

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPROVING)	RESOLUTION NO. 91-1520
THE ONE PERCENT FOR RECYCLING)	
PROGRAM CRITERIA, APPLICATION)	Introduced by Rena Cusma,
AND PROJECT LIST FOR FY1991-92)	Executive Officer

WHEREAS, the Metropolitan Service District established the 1% For Recycling Program in the 1988-89 fiscal year, and it is now in the fourth year of funding; and

WHEREAS, the 1% For Recycling Advisory Committee was created to develop project Criteria for the program and to make recommendations regarding projects for funding; and

WHEREAS, the Committee has developed recommendations for Criteria for the 1991-92 funding cycle, and conducted a public meeting on September 18, 1991 to solicit input from potential proposers responding to the program, and has finalized these recommendations for approval; and

WHEREAS, the Committee has prepared an application form and instruction booklet for use by proposers that the Executive Officer has submitted to the Council Solid Waste Committee for review, concurrence and recommendation to the Metro Council to approve; and

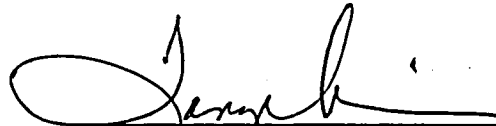
WHEREAS, the Council Solid Waste Committee has reviewed and concurs with the Executive Officer's recommendations to approve the Committee's recommendations for the Criteria, Application and Project List; now, therefore,

BE IT RESOLVED, that

1) The Metro Council approves the 1% For Recycling Criteria, Application and Project List for the 1991-92 fiscal year included in Attachments A and B and incorporated herein by reference; and

2) Approves proceeding with soliciting proposals from the public for this program to implement innovative projects for reuse, recycling, and materials recovery from municipal solid waste generated in the Metropolitan region.

ADOPTED by the Council of the Metropolitan Service District this 24th day of October, 1991.



Tanya Collier, Presiding Officer

CITIZENS ADVISORY COMMITTEE

The advisory committee that reviews grant applications is made up of two citizens from each of the tri-counties. A Metro councilor is the chair. This year, committee members are:

Metro Councilor Susan McLain, District 1

Kent Frutiger, Clackamas County

Karen Griffin, Clackamas County

Emilie Kroen, Washington County

Linda Mullen, Multnomah County

Wilbert Randle Jr., Multnomah County

Forrest Soth, Washington County

HOW TO APPLY FOR A GRANT

Applications will be available beginning in October. Announcements will appear in local newspapers. To receive an application, fill out the enclosed card or call Metro's Solid Waste Department. Proposers will have 45 days to complete applications. Target date for grant awards is February 1992.

Metro began its "1% Well Spent!" grant program in 1988. One percent of the Solid Waste Department's operating budget is set aside for grants and loans to promote recycling. In 1991-1992, \$225,000 is available for the program.

SERVICE AREA

Projects submitted for "1% Well Spent!" grants must directly benefit the metropolitan region, which includes the urban areas of Clackamas, Multnomah and Washington counties. Projects that benefit only a portion of the region are also eligible. Proposals that favor local or regional recycling markets will be favored over out-of-region markets. Local employment, with emphasis on women and minorities, is also encouraged.



QUESTIONS

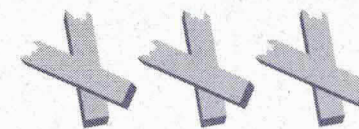
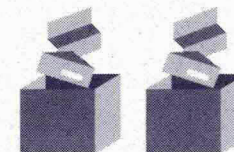
For more information, contact Judith Mandt or Leigh Zimmerman in Metro's Solid Waste Department at 221-1646.

METRO

Metropolitan Service District
2000 SW First Ave.
Portland, OR 97201
(503) 221-1646

Printed on recycled paper 91341

WELL SPENT! 1%



Fourth-year funding
for innovative
recycling projects
1991-92

METRO

**Metro's "1% Well Spent!"
program is now
in its fourth year!**

**We want to find
innovative ways to
reduce, reuse and
recycle waste!**

Metro has set aside \$225,000 to finance projects in 1991-1992 that promote innovative recycling and waste reduction projects.

