

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING)	RESOLUTION NO. 90-1360
PROGRAM ACTIVITIES FOR YEAR TWO)	
OF THE ANNUAL WASTE REDUCTION)	INTRODUCED BY RENA CUSMA
PROGRAM FOR LOCAL GOVERNMENT)	EXECUTIVE OFFICER

WHEREAS, Metropolitan Service District Ordinance No. 88-266B adopted the Regional Solid Waste Management Plan as a functional plan; and,

WHEREAS, Metropolitan Service District Ordinance No. 89-315 amended the Regional Solid Waste Management Plan's Waste Reduction Chapter to include the establishment of a Five Year Work Program for Metro and local governments which includes the specific activities that must be accomplished to achieve waste reduction goals; and

WHEREAS, The aforementioned ordinance establishes a cooperative process for implementing the Five-Year Program where Metro and local governments adopt annual work programs for the waste reduction activities they will undertake in a given year; and

WHEREAS, Metropolitan Service District Resolution No. 89-1246 adopted the Annual Waste Reduction Program For Local Government; and

WHEREAS, Local governments have substantially completed the writing of their first year programs; and

WHEREAS, Metro has worked with Wasteshed Representatives and Metro planning committees to develop a set of activities for year two of the program; and

WHEREAS, A set of program activities is necessary for local governments to proceed with the development of their second year programs; now therefore,

BE IT RESOLVED,

That the Council of the Metropolitan Service District adopts the program activities for Year Two of the Annual Waste Reduction Program For Local Government.

ADOPTED, by the Council of the Metropolitan Service District this 27th day of December, 1990.



Tanya Collier, Presiding Officer

**PROGRAM ACTIVITIES FOR YEAR TWO OF THE
ANNUAL WASTE REDUCTION PROGRAM FOR LOCAL GOVERNMENT**

1. Regulate residential garbage collection through franchise, license, or other means that will enable the local government to fully implement a uniform and comprehensive weekly curbside recycling program with containers.
2. Regulate commercial garbage collection through franchise, license, or other means that will enable the local government to implement a uniform commercial waste reduction and recycling program that includes collection standards, waste audits, and economic incentives.
3. Regulate multi-family garbage collection¹ through franchise, license, or other means that will enable local government to implement a multi-family recycling program that gives apartment owners\managers an economic incentive to promote recycling while allowing haulers to recover the costs of providing recycling services.
4. Implement in-house recycling programs to include as many materials as practical at all city and county facilities.
5. Expand local expertise on the part of haulers, recyclers, and/or recycling coordinators to perform commercial waste audits for a variety of different kinds of businesses (ie. offices, supermarkets, hospitals.) Document the completion of, at a minimum, ten commercial waste audits or waste audits for one percent of the businesses in the commercial sector, whichever is less. Develop a plan for a more comprehensive commercial waste audit program to be implemented in year three.
6. Provide schools with the opportunity to participate in waste audits and encourage them to implement waste reduction and recycling programs.
7. Begin developing language to insert into design review and/or site plan review procedures to facilitate the incorporation of recycling at commercial facilities and multi-family dwelling units.
8. Develop a plan to install recycling container systems in multi-family residential units.
9. Plan and implement a yard debris collection program that meets at least the minimum requirements of the regional yard debris recycling plan.

¹Multi-family units generate solid waste that is residential in composition but commercial in terms of the way it is collected.

10. Complete an Annual Report Worksheet for year one of the Program.
Submit this worksheet to Metro by September 30, 1991.

SKMINACT.YR2
December 21, 1990

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 90-1360 ADOPTING PROGRAM ACTIVITIES FOR YEAR TWO OF THE ANNUAL WASTE REDUCTION PROGRAM FOR LOCAL GOVERNMENT

Date: November 6, 1990

Presented by: Debbie Gorham
Steve Kraten

BACKGROUND AND FACTUAL INFORMATION

This resolution adopts a set of program activities for inclusion in local governments' second year Annual Waste Reduction Programs. These activities have been developed jointly by Metro and the Metro area Wasteshed Representatives with input from the various Metro planning committees.

The Annual Waste Reduction Program For Local Government is a comprehensive program that sets forth a five-year plan for local governments to follow in developing and implementing their own waste reduction programs. The program includes a set of standards consistent with the regional waste reduction hierarchy of Reduce, Reuse, Recycle, and Recover. It explicitly describes how to accomplish the tasks involved in implementing a waste reduction program. This model program is intended to be used to aid local governments in the development of program plans that are specific to their own situations.

