

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPROVING)
RELEASE OF A REQUEST FOR PROPOSALS)
(RFP) FOR PERSONAL SERVICES TO EN-)
HANCE THE CENSUS BUREAU TIGER MAPS)
FOR USE IN THE REGIONAL LAND IN-)
FORMATION SYSTEM (RLIS), WAIVING)
COUNCIL APPROVAL OF THE CONTRACT,)
AND AUTHORIZING THE EXECUTIVE)
OFFICER TO EXECUTE THE CONTRACT)

RESOLUTION NO. 91-1436

Introduced by
Rena Cusma,
Executive Officer

WHEREAS, The Metropolitan Service District has embarked upon development of a Regional Land Information System (RLIS) covering the Portland metropolitan area for the purpose of serving information needs of regional planning, member jurisdictions, citizenry and the business community; and

WHEREAS, The Council of the Metropolitan Service District finds that the TIGER digital street address map delivered to Metro by the U.S. Census Bureau provides a valuable addition to RLIS for a variety of uses, especially for transportation and solid waste planning activities; and

WHEREAS, The TIGER map requires certain enhancements, such as the addition of missing streets and address ranges to make it useful for the purposes sought; and

WHEREAS, Tri-Met is providing \$40,250 toward the accomplishment of this project; and

WHEREAS, There are funds available in the current fiscal year budget to conduct this work; and

WHEREAS, Metro Code Section 2.04.033 (a) (1) requires Council approval of contracts prior to execution when expenditure

of appropriations provided for that contract in the current fiscal year budget will occur in the following fiscal year budget; now, therefore,

BE IT RESOLVED,

That the Council of the Metropolitan Service District hereby approves release of the Request for Proposals for the enhancement of the TIGER digital street address map, waives the requirement for Council approval of the final contract and authorizes the Executive Officer to execute the final contract, subject to the final contract not substantially differing from the original RFP and not exceeding the budgeted funds for this project.

ADOPTED by the Council of the Metropolitan Service District this 25th day of April, 1991.



Jim Gardner, Deputy Presiding Officer

mk
91-1436.RES
04-25-91

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 91-1436 FOR THE PURPOSE OF APPROVING RELEASE OF A REQUEST FOR PROPOSALS (RFP) FOR PERSONAL SERVICES TO ENHANCE THE CENSUS BUREAU TIGER MAPS FOR USE IN THE REGIONAL LAND INFORMATION SYSTEM (RLIS)

Date: April 4, 1991

Presented by: Andrew C. Cotugno
Richard C. Bolen

PROPOSED ACTION

Distribution of a Request for Proposals (RFP) for the purpose of developing a contract to enhance the Census Bureau TIGER maps for use in the Regional Land Information System and waiver of final contract approval, with execution by the Executive Officer.

FACTUAL BACKGROUND AND ANALYSIS

The RFP is to retain a contractor to enhance the TIGER digital street address map developed by the Census Bureau to process the mail-in 1990 census returns. This is a valuable product which can be adapted to provide a high value GIS product for public and private uses. These include mapping address-based records, routing emergency vehicles, and solid waste flow modeling.

The past year has been spent working with Metro's member jurisdictions to determine the usefulness of TIGER and the work needed to adapt it to area government needs. Tri-Met has the most urgent need, primarily for paratransit trip planning and has committed \$40,250 toward the project this fiscal year. The total project cost is estimated to cost \$115,000 and half of this amount is included in the FY 91-92 budget. The remaining half is to come from other participating agencies, such as Tri-Met's proposed share.

It is possible to begin the contractual work this fiscal year, using the \$40,000 Tri-Met contribution. The RFP requires that a deliverable product equaling \$40,000 be defined to assure Tri-Met that it will receive value for its contribution if Metro's share is not approved by Council during the budget process. Therefore, this RFP is for a multi-year contract, not to exceed \$115,000, but with the stipulation that only \$40,250 be spent this fiscal year and the remainder to be subject to Metro budget approval. Metro staff is currently seeking donations from other agencies and has gotten positive comments from the Portland School District, the Tigard School District and the Portland City Lighting Bureau.