The program targets small-scale, start-up or demonstration projects that keep waste out of the landfill and create demand for recycled products. It offers grants for experimental projects and technologies that are not eligible for conventional financing.

TYPES OF PROJECTS

Any innovative waste reduction or recycling project may be submitted. The project may be technical or emphasize promotion and education. It may target residential or commercial waste.

This year, special emphasis will be placed on projects that increase the demand for recycled materials through new products, manufacturing processes or purchasing programs. There is a need for markets for many materials, including:

- plastics
- construction/demolition materials
- mixed waste paper
- composted material
- used motor oil
- colored glass

There are no limitations on the size of grants awarded. Large and small projects ranging from \$10,000 to \$110,000 have received funds.

WHO CAN APPLY?

Individuals, private businesses, non-profit organizations and public agencies may submit proposals by completing the "1% Well Spent!" application and addressing evaluation criteria. Applicants must demonstrate they can effectively manage the proposed project with the resources available.

FACTORS TO CONSIDER

Proposed projects should address some of the following:

- Have the ability to expand and become self-sustaining.
 - Result in a high volume of recycling and/or reach a large number of people.
 - Produce a product from recycled materials or use recycled materials in a manufacturing process.
 - Be cost-effective and manageable.
 - Reduce the amount of waste produced ("pre-cycling").
 - Introduce innovative processing techniques.
 - Be of direct benefit to the tri-county region.
 - Be publicly acceptable, environmentally sound and non-polluting.
 - Involve women and/or minorities.
-

HOW PROJECTS WILL BE SELECTED

A citizens advisory committee evaluates applications, interviews finalists and recommends projects to Metro's executive officer. The Metro Council must approve recommended projects. Those receiving grants enter into a contract with Metro before funds are distributed.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Place
stamp
here

1% WELL SPENT!

Funding innovative recycling projects

2000 SW First Ave.

Portland, OR 97201-5398

Attention: Judith Mandt, Solid Waste Department



Proposer's response

I want to receive a copy of the request for proposal for the "1% Well Spent!" (1 percent for recycling program) scheduled to be mailed by Metro in September 1991.

- Yes – keep me on your mailing list.
- No – please take my name off your mailing list

Type of proposal I am considering submitting:

Name _____

Address _____

City, state, ZIP _____

Telephone _____

Please return immediately

ATTACHMENT A

APPLICATION FOR FUNDING

1% FOR RECYCLING GRANT PROGRAM

**YEAR 4
1992**

* * * * *

**Metropolitan Service District
Solid Waste Department
2000 S.W. First Avenue
Portland, Oregon 97201-5398
(503) 221-1646**

October 1991

Printed on Recycled Paper

1% FOR RECYCLING GRANT PROGRAM

BACKGROUND AND INSTRUCTIONS FOR COMPLETING APPLICATION FORM

I. PURPOSE OF THE PROGRAM

The 1% For Recycling Program is part of Metro's overall Regional Waste Reduction Program. Its purpose is to reduce waste within the Portland metropolitan region and to benefit the area within the Metropolitan Service District which includes the urban portions of Clackamas, Multnomah and Washington Counties.

The 1% For Recycling Program sets aside funds from Metro's Solid Waste budget to provide grants for innovative recycling projects. The objectives of the 1% program are to 1) reduce the amount of waste generated, 2) reduce the amount of waste disposed in landfills, and 3) encourage the development of products made from recovered materials and the markets for those products. The expected benefits are extension of the life of the landfill, protection of the environment, and conservation of natural resources.

II. FUNDS AVAILABLE AND ELIGIBILITY

In FY 91-92, \$225,000 is available for 1% grants. Individuals, companies, governments and non-profit organizations with creative ideas for waste reduction are eligible to apply. The program is intended to provide financial support for experimental projects and new technologies that are small-scale and may not yet be tested or commercially viable. It is not intended to provide funding for tested recycling programs and technologies, or projects that can receive private financing or other types of government funding.

Listed below are types of projects that will NOT be considered under the 1% program.

