

JOINT RESOLUTION OF THE
METROPOLITAN SERVICE DISTRICT
AND THE
INTERGOVERNMENTAL RESOURCE CENTER

FOR THE PURPOSE OF CONTINUING)	METRO RESOLUTION NO. 91-1516
THE BI-STATE POLICY ADVISORY)	IRC RESOLUTION E.C. 91-10-04
COMMITTEE)	
)	Introduced by Councilor
)	Lawrence Bauer

WHEREAS, The Council of the Metropolitan Service District (Metro) and the Regional Planning Council of Clark County, now the Intergovernmental Resource Center (IRC), established the Bi-State Policy Advisory Committee in September, 1981, to provide a forum at which policy-makers from Oregon and Washington can express views and discuss metropolitan problems of mutual concern; and

WHEREAS, The Council of the Metropolitan Service District and the Board of Directors of the Intergovernmental Resource Center approved a joint Resolution in October, 1989 which continued the Bi-State Policy Advisory Committee for a period of two years; and

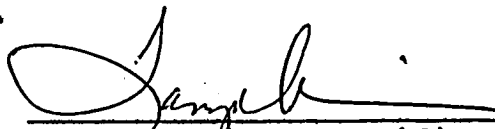
WHEREAS, The Bi-State Policy Advisory Committee voted on September 27, 1991 to recommend to the Council of the Metropolitan Service District and the Board of Directors of the Intergovernmental Resource Center that the Bi-State Policy Advisory Committee be continued for another two years; now, therefore,

BE IT RESOLVED,

1. That the Metro Council and IRC Board of Directors hereby continue the Bi-State Policy Advisory Committee for a period of two (2) years from the date of passage of this Joint Resolution.

2. That the charge to the Committee, its membership, chairmanship, and staffing shall be as outlined in its by-laws; repeal or amendment of the Committee's by-laws shall require a majority vote of the members of the IRC Board of Directors and the Metro Council.

ADOPTED by the Council of the Metropolitan Service District
this 24th day of October, 1991.



Tanya Collier, Presiding Officer

ADOPTED by the Board of Directors of the Intergovernmental
Resource Center this 3 day of October, 1991.



Ron Hart, IRC Chair

BI-STATE POLICY ADVISORY COMMITTEE

BYLAWS

ARTICLE I

This committee shall be known as the BI-STATE POLICY ADVISORY COMMITTEE (BI-STATE).

ARTICLE II MISSION

The Intergovernmental Resource Center (IRC) Board of Directors and the Metropolitan Service District (Metro) Council established BI-STATE to enhance understanding between Oregon and Washington policy-makers of metropolitan issues of mutual concern; to promote recognition of the commonality of problems and encourage cooperative mutually beneficial solutions.

ARTICLE III PURPOSES

The purpose of BI-STATE is as follows:

- a. To provide a forum at which policy-makers from Oregon and Washington can express views and discuss common metropolitan issues, problems, and opportunities.
- b. To achieve consensus on policy and program options and develop recommendations for consideration by the Metro Council and the IRC Board of Directors.
- c. To create an opportunity for other interested local public agencies to participate in the discussion, evaluation and development of recommendations.
- d. To serve as a vehicle for reviewing, analyzing, and addressing State and Federal issues affecting the metropolitan region.
- e. To provide a forum for the creation of ad hoc committees as needed to address specific issues including, but not limited, to an annual Bi-State Issues List supported and adopted by mutual resolutions of the IRC and Metro.
- f. To prepare and adopt resolutions and other written materials to express opinions and fulfill an active advisory role to the IRC, Metro and other local jurisdictions and interested parties.

**ARTICLE IV
MEMBERSHIP**

Section 1. MEMBERSHIP

a. BI-STATE membership shall include an elected representative or designee from the following jurisdictions:

IRC Board of Directors	1
Metro Council	1
Clark County	1
Multnomah County	1
City of Vancouver	1
City of Portland	1
Cities of East Clark County	1
Cities of East Multnomah County	1
Washington Legislature	1
Oregon Legislature	1

TOTAL 10

b. Alternates may be appointed to serve in the absence of the regular members, as described herein under Section 2.

c. Members and alternates will be individuals in a position to represent the policy interests of their jurisdiction.