The RFP also requires that the majority of the contract work be done at a site in the Portland metropolitan area in order that Metro staff may inspect work in progress.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 91-1436.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Request for Proposals (RFP)

for Digital Map Enhancement (TIGER)

I. Introduction

The Data Resource Center (DRC) of the Metropolitan Service District (Metro) is currently developing a Regional Land Information System (RLIS) for the Portland, Oregon metropolitan area. This system uses geographic information system (GIS) computer technology. An essential addition being made to this system is a digital street address map developed by the U.S. Census Bureau. To render this map useful for applications and Metro, by other agencies and by business, it is necessary to accomplish certain enhancements

This request seeks proposals for enhancing the TIGER maps for Multnomah, Clackamas and Washington Counties. Costs for this work are budgeted at \$115,000. This fiscal year (June 30) only \$40,250 of this amount is available and the remainder is subject to Metro budget approval for FY 1991-92. Proposers may include optional items exceeding budgeted costs for consideration. The full work program is expected to require 6 to 10 months to complete. Proposals will be due on April 29, 1991, 5:00 PM PST, in Metro's business offices at 2000 S.W. First Avenue, Portland, OR 97201-5398.

II. Background/History of Project

The attached memorandum to the local "TIGER interest group" of Metro's member jurisdictions provides information on how this work has been conceived over the past year.

III. Proposed Scope of Work

Proposals are sought which define a methodology and production schedule for delivery of an enhanced TIGER map in Arc/Info format for Multnomah, Clackamas and Washington counties. The enhancement work shall involve two major tasks:

- Editing the TIGER map as it comes from the Census Bureau to add missing street segments and addresses
- Re-registering the TIGER map to conform to the RLIS parcel base map.

The first task must be completed within the \$40,250 budget allocating for the current fiscal year to assure Tri-Met a usable product for its investment in this project. The work does not have to be completed this fiscal year however.

IV. **Qualification/Experience**

The successful proposer must demonstrate evidence of ability to perform the required work, including examples of similar projects and references to contact. In particular, experience with digital street address network files and applications, such as the TIGER file. This product must be delivered in Arc/Info format, requiring that the proposer be a licensed user of ESRI's Network product, operating on a workstation computer system.

The firms submitting proposals shall include with their proposal statements on the following:

A. **Qualifications**

1. Description of personnel education and expertise.
2. Number of full-time staff and number to be allocated to this project.
3. Historical and present day description of company.

B. **Experience and References**

1. Similar projects conducted for public and/or private sector clients.
2. References specifically pertaining to network GIS applications, with emphasis on those using TIGER.
4. Experience of the project manager relevant to this project

V. **Quality of Proposal**

Quality of each submitted proposal will be evaluated based on:

- A. Completeness of Technical Proposal response.
- B. Completeness of Cost/Price Proposal response.
- C. *References (?) (I feel it should be a part of your criteria)*

VI. **Project Administration**

Metro's Project Manager is Richard Bolen and all inquiries should be directed to him. Alan Holsted should be contacted if Richard Bolen is not available.

VII. **Proposal Instructions**

A. Submission of Proposals

Three (3) copies of the proposal shall be furnished to Metro addressed to:

Richard Bolen
Data Resource Center
Metropolitan Service District
2000 S.W. First Avenue
Portland, OR 97201-5398

B. Deadline

Proposals will not be considered if received after 5:00 p.m. PST, April 29, 1991. Postmarks are not acceptable.

C. RFP as Basis for Proposals

This RFP and attachment represent the most definitive statement Metro will make concerning information upon which proposals are to be based. Any verbal information which is not contained in this RFP will not be considered by Metro in evaluating the proposals. All questions relating to the RFP or the project must be submitted in writing to Richard Bolen. Any questions which, in the opinion of Metro, warrant a written reply or RFP amendment will be furnished to all parties receiving a copy of this RFP. Metro will not respond to questions received after December 3, 1990.

D. Subconsultants; Disadvantaged Business Program

A subconsultant is any person or firm proposed to work for the prime consultant on this project. Metro does not wish any subconsultant selection to be finalized prior to contract award. For any task or portion of a task to be undertaken by a subconsultant, the prime consultant shall not contract with a subconsultant on an exclusive basis.

In the event that any subconsultants are to be used in the performance of this agreement, consultant agrees to make a good-faith effort, as that term is defined in Metro's Disadvantaged Business Program (Section 2.04.160 of the Metro Code) to reach the goals of subcontracting 7 percent (7%) of the contract amount to Disadvantaged Businesses and 5 percent (5%) of the contract amount to Women-Owned Businesses. Consultant shall contact Metro prior to negotiating any subcontracts. Metro reserves the right, at all times during the period of this agreement, to monitor compliance with the terms of this paragraph and Metro's Disadvantaged Business Program.