- Programs currently receiving funding through other Metro Solid Waste Department sources.
- Research projects or feasibility studies, unless they are part of a phased project and are accompanied by an implementation plan and estimated costs of implementation.
- Projects that will use grant funds to subsidize ongoing operations or to pay for prior expenditures.
- Enforcement programs that are the responsibility of other governmental jurisdictions.
- Neighborhood cleanup events.

III. PROJECT TYPES AND LENGTH OF CONTRACTS

Two general categories of proposals will be considered: 1) Waste Reduction projects that directly reduce the amount of waste going to landfills, and 2) Promotion and Education programs. Market development projects may be in either category.

Funding is generally for one-year from the start date to final implementation; however, the time period may be less depending on the proposal. The Committee may also recommend funding for multi-year proposals if a budget and implementation schedule are included.

IV. EVALUATION CRITERIA

Projects will be evaluated using the following criteria (all criteria are of equal value):

1. Impact on wastestream: Results in measurable waste reduction with little residue, and targets materials that are a significant part of the wastestream. If project focuses on promotion/education, it targets a specific audience and promotes behavior resulting in waste reduction.
2. Long-term viability: Can become financially viable and self-sustaining without continued subsidies.
3. Manageability: Has a sound approach, rationale and design and is manageable based on the experience of the applicant.
4. Cost benefit: The project is cost effective or has the potential for cost savings. The potential benefits to the Metro region justify the proposed costs.
5. Public acceptance: Is environmentally sound, non-polluting and publicly acceptable.
6. Creativity: The concept is creative and innovative. However, the project is also technically feasible with a reasonable level of risk.

In addition to these criteria, the clarity and effectiveness of the response to the questions and ability to follow instructions will be considered in evaluating proposals.

V. DECISION PROCESS

A seven-member advisory committee reviews applications for 1% grants. The committee is made up of two citizens from each of the three counties in the district (Clackamas, Multnomah and Washington), who have an interest in waste reduction and preserving the environment. The chair of the committee is a Metro Councilor. The committee is assisted by staff members from Metro's Solid Waste and Public Affairs Departments.

The 1% For Recycling Advisory Committee ranks proposals based on the criteria described above. They conduct an initial screening of applications and eliminate proposals that are not complete, are not innovative, duplicate existing programs/facilities or do not serve the Metro area.

The committee interviews applicants receiving the highest ranking. They may request additional information at this time, such as a business or marketing plan. They reserve the right to reconsider proposals after the interviews are held. Following the oral interviews, the committee recommends projects to Metro's Executive Officer and the Metro Council. The Metro Council gives final approval to the committee's recommendations.

VI. APPLICATION/CONTRACT CONDITIONS

Objectivity During Proposal Review. So that the advisory committee can remain objective during the proposal evaluation and selection process, applicants may not make reference to their individual, corporate, business, or organizational identity in the text of their application. **APPLICATIONS THAT DO NOT COMPLY WITH THIS REQUIREMENT WILL BE ELIMINATED.** Applicants must complete the application transmittal sheet. The transmittal sheet will be withheld until the initial review of the proposals has been completed by the committee. The identification of applicants will be made known to the committee prior to interviews and following completion of the final list of potential grant recipients.

Coordination with Public Affairs Department: All projects that receive grants will be required to recognize the 1% Well Spent! program in promotional materials and signage. The Metro Public Affairs department will assist selected applicants with design aspects of this requirement. However, the project budget must include estimated dollar amounts for this component. Applicants for Promotion and Education projects must also consult with Metro's Public Affairs Department to present their idea prior to submitting their application.

Validity Period and Authority. The application shall be considered valid for a period of at least one hundred twenty (120) days and shall contain a statement to that effect. The application shall contain the name, title, address, and telephone number of an individual or individuals with authority to bind the company contacted during the period in which Metro is evaluating the proposal.

Limitation and Award. This application does not commit Metro to award a contract, or to pay any costs incurred in the preparation and submission of applications in anticipation of the contract. Metro reserves the right to accept or reject any or all proposals received as the result of this request, to negotiate with all qualified sources, or to cancel all or part of this application.

Performance Bonds. Performance bonds are not required for projects. However, proposals must contain a list of references of individuals and/or organizations who may be contacted by the committee for experience verification. If this is not possible because the newness of the project precludes applicant's performance record, references may be supplied which speak to applicant's performance in similar areas.