Each year the local governments will further their own and the region's progress in attaining waste reduction goals by planning and implementing additional waste reduction activities. Six activities were specified for year one. The primary focus of these activities was residential recycling. Ten activities, included as Attachment A to this report, have been identified for year two of the program. Nine of these are new activities or continuations of activities begun in year one. The tenth activity is completion of a form to report on the effectiveness of the previous year's program. This report is due two months later than the rest of the program in order to allow local governments time to evaluate their programs right through to the last day of the fiscal year.

The first three second-year activities are regulation of residential, commercial, and multi-family garbage collection by local governments in such a way as to facilitate recycling in those sectors. The three sectors are listed separately because they often differ markedly in the character of the waste generated and/or the collection technology employed.

Though several of the second year activities are the implementation phases of activities that were planned and scheduled in year one, a major focus of year two activities will be commercial recycling.

EXECUTIVE OFFICER RECOMMENDATION The Executive Officer recommends approval of Resolution No. 90-1360.

**PROGRAM ACTIVITIES FOR YEAR TWO OF THE
ANNUAL WASTE REDUCTION PROGRAM FOR LOCAL GOVERNMENT**

1. Regulate residential garbage collection through franchise, license, or other means that will enable the local government to fully implement a uniform and comprehensive weekly curbside recycling program with containers.
2. Regulate commercial garbage collection through franchise, license, or other means that will enable the local government to implement a uniform commercial waste reduction and recycling program that includes waste audits and economic incentives.
3. Regulate multi-family garbage collection¹ through franchise, license, or other means that will enable local government to implement a multi-family recycling program that gives apartment owners/managers an economic incentive to promote recycling while allowing haulers to recover the costs of providing recycling services.
4. Implement in-house recycling programs to include as many materials as practical at all city and county facilities.
5. Develop local expertise on the part of haulers, recyclers, and/or recycling coordinators to perform commercial waste audits for a variety of different kinds of businesses (ie. offices, supermarkets, hospitals.) Complete ten commercial waste audits or perform waste audits for one percent of the businesses in the commercial sector, whichever is less. Develop a plan for a more comprehensive commercial waste audit program to be implemented in year three.
6. Provide each school district the opportunity to participate in waste audits and encourage them to implement waste reduction and recycling programs.
7. Begin developing language to insert into design review and/or site plan review procedures to facilitate the incorporation of recycling at commercial facilities and multi-family dwelling units.
8. Develop a plan to install recycling container systems in multi-family residential units.
9. Plan and implement a yard debris collection program that meets at least the minimum requirements of the regional yard debris recycling plan.

¹Multi-family units generate solid waste that is residential in composition but commercial in terms of the way it is collected.

10. Complete an Annual Report Worksheet (Attachment B) for year one of the Program. Submit this worksheet to Metro by September 30, 1991.

**Annual Report Worksheet For
ANNUAL WASTE REDUCTION PROGRAM FOR LOCAL GOVERNMENT**

Year _____

City or County Name: _____

Primary Contact: _____

Mailing Address: _____

Phone: _____

I. Administration and Coordination

A,B. Please summarize the formal or informal working relationships your staff and elected officials have with your DEQ wasteshed representative. (For example: how often have you met over the past year to discuss waste reduction goals and/or the development of next year's standards?)

C. Explain your staffing arrangement for the "recycling coordinator" position, i.e. has your jurisdiction allocated a percentage of staff time or subcontracted with an outside consultant? If you are subcontracting, who does this person report to in your local government?

D. Has your local jurisdiction compiled any special reports on waste reduction issues during the past year? If yes, please list titles and attach copies.

E. Attach a sample of your regulatory agreement with haulers and summarize the process you undertook to amend regulatory agreements to reflect the standards in the Local Government Waste Reduction Program. Please include major accomplishments and issues still needing attention. (Please use the back of this page or attach a separate sheet.)

II. Residential Curbside

A,B, Please complete the attached chart by listing haulers and C,D, summarizing collection schedules, container distribution E data, and promotional materials distributed by haulers or included in local government mailings. Please attach samples of promotional materials.

List special promotional efforts that your local government has participated in during the past year. (For example: school visits, parades, community events or service club activities)

F. Describe how your jurisdiction monitors whether or not haulers' collection equipment is maintained in good operating order.

G. Describe how the costs of the container programs have been included in your rate review process.

H. Describe the collection complaint resolution system in effect in your jurisdiction.

I. What types of reporting forms do haulers report to you (other than the standard Metro/DEQ forms provided to the Wasteshed Representatives on a quarterly basis)? (please attach samples)

J. Other than this annual waste reduction report, have there been other survey or system measurement projects undertaken by your local government in order to comply with regional solid waste management goals? If yes, please list.

K. Please describe how your rate structure provides residents of single family dwellings an incentive to reduce waste. (please include description of efforts to establish mini-can rates, variable can rates, or weight-based rates).

