Resolution to authorize the amendment to the Personal Services Contract No. 924275.