Contract Type. Metro will enter into a public contract with the selected grantees. A copy of the standard contract which the successful applicants will be required to execute is available to applicants upon request.

Billing Procedures. Applicants are informed that the billing procedures of the selected firm may be subject to review and prior approval by Metro before reimbursement of services can occur. The terms of payment will be negotiated between the contractor and Metro during development of the contract for services and will be specified in the contract scope of work.

Subconsultants; Disadvantaged Business Program. A subconsultant is any person or firm proposed to work for the prime consultant on this project. Metro does not wish any subconsultant selection to be finalized prior to contract award. For any task or portion of a task to be undertaken by a subconsultant, the prime consultant shall not sign up a subconsultant on an exclusive basis.

In the event that any subconsultants are to be used in the performance of this agreement, the consultant agrees to make a good faith effort, as that term is defined in Metro's Disadvantaged Business Program (Section 2.04.160 of the Metro Code) to reach the goals of subcontracting 5 percent of the contract amount to Disadvantaged Businesses and 5 percent to Women Owned Businesses. The consultant shall contact Metro prior to negotiating any subcontract. Metro reserves the right, at all times during the period of this agreement, to monitor compliance with the terms of this paragraph and Metro's Disadvantaged Business Program.

References and credit rating. Applicants must submit three business and/or personal references as part of the application form. Metro reserves the right to conduct a credit reference check on both companies and individuals who are finalists for grant awards.

Confidentiality. Information in this application will be treated as confidential, as permitted in ORS 192.501(2), if the information constitutes a trade secret as recognized by the Oregon Public Records Act and if requested by the proposer in the application form.

**APPLICATION FOR 1% FOR RECYCLING GRANT
TRANSMITTAL SHEET**

NAME OF INDIVIDUAL, ORGANIZATION OR COMPANY:

PROJECT MANAGER/CONTACT PERSON:

ADDRESS:

TELEPHONE:

Describe your business or organization:

Project Title:

Do you wish to have the information contained in this application treated as confidential?

Yes No (check one)

If yes, list page(s) where confidential information appears _____.

Amount of 1% Well Spent! funds requested: \$ _____.

Applicant's Signature

This transmittal sheet must be signed by an individual or individuals with authority to bind the company during the period in which Metro is evaluating the application.

1% FOR RECYCLING APPLICATION FORM

Respond to every question on the application. If a question is not relevant to your project, state "not applicable." All applications must be typed. If you choose to use a personal computer, please use the same format as the application form and do not exceed the 18 PAGES in the application. Supplemental materials may be submitted as an attachment, but they will not be reviewed by the committee members until the oral interview stage of the evaluation process.

The 1% Committee requires applicant anonymity to ensure that proposals are judged solely on merit. **DO NOT REFERENCE YOUR INDIVIDUAL OR COMPANY NAME EXCEPT WHEN SPECIFICALLY REQUESTED.** Rather use general terms, such as the "company," "organization" or "applicant." Applicants that use individual or company names in their proposal will be eliminated.

Make 10 COPIES of your completed application and applicable supplemental materials. Copies must be printed **DOUBLE-SIDED** on **RECYCLED PAPER**. Submit your application to the Metro Solid Waste Department by **MONDAY, DECEMBER 9, 1991, 4:00 P.M.**

PROJECT ABSTRACT

Summarize the key elements of your project below. Include the objective and scope of work. Indicate whether the project focuses on waste reduction, markets for recycling and/or promotion and education.

GEOGRAPHIC AREA SERVED
(entire Metro area or subarea)

AMOUNT OF 1% FUNDS REQUESTED: \$ _____.

The information contained in this application shall be considered valid for 120 days.

I. PROJECT DESCRIPTION

In the space provided below describe your proposal in detail. Please include the following information:

- The objective of the project
- The problem you are addressing
- How your project contributes to solving that problem

If the project can be reduced in scale to a lesser amount of funds than requested, please specify the amount and the way in which it can be cut back.

