

Metro | Agenda

Meeting: Metro Council Work Session
Date: Tuesday, June 10, 2014
Time: 2 p.m.
Place: Council Chamber

CALL TO ORDER AND ROLL CALL

- | | | |
|----------------------------|--|--|
| 2 PM | 1. ADMINISTRATIVE/ COUNCIL AGENDA FOR JUNE 12, 2014/ CHIEF OPERATING OFFICER COMMUNICATION | |
| 2:10 PM
(30 MIN) | 2. FY 2014-15 BUDGET DISCUSSION- DISCUSSION OF AMENDMENTS - <u>INFORMATION / DISCUSSION</u> | Tim Collier, Metro
Kathy Rutkowski, Metro |
| 2:40 PM
(20 MIN) | 3. ASK METRO CAMPAIGN UPDATE - <u>INFORMATION / DISCUSSION</u> | Katie Edlin, Metro
Pam Peck, Metro |
| 3:00 PM
(45 MIN) | 4. CLIMATE SMART SCENARIOS PROJECT: DISCUSS JOINT JPACT/MPAC RECOMMENDATION ON DRAFT APPROACH TO TEST - <u>INFORMATION / DISCUSSION</u> | John Williams, metro
Kim Ellis, Metro |
| 3:45 PM | 5. COUNCIL LIAISON UPDATES /COMMUNICATION | |

ADJOURN

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Agenda Item No. 2.0

**FY 2014-15 BUDGET DISCUSSION-
DISCUSSION OF AMENDMENTS**

Metro Council Work Session
Tuesday, June 10, 2014
Metro, Council Chamber

METRO COUNCIL

Work Session Worksheet

PRESENTATION DATE: June 10, 2014 **TIME:** 3:05 PM **LENGTH:** 30 minutes

PRESENTATION TITLE: FY 2014-15 Budget Discussion – Discussion of Amendments

DEPARTMENT: Finance and Regulatory Services

PRESENTER(S): Tim Collier, 503-797-1913, tim.collier@oregonmetro.gov
Kathy Rutkowski, 503-797-1630, kathy.rutkowski@oregonmetro.gov

WORK SESSION PURPOSE & DESIRED OUTCOMES

The purpose of the work session is to facilitate a review and discussion of proposed Councilor amendments. The Budget Officer will also present a number of department amendments, the majority of which will be technical amendment to carry forward projects or activities that will not be concluded by June 20. A limited number of substantive amendments may also be presented.

At the conclusion of the work session, the Council will determine its readiness to proceed with the amendments on June 12th and how they will be considered (*en bloc* or individually), or if the time reserved on the work session of June 17th will be needed for further discussion.

TOPIC BACKGROUND & FRAMING THE WORK SESSION DISCUSSION

A number of actions will be taken as part of the FY 2014-15 budget adoption process:

- June 10 Work session for discussion of proposed amendments
- June 12 Reading of FY 2014-15 budget resolution and Public Hearing
- June 12 Consideration and vote on FY 2014-15 proposed Budget Amendments
 - * Direction to Staff to prepare final budget resolution reflecting amendments.
- June 19 Resolution approving Capital Improvement Plan, Financial Policies including Capital Asset Policies and approving MTOCA projects
- June 19 Public Hearing and action on FY 2014-15 budget resolution as amended June 12
- July 1 Budget effective
- July 15 Tax levy certified to assessors' offices

Alternative time frame if a majority of the Councilors feel they are not prepared to consider and vote on amendments on June 12th

- June 17 Additional work session for discussion of proposed amendments
- June 19 Consideration and vote on FY 2014-15 proposed Budget Amendments
- June 19 Public Hearing and action on FY 2014-15 budget resolution as amended that meeting

Note: The alternative time frame will require consideration and vote on amendments at the same meeting and just prior to the final action on the FY 2014-15 budget resolution.

Proposed Amendments for FY 2014-15

A packet with all proposed amendments will be distributed to the Councilors and staff on June 6, 2014 following the TSCC public hearing on June 5, 2014.

All final amendments to the budget must fall within the limitations of Oregon Budget Law, which states that adjustments to expenditures after approval of the budget are limited to no more than 10 percent of any particular fund's expenditures.

Contracts list

Metro Code 2.04.028 provides: Prior to adoption of the annual budget, the Chief Operating Officer shall provide the Council with a list of proposed contracts and proposed applications of Metro for grant funding greater than \$50,000 to be entered into or sought during the next fiscal year. Including this on the work session item memorializes its distribution. The list will be distributed prior to the work session on June 10th.

No action is required unless Councilors have questions or objections.

Financial Policies

Annually the Council reviews the financial policies prior to the adoption of the budget, and the policies are published as part of the budget document. The financial policies incorporate by reference the capital asset management policies. For efficiency, we will incorporate this in the CIP resolution to be considered for adoption at the Council meeting of June 19, 2014.

No changes are proposed.

5-year Capital Improvement Plan

The 5-year Capital Improvement Plan is an important part of the budget, although only the first year of the plan is appropriated. The CIP is approved by resolution, and changes to the 5-year plan, even changes that do not require a current-year budget amendment, must be approved by the Council by subsequent resolution. A summary of the five year CIP is included in the Summary volume of the FY 2014-15 Proposed Budget starting on page A-43. The Council will consider the resolution to approve the FY 2014-15 through FY 2018-19 Capital Improvement Plan at the Council meeting of June 19, 2014.

Materials for the work session will be distributed not later than Monday, June 9, 2014

QUESTIONS FOR COUNCIL CONSIDERATION

Does the Council feel it is ready to proceed with consideration and vote on the proposed amendment at its meeting of Thursday, June 12, 2014?

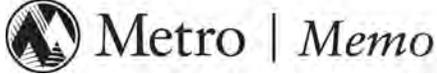
- * The Council may choose to proceed with all amendments on June 12th, or
- * May choose to proceed with the department amendments on June 12th and defer consideration of Councilor amendments to June 19th, or
- * May choose to defer consideration of all amendments until June 19th

If the Council chooses to defer consideration of any amendments until June 19th are they comfortable with voting on the amendments on the same day but just prior to final action on the FY 2014-15 budget resolution?

How will the Council proceed with department amendments? *En bloc* or individually?

PACKET MATERIALS

- Would legislation be required for Council action Yes No
- If yes, is draft legislation attached? Yes No
- What other materials are you presenting today?



Date: June 6, 2014

To: Tom Hughes, Council President
Sam Chase, Councilor
Carlotta Collette, Councilor
Shirley Craddick, Councilor
Craig Dirksen, Councilor
Kathryn Harrington, Councilor
Bob Stacey, Councilor

From: Tim Collier, Director of Finance and Regulatory Services

Cc: Martha Bennett, Chief Operating Officer
Scott Robinson, Deputy Chief Operating Officer
Senior Leadership Team
Finance Team
Council Policy Coordinators

Re: **Department Requested Amendments to FY 2014-15 Budget**

Attached are the department requests for amendments to the FY 2014-15 budget. There are 14 amendments that are generally technical in nature and propose recommended changes to the budget as a result of implementing business process improvements, updating projections, correcting errors, or carrying over funds from the previous fiscal year for approved but as yet uncompleted projects. The five-year Capital Improvement Plan will also be amended to reflect changes, if any, to capital or renewal & replacement projects greater than \$100,000.

In addition, there are 4 substantive amendments that request the approval of additional (portions of) FTE to the budget.

The amendments will be reviewed with Council at the work session on June 10, 2014, and will be considered for vote at the Council meeting on June 12, 2014, prior to adoption of the budget.

NOTE: At the work session we will not be presenting the amendments individually. We will ask if anyone wishes to discuss a specific amendment. When you review the packet prior to the meeting and have questions, please call or e-mail Kathy Rutkowski or Tim Collier. We will make sure we have an answer and/or available experts at the meeting.

At the conclusion of the Tuesday work session, we will ask if the Council is prepared to consider the department amendments in a block on June 12th, or if there are any amendments that the Council wishes to be considered separately. You will also have an additional opportunity to remove specific amendments from the block consideration at the June 12th meeting.

A summary table of contents of the amendments is included with this memo.

**FY 2014-15 Budget
Department Amendments to Approved Budget**

#	ORG	Type	Purpose
<i>Substantive Amendments</i>			
1	SUST	Substantive	Add 1.0 FTE Natural Areas Acquisition Supervisor in the Natural Areas Bond Fund
2	ZOO	Substantive	Convert temporary staffing at the Oregon Zoo to regular positions adding 6.0 FTE in the Guest Service division
3	OMA	Substantive	Increase Senior Attorney from part-time to full-time adding 0.50 FTE
18	ZOO	Substantive	Add 1.0 FTE Oregon Zoo Hospital Manager
<i>Technical Amendments</i>			
4	MERC	Technical	Implement a variety of operating and capital project carry forwards in the MERC Fund
5	PES	Technical	Reclassify Unappropriated Balance to Contingency in the Smith and Bybee Wetlands Fund to allow for appropriation during the year
6	SUST	Technical	Carry forward funding for the Recycle at Work program outreach in the Solid Waste Revenue Fund
7	SUST	Technical	Carry forward funding for the residential and recyclables composition study that supports implementation of the RSWMP's Regional Service Standard
8	SUST	Technical	Carry forward funding for Resource Conservation & Recycling program outreach
9	COUNCIL	Technical	Carry forward funding for the RISE and Equity programs in the Council Office
10	GENERAL	Technical	Carry forward funding for several projects in the central service departments
11	SUST	Technical	Carry forward funding for Parks Planning projects in the General Fund
12	SUST	Technical	Recognize grant funding and provide appropriation for an Intertwine Signage Project
13	SUST	Technical	Carry forward funding for Parks Planning projects in the Parks and Natural Areas Levy Fund
14	PES	Technical	Carry forward funding for the fire sprinkler project
15	R&R	Technical	Carry forward or adjust timing of Renewal and Replacement projects
16	PES	Technical	Carry forward and adjust timing of several Solid Waste Renewal and Replacement or capital projects
17	PES	Technical	Carry forward funding for Canemah Bluff capital improvements and adjust prior carry forward for erosion-related projects at the Oxbow campground

Substantive Amendments

<i>For FP Use Only</i>	
Org Unit	#
SUST	1

**DEPARTMENT SUBSTANTIVE AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Sustainability Center

DATE: 5/22/2014

PREPARED BY : Kathleen Brennan-Hunter

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input checked="" type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

PROPOSED AMENDMENT: Add 1.0 Natural Areas Acquisition Supervisor

This amendment adds 1.0 FTE in the Natural Areas Bond Program for a new position of Natural Areas Acquisition Supervisor. No additional appropriation is necessary for this change. Due to the addition of the Parks and Natural Areas Local Option Levy and other supervisory changes in the Natural Areas Program, staff has identified a need for a new Program Supervisory II position for the Bond Program acquisition work. The position will supervise four FTE, coordinate with the Office of the Metro Attorney on due diligence, ensure compliance with the requirements of the bond measure, and also negotiate complex acquisition deals. This position will allow the Natural Areas Program Director to focus on the overall program including levy implementation and provide additional leadership and focus to the land acquisition program.

BUDGET DETAIL:

Fund: 351 – Natural Areas Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Requirements:</i>							
Regular Employee - Full Time Exempt	501000	351	02740	18400		52001	\$77,390
Fringe - Payroll Taxes	511000	351	02740	18400		52001	\$6,508
Fringe – Retirement PERS	512000	351	02740	18400		52001	\$6,346
Fringe – Health & Welfare	513000	351	02740	18400		52001	\$14,412
Fringe – Other Benefits	515000	351	02740	18400		52001	\$308
Pension Obligation Bonds Contribution	519000	351	02740	18400		52001	\$774
Payments to Other Agencies	530000	351	02800	18200			(\$105,738)
<i>Total Requirements</i>							\$0

PROGRAM/STAFFING IMPACTS:

This will add a 1.0 FTE Program Supervisor II for the duration of the bond program.

<i>For FP Use Only</i>	
Org Unit	#
ZOO	2

**DEPARTMENT SUBSTANTIVE AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Oregon Zoo

DATE: 5/27/2014

PREPARED BY : Caleb Ford

<i>Amendment to:</i>	<i>Purpose:</i>	<i>Status:</i>
Proposed Budget <input checked="" type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>
Approved Budget <input type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

PROPOSED AMENDMENT: *Convert temporary employee to regular staff. Add 6.0 FTE*

This amendment proposes an additional 6.0 FTE of regular, full and part-time staff to perform duties previously handled by temporary employees in the Guest Services division.

BUDGET DETAIL:

Fund: 120 – Zoo Operating Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Requirements:</i>							
Reg. Employees Full-time non-exempt	501500	120	22710	26001			63,690
Fringe – Payroll Taxes	511000	120	22710	26001			5,389
Fringe – Retirement PERS	512000	120	22710	26001			5,223
Fringe – Health & Welfare	513000	120	22710	26001			28,814
Fringe – Other Benefits	515000	120	22710	26001			324
Reg. Employees Part-time non-exempt	502500	120	26100	26100			22,597
Fringe – Payroll Taxes	511000	120	26100	26100			1,915
Fringe – Retirement PERS	512000	120	26100	26100			1,853
Fringe – Health & Welfare	513000	120	26100	26100			11,526
Fringe – Other Benefits	515000	120	26100	26100			120
Reg. Employees Part-time non-exempt	502500	120	26214	26200			45,194
Fringe – Payroll Taxes	511000	120	26214	26200			3,829
Fringe – Retirement PERS	512000	120	26214	26200			3,706
Fringe – Health & Welfare	513000	120	26214	26200			23,051
Fringe – Other Benefits	515000	120	26214	26200			240.5
Reg. Employees Part-time non-exempt	502500	120	26211	26200			45,194
Fringe – Payroll Taxes	511000	120	26211	26200			3,829
Fringe – Retirement PERS	512000	120	26211	26200			3,706
Fringe – Health & Welfare	513000	120	26211	26200			23,051
Fringe – Other Benefits	515000	120	26211	26200			241
Temporary Employees	503000	120	22710	26001			(88,737)
Temporary Employees	503000	120	26100	26100			(32,608)
Temporary Employees	504000	120	26214	26200			(65,215)
Temporary Employees	504000	120	26211	26200			(65,215)
Fringe – Payroll Taxes	511000	120	22710	26001			(7,427)
Fringe – Payroll Taxes	511000	120	26100	26100			(2,729)
Fringe – Payroll Taxes	511000	120	26214	26200			(5,458)
Fringe – Payroll Taxes	511000	120	26211	26200			(5,458)
Fringe – Retirement PERS	512000	120	22710	26001			(7,276)
Fringe – Retirement PERS	512000	120	26100	26100			(2,674)
Fringe – Retirement PERS	512000	120	26214	26200			(5,348)
Fringe – Retirement PERS	512000	120	26211	26200			(5,347)
<i>Total Requirements</i>							-0-

PROGRAM/STAFFING IMPACTS:

This amendment proposes an additional 6.00 FTE of regular staff: four 0.8 FTE Food Service Worker III positions, one 0.8 FTE Admissions Lead position, and two 1.0 Warehouse Worker positions. These positions will perform duties previously handled by temporary employees and will be funded by an equivalent reduction in temporary staff budget.

The on-going analysis of temporary and seasonal staff usage at the Oregon Zoo has identified work that should be shifted to regular staffing in three Guest Services areas: Food Service, Admissions, and Warehouse. The Zoo has been supporting increased guest attendance and the associated impacts through the use of temporary/seasonal staffing. Adding consistent, year-round staff to these areas will provide a better guest experience and further a culture of organizational excellence.

<i>For FP Use Only</i>	
Org Unit	#
OMA	3

**DEPARTMENT SUBSTANTIVE AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Office of Metro Attorney

DATE: May 29, 2014

PREPARED BY : Nathan Sykes

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input checked="" type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

PROPOSED AMENDMENT: Increase Senior Attorney to full-time

The combination of increased human resources needs and the elevation of a senior attorney to Deputy Metro Attorney necessitate the increase of the current part-time labor and employment attorney to full-time. While the FTE increase recognizes an additional 0.50 FTE the increase in the appropriation amount is only the equivalent of a 0.20 FTE.

Currently, two employees are working less than full time – 0.80 and 0.90 respectively – although they were budgeted at full time salaries. To minimize the fiscal impact of the additional 0.50 FTE requested in this action, the salaries for these two positions will be reduced to reflect the current working schedules. However, to maintain maximum staffing flexibility for the Office of Metro Attorney, the FTE for both positions will remain authorized a 1.0 FTE. In the event future attorney workload demands the employees return to full time, the FTE authorization will be in place. If that occurs, the Office will need to absorb the additional costs or a budget appropriation action may be required.

BUDGET DETAIL:

Fund:	General Fund
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<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Requirements:</i>							
Regular Employees	501000	010	00200	00600			\$26,707
Fringe - Payroll Taxes	511000	010	00200	00600			\$2,250
Fringe - Retirement	512000	010	00200	00600			\$3,794
Fringe – Health & Welfare	513000	010	00200	00600			\$7,206
Fringe - Other	515000	010	00200	00600			\$115
Fringe – PERS Bond	519000	010	00200	00600			\$268
Contingency	701001	010	99999	00600			(\$40,340)
<i>Total Requirements</i>							\$0

<i>For FP Use Only</i>	
Org Unit	#
ZOO	18

**DEPARTMENT SUBSTANTIVE AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Oregon Zoo

DATE: 6/3/2014

PREPARED BY : Teri Dressler

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input checked="" type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

PROPOSED AMENDMENT: *Add 1.0 FTE Hospital Manager*

This amendment adds 1.0 FTE at the Oregon Zoo for a new position of Hospital Manager. The new hospital manager position will oversee the zoo's veterinary medical center and provide management, documentation and communication support. The addition of this position will allow the Zoo veterinary staff to focus on animal health. This new position is funded from general operating contingency.

BUDGET DETAIL:

Fund: General Fund							
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Requirements:</i>							
Regular Employees (1.0 FTE)	501000	120	21300	22000			\$110,000
Fringe – Payroll Taxes	511000	120	21300	22000			9,238
Fringe – Retirement	512000	120	21300	22000			9,020
Fringe – Health & Welfare	513000	120	21300	22000			14,412
Fringe - Other	515000	120	21300	22000			412
Fringe – PERS Bond Recovery	519000	120	21300	22000			1,100
Contingency	701002	010	99999	00600			(\$144,182)
<i>Total Requirements</i>							\$0

PROGRAM/STAFFING IMPACTS:

This will add a 1.0 FTE manager position to the Oregon Zoo.

Technical Amendments

<i>For FP Use Only</i>	
Org Unit	#
MERC	4

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: MERC Budget Carryover Items

DATE: May 8, 2014

PREPARED BY : Ben Rowe – MERC Finance Manager

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input checked="" type="checkbox"/>		

PROPOSED AMENDMENT: *MERC Budget Carryover Items from FY 2013-14 to FY 2014-15*

The capital projects and other items listed below are either currently in progress or fit better in the specific department operations work plan and schedule in FY 2014-15. In order to facilitate the continuity of projects, OCC, Portland's, and Expo request to carryover the budget items below into the FY 2014-15 Budget.

BUDGET DETAIL:

Oregon Convention Center

The OCC security camera project was somewhat delayed because several departments were working towards similar projects simultaneously and the request for proposals on this project transitioned into a metro-wide request for proposals causing the project schedule to be extended.

Fund: 550 – Oregon Convention Center

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	550	55100	55990			\$240,000
Total Resources							\$240,000
<i>Requirements:</i>							
OCC CCTV Replacement	574000	550	55999	55950		8N024	240,000
Total Requirements							\$240,000

Portland'5

The Portland'5 façade maintenance is a multi-year project, the amount below is simply to continue planned work during good weather in the Summer of 2014. The Antoinette Hatfield Hall (AHH) lighting and control projects is a continuation of similar projects across the Portland'5 theaters and share elements that are expected to achieve cost and implementation efficiencies, and thus the schedules of these projects were synchronized for next year. The Arlene Schnitzer Concert Hall (ASCH) project was delayed by the Energy Trust of Oregon (ETO) process evaluating the best lamp options for the intended purpose and potential rebate.

Fund: 554 – Portland'5 Centers for the Arts							
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	554	58100	55990			\$406,500
Total Resources							\$406,500
<i>Requirements:</i>							
M&S Items:							
Façade Maintenance	526100	554	58300	53800			\$121,500
Capital Project Items:							
AHH HVAC & Lighting Cntrls	572000	554	58999	55950		8R062	195,000
ASCH Lighting	572000	554	58999	55950		8R067	90,000
Total Requirements							\$406,500

Expo Center

The Marketing and Communication Plan and Hall Truss Repair work conducted in the current year did not use the entire FY 2013-14 allocated budget, these amounts reflect the remaining unspent budget amount wished to be carried over to FY 2014-15. The Halls A, B, & C assessment budget was deliberately postponed to FY 2014-15 to await the outcomes of the Expo Market Study currently in process. The Expo Capital projects listed below were delayed for various reasons and fit better with the event schedule in FY 2014-15.

Fund: 556 – Portland Expo Center							
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	556	56100	55990			\$364,500
Total Resources							\$364,500
<i>Requirements:</i>							
M&S Items:							
Marketing & Comm. Plan	524050	556	56100	55910			\$23,000
Halls A,B,C, Assessment	524070	556	56100	55910			33,500
Expo Hall Truss Repair	526100	556	56300	53000		87M007	20,000
Capital Project Items:							
Electronic Reader Board	574000	556	56999	55950		8N011	40,000
Hall D Carpet & Paint	572000	556	56999	55950		8R042	23,000
Hall Connector Improvements	572000	556	56999	55950		8N021	25,000
Lighting Halls D&E	572000	556	56999	55950		8R044	50,000
Storm water Bioswale	571000	556	56999	55950		8R045	20,000
Storm water Wall	572000	556	56999	55950		8R032	130,000
Total Requirements							\$364,500

MERC Administration

The Expo Market Analysis Project was kicked off late in the fiscal year and was extended into FY 2014-15 to better accommodate resource availability after the 6 week Cirque event.

Fund: 558 - MERC Administration

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	558	55010	55990			\$30,000
Total Resources							\$30,000
<i>Requirements:</i>							
Expo Market Analysis	524070	558	55000	55000			30,000
Total Requirements							\$30,000

<i>For FP Use Only</i>	
Org Unit	#
PES	5

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Sustainability Center

DATE: May 27, 2014

PREPARED BY : Melissa Bergstrom/Maria Roberts

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

PROPOSED AMENDMENT: *Reclassify Unappropriated Balance to Contingency*

The Smith & Bybee Management Committee has approved several projects to be funded from the Smith & Bybee Wetlands Fund during FY 2014-15. Currently, most funding resides in unappropriated balance. To accommodate the projects next year, this action requests the transfer of \$1.0 million from unappropriated balance to contingency. Over \$2.0 million will remain in unappropriated balance after this request. Council action will be necessary in FY 2014-15 to access funding for these projects.

Oregon Budget Law allows the transfer from contingency during the year of a cumulative amount equal to 15 percent of the value of the funds original adopted appropriation. Any transfer from contingency over this amount during year will require a supplemental budget process. During FY 2014-15, the Sustainability Center may request the transfer of up to \$175,000 from contingency. Any additional amount will require a supplemental budget action.

BUDGET DETAIL:

Fund: Smith & Bybee Wetlands Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Requirements:</i>							
Contingency	700000	761	03318	12400			\$1,000,000
Unappropriated Fund Balance	805000	761	03318	12400			(\$1,000,000)
<i>Total Requirements</i>							\$0

<i>For FP Use Only</i>	
Org Unit	#
SUST	6

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Sustainability Center

DATE: 5/21/14

PREPARED BY : Jim Desmond/Matt Korot

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

PROPOSED AMENDMENT: *Recycle at Work program outreach*

This amendment is to carry over \$20,000 in budgeted funds for Recycle at Work (RAW) program outreach. Metro and local governments collaborate on this program to provide technical assistance to business in the region for the adoption of waste reduction practices. Each year the program conducts an outreach campaign to recruit new participating businesses.

In 2012, RAW refined its goals and priorities for engaging businesses. In FY13-14, local government partners asked that Metro delay the annual outreach campaign and instead focus on providing training on the program changes to the local government staff that assist the businesses. Metro followed that recommendation and completed the training in FY 13-14 but, as a result, some of the outreach work was delayed. The funds from this carryover request would be combined with \$40,000 in the proposed FY14-15 budget to develop and deliver an outreach campaign aimed at businesses in priority sectors that generate paper and food waste. A consultant will be hired to develop the campaign, outreach strategy and related key messages. In addition, the RAW website will be updated to incorporate the key messages and better describe the program's technical assistance services, particularly the assistance available to support waste prevention. The Request for Proposals for this work will be issued by May 31, 2014.