VIII. Proposal Contents

The proposal should contain not more than fifty (50) pages of written material (excluding biographies and brochures, which may be included in an appendix), describing the ability of the consultant to perform the work requested, as outlined below:

- A. Transmittal Letter -- Indicate who will be assigned to the project, who will be project manager, and that the proposal will be valid for ninety (90) days.
- B. Approach/Project Work Plan -- Describe how the work will be done within the given time frame and budget. Include a proposed work plan and schedule.
- C. Staffing/Project Manager Designation -- Identify specific personnel assigned to major project tasks, their roles in relation to the work required, percent of their time on the project, and special qualifications they may bring to the project.

Metro intends to award this contract to a single firm to provide the services required. Proposals must identify a single person as project manager to work with Metro. The consultant must assure responsibility for any subconsultant work and shall be responsible for the day-to-day direction and internal management of the consultant effort.

- D. Experience -- List projects conducted over the past five years similar to the work required here. For each project, include the name of the contact person, his/her title, role on the project, and telephone number. Identify persons on the proposed study team who worked on each project and their respective roles. Include resumes of individuals proposed for this contract.
- E. Cost/Budget -- Present the proposed cost of the project and the proposed method of compensation. List hourly rates for personnel assigned to the project, total personnel expenditures, support services, and subconsultant fees (if any). Requested expenses should also be listed. List as options the cost of any items suggested as compliments to the central focus of this project.
- F. Exceptions and Comments -- To facilitate evaluation of proposals, Metro wishes that all responding firms adhere to the format outlined within this RFP.

Firms wishing to take exception to, or comment on, any specified criteria within this RFP are encouraged to document their concerns in this part of their proposal. Exceptions or comments should be succinct, thorough and organized.

IX. General Proposal/Contract Conditions

- A. **Limitation and Award --** This RFP does not commit Metro to the award of a contract, nor to pay any costs incurred in the preparation and submission of proposals in anticipation of a contract. Metro reserves the right to accept or reject any or all proposals received as the result of this request, to negotiate with all qualified sources, or to cancel all or part of this RFP.
- B. **Contract Type --** Metro intends to award a personal services contract with the selected firm for this project.
- C. **Billing Procedures --** Proposers are informed that the billing procedures of the selected firm are subject to the review and prior approval of Metro before reimbursement of services can occur. A monthly billing, accompanied by a progress report, will be prepared for review and approval.
- D. **Validity Period and Authority --** The proposal shall be considered valid for a period of at least ninety (90) days and shall contain a statement to that effect. The proposal shall contain the name, title, address, and telephone number of an individual or individuals with authority to bind any company contacted during the period in which Metro is evaluating the proposal.
- E. **The contractor shall provide (from insurance companies acceptable to Metro) General Liability insurance coverage with a combined single limit of not less than \$500,000. Before commencing work under this contract, the contractor shall furnish Metro with a certificate of insurance evidencing coverage as specified, naming Metro as an additional insured.**

X. Evaluation of Proposals

A Proposal Analysis Group of Metro staff (PAG) will independently read, review and evaluate each proposal. Selection will be made on the basis of the criteria listed below, and as depicted on the Proposal Evaluation Matrix contained herein.

Review of proposals will include an interview with each of the top scoring proposers. It is anticipated that two to four will be selected. Following interviews, one or more may be asked to resubmit their proposal if the

interview process produces new information which is deemed desirable to incorporate into their proposal(s) for further reevaluation.

Once each member of the PAG has independently read and rated each proposal and completed a proposal evaluation matrix form, a composite rating will be developed which will indicate the Group's collective ranking of the highest rated proposals, in descending order. At this point, the PAG will conduct interviews with only the top ranked firms, usually the top three, depending upon the number of proposals received. Following interviews, one or more may be asked to resubmit their proposal if the interview process produces new information which the PAG would like incorporated into their proposal(s) for further evaluation. The Proposal Analysis Group will conduct all subsequent negotiations and will make a recommendation for the contract award.

References for: _____

IMPORTANT: Proposers shall provide references on this form only.