PROJECT DESCRIPTION (continued)

PROJECT DESCRIPTION (continued)

II. WORKPLAN AND SCHEDULE

Describe below the specific work tasks required to carry out your project and a schedule with estimated timelines. Assume that funds will be available for project start-up in April 1992.

<u>Task</u>	<u>Estimated time</u>	
	<u>Required</u>	
	Start	End

WORKPLAN AND SCHEDULE (continued if appropriate)

III. BUDGET

Please provide the following budget information. Items that do not apply to your proposal should be left blank. Try to estimate costs at the time funds will be available (about April 1992). Contingency is included to account for unexpected costs and emergencies. If you want to provide additional budget information or present it in a different way, use the reverse side of this form.

<u>REVENUES</u>	<u>METRO GRANT</u>	<u>OTHER FUNDS</u> (if applicable)	<u>TOTAL</u>
	_____	_____	_____
EXPENSES			
Salaries, Wages, Benefits	_____	_____	_____
Materials and Services			
Office supplies	_____	_____	_____
Promotion and education (detail)	_____	_____	_____
Maintenance & repair	_____	_____	_____
Training	_____	_____	_____
Outside consulting	_____	_____	_____
Overhead	_____	_____	_____
Miscellaneous (list items)	_____	_____	_____
Total Materials & Services	_____	_____	_____
Capital Outlay			
Office equipment	_____	_____	_____
Machinery	_____	_____	_____
Buildings	_____	_____	_____
Leasehold improvements	_____	_____	_____
Total Capital Outlay	_____	_____	_____
CONTINGENCY			_____
TOTAL EXPENSES	_____	_____	_____

ADDITIONAL BUDGET INFORMATION IF APPROPRIATE

IV. PROJECT FOCUS

Please indicate the primary focus of your project. You may check more than one box.

a. Waste Reduction

- Collection of recyclables _____
- Processing of recyclables _____
- Uses recycled materials in new products or manufacturing process, or produces product that minimizes waste generated
- _____ (Describe)

b. Promotion and Education

- Source reduction (precycling) _____
- Market development (buying recycled) _____
- Other (Describe)

V. EVALUATION CRITERIA

Please answer the following questions as they relate to your project. Indicate if a question is not applicable and explain why not.

1. Impact on the wastestream

- a. Explain how the project reduces waste going to the landfill through source reduction, reuse, recycling, marketing or promotion and education. What type or types of material will your project target? If possible, describe the generators of the waste (e.g., residential, retail, manufacturing)?

b. What method or technology will your project use to recover and recycle this material?

c. If possible, estimate the amount of material your project will collect, process or reuse in a product? What percentage of the material will require disposal after recycling? (The standard measurements used are tons, pounds, or cubic yards for yard debris.)

d. **Who will provide the supply of materials? Is there an adequate supply available?**

e. **Identify the specific audience or customers you plan to reach and the size of that group.**

f. Describe the techniques you will use to implement the promotion and education program.

g. Describe the methods you will use to measure and evaluate the effectiveness of your project.

2. Long-term viability

a. How will your project continue after grant funds are spent? What is the potential for the project to become self-sustaining? Describe your long-term financing plan.

b. What will be the "end use" for the recovered material? Do you have agreements with individuals or companies who will use or purchase the recycled materials or products?

3. Manageability

a. Describe your experience in solid waste management, business or other areas and explain how this experience or knowledge will help you manage this project.

b. Have other funding sources besides the 1% grant been sought? If matching funds or in-kind services have been identified, please describe the amount and source of funds, or kinds of services. (Identify these funds in your budget.)

- c. If your project develops a product from recycled materials, explain why it is an economically feasible project. Discuss competitive products, cost of production and distribution, and your marketing strategy. (A more detailed business plan may be requested by the 1% Committee.)

4. Cost-benefit

- a. What is the estimated cost/benefit ratio of the project? If your project focuses on waste reduction you may be able to project the cost by dividing the total cost of the project by the amount that you estimate will be recycled.

$$\frac{\text{Total cost of project}}{\text{Amount recycled (in tons, pounds, cubic yards, etc.)}} = \text{cost per unit (\$)}$$

- b. If this is a start-up project, estimate and explain how it will be cost effective once the program is fully operational. If you cannot determine actual figures, describe in a narrative the proposed project and how it will result in long-term benefits for the Metro region.