BUDGET DETAIL:

Fund: Solid Waste Operating

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund balance Unassigned/Undesignated – 537 Solid Waste Rate Stabilization sub-fund	340000	537	31100	12480			\$20,000
						<i>Total Resources</i>	\$20,000
<i>Requirements:</i>							
Business: Annual Outreach Campaign	524000	530	33600	36360			\$20,000
						<i>Total Requirements</i>	\$20,000

<i>For FP Use Only</i>	
Org Unit	#
SUST	7

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Sustainability Center

DATE: 05/21/14

PREPARED BY : Jim Desmond/Matt Korot

<i>Amendment to:</i>	<i>Purpose:</i>	<i>Status:</i>
Proposed Budget <input type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input type="checkbox"/>
Approved Budget <input checked="" type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input checked="" type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

PROPOSED AMENDMENT: *RSWMP Regional Service Standard*

This amendment is to carry over \$105,000 in budgeted funds for a residential waste and recyclables composition study that supports implementation of the Regional Solid Waste Management Plan’s Regional Service Standard (RSS). The RSS establishes a standard for recycling collection services levels region-wide and is intended to ensure a consistent level of service across the region and maintain progress toward recycling goals. Metro is responsible for monitoring the implementation of the standard and the performance of curbside recycling programs.

In 2013, the Sustainability Center began a process to evaluate the RSS for potential improvements, with an emphasis on the alternative program component that has been problematic for Metro and local governments to implement. To effectively develop and evaluate improvement options and to inform future program planning and implementation in the region, the department needs to gather composition data on the residential recycling and garbage streams. At the time the FY13-14 budget was prepared, staff anticipated breaking the work into two distinct phases over two fiscal years. Based on preparatory work done this year, staff would now prefer to complete the work in one phase with one contract for \$305,000. Funds budgeted in FY13-14 would be combined with those in the FY14-15 proposed budget to complete the work. A contract for the study will be signed prior to the close of FY13-14.

BUDGET DETAIL:

Fund: Solid Waste Operating

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund balance Unassigned/Undesignated – 537 Solid Waste Rate Stabilization sub-fund	340000	537	31100	12480			\$105,000
<i>Total Resources</i>							\$105,000
<i>Requirements:</i>							
RSWMP: Regional Service Standard and Alternative Program Analysis	524000	530	39010	36163			\$10,000
RSWMP: Waste Composition analysis phase I	524000	530	39010	36163			\$75,000
Pilot methodology and data collection for Goal 1 measure	524000	530	33900	36153			\$20,000
<i>Total Requirements</i>							\$105,000

<i>For FP Use Only</i>	
Org Unit	#
SUST	8

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Sustainability Center, Resource Conservation & Recycling

DATE: 5/21/14

PREPARED BY : Matt Korot

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

PROPOSED AMENDMENT: Resource Conservation & Recycling outreach

The requested amendment is to carry over FY13-14 budgeted funds associated with the multi-departmental *Ask Metro* marketing work coordinated by the Communications Department. This outreach effort raises awareness of Metro’s *Tools for Living* that help people find resources related to waste prevention, recycling and disposal, getting around, MetroPaint, and healthier homes, yards and gardens. The carryover amount of \$156,837 is for work specific to the Resource Conservation & Recycling program and is part of an existing contract and work orders with EnviroMedia. All work orders have deliverables for both this fiscal year and next.

The funds will primarily be used for media buys that began in FY13-14 and will continue into next year. Prebilling comes into play with media buys, meaning that Metro has purchased the media and paid for it up front (which is standard across the industry), but the portion of the money that’s being used for FY14-15 media will be entered on our books as of July 1.

BUDGET DETAIL:

Fund: Solid Waste Operating

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund balance Unassigned/Undesignated – 537 Solid Waste Rate Stabilization sub-fund	340000	537	31100	12480			\$156,837
						<i>Total Resources</i>	\$156,837
<i>Requirements:</i>							
RIC and waste prevention marketing	528000	530	33600	36310			\$80,000
Agency-wide coordinated marketing campaign	524000	530	33600	36350			\$76,837
						<i>Total Requirements</i>	\$156,837

<i>For FP Use Only</i>	
Org Unit	#
COUNCIL	9

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Equity and RISE programs (Council Office)

DATE: May 29, 2014

PREPARED BY : Ann Wawrukiewicz

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		<input type="checkbox"/>

PROPOSED AMENDMENT:

This amendment includes combined carry forwards for the Equity and Regional Infrastructure Supporting our Economy (RISE) programs.

Equity Program:

The equity program will carry forward \$31,800 in contracts with local non-profits that are in place but will not be completed by fiscal year end. The program will also carry forward \$40,000 in funding for program consulting.

RISE:

The RISE will carry forward funding for two contracts. The first includes \$40,000 to support the brownfields and industrial land policy implementation group convened by the RISE. The contract will fund supplementary analysis and pro forma review of specific categories of brownfield work. This will inform efforts to create a 2015 legislative agenda and future industrial land policy. The second will carry forward \$60,000 to assess regional opinion on high capacity transit investments and other major capital needs over the coming years.

BUDGET DETAIL:

Fund: 010-General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	340000	010	99999				\$171,800
						<i>Total Resources</i>	\$171,800
<i>Requirements:</i>							
Contracted Professional Services – Equity	524000	010	00120	00600		07510	\$71,800
Contracted Professional Services – RISE	524000	010	00125	00600			\$100,000
						<i>Total Requirements</i>	\$171,800

<i>For FP Use Only</i>	
Org Unit	#
GENERAL	10

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Communications/FRS/Web/OMA

DATE: May 27, 2014

PREPARED BY : Ann Wawrukiewicz

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		<input type="checkbox"/>

PROPOSED AMENDMENT:

This amendment includes combined carry forwards for the agency's Support Service departments.

Communications:

Communications will carry forward \$15,000 for a stakeholder mapping project: a combined need from the Diversity Action Plan, Equity Strategy program and Office of Citizen Involvement to best understand community organizations' mission and values and how Metro can best serve, interact with and leverage community relationships to build capacity to participate. The process includes 1) internal audit of Metro staff relationships and contact information with community organizations and 2) external one-on-one stakeholder interviews and focus groups of community organizations to understand mission, values, cultural and impressions of Metro.

The department will also carry forward \$10,000 for its response to the 2014 audit on Opt In. Funds will be used to increase panel membership and participation rates with underrepresented groups, increase partnership, and provide more accessible results to elected officials, Metro staff and the public through reporting and the Opt In visualization tool.

Finance and Regulatory Services

FRS will carry forward \$40,000 of funding for consulting services related to the Peoplesoft upgrade.

Metro Web Project:

The new Metro website was launched in May 2014. One small piece of project funding will carry forward to FY 2014-15: \$25,000 was budgeted for the purpose of assessing the security of our new Metro website. The dollars will be used not only for an initial assessment of security for the upgraded software programs on the site, but also the hosting environment. In addition, regular penetration testing of the site will be conducted during FY 2014-15 to ensure that our systems remain in a secure state. An RFP for web security services was issued the first week of May and is due to close June 10.

Office of Metro Attorney:

In FY 2013-14, OMA entered into a contract to upgrade HP TRIM functionality for the office and to provide ongoing support and training. This action carries forward \$14,000 to continue support and training through the end of the contract period in December 2014.

BUDGET DETAIL:

Fund:	010-General Fund
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<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	340000	010	99999				\$104,000
<i>Total Resources</i>							\$104,000
<i>Requirements:</i>							
Contracted Professional Services – Communications	524000	010	00320	00600			\$25,000
Contracted Professional Services – FRS	524000	010	00410	00600			\$40,000
Intangible Assets – Web	579000	010	99998	00600		65663	\$25,000
Contracted Professional Services – OMA	524000	010	00200	00600			\$14,000
<i>Total Requirements</i>							\$104,000

<i>For FP Use Only</i>	
Org Unit	#
SUST	11

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Sustainability Center – Parks & Natural Areas Planning

DATE: May 23, 2014

PREPARED BY : Mark Davison

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

PROPOSED AMENDMENT:

The Parks Planning and Natural Areas division experienced high staff turnover during FY 13-14 just as the Parks and Natural Areas Local Option Levy began Year 1. General funded projects as well as Levy funded projects by the Division were put on hold as the Planning group helped other Divisions do some Levy projects. All projects listed below have contracts in place to allow work to begin FY 14-15. The requested amendment will allow a fully staffed division to implement projects that will expand the region’s access to high quality nature experiences and improve the visitor experience. Specific project details are described below.

Canemah North Trail with Willamette Natural Resource Assessment: 100k

Connections between natural areas and resources continue to be a priority for the Parks and Natural Areas Planning team. This project will develop a concept design for a regional pedestrian/biking trail from Willamette Falls south to Canemah.

Regional Trail Plan Update: 15k

The Metro Regional Trails and Greenways Map was last updated in 2008. In order to update this map and the accompanying brochure Metro will contract with GIS, cartography, graphic design, and writing service firms. The map and brochure will reflect the most accurate, up-to-date data available. The resulting product will be consistent with Metro’s branding and document style standards and provide effective graphic communication to a lay audience.

BUDGET DETAIL:

Fund: | 010 General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance - Unassigned/reserved	349000	010	03100	12490			\$115,000
<i>Total Resources</i>							\$115,000

<i>Requirements:</i>							
Canemah North Trail w/Willamette Natural Resource Assessment	524000	010	03400	17310			\$100,000
Regional Trail Plan Map/Brochure Update	524000	010	03400	17330			\$15,000
<i>Total Requirements</i>							\$115,000

<i>For FP Use Only</i>	
Org Unit	#
SUST	12

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Sustainability Center

DATE: May 22, 2014

PREPARED BY : Mark Davison

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

PROPOSED AMENDMENT: *Intertwine Signage Project*

Metro was awarded \$265,000 in Federal Surface Transportation (STP) funds for wayfinding signage along three regional trails along high capacity transit lines. Due to federal requirements the funds Metro was awarded cannot be used for this particular project. Tri-Met desires to support the Intertwine Signage project with their general funds due to the transit benefits of the project to Tri-Met. Metro and Tri-Met have entered into an agreement that will allow Tri-Met to support the project with their general funds and in return Metro will make the STP funds available for Tri-Met preventative maintenance needs. Metro will contract out the design, fabrication and installation of wayfinding signage on the Rock Creek Trail, the Fanno Creek Trail, and the Trolley Trail. Currently Metro is developing intergovernmental agreements with Washington County, Hillsboro, Tigard, Clackamas County, North Clackamas Parks and Recreation, Gladstone and Milwaukie to install and maintain the signage in their respective rights-of-way.

BUDGET DETAIL:

Fund: General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Local Direct Grant	412000	010	03400	17000		70358	\$265,000
<i>Total Resources</i>							\$265,000
<i>Requirements:</i>							
Contracted Professional Services	524000	010	03400	17000		70358	\$265,000
<i>Total Requirements</i>							\$265,000

<i>For FP Use Only</i>	
Org Unit	#
SUST	13

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Sustainability Center – Parks & Natural Areas Planning

DATE: May 23, 2014

PREPARED BY : Mark Davison

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

PROPOSED AMENDMENT: *Parks Planning Projects – Parks Levy Fund*

The Parks Planning and Natural Areas division experienced high staff turnover during FY 13-14 just as the Parks and Natural Areas Local Option Levy began Year 1. General funded projects as well as Levy funded projects by the Division were put on hold as the Planning group helped other Divisions do some Levy projects. All projects listed below have contracts in place to allow work to begin FY 14-15. The requested amendment will allow a fully staffed division to implement projects that will expand the region’s access to high quality nature experiences, improve the visitor experience and support community resources for access projects.

Nature Play How to Kit: 80k

Develop nature based play guidelines. These guidelines would identify three different play opportunities and price ranges for sand play, water play, climbers, loose parts, surfacing, etc. The project includes designing and detailing three different scenarios. The scenarios will include material specifications, cost estimating & sourcing, and maintenance guide. These guidelines will be used to determine options for Nature Play at our levy access sites.

National Fish and Wildlife Foundation Project: 26k

Metro will provide local funds as part of a grant application submitted by the Intertwine for a National Fish and Wildlife Foundation project.

BUDGET DETAIL:

Fund: 165 Parks and Natural Areas Operating Levy

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance – Unassigned/reserve	349000	165	31100	12480			\$106,000
<i>Total Resources</i>							\$106,000
<i>Requirements:</i>							
NFWF with the Intertwine	524000	165	03430	17340			\$26,000
Nature Play How to Kit	524000	165	03430	17330			\$80,000
<i>Total Requirements</i>							\$106,000

<i>For FP Use Only</i>	
Org Unit	#
PES	14

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Parks and Environmental Services – Metro Regional
Center Building Management

DATE: May 23, 2014

PREPARED BY : Rory Greenfield/Maria Roberts

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

PROPOSED AMENDMENT: *Fire Sprinkler Project*

The FY 13 -14 budget includes a \$50,000 appropriation for project management services for the MRC fire sprinkler replacement projects. This amendment carries over the remaining \$15,000 for the continued project management, engineering and design work that must precede the removal and replacement of the existing dry fire sprinkler system. Contracts are already in place for these services and work in these areas will continue into the next fiscal year.

BUDGET DETAIL:

Fund: | 010- General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance – Unassigned/reserved	349000	010	00434	00700			\$15,000
<i>Total Resources</i>							\$15,000
<i>Requirements:</i>							
Contracted Property Services	525000	010	00434	00700			\$15,000
<i>Total Requirements</i>							\$15,000

For FP Use Only	
Org Unit	#
R&R	15

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Information Services/PES/Zoo

DATE: May 27, 2014

DRAFTED BY : Ann Wawrukiewicz

<i>Amendment to:</i>	<i>Purpose:</i>	<i>Status:</i>
Proposed Budget <input type="checkbox"/>	Operating <input type="checkbox"/>	Ongoing <input type="checkbox"/>
Approved Budget <input checked="" type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input checked="" type="checkbox"/>
	Renewal & Replacement <input checked="" type="checkbox"/>	<input type="checkbox"/>

PROPOSED AMENDMENT: *General Fund Renewal and Replacement Carry Forwards and Replacement Schedule Changes*

Several renewal and replacement projects have been delayed and will be carried forward to FY 2014-15, while one project required replacement ahead of schedule during FY 2013-14 and was moved forward from its original replacement in FY 2014-15. Projects are listed below. This action also amends the FY 2014-15 through FY 2018-19 Capital Improvement Plan.

BUDGET DETAIL:

Fund:	611- General Fund Renewal and Replacement						
Line Item Title	Account	Fund	Dept	Prog	Class	Proj	Amount
<i>Resources:</i>							
Beginning Fund Balance	340000	611	99999				\$723,683
<i>Total Resources</i>							\$723,683
<i>Requirements:</i>							
Capital Maintenance non-CIP	526200	611	20000				(\$39,700)
Improvements Other Than Bldg	571000	611	03310				\$50,000
Improvements Other Than Bldg	571000	611	20000				\$20,398
Exhibits and Related	573000	611	20000				\$12,190
Equipment and Vehicles	574000	611	20000				\$347,886
Vehicles	574500	611					\$85,309
Office Furniture and Equipment	575000	611	00441				\$209,600
Intangible Assets	579000	611	00441				\$38,000
<i>Total Requirements</i>							\$723,683

Project carryforward/change detail by Department:

Project Name	Org Unit	Account	Project ID	2014-15
Peoplesoft Renewal and Replacement	IS	575000		209,600
Learning Management System Software Upgrade	IS	579000		38,000
Glendoveer Fencing	PES	571000		50,000
PES- Fleet	PES	574500	70001	85,309
Cascade Grill Chairs/Tables (completed in 13-14)	Zoo	526200		(50,000)
Fresh Water Line	Zoo	526200	ZR80	10,300
Cascade Crest Sidewalk	Zoo	571000	ZRW076	20,398
Family Farm Interpretives	Zoo	573000	ZRW087	12,190
Research AC/Boiler	Zoo	574000	ZRW098	150,000
Retail HVAC	Zoo	574000	ZR56	80,000
Admin HVAC (4 units)	Zoo	574000	ZRW067	99,952
Popcorn Wagon	Zoo	574000	ZRW059	17,934
Total Change to FY 14-15 Budget				723,683

<i>For FP Use Only</i>	
Org Unit	#
PES	16

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: PES/FRS

DATE: May 28, 2014

PREPARED BY : Joel Sherman/Ann Wawrukiewicz

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input checked="" type="checkbox"/>		<input type="checkbox"/>

PROPOSED AMENDMENT:

This amendment carries forward/adjusts several Solid Waste Renewal and Replacement and Capital projects. It also changes the FY 2014-15 to FY 2018-19 Capital Improvement Plan.

The changes are as follows:

Renewal and Replacement Projects

Carry forward \$28,500 for scheduled renewal and replacement of a vehicle at the Latex facility.

Capital Projects

Carry forward \$30,000 for the Solid Waste Information System software and add \$74,800 to the budget to implement Phase II of the project.

Carry forward \$100,000 for the Solid Waste Roadmap software.

BUDGET DETAIL:

Fund: 534- Solid Waste Renewal and Replacement

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	340000	534	34100				\$28,500
<i>Total Resources</i>							\$28,500

<i>Requirements:</i>							
Vehicles	574500	534	34100	36005			\$28,500
<i>Total Requirements</i>							\$28,500

Fund: 536- Solid Waste General Account

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	340000	536	34100				\$204,800
<i>Total Resources</i>							\$204,800

<i>Requirements:</i>							
Intangible Assets	579000	536	34100	00600		65722	\$104,800
Intangible Assets	579000	536	34100	36005		65770	\$100,000
<i>Total Requirements</i>							\$204,800

<i>For FP Use Only</i>	
Org Unit	#
PES	17

**DEPARTMENT TECHNICAL AMENDMENT
FY 2014-15 BUDGET**

CENTER/SERVICE: Parks and Environmental Services/Sustainability Center

DATE: May 27, 2014

PREPARED BY : Melissa Bergstrom/Maria Roberts

<i>Amendment to:</i>		<i>Purpose:</i>		<i>Status:</i>	
Proposed Budget	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Ongoing	<input type="checkbox"/>
Approved Budget	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

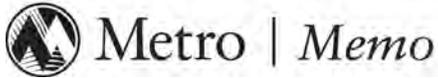
PROPOSED AMENDMENT:

This amendment carries forward funds for capital improvements at Canemah Bluff and adjusts a prior carry forward amount for erosion-related projects at the Oxbow campground.

BUDGET DETAIL:

Fund: Parks New Capital 360

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance	350000	360	03300	12480			\$29,500
<i>Total Resources</i>							\$29,500
<i>Requirements:</i>							
Improvements-Other than Building	571000	360	03310	12416		70213	(\$16,750)
Improvements-Other than Building	571000	360	03220	18402		70494	\$169,500
Contingency	700000	360	03300	12480			(123,250)
<i>Total Requirements</i>							\$29,500



Date: June 6, 2014

To: Tom Hughes, Council President
Sam Chase, Councilor
Carlotta Collette, Councilor
Shirley Craddick, Councilor
Craig Dirksen, Councilor
Kathryn Harrington, Councilor
Bob Stacey, Councilor

From: Tim Collier, Director of Finance and Regulatory Services

Cc: Martha Bennett, Chief Operating Officer
Scott Robinson, Deputy Chief Operating Officer
Senior Leadership Team
Finance Team
Council Policy Coordinators

Re: **Councilor Amendment to the FY 2014-15 Budget**

Attached is an amendment request to the FY 2014-15 budget from Councilor Chase along with a management response outlining a proposed work plan.

The amendment will be reviewed and discussed with Council at the work session on June 10, 2014, and will be considered for vote at the Council meeting on June 12, 2014 prior to adoption of the budget on June 19, 2014.

Short Title: Metro Workforce Housing Implementation

Overview

Hardworking families, seniors, and people with disabilities should be able to afford housing and still have enough money for groceries, medicine, and other basic needs. Yet too many of our residents lack housing options in the region and are forced to choose between paying for rent, medicine, or food. These consequences have enormous implications to the public in terms of financial, social, and environmental costs.

For these reasons, Metro has a long-standing role in planning to ensure housing opportunities are available through local and regional actions¹. Among these planning documents is the Housing Choice Task Force Implementation Strategy, which encouraged the Metro Council to take a more active role in advancing the production of workforce housing throughout the region. While some of the recommendations outlined in this strategy were implemented, several of them did not receive attention or the resources needed to see them through.

This proposal aims to reinforce Metro’s role in advancing regional housing goals. By implementing the objectives outlined below Metro will build capacity for immediate action and lay the foundation for work in the near future.

Objectives

1. Implementation of best practices

- **In partnership with community based organizations, develop and operate education and technical assistance program for cities and counties concerning the tools available for workforce housing development**
 - Develop and deliver education and technical assistance program exploring tools like tax deferrals and exemptions, SDC waivers, tax credits, streamlined permitting, accessory dwelling units, flexible codes, parking requirements, equity mapping tools and more. Provide technical assistance to implement policy changes to codes, permitting, and other jurisdictional programs.
 - Look at existing models for SDC waivers and determine how it can be replicated in other jurisdictions (Are the cost of the waiver program picked up by the jurisdictions’ general or other fund, or are they spread to other development projects); look at SDC policies generally across the region and impact on affordability (i.e. some SDCs are \$40k for a permit)
 - Work could be accomplished through a variety of efforts: solicit RFP to support consortium of community-based organizations for implementation of education services program and technical assistance that works with local jurisdictions’ decision makers and senior staff.

jurisdictions while continuing to build an understanding about the importance of affordable housing in successful communities.

ⁱ The Regional Framework Plan (Framework Plan) articulates Metro’s policy to increase housing choices throughout the region so that families of modest means are not forced to live concentrated in a few neighborhoods, and to effectively reduce the number of households paying more than 50 percent of their incomes on housing and transportation (“cost-burdened households”). The Framework Plan also includes the six outcomes that have been adopted by the region as characteristics of a successful region. Among these desired outcomes are that people have the ability to live in vibrant communities where they have easy access to everyday needs and that the benefits and burdens of growth are shared equitably. Title 7 in the Regional Functional Plan aims to reduce barriers to sufficient and affordable housing for all income levels in the region. Metro has worked with numerous partners to seek federal grants aimed at improving the link between affordable housing and the other key services that provide for community livability.

**FY 2014-15 Management Response
Councilor Amendment Chase #1
Metro Equitable Housing Development Program**

Program Purpose and Need

Over the past three decades, the Metro 2040 Growth Concept has led to investments that have made communities throughout the region into livable and thriving places, yet many residents in the region struggle to access the benefits of these investments. Too many people struggle with the basic need for housing choices and affordable options that allow them to have access to the services, amenities, and opportunities that exist in communities around the region. Providing affordable access to education, transportation, and employment is fundamental to accomplishing the region's shared vision.

For low-income families, the ability to live in an affordable home near good public transportation translates into improved access to healthcare, education and employment opportunities, and reduced commuting costs. On average, working families spend 57 percent of their incomes on housing and transportation. Locating affordable housing near transit can significantly reduce this financial burden.

Metro has historically played a role in affordable housing policy and development in partnership with community members, local governments, and housing developers. We have worked to advance key policy objectives and expand the region's toolbox for building a wide range of housing types and income levels. Metro also has a key role in partnering with communities to link affordable housing development to other key investments in transportation, parks and natural areas, and other community services.

Equitable Transit Oriented Development is a national best practice focused on creating equal opportunities for people of all incomes to capture the benefits of transit oriented locations. Communities around the country have worked to bring leaders from the business, government, nonprofit and philanthropic sectors together to collaborate on building and preserving affordable housing in neighborhoods where transportation investments are being made, to develop mixed income communities that allow for multi-generational access, and to advance best practices for funding and financing development projects in a wide range of market conditions.

The Portland Metropolitan Region continues to be a national leader in providing housing choices and affordable access to transportation and transit that other communities look to follow. Now, Metro has an opportunity to engage a wider range of partners to advance equitable housing development around the region from a policy, funding, and development framework.

Program Objectives

Build Partnerships- connect and enhance the region's network of philanthropic and community based organizations with business and government partners to promote information and access to a common base of knowledge of equitable TOD tools and resources.

Build Solutions- collaborate to create corridor-wide strategies and goals that allow for communities to customize strategies that respond to specific demographic and economic conditions and that can be implemented by multiple involved partners.

Build Projects- convene funding partners to leverage investments that advance the outcomes of shared goals and strategies.

**FY 2014-15 Management Response
Councilor Amendment Chase #1
Metro Equitable Housing Development Program**

Program Scope and Deliverables

Two Year Pilot Program: July 2014-July 2016

- I. Implementation of Best Practices:
 - Develop partnership, funding, and organizational model linking public, nonprofit, business, and philanthropic sectors in funders collaborative focused on promoting equitable TOD throughout the region.
- II. Resource Development
 - Identify opportunities to ensure community led investment strategies include effective equitable TOD elements that allow the adjoining neighborhoods, residents and businesses broadly share in the benefits of public and private investment.
 - Provide recommendations for further implementation and partnership when pilot program concludes.
- III. State and Local Policy
 - The Equitable Housing Development Program will focus on funding and development and will coordinate closely with legislative affairs and the RISE team on related policy elements.

Program Stakeholder Engagement

Equitable TOD strategies are most effective when created through partnerships that incorporate community-led planning and include participation by government, business, advocates, foundations, educational and institutional partners.

To accomplish the deliverables of the pilot program, a stakeholder group will be convened, led by a Metro Council liaison.

Program Resources

1 FTE Senior Development Project Manager (Development Center)

This is a current and funded position in the Development Center that is currently vacant. Resources proposed in the budget amendment will be focused on two major program areas.

