



TOD Steering Committee  
Thursday, March 13, 2014  
10:00 – 11:30am  
Metro Regional Center, Room 270

**Committee Members Present**

Mark Ellsworth, Chair  
Derek Abe  
Vince Chiotti  
Carlotta Collette  
Justin Douglas  
Alisa Pyszka  
John Southgate  
Kathryn Krygier

Oregon Governor's Office  
Alta Planning & Design  
Oregon Housing and Community Services  
Metro  
Portland Development Commission  
Greater Portland Inc  
John Southgate Consulting  
Trimet

**Metro Staff and Guests**

Elissa Gertler  
Megan Gibb  
Dave Kunz  
Jessica Martin  
Lisa Miles  
Joel Morton  
Lainie Smith  
Meganne Steele  
Camille Tisler  
Jon Williams

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## **I. CALL TO ORDER, WELCOME AND INTRODUCTIONS, AND APPRECIATION**

Councilor Carlotta Collette called the meeting to order due to Chair Mark Ellsworth's late arrival. Ms. Megan Gibb notified the committee that the informational briefing on the District Revitalization Program and the action item regarding Miss n' Cook would both be struck from the agenda. Ms. Gibb presented certificates of appreciation to Mr. Dave Kunz and Ms. Lainie Smith for their service on the committee.

## **II. APPROVAL OF MEETING MINUTES FOR MAY 9, 2013**

**Action Taken:** Chair Ellsworth asked if there was a motion to approve the meeting minutes from May 9, 2013. Mr. John Southgate made a motion to approve; Ms. Kathryn Krygier seconded the motion. The motion was unanimously **approved**.

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## **EXECUTIVE SESSION HELD PURSUANT TO ORS 192.660(1)(e), DELIBERATIONS WITH PERSONS DESIGNATED TO NEGOTIATE REAL PROPERTY TRANSACTIONS.**

Chair Mark Ellsworth declared an Executive Session at 10:15am, pursuant to 192.660(1)(e), for the purpose of deliberating with persons authorized to negotiate real property transactions to discuss the following project authorization: funding for 240 Clay.

**Members present:** Derek Abe, Vince Chiotti, Councilor Carlotta Collette, Justin Douglas, Chair Mark Ellsworth, Kathryn Krygier, Alisa Pyszka and John Southgate.

**Former members present:** Dave Kunz, Lainie Smith

**Staff present:** Megan Gibb, Elissa Gertler, Joel Morton, Jessica Martin, Meganne Steele, Camille Tisler, Jon Williams

**Time executive session started:** 10:15am

**Time executive session ended:** 10:49am

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## **III. ACTION ITEM: 240 CLAY**

Chair Ellsworth asked the Committee for a motion to approve funding in the amount of \$300,000 for 240 Clay with the following conditions:

1. 5 story building with below grade structured parking;
2. Approximately 61,943 sq. ft. office;
3. Approximately 5,000 sq. ft. restaurant/retail; and
4. Not to exceed 92 parking spaces.

**Action Taken:** Mr. Southgate made a motion to approve. Mr. Chiotti seconded the motion. The motion **passed** unanimously.

#### **IV. STAFF UPDATES**

Megan Gibb provided updates on the 4<sup>th</sup> and Main project, noting that it is nearly complete and the developer hopes to have a grand opening in May.

Mr. Jon Williams gave an update on the budget and induced ridership model.

#### **V. ADJOURN**

There being no further business, Chair Ellsworth adjourned the meeting at 11:08am

Attachments to the Record:

Item	Topic	Document Date	Description	Document Number
1	Agenda	03/13/14	March 13 Meeting Agenda	031314tsc_01
2	Meeting Summary	03/13/14	TOD S.C. Meeting Summary, 05/09/13	031314tsc_02
3	Staff Report	03/13/14	TOD S.C. Staff Report – 240 Clay	031314tsc_03
4	Project Cancellation	03/13/14	TOD S.C. Project Cancellation – Miss ‘n Cook	031314tsc_04
5	Budget Report	03/10/14	FY 2013-14 TOD Program Budget Report	031314tsc_05
6	Cost per Induced Rider	03/10/14	Cost (Metro investment) per induced rider	031314tsc_06
7	Letter	03/11/14	PDC letter of support for Killian Pacific	031314tsc_07
8	Annual Report	Sept. 2014	FY 2013 TOD Annual Report	031314tsc_08
9	Brochure		TOD Program Brochure	031314tsc_09

*Meeting summary respectfully submitted by,*

*Camille Tisler  
Administrative Specialist*