5. Public Acceptance

Describe why your project is environmentally-sound and non-polluting. Explain why the project would be acceptable to the community. What impacts would there be on existing recycling activities, neighborhoods, or land uses in the Metro region.

6. Creativity

Explain why your project is creative and innovative. Describe the risks associated with implementing the project.

REFERENCES

Please include at least three business and/or personal references. Include addresses and phone numbers and the relationship of the reference to you or your firm/organization.

1.

2.

3.

LIST OF REFERENCE MATERIALS AVAILABLE UPON REQUEST

1% FOR RECYCLING APPLICATION

1. **Regional Solid Waste Management Plan, Waste Reduction Chapter, November 1989**
2. **1989-90 Waste Characterization Study, Final Report**
3. **1990 Recycling Level Survey**
4. **Solid Waste Information System Report, August 1991**
5. **Map of Metro Region**
6. **Metro's 1% For Recycling contract form**
7. **Summary of projects previously funded by 1% program**
8. **Recycling Markets Information**
9. **Recycled Products Index**

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 91-1520 FOR THE PURPOSE OF
APPROVING THE ONE PERCENT FOR RECYCLING PROGRAM CRITERIA,
APPLICATION AND PROJECT LIST FOR FY1991-92

Date: October 3, 1991

Presented by: Judith Mandt
Leigh Zimmerman

BACKGROUND

The 1% For Recycling program was established in FY 1988-89 to provide grants for innovative recycling projects. Since that time, 27 projects have been funded and almost one million dollars distributed. FY 1991-92 is the fourth year of the program and \$225,000 is allocated for grants.

As specified in the ordinance creating the program, the Advisory Committee (comprised of two members each from each of the three counties) is appointed to make recommendations about the program. The 1% For Recycling Advisory Committee has met over the summer to review the criteria and application for the next funding cycle. The former evaluation criteria and guidelines have been consolidated into six distinct criteria. All types of innovative waste reduction and recycling projects will be considered for funding. However, this year special emphasis will be placed on developing markets for recycled materials either through new products, manufacturing processes or purchasing programs.

The advisory committee held a public workshop on the 1% Well Spent! program and the criteria/application form on September 18, 1991. Notices were mailed to approximately 750 individuals, businesses and other organizations. A notice of the workshop was also placed in the Oregonian.

Approximately 50 people attended the workshop. The committee and staff presented a history of the program, reviewed the application form and explained the emphasis on recycling markets for this funding cycle. Most of the questions were procedural and related to the application form. All those who attended received a handout on the evaluation process and schedule.

As specified in the Metro Code, 5.04.050 Administration, the 1% Advisory Committee submits the following project list and criteria to the Council for approval:

Eligible Projects

All waste reduction and recycling projects that meet program criteria as shown in Attachment A. Special emphasis on market development for:

- * Recycled plastics
- * Construction and demolition materials
- * Mixed wastepaper
- * Composted material
- * Used motor oil
- * Colored glass

Evaluation Criteria (all criteria are given equal weight)

1. Impact on the wastestream
2. Long-term viability
3. Manageability
4. Cost-benefit
5. Public acceptance
6. Innovation/creativity

Upon approval of Resolution No. 91-1520, the 1% For Recycling Committee will release the applications to interested parties who will have 45 days to prepare them. Application submittal deadline is 4:00 p.m. on Monday, December 9, 1991.

The Committee will review and evaluate proposals during December and January; presentation of recommendations to the Executive Officer and Council is scheduled for February 1992.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 91-1520 to approve the 1% For Recycling grant criteria, application and project list.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

To: Solid Waste Committee Members

From: John Houser, Council Analyst

Date: October 7, 1991

Re: Resolution No. 91-1520, For the Purpose of Approving the One Percent For Recycling Program Criteria, Application and Project List For FY 1991-92

Resolution No. 91-1520 is scheduled to be considered by the committee at the October 15 meeting.

Background

The One Percent for Recycling Program is entering its fourth year. To date, a total of 27 projects have received nearly \$1 million in funding from the program. For the current fiscal year, a total of \$225,000 has been appropriated.