\$100,000 Partnership and Collaboration: professional services contracts to establish partnerships

\$100,000 Solutions and Investments: program funds awarded to successful competitive proposals

Funding for the two year pilot program: \$200,000 from the FY 2014-15 Council Opportunity Account

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ADOPTING THE) RESOLUTION NO. 14-4535
CAPITAL IMPROVEMENT PLAN FOR FISCAL) Introduced by Martha Bennett, Chief
YEARS 2014-15 THROUGH 2018-19, APPROVING) Operating Officer, in concurrence with
THE METROPOLITAN TOURISM OPPORTUNITY) Council President Tom Hughes
COMPETITIVENESS ACCOUNT PROJECTS AND)
RE-ADOPTING METRO'S FINANCIAL POLICIES)

WHEREAS, Metro recognizes the need to prepare a long-range plan estimating the timing, scale and cost of its major capital projects and equipment purchases; and

WHEREAS, Metro's Chief Operating Officer has directed the preparation of a Capital Improvement Plan for fiscal years 2014-15 through 2018-19 that projects Metro's major capital spending needs over the next five years;

WHEREAS, the Metro Council has reviewed the FY 2014-15 through FY 2018-19 Capital Improvement Plan; and

WHEREAS, the Metro Council has conducted a public hearing on the FY 2014-15 budget including the FY 2014-15 through FY 2018-19 Capital Improvement Plan; and

WHEREAS, the Metro Council annually reviews and readopts its Comprehensive Financial Policies including the Capital Asset Management Policies; and

WHEREAS, the Metro Council annually approves funding from the Metropolitan Tourism Opportunity Competitiveness Account (MTOCA); now therefore

BE IT RESOLVED that the Metro Council hereby authorizes the following:

1. That the FY 2014-15 through FY 2018-19 Capital Improvement Plan (CIP), summarized in Exhibit A, is hereby adopted.
2. That the FY 2014-15 capital projects from the FY 2014-15 through FY 2018-19 Capital Improvement Plan be included and appropriated in the FY 2014-15 budget.
3. That the Comprehensive Financial Policies, including the Capital Asset Management Policies, included as Exhibit B to this Resolution, are re-adopted and will be published in the FY 2014-15 budget.
4. That MTOCA funding for the Oregon Convention Center and the Expo Center for FY 2014-15 is approved.

ADOPTED by the Metro Council this 19th day of June 2014.

Tom Hughes, Metro Council President

Approved as to Form:

Alison R. Kean, Metro Attorney

Total Project Summary with Major Funding Sources

Exhibit A
Resolution 14-4535

Finance and Regulatory Services								
	ID	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Total
SOLID WASTE GENERAL ACCOUNT								
Solid Waste Information System (SWIS)	65720	\$845,000	\$234,800	\$0	\$0	\$0	\$0	\$1,079,800
TOTAL SOLID WASTE GENERAL ACCOUNT		845,000	234,800	0	0	0	0	1,079,800
SOLID WASTE RENEWAL AND REPLACEMENT ACCOUNT								
Enforcement Vehicle Replacement	76856	0	30,000	30,000	30,000	30,000	30,000	150,000
TOTAL SOLID WASTE RENEWAL AND REPLACEMENT ACCOUNT		0	30,000	30,000	30,000	30,000	30,000	150,000
TOTAL FINANCE AND REGULATORY SERVICES		\$845,000	\$264,800	\$30,000	\$30,000	\$30,000	\$30,000	\$1,229,800
FIVE YEAR TOTAL, FY 2014-15 THROUGH FY 2018-19	\$384,800		Total Number of Projects 2					

Major Funding Sources

	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Fund Balance- Capital Reserve	\$845,000	\$234,800	\$0	\$0	\$0	\$0
Fund Balance- Renewal and Replacement	0	30,000	30,000	30,000	30,000	30,000
Total- Finance and Regulatory Services	\$845,000	\$264,800	\$30,000	\$30,000	\$30,000	\$30,000

Total Project Summary with Major Funding Sources

Exhibit A
Resolution 14-4535

Information Services								
	ID	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Total
GENERAL FUND RENEWAL AND REPLACEMENT								
Information Technology R&R Projects < \$100,000		\$0	\$292,635	\$469,250	\$185,000	\$486,700	\$413,250	\$1,846,835
Peoplesoft Renewal and Replacement			\$209,600	0	0	0	0	\$209,600
Council Audio		0	120,000	0	0	0	0	120,000
TOTAL GENERAL FUND RENEWAL AND REPLACEMENT		0	622,235	469,250	185,000	486,700	413,250	2,176,435
GENERAL FUND								
Metro Website (CF)		557,000	25,000	0	0	0	0	\$582,000
Customer Relationship Software		0	129,150	0	0	0	0	129,150
TOTAL GENERAL FUND		557,000	154,150	0	0	0	0	711,150
CAPITAL FUND								
Project Management Software		0	141,000	0	0	0	0	141,000
TOTAL CAPITAL FUND		0	141,000	0	0	0	0	141,000
TOTAL INFORMATION SERVICES		\$557,000	\$917,385	\$469,250	\$185,000	\$486,700	\$413,250	\$3,028,585
FIVE YEAR TOTAL, FY 2014-15 THROUGH FY 2018-19		\$2,471,585	Total Number of Projects 6					

Major Funding Sources

	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Fund Balance- Renewal and Replacement	\$0	\$502,235	\$469,250	\$185,000	\$486,700	\$413,250
Fund Balance- Reserve for One Time Expenditures	0	390,150	0	0	0	0
Fund Balance	557,000	25,000	0	0	0	0
Total- Information Services	\$557,000	\$917,385	\$469,250	\$185,000	\$486,700	\$413,250

Total Project Summary with Major Funding Sources

Exhibit A
Resolution 14-4535

PES								
	ID	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Total
MRC GENERAL FUND RENEWAL AND REPLACEMENT								
Property Services R&R Projects < \$100,000		\$0	\$172,966	\$0	\$126,100	\$77,600	\$40,300	\$416,966
PES Fleet	70001	0	229,577	26,994	79,255	336,752	0	672,578
Central Environmental System	TBD	0	126,800	0	0	0	0	126,800
MRC Fire Sprinkler Replacement	TBD	0	430,000	360,000	0	0	0	790,000
MRC Daycare Carpets	TBD	0	0	0	0	156,000	0	156,000
Rooftop Air Handler RAC 1	TBD	0	0	0	250,000	0	0	250,000
Rooftop Air Handler RAC 2	TBD	0	0	0	175,000	0	0	175,000
Rooftop Air Handler RAC 3	TBD	0	0	0	125,000	0	0	125,000
MRC Roof		0	0	0	0	0	565,000	565,000
TOTAL MRC GENERAL FUND RENEWAL AND REPLACEMENT		\$0	\$959,343	\$386,994	\$755,355	\$570,352	\$605,300	\$3,277,344
REGIONAL PARKS CAPITAL FUND								
Oxbow Park Campground Road	70213	24,750	123,750	0	0	0	0	148,500
Canemah Bluff Trail Improvements (CF)	70494	88,500	169,500	0	0	0	0	258,000
Glendoveer Maintenance Equipment	TBD	0	50,000	0	0	0	0	50,000
TOTAL REGIONAL PARKS CAPITAL FUND		\$113,250	\$343,250	\$0	\$0	\$0	\$0	\$456,500
PARKS GENERAL FUND RENEWAL AND REPLACEMENT								
Parks R&R Projects < \$100,000		0	448,952	298,100	214,000	146,500	41,500	1,149,052
Blue Lake Wetland, Pathway, Trail (Carryforward)	70234	45,000	150,000	0	0	0	0	195,000
Glendoveer Restrooms (Carryforward)	GF137	0	200,000	0	0	0	0	200,000
Glendoveer Golf Cart Path	TBD	0	160,000	0	0	0	0	160,000
Chinook Landing Boarding Dock and Steel Pilings	TBD	0	0	0	140,599	0	0	140,599
Chinook Landing Asphalt Pavement (5.2 acres)	TBD	0	0	0	270,700	0	0	270,700
TOTAL PARKS GENERAL FUND RENEWAL AND REPLACEMENT		\$45,000	\$958,952	\$298,100	\$625,299	\$146,500	\$41,500	\$2,115,351
PARKS AND NATURAL AREAS LOCAL OPTION LEVY FUND								
PES Parks Levy Capital/R&R < \$100,000		0	100,000	485,000	0	0	0	585,000
Blue Lake Native Landscaping	LI201	50,000	50,000	0	0	0	0	100,000
Blue Lake Entry Drive/Booth	LI200	0	200,000	0	0	0	0	200,000
Paving at Blue Lake Park	TBD	0	206,500	0	0	0	0	206,500
Blue Lake Sports Feature Renovations	TBD	0	0	200,000	0	0	0	200,000
Blue Lake Traffic/Parking Improvements	TBD	0	200,000	0	0	0	0	200,000
Blue Lake Playground/Restroom Renovations	TBD	0	500,000	350,000	0	0	0	850,000
Blue Lake Office/Maintenance Bldg. Renovations	TBD	0	300,000	0	0	0	0	300,000
Blue Lake Boat Concession Renovation	TBD	0	0	125,000	0	0	0	125,000
Blue Lake Pathway Renovations	TBD	0	0	150,000	0	0	0	150,000

Total Project Summary with Major Funding Sources

Exhibit A
Resolution 14-4535

	ID	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Total
Blue Lake Solar Power Installation	TBD	0	0	100,000	0	0	0	100,000
Blue Lake Utility Replacements	TBD	0	0	350,000	0	0	0	350,000
Blue Lake Swim Beach/Restroom Renovation	TBD	0	0	350,000	0	0	0	350,000
Blue Lake Additional Permanent Shelters	TBD	0	0	250,000	0	0	0	250,000
Blue Lake Drainage Improvements	TBD	0	0	0	100,000	0	0	100,000
Oxbow Maintenance Area Reconfiguration	TBD	0	250,000	0	0	0	0	250,000
Oxbow Office/Residence Renovation	TBD	0	200,000	0	0	0	0	200,000
Oxbow Restroom Construction	TBD	0	125,000	0	0	0	0	125,000
Oxbow Fire Road Repairs	TBD	0	0	100,000	0	0	0	100,000
Oxbow Cabins	TBD	0	0	200,000	0	0	0	200,000
Oxbow Play Area Renovations (CF)	LI003	0	200,000	0	0	0	0	200,000
Oxbow Additional Group Camp	TBD	0	0	0	125,000	0	0	125,000
Howell Shelter	TBD	0	0	120,000	0	0	0	120,000
Gleason- Broughton Beach Improvements	TBD	0	0	100,000	0	0	0	100,000
Gleason Entrance Booth/Gate	TBD	0	0	100,000	0	0	0	100,000
Sauvie Island Boat Ramp Dock Replacement	TBD	0	0	125,000	0	0	0	125,000
Smith and Bybee Ramp and Pathway Renovations	TBD	0	0	100,000	0	0	0	100,000
TOTAL PARKS AND NATURAL AREAS LOCAL OPTION LEVY FUND		\$50,000	\$2,331,500	\$3,205,000	\$225,000	\$0	\$0	\$5,811,500
SOLID WASTE GENERAL ACCOUNT								
Solid Waste General Account Non CIP Projects		0	125,000	100,000	100,000	100,000	100,000	525,000
Metro Central Organics/Food Handling Area	76872	230,000	75,000	0	0	0	0	305,000
Metro Central Storm Water Improvements	76873	75,000	350,000	0	0	0	0	425,000
Metro South Rainwater Harvesting	77101	10,000	90,000	0	0	0	0	100,000
Metro South Storm Water Treatment	77104	50,000	250,000	0	0	0	0	300,000
Disposal System (Road Map) Software	65770	0	150,000	0	0	0	0	150,000
MSS Camera Expansion	77102	0	100,000	0	0	0	0	100,000
MCS Camera Expansion	77106	0	100,000	0	0	0	0	100,000
Future Master Facility Plan Improvements	TBD	0	0	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
TOTAL SOLID WASTE GENERAL ACCOUNT		\$365,000	\$1,240,000	\$1,100,000	\$1,100,000	\$1,100,000	\$1,100,000	\$6,005,000
SOLID WASTE LANDFILL CLOSURE ACCOUNT								
St. Johns - Landfill Remediation	76995	55,000	775,000	170,000	170,000	340,000	0	1,510,000
SJLF- adapting flares to lower gas flow rates	77001	5,000	100,000	100,000	0	0	0	205,000
SJLF- Replace PLC and data device		0	45,000	0	0	0	0	45,000
TOTAL SOLID WASTE LANDFILL CLOSURE ACCOUNT		\$60,000	\$920,000	\$270,000	\$170,000	\$340,000	\$0	\$1,760,000

Total Project Summary with Major Funding Sources

Exhibit A
Resolution 14-4535

	ID	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Total
SOLID WASTE RENEWAL AND REPLACEMENT ACCOUNT								
SW Renewal and Replacement Acct Non CIP			502,400	300,000	380,000	300,000	300,000	1,782,400
Metro Central- Replace Slow Speed Shredder	76889	0	50,000	550,000	0	0	0	600,000
MCS Floor Repairs	76898	75,000	75,000	0	0	0	0	150,000
Metro South- HHW Roof	76876	0	175,000	0	0	0	0	175,000
Metro South- Wall System	TBD	0	220,000	0	0	0	0	220,000
Metro South Bays -1 & 2 Ventilation System	76836	0	0	140,000	0	0	0	140,000
Metro South - Compactor #2	TBD	0	0	0	1,400,000	0	0	1,400,000
Metro Central - Compactor #1	TBD	0	0	0	1,400,000	0	0	1,400,000
Metro Central- Conveyor #1	TBD	0	0	0	400,000	0	0	400,000
Metro Central - Compactor #3	TBD	0	0	0	0	1,400,000	0	1,400,000
Metro Central - Conveyor #3	TBD	0	0	0	0	400,000	0	400,000
Metro South - Compactor #1	TBD	0	0	0	0	1,400,000	0	1,400,000
TOTAL SOLID WASTE RENEWAL AND REPLACEMENT ACCOUNT		\$75,000	\$1,022,400	\$990,000	\$3,580,000	\$3,500,000	\$300,000	\$9,467,400
TOTAL PARKS AND ENVIRONMENTAL SERVICES		\$708,250	\$7,775,445	\$6,250,094	\$6,455,654	\$5,656,852	\$2,046,800	\$28,893,095
FIVE YEAR TOTAL, FY 2014-15 THROUGH FY 2018-19	\$28,184,845	Total Number of Projects 69						

Major Funding Sources

	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Fund Balance- Renewal and Replacement	\$120,000	\$2,510,695	\$1,315,094	\$4,960,654	\$4,216,852	\$946,800
Fund Balance- Capital Reserve	478,250	1,533,250	1,100,000	1,100,000	1,100,000	1,100,000
Fund Balance- Reserve for One Time Expenditures	0	480,000	360,000	0	0	0
Fund Balance- Landfill Closure	60,000	920,000	270,000	170,000	340,000	0
Local Options Levy	50,000	2,331,500	3,205,000	225,000	0	0
Total- Parks and Environmental Services	\$708,250	\$7,775,445	\$6,250,094	\$6,455,654	\$5,656,852	\$2,046,800

Total Project Summary with Major Funding Sources

Exhibit A
Resolution 14-4535

Sustainability Center								
	ID	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Total
NATURAL AREAS FUND								
Natural Areas Acquisition		\$82,830,000	\$20,000,000	\$10,000,000	\$7,000,000	\$5,000,000	\$5,000,000	\$129,830,000
TOTAL NATURAL AREAS FUND		\$82,830,000	\$20,000,000	\$10,000,000	\$7,000,000	\$5,000,000	\$5,000,000	\$129,830,000
PARKS AND NATURAL AREAS LOCAL OPTION LEVY FUND								
Tualatin Forest (Burlington Forest/McCarty/Ennis)	TBD	0	60,000	TBD	0	0	0	60,000
1% for Art Program	TBD	0	13,000	TBD	TBD	TBD	TBD	13,000
Canemah North Design & Construction	LA150	0	140,000	TBD	0	0	0	140,000
Killin Design & Construction	LA300	0	450,000	30,000	0	0	0	480,000
Newell Canyon - Design & Construction	LA250	0	75,000	TBD	TBD	0	0	75,000
Scouters Mtn - Trails & Signage	LA100	0	100,000	TBD	0	0	0	100,000
TOTAL PARKS AND NATURAL AREAS LOCAL OPTION LEVY FUND		0	838,000	30,000	0	0	0	868,000
TOTAL SUSTAINABILITY CENTER		\$82,830,000	\$20,838,000	\$10,030,000	\$7,000,000	\$5,000,000	\$5,000,000	\$130,698,000
FIVE YEAR TOTAL, FY 2014-15 THROUGH FY 2018-19	\$47,868,000	Total Number of Projects 7						

Major Funding Sources

	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
G.O. Bonds- Natural Areas	\$82,830,000	\$20,000,000	\$10,000,000	\$7,000,000	\$5,000,000	\$5,000,000
Local Options Levy	0	838,000	30,000	0	0	0
Total- Sustainability Center	\$82,830,000	\$20,838,000	\$10,030,000	\$7,000,000	\$5,000,000	\$5,000,000

Total Project Summary with Major Funding Sources

Exhibit A
Resolution 14-4535

VISITOR VENUES- MERC								
Oregon Convention Center								
	ID	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Total
MERC FUND								
OCC Projects <\$100,000		\$0	\$272,000	\$165,000	\$55,000	\$0	\$0	\$492,000
Original Roof Replacement Project - Phase II	8R031	1,180,000	2,850,000	0	0	0	0	4,030,000
Integrated Door Access Controls	8R056	0	40,000	350,000	0	0	0	390,000
Two-way Radio System Digital Upgrade	TBD	0	255,000	0	0	0	0	255,000
MLK/OBR/Holladay Plaza Entrance - Design	TBD	0	100,000	0	0	0	0	100,000
Website Design/Facility Rebranding	TBD	0	150,000	0	0	0	0	150,000
Facility Master Plan - Design/Consulting	TBD	0	175,000	0	0	0	0	175,000
Oregon Ballroom Lighting Replacement	TBD	0	115,000	0	0	0	0	115,000
Tower Lighting Replacement (Carryforward)	8R052	0	124,000	0	0	0	0	124,000
Portland Ballroom Down Lighting Replacement (CF)	TBD	0	112,000	0	0	0	0	112,000
CCTV Replacement (CF)	8R032	0	240,000	0	0	0	0	240,000
Telecommunications/VOIP	TBD	0	0	205,000	0	0	0	205,000
Audio/Visual Equipment Purchase	TBD	0	0	100,000	0	0	0	100,000
Meeting Room & Ballroom Digital Signage	TBD	0	0	450,000	0	0	0	450,000
Parking Management System Replacement	TBD	0	0	550,000	0	0	0	550,000
Integrated Door Access Controls	TBD	0	0	325,000	0	0	0	325,000
Oregon Ballroom and Skyview Renovation - Design	TBD	0	0	100,000	0	0	0	100,000
MLK/OBR/Holladay Plaza/Entrance Construction	TBD	0	0	1,350,000	0	0	0	1,350,000
Facility Carpet Replacement	TBD	0	0	55,000	2,300,000	0	0	2,355,000
Mtg Room/Ballroom Chair Replacement - (10,000)	TBD	0	0	0	960,000	0	0	960,000
HVAC System Replacement - Design	TBD	0	0	0	200,000	0	0	200,000
Public Circulation Furniture Replacement	TBD	0	0	0	325,000	0	0	325,000
External Digital Signage Replacement - Design	TBD	0	0	0	100,000	0	0	100,000
Chiller Unit Replacement (four)	TBD	0	0	0	200,000	1,650,000	0	1,850,000
Cooling Tower Replacement (four)	TBD	0	0	0	0	825,000	0	825,000
Boiler Replacement (two of three)	TBD	0	0	0	0	850,000	0	850,000
Exhibit Hall Folding Chair Replacement - (12,000)	TBD	0	0	0	0	0	1,100,000	1,100,000
Table Replacement (Expansion Side)	TBD	0	0	0	0	0	525,000	525,000
Roof Replacement (Expansion Side)	TBD	0	0	0	0	0	2,300,000	2,300,000
TOTAL OREGON CONVENTION CENTER		\$1,180,000	\$4,433,000	\$3,650,000	\$4,140,000	\$3,325,000	\$3,925,000	\$20,653,000
FIVE YEAR TOTAL, FY 2014-15 THROUGH FY 2018-19	\$19,473,000	Total Number of Projects 29						
Major Funding Sources		Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	
Fund Balance- Renewal and Replacement		\$1,180,000	\$3,425,000	\$975,000	\$3,515,000	\$3,325,000	\$3,925,000	
TLT Capital Reserves		0	858,000	350,000	0	0	0	
MTOCA		0	120,000	0	0	0	0	
Business Strategy Reserves		0	30,000	550,000	0	0	0	
Currently Unfunded		0	0	1,775,000	625,000	0	0	
Total- Oregon Convention Center		\$1,180,000	\$4,433,000	\$3,650,000	\$4,140,000	\$3,325,000	\$3,925,000	

Total Project Summary with Major Funding Sources

Exhibit A
Resolution 14-4535

Portland's 5 Centers for the Arts								
	ID	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Total
MERC FUND								
P'5 Projects <\$100,000		\$0	\$783,000	\$145,000	\$160,000	\$110,000	\$0	\$1,198,000
AHH HVAC & Lighting Controls Updates	TBD	55,000	445,000	0	0	0	0	500,000
AHH HVAC Boilers	TBD	0	180,000	0	0	0	0	180,000
Keller Cooling Tower & Associated Piping	TBD	0	260,000	0	0	0	0	260,000
Keller Roof & Drains Replacement	TBD	0	250,000	300,000	300,000	0	0	850,000
ASCH Portland Sign-assessment: re-paint, re-light	TBD	0	20,000	100,000	100,000	0	0	220,000
AHH Elevators-controllers & interiors	TBD	0	0	150,000	150,000	0	0	300,000
ASCH Chiller & Associated Piping	TBD	0	0	20,000	350,000	0	0	370,000
ASCH HVAC Controls Updates	TBD	0	0	262,000	0	0	0	262,000
Keller Main Speakers	TBD	0	0	125,000	0	0	0	125,000
Keller Fore Stage (Pit) Elevator Lift	TBD	0	0	250,000	250,000	0	0	500,000
Keller Front of House & Backstage Elevators	TBD	0	0	100,000	0	0	0	100,000
Newmark Main Speakers	TBD	0	0	100,000	0	0	0	100,000
Newmark Stage Floor	TBD	0	0	100,000	0	0	0	100,000
Newmark Lighting System Overhaul Phase III	TBD	0	0	130,000	0	0	0	130,000
AHH Roof	TBD	0	0	0	200,000	0	0	200,000
ASCH Elevators--overhaul & interiors	TBD	0	0	0	300,000	0	0	300,000
AHH EIFS Replacement Phase III	TBD	0	0	0	0	350,000	0	350,000
Keller HVAC Controls Upgrades	TBD	0	0	0	0	350,000	0	350,000
Keller Carpet-Front of House	TBD	0	0	0	0	150,000	0	150,000
Keller FOH Lobby Carpet Tile	TBD	0	0	0	0	0	125,000	125,000
AHH Demand Control Ventilation/VAV HVAC Units	TBD	0	0	0	0	15,000	100,000	115,000
TOTAL Portland's 5		\$55,000	\$1,938,000	\$1,782,000	\$1,810,000	\$975,000	\$225,000	\$6,785,000
FIVE YEAR TOTAL, FY 2014-15 THROUGH FY 2018-19	\$6,730,000			Total Number of Projects 22				

Major Funding Sources

	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Fund Balance- Renewal and Replacement	\$55,000	\$1,888,000	\$1,782,000	\$1,810,000	\$975,000	\$225,000
Fund Balance- New Capital	0	50,000	0	0	0	0
Total- P'5	\$55,000	\$1,938,000	\$1,782,000	\$1,810,000	\$975,000	\$225,000

Total Project Summary with Major Funding Sources

Exhibit A
Resolution 14-4535

PORTLAND EXPO CENTER								
	ID	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Total
MERC FUND								
Expo Projects <\$100,000			\$276,000	\$70,000	\$112,000	\$110,000	\$75,000	\$643,000
Stormwater Wall	8R032	0	\$130,000	0	0	0	0	130,000
Roof Repair - Hall E Lobby / Meeting Rooms	TBD	0	125,000	0	0	0	0	125,000
Parking Lot Asphalt Repairs	TBD	0	50,000	50,000	60,000	60,000	60,000	280,000
Plastic / Flat Stacking Chairs	TBD	0	50,000	25,000	25,000	0	0	100,000
Voice Over IP (Voip) Phone System	TBD	0	50,000	50,000	0	0	0	100,000
Expo Lighting Halls D,E and Conn. (Carryforward)	TBD	0	50,000	0	0	0	0	50,000
Hall D Lobby/Mtg. Rm. carpet; paint	TBD	0	174,500	0	0	0	0	174,500
Security Cameras / Access Controls	TBD	0	50,000	50,000	0	0	0	100,000
Roof Repair - Hall E Loading Dock	TBD	0	0	225,000	0	0	0	225,000
Roof Repair - Halls A&B	TBD	0	0	0	500,000	0	0	500,000
Roof Repair - Hall E (barrel)	TBD	0	0	0	0	500,000	0	500,000
Hall D Air Handlers - All 6	TBD	0	0	0	0	486,000	0	486,000
Roof Repair - Hall E (barrel)	TBD	0	0	0	0	0	500,000	500,000
Hall E Air Handlers	TBD	0	0	0	0	0	440,000	440,000
TOTAL EXPO CENTER		0	\$955,500	\$470,000	\$697,000	\$1,156,000	\$1,075,000	\$4,353,500
FIVE YEAR TOTAL, FY 2014-15 THROUGH FY 2018-19	\$4,353,500			Total Number of Projects 15				