1. Firm Name _____
Contact _____
Title _____
Mailing Address _____
Phone _____

2. Firm Name _____
Contact _____
Title _____
Mailing Address _____
Phone _____

3. Firm Name _____
Contact _____
Title _____
Mailing Address _____
Phone _____

4. Firm Name _____
Contact _____
Title _____
Mailing Address _____
Phone _____

5. Firm Name _____
Contact _____
Title _____
Mailing Address _____
Phone _____

**TIGER ENHANCEMENT PROJECT
(RFP)**

PROPOSAL EVALUATION MATRIX

Maximum Points: 100

FIRM: _____

| | <u>MAXIMUM POINTS</u> | <u>SCORE</u> |
|--|-----------------------|--------------|
| 1. Qualifications. | 15 | _____ |
| 2. Experience with similar projects. | 15 | _____ |
| 3. Proposed Methodology. | 15 | _____ |
| 4. Cost of Services. | 15 | _____ |
| 5. Deliverables | 15 | _____ |
| 6. Overall quality and completeness of proposal. | <u>5</u> | _____ |
| Subtotal | 80 | |
| 7. Interviews* | <u>20</u> | _____ |
| Total | 100 | |

What are the three primary reasons you have for recommending this firm?

* Considered only for those selected for interview

What are the three primary reasons you have for rejecting this firm?

General Comments/Clarifications/Questions:

Name of Evaluator _____ Date _____



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

DATE: November 29, 1990

TO: TIGER Interest Group

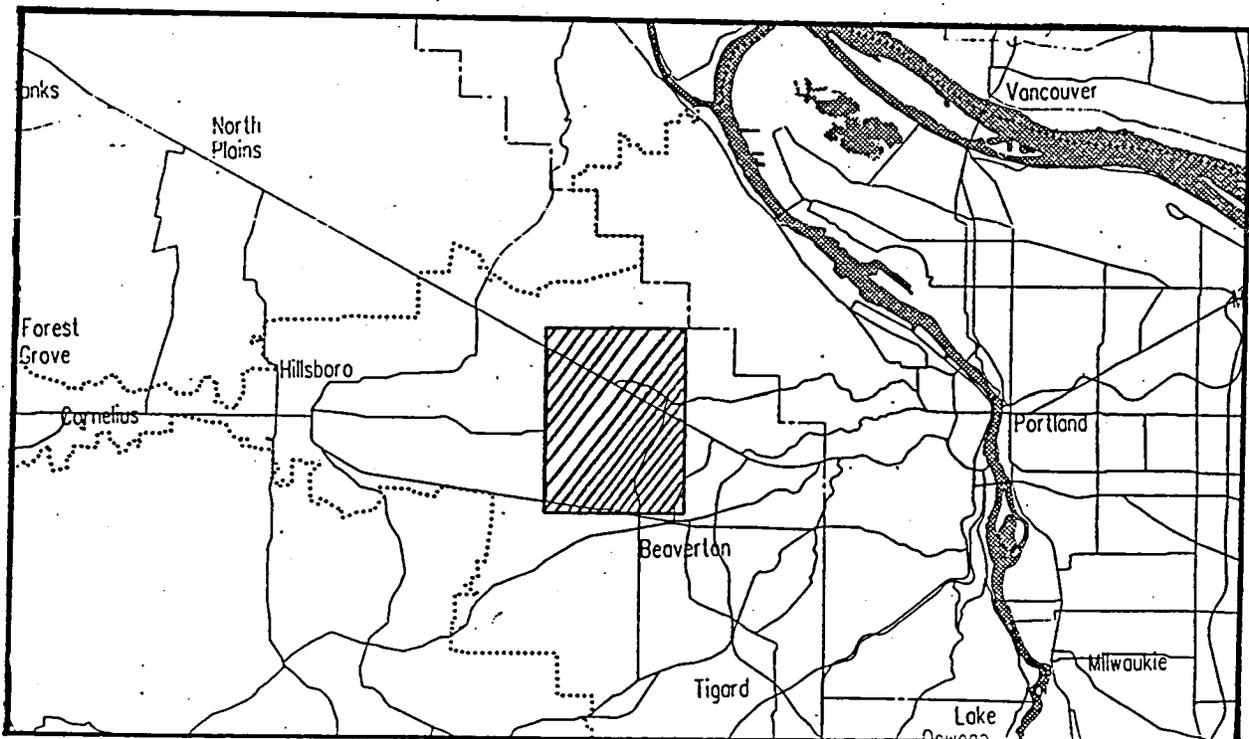
FROM: Dick Bolen, Data Resource Center Supervisor

