

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF DESIGNATING ) RESOLUTION NO. 90-1362  
THE MANAGER OF FINANCIAL SERVICES )  
AS BUDGET OFFICER OF THE ) INTRODUCED BY RENA CUSMA  
METROPOLITAN SERVICE DISTRICT ) EXECUTIVE OFFICER

WHEREAS; ORS specifies  
ORS 294.331 Budget Officer: The governing body of each  
municipal corporation shall, unless otherwise provided  
by county or city charter, designate one person to  
serve as budget officer. The budget officer, or the  
person or department designated by charter and acting  
as budget officer, shall prepare or supervise the  
preparation of the budget document. The budget officer  
shall act under the direction of the executive officer  
of the municipal corporation, or where no executive  
officer exists, under the direction of the governing  
body.

and;

WHEREAS; The Manager of Financial Services, Jennifer  
Sims, supervises the Finance Section which prepares the Metro  
budget, and;

WHEREAS; The Manager of Financial Services, Jennifer  
Sims has had the experience and responsibility of Metro budget  
preparation for the last eleven years; now, therefore,

BE IT RESOLVED,

That the Manager of Financial Services, Jennifer Sims  
is hereby designated the budget officer for Metro.

ADOPTED by the Council of the Metropolitan Service  
District this 27th day of December, 1990.

  
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Tanya Collier, Presiding Officer

FINANCE COMMITTEE REPORT

RESOLUTION NO. 90-1362 DESIGNATING THE MANAGER OF FINANCIAL SERVICES AS BUDGET OFFICER OF THE DISTRICT

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Date: December 21, 1990                      Presented by: Councilor Van Bergen

Committee Recommendation: At its December 20, 1990 meeting the Committee voted unanimously to recommend Council adoption of Resolution 90-1362. All Committee members were present and voting.

Committee Discussion/Issues: Jennifer Sims, Manager of Financial Services presented the staff report. She indicated that the Local Government Budget Law requires the governing body of each municipal corporation to designate a person as Budget Officer. The District has not officially complied with this provision to date. In response to a Committee question regarding job description, she indicated that such designation would not increase the responsibilities of her current position since she has been serving in the capacity of budget officer for several years.

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STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 90-1362 FOR THE PURPOSE OF DESIGNATING THE MANAGER OF FINANCIAL SERVICES AS BUDGET OFFICER OF THE METROPOLITAN SERVICE DISTRICT

Date: November 19, 1990

Presented by: Dick Engstrom

FACTUAL BACKGROUND AND ANALYSIS

Current budget law requires that Metro designate a budget officer who shall prepare or supervise the preparation of the budget document.

ORS 294.331 Budget Officer. The governing body of each municipal corporation shall, unless otherwise provided by county or city charter, designate one person to serve as budget officer. The budget officer, or the person or department designated by charter and acting as budget officer, shall prepare or supervise the preparation of the budget document. The budget officer shall act under the direction of the executive officer of the municipal corporation, or where no executive officer exists, under the direction of the governing body.

The Finance Section of the Financial Services Division schedules the budget process, reviews the data provided by all Metro departments for conformance to budget law and financial consistency, consolidates the information, and has the budget published at each appropriate stage of completion.

Jennifer Sims is the Manager of the Financial Services Division and has been responsible for supervising the preparation of the budget for eleven years. Both her position and experience make Jennifer Sims a logical choice for Budget Officer.

EXECUTIVE OFFICER RECOMMENDS

The Executive Officer recommends that the Manager of Financial Services, Jennifer Sims, be designated Budget Officer.

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