Each year an advisory committee reviews the program and makes recommendations concerning the program. Following its most recent review, the committee recommended consolidation of existing evaluation guidelines and criteria into six criteria. A workshop on the program and the proposed evaluation criteria and application process was held prior to submission of the proposed resolution for Council consideration.

Staff is recommending that special emphasis be given this year to projects that develop markets for specific types of recycled materials through the development of new products, manufacturing processes or purchasing programs. These materials include recycled plastics, construction and demolition materials, mixed wastepaper, composted material, used motor oil and colored glass.

Issues and Questions

In considering Resolution No. 91-1520, the committee may wish to address the following issues and questions:

- 1) The evaluation criteria and guidelines have been significantly streamlined. The committee may wish to staff to discuss:
 - a) what, if any, evaluation and selection problems occurred using the prior year's criteria and guidelines?
 - b) what effect the new criteria will have on the evaluation and selection process?

c) what types of issues and questions were raised at the workshop, and were any changes made in the staff proposal as a result of the workshop?

2) The staff report and the promotional brochure both note that this year's program will place special emphasis on developing markets for specified types of recyclables. The application form does not appear to identify this special emphasis. The committee may wish to ask staff to include such information. In addition, the committee may wish to ask how the "special emphasis" was chosen and how the specific types of targeted recyclables were selected?

3) Last year, separate guidelines were used to evaluate educational and promotional projects and programs. These separate guidelines have been eliminated. The committee may wish to ask why the separate evaluation concept for these types of programs was eliminated?

4) Last year's application form noted that one of the goals of the program was to lower garbage disposal rates. This goal appears to be missing from this year's form. The committee may wish to ask why it was eliminated and if its elimination reflects a change in the focus of the program?

5) Last year's application noted that proposals would not be considered if: 1) they would augment ongoing operations and/or reimbursed prior expenditures, or 2) result in stockpiling of end product or residues. These restriction appear to have been eliminated. The committee may wish to ask why they were eliminated, and if the effect of their elimination will be to allow certain types of proposals to qualify this year?

SOLID WASTE COMMITTEE REPORT

CONSIDERATION OF RESOLUTION NO. 91-1520, FOR THE PURPOSE OF APPROVING THE ONE PERCENT FOR RECYCLING PROGRAM CRITERIA, APPLICATION AND PROJECT LIST FOR FY 1991-92

Date: October 16, 1991

Presented by: Councilor McLain

Committee Recommendation: At the October 15 meeting, the Committee voted unanimously to recommend Council adoption of Resolution No. 91-1520. Voting in favor: Councilors DeJardin, Gardner, McFarland, McLain and Wyers.

Committee Issues/Discussion: Judith Mandt, Leah Zimmerman, Forrest Soth (a member of the One Percent for Recycling Committee), and Councilor McLain presented background information on how the One Percent for Recycling Program criteria, project list, and application form had been developed for FY 1991-92. Soth noted that the new application form has been simplified to aid those who wish to apply, but do not have access to professional assistance.

Soth noted that, while educational and promotional programs will still be considered, the emphasis this year will be on projects/programs that develop and stabilize markets for new products produced from recycled materials. Mandt and Councilor McLain reviewed the successful workshop that was held to solicit input from those interested in participating in the program.

Councilor McFarland asked whether the One Percent for Recycling Committee had ever considered establishing a process by which grants under the program could be partially or totally repaid if the recipient developed a successful business or process using the grant funds. She noted that repaid funds could be used to establish a revolving fund to provide a permanent source of funding. She and Councilor Wyers suggested that the committee may wish to discuss this approach for future use.

Councilor McLain noted that this was a "living" program that can be modified to address particular recycling needs. The emphasis and evaluation criteria can be constantly reviewed to meet these needs.

Wyers asked Judith Mandt to identify examples of types of "marketing" proposals. Mandt noted that prior projects funded by the program related to development of the Dejashoe, a vermaculture composter and a pelletized product using recycled drywall would be examples of such proposals. Wyers noted that is important to remove even small amounts of recyclable materials from the wastestream particularly those materials that have not been addressed by past recycling projects/programs.