RE: TIGER Pilot Study Presentation at Metro, Room 335
December 11, 1990, 9:00 am

At the May meeting of the TIGER interest group, Metro agreed to devote some time toward evaluation of TIGER to determine the following:

- * suitability and reliability for local government applications
- * tasks required to adapt the TIGER files to support local applications
- * an estimate of the resources needed (staff and computer) to make the needed refinements and continue maintenance for succeeding years

Study Area

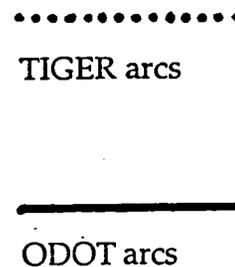
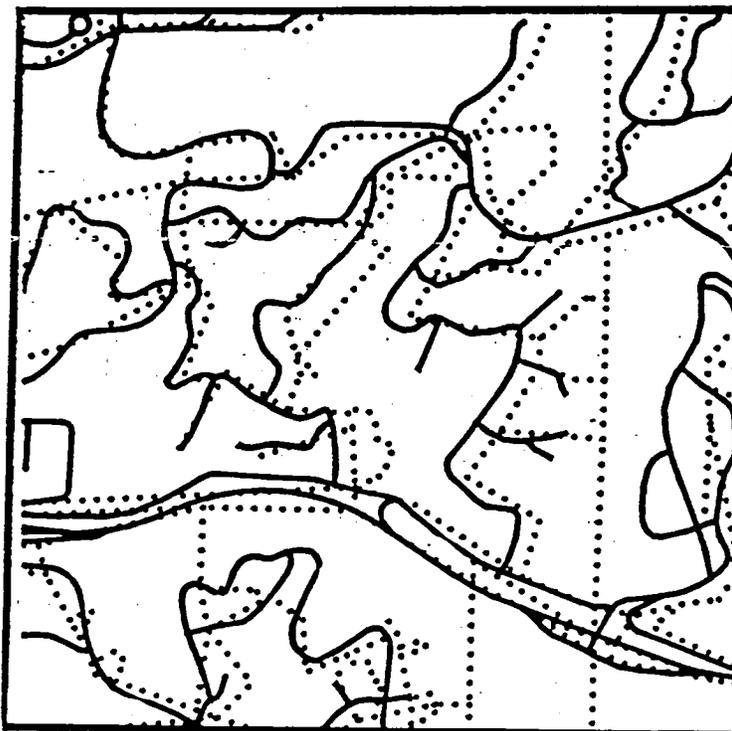


A subarea of the Washington County TIGER file was selected in Aloha. This area was chosen because it is an area experiencing rapid development and the RLIS parcel base map is also available for this area.

Evaluation of data for this subarea focused on the types of uses Metro expects to have for TIGER. For example, geocoding addresses, travel time isochrons (routing), and service area delineations (allocating resources). This work was admittedly biased by its focus on Metro's needs, even though many other users' applications will be similar. Therefore, an objective in presenting the results of this work is to identify the desired types of applications and to develop an approach meeting the requirements of the broader TIGER user community.

Principal Findings

1. **Completeness of records** -- In the rapidly developing Aloha area, 30% of the address ranges were missing and several subdivisions were not included. Some of the missing ranges were spread intermittently along the length of a street, presenting the need for time-consuming hunt-and-pick editing. This incompleteness is a function of the rate of development occurring in this suburban area. A geocoding project recently completed in Portland showed a more than 95% success rate. Therefore, the temporal stability of an area has a direct relationship on the reliability of TIGER.
2. **Registration with other digital base maps** -- Registration with either the ODOT 1:24,000 series street base or the PGE parcel base map was very poor. In some cases, differences as great as 500 feet were observed.



3. **Cartographic quality** -- The majority of the urban area is covered by the 1980 census DIME file which has a low quality appearance. This is primarily due to the absence of shape-points for smoothing curved lines. The results are shown on the previous map example.

TIGER Enhancement Options Considered

Upon completing the evaluation, the following options for adapting TIGER for local applications were considered:

1. **The "out-of-the-box" option** -- Use TIGER as it comes, for as long as it serves a useful purpose (no maintenance).

Pros -- minimal cost.