L. (Regulatory authority already summarized in Section I.)

M. List the primary agenda items and dates of meetings your local government has held with haulers over the past year to discuss program goals and results.

III. Commercial/Institutional

A. Please list the commercial waste audits completed during the past year and summarize any issues or trends you have discovered.

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-

B. Describe your experience with routing of commercial recycling loads.

C. Describe efforts to distribute information regarding brokers of recyclable materials to service providers and citizens.

D. Describe the efforts of various departments within your local government to reduce, reuse and recycle each year:

- 1) Reuse or recycling of Building/Construction Materials
 - a. Staff Contact: _____
 - b. Approximate Quantity Reused or Recycled: _____
 - c. Description:

- 2) Recycling of Motor Oil or Asphalt -
 - a. Staff Contact: _____
 - b. Approximate Quantity Recycled: _____
 - c. Description:

- 3) Recycling Office Paper-
 - a. Staff Contact: _____
 - b. Approximate Quantity Recycled: _____
 - c. Description:

- 4) Reuse of Yard Debris (On-site Composting by Public Works or Parks Crews) -
 - a. Staff Contact: _____
 - b. Approximate Quantity Reused: _____
 - c. Description:

- 5) Other Materials (please describe) -
- a. Staff Contact: _____
 - b. Approximate Quantity: _____
 - c. Description: _____

E. Summarize the efforts of your local government to participate in alternative waste recovery technologies.

F. Describe how your jurisdiction is reviewing existing zoning ordinances, design review procedures and/or site plan reviews to ensure recycling can be accommodated at commercial facilities.

IV. Markets and Procurement

A. Which recycled products did you purchase during fiscal 1990/91? What recycled products do you intend to purchase in the future?

- | | |
|------------------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Xerographic paper | <input type="checkbox"/> Paper towels |
| <input type="checkbox"/> Ledger paper | <input type="checkbox"/> Re-refined motor oil |
| <input type="checkbox"/> Envelopes | <input type="checkbox"/> Retread tires |
| <input type="checkbox"/> Printing paper | <input type="checkbox"/> Recycled paint |
| <input type="checkbox"/> Computer paper | <input type="checkbox"/> Asphalt |
| <input type="checkbox"/> Toilet tissue | <input type="checkbox"/> Concrete |
| <input type="checkbox"/> Yard debris/sewage sludge compost | |
| <input type="checkbox"/> Other _____ | |

B. Which recycled products have you developed a purchasing policy for? Please attach a copy of those policies.

- Recycled paper
- Yard debris/sewage sludge compost
- Re-refined motor oil
- Retread tires
- Recycled paint
- Other _____

V. Yard Debris

A. Describe the methods by which your local government intends to comply with the standards of the Regional Yard Debris Recycling Plan.

B. List examples of use of yard debris compost on public property in your jurisdiction (such as parks or street right-of-way):

C. Describe how your local government has encouraged the use of yard debris compost by contractors working with local governmental departments.

D. Describe your local government's efforts to provide technical assistance regarding home composting.

E. Describe efforts to ensure that exclusionary language does not exist in local government ordinances or resolutions that would inhibit properly managed home composting systems.

VI. Multi-family Recycling

A. Describe efforts to promote and establish container systems for multi-family dwellings. If projects have been undertaken, please summarize the numbers of complexes and types of container systems currently in use.

B. Describe efforts to ensure zoning ordinances, design review procedures and site plan reviews incorporate needs of recycling facilities at multifamily complexes.

SOLID WASTE COMMITTEE REPORT

CONSIDERATION OF RESOLUTION NO. 90-1360 ADOPTING
PROGRAM ACTIVITIES FOR YEAR TWO OF THE ANNUAL WASTE
REDUCTION PROGRAM FOR LOCAL GOVERNMENT

Date: December 20, 1990 Presented by: Councilor Judy Wyers

Committee Recommendation: At the December 18, 1990 meeting, the Committee voted unanimously to recommend Council adoption of Resolution No. 90-1360. Voting in favor were: Councilors Collier, DeJardin, Saucy and Wyers. Councilor Buchanan was excused.

Committee Discussion/Issues: Debbie Gorham, Waste Reduction Manager, explained that the Resolution adopts program activities for local governments to include in their second year Annual Waste Reduction programs.

Councilor Wyers asked if staff had objections to the Committee adding language to Attachment A, Paragraph 2, to include a reference to collection standards. With the additional language, the paragraph reads: "Regulate commercial garbage collection through franchise, license, or other means that will enable the local government to implement a uniform commercial waste reduction and recycling program that includes collection standards, waste audits and economic incentives." Councilor Wyers said the additional language was consistent with the intent of the program activities.

Staff had no objection to including the language.

The Committee voted to recommend Council adoption of the Resolution as amended.