Section 2. APPOINTMENT OF MEMBERS AND ALTERNATES

a. Each member shall be appointed for a two-year term, renewable consistent with the applicable appointment process outlined herein. If a vacancy occurs, the jurisdiction will appoint a representative to complete the two-year term consistent with the applicable appointment process outlined herein.

b. Members from the Cities of Portland and Vancouver and the Counties of Clark and Multnomah will be elected officials or their designated alternate from those jurisdictions and will be appointed by the chief executive official or the governing board of the jurisdiction.

c. Members from the Cities of East Clark County and East Multnomah County, following the initial appointments effective November 1, 1989 through November 1, 1991, shall be elected officials from the represented cities and will be nominated through a caucus convened by the largest city being represented not later than two (2) months prior to the end of the current representatives' terms. For the Cities of East Clark County, those cities' officials shall select and nominate a representative and an alternate via a joint letter to the IRC which shall act on the cities' recommendation and appoint the member and

alternate via resolution. For the Cities of East Multnomah County, those cities' officials shall select and nominate a representative and alternate via a joint letter to the Metro Council which shall act on the cities' recommendation and appoint the member and alternate via resolution.

d. The member from the IRC shall be the Chair of the IRC Executive Committee or the Chair's designated alternate. The member and alternate from the Metro Council shall be appointed by the Council Presiding Officer.

e. Members from the Oregon and Washington Legislatures shall be jointly appointed by the leaders of the respective state's House of Representatives and Senate. Each member may designate an alternate to serve in the member's absence.

ARTICLE V OFFICERS AND DUTIES

a. BI-STATE shall be co-chaired by the Metro representative and the IRC representative. When the Washington co-chair of Bi-State is also the representative from Vancouver, Clark County or the cities of east Clark County, the IRC Executive Committee shall designate a representative from the Board of Directors of IRC to serve as the IRC representative to Bi-State.

(Article V a. Amended by Metro Res. No. 91-1432, Bi-State Res. 03-01-1991)

b. The Co-Chairs shall alternate presiding at regular meetings based on the meeting's location -- the IRC Co-Chair shall preside at meetings he/she attends in Washington; the Metro Co-Chair shall preside at meetings he/she attends in Oregon. Each Co-Chair shall be responsible for the expeditious conduct of the Committee's business.

c. In the absence of one Co-Chair, the other shall conduct the meeting, regardless of the location.

d. For the purposes of ad hoc committees formed per Article V, either Co-Chair participating in the committee shall preside over those meetings.

ARTICLE VI MEETINGS, CONDUCT OF MEETINGS, QUORUM

a. Regular meetings may be held monthly, but at least semi-annually, on intervals, days, and times established by Committee through a resolution adopted at the beginning of each fiscal year commencing July 1. Meetings will alternate between Oregon and Washington, with the

IRC and Metro coordinating. Special meetings may be called by the Co-Chairs or a majority of the membership.

b. A majority of the membership (or designated alternates) shall constitute a quorum for the conduct of business. The act of a majority of those present at meetings at which a quorum is present shall be the act of the Committee.

c. All meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised.

d. The Committee may establish other rules of procedure as deemed necessary for the conduct of business.

e. Each member shall be entitled to one (1) vote on all issues presented at regular and special meetings of the Committee. In the absence of the member, a designated alternate shall be entitled to one (1) vote.

f. The Co-Chairs may establish Ad hoc committees to address specific issues of mutual bi-state concern. The Co-Chairs will consult with the full Committee at a regularly scheduled meeting on ad-hoc committee membership and charge, with membership on any ad hoc committee providing for equal representation from Oregon and Washington consistent with BI-STATE's balanced representation. Ad hoc committee members can include BI-STATE members, BI-STATE alternates, other jurisdictions, and/or outside experts.

g. To provide a comprehensive measure of local public agencies views on issues, the Committee, by a unanimous vote at a regularly scheduled meeting, may suspend the rules and allow invited local public agencies to each have one vote on designated items. Each invited jurisdiction's vote shall be recorded in writing by the meeting clerk who will note the name of the jurisdiction, the representative voting, and the nature of the vote (aye or nay). Consistent with BI-STATE purposes, the vote shall be recorded for advisory purposes only to the IRC Board of Directors and the Metro Council unless the IRC Board of Directors and the Metro Council shall by joint resolution have previously recognized BI-STATE serving in an alternate capacity to specified government agencies. In the event IRC and Metro adopt such a resolution, these bylaws shall be appropriately amended to reflect the additional role(s) and responsibilities of BI-STATE.

h. Unexcused absence from two (2) consecutive regularly scheduled meetings shall require the Co-Chairs to notify the appointing jurisdiction with a request to address the lack of participation. In the case of the representatives for the "cities" of East Clark County and East Multnomah County, the Co-Chairs will contact the largest city

being represented to convene a caucus of represented cities to address the lack of participation.

i. BI-STATE shall make its reports and findings public and available to Committee members, the Metro Council and the IRC Board of Directors.