Major Funding Sources

	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Fund Balance- Renewal and Replacement	\$0	\$476,000	\$420,000	\$697,000	\$1,156,000	\$1,075,000
TLT Capital Reserves	0	479,500	50,000	0	0	0
Total- Expo Center	\$0	\$955,500	\$470,000	\$697,000	\$1,156,000	\$1,075,000

Total Project Summary with Major Funding Sources

Exhibit A
Resolution 14-4535

Oregon Zoo								
	ID	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Total
ZOO INFRASTRUCTURE AND ANIMAL WELFARE BOND FUND								
Elephant Habitat and Related Infrastructure	ZIP002	\$17,397,966	\$25,920,477	\$10,443,000	\$0	\$0	\$0	\$53,761,443
Remote Elephant Center	ZIP003	40,000	0	3,500,000	1,386,194	0	0	4,926,194
Education Center (CDZ)	ZIP006		1,509,565	10,665,513	517,233	0	0	12,692,311
Campus and Habitat Interpretive Design	ZIP013	600,000	991,727	710,912	313,683	510,530	168,634	3,295,486
One-percent for Art Design and Installation	ZIP012	100,000	107,575	107,575	107,575	107,575	107,575	637,874
Polar Bear Habitat	ZIP004	0	0	1,776,274	9,417,825	8,364,467	0	19,558,566
Primate and Rhino Habitats	ZIP005	0	0	0	670,558	2,753,931	10,734,706	14,159,195
TOTAL ZOO INFRASTRUCTURE AND ANIMAL WELFARE BOND FUND		\$18,137,966	\$28,529,344	\$27,203,274	\$12,413,068	\$11,736,503	\$11,010,915	\$109,031,069
ZOO CAPITAL FUND								
Bond Commitment Elephant Lands	ZIP002	0	3,800,000	0	0	0	0	3,800,000
OZF Bond Commitment Remote Elephant Center	Zoo39	70,000	1,400,000	0	0	0	0	1,470,000
Orang Exhibit Repurposing	TBD	0	100,000	0	0	0	0	100,000
Interpretives	TBD	0	130,000	0	0	0	0	130,000
Steller Cove Renovation	TBD	0	500,000	1,000,000	0	0	0	1,500,000
Zoo Train Renovation	TBD	0	1,500,000	0	0	0	0	1,500,000
TOTAL ZOO CAPITAL FUND		\$70,000	\$7,430,000	\$1,000,000	\$0	\$0	\$0	\$8,500,000
GENERAL FUND RENEWAL AND REPLACEMENT								
Zoo R&R Projects < \$100,000			1,069,360	1,140,500	593,700	1,110,950	449,000	4,363,510
Admin a/c units 1-4	ZRW067	0	145,000	0	0	0	0	145,000
Research AC/Boiler (CF)	ZRW098	0	150,000	0	0	0	0	150,000
Africafe Kitchen Elevator	TBD	0	120,000	0	0	0	0	120,000
750kw Generator	ZRW052	0	800,000	0	0	0	0	800,000
Telephone System	TBD	0	0	259,543	0	0	0	259,543
Flooded Forest Interpretives	TBD	0	0	160,500	0	0	0	160,500
Railroad Roundhouse Roof	TBD	0	0	128,883	0	0	0	128,883
Africa Interpretives Graphics	TBD	0	0	0	132,695	0	0	132,695
Pig Holding and Exhibit Roof	TBD	0	0	0	0	131,286	0	131,286
Steller Cove Digital Control System	TBD	0	0	0	0	121,899	0	121,899
Vet Medical Center X-Ray Machine	TBD	0	0	0	0	211,482	0	211,482
Gateway Ticketing System	TBD	0	0	0	0	0	157,000	157,000
Railroad Tunnel Generator 1200kW	TBD	0	0	0	0	0	209,757	209,757
Admin Building Carpet 1st & 2nd Floor	TBD	0	0	0	0	0	530,000	530,000
TOTAL GENERAL FUND RENEWAL AND REPLACEMENT		\$0	\$2,284,360	\$1,689,426	\$726,395	\$1,575,617	\$1,345,757	\$7,621,555
TOTAL OREGON ZOO		\$18,207,966	\$38,243,704	\$29,892,700	\$13,139,463	\$13,312,120	\$12,356,672	\$125,152,624
FIVE YEAR TOTAL, FY 2014-15 THROUGH FY 2018-9	\$106,944,658			Total Number of Projects 26				

Total Project Summary with Major Funding Sources

Exhibit A
Resolution 14-4535

Major Funding Sources

	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
G.O. Bonds- Zoo	\$18,137,966	\$28,529,344	\$27,203,274	\$12,413,068	\$11,736,503	\$11,010,915
Donations	70,000	5,330,000	0	0	0	0
Interfund Loan	0	2,000,000	1,000,000	0	0	0
Fund Balance- Capital Reserves	0	100,000	0	0	0	0
Fund Balance- Renewal and Replacement	0	2,284,360	1,689,426	726,395	1,575,617	1,345,757
Total- Oregon Zoo	\$18,207,966	\$38,243,704	\$29,892,700	\$13,139,463	\$13,312,120	\$12,356,672

FINANCIAL POLICIES

In 2004 the Metro Council enacted Resolution No. 04-3465, "adopting comprehensive financial policies for Metro." Each year as part of the annual budget adoption process the Metro Council reviews the financial policies which provide the framework for the overall fiscal management of the agency. Operating independently of changing circumstances and conditions, these policies are designed to help safeguard Metro's assets, promote effective and efficient operations and support the achievement of Metro's strategic goals. Recently the Governmental Accounting Standards Board (GASB) issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, which requires the Metro Council to make certain policy decisions regarding the use of resources and classifications of fund balance. In June 2010 the Metro Council took action to amend Metro's Comprehensive Financial Policies to incorporate the GASB Statement No. 54 principles and to re-approve the policies. These changes are reflected in Budget and Financial Planning, section 2. These financial policies establish basic principles to guide Metro's elected officials and staff in carrying out their financial duties and fiduciary responsibilities. The Chief Financial Officer shall establish procedures to implement the policies established in this document.

General policies

1. Metro's financial policies shall be reviewed annually by the Council and shall be published in the adopted budget.
2. Metro shall prepare its annual budget and Comprehensive Annual Financial Report consistent with accepted public finance professional standards.
3. The Chief Financial Officer shall establish and maintain appropriate financial and internal control procedures to assure the integrity of Metro's finances.
4. Metro shall comply with all applicable state and federal laws and regulations concerning financial management and reporting, budgeting and debt administration.

Accounting, auditing and financial reporting

1. Metro shall annually prepare and publish a Comprehensive Annual Financial Report including financial statements and notes prepared in conformity with generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board.
2. Metro shall maintain its accounting records on a basis of accounting consistent with the annual budget ordinance.
3. Metro shall have an independent financial and grant compliance audit performed annually in accordance with generally accepted auditing standards.

Budgeting and financial planning

1. As prescribed in Oregon budget law, total resources shall equal total requirements in each fund, including contingencies and fund balances. However, Metro considers a budget to be balanced whenever budgeted revenues equal or exceed budgeted expenditures. Beginning fund balances shall not be considered as revenue, nor shall contingencies or ending fund balances be considered expenditures, in determining whether a fund is in balance.
2. Metro shall maintain fund balance reserves that are appropriate to the needs of each fund. Targeted reserve levels shall be established and reviewed annually as part of the budget process. Use of fund balance to support budgeted operations in the General Fund, an operating fund, or a central service fund shall be explained in the annual budget document; such explanation shall describe the nature of the budgeted reduction in fund balance and its expected future impact. Fund balances in excess of future needs shall be evaluated for alternative uses.
 - a. The Metro Council delegates to the Chief Operating Officer the authority to assign (and un-assign) additional amounts intended to be used for specific purposes more narrow than the overall purpose of the fund established by Council. A schedule of such assignments shall be included within the adopted budget document.

- b. Metro considers restricted amounts to have been spent prior to unrestricted (committed, assigned, or unassigned) amounts when an expenditure is incurred for purposes for which both restricted and unrestricted amounts are available. Within unrestricted amounts, committed amounts are considered to have been spent first, followed by assigned amounts, and then unassigned amounts when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.
 - c. The following information shall be specified by Council in the establishment of Stabilization Arrangements as defined in GASB Statement No. 54: a) the authority for establishing the arrangement (resolution or ordinance), b) the requirements, if any, for additions to the stabilization amount, c) the specific conditions under which stabilization amounts may be spent, and d) the intended stabilization balance.
3. Metro staff shall regularly monitor actual revenues and expenditures and report to Council at least quarterly on how they compare to budgeted amounts, to ensure compliance with the adopted budget. Any significant changes in financial status shall be timely reported to the Council.
 4. Metro shall use its annual budget to identify and report on department or program goals and objectives and measures of performance.
 5. A new program or service shall be evaluated before it is implemented to determine its affordability.
 6. Metro shall authorize grant-funded programs and associated positions for a period not to exceed the length of the grant unless alternative funding can be secured.
 7. Each operating fund will maintain a contingency account to meet unanticipated requirements during the budget year. The amount shall be appropriate for each fund.
 8. Metro shall prepare annually a five-year forecast of revenues, expenditures, other financing sources and uses, and staffing needs for each of its major funds, identifying major anticipated changes and trends, and highlighting significant items which require the attention of the Council.
 9. Metro will annually prepare a cost allocation plan prepared in accordance with applicable federal guidelines to maintain and maximize the recovery of indirect costs from federal grants, and to maintain consistency and equity in the allocation process.

Capital asset management

1. Metro shall budget for the adequate maintenance of capital equipment and facilities and for their orderly replacement, consistent with longer-term planning for the management of capital assets.
2. The Council's previously-adopted policies governing capital asset management are incorporated by reference into these policies.

Cash management and investments

1. Metro shall maintain an investment policy in the Metro Code, which shall be subject to annual review and re-adoption.
2. Metro shall schedule disbursements, collections and deposits of all funds to ensure maximum cash availability and investment potential.
3. Metro shall manage its investment portfolio with the objectives of safety of principal as the highest priority, liquidity adequate to needs as the second highest priority and yield from investments as its third highest priority.

Debt management

1. Metro shall issue long-term debt only to finance capital improvements, including land acquisition, that cannot be readily financed from current revenues, or to reduce the cost of long-term financial obligations.
2. Metro will not use short-term borrowing to finance operating needs unless specifically authorized by the Council.
3. Metro shall repay all debt issued within a period not to exceed the expected useful life of the improvements financed by the debt.
4. Metro shall fully disclose financial and pertinent credit information as it relates to Metro's outstanding securities.

5. Metro shall strive to obtain the highest credit ratings to ensure that borrowing costs are minimized and Metro's access to credit is preserved.
6. Equipment and vehicles should be financed using the least costly method, including comparison to direct cash expenditure. This applies to purchase using operating leases, capital leases, bank financing, company financing or any other purchase programs.

Revenues

1. Metro shall estimate revenues through an objective, analytical process.
2. Metro shall strive to maintain a diversified and balanced revenue system to protect it from short-term fluctuations in any one revenue source.
3. One-time revenues shall be used to support one-time expenditures or increase fund balance.
4. Metro shall pursue appropriate grant opportunities; however, before accepting any grant, Metro will consider the current and future implications of either accepting or rejecting it. The Chief Financial Officer may establish criteria to be used in evaluating the potential implications of accepting grants.

CAPITAL ASSET MANAGEMENT POLICIES

Section 1: Purpose

- 1.1 The Capital Asset Management Policies establish the framework for Metro's overall capital asset planning and management. They provide guidance for current practices and a framework for evaluation of proposals for future projects. These policies also seek to improve Metro's financial stability by providing a consistent approach to fiscal strategy. Metro's adopted financial policies show the credit rating industry and prospective investors (bond buyers) the agency's commitment to sound financial management and fiscal integrity. Adherence to adopted policies ensures the integrity and clarity of the financial planning process and can lead to improvement in bond ratings and lower cost of capital.
- 1.2 The capital asset planning process applies to projects of \$50,000 or more and having a useful life of at least five years. These projects include capital maintenance tasks that increase the life of the asset on assets with values of \$50,000 or more. In addition, the planning process includes information technology items over \$50,000 that may have a useful life of less than five years.
- 1.3 Metro's Capital Asset Management Policy shall be governed by the following principles:
 - 1.3.1 Metro shall operate and maintain its physical assets in a manner that protects the public investment and ensures achievement of their maximum useful life. Ensuring the maximum useful life for public assets is a primary agency responsibility. Establishing clear policies and procedures for monitoring, maintaining, repairing and replacing essential components of facilities is central to good management practices.
 - 1.3.2 Metro shall prepare, adopt and update at least annually a five-year Capital Improvement Plan (CIP). The Plan will identify and set priorities for all major capital assets to be acquired or constructed by Metro.
 - 1.3.3 Metro shall establish a Renewal and Replacement Reserve account for each operating fund responsible for major capital assets. Renewal and Replacement includes any activity that serves to extend the useful life or increase the efficiency of an existing asset, while retaining its original use. Ensuring that the public receives the maximum benefit for its investments in major facilities and equipment requires an ongoing financial commitment.

- 1.3.4 Capital and renewal and replacement projects shall support Metro's MWESB procurement goals, including the Sheltered Market and FOTA program and the goals of Metro's Diversity Action Plan.
- 1.3.5 To the extent possible, improvement projects and major equipment purchases will be funded on a pay-as-you-go basis from existing or foreseeable revenue sources. Fund Balances above established reserve requirements may be used for one-time expenditures such as capital equipment or financing of capital improvements. Debt financing should be utilized only for new projects or complete replacement of major capital assets.
- 1.3.6 Capital and renewal and replacement projects should support implementation of Metro's Sustainability Plan.
- 1.3.7 Projects shall be analyzed in light of environmental, regulatory, economic, historical and cultural perspectives, as well as the capacity of the infrastructure and the availability of resources for ongoing maintenance needs.
- 1.3.8 All approved capital projects shall be consistent with relevant goals and strategic plans as adopted by departments, the Metropolitan Exposition Recreation Commission ("MERC"), or the Metro Council.
- 1.3.9 A financial feasibility analysis shall be performed before any capital project, regardless of cost, is submitted to the Metro Council, MERC Commission, Chief Operating Officer, or General Manager of Visitor Venues for approval. The financial feasibility analysis shall include an analysis of the financial impact on the operating fund balance, return on investment, the availability and feasibility of funding sources, and cost estimates for the capital project. The analysis shall also identify the financial impact of the following requirements:
 - 1.3.9.1 Any public art funding requirements imposed by the Metro Code, the facility's owner, or any other applicable law;
 - 1.3.9.2 All required licenses, permits, certificates, design approval documents, and similar documents required by any authority; and
 - 1.3.9.3 Any contractual or legal requirements that apply to the proposed capital project.
- 1.3.10 In the capital project planning and review process, the Metro Council, MERC Commission, Chief Operating Officer, and General Manager shall be guided by the following financing principles:
 - 1.3.10.1 Funds shall be expended only on capital projects that meet identified strategic priorities.
 - 1.3.10.2 Funds shall be expended only on capital projects for which an analysis of funding options has been conducted. This analysis shall include evaluation of all funding options (donations, revenue generation by the project, intrafund transfers, proposed borrowing), and an analysis of the capital project's strategic priority, useful life, revenue sources, and repayment options.
 - 1.3.10.3 Funds shall be expended only on new projects that include identified and protected funding sources for a renewal and replacement reserve to ensure that the value of the capital asset can be maintained.
 - 1.3.10.4 Funds shall be expended only on projects for which a funding source for operational requirements has been identified.
 - 1.3.10.5 Metro's Adopted Budget should include undesignated contingency funds to permit MERC and other departments with capital project responsibilities to respond to unexpected events or opportunities.

Section 2: Definitions

- 2.1 Capital asset – An item permanent in nature with future service capacity and used in operations, having an initial useful life of over one year, tangible or intangible, and held for purposes other than investment or resale with a cost (or fair market value if donated) equal to or greater than the capitalization threshold established for the asset category included later in this policy.

- 2.2 Capital maintenance – Expenditures for repair and maintenance services not provided directly by Metro personnel. These costs are relatively minor alterations, ordinary and routine repair or effort necessary to preserve or repair an asset due to normal wear and tear so that it achieves its initial planned useful life. While not capitalized, significant capital maintenance projects (those with costs equal to or greater than \$50,000) must be included in the CIP and obtain Council authorization.
- 2.3 Total cost accounting – An analysis that includes the total initial acquisition cost of an asset as well as all operating costs for the expected useful life of the asset.
- 2.4 Renewal and replacement – Construction, reconstruction or major renovation on capital assets. Renewal and replacement does not include relatively minor alteration, ordinary repair or maintenance necessary to preserve or repair an asset.
- 2.5 Return on investment (ROI) – A calculation of the financial gains or benefits that can be expected from a project. ROI is represented as a ratio of the expected financial gains (benefits) of a project divided by its total costs.

Section 3: New Capital Projects

- 3.1 All new capital projects over \$50,000 must be approved as part of the annual budget process. New project requests must comply with any other applicable Metro program or process requirements, including all Construction Project Management Office requirements and Metro’s Green Building Policy.
- 3.2 New projects over \$50,000 identified during the course of the fiscal year require approval as follows:
 - 3.2.1 If the project does not require additional budgetary authority, the project may be approved by the Chief Operating Officer, or their designee.
 - 3.2.2 If the project requires additional budgetary authority, the project must be approved by the Metro Council.
 - 3.2.3 For Capital projects with a total anticipated cost of less than \$100,000 at the MERC venues, the General Manager of Visitor Venues may approve the project if sufficient budgetary authority is available.
 - 3.2.4 Any capital project at the MERC venues with a total anticipated cost of \$100,000 or more also requires approval by the MERC Commission.
- 3.3 Emergency capital projects may be approved as follows:
 - 3.3.1 The Chief Operating Office or their designee may approve capital projects with a total anticipated cost of \$50,000 or more.
 - 3.3.2 The MERC Commission delegates to the General Manager or their designee the authority to approve capital projects with a total anticipated cost of \$100,000 or more.
 - 3.3.3 In the event an emergency capital project is approved, that approval shall be reported as follows:
 - 3.3.3.1 The Chief Operating Officer shall report the approval to the Metro Council.
 - 3.3.3.2 The General Manager shall report the approval to the MERC Commission at the next regular Commission Meeting.

Section 4: Renewal and Replacement

- 4.1 The intent of Renewal and Replacement reserves is to ensure that sufficient resources are available for capital maintenance or replacement so that Metro’s capital assets meet or exceed their estimated useful life. The Renewal and Replacement Reserve for each operating fund with major capital assets should initially be established based on the value of the asset and consideration of known best asset management practices.

- 4.2 General Guidelines – Renewal and replacement reserves and projects should be managed according to the following guidelines:
- 4.2.1 Renewal and replacement reserves are not intended to fund major capital assets such as building replacements or significant structural upgrades.
 - 4.2.2 Renewal and replacement reserves are not intended to fund routine maintenance activities. Routine maintenance should be included in facility operating budgets. If routine maintenance costs for an asset are increasing, renewal and replacement projects may be moved forward in the schedule if the project can be shown to reduce operating and/or maintenance costs.
 - 4.2.3 Facility managers should perform annual facility assessments to review renewal and replacement schedules.
 - 4.2.4 All renewal and replacement projects should incorporate sustainability features that support Metro’s sustainability goals, support adopted policies such as the Green Building Policy and Sustainable Procurement Policy and be evaluated on a total cost accounting basis relative to less sustainable options.
 - 4.2.5 New capital projects should be added to renewal and replacement lists upon completion. Asset replacement costs shall initially be based on original asset costs. In future revisions, replacement costs shall be based on acquiring a new asset of equal utility. Increased sustainability features such as efficiency improvements or design changes (e.g. green roof vs. traditional roof design) are not increases in asset utility. Increased estimated replacement costs based on new or improved sustainability features shall be considered in the budget process.
 - 4.2.6 On an annual basis, the Finance and Regulatory Services Director shall determine the minimum asset value for projects to be included in renewal and replacement reserves.
 - 4.2.7 For General Fund assets, the renewal and replacement reserves should be managed to ensure sufficient funding is available to complete all projects for the next 10 years. Enterprise fund renewal and replacement accounts should be managed to ensure that annual contributions are sufficient to fund renewal and replacement projects on an ongoing basis.
- 4.3 Budget Process – During the annual budget process, Department Directors shall submit a list of proposed renewal and replacement projects as part of the annual budget process. The renewal and replacement project lists shall include:
- 4.3.1 Cost estimates for all renewal and replacement projects (including projects carried forward from the prior year) that can be reasonably expected to be completed in the following fiscal year.
 - 4.3.2 Cost estimates for design and/or engineering work necessary to develop the scope and cost of construction project estimates for future renewal and replacement projects.
 - 4.3.3 Any projects with cost estimates above previous replacement cost estimates based on the inclusion of sustainability features in the project design that increase the initial cost of the project.
- 4.4 Renewal and replacement projects shall be included in aggregate in the Capital Improvement Plan for the Proposed Budget for Council Review.
- 4.5 Capital Asset Advisory Committee
- 4.5.1 The Capital Asset Advisory Committee is responsible for providing recommendations to the Director of Finance and Regulatory Services and the Financial Planning Division on the ongoing management of the renewal and replacement reserves for each major fund. The Advisory Committee shall be composed of the following positions (or Designee):
 - Capital Budget Coordinator, Finance and Regulatory Services (Chair)
 - Finance Manager, Oregon Zoo

- Finance Manager, MERC Venues
- Finance Manager, Parks and Environmental Services (PES)/Sustainability Center
- Program Director, Parks and Property Stewardship (PES)
- Program Director, Solid Waste Operations (PES)
- Program Director, Natural Areas Program (Sustainability Center)
- Deputy Director, Oregon Zoo Operations
- cPMO Manager, Agency Construction Projects
- Director, Information Services Department

4.5.2 The Committee's responsibilities shall include:

- 4.5.2.1 Reviewing project lists, changes to project lists and requests for unfunded sustainability improvements to existing projects not already approved by a Budget Committee or other formal advisory group.
- 4.5.2.2 Providing a recommended renewal and replacement list to the Finance and Regulatory Services Director for inclusion in the Proposed Budget.
- 4.5.2.3 Providing an annual recommendation to the Finance and Regulatory Services Director for the minimum asset value for the following year.
- 4.5.2.4 Reviewing the Capital Asset Management Policies annually.

Section 5: Capital Improvement Plan (CIP)

5.1 Metro will prepare, adopt and update at least annually a five-year Capital Improvement Plan (CIP). The plan will identify and set priorities for all major capital assets to be acquired or constructed by Metro. The first year of the adopted CIP shall be included in the Proposed Budget. The CIP includes all Capital and Renewal and Replacement projects with a budget of \$100,000 or more.

5.2 Updates to the CIP may be made at any point during the fiscal year. Updates are required under the following circumstances:

- 5.2.1 New projects (over \$100,000) that are identified during the fiscal year and need to be initiated prior to the next fiscal year.
- 5.2.2 Actual or anticipated expenses for projects included in the current year adopted budget increase more than 20% above the original project budget if the original budget amount is less than or equal to \$1,000,000 or 10% if the original budget amount is greater than \$1,000,000.
- 5.2.3 Actual or anticipated expenses for projects included in the current year adopted budget require an increase in budget appropriation, regardless of the amount of increase above the original project budget.

Section 6: Sustainability

6.1 All project proposals for new capital projects and renewal and replacement projects shall describe how the project supports Metro's Sustainability Plan in its efforts to reduce the environmental impact of Metro operations. When assessing capital or renewal and replacement projects for funding or prioritization, the following sustainability criteria should be applied:

- 6.1.1 Use total cost of ownership to create project budget projections that consider the costs of operating the asset for its entire useful life, not just the initial costs.
- 6.1.2 Utilize the prioritization criteria in Metro's Sustainability Plan:

- 6.1.2.1 Strong impacts on Metro's sustainability goals (greenhouse gas emissions, toxics, waste, water quality and habitat).
- 6.1.2.2 Provide a strong foundation for future sustainable operations work.
- 6.1.2.3 Leverage other investments (internal or external).
- 6.1.2.4 Present a strong return on investment (ROI).
- 6.1.2.5 Reduce operations and maintenance costs over time.
- 6.1.2.6 Provide strong public visibility and/or public education opportunity.
- 6.1.2.7 Support the region's economy.
- 6.1.3 Support the requirements and preferred qualifications of Metro's Green Building and Sustainable Procurement administrative procedures.
- 6.1.4 Prioritize projects that, through their implementation, support Metro's MWESB procurement goals, including the Sheltered Market and FOTA programs and related goals of Metro's Diversity Action Plan.
- 6.1.5 Consider economic benefits or return on investment (i.e. simple payback) on projects that have a financial benefit to Metro over the life of the investment.
- 6.2 Capital and renewal and replacement projects should be incorporated into the site-specific work plans developed for each facility that indicate how the Sustainability Plan will be implemented.