Cons -- is out of date upon arrival, has incomplete records, poor registration and cartographic quality

2. **Register to ODOT street base** -- Register TIGER to the ODOT street base, producing improved cartographic quality; add missing streets and addresses; correct any other coding errors (e.g., out of sequence street numbering) and develop an ongoing maintenance plan.

Pros -- an enhanced TIGER product with improved cartography and complete address data

Cons -- relatively costly to develop and maintain, this map base will not register with the region's parcel GIS base map being developed for RLIS

3. **Register to Metro's RLIS parcel base** -- Register TIGER to Metro's parcel base map, creating a common digital base map for this region. In essence, this would merge TIGER, ODOT and RLIS onto a single base. As in Option 2, TIGER's data would be cleaned up and a maintenance plan adopted.

Pros -- This option provides enhanced cartography and data coverage with the added features of being cheaper and easier to maintain. A major benefit will be the creation a single map registration base for all GIS projects in the region, network or parcel based.

Cons -- Initial development will be slightly more costly than registering TIGER to the ODOT base map.

Recommended Option

It is suggested that the third option be considered. The result will be a common digital map base for registry of spatial data products developed in the three county area. RLIS is currently incorporating the most accurate digital parcel base data available or currently being developed by the cities and counties of the region. Therefore, replacing TIGER and ODOT with a network base map derived from an RLIS centerline file will produce consistency with the large scale digital parcel maps currently under development by Metro and several local jurisdictions.

In the years ahead, as jurisdictions develop parcel map bases exceeding the accuracy of RLIS, Metro plans to integrate them into RLIS and make registry adjustments to related spatial data as needed. Such adjustments would include the network base map (TIGER).

Registry of TIGER to the RLIS base will make maintenance a much more efficient process than if done solely for TIGER. As new streets are added to RLIS, it will be a straightforward process to create a centerline file and copy it onto the network base map (enhanced TIGER). In addition, the address ranges will be available from the same agencies Metro will be dealing with to obtain related land records information.

Project Cost

Options 2 and 3 present similar cost figures for the initial work to enhance TIGER. The third option offers lower maintenance costs, however. Following is the cost estimate for the recommended option, broken into a Phase 1 development year and Phase 2 ongoing maintenance period.

| | |
|-------------------------|-----------------|
| Phase 1, development -- | Put out for bid |
| Total = | \$115,000 |

| | |
|-------------------------|--|
| Phase 2, maintenance -- | Staff = 1 FTE |
| Cost = | \$30,000 |
| Computer = | one workstation & license |
| Cost = | \$28,000 |
| Total = | \$58,000 (first year includes capital costs) |

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Cost sharing

Following is a proposed scheme for sharing costs among the TIGER user community. This group is divided into four parts:

Regional Agencies

County Governments

Local Governments (including schools)

Private Businesses

Distributing development costs among these four produces a \$28,750 target for each group. The incentive for participation in development will be twofold:

The "developers" will not be charged maintenance costs in future years unless future sales and annual fees to agencies not participating in development are insufficient to cover all maintenance costs; and

the schedule of development will be guided by the developers, supporting their project priorities and timetables to the extent feasible and acceptable by all members.

The regional, county and local shares could be sought as a portion that Metro's governments contribute through their annual dues. This would leave \$28,750 to be raised from businesses offering GIS services and non-member governments such as schools and special districts. To obligate the dues for this project will require consideration as part of Metro's FY 91-92 budget.

Project Scheduling

There is interest by some agencies in developing an enhanced TIGER product as soon as possible. However, the above cost-sharing proposal is of necessity scheduled to mesh with the fiscal budget cycles of government. This results in a project start-up date of July 1991. To begin the enhancement process in the current fiscal year will require identifying a source of funds to carry the project over to the 1991-92 fiscal year. If an earlier start-up date such as March 1990 were selected, funds would be needed to carry the project for four months at an approximate cost of \$50,000.

Phase 1 development will require seven to twelve months of elapsed time, depending upon the amount of resources committed by the contracting firm. A March start-up could conceivably produce an enhanced TIGER product by the fall of 1991. Beginning the work in July will result in a delivery date from the winter of 1992 to the following summer.

