

METROPOLITAN EXPOSITION RECREATION COMMISSION

Resolution No. 14-10

For the purpose of approving and transmitting to the Metro Council budget amendments to the Metropolitan Exposition Recreation Commission (MERC) Fund Approved Budget for fiscal year 2014-15, and requesting amendment of the Capital Improvement Plan FY 2014-15 (CIP).

WHEREAS, Metro Code 6.01.050 provides that MERC shall annually prepare and approve an annual budget which shall, to the maximum extent permitted by law, consist of one commission-wide series of appropriations; and

WHEREAS, MERC previously approved and transmitted to the Metro Council the fiscal year 2014-15 budget for the MERC Fund; and

WHEREAS, MERC staff request certain budget amendments to the approved budget for fiscal year 2014-15 for the reasons described in the attached Staff Report.

BE IT THEREFORE RESOLVED THAT,

1. MERC approves the budget amendments to the MERC Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015 for inclusion as part of the total Metro budget for this period and approves the requested changes to the CIP as described in the attached Staff Report and Exhibit A.
2. MERC requests that the Metro COO present these amendments to the Approved Budget to Metro Council for ratification.

Passed by the Commission on June 4, 2014.

Approved as to Form:
Alison R. Kean, Metro Attorney

By: _____
Nathan A. S. Sykes, Deputy Metro Attorney

Chair

Secretary/Treasurer

MERC Staff Report

Agenda Item/Issue:

For the purpose of approving and transmitting to the Metro Council a budget amendment to the MERC Fund for fiscal year 2014-15

Resolution No: 14-10

Presented By: Ben Rowe

Date: June 4, 2014

Background and Analysis:

Each year, some projects are still in progress due to various reasons at the end of the fiscal year or fit better in the next year's operations work plan. In order to facilitate the continuity of projects, OCC, Portland'5, and Expo request to carryover the budget items listed below. This action will amend the FY 2014-15 Approved Budget (prior to adoption) adding the line item amounts below.

OCC

The OCC security camera project was somewhat delayed because several departments were working towards similar projects simultaneously and the request for proposals on this project transitioned into a metro-wide request for proposals causing the project schedule to be extended.

Fund: 550 – Oregon Convention Center

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	550	55100	55990			\$240,000
Total Resources							\$240,000
<i>Requirements:</i>							
OCC CCTV Replacement	574000	550	55999	55950		8N024	240,000
Total Requirements							\$240,000

Portland'5

The Portland'5 façade maintenance is a multi-year project, the amount below is simply to continue planned work during good weather the Summer of 2014. The AHH lighting and control projects is a continuation of similar projects across the Portland'5 theaters and share elements that are expected to achieve cost and implementation efficiencies, and thus the schedules of these projects were synchronized for next year. The ASCH project was delayed by the Energy Trust of Oregon (ETO) process evaluating the best lamp options for the intended purpose and potential rebate.

Fund: 554 – Portland'5 Centers for the Arts

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	554	58100	55990			\$406,500
Total Resources							\$406,500
<i>Requirements:</i>							
M&S Items:							
Façade Maintenance	526100	554	58300	53800			\$121,500
Capital Project Items:							
AHH HVAC & Lighting Cntrls	572000	554	58999	55950		8R062	195,000
ASCH Lighting	572000	554	58999	55950		8R067	90,000
Total Requirements							\$406,500

Expo

The Marketing and Communication Plan and Hall Truss Repair work conducted in the current year did not use the entire FY 2013-14 allocated budget, these amounts reflect the remaining unspent budget amount wished to be carried over to FY 2014-15. The Halls A, B, & C assessment budget was deliberately postponed to FY 2014-15 to await the outcomes of the Expo Market Study currently in process. The Expo Capital projects listed below were delayed for various reasons and fit better with the event schedule in FY 2014-15.

Fund: 556 – Portland Expo Center

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	556	56100	55990			\$344,500
Total Resources							\$364,500

<i>Requirements:</i>							
M&S Items:							
Marketing & Comm. Plan	524050	556	56100	55910			\$23,000
Halls A,B,C, Assessment	524070	556	56100	55910			33,500
Expo Hall Truss Repair	526100	556	56300	53000		87M007	20,000
Capital Project Items:							
Electronic Reader Board	574000	556	56999	55950		8N011	40,000
Hall D Carpet & Paint	572000	556	56999	55950		8R042	23,000
Hall Connector Imprvmnts	572000	556	56999	55950		8N021	25,000
Lighting Halls D&E	572000	556	56999	55950		8R044	50,000
Storm water Bioswale	571000	556	56999	55950		8R045	20,000
Strom water Wall	572000	556	56999	55950		8R032	130,000
Total Requirements							\$364,500

Administration

The Expo Market Analysis Project was kicked off late in the fiscal year and was extended into FY 2014-15 to better accommodate resources availability after the 6 week Cirque event.

Fund: 558 – MERC Administration
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<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	558	55010	55990			\$30,000
Total Resources							\$30,000

<i>Requirements:</i>							
Expo Market Analysis	524070	558	55000	55000			30,000
Total Requirements							\$30,000

Fiscal Impact:

This action will amend the FY 2014-15 Approved Budget (prior to adoption) adding the line items amounts above to the already FY 2014-15 Approved Budget amounts.

Recommendation:

Staff recommends that the Metropolitan Exposition Recreation Commission adopt Resolution 14-10.