ARTICLE VII STAFFING

a. IRC and Metro shall provide clerical staff as necessary to compile the agendas per the Co-Chairs' concurrence; issue timely meeting notices; ensure compliance with their respective state's Public Meeting Laws; record the actions of the Committee; and do all other necessary things to support an efficient and effective BI-STATE meeting in their respective states.

b. The Committee may seek to have additional professional staff to assist in its mission and purposes by adopting a resolution identifying the staffing strategy -- need, purpose, proposed funding, desired outcomes/products -- and submitting the resolution concurrently for approval to the IRC Board of Directors, Metro Council and other member jurisdictions governing bodies as necessary to implement the staffing proposal. Any staffing proposal adopted by the IRC Board of Directors and Metro Council and other member jurisdictions governing bodies shall be implemented by an intergovernmental agreement between the appropriate jurisdictions.

ARTICLE VIII AMENDMENTS

a. Any BI-STATE member may propose an amendment to these bylaws. In order to be considered, a written amendment shall be received by all members at least thirty (30) days prior to the next regularly scheduled Committee meeting.

b. These bylaws may be amended or repealed by a two-thirds majority vote of the current membership of the Committee and ratified by a majority of the members of the IRC Board of Directors and the Metro Council.

c. These bylaws may be amended or repealed by a majority vote of the members of the IRC Board of Directors and the Metro Council without any action of Bi-State.

TRANSPORTATION AND PLANNING COMMITTEE REPORT

CONSIDERATION OF RESOLUTION NO. 91-1516, FOR THE
PURPOSE OF CONTINUING THE BI-STATE ADVISORY COMMITTEE

Date: October 8, 1991

Presented by: Councilor Bauer

COMMITTEE RECOMMENDATION: At the October 8, 1991 meeting, the Transportation and Planning Committee voted 4-0 to recommend Council approval of Resolution No. 91-1516. Voting in favor were Councilors Bauer, Devlin, Gardner and McLain. Councilor Van Bergen was excused.

COMMITTEE ISSUES/DISCUSSION: Council Analyst Casey Short explained that the Resolution extends for two years the Council's authorization for the Bi-State Advisory Committee to continue. He said the Intergovernmental Resource Center of Clark County has already approved a similar resolution.

The Committee had no questions regarding the Resolution.

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 91-1516
FOR THE PURPOSE OF CONTINUING
THE BI-STATE POLICY ADVISORY COMMITTEE

Date: September 30, 1991

Presented by: Casey Short

FACTUAL BACKGROUND AND ANALYSIS

In October of 1989 the Metro Council and the Board of Directors of the Intergovernmental Resource Center of Clark County (IRC) approved a joint resolution which continued the Bi-State Policy Advisory Committee for a period of two years. (See Resolution No. 89-1088A, attached.)

Since the passage of Resolution 89-1088A, the Bi-State Committee has approved a set of by-laws (attached) which were subsequently adopted by the Metro Council and the IRC Board of Directors. The by-laws include a statement of mission, which is "to enhance understanding between Oregon and Washington policy-makers of metropolitan issues of mutual concern; to promote recognition of the commonality of problems and encourage cooperative mutually beneficial solutions."

The Committee has adopted a list of seven issues for its investigation. In developing these issues, the Committee determined that its focus should be on issues of concern to both Oregon and Washington which are not being specifically addressed in other forums. The Committee further recognized that its role is as facilitator and advisor to the Metro Council and IRC Board, and developed its work plan accordingly. It consists of the following issues:

1. Columbia River Resource Management
2. Land Use Coordination
3. Air Quality
4. Economic Development
5. Household Hazardous Waste Disposal
6. Telecommunications
7. Tourism

Among these issues, the Committee has been most active in the areas of air quality and telecommunications. Bi-State has a standing subcommittee on air quality composed of a Committee member and air quality staff from Oregon Department of Environmental Quality, Washington Department of Ecology, Southwest Washington Air Pollution Control Authority, City of Portland, and Metro's Transportation Department. This group meets regularly to discuss policy and make recommendations to Bi-State and ultimately to the two states' legislatures and regulatory agencies. This group's recommendations have played a role in the development of recent air

quality legislation, and have made strides toward implementing uniform air quality standards that affect the Portland area's airshed.

In the telecommunications area, Bi-State has been active in pursuing the implementation of Extended Area Service between Portland and Clark County. The goal is to have toll-free dialing across the river. Actual implementation will take time, as both states' Public Utility Commissions must conduct exhaustive studies, but Bi-State has been effective in getting the Washington Utilities and Transportation Commission to implement toll-free calling throughout Clark County and to place interstate toll-free calling on its long-term agenda.

Among other issues, the Bi-State receives regular reports on the progress of the Columbia River Water Quality Study; has investigated issues of excess noise at Portland International Airport; has endorsed Metro's Regional Economic Opportunity Program and is working with officials in Clark County on that program; and is now looking into issues concerning policies governing the opening of the Interstate Bridge.