Section 7: Reporting

- 7.1 Capital project budget and actual reporting and status reports shall be provided as follows:
 - 7.1.1 Departments shall report to the Chief Operating Officer or designee quarterly.
 - 7.1.2 The General Manager shall report to the MERC Commission quarterly.
 - 7.1.3 The Director of Finance and Regulatory Services shall report to the Metro Council twice annually.

STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 14-4535, FOR THE PURPOSE OF ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2014-15 THROUGH 2018-19, APPROVING THE METROPOLITAN TOURISM OPPORTUNITY COMPETITIVENESS PROJECTS AND RE-ADOPTING METRO’S FINANCIAL POLICIES

Date: June 2, 2014

Presented by: Tim Collier, Director, Finance and Regulatory Services

BACKGROUND

A. The Capital Improvement Plan (CIP) for Fiscal Years 2014-15 through 2018-19 represents Metro’s long-range capital planning process. Exhibit A provides a listing of the CIP projects and their major funding sources. The resolution approves the entire five-year capital plan and directs that projects for FY 2014-15 be approved, and project expenditures for FY 2014-15 be appropriated, as amended, in the FY 2014-15 budget. If a project comes up unexpectedly during the year, departments must follow the amendment process to submit the project to Council for approval.

The table below shows the number of projects by department; Exhibit A to the Resolution shows the individual projects by department.

	Total Projects	Prior Years	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Five-Year Total	Total
Finance and Regulatory Services	2	845,000	264,800	30,000	30,000	30,000	30,000	384,800	1,229,800
Information Services	6	557,000	917,385	469,250	185,000	486,700	413,250	2,471,585	3,028,585
Parks and Environmental Services	69	708,250	7,775,445	6,250,094	6,455,654	5,656,852	2,046,800	28,184,845	28,893,095
Sustainability Center	7	82,830,000	20,838,000	10,030,000	7,000,000	5,000,000	5,000,000	47,868,000	130,698,000
Visitor Venues- MERC	66	1,235,000	7,326,500	5,902,000	6,647,000	5,456,000	5,225,000	30,556,500	31,791,500
Visitor Venues- Oregon Zoo	26	18,207,966	38,243,704	29,892,700	13,139,463	13,312,120	12,356,672	106,944,658	125,152,624
TOTAL	176	104,383,216	75,365,834	52,574,044	33,457,117	29,941,672	25,071,722	216,410,388	320,793,604

B. This resolution also provides for the annual review and re-adoption of Metro’s financial policies, including the Capital Asset Management Policies that are incorporated by reference. The policies are attached as Exhibit B to the resolution. The Council adopted an updated version of the Capital Asset Management Policies in October 2013. No further changes are recommended.

The current financial policies address six specific areas of financial management as well as a series of general policies. Several of these simply echo federal or state laws and regulations, or establish as policy certain practices that are currently in place. Highlights of those policies include:

- The policies will be reviewed annually by the Council and published in the adopted budget.
- A definition of a balanced budget is one in which current year revenues meet or exceed current year expenditures.
- Any use of fund balance in an operating fund will be fully explained in the adopted budget document.
- A study to assess the affordability of any new program will be done before the program is implemented.
- The Council’s existing capital asset management policies are incorporated into this document, by reference.
- One-time revenues will be used to pay for one-time costs or add to fund balance.

C. This action also approves the Metro Tourism Opportunity and Competitiveness Account (MTOCA) funding at the Oregon Convention Center (\$320,000) and the Portland Expo Center (\$280,000) for FY 2014-15. The MTOCA funds are appropriated in the General Fund and transferred to MERC as part of the annual budget process. The Convention Center will use the funding for the new OCC website and branding project, to support the Headquarters Hotel project, and for other facility and marketing improvements in accordance with the MTOCA Resolution parameters. The Expo Center plans to use MTOCA funding for expanded marketing and sales efforts including printed sales materials, promotional activities and materials that drive sales, improvements to website functionality and social media outreach, and contracted marketing and advertising. Funding will also support small facility improvements in accordance with the MTOCA Resolution parameters.

ANALYSIS/INFORMATION

1. **Known Opposition:** None.
2. **Legal Antecedents:** Metro's adopted financial policies require the annual adoption of a Capital Improvement Plan.
3. **Anticipated Effects:** The resolution signifies the Council has reviewed and approved the CIP covering FYs 2014-5 through 2018-19.

The cost of the 176 projects planned during the five years covered by this CIP is estimated to be \$216.4 million.

This resolution is the formal instrument by which the five-year plan will be adopted. Projects with planned expenditures in FY 2014-15 will be incorporated into the adopted budget.

This resolution is the formal instrument to approve the Metro Tourism Opportunity and Competitiveness Account funding for FY 2014-15.

4. **Budget Impacts:** The plan's FY 2014-15 expenditures (\$75.4 million) will be appropriated in the FY 2014-15 Adopted Budget.

RECOMMENDED ACTION

Resolution No. 14-4535 is an important component of the annual budget process. The Chief Operating Officer recommends adoption.

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2014-15 Amount
COMMUNICATIONS						
NEW	TBD various	Marketing and communications strategy	PS	08/01/14 06/30/17	750,000	250,000
NEW	TBD various	Public engagement	PS	09/01/14 09/30/18	500,000	75,000
NEW	TBD various	On call professional communications services	PS	09/01/14 12/31/17	500,000	125,000
NEW	TBD various	On call professional printing services	PS	08/01/14 06/30/17	500,000	125,000
NEW	TBD various	On call multicultural communications, translation and assistive communications services	PS	09/01/14 12/31/17	500,000	125,000
FINANCE AND REGULATORY SERVICES						
New	Lloyd TMA	MRC Trimet Passes	IGA	08/01/14 - 12/31/14	130,000	130,000
New	Lloyd TMA	Non-MRC Trimet Passes	IGA	08/01/14 - 12/31/14	90,000	90,000
FINANCE AND REGULATORY SERVICES - Solid Waste Compliance and Cleanup						
932659	Multnomah County	Investigative Services	IGA	07/01/14 - 06/30/15	142,995	142,995
932658	Multnomah County	Inmate Work Crews Cleanup	IGA	07/01/14 - 06/30/15	229,390	229,390
932660	City of Tigard	Tigard Officer Illegal Dumping	IGA	07/01/14 - 06/30/15	291,245	291,245
FINANCE AND REGULATORY SERVICES - Accounting						
932742	PFM Asset Management Inc	Investment Advisor	PS	07/01/14 - 06/30/17	485,000	161,667
HUMAN RESOURCES						
930850	Brown and Brown (formerly Beecher Carlson)	Broker for Health Insurance (One year contract extension)		07/01/10 06/30/15	211,500	51,500
INFORMATION SERVICES						
Renewal	Microsoft	Server Software Licensing		08/02/14 - 7/31/017	300,000	100,000
New	TBD	Clarity PPMIS Software Installation	PS	TBD - 06/30/15	536,781	536,781
New	TBD	Wide Area Network Connectivity		TBD - 06/30/17	360,000	120,000
New	TBD	Customer Relationship Management Software	PS	08/01/14 - 06/30/15	129,000	129,000
New	TBD	Microsoft 2013 Office Training	PS	10/01/14 06/30/15	50,000	50,000
New	TBD	Microsoft Exchange Upgrade/Consolidation	PS	10/01/14 06/30/15	80,000	80,000
New	TBD	Project Portfolio Mangement Software and Implementation	PS	08/01/14 07/31/17	276,000	141,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2014-15 Amount
METROPOLATIN EXPOSITION RECREATION CENTER - Expo Center						
New	TBD	Stormwater Wall	PUB	07/01/14 - 06/30/15	172,000	172,000
New	TBD	Hall D Lobby	PUB	07/01/14 - 06/30/15	130,000	130,000
New	TBD	Hall E Roof - Lobby & Meeting Rooms	PUB	07/01/14 - 06/30/15	125,000	125,000
New	TBD	Stacking Chairs, Phase 1 of 3.	PUB	07/01/14 - 06/30/15	100,000	50,000
New	TBD	Halls D & E Lighting Conversion	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	Parking Lot Asphalt Maintenance and/or Removal/Replacement	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	Audio Visual Equipment Phase II	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	Voice Over IP Phone System Infrastructure	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	Security Camera Access / Control System Phase I	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	Non-uniform Peer Security Contract	PUB	07/01/14 - 06/30/15	250,000	45,000
METROPOLATIN EXPOSITION RECREATION CENTER - Oregon Convention Center						
New	TBD	CCTV Replacement - carryover project	PUB	07/01/14 - 06/30/15	240,000	240,000
New	TBD	Two-Way Radio digital Upgrade	PUB	07/01/14 - 06/30/15	255,000	255,000
New	TBD	OCC Hotel Project Management Consulting Services	PS	07/01/14 - 06/30/15	200,000	200,000
New	TBD	OCC Hotel Project Legal Consulting Services	PS	07/01/14 - 06/30/15	200,000	200,000
New	TBD	OCC Hotel Project Financial Consulting Services	PS	07/01/14 - 06/30/15	121,000	121,000
New	TBD	AV Rentals multiple vendor pool	PUB	07/01/14 - 06/30/15	190,000	190,000
New	TBD	Portland Ballroom & Loading Dock Lighting Replacement	PUB	07/01/14 - 06/30/15	160,000	160,000
New	TBD	OCC Website Design and OCC Rebranding	PUB	07/01/14 - 06/30/15	150,000	50,000
New	TBD	Tower Lighting Replacement	PUB	07/01/14 - 06/30/15	124,000	124,000
New	TBD	Holladay Plaza Landscaping	PUB	07/01/14 - 06/30/15	100,000	100,000
New	TBD	OCC Operations Systems Retro Commissioning (LEED)	PUB	07/01/14 - 06/30/15	66,000	30,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2014-15 Amount
METROPOLATIN EXPOSITION RECREATION CENTER - Portland Center for Performing Arts						
New	TBD	Keller Cooling Towers	PUB	07/01/14 - 06/30/15	260,000	260,000
New	TBD	AHH HVAC & Lighting Controls	PUB	07/01/14 - 06/30/15	250,000	250,000
New	TBD	Keller Roof & Roof Drains	PUB	07/01/14 - 06/30/15	250,000	250,000
New	TBD	ASCH Exterior Façade Repair	PUB	07/01/14 - 06/30/15	250,000	250,000
New	TBD	AHH HVAC Boilers	PUB	07/01/14 - 06/30/15	180,000	180,000
New	TBD	Non-uniform Peer Security Contract	PUB	07/01/14 - 06/30/15	500,000	100,000
New	TBD	ASCH Front of House Lighting Conversion	PUB	07/01/14 - 06/30/15	90,000	90,000
New	TBD	AHH Digital Signage Replacement	PUB	07/01/14 - 06/30/15	75,000	75,000
New	TBD	ASCH Lighting Console	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	Keller Rehearsal Hall Accoustical Treatment	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	AHH, ASCH, Keller Stage Door Planning & Design	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	Keller Loading Dock Fence	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	AHH Fire Alarm System	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	Leller LED Lighting Conversion	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	AHH Stagehange Payroll System Upgrade	PUB	07/01/14 - 06/30/15	50,000	50,000
METROPOLATIN EXPOSITION RECREATION CENTER - Administration						
New	TBD	CPMO Construction Management Services	PUB	07/01/13 - 06/30/14	50,000	50,000
OREGON ZOO- Bond						
New	To be determined	Hazardous Material Assessment	PS	07/01/13 - 06/30/17	100,000	30,000
New	To be determined	Hazardous Material Removal	PUB	07/01/13 - 06/30/17	75,000	25,000
New	To be determined	Artist--Commissioned Public Art	PS	05/01/14 - 09/30/16	200,000	50,000
New	To be determined	On-Call Utility Locating Services	PS	07/01/14 - 06/30/17	50,000	30,000
New	To be determined	Building Commissioning	PS	07/01/14 - 12/31/17	50,000	20,000
OREGON ZOO- Living Collections						
New	To be determined, multiple	Laboratory Services	PS	07/01/14 - 06/30/16	90,000	30,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2014-15 Amount
OREGON ZOO- Facilities and Horticulture						
New	To be determined	Electrical Controls Services	PUB	07/01/14 - 06/30/16	250,000	75,000
New	To be determined	Misc Pool Coatings	PUB	07/01/14 - 06/30/16	150,000	50,000
New	To be determined, multiple	Electrical Repairs as needed	PUB	07/01/14 - 06/30/16	100,000	30,000
New	To be determined - multiple	Miscellaneous painting	PUB	07/01/14 - 06/30/16	200,000	50,000
New	To be determined, multiple	Miscellaneous HVAC services	PUB	07/01/14 - 06/30/16	75,000	25,000
New	To be determined, multiple	Miscellaneous concrete repairs	PUB	07/01/14 - 06/30/16	100,000	25,000
New	To be determined, multiple	Railroad Car Restoration	PUB	07/01/14 - 06/30/15	1,000,000	500,000
New	To be determined, multiple	Major Exhibit Repair & Renewal	PUB	07/01/14 - 06/30/16	1,000,000	200,000
New	To be determined	HVAC replacement	PUB	07/01/14 - 06/30/15	200,000	200,000
New	To be determined	Major Elevator Service	PUB	07/01/14 - 06/30/15	120,000	120,000
OREGON ZOO- Marketing						
New	To be determined	Market Research	PS	07/01/14 - 06/30/16	120,000	40,000
New	To be determined	Website Web Design	PS	07/01/14 - 06/30/16	50,000	50,000
New	To be determined	Interpretive and Exhibit Fabrication	PUB	07/01/14 - 06/30/16	200,000	100,000
OREGON ZOO- Guest services						
New	To be determined - multiple	Equipment rental	PUB	07/01/14 - 06/30/16	90,000	30,000
New	To be determined	Restaurant Supplies	G&S	07/01/14 - 06/30/16	135,000	45,000
New	To be determined - multiple	Provide zoo uniforms	G&S	07/01/14 - 06/30/16	300,000	100,000
New	To be determined	Acrylic & glass polishing	PUB	07/01/14 - 06/30/16	100,000	25,000
New	To be determined - multiple	Temporary Labor Services	G&S	07/01/14 - 06/30/17	105,000	35,000
New	To be determined - multiple	Produce for Resale	G&S	07/01/14 - 06/30/17	300,000	100,000
New	To be determined - multiple	Micros POS Maintenance	G&S	07/01/14 - 06/30/17	60,000	20,000
PARKS AND ENVIRONMENTAL SERVICES- Solid Waste Operations: Operating Account						
New	TBD	Metro Central- Master Facility Plan	PS	07/01/14 - 06/30/15	142,000	142,000
New	TBD	Supply white paint	G&S	01/01/15 - 12/31/15	60,000	30,000
New	TBD	Supply dry film preservative	PROC	07/01/14 - 06/30/15	108,000	44,000
New	TBD	Long Term Management Phase II	PS	07/01/14 - 06/30/15	150,000	150,000
New	TBD	MSS Reconfiguration Phase II	PS	07/01/14 - 06/30/15	100,000	100,000
New	TBD	Mis. Technical Services	PS	07/01/14 - 06/30/15	130,000	130,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2014-15 Amount
PARKS AND ENVIRONMENTAL SERVICES - Solid Waste Operations: General account						
New	TBD	Metro South - Storm Water Treatment	PUB	07/01/14 - 06/30/15	250,000	250,000
New	TBD	Metro Central Organics/Food Handling Area Improvements	PUB	07/01/14 - 06/30/15	75,000	75,000
New	TBD	Metro Central Storm Water Improvements	PUB	07/01/14 - 06/30/15	350,000	350,000
New	TBD	Metro South- Rainwater Harvestin	PUB	07/01/14 - 06/30/15	90,000	90,000
New	TBD	Metro South - Camera Expansion	PUB	07/01/14 - 06/30/15	100,000	100,000
New	TBD	Metro Central - Camera Expansion	PUB	07/01/14 - 06/30/15	100,000	100,000
New	TBD	Disposal System (Road Map) Software	PS	07/01/14 - 06/30/15	50,000	50,000
PARKS AND ENVIRONMENTAL SERVICES - Solid Waste Operations: Closure account						
New	TBD	Landfill Remediation	PUB	07/01/14 - 06/30/15	775,000	775,000
New	TBD	SJL- Adapting flares to lower gas flows	PUB	07/01/14 - 06/30/15	100,000	100,000
PARKS AND ENVIRONMENTAL SERVICES - Solid Waste Operations: Renewal and replacement account						
New	TBD	Metro South- HHW Roof	PUB	07/01/14 - 06/30/14	175,000	175,000
New	TBD	Metro South - Pit Wall Refurbishment	PUB	07/01/14 - 06/30/15	220,000	220,000
New	TBD	Metro South - Dust Suppression System	PUB	07/01/14 - 06/30/15	75,000	75,000
New	TBD	Unanticipated extraordinary repair/replacement of capital assets	PUB	07/01/14 - 06/30/15	300,000	300,000
New	TBD	Metro Central - Floor Repairs	PUB	07/01/14 - 06/30/15	75,000	75,000
New	TBD	Metro Central - Replace Slow Speed Shredder	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	Latex Vehicle - LTX-003	PUB	07/01/14 - 06/30/15	52,400	52,400
PARKS AND ENVIRONMENTAL SERVICES - Property Stewardship: Metro Regional Center - Operating Account						
New	TBD - Multiple	Contracted Property Services	PUB	07/01/14 - 06/30/15	119,145	119,145
New	TBD - Multiple	Maintenance & Repair Services	PUB	07/01/14 - 06/30/15	178,166	178,166

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2014-15 Amount
PARKS AND ENVIRONMENTAL SERVICES - Property Stewardship: Parks - Project Management Local Option levy						
New	TBD	BLP Entry/Booth Renovation	PUB	07/01/14 - 06/30/15	200,000	200,000
New	TBD	Blue Lake Park Property Fencing	PUB	07/01/14 - 06/30/15	75,000	75,000
New	TBD	Blue Lake Park Traffic/Parking Improvements	PUB	07/01/14 - 06/30/15	200,000	200,000
New	TBD	Blue Lake Park Restroom Renovations	PUB	07/01/14 - 06/30/15	500,000	500,000
New	TBD	Oxbow Park Play Area Renovations	PUB	07/01/14 - 06/30/15	200,000	200,000
New	TBD	Blue Lake Park Native Landscaping Upgrade	PUB	07/01/14 - 06/30/15	50,000	50,000
New	TBD	Blue Lake Park Asphalt Paving	PUB	07/01/14 - 06/30/15	206,500	206,500
New	TBD	Oxbow Park Office/Residence Renovation	PUB	07/01/14 - 06/30/15	200,000	200,000
New	TBD	Blue Lake Park Office/Maintenance Bldg Renovation	PUB	07/01/14 - 06/30/15	300,000	300,000
New	TBD	Oxbow Park Maintenance Area Reconfiguration	PUB	07/01/14 - 06/30/15	250,000	250,000
New	TBD	Oxbow Park Restroom Construction	PUB	07/01/14 - 06/30/15	125,000	125,000
PARKS AND ENVIRONMENTAL SERVICES - Finance - Local Option Levy Fund						
New	TBD	Misc. Consulting Services	PS	TBD - TBD	50,000	50,000
New	TBD	System Plan Project	PS	TBD - TBD	200,000	200,000
New	TBD	Barriers to Access Project	PS	TBD - TBD	109,624	109,624
New	TBD - Multiple	Community Partners	PS	TBD - TBD	119,624	119,624
PARKS AND ENVIRONMENTAL SERVICES - Parks and Property Stewardship - Renewal & Replacement						
New	TBD	Glendoveer Cart Path	PUB	07/01/14 - 06/30/15	160,000	160,000
New	TBD	Blue Lake Wetland Pathway/Trail	PUB	07/01/14 - 06/30/15	150,000	150,000
New	TBD	Glendoveer Restrooms	PUB	07/01/14 - 06/30/15	200,000	200,000
New	TBD	Lone Fir Cemetery Fence	PUB	07/01/14 - 06/30/15	80,223	80,223
New	TBD	Chinook Landing Floats/Gangway/Pilings	PUB	07/01/14 - 06/30/15	74,897	74,897
New	TBD	Glendoveer Fence	PUB	07/01/14 - 06/30/15	50,000	50,000
PARKS AND ENVIRONMENTAL SERVICES - Property Stewardship Metro Regional Center - Renewal & Replacement						
New	TBD	MRC Fire Sprinkler Replacement	PUB	07/01/14 - 06/30/15	430,000	430,000
New	TBD	MRC Electrical Lighting Panels - Central Environmental System Project	PUB	07/01/14 - 06/30/15	216,800	216,800
New	TBD	MRC Security System	PUB	07/01/14 - 06/30/15	68,000	68,000
New	TBD	Fleet	PUB	07/01/14 - 06/30/15	144,268	144,268
PARKS AND ENVIRONMENTAL SERVICES - Property Stewardship: Pioneer Cemeteries Program - Operating Account						
New	TBD	Professional Services	PS	07/01/14 - 06/30/15	103,025	103,025
New	TBD	Other Purchased Services	PS	07/01/14 - 06/30/15	108,500	108,500