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

| | |
|--------------------------------------|------------------------|
| FOR THE PURPOSE OF APPROVING) | RESOLUTION NO. 91-1436 |
| RELEASE OF A REQUEST FOR PROPOSALS) | |
| (RFP) FOR PERSONAL SERVICES TO EN-) | Introduced by |
| HANCE THE CENSUS BUREAU TIGER MAPS) | Rena Cusma, |
| FOR USE IN THE REGIONAL LAND IN-) | Executive Officer |
| FORMATION SYSTEM (RLIS)) | |

WHEREAS, The Metropolitan Service District has embarked upon development of a Regional Land Information System (RLIS) covering the Portland metropolitan area for the purpose of serving information needs of regional planning, member jurisdictions, citizenry and the business community; and

WHEREAS, The Council of the Metropolitan Service District finds that the TIGER digital street address map delivered to Metro by the U.S. Census Bureau provides a valuable addition to RLIS for a variety of uses, especially for transportation and solid waste planning activities; and

WHEREAS, The TIGER map requires certain enhancements, such as the addition of missing streets and address ranges to make it useful for the purposes sought; and

WHEREAS, Tri-Met is providing \$40,250 toward the accomplishment of this project; and

WHEREAS, There are funds available in the current fiscal year budget to conduct this work; and

WHEREAS, Metro Code Section 2.04.033 (a) (1) requires Council approval of contracts prior to execution when expenditure of appropriations provided for that contract in the current fiscal

year budget will occur in the following fiscal year budget; now, therefore,

BE IT RESOLVED,

That the Council of the Metropolitan Service District hereby approves release of the Request for Proposals for the enhancement of the TIGER digital street address map, waives the requirement for Council approval of the final contract and authorizes the Executive Officer to execute the final contract.

ADOPTED by the Council of the Metropolitan Service District this ____ day of _____, 1991.

Tanya Collier, Presiding Officer

mk
91-1436.RES
04-04-91

TRANSPORTATION AND PLANNING COMMITTEE REPORT

RESOLUTION NO. 91-1436, FOR THE PURPOSE OF APPROVING RELEASE OF A REQUEST FOR PROPOSALS (RFP) FOR PERSONAL SERVICES TO ENHANCE THE CENSUS BUREAU TIGER MAPS FOR USE IN THE REGIONAL LAND INFORMATION SYSTEM (RLIS), WAIVING COUNCIL APPROVAL OF THE CONTRACT, AND AUTHORIZING THE EXECUTIVE OFFICER TO EXECUTE THE FINAL CONTRACT

Date: April 24, 1991

Presented by: Councilor Devlin

COMMITTEE RECOMMENDATION: At the April 23, 1991 Transportation and Planning Committee meeting, Councilors Bauer, Gardner, Van Bergen and myself voted unanimously to recommend Council adopt Resolution No. 91-1436 as amended. Councilor McLain was excused.

COMMITTEE DISCUSSION/ISSUES: Resolution No. 91-1436 would release an RFP for services to enhance/upgrade the Census Bureau's TIGER street address mapping system for use on RLIS. The Transportation Department FY91-92 Proposed Budget includes this \$115,000 contract. Approval of Resolution No. 91-1436 would allow the project to begin this fiscal year, recognizing \$40,250 which Tri-Met has committed early to begin a critical component of the project.

Transportation Department staff summarized contract work which will add to TIGER streets built since the 1990 census work was completed; pick up streets which the census missed; and improve TIGER's graphic product, making it more accurate through incorporation with RLIS. Staff noted integrating TIGER with RLIS will make census updates less expensive.

The Committee reviewed the project funding. The FY91-92 Proposed Budget reflects the total project cost of \$140,250 of which \$115,000 is contract services. Metro is proposed to pay for half of the contract with the remaining portion coming from other participating agencies. Tri-Met is now pledging \$40,250 towards the a discrete project component. The RFP is for a multi-year contract, with the Tri-Met work moving from FY90-91 into FY91-92, but only approves expenditure of \$40,250 this year. Expenditure of the remaining \$74,750 is subject to Council approval through the FY91-92 budget. Staff does not anticipate the contract extending beyond FY91-92.

The Committee amended the title of the Resolution to add at the end, "waiving Council approval of the contract, and authorizing the Executive Officer to execute the contract." The resolution "Be It Resolved" paragraph was also amended to incorporate standard language on contract amendment and funding limitations, with the following language added (underlined): "...authorizes the Executive Officer to execute the final contract, subject to the final contract not substantially differing from the original RFP and not exceeding the budgeted funds for this project.