The Committee has become more active over the last two years, moving from irregular bi-monthly meetings to regular monthly meetings, whose location alternates between Portland and Vancouver. At its September 27, 1991 meeting Committee members unanimously recommended that the Metro Council and IRC Board of Directors adopt a joint resolution continuing Bi-State for another two years.

JOINT RESOLUTION OF THE
METROPOLITAN SERVICE DISTRICT
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INTERGOVERNMENTAL RESOURCE CENTER

FOR THE PURPOSE OF AMENDING)	METRO RESOLUTION NO. 89-1088A
METRO RESOLUTION NO. 86-649)	IRC RESOLUTION NO. 89-10-04
AND IRC RESOLUTION NO. 86-05-03)	
TO CONTINUE THE BI-STATE POLICY)	Introduced by the Council
ADVISORY COMMITTEE AND EXPAND)	Intergovernmental Relations
MEMBERSHIP)	Committee

WHEREAS, The Council of the Metropolitan Service District (Metro) and the Regional Planning Council of Clark County, now the Intergovernmental Resource Center (IRC) established the Bi-State Policy Advisory Committee September, 1981, to provide a forum at which policy-makers from Oregon and Washington can express views and discuss metropolitan problems of mutual concern; and

WHEREAS, The Bi-State Policy Advisory Committee voted on March 17, 1989 to recommend to the Council of the Metropolitan Service District and the Board of Directors of the Intergovernmental Resource Center that the Bi-State Policy Advisory Committee be continued for another two years; and

WHEREAS, At its September 22, 1989 meeting the Bi-State Policy Advisory Committee unanimously voted to recommend to the Metro Council and the IRC Board of Directors that the Bi-State Policy Advisory Committee expand its membership to represent the rapidly urbanizing areas of East Multnomah County in Oregon and East Clark County in Washington; now, therefore,

BE IT RESOLVED,

1. That the Metro Council and IRC Board of Directors hereby continue the Bi-State Policy Advisory Committee for a period of two

(2) years from the date of passage of this Joint Resolution.

2. That the charge to the Committee is as follows:

- a. To provide a forum at which policy-makers from Oregon and Washington can express views and discuss metropolitan problems of mutual concern.
- b. To provide a forum for the creation of ad hoc committees as needed to resolve specific problems of mutual concern. When addressing transportation issues, the membership of the ad hoc committee will include representatives from the Oregon Department of Transportation, the Washington Department of Transportation, C-Tran and Tri-Met. The charge to the ad hoc transportation committee will be reviewed and approved by the Metro Joint Policy Advisory Committee on Transportation and IRC.
- c. To develop recommendations for consideration by the Metro Council and the IRC Board of Directors.

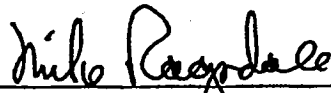
3. That the membership of the committee shall include an elected representative or designee from the following:

- a. Metro Council
- b. IRC Board of Directors
- c. Clark County
- d. Multnomah County
- e. City of Portland
- f. City of Vancouver
- g. Cities of East Clark County
- h. Cities of East Multnomah County
- i. Oregon Legislature
- j. Washington Legislature

4. That the Committee is to be co-chaired by the representatives from IRC and Metro. The Committee may convene bi-monthly, but at least once annually. All other rules shall be determined by the members themselves.

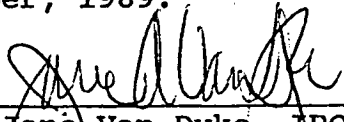
5. That staff from IRC and Metro will prepare their agenda for each meeting; will complete all other tasks necessary to ensure that Committee members are notified of meetings and provided with necessary information; and will see that the meetings are recorded. The allocation of staff time and other resources to specific projects the Committee may chose to pursue will be at the discretion of the member jurisdictions.

ADOPTED by the Council of the Metropolitan Service District
this 26th day of October, 1989.



Mike Ragsdale, Presiding Officer

ADOPTED by the Board of Directors of the Intergovernmental
Resource Center this 19th day of October, 1989.



Jane Van Dyke, IRC Chair

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THE BI-STATE POLICY ADVISORY)	IRC RESOLUTION EC 91-10-04
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)	Introduced by Councilor
)	Lawrence Bauer and
)	Ron Hart

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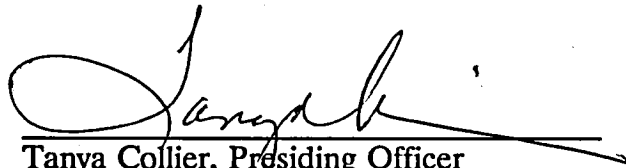
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ADOPTED by the Council of the Metropolitan Service District this 24th day of October, 1991.


Tanya Collier, Presiding Officer

ADOPTED by the Board of Directors of the Intergovernmental Resource Center this 3rd day of October, 1991.


Nan Henriksen, Vice-IRC Chair