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2014-15 Amount
PARKS AND ENVIRONMENTAL SERVICES - Property Stewardship: Parks - Parks Capital Account						
New	TBD	Oxbow Park Campground	PUB	07/01/14 - 06/30/15	123,750	123,750
New	TBD	Glendoveer Maintenance Equipment	GS	07/01/14 - 06/30/15	50,000	50,000
PLANNING & DEVELOPMENT - Administration						
New	ODOT, PL/STP/5303/Support	General Planning funds for transportation projects	IGA, REV	07/01/14 - 06/30/15	5,791,071	5,791,071
New	TriMet	General Planning funds for transportation projects	IGA, REV	07/01/14 - 06/30/15	225,000	225,000
PLANNING & DEVELOPMENT - Regional Transportation Planning						
New	To be determined	RTO Contracted Professional Services	PS	07/01/14 - 06/30/15	125,000	297,000
New	ODOT	RTO IM Activity Grant	IGA, REV	07/01/14 - 06/30/15	175,000	80,000
New	FTA	RTO Funding	GRANT/EXP	07/01/14 - 06/30/15	2,269,500	2,269,500
New	To be determined	Various Contracts for Individualized Marketing Project	PS/IGA, EXP	07/01/14 - 06/30/15	332,946	104,000
New	To be determined	Grants & Loans to carry out Regional Travel Options strategic plan goals	PS/IGA, GRANT, EXP	07/01/14 - 06/30/15	1,067,519	803,000
PLANNING & DEVELOPMENT - Land Use Planning						
New	To be determined	Various Agreements Focused on 2040 Implementation and Technical Assistance in Local Jurisdictions	PS/IGA	07/01/14 - 06/30/15	60,000	60,000
New	To be determined	Construction Excise Tax Grant Awards (Round 3)	GRANT, EXP	07/01/14 - 06/30/15	6,000,000	1,850,000
PLANNING & DEVELOPMENT - Corridor Development						
New	To be determined	Various Consultant Contracts for Southwest Corridor Refinement Plan - Analysis & Design	PS	07/01/14 - 06/30/15	500,000	1,045,622
New	To be determined	Various IGAs for Regional Partners Assistance with Southwest Corridor Refinement Plan	IGA	07/01/14 - 06/30/15	2,570,000	200,000
New	To be determined	Various Consultant Contracts for Powell/ Division Transit Project	PS	07/01/14 - 06/30/15	75,000	75,000
New	To be determined	Various Consultant Contracts for East Metro Connections Plan Phase II	PS	07/01/14 - 06/30/15	50,000	50,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2014-15 Amount
PLANNING & DEVELOPMENT - Development Center						
New	To be determined	Various TOD Program Purchases	PS/IGA	07/01/14 - 06/30/15	5,000,000	4,125,000
New	To be determined	Various Consultant Contracts for TOD Policy Development and Purchases	PS	07/01/14 - 06/30/15	265,000	265,000
New	To be determined	Grants & Loans for Centers/Corridors Development Opportunities	PS	07/01/14 - 06/30/15	450,000	265,000
New	To be determined	Various Contracts for Centers/Corridors Development Opportunities	PS/IGA	07/01/14 - 06/30/15	450,000	450,000
RESEARCH CENTER						
New	To be determined	Model Improvement/Enhancement (Renewal & Replacement)	PS/IGA	07/01/14 - 06/30/15	167,630	70,000
New	To be determined	Various Revenue Agreements for Technical Assistance	PS/IGA, REV	07/01/14 - 06/30/15	91,904	91,904
New	To be determined	Aerial Photo Services	PS	07/01/14 - 06/30/15	195,000	230,000
New	To be determined	Various Revenue Agreements for Technical Assistance	PS/IGA, REV	07/01/14 - 06/30/15	165,000	100,000
SUSTAINABILITY CENTER - Land Conservation: Science and Stewardship - Operating Account						
New	TBD - Multiple	Vegetation Management	PUB	TBD - TBD	303,814	303,814
SUSTAINABILITY CENTER - Land Conservation: Science and Stewardship - Local Option Levy Fund						
New	TBD - Multiple	Natural Area Restoration and Maintenance	PUB	TBD - TBD	3,584,226	3,584,226
SUSTAINABILITY CENTER - Land Conservation: Natural Areas Fund						
New	TBD	Nature in Neighborhoods Capital Grants	PS/IGA	TBD - TBD	2,150,000	2,150,000
New	TBD	Local Share	IGA	TBD - TBD	9,894,262	9,894,262
New	TBD	Environmental Clean Up at G11036 proposed Tualatin Boat Launch	PS/PUB	TBD - TBD	400,000	400,000
SUSTAINABILITY CENTER - Natural Areas Management - Smith Bybee Fund						
New	TBD	Smith & Bybee Forested Wetland Restoration	PUB	TBD - TBD	97,200	97,200
New	TBD	Various	PUB	TBD - TBD	107,875	107,875
SUSTAINABILITY CENTER - Natural Areas Management - Operating Account						
New	TBD	Vegetation Management	PUB	TBD - TBD	187,745	187,745
SUSTAINABILITY CENTER - Natural Areas Management: Local Option Levy Fund						
New	TBD - Multiple	Natural Area Vegetation Management	PUB	TBD - TBD	500,000	500,000
New	TBD	Parks Volunteer Management	PS	TBD - TBD	50,000	50,000
SUSTAINABILITY CENTER - Nature in Neighborhoods - Local Option Levy Fund						
New	TBD	Nature in Neighborhoods Grant Awards	PS	TBD - TBD	1,500,000	1,500,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2014-15 Amount
SUSTAINABILITY CENTER - Parks Planning: Operating Account						
New	TBD	Trails Planning: Tualatin River Canoe Launch	PS	TBD - TBD	75,000	75,000
SUSTAINABILITY CENTER - Parks Planning: Local Option Levy Fund						
New	TBD	Canemah North Design & Construction	PUB/PS	TBD - TBD	140,000	140,000
New	TBD	Intertwine Signage	PUB	TBD - TBD	265,000	265,000
New	TBD	Killin Wetland Design & Construction	PS	TBD - TBD	450,000	450,000
New	TBD	Newell Canyon Design & Construction	PUB	TBD - TBD	75,000	75,000
New	TBD	North Tualatin Mountain Design	PS	TBD - TBD	60,000	60,000
New	TBD	Scouters Mtn. Park Trail	PUB	TBD - TBD	100,000	100,000
New	TBD	Killin Wetland Comprehensive Planning	PS	TBD - TBD	50,000	50,000
New	TBD	Newell Canyon Comprehensive Planning	PS	TBD - TBD	60,000	60,000
New	TBD	Chehalem Ridge Comprehensive Planning	PS	TBD - TBD	60,000	60,000
New	TBD	Howell Territorial Park Comprehensive Plan	PS	TBD - TBD	60,000	60,000
SUSTAINABILITY CENTER - Parks Capital Account						
New	TBD - Multiple	Canemah Bluff - Project Improvements	PUB	TBD - TBD	169,500	169,500
SUSTAINABILITY CENTER - Resource Conservation and Recycling: Operating Account						
New	City of Beaverton	Waste Reduction & Recycle At Work Program Implementation	IGA	07/01/14 - 06/30/15	84,562	84,562
New	Clackamas County	Waste Reduction & Recycle At Work Program Implementation	IGA	07/01/14 - 06/30/15	290,150	290,150
New	City of Gresham	Waste Reduction & Recycle At Work Program Implementation	IGA	07/01/14 - 06/30/15	77,100	77,100
New	City of Portland	Waste Reduction & Recycle At Work Program Implementation	IGA	07/01/14 - 06/30/15	596,116	596,116
New	Washington County	Waste Reduction & Recycle At Work Program Implementation	IGA	07/01/14 - 06/30/15	371,864	371,864
New	Clackamas County	Commercial food waste recovery system development	IGA	07/01/14 - 06/30/15	55,000	55,000
New	Multiple TBD	Waste Reduction at Outdoor School	IGA & PS	07/01/14 - 06/30/15	1,064,000	1,064,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2014-15 Amount
SUSTAINABILITY CENTER - Resource Conservation and Recycling: Operating Account (continued)						
New	TBD	Region-wide salvage brokerage partnership	PS	07/01/14 - 06/30/15	89,000	89,000
New	TBD	Recycle at Work program outreach	PS	07/01/14 - 06/30/16	100,000	75,000
New	TBD	Business sector tools and resources	PS	07/01/14 - 06/30/16	100,000	50,000
New	TBD	Lifecycle and economic analyses for sustainable landscaping options	PS	07/01/14 - 06/30/15	55,000	55,000
New	TBD	Media for Minority Outreach	PS	07/01/14 - 06/30/15	50,000	50,000
New	TBD	Wood Waste market development options	PS	07/01/14 - 06/30/15	60,000	60,000
SUSTAINABILITY CENTER - Resource Conservation and Recycling: Rehabilitation and Enhancement						
New	TBD-- multiple	Enhancement Grants Awarded by Metro Central Enhancement Committee	PS	01/01/15 - 12/30/15	135,000	135,000
New	TBD-- multiple	Enhancement Grants Awarded by North Portland Enhancement Committee	PS	07/01/14 - 06/30/15	500,000	500,000

Agenda Item No. 3.0

ASK METRO CAMPAIGN UPDATE

Metro Council Work Session
Tuesday, June 10, 2014
Metro, Council Chamber

METRO COUNCIL

Work Session Worksheet

PRESENTATION DATE: June 10 **TIME:** 2:40 **LENGTH:** 20 mins

PRESENTATION TITLE: Ask Metro campaign update

DEPARTMENT: Communications and RCR, Living programs

PRESENTER(S): Katie Edlin, Pam Peck

WORK SESSION PURPOSE & DESIRED OUTCOMES

Provide clear, brief statements for the purpose of the work session and what policy direction you hope to receive from the conversation. Each bullet should not exceed three sentences.

- Council will learn about the Ask Metro campaign and outreach efforts happening this spring and summer. This is an informational update and learning opportunity.

TOPIC BACKGROUND & FRAMING THE WORK SESSION DISCUSSION

This section should be answered in two parts. First, provide a brief summary of the project or program as it pertains to your work session presentation. Summary should include a description of how the project has moved forward since the last time it was before the Metro Council. For example recent public or committee engagement, stakeholder decisions, budget challenges or opportunities, and so on. Secondly, frame the discussion around how this project fits in with other Metro programs. Make sure to provide options for Council to consider. This section should include any staff recommendations, anticipated challenges or opportunities should the options be implemented, and so on.

- The “Ask Metro” outreach efforts raise awareness of Metro’s Tools for Living to help people find resources related to garbage, recycling and waste prevention, getting around, healthy home, MetroPaint and yard and garden. This research-based approach is a joint effort across Metro programs. Over a year ago Pam Peck presented to Council about the joint work. At that time, this work was in the very beginning stages and work products were not yet produced. The May 20 update will give Council a chance to see the work that’s happened over the past year or more.
- During the presentation, we will give an update of how this work achieves program goals and connects with the public. See draft presentation attached for more information.
- This is an informational update. Council’s feedback will be considered for future outreach efforts.

QUESTIONS FOR COUNCIL CONSIDERATION

List questions for Council’s consideration that will help/guide the Council in providing policy direction.

- None

PACKET MATERIALS

- Would legislation be required for Council action No
- If yes, is draft legislation attached? No
- What other materials are you presenting today? Nothing else.

Agenda Item No. 4.0

**CLIMATE SMART SCENARIOS PROJECT:
DISCUSS JOINT JPACT/MPAC
RECOMMENDATION ON DRAFT
APPROACH
TO TEST**

Metro Council Work Session
Tuesday, June 10, 2014
Metro, Council Chamber

METRO COUNCIL

Work Session Worksheet

PRESENTATION DATE: June 10, 2014 **TIME:** 2:15 p.m. **LENGTH:** 45 minutes

PRESENTATION TITLE: Climate Smart Communities Scenarios Project: Discuss joint JPACT/MPAC recommendation on draft approach to test

DEPARTMENT: Planning and Development; Communications

PRESENTER(S): John Williams and Kim Ellis (x1617, kim.ellis@oregonmetro.gov)

WORK SESSION PURPOSE & DESIRED OUTCOMES

- **Purpose:** Staff will present the May 30 MPAC/JPACT recommendation on the draft approach to test this summer and seek direction on moving forward with the evaluation and other next steps.
- **Outcome:** Council provides feedback to staff on the joint MPAC/JPACT recommendation and directs staff to proceed with the testing the draft approach.

BACKGROUND

The Climate Smart Communities Scenarios Project was initiated in response to a mandate from the 2009 Oregon Legislature to reduce per capita greenhouse gas emissions from cars and small trucks by 20 percent below 2005 levels by 2035. The project continues to engage community, business, public health and elected leaders in a discussion to shape and adopt a preferred approach that meets the state mandate and supports local and regional plans for investments in downtowns, main streets and employment areas.

In February 2014, the Metro Policy Advisory Committee (MPAC) and the Joint Policy Advisory Committee on Transportation (JPACT) approved moving forward to shape and adopt a preferred approach in 2014. As recommended by the policy committees, the preferred approach to be developed will start with the adopted plans of the region's cities and counties – from local zoning, capital improvement, and comprehensive and transportation system plans to the 2040 Growth Concept and regional transportation plan – to create great communities and build a vibrant economy.

From January to April 2014, Metro facilitated a Community Choices discussion to explore policy choices and trade-offs. The activities built upon earlier public engagement to solicit feedback from public officials, business and community leaders, interested members of the public and other identified audiences.

The results of the engagement activities were presented at a joint meeting of MPAC and JPACT on April 11. In addition, more detailed information about the policy options was provided in a discussion guide, including estimated implementation costs, potential benefits and impacts, and a comparison of the relative climate benefits and cost of six policy areas.

CHANGES SINCE COUNCIL LAST CONSIDERED THIS ITEM

- Since April 11, the **Metro Council and staff continued briefing local governments** and other stakeholders on the April 11 straw poll results, primarily through the county-level coordinating committees and regional policy advisory committees.
- On May 12, a **MTAC/TPAC workshop was held to begin shaping a recommendation to MPAC and JPACT** on a draft approach, factoring cost, the region's six desired outcomes, the April 11 straw poll results, and other input from the public and coordinating committees.
- **MTAC and TPAC further refined their recommendation to MPAC and JPACT on May 21 and May 23, respectively.** The refinements included better connecting their recommendations for a draft approach for testing to the 2014 Regional Transportation Plan (RTP) that is scheduled for adoption in July. The 2014 RTP reflects local, regional and state priorities that are updated from what was tested last year in Scenario B and Scenario C.
- On May 30, a **joint meeting of the MPAC and JPACT** was held to review additional cost information, public input, the April 11 straw poll results and recommendations from MTAC and TPAC on a draft approach for testing. After discussion of each recommendation, the committees took a poll. The committees unanimously recommended forwarding the results of the May 30 poll to the Metro Council as the draft approach recommended for staff testing this summer. The recommendation on the draft approach for testing is summarized in Attachment 1. More information on the poll results is included in Attachment 2.

CONSIDERATIONS AND OPTIONS AVAILABLE

Staff will present the recommendation at the work session and seek direction on moving forward with the evaluation and final steps of the process.

Option 1: Support the May 30 JPACT/MPAC recommendation as presented and direct staff to move forward.

Option 2: Support the May 30 JPACT/MPAC recommendation with refinements and direct staff to move forward.

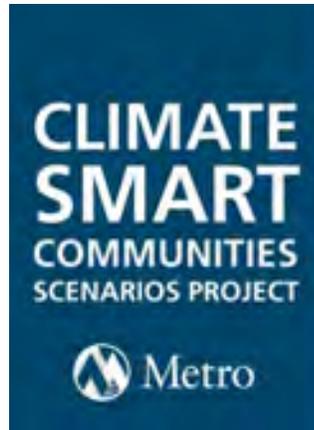
Pending Council support to move forward, the Metro Council will be requested to formally act on JPACT and MPAC's recommendation on June 19 to direct staff to move forward with testing the draft approach this summer.

QUESTIONS FOR COUNCIL CONSIDERATION

1. Does Council support the May 30 joint JPACT/MPAC recommendation as presented or have additional feedback or suggestions?
2. Does Council support staff moving forward with the final steps of the process, including testing the draft approach recommended by JPACT and MPAC?

PACKET MATERIALS

- Would legislation be required for Council action? Yes Not at this time
- What other materials are being transmitted today?
 - o Attachment 1. MPAC/JPACT Recommendation to the Metro Council on A Draft Approach for Testing (dated May 30, 2014)
 - o Attachment 2. May 30 MPAC/JPACT Meeting Poll Results (audited 5/31/14)



MPAC and JPACT recommendation to the Metro Council on a draft approach for testing

The Climate Smart Communities Scenarios Project was initiated in response to a mandate from the 2009 Oregon Legislature to reduce per capita greenhouse gas emissions from cars and small trucks by 20 percent below 2005 levels by 2035. The goal of the project is to engage community, business, public health and elected leaders in a discussion to shape a preferred approach that accommodates expected growth, meets the state mandate and supports local and regional plans for downtowns, main streets and employment areas.

The recommendations below (#1-9) are intended to provide project staff with sufficient direction to move forward with testing a draft approach that will be subject to further discussion and potential refinement after analysis. They do not serve as an endorsement of the draft approach. The recommendations also reflect transitioning from Scenarios A, B and C to begin incorporating updated local, regional and state priorities from the 2014 Regional Transportation Plan (RTP) into the region's draft preferred approach.

RECOMMENDATION #1

Assume implementation of adopted regional and local plans, including the 2040 Growth Concept and local zoning, comprehensive plans and transportation plans.

- Ensure local priorities as defined in adopted local land use and transportation plans and the 2014 Regional Transportation Plan (RTP) are reflected in the analysis.
- Assume adopted 2035 growth forecast (which reflects locally adopted plans as of 2010) and its estimated 12,000 acres of urban growth boundary expansion for purposes of analysis.

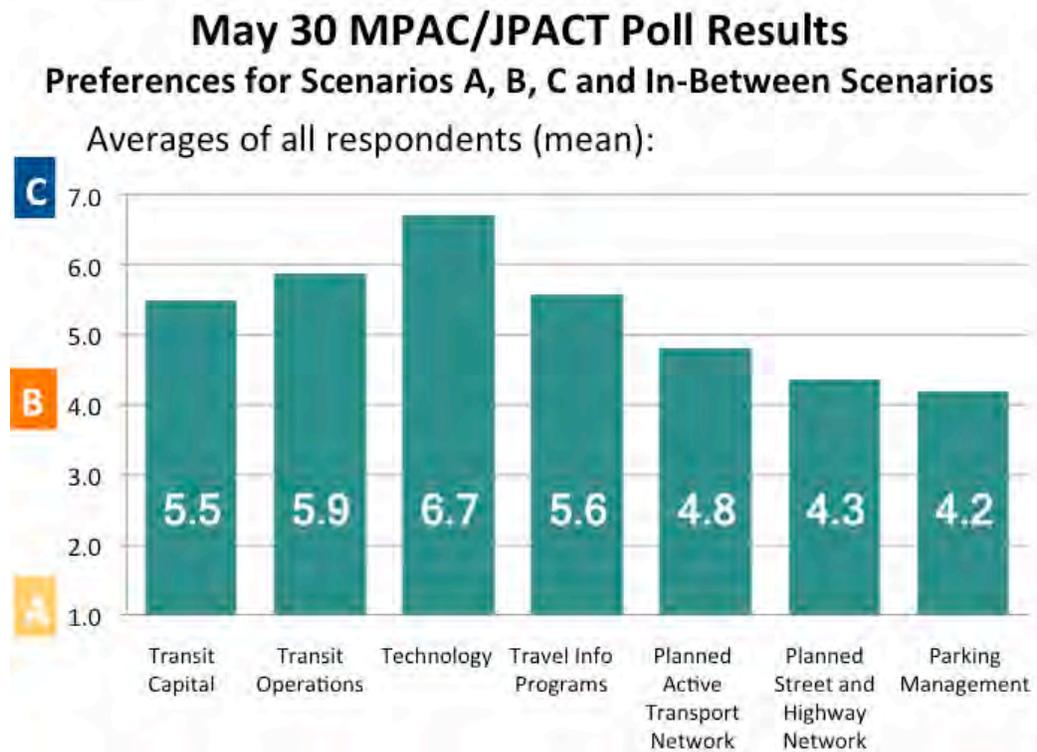
RECOMMENDATION #2

Assume state transition to cleaner fuels, more fuel-efficient vehicles and pay-as-you-drive insurance, as put forth by state agencies.

- Assume the vehicle technology and fuel assumptions developed by three state agencies (ODOT, ODEQ and ODOE) and specified by the Land Conservation and Development Commission when setting the region's per capita GHG emissions reduction target in 2011. The assumptions were developed based on the best available information and current estimates about improvements in vehicle technologies and fuels. More recent information shows Oregon is on track to meet the vehicle technology and fuel economy assumptions; however more progress is needed to remove the 2015 sunset on low carbon fuels standard.
- Assume the Statewide Transportation Strategy Vision assumptions for pay-by-the-mile vehicle insurance for 2035.

RECOMMENDATION #3

Considering public input, cost, climate benefit and the region’s six desired outcomes, the following levels of investment are recommended for the draft approach for testing:



More information about the recommendation for each policy area is summarized below to guide staff on the development and evaluation of the draft approach recommended for testing.

A. MAKE TRANSIT MORE CONVENIENT, FREQUENT, ACCESSIBLE AND AFFORDABLE

- Assume a “More than Scenario B” level of investment for transit capital. This level of investment is reflected in the 2014 RTP financially constrained system of transit capital investments, which includes the next priority high capacity transit corridors being planned for in the region and updated local, regional and state priorities identified during the 2014 RTP update.
- Assume a “Less than Scenario C” level of investment for transit operations that includes service enhancements and new community transit connections that link to regional transit connections, as identified in TriMet’s Service Enhancement Plans (SEPs) and the South Metro Area Rapid Transit District (SMART) Master Plan. For purposes of analysis, this level of investment reflects approximately 9,200 revenue hours of service (a 64% increase in revenue hours from 2010 levels).

B. USE TECHNOLOGY TO ACTIVELY MANAGE THE TRANSPORTATION SYSTEM

- Assume a “Scenario C” level of investment, recognizing the effectiveness and relatively low cost of this policy area and its ability to leverage investments and enhance the effectiveness of other policy areas.
- Target investments in technology to capital and operational investments in roads, transit, active transportation and parking management. For example, implement transit signal priority on frequent bus routes or use cameras linked to a traffic operations center to deploy incident response patrols to quickly clear breakdowns and crashes on the freeway system.

C. PROVIDE INFORMATION AND INCENTIVES TO EXPAND THE USE OF TRAVEL OPTIONS

- Assume a “More than B Scenario” level of investment recognizing the effectiveness and relatively low cost of this policy area and its ability to leverage investments and enhance the effectiveness of other policy areas. Success of this policy area is also contingent on the availability of transit and other travel options in areas targeted with these programs.
- Target investments in travel information and incentives to leverage and enhance the effectiveness of capital and operational investments in transit, active transportation and parking management to increase awareness and use of travel options in areas assumed to have new transit service, a new trail connection, or electric vehicle charging stations.
- The region has successfully implemented these policies and programs, but could accomplish more with expanded coordination, public-private partnerships and resources directed to local governments, employers, transportation management associations and transit agencies to support their implementation efforts.

D. MAKE BIKING AND WALKING MORE SAFE AND CONVENIENT

- Assume a “More than Scenario B” level of investment. This level of investment reflects the 2014 RTP financially constrained system of active transportation investments and represents updated local, regional and state priorities identified during the 2014 RTP update.

MAKE STREETS AND HIGHWAYS MORE SAFE, RELIABLE AND CONNECTED

- Assume a “More than Scenario B” level of investment. This level of investment reflects the 2014 RTP financially constrained system of street, highway, bridge, and street-related freight investments and represents updated local, regional and state priorities identified during the 2014 RTP update. It should be noted that investments aimed at improving streets or building new street connections will also include bicycle and pedestrian facilities, further completing the active transportation network.

MANAGE PARKING TO MAKE EFFICIENT USE OF PARKING RESOURCES

- Assume the parking management approach reflected in Scenario B, which links higher levels of parking management to the availability of high capacity transit, frequent bus service and active transportation in 2040 centers. This approach is also assumed in the 2014 RTP.

- Conduct a sensitivity test of the draft approach by analyzing a second version that assumes no change to parking management (as tested in Scenario A) and a third version that assumes the parking management approach used in Scenario C. The sensitivity test is intended to help build understanding of the range of parking management approaches available for each community and inform the tradeoffs between level of effort and ability to leverage and enhance the effectiveness of investments in other policy areas. The sensitivity test should be designed to fit within available time and resources.
- Parking management approaches include completing an assessment of parking usage and supply, building shared public parking in growing areas served by high capacity transit and frequent bus service, reducing/removing minimum parking requirements or setting maximum parking requirements in downtowns and transit-oriented developments, providing bicycle parking and restricting on-street parking time limits or installing parking meters in areas served by high quality transit and active transportation options. ¹

RECOMMENDATION #4

Project staff should work with MTAC and TPAC to conduct the evaluation during the summer and develop more detailed and locally-tailored modeling assumptions that reflect the draft approach. The evaluation should estimate greenhouse gas emissions reduction and other outcomes evaluated earlier in the project, such as cost, travel behavior, economic impacts, air quality, social equity and public health.

RECOMMENDATION #5

Project staff should report the results in September, including:

- the estimated greenhouse gas emissions reduction of each policy area to demonstrate the climate return on investment
- the potential benefits and impacts on household and freight travel costs, jobs, work force access to transit, physical activity, air pollution and other key outcomes reported in Phase 2
- the cost of implementation and, recognizing financing data limitations, any funding gap between the draft approach, current funding levels and the 2014 RTP financial assumptions. The reporting should identify potential funding mechanisms for investments needed to implement the preferred approach that do not have identified sources of funding.

RECOMMENDATION #6

Project staff should work with MTAC and TPAC to identify recommended actions that guide how the region integrates reducing greenhouse gas emissions with ongoing efforts. This will include preparing Regional Framework Plan amendments that refine existing regional policies and/or add new policies needed to implement the preferred approach.

¹ See *Parking Made Easy*, a handbook developed for local governments, for more information at: <http://www.oregon.gov/LCD/TGM/docs/parkingprimerfinal71213.pdf>

RECOMMENDATION #7

Project staff should prepare a near-term implementation plan that describes future actions (post 2014) that are needed to implement the preferred approach. This could include developing a shared agenda seeking transportation funding during the 2015 legislative session and advocating for state actions to achieve fleet and technology advancements. It is important for the preferred approach and implementation recommendations to provide local flexibility and reflect a menu of options across the six policy areas that support the needs and priorities of each community. A draft framework is provided for reference.

RECOMMENDATION #8

Project staff should provide opportunities for further refinement of the draft approach during Fall 2014, prior to final action by the Metro Council in December 2014.

RECOMMENDATION #9

Project staff should provide opportunities for more discussion of what potential funding mechanisms should be considered to help pay for the investments and actions recommended in the preferred approach the Metro Council considers for adoption in December 2014. The discussions could lead to development of recommendations for continuing these finance discussions beyond the Climate Smart Communities Scenarios Project.

DRAFT

Near-Term Implementation Plan Framework – A Starting Point

I. Policy tools

- State policy
- Regional policy
- Local policy
- Regulatory

II. Funding tools

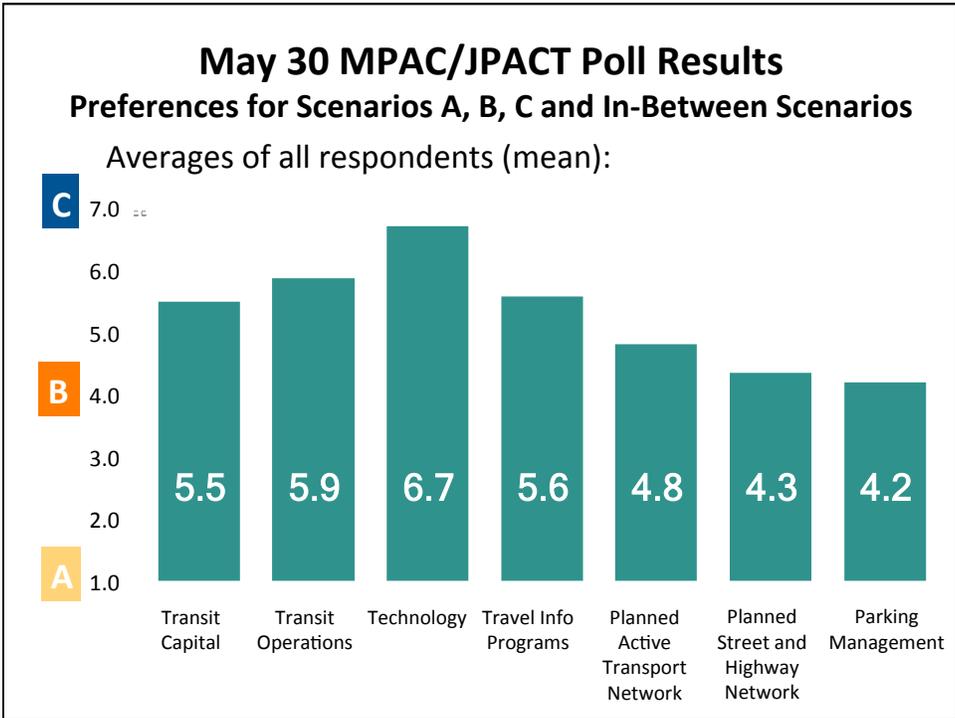
- Federal resources
- State resources
- Regional resources
- Local resources
- Public/private models

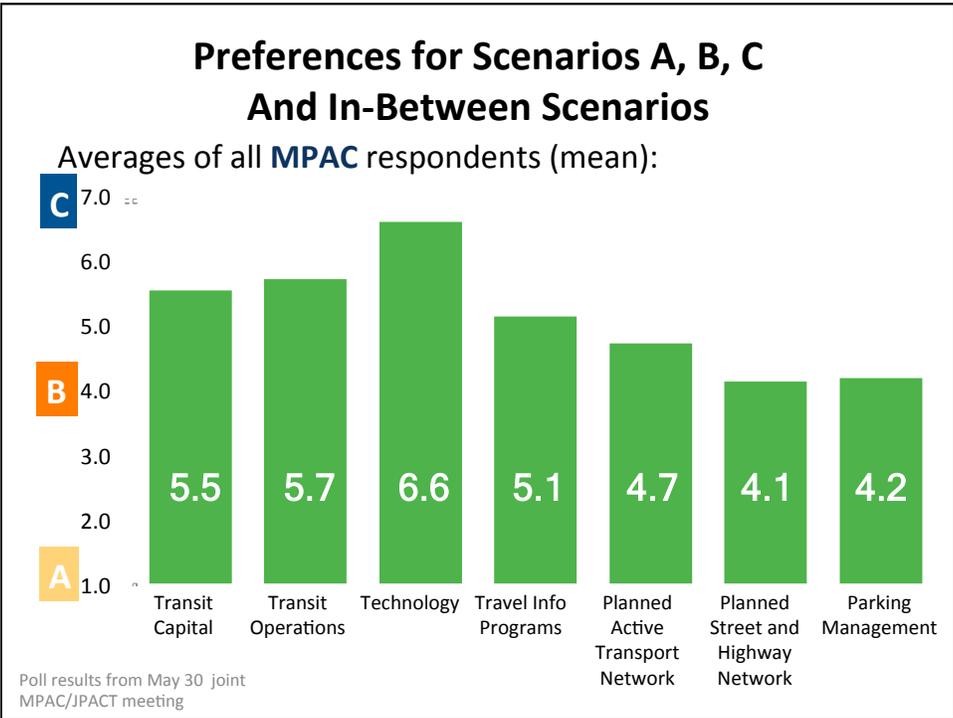
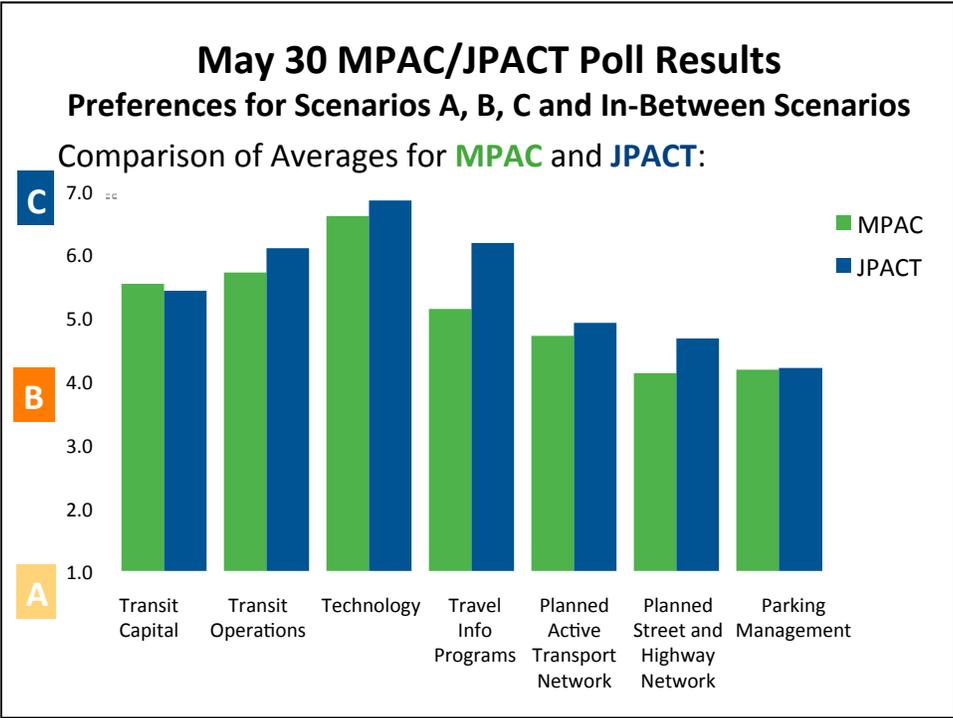
III. Programmatic tools

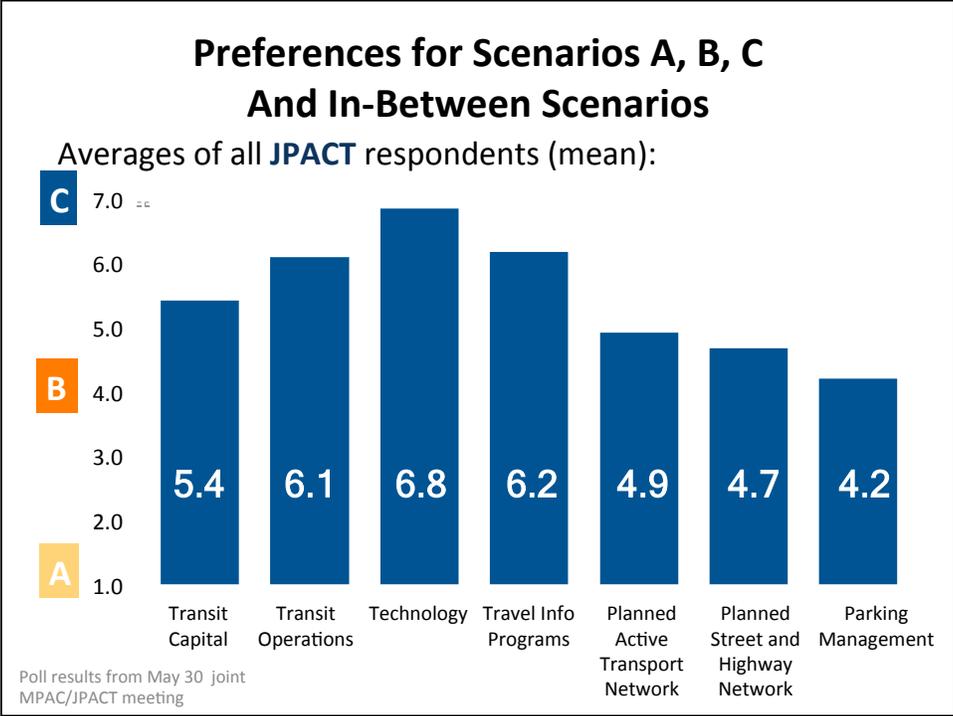
- TriMet Service Enhancement Plans
- SMART Master Plan and travel options programs
- Regional travel options program
- Local programs

IV. Engagement and education tools

- Advocacy for funding
- Advocacy for cleaner, low carbon fuels and technology advancements
- Community engagement





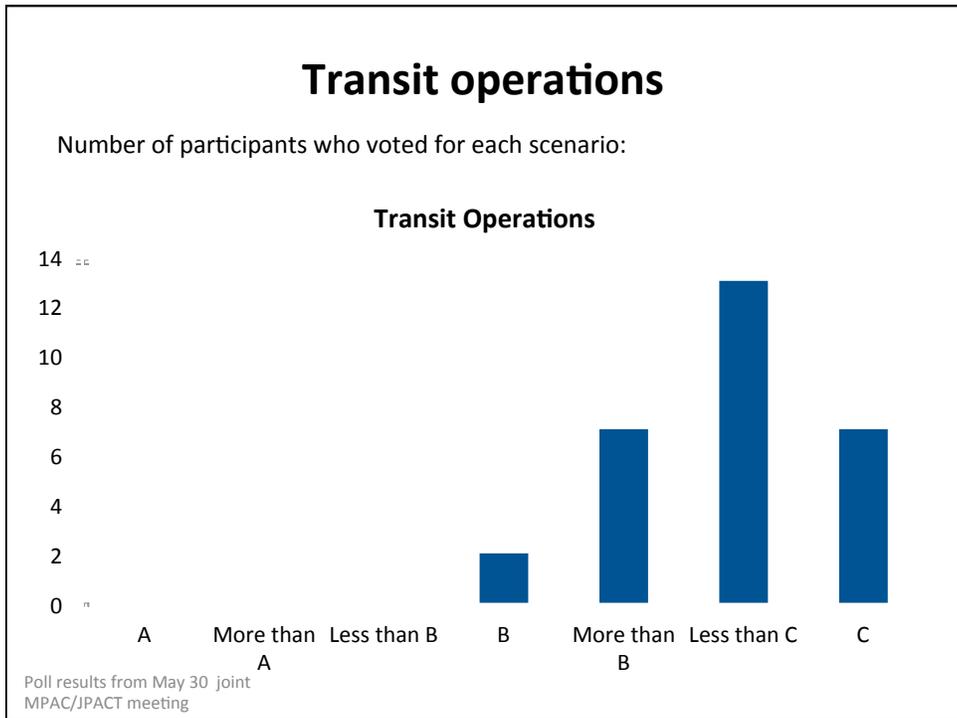
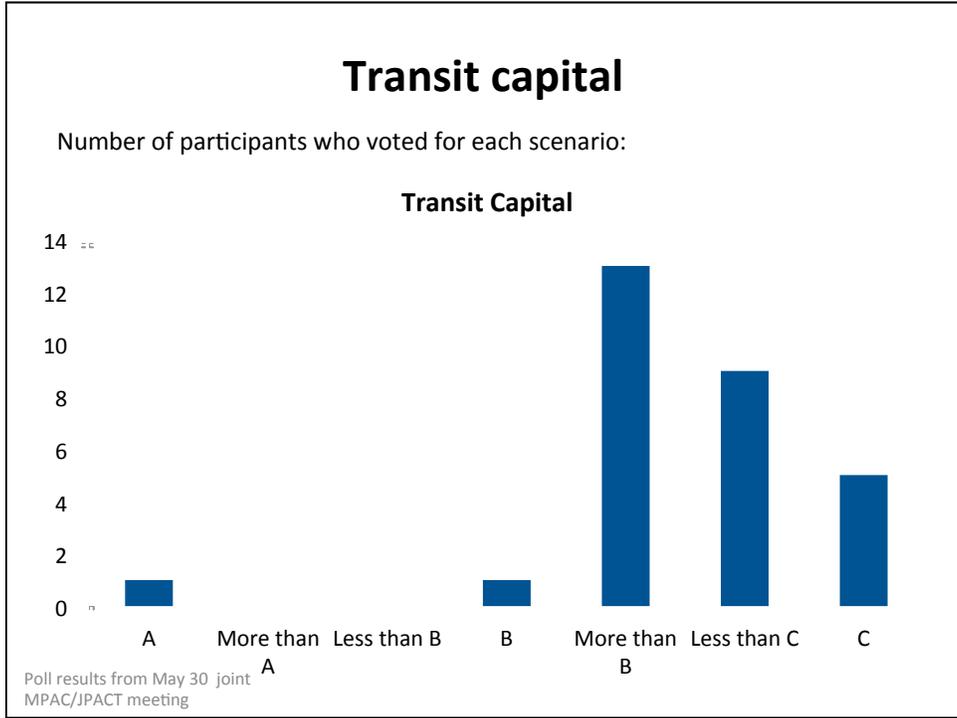


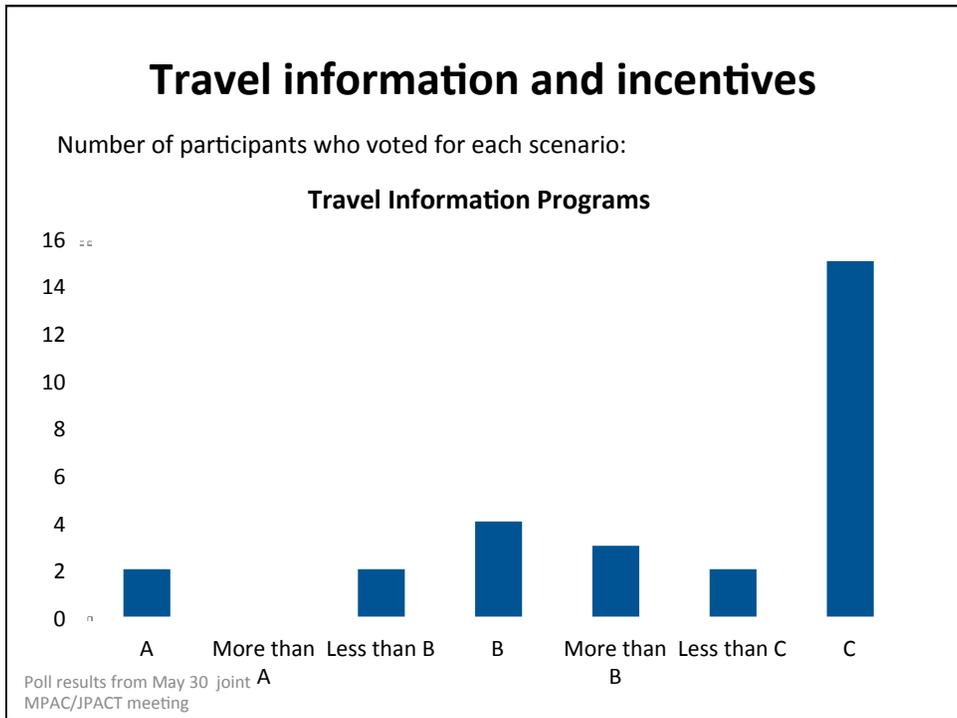
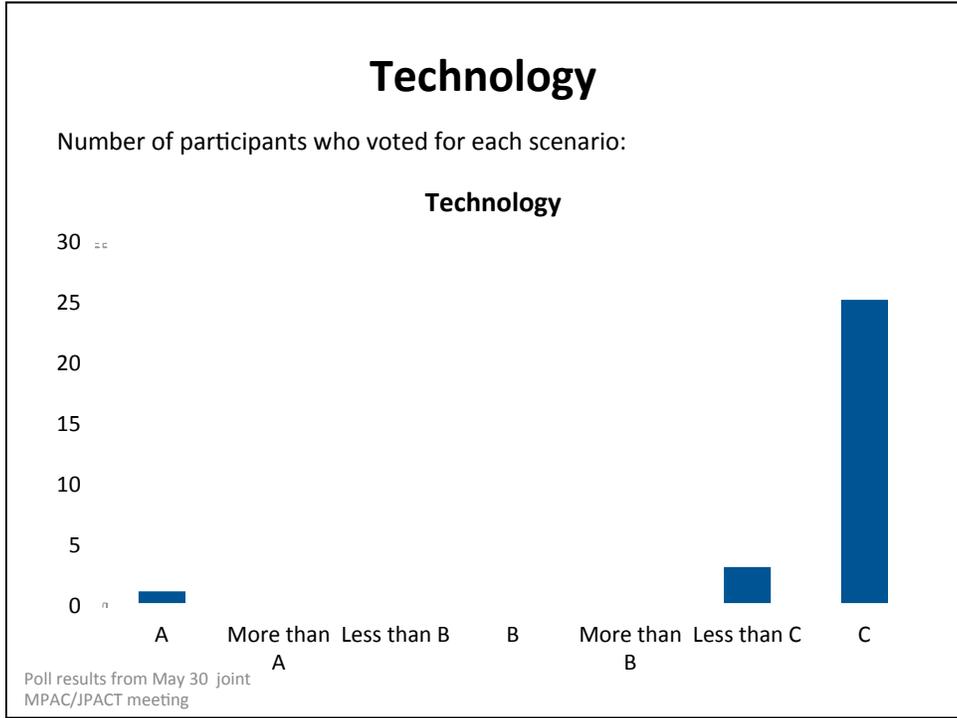
May 30 MPAC/JPACT Poll Results

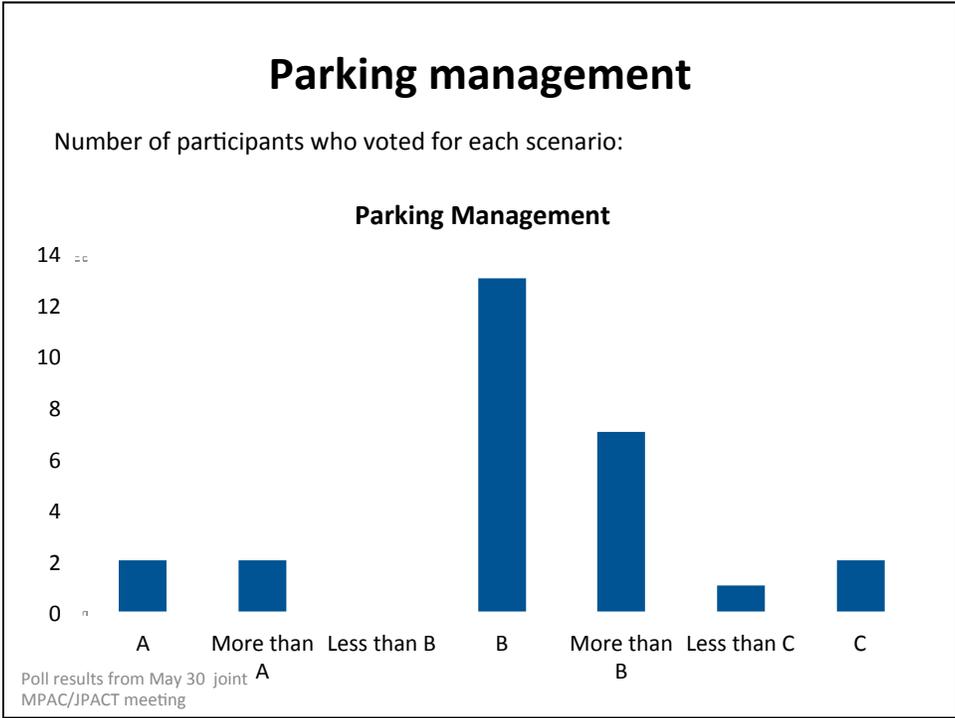
Preferences for Scenarios A, B, C and In-Between Scenarios

Ranges of Responses for Each Component
Number of participants who voted for each scenario:

	Transit Capital	Transit Operations	Technology	Travel Information Programs	Planned Active Transport Network	Planned Street and Highway Network	Parking
C	5	7	25	15	0	0	2
Less than C	9	13	3	2	5	2	1
More than B	13	7	0	3	18	12	7
B	1	2	0	4	4	12	13
Less than B	0	0	0	2	0	1	0
More than A	0	0	0	0	1	1	2
A	1	0	1	2	1	1	2
Total Responses	29	29	29	28	29	29	27







Materials following this page were distributed at the meeting.

 **Metro** | *Agenda*

Meeting: Metro Council
Date: Thursday, June 12, 2014
Time: 2:00 p.m.
Place: Metro, Council Chamber

CALL TO ORDER AND ROLL CALL

1. INTRODUCTIONS

2. CITIZEN COMMUNICATION

3. CONVENTION CENTER HOTEL PROJECT UPDATE

**Hillary Wilton, Metro
Scott Cruickshank, OCC**

4. CONSIDERATION OF COUNCIL MINUTES FROM JUNE 5, 2014

5. RESOLUTIONS

5.1 **Resolution No. 14-4515**, For the Purpose of Adopting the Annual Budget for Fiscal Year 2014-15, Making Appropriations, Levying Ad Valorem Taxes and Authorizing an Interfund Loan.

**Tim Collier, Metro
Kathy Rutkowski,
Metro**

5.2 Public Hearing on Resolution 14-4515

6. ORDINANCES –FIRST READ

6.1 **Ordinance No. 14-1328**, An Ordinance Extending the Metro Construction Excise Tax for Community Planning and Development Grants.

6.2 **Ordinance No. 14-1341**, For the Purpose of Amending the FY 2013-14 Budget and Appropriations Schedule and the FY 2013-14 through 2017-18 Capital Improvement Plan.

6.3 **Ordinance No. 14-1339**, For the Purpose of Amending Metro Code 7.03 (Investment Policy) For Fiscal Year 2014-2015.

7. ORDINANCES – CONTINUED FROM MAY 29

7.1 **Ordinance No. 14-1329B**, For the Purpose of Amending Title 4 of the Urban Growth Management Functional Plan Regarding the Establishment of Trails and Associated Facilities in Regionally Significant Industrial Areas.

Roger Alfred, Metro

8. CHIEF OPERATING OFFICER COMMUNICATION

Martha Bennett, Metro

9. COUNCILOR COMMUNICATION

ADJOURN

Television schedule for June 12, 2014 Metro Council meeting

<p>Clackamas, Multnomah and Washington counties, and Vancouver, WA Channel 30 – Community Access Network <i>Web site:</i> www.tvctv.org <i>Ph:</i> 503-629-8534 <i>Date:</i> Thursday, June 12</p>	<p>Portland Channel 30 – Portland Community Media <i>Web site:</i> www.pcmtv.org <i>Ph:</i> 503-288-1515 <i>Date:</i> Sunday, June 15, 7:30 p.m. <i>Date:</i> Monday, June 16, 9 a.m.</p>
<p>Gresham Channel 30 - MCTV <i>Web site:</i> www.metroeast.org <i>Ph:</i> 503-491-7636 <i>Date:</i> Monday, June 16, 2 p.m.</p>	<p>Washington County and West Linn Channel 30– TVC TV <i>Web site:</i> www.tvctv.org <i>Ph:</i> 503-629-8534 <i>Date:</i> Saturday, June 14, 11 p.m. <i>Date:</i> Sunday, June 15, 11 p.m. <i>Date:</i> Tuesday, June 17, 6 a.m. <i>Date:</i> Wednesday, June 18, 4 p.m.</p>
<p>Oregon City and Gladstone Channel 28 – Willamette Falls Television <i>Web site:</i> http://www.wftvmedia.org/ <i>Ph:</i> 503-650-0275 Call or visit web site for program times.</p>	

PLEASE NOTE: Show times are tentative and in some cases the entire meeting may not be shown due to length. Call or check your community access station web site to confirm program times. Agenda items may not be considered in the exact order. For questions about the agenda, call the Metro Council Office at 503-797-1540. Public hearings are held on all ordinances second read. Documents for the record must be submitted to the Regional Engagement and Legislative Coordinator to be included in the meeting record. Documents can be submitted by e-mail, fax or mail or in person to the Regional Engagement and Legislative Coordinator. For additional information about testifying before the Metro Council please go to the Metro web site www.oregonmetro.gov and click on public comment opportunities.

Metro’s nondiscrimination notice

Metro respects civil rights. Metro fully complies with Title VI of the Civil Rights Act of 1964 that bans discrimination on the basis of race, color or national origin. For more information on Metro’s civil rights program, or to obtain a Title VI complaint form, visit www.oregonmetro.gov/civilrights or call 503-797-1536. Metro provides services or accommodations upon request to persons with disabilities and people who need an interpreter at public meetings. All Metro meetings are wheelchair accessible. If you need a sign language interpreter, communication aid or language assistance, call 503-797-1536 or TDD/TTY 503-797-1804 (8 a.m. to 5 p.m. weekdays) 7 business days in advance of the meeting to accommodate your request. For up-to-date public transportation information, visit TriMet’s website at www.trimet.org.



133 SW 2nd Ave, Suite 201 • Portland, OR 97204 • (503) 497-1000 • fax (503) 223-0073 • www.friends.org

Southern Oregon Office • PO Box 2442 • Grants Pass, OR 97528 • (541) 474-1155 • fax (541) 474-9389

Willamette Valley Office • PO Box 51252 • Eugene, OR 97405 • (541) 520-3763 • fax (503) 223-0073

June 10, 2014

Metro President Tom Hughes
Councilor Sam Chase
Metro Council Members
600 NE Grand Avenue
Portland, OR 97

Re: Proposed 2014-15 Budget Amendment
Work Force Housing Implementation

1000 Friends of Oregon appreciates the opportunity to provide comments on Councilor Chase's proposed amendment to the Metro 2014-15 budget concerning work force housing. We very much support the objectives of this amendment. 1000 Friends has long advocated that Metro take a stronger position to ensure that every jurisdiction in the region do more to both meet their individual legal obligations under Oregon land use planning Goal 10 (Housing) as well as to achieve their fair share affordable housing goals. Among other things, we were a co-founder of the Coalition for a Livable Future, whose first action was to successfully advocate for inclusion of an affordable housing provision in Metro's Region 2040 Growth Concept.

1000 Friends, and other affordable housing advocates, have also advocated for enforceable fair share affordable housing targets for each local jurisdictions, and for requirements that jurisdictions take actions to implement the affordable housing goals and policies described in documents developed by Metro's Housing Affordability Task Force. We have been disappointed that Metro has not to date done so. Finally, 1000 Friends of Oregon was instrumental in seeing that Metro and Washington County agreed to affordable housing targets in the North Bethany UGB expansion area, in exchange for not litigating over the UGB expansion. That, also, seems to be falling short of hopes and expectations.

Over a decade has gone by since many of these efforts were undertaken, and the region continues to fall farther behind in ensuring that affordable housing choice exists in every community in the region.

Therefore, we agree with the goals of Councilor Chase's budget proposal. However, we cannot support certain elements of it, and we are concerned that Metro not spend another few years on studies as opposed to actual implementation. We cannot support a proposal that includes the state-level concepts in item #2. Among other things, these are contrary to Metro's legislative principles, and would require a major revision to Goal 14 and other state statutes and administrative rules regarding urban growth boundaries. Moreover, these concepts would not be effective in achieving actual affordable housing on the ground. LCDC has previously explored the idea of allowing UGB expansions without a showing of need in exchange for affordable housing provisions and found that this was unworkable because:

- The cost of providing infrastructure to new lands at the edge of existing UGBs is so expensive that it precludes the provision of affordable housing. (North Bethany is an excellent example of this reality.)
- This places housing far from where those needing it currently live and work and actually need affordable housing. Owning and operating a car costs, on average, \$9000/year. As Metro's excellent work has shown, the affordability of actually living in a house is significantly impacted by its location relative to transportation choices. TriMet's current bus service is inadequate to many parts of the region where people already live; TriMet will not be able to serve expansion areas with the frequent bus service that is needed by those needing affordable housing.
- The development community has not shown interest in providing truly long-term affordable housing in expansion areas, even in exchange for additional development bonuses.
- It would require an overhaul of existing law, as described above, which is practically and politically unlikely.

In addition, neither LCDC nor LUBA is involved with the vast majority of measures that Metro or local governments could take to ensure affordable housing. Moreover, LUBA and Oregon local governments already process land use decisions faster than any other state's requirements.

Instead, Metro can demonstrate its commitment to affordable housing in new UGB areas by ensuring that affordable housing is provided in the *thousands of acres that were just added to the UGB*, both in Metro's actual UGB expansion and in the legislative settlement of Metro's reserves and UGB decisions. South Hillsboro and other areas added to the UGB present Metro with the opportunity to require that long-term affordable housing be provided in exchange for the UGB expansions just granted and the tremendous public investment that will be made in bringing infrastructure to these areas. There is no need to focus on future UGB expansions when Metro already has more residential in its UGB than it would have been able to demonstrate a need for otherwise, as the result of HB 4078.

We support items #1 and #3 in Council Chase's proposal. We are concerned, though, that Metro not continue to merely study the issue of affordable housing. We recommend, instead, that the proposal have a time frame of 6 months, during which the following would be accomplished:

- Determine how well each jurisdiction has done in moving towards achieving its fair share affordable housing target. Every jurisdiction was supposed to report annually on its progress towards achieving diverse and affordable housing. Have they reported, and what does it show?
- Update Metro's past affordable housing task force report, including the fair share housing targets of reach jurisdiction.
- Incorporate the results of the Equity Atlas 2.0, co-authored by Metro, PSU, and the Coalition for a Livable Future.
- Develop actions Metro can take now to require the provision of opportunities for affordable housing. For example, Metro can liberalize the accessory dwelling unit requirement it adopted over a decade ago, it can require reducing minimum parking

requirements, and it can require affordable housing as part of Metro transportation and other investments. These examples are in areas that Metro has studied and taken actions in before; therefore, these can be quickly updated and implemented.

1000 Friends supports the staff response to Councilor Chase's proposal. It seems to us an excellent way to carry out the very worthwhile goals of Councilor Chase's budget amendment. The staff recommends focusing Metro's effort on TODs, corridors, and mixed-use areas where Metro already makes significant investments of transportation and land use funding and time. This allows Metro to continue and implement the excellent work Metro has done on highlighting that "affordability" is not merely the cost of housing, but is also the location of that housing relative to the resident's ability to access transportation alternatives to access work, school, and other daily needs. We recommend that it be clear that the staff response also includes the areas just added to the UGB, where the concept plans now being developed or that will be developed.

I regret that I will not be able to attend today's work session or the Metro Council hearing on this On June 12, because I will be out of town. Thank you for consideration of our comments and we look forward to working with Metro on implementing affordable housing measures.

Sincerely,

A handwritten signature in cursive script that reads "Mary Kyle McCurdy".

Mary Kyle McCurdy
Policy Director and Staff Attorney

“Ask Metro” campaign



Tools for Living



TOOLS FOR LIVING



Garbage and recycling



Healthy home



Yard and garden



Getting around

Tools for Living

From cleaning recipes to pest control around the region, ask Metro for tools

Big goals

- Create healthier environments
- Shift behaviors
- Link to larger Metro story



Joining forces

- Common goals
- Shared audiences
- Tell a unified story
- Measure with shared framework
- Save time and money



“Ask Metro” ...

- makes how-to information more accessible.
- raises awareness of Tools for Living.
- acts as a rallying point for programs.



Awareness and education campaign

- June – September
 - Out of home
 - Print
 - Radio
 - Online
 - Partner outreach, durable tools



CAN I GET A SPAM FILTER FOR THIS MAILBOX?



Ask Metro about getting less junk mail.

oregonmetro.gov
503-234-3000



CAN I GET THERE BY BIKE LANE?



Ask Metro about other ways to get around.

oregonmetro.gov



CAN SOMEONE ELSE DRIVE ME TO WORK?



Ask Metro about a better commute.

oregonmetro.gov



CAN I KILL THE ANTS
BUT NOT THE DOG?



Ask Metro about a safer home.

oregonmetro.gov 503-234-3000



CAN I GET HUMMINGBIRDS
TO MOVE IN TOO?

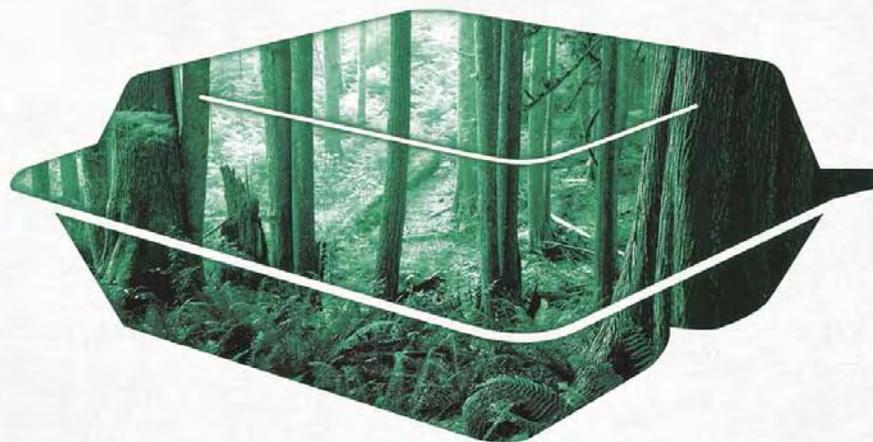


Ask Metro about safe and healthy yard care.

oregonmetro.gov 503-234-3000



I ATE THE LEFTOVERS.
NOW WHAT?

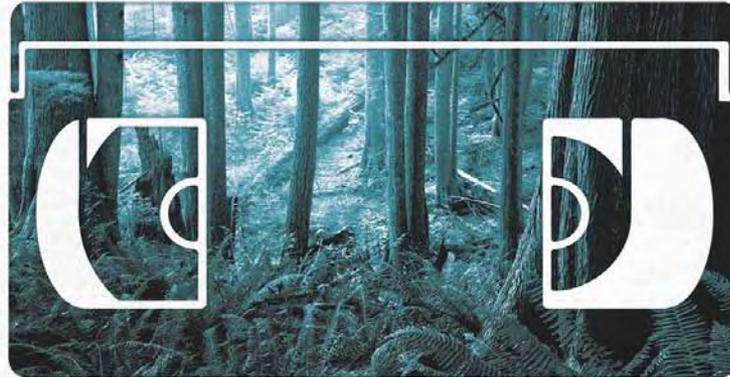


Ask Metro whether to toss or recycle.

oregon**metro.gov** 503-234-3000



MUST MY AEROBICS TAPES GO TO WASTE?



Ask Metro how to get rid of electronics.

oregonmetro.gov 503-234-3000



CAN I RECYCLE A PLASTIC SNOWMAN?



Ask Metro how to clear stuff out.

oregonmetro.gov 503-234-3000



CAN MY CLEANERS BE CLEANER?



Ask Metro about a safer home.

oregon**metro.gov** 503-234-3000



WHAT DO I DO WITH OLD BATTERIES?



Ask Metro whether to toss or recycle.

oregonmetro.gov 503-234-3000



HOW DO I EVICT MY OLD COUCH?



Ask Metro how to get rid of furniture.

oregonmetro.gov 503-234-3000



WHERE DO I TOSS AN OLD TUB?



Ask Metro about remodel clean-up.

oregon**metro.gov** 503-234-3000



WHERE CAN I FIND THE
GREENEST RED PAINT?

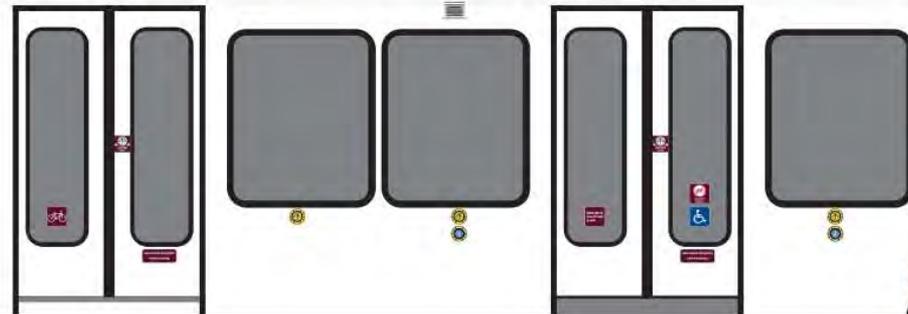


Ask Metro about recycled paint.

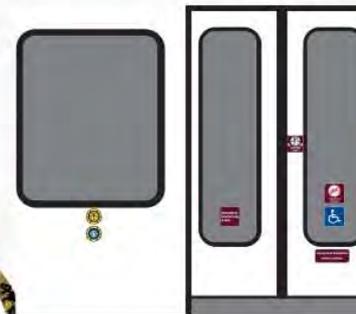
oregonmetro.gov 503-234-3000



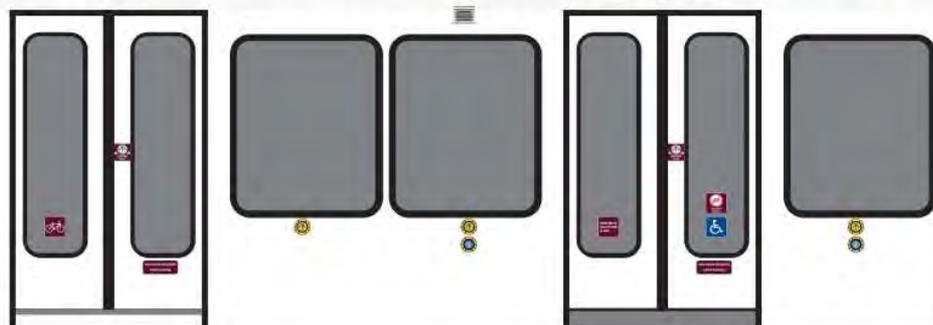
CAN I GET THERE BY BIKE LANE?



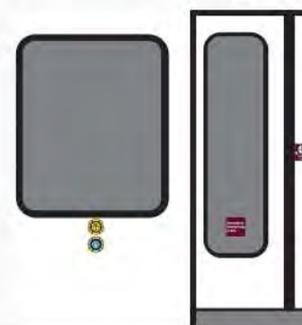
Ask Metro. oreg



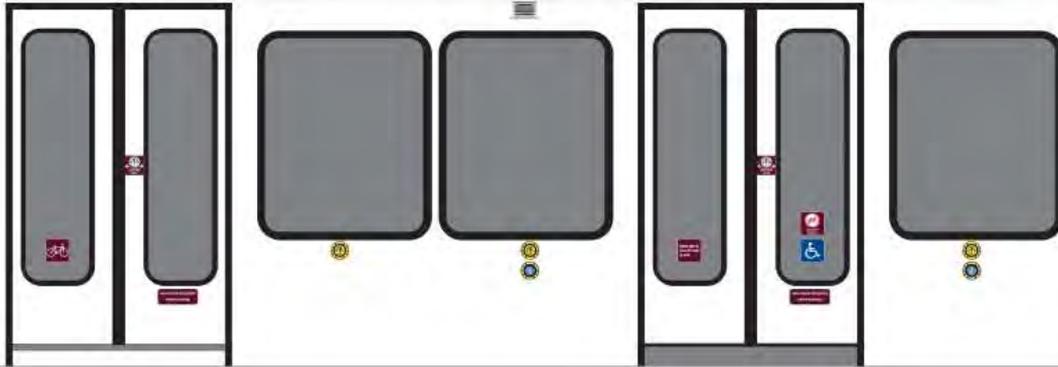
CAN MY CLEANERS BE CLEANER?



Ask Metro. oreg



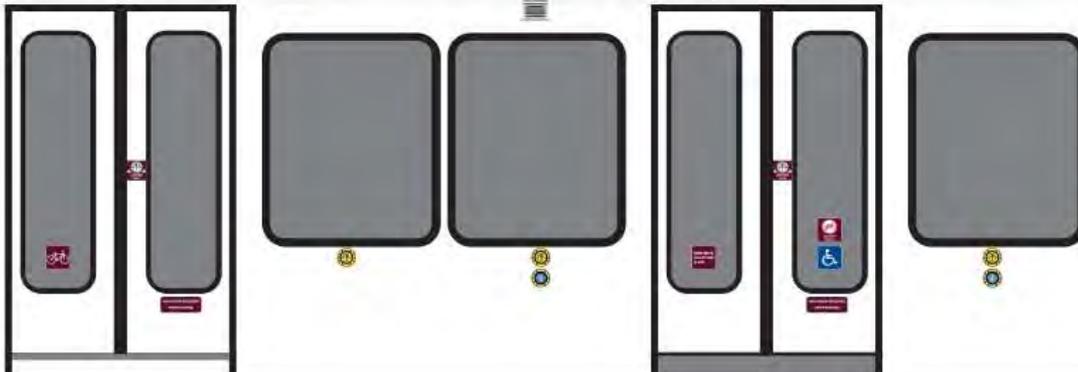
WHERE CAN I FIND THE GREENEST RED PAINT?



Ask M



CAN I RECYCLE A PLASTIC SNOWMAN?



Ask



Awareness and education campaign

- June – September
 - Radio
 - Online – [animated web banners](#)
 - Partner outreach, durable tools





WELCOME TO THE NEIGHBORHOOD

Ask Metro for helpful, straight-up information about living here.

oregonmetro.gov 503-234-3000 

CAN I GET THERE BY BIKE LANE?

Check out the **Bike There!** and **Walk There!** maps to explore new routes. Learn more by visiting oregonmetro.gov



Ask Metro about other ways to get around

ONE FREE GALLON OF METROPAINTM WHEN YOU PURCHASE A GALLON OF EQUAL OR GREATER VALUE



Valid only at MetroPaint Swan Island, 4825 N. Basin Ave. in Portland. Limit of one coupon per customer per day. Limit one per household. Offer expires Dec. 31, 2014. Learn more at oregonmetro.gov/metropaint or 503-234-3000.

Ask Metro about affordable paint

LVNG001



RECIPES FOR NONTOXIC CLEANERS

Use these all-purpose cleaners on countertops, floors, walls, carpet and upholstery.

Recipe 1

Combine:
1/4 cup white distilled vinegar
1/2 teaspoon liquid Castile soap (in the laundry aisle)
3/4 cup warm water

Shake to blend. Apply with spray bottle.

Recipe 2

Dissolve 4 tablespoons baking soda in 1 quart warm water. Apply with spray bottle.

Recipe 3

Mix 1/2 cup vinegar with 1 cup to 1 quart warm water. Apply with spray bottle.

Ask Metro about a healthier home

\$5 OFF THE GOOD STUFF

compost, native plants and hand-weeding tools



For a list of participating stores, visit oregonmetro.gov/gardenshops. Limit one coupon per customer per store. Requires a \$20 minimum purchase before discount. Expires Dec. 31, 2014.

Ask Metro about a safe and healthy yard

13990 3

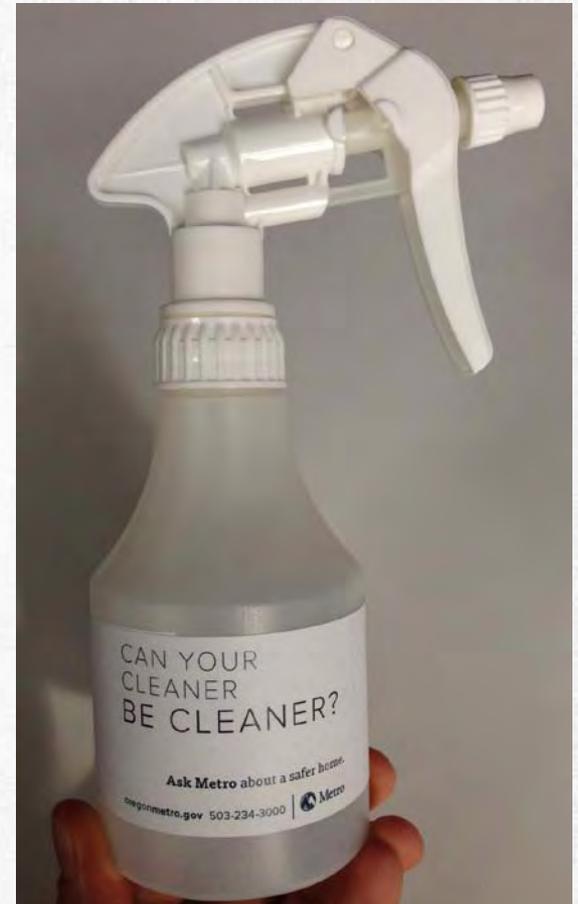


\$5 OFF HAZARDOUS WASTE DISPOSAL

Bring a load of **hazardous waste** and **household toxics** and Metro will take \$5 off your disposal fee, making the first 35 gallons free. This coupon required at time of visit for discount. Valid at Metro Central Station (6161 NW 61st Ave., Portland) or Metro South Station (2001 Washington St., Oregon City). Expires Dec. 31, 2014.

Ask Metro about hazardous waste

LVNG002



FREE HAZARDOUS WASTE DISPOSAL



Coming soon
to your neighborhood.

Help make your home and garden safe for kids, pets and nature nearby. Bring your pesticides, paints and other household hazardous waste to Metro's free collection event.

503-234-3000 oregonmetro.gov



Measurement

- Web traffic
- Weekly dashboard
- Retesting baseline
- Partner feedback
- Distribution
- Increased calls



4 reasons why “Ask Metro” works



1.

Positioning Metro as a go-to resource creates awareness of and trust in Metro.



2.

Helps people find what **they** want!

“Helpful, straight-up information about living here.”



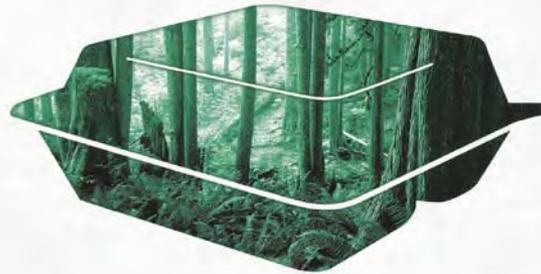
3.

Connects people to Metro.



4.

Telling a unified story is more effective and efficient.



Questions?





Metro | Memo

Date: June 10, 2014
To: Metro Council President Hughes, Metro Council
From: Metro Councilor Sam Chase, Chair, North Portland Enhancement Committee
Subject: North Portland Enhancement Committee 2014 Capacity Building Grant Awards

For nearly three decades, Metro's North Portland community enhancement grants have helped improve the neighborhoods of University Park, Arbor Lodge, Portsmouth, Overlook, Cathedral Park, St. Johns or Kenton near the now-closed St. Johns Landfill. In 2012 the Council approved the committee's decision to sunset the annual grant making program and dedicate the remaining \$1.6 million fund to the North Portland Greenway Trail and capacity building grants that could strengthen programs and services to North Portland residents.

These capacity-building grants were highly competitive. The North Portland Enhancement Committee initially received 60 letters of interest totaling approximately \$2.5 million in funding requests. The process generated a lot of excitement in the community, reflected by the quantity and quality of those letters. Only 16 organizations were invited by the committee to submit full proposals.

The North Portland Enhancement Grant Committee established the grant evaluation criteria to include an assessment of how well projects will:

- serve and engage residents of North Portland
- show the most potential for lasting impact
- build on the current capacity of the applicant and/or partners to successfully complete the project.

The committee ranked and discussed all the final proposals at their meeting Thursday, June 5 and recommended 14 for full funding. Although the committee makes all final funding decisions, I wanted to be sure you were the first to hear about their decision. Applicants are being notified this week.

Representatives of the North Portland Enhancement Committee are scheduled to make a presentation to the Metro Council about their funding decision at the Council's regular meeting on Thursday, June 26, 2014. Successful grant applicants are invited to attend.

At that meeting, a brief presentation from the committee will showcase a couple of these organizations with particularly compelling stories to tell.

Please join me in congratulating the following organizations that have been awarded funding by the North Portland Enhancement Committee. These awardees have up to 24 months to complete their projects. Their efforts will help community groups and organizations sustain services and benefits to residents of North Portland for years to come. I look forward to sharing their success stories with you as their projects unfold.

Sincerely,

A handwritten signature in black ink, appearing to read "Sam Chase". The signature is fluid and cursive, with the first name "Sam" being more prominent than the last name "Chase".

Sam Chase
Metro Council District 5

Organization	Project Name	Amount
Columbia Slough Watershed Council	Equity and Inclusion Project for the North Portland Columbia Slough Watershed	\$41,977.00
Community Alliance of Tenants	North Portland Renters' Empowerment Project	\$35,000.00
Friends of Baltimore Woods	Friends of Baltimore Woods Capacity Building	\$25,093.35
Friends of the North Portland Willamette Greenway Trail	Friends of the N. Portland Willamette Greenway Trail Strategic Plan and Fundraising Strategy	\$50,000.00
Friends of Trees	Equity Engagement and Strategy	\$18,843.00
Golden Harvesters, Inc.	Training, Improving and Strengthening Golden Harvesters	\$30,416.00

Organization	Project Name	Amount
Historic Kenton Firehouse Committee/North Portland Community Works	Historic Kenton Firehouse Repair	\$51,620.00
Janus Youth Programs	Village Gardens	\$46,161.00
Momentum Alliance	Structuring Momentum Alliance for North Portland Youth Employment, Empowerment and Long-Term Organizational Success and Sustainability	\$48,280.00
North by Northeast Community Health Center	A Community Health Home Bringing Hope and Healing to North Portland	\$47,620.00
North Portland Tool Library (NPTL)	NPTL Capacity-Building Project: Expansion of Accessible Facilities and Services	\$50,000.00
Roosevelt High School	Roosevelt High School-Extended Learning Academy	\$50,000.00
St. Johns Main Street Coalition	Developing strong leaders, equitable engagement, and Strategic Vision for St. Johns Main Street Coalition	\$49,133.00
St. Johns Farmers Market	St. Johns Farmers Market	\$50,000.00
TOTAL		\$594,143.35

DRAFT

Mr. Jim Piro
President
Portland General Electric
121 SW Salmon Street
Portland, OR 97204

Mr. Pat Reiten
President
Pacific Power
825 NE Multnomah Street, Suite 2000
Portland, OR 97232

Dear Mr. Piro and Mr. Reiten,

As you know, Metro is an institutional customer of your electric utilities. We are committed to managing our business activities and internal practices in a sustainable manner, including making our best effort to reduce our carbon footprint. Moreover, our activities are guided by a set of regionally agreed-upon desired outcomes that characterize successful communities. These desired outcomes, which were unanimously endorsed by the Metro Council in Resolution 08-3940, include the following: "The region is a leader in minimizing contributions to global warming."

Metro has been deeply engaged in a number of regional and statewide efforts to define strategies for reducing greenhouse gas emissions from transportation and land use in line with legislatively adopted reduction targets. These include our Climate Smart Communities Scenarios Project, ODOT's Statewide Transportation Strategy, and The Oregon Global Warming Commission's Roadmap to 2020. In addition, the Oregon Convention Center participates in energy offset programs, including Pacific Power's Blue Sky Business Partner Program, purchasing renewable energy equivalent to 100% of its energy usage. Portland's 5 Centers for the Arts also participate in the Blue Sky program.

We know you share the goal of helping Oregon achieve its environmental goals, while also ensuring our continued economic competitiveness. We believe careful utility planning and strategic commitments to prioritize energy efficiency and renewable energy can serve to reduce carbon emissions while simultaneously holding down energy costs, maintaining reliability and giving customers rate predictability.

We applaud our utilities for agreeing that 25% of the electricity that will be delivered by 2025 must come from renewable resources, and we commend the electric utilities for their ongoing efforts to comply with this law. We are also strong supporters of Oregon's Renewable Energy Standard. We believe the time is right to advance planning beyond those mandates to ultimately phase out coal use and reduce carbon emissions consistent with what climate science tells us is needed if our communities and companies are to avoid the most serious consequences of climate change.

The time is right to accelerate our clean energy transition. We are all in this together as citizens and leaders of the great state of Oregon.

Sincerely,

C: Susan Ackerman, Chair, Oregon Public Utility Commission